

GB-Shrewsbury: DONV 003 - Architectural and Contract Administrator Services

Competitive Contract Notice

1. Title: GB-Shrewsbury: DONV 003 - Architectural and Contract Administrator Services

2. Awarding Authority:

Shropshire Council

Shirehall, Abbey Foregate, Shrewsbury, SY2 6ND, United Kingdom

Tel. +44 1743252993, Fax. +44 1743253910, Email: procurement@shropshire.gov.uk, URL:

www.shropshire.gov.uk

Contact: Procurement, Attn: Procurement

3. Contract Type: Services

Sub Type: Architectural services; engineering services and integrated engineering services; urban planning and landscape architectural services; related scientific and technical consulting services.

4. Description: Architectural and related services. We are seeking an architect to progress the above as a single project through RIBA stages 3 to 6, to be priced in 2 stages as below:

STAGE 1 – RIBA Stage 3 plus tender development

Initially we need a set of detailed design drawings and specification for works phase 1 & 2, which will necessitate the input of a suitably qualified and experienced M & E specialist, able to advise on sustainable technologies and solutions.

Following the completion of RIBA stage 3, the successful architect to draft a complete set of tender documentation for the works and assist in the tender process. The ultimate decision will remain with the client.

The resultant tenders will be subject to an internal financial review to ensure that the capital costs can be met through the existing funding streams for each works phase.

STAGE 2 – RIBA 4-6

Subject to a successful financial review, the architect will be retained as contract administrator for the remaining project term, including production of contract documentation, contract administration and site supervision throughout the project. The intention is to have a six month defects period.

The project involves a substantial element of M & E, with a focus on renewable energy and low carbon technologies, amounting for approximately £1.3m of the total spend of £1.75m. It is therefore important that the appointed architect is familiar with this specialism. Furthermore, the appointed architect should have experience of historic building projects and integrating alternative technology within listed buildings. They should also have demonstrable experience of working with local authorities.

The project involves two distinct areas of work which have been termed phase 1 and phase 2. To minimise disruption to the operations at the Ludlow Assembly Rooms, we intend to run both phases simultaneously and as a single project. However, each phase is subject to match funding from separate sources. To ensure clarity with internal finance teams, we are therefore asking for a fixed price fee for each RIBA stage against both phases – please see the tender response document for more detail. The total budgets for each phase are:

Works Phase 1 - £1.3m

Works Phase 2 - £450k

Shropshire Council has separately procured a Quantity Surveyor who will assist with tender appraisal and assessment of contractor's claims/valuations.

5. CPV Codes:

71200000 - Architectural and related services.

6. NUTS Codes :

UKG22 - Shropshire CC

7. Main Site or Location of Works, Main Place of Delivery or Main Place of Performance: Shropshire CC,

8. Reference Attributed by the Awarding Authority: DONV 003

9. Estimated Value of Requirement: Category H: 100K to 500K

Currency: GBP

10. Deadline for Return of Tenders: 13/12/2017 12:00:00

11. Address to which they must be sent:

Shropshire Council

Shirehall, Abbey Foregate, Shrewsbury, SY2 6ND, United Kingdom

Tel. +44 1743252993, Fax. +44 1743253910, Email: procurement@shropshire.gov.uk, URL:

www.shropshire.gov.uk

Contact: Procurement, Attn: Procurement

12. Other Information:

Other Information: The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-GB-Shrewsbury:-DONV-003---Architectural-and-Contract-Administrator-Services/8229288P9F>

To respond to this opportunity, please click here:

<https://www.delta-esourcing.com/respond/8229288P9F>

Suitable for VCO: Yes

Procedure Type: OPEN

Period of Work Start date: 18/12/2017

Period of Work End date: 28/02/2019

Is this a Framework Agreement?: no