

## Guidance notes for the driver knowledge test

An online driver awareness course lasting approximately 1 hour will be held before the knowledge test commences.

The session will cover a wide variety of topics including an overview of the Shropshire Council Hackney Carriage and Private Hire Policy 2019-2023, Equality and disability awareness, the differences between private hire vehicles and hackney carriages, plying for hire, and vehicle requirements.

The knowledge test is online and applicants have 30 minutes to complete the test. There will be a 10 minute break between the driver awareness course and the start of the knowledge test.

It is strongly recommended that applicants read the Shropshire Council Hackney Carriage and Private Hire Policy 2019-2023 which is available at <https://www.shropshire.gov.uk/media/12328/hcph-licensing-policy-2019-2023.pdf>

There are a total of 28 questions in the test and you need to get 21 questions right (75%) to pass the test.

Section One	Highway Code	5 questions
<p>Applicants should be strongly encouraged to refresh their knowledge of the Highway Code prior to the knowledge test as it is not covered in the awareness session. There are a number of websites available which offer sample tests.</p> <p>The Highway Code is available online here: <a href="https://www.gov.uk/guidance/the-highway-code">https://www.gov.uk/guidance/the-highway-code</a></p>		
	<p>Sample questions:</p> <p><i>When should tyre pressures be checked?</i></p> <ul style="list-style-type: none"> <li>• After any lengthy journey</li> <li>• When tyres are cold</li> <li>• After travelling at high speed</li> <li>• When tyres are hot</li> </ul> <p><i>If there are no speed limit signs on the road, how is a 30 mph limit indicated?</i></p> <ul style="list-style-type: none"> <li>• By street lighting</li> <li>• By pedestrian islands</li> <li>• By double or single yellow lines</li> </ul>	
Section Two	Local knowledge of the Shropshire Council area	5 questions
<p>Applicants should research the Shropshire Council administrative area, including the location of the A roads and locations of towns.</p>		
	<p>Sample questions:</p> <p><i>Which town is not in the Shropshire Council area?</i></p> <ul style="list-style-type: none"> <li>• Telford</li> <li>• Ellesmere</li> <li>• Bridgnorth</li> </ul> <p><i>What is the A road which runs between Market Drayton and Shrewsbury?</i></p> <ul style="list-style-type: none"> <li>• A49</li> <li>• A5</li> <li>• A53</li> </ul>	

<b>Section Three</b>	<b>Shropshire Council Hackney Carriage/Private Hire Policy 2019-2023</b>	<b>5 questions</b>
<p>Applicants will be expected to demonstrate an understanding of the sections regarding Drivers, Hackney Carriages, Private Hire vehicles and Private Hire Operators and the relevant conditions as well as Appendix A – Child Exploitation and Trafficking of Children and Young People, and Appendix H – Plying for Hire</p> <p>An overview of relevant sections of the policy will be covered in the awareness session, however it is strongly recommended that you prepare for the test by reading the sections listed on page 3 of the guidance notes and a full copy of the policy is available at <a href="https://www.shropshire.gov.uk/media/12328/hcph-licensing-policy-2019-2023.pdf">https://www.shropshire.gov.uk/media/12328/hcph-licensing-policy-2019-2023.pdf</a></p>		
	<p>Sample question:</p> <p><i>Can a private hire vehicle sit on a hackney carriage rank?</i></p> <ul style="list-style-type: none"> <li>• No</li> <li>• Yes, if dropping off a passenger</li> </ul> <p><i>Does a hackney carriage have to display a roof sign</i></p> <ul style="list-style-type: none"> <li>• Yes, at all times</li> <li>• No, it can be removed</li> </ul>	
<b>Section Four</b>	<b>Writing a receipt</b>	<b>1 question (3 marks available)</b>
<p>This information will be covered in the awareness session.</p>		
<b>Section Five</b>	<b>Equalities/Disability awareness</b>	<b>5 questions</b>
<p>A number of topics will be covered in the awareness session including passengers who have additional needs</p>		
	<p>Sample question:</p> <p><i>It is always obvious if someone has a disability</i></p> <ul style="list-style-type: none"> <li>• True</li> <li>• False</li> </ul>	
<b>Section Six</b>	<b>Numerical questions</b>	<b>5 questions</b>
<p>Applicants are expected to demonstrate basic numerical skills including addition and subtraction. Calculators are not permitted but you may use pen and paper</p>		
	<p>Sample questions</p> <p><i>If a fare from Oswestry to Much Wenlock costs £24.60 and the passenger pays you £25.00 and does not offer you a tip how much change would you give them?</i></p> <ul style="list-style-type: none"> <li>• £0.40</li> <li>• £0.60</li> <li>• £0.50</li> </ul> <p><i>If the fare is £8.77 and the customer pays with a £20 note, what change would you give:</i></p> <ul style="list-style-type: none"> <li>• £10.13</li> <li>• £12.23</li> <li>• £11.23</li> </ul>	

# The Shropshire Council Hackney Carriage/Private Hire Policy 2019-2023

A full copy of the policy has been emailed to you. It is strongly recommended that you familiarise yourself with the following sections as a minimum. The policy is also available on the Shropshire Council website here:

<https://www.shropshire.gov.uk/media/12328/hcph-licensing-policy-2019-2023.pdf>

<b>3a. Hackney Carriage and Private Hire Drivers</b>	<b>Pages 18-32</b>
<b>3b. Hackney Carriages</b>	<b>Pages 33-53</b>
<b>3c. Standard Private Hire Vehicles</b>	<b>Pages 54-72</b>
<b>3d. Executive Private Hire Vehicles</b>	<b>Pages 73-92</b>
<b>3e. Novelty Private Hire Vehicles</b>	<b>Pages 93-111</b>
<b>3f. Private Hire Operators</b>	<b>Pages 112-123</b>
<b>APPENDIX A: Safeguarding of children, young people and adults with care and support needs</b>	<b>Pages 131-135</b>
<b>APPENDIX B: Hackney Carriage/Private Hire Drivers licence – Conditions of licence</b>	<b>Pages 136-144</b>
<b>APPENDIX C: Hackney Carriage licence - conditions of Licence</b>	<b>Pages 145-152</b>
<b>APPENDIX D: Private Hire Vehicle licence - conditions of Licence</b>	<b>Pages 153-160</b>
<b>APPENDIX E: Executive Private Hire Vehicle licence – conditions of Licence</b>	<b>Pages 161-167</b>
<b>APPENDIX F: Novelty Private Hire Vehicle licence – conditions of licence</b>	<b>Pages 168-176</b>
<b>APPENDIX G: Private Hire Operator licence - conditions of licence</b>	<b>Pages 177-188</b>
<b>APPENDIX H: Plying for hire</b>	<b>Page 190</b>