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SAP 2009 - 'On Construction' SAP calculations and Energy Performance Certificates (EPC's)

This application form is for the calculation of SAP ratings in accordance with Parts L1A & L1B – Conservation of Fuel and Power and 'On Construction' Energy Performance Certificates.

The completed form should be accompanied by a full set of working drawings, supporting specification and completed SAP information sheet together with the appropriate fee as calculated from the guidance on the reverse of this form.

1 **Applicant's details** – note 1.
Name: _____
Address: _____
Postcode: _____ Tel: _____ Fax: _____ email: _____

2 **Agent's details** (if applicable) – note 2
Name: _____
Address: _____
Postcode: _____ Tel: _____ Fax: _____ email: _____

3 **Location of the building to which the works relate**
Address: _____
Postcode: _____ Tel: _____

4 **Number of dwellings requiring calculation** (For flats please contact the telephone below).
No of SAP's required..... No of EPC's required.....

5
SAP Fee £..... (inc. VAT)
EPC Fee £..... (inc. VAT)
Total Fee £..... (inc. VAT)

6 Enclosures:
SAP information sheet completed and enclose : YES NO
Site location/block plan, working drawings and specification: YES NO
SAP Version (delete as appropriate) 2001 / 2005 / 2009
EPC required: YES NO

7
Name: _____ Signature: _____ Date: _____

If you need help in completing this form then please contact one of our energy assessors on 01743 252440 or visit www.shropshire.gov.uk

Notes to assist you in completing this form

1. The **applicant** is the person on whose behalf the work is being carried out, e.g. the builder/developer or building owner.

2. The **agent** (if applicable) is the person acting on behalf of the applicant such as an architect.

3. The **location** is the address where the works have been/are to be carried out. A location plan must be submitted with this application.

4. The **number** of dwellings requiring calculation. You must clearly indicate the number of different **dwelling types** requiring calculation i.e. a typical example being the erection of 1 x two-storey dwelling, (or multiples thereof) or the erection of 2 x 3 storey flats comprising 4 different flat types.

If you are unsure as to the number of house/flat types then please contact one of our energy assessors to discuss the variations.

5. Fees

5.1 – ‘As Designed’ SAP/PEA calculations

- New Build single SAP/PEA calculation (25% improvement) - **£120.00 (inc. VAT) per house type.**

N.B. Calculations for more than 3 house types – **price on application**

An ‘EPC’ **WILL** be required on completion of the building works.

5.2 – ‘As Constructed’ SAP

- Conversion single SAP/PEA calculation **£150.00 (inc. VAT) per unit**

N.B. Multiple Developments – **price on application**

An ‘EPC’ **WILL** be required on completion of the building works

5.3 – ‘As Built’ EPC

- Where the SAP has been undertaken and the EPC requested, but not paid an additional fee of £50.00 inc vat for each dwelling unit is required.

- Where the original SAP/PEA had been undertaken via another Independent Assessor, a new ‘As Built’ SAP will be required, you should request a quote for these calculations.

- See fee charges below:

EPC’s - **£50 (inc. VAT)** for each dwelling/unit requiring an EPC.

This relevant SAP/PEA fee should be added to the cost of the EPC assessment fee.

5.4 – Substantial Glazing Calculations

These calculations are required under Approved Document Part L1B, where the additional glazing within the proposed extension and/or alteration exceeds the existing glazing in the dwelling.

There are a number of calculation methods available to fulfil this requirement. You should speak to the Energy Surveyor to request a quote for these calculations.

An ‘EPC’ **WILL NOT** be required on completion of the building works.

6. A completed **Shropshire Council SAP information sheet** must accompany this application along with all relevant working drawings and supporting specification(s).

General information.

The energy ratings and EPC’s for which this application form is applicable are carried out by the authority’s own accredited assessors using Elmhurst Energy Systems SAP software.

This application form can also be used for previous SAP versions, i.e. SAP 2001, 2005 or 2009.