



Committee and Date  
Council  
23rd June 2011  
  
Bayston Hill Local Joint  
Committee, 5 October 2011

Item  
  
**5**  
  
Public

## **AMENDMENT TO LJC CONSTITUTION**

**Responsible Officer** Richard Thomas

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### **1.0 Summary**

- 1.1 This report concerns the granting of delegated authority to the Community Action Officer to deal with urgent and time sensitive matters, in particular those decisions relating to the granting of funds.

### **2.0 Recommendations**

- 2.1 It is recommended that Community Action Officers are given delegated authority, in consultation with the Local Joint Committee Chair (or Vice-Chair in their absence), to determine urgent and time sensitive matters and that the Local Joint Committee Constitution be amended with immediate effect.

## **REPORT**

### **3. Background**

- 3.1 The constitutional arrangements for all Local Joint Committees provides for decisions to be taken by the committee as a whole and at present does not provide for decisions to be taken outside this forum. Unfortunately, this makes no allowance for matters which occur from time to time which are either urgent or time sensitive, particularly those decisions relating to the granting of money.
- 3.2 The recent reduction in the number of Local Joint Committees held in each area from 4 to 2/3 meetings per year has required a number of Local Joint Committees to call special meetings to consider matters of this type.

- 3.3 If the Community Action Officer was to be given delegated authority to determine such urgent and time sensitive matters in consultation with the Local Joint Committee Chair (or Vice-Chair in their absence), this would obviate the need for additional meetings
- 3.4 The Council is therefore recommended to approve such a delegation and to the Local Joint Committee Constitution being amended to reflect this change with immediate effect.

<b>List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)</b>
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<b>Cabinet Member (Portfolio Holder)</b>
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Gwilym Butler
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<b>Local Member</b>
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All
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<b>Appendices</b>
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None
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