

Report to:	JHOSC, Monday 28th September
Title	Developing the framework for our Consultation Plan: December 2015 to March 2016
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Purpose	This paper sets out the overarching Consultation Framework within which a detailed consultation plan will be developed for review and approval by the NHS Future Fit Programme Board. The development of this framework seeks to ensure a shared understanding of the core principles, requirements and risks for the development of the detailed plan.
Previously considered by	NHS Future Fit Core Group, Programme Team, Engagement & Communications Workstream members, Programme Board.

Executive Summary

This document sets out the framework for developing our Consultation Plan for formal consultation on NHS Future Fit proposals for safe and sustainable acute and community hospital services from December 2015 to March 2016. As approved by the NHS Future Fit Programme Board on 13 August 2015, this framework will be used to develop a Consultation Plan for agreement by Programme Board. This framework assumes the delivery of the Critical Path approved by the NHS Future Fit Programme Board on 24 June 2015.

Development of this document: A draft of this framework (version 1.1) was developed based on the work to establish and review the Engagement and Communications Strategy, advice from the Consultation Institute and other guidance and best practice. This was shared on 6 July 2015 with the NHS Future Fit Core Group, Programme Team and Engagement and Communications Workstream for feedback by 31 July 2015. This version (version 2) fully incorporates all feedback received from Core Group, Programme Team, the Engagement & Communications Workstream and Programme Board.

Process moving forward: This paper will be the base used to create a Consultation Plan for Board approval. Discussions to inform the specific content and nature of the Plan will take place with the Engagement and Communications Workstream on 22 September 2015, and subsequently, a development workshop with the latter workstream, members of the IIA workstream and members of JHOSC on Thursday 24 September. Outcomes from the workshop and meeting will inform the creation of the Consultation Plan for Programme Board approval ahead of the proposed formal Consultation in December.

A verbal update/presentation will be delivered at the JHOSC meeting on Monday 28th September.

Risk and Assurance Issues

The development of a clear framework for our Consultation Plan supports the Programme to ensure that statutory and mandatory requirements will be met through the development and implementation of the Plan.

Action required by the JHOSC

The JHOSC is asked to REVIEW the Consultation Framework and AGREE any oral feedback for the NHS Future Fit Engagement and Communications team to utilise in the construction of the final Consultation Plan.