

be requested for the original RFI task due to the additional information needed. **Grant** the extension

Add the additional information requested to the case

Mark the request for additional information task as completed

Targeted service lead will respond within two weeks

Request for a targeted early help intervention to support the family action plan:

process for lead professionals Complete Whole Family Webstar Assessment on ECINS For advice on identifying risk or offering early help, then call Compass on 0345 678 9021 **Upload signed Consent Form** Complete Risk Assessment on nomination form If you have assessed the family and young person's needs and wish to check with the identified Create a Whole Family Action Plan – ensuring all actions are SMART Targeted Early Help service that their remit meets the needs Add the Request for Intervention (RFI) as an action within the action plan, you've identified, please contact clearly identifying the intervention required, and which service may deliver it. the service lead on page two. From the relevant concern in the action plan create a Task for the ONE relevant targeted early help service (Task "Other User" and type name) See the list of names on page 2 as to who to task for the targeted early help service. **Title the task** as 'Early help intervention request for... and insert case number' Complete the **Task Type** selecting **ONE** targeted early help service **Priority** – do not complete this as not applicable Complete by – select 14 days/2 weeks – please note, this relates to the task, not the intervention Grant access to the case, profile and relevant reports to the named person from the targeted early help service you are requesting the intervention from Targeted service will respond within two weeks by adding an action to the RFI task of either: Intervention request received: Intervention request received: Intervention request received: additional information required awaiting allocation not accepted Reasons why will be indicated The request for additional information on the action within the task see logs and action tab will be sent by the service lead via a separate task. An extension will also



To request an intervention from a Targeted Early Help service, please **task** the following member of staff from the relevant service

Enhance: Laura Delves

Targeted Youth Support: Jo Cox

Lifelines: Jo Cox

Children's Centres North: Alex Morris-Perkins Children's Centres Central: Steph Pickles Children's Centres South: Annie Mackellar Parenting Practitioners: Karen Ladd

If you have assessed the family and young person's needs and wish to check with the identified Targeted Early Help service that their remit meets the needs you've identified, please contact the service lead

Enhance

Name: Sue Green EnHance Senior Keyworker

Telephone number: 07791876599

Name: Maria Evans EnHance Senior Keyworker

Telephone number: 0758427878

Targeted Youth Support

Name: Jo Cox

Telephone number: 01743 250948

Lifelines

Name: Jo Cox

Telephone number: 01743 250948

Children's Centres North

Name Alex Morris-Perkins

Telephone number: 01691 656513

Children's Centres Central

Name: Steph Pickles

Telephone number: 01743 452400

Children's Centres South

Name: Annie Mackellar

Telephone number: 01588 673873

Parenting Practitioners

Name: Karen Ladd

Telephone number: 01743 250991