

Date: Monday, 8 February 2021

Time: 1.00 pm

Venue: Council Chamber, Shirehall, Abbey Foregate, Shrewsbury, SY2 6ND

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CABINET

TO FOLLOW REPORT (S)

11 Fees and Charges 2021/22 (Pages 1 - 66)

Lead Member – Councillor David Minnery – Portfolio Holder Finance and Corporate Support

Report of Director of Finance, Governance and Assurance **to follow**

Contact: James Walton 01743 258915

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<u>Committee and Date</u>	<u>Item</u>
Cabinet 8 th February 2021	
Council 25 th February 2021	<u>Public</u>

FEES AND CHARGES 2021/22

Responsible Officer James Walton

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1. Summary

- 1.1 The need to generate funds locally, at the point of service delivery rather than from local or national taxation, has been a trend encouraged by Central Government for a number of years. This has been demonstrated by a continued reduction in Revenue Support Grant which in 2013/14 stood at over £67m and by 2021/22 will have fallen to £6m. Furthermore, the launch of the CIPFA Financial Resilience Index in December 2019 ranks those authorities as lower risk that are able to provide higher levels of locally generated sustainable income. A key element of resilience and sustainability is the lack of reliance on external funding, and income generated from fees and charges is a way to achieve this. The Council is able to raise income from a number of sources and this report identifies the areas for charging and includes details of the individual fees and charges proposed.

The Council has a revised gross budget of £578.125m for 2020/21 and a proposed gross budget of £555.960m for 2021/22 which is funded by Council Tax, Localised Business Rates, Revenue Support and Top up Grant, Other Specific Grants and Contributions and Fees and Charges. Fees and Charges contribute significantly to the Council's ability to provide a diverse range of services.

As the government continues to reduce central funding so the reliance on local resources increases. The Council provides a diverse range of services and it is important that it is clear on how the services it provides are funded. This will allow it to not only set fair charges for users when it is appropriate to do so but also to make a clear case for additional funding where the cost of key statutory services cannot be met by locally raised taxes. For non-priority services, there will be a need to cover the full cost of the service by charges if the service is to continue in the longer term. This in turn will allow the Council to allocate a reducing net budget to priority services which the Council has a duty to provide.

This report recommends the level of fees and charges to be applied in 2021/22 and a full schedule of 2021/22 charges is contained in Appendix 3.

This report recommends the approach to be followed to calculate rent levels and service charges for the Council's retained housing stock and shared ownership homes for the 2021/22 financial year. The recommendations are made in

compliance with the rent standard for social housing providers that will apply to local authorities from April 2021.

2. Recommendations

It is recommended that Members:-

- 2.1 Note the breakdown of the total income for 2020/21 and 2021/22 and in particular that the proposed 2021/22 charges for discretionary services represent only £41.023m of the £79.242m of income derived from Fees and Charges.
- 2.2 Approve the charges for 2021/22 as detailed in Appendix 3 to be implemented 1 April 2021, recognising that managers have proposed varying policies for 2021/22.
- 2.3 Note that as previously agreed, any changes to fees and charges proposed by Shropshire Community Leisure Trust Ltd. in relation to the outsourced leisure facilities will only be referred to cabinet and council for approval if the proposed increases exceed Consumer Price Index (CPI) for the preceding November.
- 2.4 Subject to restrictions or exemptions identified in the Welfare Reform and Work Bill it is recommended to Council that
 - I. Social Housing rents for 2021/22 are increased by 1.5% from 5th April 2021.
 - II. Affordable rents for 2021/22 are increased by 1.5% from 5th April 2021.
 - III. Shared Ownership rents continue to be set at 2.75% of the outstanding capital value of the home at the time of sale and thereafter increased each April in accordance with the terms specified in the lease agreements.
 - IV. Service charges continue to be set on the basis of actual cost.

REPORT

3. Risk Assessment and Opportunities Appraisal

- 3.1 Income is a key part of the Council's financial strategy. The identification of additional income across the Council provides opportunities to remove the Council's reliance on other forms of funding, some of which we are unable to control. The key risks associated with income generation relate to the potential for under-recovery through a number of factors such as elasticity of demand, changing economic circumstances and emergence of competition. Growth in the reliance of income from fees and charges heightens this risk. Consideration of new charges will take into account the requirements of the Human Rights Act, any necessary environmental appraisals, the need for Equalities Impact Needs Assessments and in some cases any necessary service user feedback.

4. Financial Implications

- 4.1 The Council's proposed 2021/22 gross revenue budget includes £345.672m of income. The majority of this income is specific grants and the amount to be received in the year is generally known and fixed within a year. The balance, which for the Council is £117.244m, can vary significantly and requires careful management and monitoring throughout the year. Variations in income can significantly affect the Council's financial position. By detailed consideration of income streams and factors which affect the levels of income the Council receives, the risk of significant budget variations caused by a shortfall in income levels will be reduced.

5. Climate Change Appraisal

- 5.1 Service areas will review the impact on Climate Change when any new Fees and Charges are set.

6. Background

- 6.1 The financial landscape for local authorities continues to be very challenging as we look towards 2021/22. As at Quarter 2 the Council is projecting to deliver £8.429m of savings with a high degree of certainty and plans are in place to deliver a further £3.607m in 2020/21. In 2021/22 the Council has identified savings of £2.199m and funding from one-off sources of £60.031m. To meet the challenges of reduced government funding and additional service pressures the Council needs to continue to explore all options to reduce net expenditure, by both reducing gross expenditure and/or increasing income.
- 6.2 As at Quarter 2 the Council is forecasting a £9.641m loss of income in 2020/21 due to the impact of Covid-19. The Council has received non-ringfenced Covid-19 grant from Central Government to cover an element of the loss and are forecasting receipt of further grant to cover the remaining amount. The impact of Covid-19 on the income the Council will generate in 2021/22 is difficult to forecast and also impacts on the level of individual charges.
- 6.3 The Council has the power to charge for some services under various legislation dating back many years e.g. 1949 Prevention of Damage by Pests Act. The Local Government Act 2003 provides clarity over charging powers and is clear that a local authority can charge for discretionary services on the basis of recovering the full costs of providing the service but that it should not make a profit year on year. The same Act also covers local authority's power to trade whereby a profit/surplus can be made as long as trading is carried out through a company. This report concentrates on charging for discretionary services. A key point is that charges should be set at the right level to balance the subsidy between service user and taxpayer.
- 6.4 The current Financial Strategy does not specifically identify additional income from fees and charges in future years in all cases. A focus for the Financial Strategy

has been the shift in Council priorities, becoming a more commercial organisation, with a greater reliance on savings proposals being built around innovation and raising income. Some proposals identified within the Financial Strategy may include a combination of increased efficiency and increased income generation. The Financial Strategy details projected funding for the Council over the next 5 years, which will not be sufficient to enable it to deliver a balanced budget. To enable services to continue to be delivered in the medium to long term both alternative delivery mechanisms and revised charging strategies will need to be explored. Increases in charges may deliver savings, or may only be an approach to offset existing service pressures. An increase in individual fees and charges does not necessarily create additional funding beyond the current approved budget and it is important not to “double count” any potential savings from increased income. As savings are implemented budgets will need fine tuning and adjustments will be required to both expenditure and income headings.

- 6.5 As central government funding continues to reduce, the Council is striving to become more commercial and generate income from fees and charges.

7. 2021/22 Income Budgets

- 7.1 The Council's proposed gross revenue budget for 2021/22 is £555.960m. This budget is part funded by government grants and other income such as fees and charges to give the Council's net budget of £210.288m which is funded by formula grant and council tax. A large proportion of the income funding the Council's gross budget comes from national government in the form of specific and/or ringfenced grants. A breakdown of these grants is included in Appendix 1. This report looks at the remaining “Other Income” figure with a view to understanding how this figure is made up and how much control the Council has over this figure in terms of seeking to increase it.

- 7.2 The total gross income for the Council is shown in Table 1 below.

Table 1: 2020/21 Gross Income and 2021/22 Proposed Gross Income

	2020-21 Revised Budget	2021-22 Proposed Budget
	£m	£m
RSG (including returned amounts)	6.219	6.253
Top up Grant	10.031	10.031
Business Rates	41.689	43.073
Council Tax and Collection Funds	167.583	150.931
Net Budget Requirement	225.522	210.288
Specific Grants (incl. DSG) (Appendix 1)	235.050	228.428
Other Income	117.493	117.244
Total Gross Income	578.065	555.960

Other Income is broken down further in Table 2.

Table 2: Categorisation of “Other Income”

	2020-21 Revised Budget	2021-22 Proposed Budget
	£m	£m
Other Grants and Contributions	26.999	27.795
Fees & Charges	80.345	79.242
Internal Recharges	10.209	10.207
Total Other Income	117.553	117.244

- 7.3 The income figure shown above for fees and charges can be further categorised into income arising from fees and charges for the provision of services which can be set at the discretion of the Council (discretionary) and income where the levels are set by statute or restricted by regulations or guidance. The latter includes planning fees, which are set at a statutory level and other fees, the level of which must follow statutory guidance (for example charges for residential accommodation which are governed by CRAG (Charges for Residential Accommodation Guide)).
- 7.4 The report, although detailing all fees and charges in Appendix 3, concentrates on discretionary income areas where there is a decision to be made by the Council on the level of charge.

8. 2021/22 Fees and Charges Analysis

- 8.1 The latest budget for fees and charges income for 2020/21 is £80.345m and the proposed budget for 2021/22 is £79.242m Table 3 below provides details of this income by Directorate and also details the breakdown of the proposed 2021/22 income figure as discretionary and non-discretionary income. Further detail by service area is provided in Appendix 2.

Table 3: Analysis of 2020/21 and 2021/22 proposed Income by Service Area

Service Area	2020/21 Revised Budget			2021/22 Proposed Budget		
	Total Income £m	Discretionary Income £m	Non- Discretionary Income £m	Total Income £m	Discretionary Income £m	Non- Discretionary Income £m
Adults	26.171	4.049	22.122	26.760	4.516	22.244
Children's	2.189	1.528	0.661	1.897	1.236	0.661
Place	44.444	33.577	10.867	43.532	32.326	11.206
Corporate	2.229	0.005	2.224	1.513	0.005	1.508
Finance, Governance and Assurance	3.297	0.697	2.600	3.390	0.790	2.600

Legal and Democratic Services	0.123	0.123	0.000	0.130	0.130	0.000
Strategic Management Board	0.000	0.000	0.000	0.000	0.000	0.000
Workforce and Transformation	1.892	1.892	0.000	2.020	2.020	0.000
Total Fees and Charges	80.345	41.871	38.474	79.242	41.023	38.219

- 8.2 The proposed 2021/22 level of non-discretionary income, £38.219m, shown in Table 3 above can be further analysed between statutory income and other, as shown in Table 4:

Table 4: Analysis of Non-Discretionary Income by Service Area

Service Area	2020/21 Revised Budget		2021/22 Proposed Budget	
	Statutory Income £m	Other Income £m	Statutory Income £m	Other Income £m
Adults	21.997	0.125	22.119	0.125
Children's	0.030	0.631	0.030	0.631
Place	9.451	1.416	9.772	1.434
Corporate	0.000	2.224	0.000	1.508
Finance, Governance and Assurance	0.000	2.600	0.000	2.600
Legal and Democratic Services	0.000	0.000	0.000	0.000
Strategic Management Board	0.000	0.000	0.000	0.000
Workforce and Transformation	0.000	0.000	0.000	0.000
Total Non-Discretionary Income	31.478	6.996	31.921	6.298

- 8.3 The statutory income figure in Adult Services mainly relates to charges to service users that are set by individual assessments and are governed by Department of Health and Social Care guidelines. The Council's policy for charging, the Adult Social Care Charging And Financial Assessment Policy, is updated annually and is contingent upon information from the Department of Health and Social Care, which has not yet been circulated. The policy includes the Council's Minimum Income Guarantee, which is the amount that a recipient of Adult Social Care must be left with to pay for everyday living costs when a financial assessment for non-residential services is made. From April 2015 the minimum level of Minimum Income Guarantee has been determined by Government statute. The statutorily required Minimum Income Guarantee for 2021/22 is yet to be announced by the Department of Health and Social Care, but, historically it is usually published in late February or early March. The DHSC circular also determines the Personal Expenses Allowance for service users in a residential care setting, and the capital threshold that determines whether the Council is required to assist in funding a service user's care and support. Following its publication, the Council will be in a position to determine its Minimum Income Guarantee for 2021/22, and the Adult Social Care Charging And Financial Assessment Policy will be updated accordingly. Statutory income within Adult Services also includes fees in relation to trading standards, licensing and regulatory services.
- 8.4 The majority of the remaining statutory income is in Place. This relates to income in Development Management (planning and land charges search fees) Highways & Transport (highways development control and New Road & Street Works Act).
- 8.5 The Other Income for Corporate relates to interest arising from financing arrangements including interest earned on the Council's investments which is dictated by the financial markets. Within Finance, Governance and Assurance Other Income relates to recovery of Housing Benefit overpayments.
- 8.6 For discretionary income, totalling £41.023m, more detail on individual services is provided in Appendix 2. The Council generates discretionary income from contracts for the provision of specific services e.g. payroll services. The main areas where the Council has discretion to agree fees and charges outside of any contract or service level agreement are:
- Car parking
 - New road and street works
 - Theatre
 - Leisure and Visitor Economy
 - Music Service
 - Registrars

Appendix 2 also provides details where income levels have changed from 2020/21 detailing whether this is due to price increases or an increase in demand.

8.7 Appendix 3 provides details of the recommended charges for 2021/22.

9. Housing Revenue Account Rent Levels

9.1 The Housing Revenue Account (HRA) is a ring fenced account separate from the General Fund that records the financial transactions relating to the management and maintenance of the Council's retained housing stock, and the primary source of income (approximately 98%) comes from tenants' housing rent.

9.2 Over recent years the Government's policy regarding the level of rent for social housing has been subject to significant changes, the most recent being those introduced by the Welfare Reform and Work Act 2016 and the Government announcement in October 2017 that from April 2020 local authority rent would be subject to the rent standard for social housing providers. More detail on this is provided in Appendix 4 with recommendations at section 2.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

Charging Policy – Cabinet 4 June 2014, Council 17 July 2014

Cabinet Member (Portfolio Holder)

Councillor David Minnery

Local Member

All

Appendices

Appendix 1 Specific Grants Schedule

Appendix 2 Discretionary Income - Service Specific Detail

Appendix 3 2021/22 Fees and Charges

Appendix 4 Housing Revenue Rent Level 2021/22

Appendix 1

Grant Schedule	2020/21 Revised Budget £	2021/22 Budget £
Dedicated Schools Grant	104,673,860	100,577,890
School Improvement Monitoring and Brokering Grant	340,080	336,530
Local Reform & Community Voices Grant	199,730	190,550
Quality in Community Services - Private Finance Initiative	1,522,650	1,522,650
Waste - Private Finance Initiative	3,185,610	3,185,610
New Homes Bonus	8,366,700	5,942,770
Housing Benefit Administration Subsidy	581,670	523,500
Localised Council Tax Support Administration Subsidy	261,780	261,780
Public Health Grant	12,314,390	12,314,390
Local Services Support Grant	346,290	346,290
Pupil Premium Grant	5,144,930	3,595,510
Mandatory Rent Allowances: Subsidy	49,000,000	49,000,000
Rent Rebates: Subsidy	9,943,970	9,943,970
Bus Services Operators Grant	512,450	512,450
Tackling Troubled Families	769,400	806,600
Youth Justice Board - Children on Remand	19,830	19,830
Business Rates Retention Scheme - Section 31 Grants	8,317,700	8,058,450
Unaccompanied Asylum Seeking Children (UASC)	338,390	338,390
Independent Living Fund	1,511,940	1,511,940
Rural Services Delivery Grant	6,614,130	6,940,760
Single Fraud Investigation Service	2,200	2,200
Welfare Reform New Burdens	66,090	66,090
Southern Shropshire LEADER Programme - DEFRA	65,290	0
Improved Better Care Fund	9,547,340	9,547,340
Social Care In Prisons	41,640	47,940
War Pensions Disregard	115,930	117,210
Adoption Support Fund	342,000	342,000
Additional Better Care Fund	1,964,330	1,967,260
Bikeability	50,000	50,000
Flexible Homelessness Grant	359,400	0
Assessed & Supported Year in Employment (ASYE)	47,010	47,010
Staying Put	101,350	101,350

Appendix 1

Grant Schedule	2020/21 Revised Budget £	2021/22 Budget £
Homelessness Reduction - New Burdens Allocation	176,010	0
Technical Assistance	55,850	0
Syrian Refugee Grant	49,220	27,030
Parks & Sites	41,300	43,220
HLF Severn Valley Lives	2,760	0
Community Led Housing	57,000	0
Verify Earning and Pensions	66,100	65,100
Universal Credit	39,300	39,300
Additional Social Care Funding	7,882,890	9,111,920
Extending Personal Adviser support to age 25: new burdens assessment	11,550	34,660
Local Tax Income Guarantee	0	210,290
Homelessness Prevention Grant	0	678,400
Total	235,050,060	228,428,180

Appendix 2

Discretionary Income - Service Specific Detail

Summary

- 1.1 The table below provides a summary of the Fees and Charges income for the Council by Directorate. More detail per directorate is then provided in the relevant sections below.

Service Area	2021/22 Budget £m	Discretionary Income £m	Non-Discretionary Income £m
Adults	26.760	4.516	22.244
Children's	1.897	1.236	0.661
Place	43.532	32.326	11.206
Corporate	1.513	0.005	1.508
Finance, Governance and Assurance	3.390	0.790	2.600
Legal and Democratic Services	0.130	0.130	0.000
Strategic Management Board	0.000	0.000	0.000
Workforce and Transformation	2.020	2.020	0.000
Total Fees and Charges	79.242	41.023	38.219

- 1.2 The following paragraphs summarise the key areas and nature of income within each service area, concentrating on discretionary income (£41.023m)

Adult Services

- 1.3 The total Fees and Charges for Adult Services proposed for 2021/22 are £26.760m of which £4.516m is discretionary.
- 1.3.1 Discretionary income is primarily made up of charges for Day Care (£0.102m), Choice Based Letting Advertising (£0.125m), Work Placement Income (£2.105m), Handy Man services (£0.076m), Joint Training to Care Providers (£0.142m), Registrars (0.856m), Pest Control (£0.113m), various Licensing charges (£0.334) and Cemetery Burial Rights (£0.122m).
- 1.3.2 Work Placement income has increased by £0.465m (28.3%) as a result of a new contract.
- 1.3.3 Licence fees relating to Taxi and Private Hire are under consultation until 21 February 2021. The proposed fees, as set out in Appendix 3, will take effect on 22 February 2021 unless objection is made and not withdrawn. Where any objections are made and not

withdrawn these will be considered by the Strategic Licensing Committee on the 17 March 2021 and the subsequently agreed fees will take effect from 1 April 2021.

Children's Services

1.4 The total Fees and Charges for Children's Services proposed for 2021/22 are £1.897m of which £1.236m is discretionary.

1.4.1 The discretionary element is primarily made up of income from Shropshire Music Service (£0.701m) which has decreased by £0.257m in 2021/22. The service has discretion to determine the fees and charges schedule for services provided and sets these fees in relation to music tuition and instrument hire charges in order to recover the costs of the service. The projected decrease in income in 2021/22 is due to a reduction in the services provided and has been matched by a decrease in expenditure. Fees and charges are set on an academic year basis.

1.4.2 The remaining discretionary within Children's Services is mainly derived from education support services which are traded with academy schools and are subject to annual service level agreements (SLAs). Education support service income streams includes Education Access and School Library Service.

Place

1.5 The total Fees and Charges for Place proposed for 2021/22 are £43.532m of which £32.326m is discretionary.

1.5.1 The majority of the Council's total discretionary income received is by services within the Place directorate, which also includes Shire Services. In summary, the main areas of discretionary income are Shire Services (£7.738m), Car Parking (£5.897m), Theatre Services (£5.159m), Leisure Services (£0.934m), Commercial Services (£6.186m), Streetworks (£1.744m) and Economic Growth (£3.034m).

1.5.2 Total discretionary income has decreased by £1.251m from 2020/21 (3.72%).

1.5.3 There are various levels of increases and decreases over all of the services within Place and some of the main changes are;

- There is a decrease in projected income from car parking of £0.465m due to anticipated re-modelling of Shrewsbury Town Centre and a reduction in car parking capacity while development takes place.
- Projected commercial income has increased by £0.328m due to an increase in the Council's property portfolio, therefore generating increased rental income.
- The income budget within Housing Development has increased by £0.335m due to the delivery of services to external clients.

- The Shires Services discretionary income of £7.738m is for fees charged to Schools, Colleges and Academies outside of Shropshire Council's control. The fees shown for Shire Services are 2020/21 latest estimates. As in previous years, the level of charges for Shires Services will be set to ensure a break-even position for 2021/22.
- The income budget for Streetworks has increased by £0.100m on Section 14 road closures due to savings targets attributable here.
- Economic Growth income is projected to decrease by £1.523m due to the anticipated re-purposing and redevelopment of two of the shopping centres and the downturn in the retail sector.

Corporate

- 1.6 The total Fees and Charges for Corporate proposed for 2020/21 are £1.513m of which £0.005m is discretionary.

Finance, Governance and Assurance

- 1.7 The total Fees and Charges for Finance, Governance and Assurance proposed for 2021/22 are £3.390m of which £0.790m is discretionary.

- 1.7.1 The discretionary income includes income from external organisations for services such as audit and the provision of finance services which are covered by annual contracts and the recovery of costs within the Revenues Team.

- 1.7.2 Total discretionary income has increased by £0.093m from 2020/21 (13.33%) due to an increase in the provision of finance services to external organisations.

Legal and Democratic Services

- 1.8 The total Fees and Charges for Legal and Democratic Services proposed for 2021/22 are £0.130m which is all discretionary.

- 1.8.1 Details of fees charged by Legal Services are provided in Appendix 3.

Workforce and Transformation

- 1.9 The total Fees and Charges for Workforce and Transformation proposed for 2021/22 are £2.020m which is all discretionary.

- 1.9.1 The discretionary income includes income from Town Councils, charities, academies and other external organisations for services such as payroll provision, human resources services and ICT services which are covered by annual contracts and charges for First Aid and Occupational Health Services.

- 1.9.2 Total discretionary income has increased by £0.127m from 2020/21 (6.71%) due to an increase in income within ICT.

FEES & CHARGES**APPENDIX 3**

HOUSING - HRA	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	% Increase	Notes
HOUSING REVENUE ACCOUNT					Trading
HOUSING RENTS (48 week basis)					
Housing Rents-Increased by Formula rent calculation		Subject to separate recommendation	Subject to separate recommendation		
HEATING CHARGES (per week - 48 week basis)					
Greenfields		4.14	4.16	0.5%	Per week (48 weeks)
Sheldon Court		12.94	13.00	0.5%	Per week (48 weeks)
SERVICE CHARGES (per week - 48 week basis)					
Admirals Flats		6.15	6.18	0.5%	Per week (48 weeks)
Broseley Flats		0.94	0.94	0.0%	Per week (48 weeks)
Red House		1.79	1.80	0.5%	Per week (48 weeks)
Greenfields		9.90	9.95	0.5%	Per week (48 weeks)
Sheldon Court		13.17	13.24	0.5%	Per week (48 weeks)
New Century Court		171.51	172.37	0.5%	Per week (48 weeks)
Intensive Housing Management - South (proposed by STAR Housing subject to agreement with Sustain Consortium)		13.05	13.05	0%	Per week (48 weeks)
Intensive Housing Management - North (proposed by STAR Housing subject to agreement with Sustain Consortium)		13.05	13.05	0%	Per week (48 weeks)
Intensive Housing Management - (General Needs)		10.20	10.20	0%	Per week (48 weeks)
Intensive Housing Management - New Century Court		20.06	20.16	0.5%	Per week (48 weeks)
Intensive Housing Management - Greenfields Court		18.50	18.50	0%	Per week (48 weeks)
Communal Cleaning - Oswestry		1.95	1.96	0.5%	Per week (48 weeks)
Communal TV Aerial		0.80	0.80	0.5%	Per week (48 weeks)
Caretaking Service		2.40	2.41	0.5%	Per week (48 weeks)
GARAGE RENTS					
Bridgnorth & Oswestry (VAT charged to Council tenants on third or more garages and all non-tenants)		£7.50 per week (+VAT where due)	£7.50 per week (+VAT where due)	0%	Per week (48 weeks)
Oswestry - non-tenant		£9 per wk +VAT	£9 per wk +VAT	0%	Per week (48 weeks)
Garage base (48-week basis)		£1.32 per wk (+VAT where due)	£1.32 per wk (+VAT where due)	0%	Per week (48 weeks)
Secured Parking Bays (Tenant)		£2.50 per wk (+VAT where due)	£2.50 per wk (+VAT where due)	0%	Per week (48 weeks)
Secured Parking Bays (Non-Tenant)		£3 per wk (+VAT where due)	£3 per wk (+VAT where due)	0%	Per week (48 weeks)
Replacement padlock (drop down bollards)		£10 plus cost of new lock + VAT	£10 plus cost of new lock + VAT	0%	Per item
COMMUNITY ALARMS					
Leased Service (Council tenants) - service charge set by STAR Housing		45.24 + VAT	45.24 + VAT	0%	Charge per quarter
Private Customers:					
Leased Service (Non-Council tenants) - charge set by STAR Housing		45.24 + VAT	45.24 + VAT	0%	Charge per quarter
Monitoring charge on non-leased unit charge set by STAR Housing		13.00 + VAT	13.00 + VAT	0%	Charge per quarter
Former Grant Supported - Council Tenant Sheltered Schemes		2.17 + VAT	2.17 + VAT	0%	Per week (48 weeks)
Former Grant Supported - Other		2.17 + VAT	2.17 + VAT	0%	Per week (48 weeks)
Installation Charge:					
Alarm Installation Charge - set by STAR Housing		25.00	25.00	0%	
Replacement Pendants:					
Per pendant. Charge set by STAR Housing		50.00	50.00	0%	Per item
Other peripheral equipment e.g. key safe (cost plus installation & admin charge)		Cost plus installation & admin charge (+VAT where due)	Cost plus installation & admin charge (+VAT where due)		
GARDEN MAINTENANCE - HRA Properties (48 week basis)					
Lawn Cut - Annual Maintenance (20mm to 60mm)		1.96(+VAT where due)	1.97(+VAT where due)	0.5%	Front or rear garden
Hedge Cutting - Annual Maintenance		0.97(+VAT where due)	0.98(+VAT where due)	0.5%	Front or rear garden

FEES & CHARGES**APPENDIX 3**

LIBRARIES	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	% Increase	NOTES
LIBRARY CHARGES					An element of flexibility will be required throughout the year to mitigate the effects of Covid-19 and to enable the service to respond quickly to any easing of restrictions and additional lockdowns Potential review of fees and charges for quarter 2 of 2021/22
DVD - Standard titles	Discretionary	2.00	2.00	0.0%	
DVD - Premium titles	Discretionary	2.00	2.00	0.0%	
Talking Books & Language courses					
Up to 2 tapes	Discretionary	1.00	1.00	0.0%	
CD & larger tape packs	Discretionary	2.50	2.50	0.0%	
The above for the Visually Impaired	Discretionary	Free	Free	0.0%	
Computer Use	Discretionary	£1.20 for guests, free for library members	£1.30 for guests, free for library members	8.3%	
Printing/Photocopying					
Printing & Photocopying - A4 sheet	Discretionary	0.18	0.20	11.1%	
Printing & Photocopying - A4 sheet colour	Discretionary	0.40	0.40	0.0%	
Laminating copies - A4 sheet	Discretionary	1.50	1.50	0.0%	
Laminating copies - A3 sheet	Discretionary	2.50	2.50	0.0%	
Fax Services					
Message sent UK - per sheet	Discretionary	1.50	1.50	0.0%	
Message sent Overseas - per sheet	Discretionary	2.50	2.50	0.0%	
Message received (per 10 sheets)	Discretionary	1.50	1.50	0.0%	
Fines					
Adult items per item per day	Discretionary	0.25	0.25	0.0%	
Children's items per item per day	Discretionary	No Charge	No Charge	0.0%	
Music/drama sets returned late or incomplete	Discretionary	22.00	23.00	4.5%	
Final reminder letters	Discretionary	No Charge	No Charge	0.0%	
Library Cards					
New library membership card	Discretionary	Free	Free	0.0%	
Replacement library membership card	Discretionary	1.40	1.50	7.1%	
Requests					
per item	Discretionary	0.75	0.80	6.7%	
per item through inter-lending scheme	Discretionary	6.00	6.00	0.0%	
Sets of vocal scores through inter-lending scheme - per copy	Discretionary	1.00	1.10	10.0%	
Orchestral sets through inter-lending scheme	Discretionary	21.50	22.00	2.3%	
Drama sets through inter-lending scheme - per copy	Discretionary	1.00	1.10	10.0%	
Room Hire					
Shrewsbury Library room hire per session (Morning or Afternoon)					
Personal/Voluntary group/ Charity Group	Discretionary	35.00	35.00	0.0%	
Business Use	Discretionary	70.00	70.00	0.0%	
Oswestry Library Room Hire per session (Morning or Afternoon) - without projector					
Personal/Voluntary group/ Charity Group	Discretionary	29.00	30.00	3.4%	
Business Use	Discretionary	58.00	60.00	3.4%	
Room Hire - Bridgnorth Library per session (Morning or Afternoon)					
Personal/Voluntary group/ Charity Group	Discretionary	31.00	31.00	0.0%	
Business Use	Discretionary	62.00	62.00	0.0%	
Interview Room Hire - Bridgnorth Library per Hour					
Personal/Voluntary group/ Charity Group	Discretionary	7.20	7.50	4.2%	
Business Use	Discretionary	14.40	15.00	4.2%	
Room Hire - Church Stretton Library per session (Morning or Afternoon)					
Personal/Voluntary group/ Charity Group	Discretionary	20.50	21.00	2.4%	
Business Use	Discretionary	41.00	42.00	2.4%	
Room Hire - Wem Library per session (Morning or Afternoon)					
Personal/Voluntary group/ Charity Group	Discretionary	13.00	14.00	7.7%	
Business Use	Discretionary	26.00	27.00	3.8%	
Room Hire - Ludlow Education Room per session (Morning or Afternoon)					
Personal/Voluntary group/ Charity Group	Discretionary	34.00	35.00	2.9%	
Business Use	Discretionary	68.00	70.00	2.9%	
Room Hire - Ludlow Library gallery space per session (Morning or Afternoon)	Discretionary	25.00	26.00	4.0%	

FEES & CHARGES**APPENDIX 3**

LIBRARIES	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	% Increase	NOTES
Hire of gallery hanging space at Oswestry Library per month					An element of flexibility will be required throughout the year to mitigate the effects of Covid-19 and to enable the service to respond quickly to any easing of restrictions and additional lockdowns
Personal/Voluntary group/ Charity Group	Discretionary	25.00	26.00	4.0%	
Business Use	Discretionary	50.00	52.00	4.0%	Potential review of fees and charges for quarter 2 of 2021/22
Hire of gallery hanging space at Market Drayton Library per month					
Personal/Voluntary group/ Charity Group	Discretionary	25.00	26.00	4.0%	
Business Use	Discretionary	50.00	52.00	4.0%	
Hire of window display space at Bridgnorth Library per month					
Personal/Voluntary group/ Charity Group	Discretionary	25.00	26.00	4.0%	
Business Use	Discretionary	50.00	52.00	4.0%	
Reading Group admin fee:	Discretionary	£45.00 (£37.50 + £7.50 VAT)	£45.00 (£37.50 + £7.50 VAT)	0.0%	
Fab Reads: Box of 15 hand selected books (to borrow)	Discretionary	35.00	35.00	0.0%	
Fab Reads: Introductory librarian visit:	Discretionary	15.00	15.00	0.0%	Per hour
Fab Reads: Six themed resource packs:	Discretionary	30.00	30.00	0.0%	
Fab Reads: Round up/discussion librarian visit:	Discretionary	15.00	15.00	0.0%	Per hour
Ludlow Library and Museum Resource Centre Gallery Commission	Discretionary	20%	25%	25.0%	
Book Sales					
At local discretion	Discretionary	Variable	Variable	0.0%	Dependent on condition of book
Filming					
Flat rate filming fee per day	Discretionary	300.00	360.00	20.0%	
Provision of staff member per hour	Discretionary	Dependent on member of staff	Dependent on member of staff		
Library Events	Discretionary	Variable	Variable	0.0%	Dependent on costs of event, audience, venue, partner arrangements etc.
Hot Drinks					
Oswestry & Bridgnorth	Discretionary	0.60	0.70	16.7%	
Deliveries via library vans					
per box	Discretionary	1.00	1.00	0.0%	
per small package	Discretionary	0.50	0.50	0.0%	

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WASTE SERVICES	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	% Increase	Notes
WASTE					
Bulky waste charges					
Up to 3 items of bulky household waste	Discretionary	35.00	36.00	2.86%	
4-6 items of bulky household waste	Discretionary	52.00	53.00	1.92%	
7-9 items of bulky household waste	Discretionary	69.00	70.00	1.45%	
10-12 items of bulky household waste	Discretionary	85.00	87.00	2.35%	
13-15 items of bulky household waste	Discretionary	103.00	105.00	1.94%	
up to 10 sacks of residual waste	Discretionary	54.00	55.00	1.85%	
Other Charges					
Excess Black Bags (max 10)	Discretionary	54.00	55.00	1.85%	
Second Garden Bin	Discretionary	65.00	66.00	1.54%	
Liners & Caddies					
Liners	Discretionary	4.00	N/A	N/A	No longer available
Caddies	Discretionary	3.50	N/A	N/A	No longer available
Schedule 2 contract rates per fortnightly collection (based on waste type and container size)					
Admin Fee	Discretionary	43.00	44.00	2.33%	
No Disposal					
<i>Residual Sack (cost per sack)</i>	Discretionary	40.00	41.00	2.50%	excludes above admin fee
Residual 240	Discretionary	92.00	94.00	2.17%	excludes above admin fee
Residual 360	Discretionary	127.00	130.00	2.36%	excludes above admin fee
Residual 660	Discretionary	218.00	223.00	2.29%	excludes above admin fee
Residual 750	Discretionary	230.00	235.00	2.17%	excludes above admin fee
Residual 1100	Discretionary	315.00	322.00	2.22%	excludes above admin fee
With Disposal					
<i>Residual Sack (cost per sack)</i>	Discretionary	54.00	55.00	1.85%	excludes above admin fee
Residual 240	Discretionary	153.00	156.00	1.96%	excludes above admin fee
Residual 360	Discretionary	215.00	220.00	2.33%	excludes above admin fee
Residual 660	Discretionary	380.00	388.00	2.11%	excludes above admin fee
Residual 750	Discretionary	419.00	428.00	2.15%	excludes above admin fee
Residual 1100	Discretionary	585.00	597.00	2.05%	excludes above admin fee
With or without Disposal					
Recycling 240	Discretionary	70.00	71.00	1.43%	excludes above admin fee
Recycling 360	Discretionary	97.00	99.00	2.06%	excludes above admin fee
Recycling 660	Discretionary	161.00	165.00	2.48%	excludes above admin fee
Recycling 750	Discretionary	172.00	176.00	2.33%	excludes above admin fee
Recycling 1100	Discretionary	218.00	223.00	2.29%	excludes above admin fee
Annual Schedule 4 collection contract rates (based on waste type and container size)					
With Disposal					
<i>Residual Sack (cost per sack)</i>	Discretionary	122.00	124.00	1.64%	excludes above admin fee
Residual 240	Discretionary	365.00	373.00	2.19%	excludes above admin fee
Residual 360	Discretionary	405.00	414.00	2.22%	excludes above admin fee
Residual 660	Discretionary	560.00	572.00	2.14%	excludes above admin fee
Residual 1100	Discretionary	750.00	765.00	2.00%	excludes above admin fee

FEES & CHARGES**APPENDIX 3**

LEISURE	Statutory or Discretionary	Fee for 2020/21 Members £	Fee for 2020/21 Non-members £	Fee for 2021/22 Members £	Fee for 2021/22 Non-members £	% Increase	Notes
<p>An element of flexibility will be required throughout the year to mitigate the effects of Covid-19 and to enable the service to respond quickly to any easing of restrictions and additional lockdowns.</p> <p>There will be various promotions held throughout the year at various sites. Details can be found at individual facilities or via the council's website:</p> <p>https://shropshire.gov.uk/leisure-services/find-a-leisure-centre/</p>							

FEES & CHARGES**APPENDIX 3**

LEISURE	Statutory or Discretionary	Fee for 2020/21 Members £	Fee for 2021/22 Members £	% Increase	Notes
Meole Brace Golf Course					
Adult Members	Discretionary	500.00	500.00	0.00%	
Junior Members (up to 18 years of age)	Discretionary	100.00	100.00	0.00%	
Green Fees 18 Holes					
Adult	Discretionary	12.00	12.00	0.00%	
Adult Concessionary Rate	Discretionary	9.00	9.00	0.00%	
Junior	Discretionary	6.00	6.00	0.00%	
Green Fees 12 Holes					
Adult - up to midday	Discretionary	9.00	9.00	0.00%	
Adult - 12 noon - 4pm	Discretionary	8.00	8.00	0.00%	
Adult - 4pm to close	Discretionary	7.00	7.00	0.00%	
Junior	Discretionary	6.00	6.00	0.00%	
Concessionary Rate	Discretionary	6.00	6.00	0.00%	
Temporary Green Fees					
Adult	Discretionary	6.00	6.00	0.00%	
Junior	Discretionary	6.00	6.00	0.00%	
Winter Tickets					
Adult Winter Ticket	Discretionary	165.00	N/A	N/A	
Junior Winter Ticket	Discretionary	50.00	N/A	N/A	

FEES & CHARGES**APPENDIX 3**

LEISURE	Statutory or Discretionary	Fee for 2020/21 Members £	Fee for 2020/21 Non-members £	Fee for 2021/22 Members £	Fee for 2021/22 Non-members £	% Increase	Notes
Roman Road Sports Centre							No longer offering membership of the BeActive card. However, existing BeActive Members will continue to pay the Members rate until their membership ends
Peak Period							
Whole Hall (Hockey/Basketball/Volleyball)	Discretionary	32.00	41.20	32.80	42.20	2.5%	
Badminton Court	Discretionary	10.25	13.10	10.50	13.40	2.4%	
Table Tennis Table (max. 3 tables per court)	Discretionary	10.15	15.20	10.40	15.60	2.5%	
Sports Hall - Party Bookings							
Whole Hall	Discretionary	114.90	147.80	117.80	151.50	2.5%	
Half Hall	Discretionary	58.25	74.80	59.70	76.70	2.5%	
Miscellaneous Charges							
Changing Rooms Only (Sports Hall)	Discretionary	14.20	18.20	14.60	18.70	2.8%	
Spectators - Adult	Discretionary	1.40	1.80	1.40	1.80	0.0%	
Spectators - Child	Discretionary	0.70	0.80	0.70	0.80	0.0%	
Shower Only - Adult	Discretionary	1.70	2.10	1.70	2.10	0.0%	
Shower Only - Adult Concessionary Rate	Discretionary	0.70	N/A	0.70	1.00	0.0%	
Shower Only - Adult 60+	Discretionary	1.20	1.60	1.20	1.60	0.0%	
Shower Only - Junior	Discretionary	0.70	1.00	0.70	1.00	0.0%	
Synthetic Pitch AREA							
Whole Pitch 55 mins	Discretionary	60.00	77.40	61.50	79.30	2.5%	
Half Pitch 55 mins	Discretionary	38.70	49.20	39.70	50.40	2.6%	
Quarter Pitch 55 mins	Discretionary	25.80	33.20	26.40	34.00	2.3%	
Whole Pitch 1hr 25 mins	Discretionary	87.80	113.00	90.00	115.80	2.5%	
Half Pitch 1hr 25 mins	Discretionary	55.90	72.00	57.30	73.80	2.5%	
Quarter Pitch 1hr 25 mins	Discretionary	35.80	46.20	36.70	47.40	2.5%	
Whole Pitch 1hr 55 mins	Discretionary	118.10	152.00	121.10	155.80	2.5%	
Half Pitch 1hr 55 mins	Discretionary	72.70	93.60	74.50	95.90	2.5%	
Quarter Pitch 1hr 55 mins	Discretionary	48.90	62.90	50.10	64.50	2.5%	

FEES & CHARGES**APPENDIX 3**

LEISURE	Statutory or Discretionary	Fee for 2020/21 Members £	Fee for 2020/21 Non-members £	Fee for 2021/22 Members £	Fee for 2021/22 Non-members £	% Increase	Notes
Roman Road Sports Centre							
Off Peak Period							
Whole hall	Discretionary	24.00	30.80	24.60	31.60	2.5%	No longer offering membership of the BeActive card. However, existing BeActive Members will continue to pay the Members rate until their membership ends
Half Hall	Discretionary	11.90	15.40	12.20	15.80	2.5%	
Badminton court	Discretionary	7.90	10.20	8.10	10.50	2.5%	
Table Tennis Table (max. 3 tables per court)	Discretionary	8.20	11.40	8.40	11.70	2.4%	
Trampoline (to include hire of court)	Discretionary	14.50	18.80	14.90	19.30	2.8%	
Sports Hall - Party Bookings							
Whole Hall	Discretionary	83.30	107.30	85.40	110.00	2.5%	
Half Hall	Discretionary	43.50	55.80	44.60	57.20	2.5%	
OUTDOOR SPORTS							
Synthetic Pitch Area							
Whole Pitch 55 mins	Discretionary	45.10	58.00	46.20	59.50	2.4%	New charge - various sports - if area not used
Half Pitch 55 mins	Discretionary	28.70	37.10	29.40	38.00	2.4%	
Quarter Pitch 55 mins	Discretionary	19.50	25.10	20.00	25.70	2.6%	
Whole Pitch 1hr 25 mins	Discretionary	66.10	85.00	67.80	87.10	2.6%	
Half Pitch 1hr 25 mins	Discretionary	41.90	53.90	42.90	55.20	2.4%	
Quarter Pitch 1hr 25 mins	Discretionary	26.90	34.50	27.60	35.40	2.6%	
Whole Pitch 1hr 55 mins	Discretionary	88.80	114.50	91.00	117.40	2.5%	
Half Pitch 1hr 55 mins	Discretionary	54.60	70.20	56.00	72.00	2.6%	
Quarter Pitch 1hr 55 mins	Discretionary	36.80	47.30	37.70	48.50	2.4%	
Junior Play & Pay	Discretionary	N/A	N/A	1.00	1.00		

FEES & CHARGES**APPENDIX 3**

LEISURE	Statutory or Discretionary	Fee for 2020/21 Members £	Fee for 2020/21 Non-members £	Fee for 2021/22 Members £	Fee for 2021/22 Non-members £	% Increase	Notes
Idsal Sports Centre							
Sports Hall							
Adult Peak	Discretionary	44.70	57.50	45.80	58.90	2.5%	No longer offering membership of the BeActive card. However, existing BeActive Members will continue to pay the Members rate until their membership ends
Adult Off Peak	Discretionary	33.60	43.20	34.40	44.30	2.4%	
Junior Peak	Discretionary	22.50	28.90	23.10	29.60	2.7%	
Junior Off Peak	Discretionary	16.50	21.30	16.90	21.80	2.4%	
Badminton Court							
Adult Peak	Discretionary	10.80	13.80	11.10	14.10	2.8%	
Adult Off Peak	Discretionary	8.10	10.40	8.30	10.70	2.5%	
Junior Peak	Discretionary	5.60	7.10	5.70	7.30	1.8%	
Junior Off Peak	Discretionary	4.10	5.20	4.20	5.30	2.4%	
Adult Trampoline (1 court)	Discretionary	23.20	29.90	23.80	30.60	2.6%	
Junior Trampoline Hire (1 court)	Discretionary	11.60	14.90	11.90	15.30	2.6%	
Cricket Nets							
Adult	Discretionary	53.50	68.80	54.80	70.50	2.4%	
Junior	Discretionary	26.70	34.50	27.40	35.40	2.6%	
Fitness Suite							
Room Hire	Discretionary	32.50	40.60	33.30	41.60	2.5%	
Adult Peak	Discretionary	5.30	6.60	5.40	6.80	1.9%	
Adult Peak - Concessionary	Discretionary	3.40	4.20	3.50	4.30	2.9%	
Junior Peak	Discretionary	2.70	3.30	2.80	3.40	3.7%	
Adult Off Peak	Discretionary	3.90	4.90	4.00	5.00	2.6%	
Junior Off Peak	Discretionary	2.00	2.50	2.10	2.60	5.0%	
Casual Session 60+	Discretionary	3.40	4.20	3.50	4.30	2.9%	
Adult Induction	Discretionary	11.30	14.10	11.60	14.50	2.7%	
Youth Induction (11yrs - 18yrs)	Discretionary	5.60	7.00	5.70	7.20	1.8%	
Outdoor Facilities							
All Weather Full Pitch (1 hr)							
Adult with lights peak	Discretionary	78.20	100.60	80.20	103.10	2.6%	
Junior with lights peak	Discretionary	38.10	49.00	39.10	50.20	2.6%	
Adult with lights off peak	Discretionary	63.00	81.10	64.60	83.10	2.5%	
Junior with lights off peak	Discretionary	30.90	39.70	31.70	40.70	2.6%	
Adult without lights peak	Discretionary	57.00	73.40	58.40	75.20	2.5%	
Junior without lights peak	Discretionary	27.90	35.90	28.60	36.80	2.5%	
Adult without lights off peak	Discretionary	54.20	69.70	55.60	71.40	2.6%	
Junior without lights off peak	Discretionary	26.40	34.00	27.10	34.90	2.7%	
All Weather Half Pitch (1 hr)							
Adult with lights peak	Discretionary	38.70	49.80	39.70	51.00	2.6%	
Junior with lights peak	Discretionary	19.00	24.40	19.50	25.00	2.6%	
Adult with lights off peak	Discretionary	31.70	40.70	32.50	41.70	2.5%	
Junior with lights off peak	Discretionary	15.40	19.80	15.80	20.30	2.6%	
Adult without lights peak	Discretionary	28.70	37.00	29.40	37.90	2.4%	
Junior without lights peak	Discretionary	14.00	18.10	14.40	18.60	2.9%	
Adult without lights off peak	Discretionary	27.10	34.80	27.80	35.70	2.6%	
Junior without lights off peak	Discretionary	13.30	17.20	13.60	17.60	2.3%	
Netball Court (per 55 mins)							
Adult with lights peak	Discretionary	30.70	39.50	31.50	40.50	2.6%	
Junior with lights peak	Discretionary	14.90	19.30	15.30	19.80	2.7%	
Adult without lights off peak	Discretionary	19.80	25.60	20.30	26.20	2.5%	
Junior without lights off peak	Discretionary	9.70	12.50	9.90	12.80	2.1%	
All Courts Adult with lights peak	Discretionary	75.80	97.50	77.70	99.90	2.5%	
All courts Junior with lights peak	Discretionary	37.10	47.80	38.00	49.00	2.4%	
All courts Adult without lights off peak	Discretionary	55.40	71.40	56.80	73.20	2.5%	
All Courts Junior without lights off peak	Discretionary	28.30	36.30	29.00	37.20	2.5%	
Tennis Court (per 55 mins)							
Adult without lights	Discretionary	9.10	11.80	9.30	12.10	2.2%	
Junior without lights	Discretionary	4.60	5.90	4.70	6.00	2.2%	
Adult with lights	Discretionary	11.50	14.80	11.80	15.20	2.6%	
Junior with lights	Discretionary	5.90	7.50	6.00	7.70	1.7%	
Football Pitches per match							
Adult Pitch	Discretionary	61.90	79.60	63.40	81.60	2.4%	
Youth Pitch	Discretionary	46.10	59.40	47.30	60.90	2.6%	
Junior Pitch	Discretionary	30.60	39.30	31.40	40.30	2.6%	
Mini Football Pitch	Discretionary	19.30	24.80	19.80	25.40	2.6%	
Football Training Adult	Discretionary	33.70	43.30	34.50	44.40	2.4%	
Football Training Junior	Discretionary	16.40	21.20	16.80	21.70	2.4%	
Rugby Pitches per match							
Adult Pitch	Discretionary	61.90	79.60	63.40	81.60	2.4%	
Youth Pitch	Discretionary	30.90	39.70	31.70	40.70	2.6%	

FEES & CHARGES**APPENDIX 3**

LEISURE	Statutory or Discretionary	Fee for 2020/21 Members £	Fee for 2020/21 Non-members £	Fee for 2021/22 Members £	Fee for 2021/22 Non-members £	% Increase	Notes
Changing Rooms							
Adult Group	Discretionary	24.80	31.87	25.40	32.70	2.4%	
Junior Group	Discretionary	12.20	15.63	12.50	16.00	2.5%	
Room Hire							
Adult per hour	Discretionary	14.60	18.88	15.00	19.40	2.7%	
Birthday Parties							
1 Hour (no party room)	Discretionary	71.70	92.16	73.50	94.50	2.5%	
1½ Hour (with party room)	Discretionary	85.90	110.43	88.00	113.20	2.4%	
1½ Hour (no party room)	Discretionary	90.10	116.00	92.40	118.90	2.6%	
2 Hour (with party room)	Discretionary	100.30	129.00	102.80	132.20	2.5%	
Classes							
Adult Yoga/Pilates/Circuits (per hr)	Discretionary	4.60	5.79	4.70	5.90	2.2%	
Junior Yoga/Pilates/Circuits (per hr)	Discretionary	2.30	2.84	2.40	2.90	4.3%	
Equipment Hire							
Hire Badminton	Discretionary	2.30	3.10	2.40	3.20	4.3%	
Hire Tennis Racket	Discretionary	2.30	3.10	2.40	3.20	4.3%	
Sundries for Purchase							
Tennis Balls (per tube)	Discretionary	7.80	10.00	8.00	10.30	2.6%	
Football	Discretionary	10.40	13.30	10.70	13.60	2.9%	
Shuttlecock	Discretionary	1.30	1.70	1.30	1.70	0.0%	
Membership Fees							
Individual Monthly D/D	Discretionary	22.30	N/A	22.90	N/A	2.7%	
Joint Monthly D/D	Discretionary	40.60	N/A	41.60	N/A	2.5%	
Annual Individual Fee	Discretionary	223.30	N/A	228.90	N/A	2.5%	
Membership includes fitness suite & fitness classes during community time							
Monthly Card Adult	Discretionary	30.50	38.10	31.30	39.10	2.6%	
Monthly Card Junior	Discretionary	15.20	19.00	15.60	19.50	2.6%	
Junior Play & Pay	Discretionary	1.00	N/A	1.00	1.00	N/A	New charge - various sports - if area not used

FEES & CHARGES

APPENDIX 3

LEISURE	Statutory or Discretionary	Fee for 2020/21 Members £	Fee for 2020/21 Non-members £	Fee for 2021/22 Members £	Fee for 2021/22 Non-members £	% Increase	Notes
Much Wenlock Leisure Centre							
Sports Hall & Gymnasium							
Whole Main Sports Centre	Discretionary	44.70	57.60	45.80	59.00	2.5%	No longer offering membership of the BeActive card. However, existing BeActive Members will continue to pay the Members rate until their membership ends
Half Main Sports Hall	Discretionary	22.50	28.90	23.10	29.60	2.7%	
Badminton Court	Discretionary	10.80	13.80	11.10	14.10	2.8%	
Gymnasium room hire	Discretionary	22.40	28.90	23.00	29.60	2.7%	
Equipment Hire							
Hire Badminton/Tennis Racket	Discretionary	2.50	3.40	2.60	3.50	4.0%	
Buy Shuttlecock	Discretionary	1.40	1.70	1.40	1.70	0.0%	
Hire Football/Basketball/Netball	Discretionary	1.60	2.00	1.60	2.10	0.0%	
Fitness Suite							
Room Hire	Discretionary	34.80	N/A	35.70	N/A	2.6%	
Adult Induction	Discretionary	11.50	N/A	11.80	N/A	2.6%	
Youth Induction (16 yrs - 18 yrs)	Discretionary	5.70	N/A	5.80	N/A	1.8%	
Adult Induction	Discretionary	5.00	N/A	5.10	N/A	2.0%	
Adult Session - Concessionary	Discretionary	2.50	N/A	2.60	N/A	4.0%	
Youth Session (16yrs - 18 yrs)	Discretionary	2.50	N/A	2.60	N/A	4.0%	
Youth Session (16 yrs - 18 yrs) - Concessionary	Discretionary	1.30	N/A	1.30	N/A	0.0%	
60+ Session	Discretionary	3.30	4.10	3.40	4.20	3.0%	
Changing Rooms							
Adult Group	Discretionary	23.20	29.80	23.80	30.50	2.6%	
Junior Group	Discretionary	11.60	14.50	11.90	14.90	2.6%	
Pool Facilities							
Public Swimming							
Adult Swim	Discretionary	4.70	5.90	4.80	6.00	2.1%	
Adult Swim - Concessionary	Discretionary	2.30	N/A	2.40	3.00	4.3%	
Junior Swim	Discretionary	2.30	3.10	2.40	3.20	4.3%	
60+ Casual Session	Discretionary	3.60	3.80	3.70	3.90	2.8%	
Inflataplay Adult	Discretionary	5.30	6.80	5.40	7.00	1.9%	
Inflataplay Junior	Discretionary	3.20	4.10	3.30	4.20	3.1%	
60+ Inflataplay	Discretionary	4.70	6.00	4.80	6.20	2.1%	
Learn to Swim Programme							
Parents & Toddlers	Discretionary	47.10	60.60	48.30	62.10	2.5%	
Parents & Toddlers - Concessionary	Discretionary	23.60	30.30	24.20	31.10	2.5%	
Parents & Toddlers - Pay as you go	Discretionary	5.40	7.00	5.50	7.20	1.9%	
Pre-School (3yrs to 5yrs)	Discretionary	53.50	68.40	54.80	70.10	2.4%	
Pre-School (3yrs to 5yrs) - Concessionary	Discretionary	26.70	34.20	27.40	35.10	2.6%	
Junior Lessons	Discretionary	53.50	68.40	54.80	70.10	2.4%	
Junior Lessons - Concessionary	Discretionary	26.70	34.20	27.40	35.10	2.6%	
Adult Lessons	Discretionary	7.15	91.90	7.30	94.20	2.1%	
Adult Lessons - Concessionary	Discretionary	35.90	45.90	36.80	47.00	2.5%	
60+	Discretionary	53.50	68.40	54.80	70.10	2.4%	
Private Lessons - 1 to 1	Discretionary	14.10	18.20	14.50	18.70	2.8%	
Private Lessons - 1 to 2	Discretionary	21.10	27.40	21.60	28.10	2.4%	
Private Lessons - 1 to 1 - Concessionary	Discretionary	7.20	9.20	7.40	9.40	2.8%	
Private Lessons - 1 to 2 - Concessionary	Discretionary	10.70	13.60	11.00	13.90	2.8%	
Individual Support Classes	Discretionary	106.90	138.90	109.60	142.40	2.5%	
Individual Support Classes - Concessionary	Discretionary	53.50	68.40	54.80	70.10	2.4%	
Lessons - Direct Debit (per month)	Discretionary	20.30	20.30	20.80	20.80	2.5%	
Lessons - Direct Debit (per month) - Concessionary	Discretionary	13.00	13.00	13.30	13.30	2.3%	
Family Bubble Swim	Discretionary	N/A	N/A	20.00	20.00	N/A	New charge
Swimming - Activity Classes							
Adult Aqua Aerobics	Discretionary	4.40	5.50	4.50	5.60	2.3%	
Adult Aqua Aerobics - concessionary	Discretionary	2.20	N/A	2.30	3.00	4.5%	
Junior Aerobics / Fit Swim (16yrs - 18 yrs)	Discretionary	2.20	2.70	2.30	2.80	4.5%	
60+ Aerobics / Fit Swim	Discretionary	3.30	4.10	3.40	4.20	3.0%	
60+ Aerobics / Fit Swim - Concessionary	Discretionary	2.20	N/A	2.30	3.00	4.5%	
Children's Parties							
Sports Hall Party (55 mins)	Discretionary	72.70	93.40	74.50	95.70	2.5%	
Sports Hall Party (90 mins)	Discretionary	108.90	140.20	111.60	143.70	2.5%	
Sports Hall Party (90 mins)	Discretionary	109.50	141.00	112.20	144.50	2.5%	
Pool Party with Inflatable (55 mins)	Discretionary	122.70	157.90	125.80	161.80	2.5%	
Pool Party with Inflatable (90 mins)	Discretionary	90.90	117.00	93.20	119.90	2.5%	
Pool Party Pool Only (55 mins)	Discretionary	113.50	146.10	116.30	149.80	2.5%	
Pool Party Pool Only (90 mins)							
Swimming Pool Hire							
Pool only Adult	Discretionary	97.70	125.70	100.10	128.80	2.5%	
Lane Hire	Discretionary	18.50	23.90	19.00	24.50	2.7%	
Membership Fees							
Individual Monthly D/D	Discretionary	28.95	N/A	29.70	N/A	2.6%	
Individual Monthly D/D - swimming OR fitness suite	Discretionary	20.00	N/A	20.50	N/A	2.5%	
Joint Monthly D/D	Discretionary	52.95	N/A	54.30	N/A	2.5%	
Annual Individual Fee - swimming & fitness suite	Discretionary	274.60	N/A	281.50	N/A	2.5%	
Student Monthly Card	Discretionary	21.65	N/A	22.20	N/A	2.5%	
Monthly Card - swimming & fitness suite	Discretionary	43.25	N/A	44.30	N/A	2.4%	

FEES & CHARGES**APPENDIX 3**

LEISURE	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	% Increase	Notes
SpArC Bishops Castle					
Outdoor Facilities					
Artificial Turf Pitch (not floodlit)					
Whole Pitch Adult	Discretionary	35.00	35.90	2.6%	
Indoor Facilities					
Sports Hall					
Whole Hall	Discretionary	31.00	31.80	2.6%	
2/3 Sports Hall	Discretionary	20.40	20.90	2.5%	
Badminton Court	Discretionary	11.10	11.40	2.7%	
Fitness Suite					
Adult Session	Discretionary	4.60	4.80	4.3%	
GP Consultation	Discretionary	22.00	22.60	2.7%	
GP Session	Discretionary	4.10	4.20	2.4%	
GP Pass x 12 sessions	Discretionary	41.00	42.00	2.4%	
Personal Training					
8 x sessions	Discretionary	170.00	174.30	2.5%	
Single session	Discretionary	30.00	30.80	2.7%	
Induction	Discretionary	15.00	15.40	2.7%	
Exercise Class	Discretionary	5.30	5.40	1.9%	
Squash Courts					
Court	Discretionary	4.80	4.90	2.1%	
Court x 12 sessions	Discretionary	62.00	63.60	2.6%	
Pool Facilities					
Public Swimming					
Adult	Discretionary	4.00	4.10	2.5%	
Junior Swim (U16)	Discretionary	2.70	2.80	3.7%	
60+ Session	Discretionary	3.20	3.30	3.1%	
Student	Discretionary	3.20	3.30	3.1%	
U3's	Discretionary	FREE	FREE	0.0%	
Junior Activity	Discretionary	3.00	3.10	3.3%	
Adult - 12 x sessions	Discretionary	40.00	41.00	2.5%	
Junior - 12 x sessions	Discretionary	27.00	27.70	2.6%	
60+ - 12 x sessions	Discretionary	32.00	32.80	2.5%	
Swim Badges	Discretionary	2.50	2.60	4.0%	
Pool Hire	Discretionary	54.00	55.40	2.6%	
Family Bubble	Discretionary	N/A	20.00	N/A	New charge
Learn to Swim Programme					
Junior Lessons - per term (30 mins)	Discretionary	72.20	74.00	2.5%	
Junior Lessons - per term (45 mins)	Discretionary	82.00	84.10	2.6%	
Junior Lessons - per term (1hr)	Discretionary	86.20	88.40	2.6%	
Adult Lessons (6 week course)	Discretionary	25.00	25.60	2.4%	
Private Lessons - 1 to 1 - 30 mins	Discretionary	17.50	17.90	2.3%	
Sauna (20 mins)	Discretionary	3.00	3.10	3.3%	
Membership Fees					
Individual Monthly DD	Discretionary	28.50	30.00	5.3%	
Annual Individual Fee	Discretionary	285.00	300.00	5.3%	
Joint Monthly D/D	Discretionary	53.50	56.30	5.2%	
Annual Joint Fee	Discretionary	535.00	563.40	5.3%	
Concession Monthly D/D	Discretionary	25.00	26.30	5.2%	
Annual Concession Fee	Discretionary	250.00	263.30	5.3%	
Joint Concession Monthly D/D	Discretionary	50.00	52.70	5.4%	
Annual Joint Concession Fee	Discretionary	500.00	526.50	5.3%	New charge - various sports - if area not used
Junior Play & Pay	Discretionary	1.00	1.00	0.0%	

FEES & CHARGES**APPENDIX 3**

LEISURE	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	% Increase	Notes
Church Stretton Outdoor Facilities					
Tennis Courts	Discretionary	4.00	4.10	2.5%	
Indoor Facilities					
Main Sports Hall					
Whole Main Sports Hall	Discretionary	35.50	36.40	2.5%	
Half Main Sports Hall	Discretionary	20.20	20.70	2.5%	
Badminton Court	Discretionary	11.10	11.40	2.7%	
Fitness Suite					
Adult Session	Discretionary	4.70	4.80	2.1%	
GP Consultation	Discretionary	22.00	22.60	2.7%	
GP Session	Discretionary	4.10	4.20	2.4%	
GP Pass x 12 sessions	Discretionary	41.00	42.00	2.4%	
Personal Training					
8 x sessions	Discretionary	170.00	174.30	2.5%	
Single session	Discretionary	30.00	30.80	2.7%	
Induction	Discretionary	15.00	15.40	2.7%	
Exercise Class	Discretionary	5.30	5.50	3.8%	
Pool Facilities					
Public Swimming					
Adult	Discretionary	4.00	4.10	2.5%	
Junior Swim (U16)	Discretionary	2.70	2.80	3.7%	
60+ Session	Discretionary	3.20	3.30	3.1%	
Student	Discretionary	3.20	3.30	3.1%	
U3's	Discretionary	FREE	FREE	0.0%	
Junior Activity	Discretionary	3.00	3.10	3.3%	
Adult - 12 x sessions	Discretionary	40.00	41.00	2.5%	
Junior - 12 x sessions	Discretionary	27.00	27.70	2.6%	
60+ - 12 x sessions	Discretionary	32.00	32.80	2.5%	
Swim Badges	Discretionary	2.50	2.60	4.0%	
Pool Hire	Discretionary	54.00	55.40	2.6%	
Family Bubble Swim	Discretionary	N/A	20.00	N/A	New charge
Learn to Swim Programme	Discretionary				
Junior Lessons - per term (30 mins)	Discretionary	72.20	74.00	2.5%	
Junior Lessons - per term (45 mins)	Discretionary	82.00	84.10	2.6%	
Junior Lessons - per term (1hr)	Discretionary	86.20	88.40	2.6%	
Adult Lessons (6 week course)	Discretionary	25.00	25.60	2.4%	
Private Lessons - 1 to 1 - 30 mins	Discretionary	17.50	17.90	2.3%	
Membership Fees					
Individual Monthly DD	Discretionary	28.50	30.00	5.3%	
Annual Individual Fee	Discretionary	285.00	300.00	5.3%	
Joint Monthly D/D	Discretionary	53.50	56.30	5.2%	
Annual Joint Fee	Discretionary	535.00	563.40	5.3%	
Concession Monthly D/D	Discretionary	25.00	26.30	5.2%	
Annual Concession Fee	Discretionary	250.00	263.30	5.3%	
Joint Concession Monthly D/D	Discretionary	50.00	52.70	5.4%	
Annual Joint Concession Fee	Discretionary	500.00	526.50	5.3%	New charge - various sports - if area not used
Junior Play & Pay	Discretionary	1.00	1.00	0.0%	

FEES & CHARGES**APPENDIX 3**

DEVELOPMENT MANAGEMENT	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	Increase %	Notes
PLANNING APPLICATIONS - Fees for Processing Planning Applications	Statutory	Please see website for current charges	Please see website for current charges		https://www.shropshire.gov.uk/planning/applications/submit-an-application/
BUILDING CONTROL	Fees are set in accordance with CIPFA accounting guidelines	Please See Building Control section of the Council's Website for detailed table of charges	Please See Building Control section of the Council's Website for detailed table of charges		https://www.shropshire.gov.uk/building-control/applications/
Dangerous Buildings and Structures hourly rates (Office Hours 08:00 to 17:00):-					
Business support (administration)		67.60	74.36	10.00%	
Business support (specialist)		84.50	92.95	10.00%	
Building Control Surveyor		84.50	92.95	10.00%	
Building Control Manager		120.80	132.88	10.00%	
Dangerous Buildings and Structures hourly rates (Out of Office Hours):-					
Building Control Surveyor		169.00	185.90	10.00%	
Building Control Manager		241.60	265.76	10.00%	
Completion Inspection (projects completed and occupied over 3 years). Inspection of outstanding items and issuing of completion certificate.		200.00	220.00	10.00%	
Completion Inspection (projects completed and occupied over 3 years, incomplete inspections)		400.00	440.00	10.00%	
Certificate of Lawfulness (enquiries which request advice confirming if works are exempt).		80.00	88.00	10.00%	
Search and copy fee.					
Copying		24.00	26.40	10.00%	
Certificates (per copy)		22.70	22.70	0.00%	
Certificate of exemption.		44.20	45.40	2.71%	
Demolition Notice (issue section 81 Notice, neighbour letters and site inspection)		Please see note	Please see note		The minimum fee is £180 to cover admin, issue of Section 81 Notice and inspection. This may be increased depending on the size and scale of the project to allow full recovery of all reasonable costs incurred by the authority.
LAND CHARGES - Search Fees	Fees are set in accordance with Govt guidelines	Please see website for current charges	Please see website for current charges	No increases for 2021/22	https://www.shropshire.gov.uk/land-charges/land-charges-fees/
STREET NAMING AND NUMBERING -					
Fees for Processing Applications for the creation and amendment of addresses					
Creation of a new individual address	Discretionary	40.00	40.00	0.00%	
Creation of new addresses on developments up to 25 plots (per plot)	Discretionary	40.00	40.00	0.00%	
Creation of new addresses on developments up to 50 plots (per plot), plots 26 to 50	Discretionary	33.00	33.00	0.00%	
Creation of new addresses on developments over 50 plots (per plot), plots 51 and above	Discretionary	23.00	23.00	0.00%	
Individual property renaming or renumbering	Discretionary	40.00	40.00	0.00%	
Addition of a name to a numbered property	Discretionary	40.00	40.00	0.00%	
Alterations to development after initial notification - per affected address	Discretionary	33.00	33.00	0.00%	
Confirmation of postal addresses for solicitors or conveyancers and all consultees	Discretionary	30.00	30.00	0.00%	

FEES & CHARGES

APPENDIX 3

DEVELOPMENT MANAGEMENT	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	Increase %	Notes
PLANNING - OTHER					
Pre planning application advice					
- Category A (Largescale Major)	Discretionary	2,000.00	2,000.00	0.00%	
- Category B (Smallscale Major)	Discretionary	1,200.00	1,200.00	0.00%	
- Category C (Minor)	Discretionary	600.00	600.00	0.00%	
- Category D (Other proposals)	Discretionary	100.00	100.00	0.00%	
- Minerals proposals - EIA Proposals	Discretionary	2,500.00	2,500.00	0.00%	
- Minerals proposals - Major Non EIA Proposals exceeding 1ha	Discretionary	1,500.00	1,500.00	0.00%	
- Minerals proposals - All other proposals	Discretionary	350.00	350.00	0.00%	
- Change of use / Single dwelling	Discretionary	250.00	250.00	0.00%	
Bespoke Service (on agreement) - relevant flat rate fee plus a unit cost of:-	Discretionary	70.00	70.00	0.00%	Charge per hour for additional advice beyond that which can be delivered for the flat rate fee
Compliance Checking Service	Discretionary	60.00	60.00	0.00%	
Minerals and Waste Landfilling site monitoring	Discretionary	Please see website for current charges	Please see website for current charges		https://www.shropshire.gov.uk/planning/applications/submit-an-application/
Plan Copying (including copyright fee)					
- Using Planprinter (per copy)	Discretionary	35.20	35.20	0.00%	
Copying of documents					
- Planning Decision Notices (per copy)	Discretionary	24.20	24.20	0.00%	
- Planning Decision Notices (additional copies of same site)	Discretionary	6.60	6.60	0.00%	
- A4 Documents / Plans	Discretionary	2.40	2.40	0.00%	
- A3 Documents / Plans	Discretionary	2.50	2.50	0.00%	
- A1 Documents /Plans	Discretionary	2.50	2.50	0.00%	
Tree Preservation Orders					
- Copy of TPO (electronic)	Discretionary	16.50	16.50	0.00%	
- Copy of TPO (paper)	Discretionary	22.00	22.00	0.00%	
Tree and hedgerow decision notices					
- Copy of tree and hedgerow decision notices:	Discretionary	16.50	16.50	0.00%	
Appeal Statements					
- First 3 sheets	Discretionary	16.50	16.50	0.00%	
- Additional Sheets	Discretionary	1.70	1.70	0.00%	
Section 52's and 106's (per Legal Agreement)	Discretionary	16.50	16.50	0.00%	
Details of Listed Buildings (per copy)	Discretionary	5.50	5.50	0.00%	
Survey Maps/Large Plans (per copy)	Discretionary	11.00	11.00	0.00%	
High Hedge Complaints	Discretionary	605.00	605.00	0.00%	
HISTORIC ENVIRONMENT					
Officer time for Historic Environment Record (HER) single site searches (commercial clients)	Discretionary	50.00	50.00	0.00%	
Officer time for Historic Environment Record (HER) searches (commercial clients)	Discretionary	100.00	100.00	0.00%	Per hour
Officer time for Historic Environment Record (HER) priority searches (commercial clients)	Discretionary	200.00	200.00	0.00%	Per hour
Provision of Countryside Stewardship consultation advice - middle tier responses					
- Band 1 Application area 0 - 30 ha	Discretionary	35.00	35.00	0.00%	
- Band 2 Application area 31 - 75 ha	Discretionary	70.00	70.00	0.00%	
- Band 3 Application area 76 - 150 ha	Discretionary	140.00	140.00	0.00%	
- Band 4 Application area 150 ha upwards	Discretionary	280.00	280.00	0.00%	
Provision of Countryside Stewardship consultation advice - higher tier responses					
- Band 1 Application area 0 - 30 ha	Discretionary	52.00	52.00	0.00%	
- Band 2 Application area 31 - 75 ha	Discretionary	105.00	105.00	0.00%	
- Band 3 Application area 76 - 150 ha	Discretionary	210.00	210.00	0.00%	
- Band 4 Application area 150 ha upwards	Discretionary	420.00	420.00	0.00%	
Provision of Pre-Purchase advice on Listed Buildings					
- Copy of LBC Decision Notices or associated documents (electronic)	Discretionary	15.00	15.00	0.00%	
- Copy of LBC Decision Notices or associated documents (paper)	Discretionary	20.00	20.00	0.00%	
Officer time for provision of pre-purchase advice	Discretionary	100.00	100.00	0.00%	
Officer time and expenses for pre-purchase site visit	Discretionary	200.00	200.00	0.00%	

FEES & CHARGES**APPENDIX 3**

DEVELOPMENT MANAGEMENT	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	Increase %	Notes
Mapping Services (available for any reason not just Planning related reasons)					
A4 Maps					
1:500 - Rural and Urban					
- 1 Copy	Discretionary	16.10	16.10	0.00%	
- 2 Copies	Discretionary	17.70	17.70	0.00%	
- 3 Copies	Discretionary	19.10	19.10	0.00%	
- 4 Copies	Discretionary	20.60	20.60	0.00%	
- 5 Copies	Discretionary	22.20	22.20	0.00%	
- 6 Copies	Discretionary	23.70	23.70	0.00%	
- Additional Copies thereafter (per copy)	Discretionary	1.70	1.70	0.00%	
1:1250 - Rural and Urban					
- 1 Copy	Discretionary	26.70	26.70	0.00%	
- 2 Copies	Discretionary	28.60	28.60	0.00%	
- 3 Copies	Discretionary	29.90	29.90	0.00%	
- 4 Copies	Discretionary	31.50	31.50	0.00%	
- 5 Copies	Discretionary	32.90	32.90	0.00%	
- 6 Copies	Discretionary	34.40	34.40	0.00%	
- Additional Copies thereafter (per copy)	Discretionary	1.70	1.70	0.00%	
1:2500 - Urban					
- 1 Copy	Discretionary	69.70	69.70	0.00%	
- 2 Copies	Discretionary	71.40	71.40	0.00%	
- 3 Copies	Discretionary	72.80	72.80	0.00%	
- 4 Copies	Discretionary	74.50	74.50	0.00%	
- 5 Copies	Discretionary	76.00	76.00	0.00%	
- 6 Copies	Discretionary	77.30	77.30	0.00%	
- Additional Copies thereafter (per copy)	Discretionary	2.30	2.30	0.00%	
1:2500 - Rural					
- 1 Copy	Discretionary	32.90	32.90	0.00%	
- 2 Copies	Discretionary	34.40	34.40	0.00%	
- 3 Copies	Discretionary	36.20	36.20	0.00%	
- 4 Copies	Discretionary	37.60	37.60	0.00%	
- 5 Copies	Discretionary	39.10	39.10	0.00%	
- 6 Copies	Discretionary	40.80	40.80	0.00%	
- Additional Copies thereafter (per copy)	Discretionary	2.30	2.30	0.00%	
A3 Maps					
1:500 - Rural and Urban					
- 1 Copy	Discretionary	22.20	22.20	0.00%	
- Extra Copies	Discretionary	1.70	1.70	0.00%	
1:1250 - Rural and Urban					
- 1 Copy	Discretionary	48.40	48.40	0.00%	
- Extra Copies	Discretionary	2.30	2.30	0.00%	
1:2500 - Urban					
- 1 Copy	Discretionary	131.50	131.50	0.00%	
- Extra Copies	Discretionary	3.10	3.10	0.00%	
1:2500 - Rural					
- 1 Copy	Discretionary	54.50	54.50	0.00%	
- Extra Copies	Discretionary	3.10	3.10	0.00%	
Photocopying Planning Permissions (and other documents requiring research and/or extraction of info)					
- Copies of documents per hour (plus cost of copying)	Discretionary	60.50	60.50	0.00%	
- Hourly rate for requests for information	Discretionary	94.60	94.60	0.00%	
POLICY					
Shropshire CIL - Levy Rates per Square Metre:-					
Shrewsbury, the market towns and other key Centres					
Residential Developments (use class C3) excluding affordable housing	Statutory	59.64	59.64	0.00%	Charge applicable to calendar year (index linked)
Rural - Rest of Shropshire					
Residential Developments (use class C3) excluding affordable housing	Statutory	119.29	119.29	0.00%	Charge applicable to calendar year (index linked)
Self-build and Custom House building Register					
Initial annual fee (to be included in the register)	Discretionary	30.00	30.00	0.00%	
Renewal fee	Discretionary	15.00	15.00	0.00%	
Workshop (to include self build guidance, support and signposting) per delegate	Discretionary	120.00	120.00	0.00%	
LOCAL PLAN RELATED					
Core Strategy	Discretionary	41.00	41.00	0.00%	
Site Allocations and Management of Development (SAMDev Plan)	Discretionary	150.00	150.00	0.00%	
Annual Monitoring report	Discretionary	30.00	30.00	0.00%	
Objectively Assessed Need for Housing	Discretionary	95.00	95.00	0.00%	
Supplementary Planning Documents	Discretionary	20.00	20.00	0.00%	
Statement of Community Involvement	Discretionary	10.00	10.00	0.00%	
Printed copies of any other planning policy or evidence base documents (per page)	Discretionary	0.10	0.10	0.00%	

FEES & CHARGES**APPENDIX 3**

HIGHWAYS & TRANSPORT	Discretionary or Statutory	Fee for 2020/21 £	Fee for 2021/22 £	Increase %	Notes
Traffic Data					
Traffic data - historic data on record	Discretionary	157.33	161.50	2.7%	
Automatic traffic counter data and report	Discretionary	667.77	684.00	2.4%	
Highway accident data	Discretionary	157.33	161.00	2.3%	
Licences (per application)					
Charge for road closure:-					
- Road Closure by Temporary Notice	Discretionary	1,150.00	1,178.00	2.4%	
- Extension to Temporary Notice Road Closure	Discretionary	750.00	768.00	2.4%	
- Road Closure by Temporary Order	Discretionary	1,600.00	1,635.00	2.2%	
- Extension to Temporary Order Road Closure	Discretionary	750.00	765.00	2.0%	
New apparatus	Discretionary	430.00	440.00	2.3%	
Existing apparatus	Discretionary	430.00	440.00	2.3%	
Skip permit	Discretionary	125.00	128.00	2.4%	
Extension to skip permit	Discretionary	110.00	112.00	1.8%	
Illegal Skip permit	Discretionary	270.00	275.00	1.9%	
Scaffold permit	Discretionary	150.00	152.00	1.3%	
Extension to scaffold permit	Discretionary	110.00	112.00	1.8%	
Illegal Scaffold Permit	Discretionary	300.00	305.00	1.7%	
Temporary excavations	Discretionary	430.00	440.00	2.3%	
Building materials	Discretionary	125.00	128.00	2.4%	
Skip bags	Discretionary	125.00	128.00	2.4%	
Temporary signage	Discretionary	100.00	102.00	2.0%	Per 6 months
Temporary signage extension	Discretionary	95.00	97.00	2.1%	
S184 - Vehicular Access					
Conveyancing queries / Notice of conformity	Discretionary	110.00	112.00	1.8%	
Single Residential Access	Discretionary	170.00	173.00	1.8%	
Commercial or Agricultural Access	Discretionary	450.00	460.00	2.2%	
Commercial bell-mouth access (U or C Road)	Discretionary	1,200.00	1,225.00	2.1%	
Commercial bell-mouth access (A or B Road or Traffic Sensitive)	Discretionary	1,600.00	1,635.00	2.2%	
Residential dropped kerb access up to 3 properties (or equivalent traffic use)	Discretionary	750.00	765.00	2.0%	
Residential dropped kerb access 4-10 properties (or equivalent traffic use)	Discretionary	1,000.00	1,020.00	2.0%	
Residential bell-mouth access up to 3 properties (or equivalent traffic use)	Discretionary	1,200.00	1,225.00	2.1%	
Residential bell-mouth access 4-10 properties (or equivalent traffic use)	Discretionary	1,400.00	1,430.00	2.1%	
Residential bell-mouth access >10 properties (or equivalent traffic use)	Discretionary	1,600.00	1,635.00	2.2%	
Housing development (>10 properties U or C Road)	Discretionary	1,650.00	1,685.00	2.1%	
Commercial bell-mouth access (in lieu of S278)	Discretionary	1,900.00	1,940.00	2.1%	
Housing development (>10 properties A or B Road)	Discretionary	2,000.00	2,040.00	2.0%	
Construction Access to facilitate the start of development sites with a S278 or S38 agreed in principle	Discretionary	2,100.00	2,145.00	2.1%	
NRSWA sample inspections	Statutory	50.00	51.00	2.0%	
Sample inspection defects	Statutory	47.50	48.50	2.1%	
Third party defect notifications	Statutory	68.00	69.00	1.5%	
Standard core charge	Discretionary	290.00	295.00	1.7%	
Core charge with air void test	Discretionary	410.00	418.00	2.0%	
Core charge with TM	Discretionary	690.00	700.00	1.4%	
Core charge with TM and air void test	Discretionary	810.00	825.00	1.9%	
Section 74 contractor overrun charges	Statutory	As per Statutory Guidance	As per Statutory Guidance		
PUBLIC TRANSPORT					
Operator fee per departure from Bus Station					
-Shrewsbury	Discretionary	0.55	0.56	1.8%	
-Oswestry	Discretionary	0.55	0.56	1.8%	
-Market Drayton	Discretionary	0.38	0.39	2.6%	
Sale of railcards (each)	Discretionary	10.00	10.50	5.0%	
DEVELOPING HIGHWAYS					
Extent of Highway search	Discretionary	81.49	83.00	1.9%	
Section 38 Checking and Inspection fees	Discretionary	10% of bond value	10% of bond value	0.0%	
Section 278 Checking and Inspection fees	Discretionary	10% of bond value	10% of bond value	0.0%	

FEES & CHARGES**APPENDIX 3**

HIGHWAYS & TRANSPORT	Discretionary or Statutory	Fee for 2020/21 £	Fee for 2021/22 £	Increase %	Notes
Car Parking Charges (On and Off Street)					https://www.shropshire.gov.uk/parking/
- Charge per hour:-					
Band 1 Parking	Discretionary	2.40	2.50	4.2%	
Band 2 Parking	Discretionary	1.80	1.90	5.6%	
Band 3 Parking	Discretionary	1.00	1.10	10.0%	
Band 4 Parking	Discretionary	0.70	0.80	14.3%	
Band 5 Parking	Discretionary	0.50	0.60	20.0%	
Band 6 Parking	Discretionary	0.30	0.35	16.7%	
Band 7 Parking	Discretionary	Free	Free	0.0%	
Band 1 Shrewsbury On Street					
Band 2 Quarry Swimming & Fitness Centre - Shrewsbury Ludlow On-Street (Red Zone) - Bridge Street - Shrewsbury St Austin's - Shrewsbury Raven Meadows - Shrewsbury					
Band 3 St Julian's Friars - Shrewsbury Castle Street - Ludlow Listley Street North & South - Bridgnorth Sainsbury's - Bridgnorth Festival Square - Oswestry Mereside On-Street - Ellesmere					
Band 4 Riverside - Bridgnorth Beatrice Street - Oswestry Frankwell Main, Riverside & Quay - Shrewsbury Smithfield - Bridgnorth Ludlow On Street (Blue Zone) - Ludlow Back Lane - Much Wenlock					
Band 5 Galdeford Zone A - Ludlow Frogmore Road - Market Drayton Easthope Road - Church Stretton Queen Street - Market Drayton Abbey Foregate - Shrewsbury St Mary's Lane - Much Wenlock Falcons Court - Much Wenlock Pepper Street - Whitchurch Castle Hill - Whitchurch					
Band 6 Innage Lane - Bridgnorth Severn Street - Bridgnorth Galdeford Zone B - Ludlow Oswald Road - Oswestry Towers Lawn 1 & 2 - Market Drayton Smithfield - Ludlow Oak Street - Oswestry Newtown - Whitchurch St John's Street - Whitchurch Brownlow Street - Whitchurch New Road - Much Wenlock Talbot, Cross, Spar bridge - Ellesmere High Street - Wem Leek Street - Wem Mill Street - Wem Prees Heath HGV/Coach/Cars - Prees Heath Crossways - Church Stretton					

FEES & CHARGES**APPENDIX 3**

HIGHWAYS & TRANSPORT	Discretionary or Statutory	Fee for 2020/21 £	Fee for 2021/22 £	Increase %	Notes
Band 7 Newport Road - Market Drayton Gobowen Station - Gobowen Crown Hotel, High Street - Albrighton Church Street - Bishops Castle Harley Jenkins - Bishops Castle Dark Lane - Broseley Clun - Clun Lloyd Street - Oswestry High Street - Highley Auction Yard - Bishops Castle Bridgnorth Road - Broseley Childe Road East & West - Cleobury Mortimer Convedale Road - Craven Arms Newington Way - Craven Arms Gatacre - Oswestry Sherrymill Hill - Whitchurch Church Street - Prees A cap is applied to the tariff rates after 8 hours on Bands 4, 5 and 6 and Raven Meadows multi storey. A 3-hour cap on the linear tariff of 3 hours for parking periods between the hours of 8.00pm and 8.00am at Raven Meadows excluding Sunday and Bank Holidays A trade's person waiver is available at £20 per waiver. Weekly parking tickets are available (some restrictions) Off-street resident's car park permits are available (some restrictions) Season tickets are available (some restrictions) Free parking on Sundays and Bank/Public holidays on Bands 4, 5, 6 Concession of 50% on Sunday and Bank/Public holidays on Bands 2 & 3 car parks except for Raven Meadows, Shrewsbury where a flat rate of £1.50 for up to 10 hours on Sundays and Bank/Public holidays. Carpark 'Lock in Fees' - Raven Meadows Multi Storey Car Park - Meole Brace Park and Ride - Oxon Park and Ride					
	Discretionary	50.00	51.00	2.0%	
	Discretionary	50.00	51.00	2.0%	
	Discretionary	50.00	51.00	2.0%	

FEES & CHARGES**APPENDIX 3**

HIGHWAYS & TRANSPORT	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	Increase %	Notes
Alterations to the Highway					
Advisory disabled bay	Discretionary	Charges on request	Charges on request		
H bar markings	Discretionary	Charges on request	Charges on request		
Double H bar markings	Discretionary	Charges on request	Charges on request		
Mirrors	Discretionary	Charges on request	Charges on request		
Brown tourism signs	Discretionary	Charges on request	Charges on request		
Other Charges					
Advertising Banners (Shrewsbury approaches)	Discretionary	POA	POA		
Dog Control					
Release Fee	Discretionary	45.00	46.00	2.2%	
Re-Offending Penalty Charge					
- Incident No. 2	Discretionary	17.00	18.00	5.9%	
- Incident No. 3	Discretionary	31.00	32.00	3.2%	
- Incident No. 4	Discretionary	46.00	47.00	2.2%	
ABANDONED VEHICLES					
On road, upright, not damaged					
- Removal of Vehicle-On road (less than 3.5 tonnes)	Statutory	150.00	150.00	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-On road (3.5 to 7.5 tonnes)	Statutory	200.00	200.00	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-On road (7.5 to 18 tonnes)	Statutory	350.00	350.00	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-On road (more than 18 tonnes)	Statutory	350.00	350.00	0.0%	Set by DfT (Current Fee)
On road, damaged or not upright					
- Removal of Vehicle-On road, damaged (less than 3.5 tonnes)	Statutory	250.00	250.00	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-On road, damaged (3.5 to 7.5 tonnes)	Statutory	650.00	650.00	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-On road, damaged (7.5 to 18 tonnes)	Statutory	Unladen £2000, Laden £3000	Unladen £2000, Laden £3000	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-On road, damaged (more than 18 tonnes)	Statutory	Unladen £3000, Laden £4500	Unladen £3000, Laden £4500	0.0%	Set by DfT (Current Fee)
Off road, upright not damaged					
- Removal of Vehicle-off road (less than 3.5 tonnes)	Statutory	200.00	200.00	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-off road (3.5 to 7.5 tonnes)	Statutory	400.00	400.00	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-off road (7.5 to 18 tonnes)	Statutory	Unladen £1000, Laden £1500	Unladen £1000, Laden £1500	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-off road (more than 18 tonnes)	Statutory	Unladen £1500, Laden £2000	Unladen £1500, Laden £2000	0.0%	Set by DfT (Current Fee)
Off road, damaged or not upright					
- Removal of Vehicle-off road, damaged (less than 3.5 tonnes)	Statutory	300.00	300.00	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-off road, damaged (3.5 to 7.5 tonnes)	Statutory	850.00	850.00	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-off road, damaged (7.5 to 18 tonnes)	Statutory	Unladen £3000, Laden £4500	Unladen £3000, Laden £4500	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-off road, damaged (more than 18 tonnes)	Statutory	Unladen £4500, Laden £6000	Unladen £4500, Laden £6000	0.0%	Set by DfT (Current Fee)
Storage of Vehicle (per day) two wheeled	Statutory	10.00	10.00	0.0%	Set by DfT (Current Fee)
Storage of Vehicle (per day) less than 3.5 tonnes	Statutory	20.00	20.00	0.0%	Set by DfT (Current Fee)
Storage of Vehicle (per day) 3.5 to 7.5 tonnes	Statutory	25.00	25.00	0.0%	Set by DfT (Current Fee)
Storage of Vehicle (per day) 7.5 to 18 tonnes	Statutory	30.00	30.00	0.0%	Set by DfT (Current Fee)
Storage of Vehicle (per day) more than 18 tonnes	Statutory	35.00	35.00	0.0%	Set by DfT (Current Fee)
Disposal of Vehicle - two wheeled	Statutory	50.00	50.00	0.0%	Set by DfT (Current Fee)
Disposal of Vehicle - less than 3.5 tonnes	Statutory	75.00	75.00	0.0%	Set by DfT (Current Fee)
Disposal of Vehicle - 3.5 to 7.5 tonnes	Statutory	100.00	100.00	0.0%	Set by DfT (Current Fee)
Disposal of Vehicle - 7.5 to 18 tonnes	Statutory	125.00	125.00	0.0%	Set by DfT (Current Fee)
Disposal of Vehicle - more than 18 tonnes	Statutory	150.00	150.00	0.0%	Set by DfT (Current Fee)

FEES & CHARGES**APPENDIX 3**

OUTDOOR RECREATION	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	% Increase	Notes
COUNTRYSIDE ACCESS					An element of flexibility will be required throughout the year to mitigate the effects of Covid-19 and to enable the service to respond quickly to any easing of restrictions and additional lockdowns.
Guided walk adult	Discretionary	4.60	4.70	2.2%	
Guided walk Child (under 16's)	Discretionary	2.50	2.50	0.0%	
Children's school holiday events	Discretionary	FOC	FOC	0.0%	
Car parking charges countryside sites (all day)	Discretionary	2.50	2.50	0.0%	
School Visits per hour per Ranger	Discretionary	36.10	36.60	1.4%	
Birthday Parties @ Severn Valley Country Park	Discretionary	144.20	146.10	1.3%	
Room Hire at SVCP (insurance extra)	Discretionary	144.20	146.10	1.3%	
Individual Canoe Membership at The Mere per year	Discretionary	20.60	20.90	1.5%	
Group Canoe charges per boat per day	Discretionary	5.20	5.30	1.9%	
Community room hire at Mere Wardens Bungalow (per hour)	Discretionary	14.00	14.20	1.4%	
Community room hire at Mere Wardens Bungalow (per day)	Discretionary	70.00	70.90	1.3%	
Memorial bench softwood SVCP	Discretionary	489.30	495.70	1.3%	
Memorial bench softwood (North)	Discretionary	250.00	253.30	1.3%	
Adopt a bench	Discretionary	61.80	62.60	1.3%	
Use of Countryside Sites for commercial filming (1 day)	Discretionary	257.50	260.80	1.3%	
Use of Countryside Sites for commercial filming (per hour)	Discretionary	72.10	73.00	1.2%	
Sponsor a fruit tree	Discretionary	61.80	62.60	1.3%	
Bags of firewood at SVCP	Discretionary	3.60	3.60	0.0%	
Hire of Countryside Sites for commercial events per day (not incl facilities)	Discretionary	257.50	260.80	1.3%	
Hire of Countryside Sites for community events per day (not incl facilities)	Discretionary	72.10	73.00	1.2%	
Shropshire's Great Outdoors Membership Scheme	Discretionary	37.10	37.60	1.3%	
Shropshire's Great Outdoors Membership Scheme (Monthly Direct Debit)	Discretionary	3.10	3.10	0.0%	
Shropshire's Great Outdoors Membership Scheme (Joint membership)	Discretionary	46.00	46.60	1.3%	
Shropshire's Great Outdoors Membership Scheme (Family membership)	Discretionary	50.00	50.70	1.4%	
Public Path Order - Standard Charge					
Pre-publication					
Initial investigative work	Discretionary	168.95	171.15	1.3%	
Site visit	Discretionary	225.15	228.10	1.3%	
Formal consultation letter	Discretionary	259.00	262.40	1.3%	
Officer time	Discretionary	398.20	403.20	1.3%	
Assessment of legal implications	Discretionary	84.42	85.50	1.3%	
Research into history and status of right of way	Discretionary	78.80	79.80	1.3%	
Preparation of committee reports / delegated powers report	Discretionary	281.45	285.10	1.3%	
Publication					
Drawing up map / legal notice	Discretionary	208.25	211.00	1.3%	
Letters to consultees	Discretionary	242.00	245.15	1.3%	
Consideration and response to statutory consultation	Discretionary	281.45	285.10	1.3%	
Drawing up statement of reasons for order	Discretionary	84.42	85.50	1.3%	
Site visit	Discretionary	168.95	171.15	1.3%	
Admin cost for advert	Discretionary	45.02	45.60	1.3%	
Confirmation of Order					
Negotiations of objections	Discretionary	174.60	176.80	1.3%	
Forward order to DEFRA	Discretionary	140.70	142.50	1.3%	
Final site visit	Discretionary	168.95	171.15	1.3%	
Confirmation of order	Discretionary	242.00	245.15	1.3%	
Admin costs for advertisement	Discretionary	45.02	45.60	1.3%	
Site visit	Discretionary	168.95	171.15	1.3%	
Additional Charges					
Officer time including extra time at site visits (per hour)	Discretionary	Variable	Variable		
				Varies depending on staff time required (see below contracting labour rates)	
Additional Letters not covered by above (per letter)	Discretionary	78.80	79.80	1.3%	
Additional Visits for first hour.	Discretionary	168.95	171.15	1.3%	
Motor Rallies	Discretionary	172.55	174.80	1.3%	
Landowner Statements (Including Village Green) notices required	Discretionary	385.70	390.70	1.3%	
Landowner Statements (only) -no notices required	Discretionary	268.97	272.50	1.3%	
Landowner Statements - additional notices/site visits (per additional location)	Discretionary	169.50	171.70	1.3%	
ROW Search	Discretionary	62.90	63.70	1.3%	
Copies of legal orders	Discretionary	6.60	7.00	6.1%	
Temporary & Permanent Closures	Discretionary	1,126.65	1,141.50	1.3%	
Extension to Temporary Closure	Discretionary	565.00	572.50	1.3%	
Healthy Outdoors for Schools - Gold Rate	Discretionary	1,910.00	N/A	N/A	
Healthy Outdoors for Schools - Silver Rate	Discretionary	1,571.00	N/A	N/A	
Healthy Outdoors for Schools - Bronze Rate	Discretionary	975.00	N/A	N/A	
				Excludes advertising	
				No longer a service offered	
				No longer a service offered	
				No longer a service offered	
Mapping Services					
A4 Map	Discretionary	10.00	10.00	0.0%	
A3 Map	Discretionary	11.00	11.00	0.0%	
A1 Plotter	Discretionary	60.00	60.00	0.0%	
A0 Plotter	Discretionary	80.00	80.00	0.0%	
Copies of ROW documents requiring research/extraction	Discretionary	40.00	40.00	0.0%	
				Per copy	
				Per copy	
Contracting labour rates (per hour)					
Countryside Maintenance Manager	Discretionary	55.85	56.27	0.8%	
Contract & Depot Manager	Discretionary	N/A	45.17	N/A	
Contracts Development Officer	Discretionary	42.72	41.83	-2.1%	
Area Officer	Discretionary	39.11	39.41	0.8%	
Countryside Maintenance Officer	Discretionary	28.46	28.68	0.8%	
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FEES & CHARGES**APPENDIX 3**

THEATRE SERVICES	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	Increase %	Notes
THEATRE SEVERN					
Not for Profit Organisations					
- Auditorium (All charges subject to a 7% commission on Box Office income or minimum £1 per ticket venue levy)					
- Hire Per Day (Mon to Thur)					
- 1 Performance Daily rate	Discretionary	1,461.00	1,480.00	1.3%	
- 2 Performances (same day)	Discretionary	1,848.50	1,873.00	1.3%	
- Hire Per Day (Fri to Sun)					
- 1 Performance	Discretionary	1,705.50	1,728.00	1.3%	
- 2 Performances	Discretionary	2,075.50	2,102.50	1.3%	
- Setting Up/Rehearsal Charges					
- 4 hours	Discretionary	410.00	415.50	1.3%	
- 8 hours	Discretionary	820.00	831.00	1.3%	
Per hour after midnight	Discretionary	120.00	122.00	1.7%	
- Studio Theatre (All charges subject to a 7% commission on Box Office income or minimum £1 per ticket venue levy)					
- Hire Per Day (Mon to Thur)					
- 1 Performance	Discretionary	631.50	640.00	1.3%	
- 2 Performances (same day)	Discretionary	899.00	911.00	1.3%	
- Flat Floor					
- Daily rate : Mon - Thurs	Discretionary	1,012.50	1,026.00	1.3%	
- Daily rate : Fri-Sun	Discretionary	1,069.50	1,083.50	1.3%	
- Hire Per Day (Fri to Sun)					
- 1 Performance	Discretionary	820.00	831.00	1.3%	
- 2 Performances	Discretionary	1,080.50	1,095.00	1.3%	
- Flat Floor	Discretionary	1,069.50	1,083.50	1.3%	
- Setting Up/Rehearsal Charges					
- 4 hours	Discretionary	205.50	208.50	1.5%	
- 8 hours	Discretionary	411.00	417.00	1.5%	
Per hour after midnight	Discretionary	69.00	70.00	1.4%	
- Dance Studio, Term Time Only					
- Hire Per Hour (with minimum hire being 2 hours)	Discretionary	31.00	31.50	1.6%	
- Hire Per Hour for 10-17 hours per week (with minimum hire being 2 hours)	Discretionary	28.50	29.00	1.8%	
18 or more hours per week	Discretionary	24.00	24.50	2.1%	
- Haydn Smith Room					
- Per day (8 hours)	Discretionary	227.50	230.50	1.3%	
- Per Hour (Minimum 2 hours)	Discretionary	35.00	35.50	1.4%	
Additional Charges					
Payment Processing Commission	Discretionary	3.50%	3.50%	0.0%	
Merchandise Commission	Discretionary	15%	15%	0.0%	
Programme Commission	Discretionary	10%	10%	0.0%	
Merchandise / Programme Commission using Theatre Staff	Discretionary	20%	20%	0.0%	
Performing Rights Society Charges	Discretionary	POA	POA		
Staffing (per Hour):-					
- Extra Staff before midnight	Discretionary	20.00	20.50	2.5%	
- Extra Staff after midnight	Discretionary	29.00	29.50	1.7%	
- Extra Staff bank holidays	Discretionary	38.50	39.00	1.3%	
Security Staff (at discretion of Theatre Management when security staff required)	Discretionary	POA	POA		
Marketing Services	Discretionary	POA	POA		
Commercial Organisations					
- Auditorium (All charges subject to 10% Box Office Commission)					
- Hire Per Day (Mon to Thur)					
- 1 Performance	Discretionary	2,440.00	2,472.00	1.3%	
- 2 Performances (same day)	Discretionary	2,917.50	2,955.50	1.3%	
- Hire Per Day (Fri to Sun)					
- 1 Performance	Discretionary	2,811.50	2,848.50	1.3%	
- 2 Performances	Discretionary	3,289.00	3,332.00	1.3%	
- Setting Up/Rehearsal Charges					
- 4 hours	Discretionary	636.50	645.00	1.3%	
- 8 hours	Discretionary	1,273.00	1,290.00	1.3%	
Per hour after midnight	Discretionary	181.00	183.50	1.4%	
- Studio Theatre (All charges subject to 10% Box Office Commission)					
- Hire Per Day (Mon to Thur)					
- 1 Performance	Discretionary	1,167.00	1,182.50	1.3%	
- 2 Performances (same day)	Discretionary	1,591.50	1,612.50	1.3%	
- Flat Floor	Discretionary	1,591.50	1,612.50	1.3%	
- Hire Per Day (Fri to Sun)					
- 1 Performance	Discretionary	1,379.50	1,398.00	1.3%	
- 2 Performances	Discretionary	1,803.50	1,827.00	1.3%	
- Flat Floor	Discretionary	1,803.50	1,827.00	1.3%	
- Setting Up/Rehearsal Charges					
- 4 hours	Discretionary	318.50	323.00	1.4%	
- 8 hours	Discretionary	636.50	646.00	1.5%	
Per hour after midnight	Discretionary	99.50	101.00	1.5%	
- Dance Studio, Term Time Only (Commercial Organisations)					
- Hire Per Hour (with minimum hire being 2 hours)	Discretionary	35.00	35.50	1.4%	
- Hire Per Hour for 10 -17 hours per week (with minimum hire being 2 hours)	Discretionary	31.50	32.00	1.6%	
18 hours or more per week	Discretionary	27.25	27.60	1.3%	
Haydn Smith Room					
- Per day (8 hours)	Discretionary	381.50	387.00	1.4%	
- Per Hour (Minimum 2 hours)	Discretionary	54.50	55.50	1.8%	

FEES & CHARGES**APPENDIX 3**

THEATRE SERVICES	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	Increase %	Notes
Additional Charges					
Payment Processing Commission	Discretionary	3.5%	3.5%	0.0%	
Merchandise Commission	Discretionary	15%	15%	0.0%	
Programme Commission	Discretionary	10%	10%	0.0%	
Merchandise / Programme Commission using Theatre Staff	Discretionary	20%	20%	0.0%	
Performing Rights Society Charges	Discretionary	POA	POA		
Staffing (per Hour):-					
Extra Staff before midnight	Discretionary	27.50	28.00	1.8%	
Extra Staff after midnight	Discretionary	36.25	37.00	2.1%	
Extra staff bank holidays	Discretionary	46.00	47.00	2.2%	
Security Staff (at discretion of Theatre Management when security staff required)	Discretionary	POA	POA		
Marketing Services	Discretionary	POA	POA		
Hire of the whole building, longer lets and / or special events - charges by negotiation					
OLD MARKET HALL					
Film Ticket Admission Fees	Discretionary	The OMH has the discretion to vary admission charges	The OMH has the discretion to vary admission charges		

FEES & CHARGES**APPENDIX 3**

Museums & Archives	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	% Increase	Notes
MUSEUMS & ARCHIVES					
ACTON SCOTT					
Admissions					
Adult 18+	Discretionary	9.00	9.00	0.0%	Includes voucher for 25% discount off return visit
Senior Citizens	Discretionary	8.00	8.00	0.0%	
Children					
- Children (3-17)	Discretionary	5.00	5.00	0.0%	Includes voucher for 25% discount off return visit
- Children (0-2)	Discretionary	Free of Charge	Free of Charge	0.0%	
Family Tickets (2 Adults & up to 3 Children)	Discretionary	25.00	25.00	0.0%	
Season Tickets					
Adult 18+	Discretionary	20.00	25.00	25.0%	
Senior Citizens	Discretionary	17.00	22.00	29.4%	
Children					
- Children (3-16)	Discretionary	12.00	17.00	41.7%	
- Children (0-2)	Discretionary	Free of Charge	Free of Charge	0.0%	
Family	Discretionary	50.00	55.00	10.0%	
Essential Companion to a disabled person	Discretionary	Free of Charge	Free of Charge	0.0%	
Groups - Adults	Discretionary	7.25	7.25	0.0%	
Groups - Seniors	Discretionary	7.25	7.25	0.0%	
Groups - Children	Discretionary	5.00	5.00	0.0%	
Coach Tour Admissions					
Coach tour passengers	Discretionary	7.25	7.25	0.0%	
Tours & Talks					
Guided (up to 25 people)	Discretionary	37.00	37.00	0.0%	
Introductory (up to 55 people)	Discretionary	50.00	50.00	0.0%	
Education Visitors					
Pre-school, Playgroup & Nursery Education Admissions					
Child	Discretionary	3.25	3.25	0.0%	
Adult	Discretionary	3.25	3.25	0.0%	
Pre-school, Playgroup & Nursery Education Sessions					
Various	Discretionary	55.00	55.00	0.0%	
Primary Education Admissions					
Child (with session)	Discretionary	3.25	3.25	0.0%	
Child (without session)	Discretionary	3.25	3.25	0.0%	
Primary Education Sessions					
Various	Discretionary	55.00	55.00	0.0%	
Secondary Education Admissions					
Child (with session)	Discretionary	3.25	3.25	0.0%	
Child (without session)	Discretionary	3.25	3.25	0.0%	
Secondary Education Sessions/Talks					
Sessions	Discretionary	55.00	55.00	0.0%	
Talks/Seminars	Discretionary	55.00	55.00	0.0%	
ROOM HIRE ETC					
Room					
A 10% discount on room hire is available for return bookings in same financial year. A 10% discount is available for SC bookings. Only one discount can be applied to any booking.					
Other discounts may be offered to achieve best return on space*					
- New Barn - per day (or part thereof)	Discretionary	75.00	75.00	0.0%	
- Black Barn - per day (or part thereof)	Discretionary	50.00	50.00	0.0%	
Black Barn including all equipment (eg. Cookery) - per day or part thereof	Discretionary	100.00	100.00	0.0%	
Course Fees	Discretionary	POA	30-300		

FEES & CHARGES

APPENDIX 3

Museums & Archives	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	% Increase	Notes
Ludlow Museum Resource Centre					
Room Hire - Ludlow Education Room per session (Morning or Afternoon)					
Personal/Voluntary group/ Charity Group	Discretionary	33.00	33.00	0.0%	
Business Use	Discretionary	66.00	66.00	0.0%	
MUCH WENLOCK MUSEUM					
Room Hire (Per Hour)	Discretionary	10.00	10.00	0.0%	
Room Hire (Per Hour Partner Organisations)	Discretionary	5.00	5.00	0.0%	
SHREWSBURY CASTLE					
Weddings/ Civil Partnership Ceremonies (Circular Room & Castle Grounds)					
- Per Ceremony (2 hours - Saturdays)	Discretionary	850.00	850.00	0.0%	
- Per Ceremony (2 hours - Tuesday - Friday)	Discretionary	800.00	800.00	0.0%	
- Per Ceremony (2 hours - Sunday - Monday)	Discretionary	Negotiable	Negotiable		
- Steward Service	Discretionary	60.00	60.00	0.0%	
Naming Ceremony Castle					
- Per Ceremony (Saturday)	Discretionary	850.00	850.00	0.0%	
- Per Ceremony (Tuesday -Friday)	Discretionary	800.00	800.00	0.0%	
- Per Ceremony (Sunday - Monday)	Discretionary	Negotiable	Negotiable		
Adult(18+)	Discretionary	4.50	4.50	0.0%	
Concession Senior 60+)	Discretionary	3.50	3.50	0.0%	
Child (5-16)	Discretionary	2.00	2.00	0.0%	
Child (0-4)	Discretionary	Free of Charge	Free of Charge	0.0%	
Child Education Visit (5-17)	Discretionary	POA	POA		
Room Hire (Circular Room per hr.)	Discretionary	30.00	30.00	0.0%	
Castle Ground Event Hire per hour - guide price	Discretionary	120.00	150.00	25.0%	
Castle Grounds Hire Per Day - guide Price	Discretionary	350.00	500.00	42.9%	
Shropshire Regimental Trust Grounds Hire - per hour	Discretionary	75.00	75.00	0.0%	
Shropshire Regimental Trust Hire per day	Discretionary	250.00	250.00	0.0%	
Education Session (2 hr. Session)	Discretionary	80.00	95.00	18.8%	
Advertising (Per Week)	Discretionary	30.00	30.00	0.0%	
SHREWSBURY VISITOR INFORMATION CENTRE					
Bed booking service-deposit	Discretionary	10%	10%	0.0%	
Bed booking service fee	Discretionary	4.00	4.00	0.0%	
Bed booking service over telephone	Discretionary	6.00	6.00	0.0%	
Photocopying	Discretionary	0.30	0.30	0.0%	
Ticket Sales	Discretionary	5%-15%	5%-15%	0.0%	
Arts and Crafts Cabinet commission	Discretionary	20%	20%	0.0%	
Guided Walks (public) Adult	Discretionary	6.00 & 7.50	6.00 & 7.50	0.0%	
Guided Walks (public) Child	Discretionary	3.00	3.00	0.0%	
Guided Walks (private)	Discretionary	55.00	55.00	0.0%	
Guided Walks Themed (private)	Discretionary	60.00	60.00	0.0%	
Language supplement	Discretionary	POA	POA	0.0%	
Talks	Discretionary	60.00	60.00	0.0%	
Coach Tours full day	Discretionary	POA	POA	0.0%	
Coach Tours half day	Discretionary	POA	POA	0.0%	
Supplement Cadfael Tour	Discretionary	POA	POA	0.0%	
Online Booking Transaction Fee	Discretionary	0.50	0.50	0.0%	

FEES & CHARGES**APPENDIX 3**

Museums & Archives	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	% Increase	Notes
SHREWSBURY MUSEUM & ART GALLERY					
Admissions					
Adult 18+	Discretionary	4.50	0.00	-100.0%	
Senior Citizens	Discretionary	4.00	0.00	-100.0%	
Children (5-17)	Discretionary	2.00	0.00	-100.0%	
Children (0-4)	Discretionary	Free of Charge	0.00	0.0%	
Essential Companion to a disabled person	Discretionary	Free of Charge	0.00	0.0%	
Student	Discretionary	2.00	0.00	-100.0%	
Family Day Ticket (2 Adults and up to 3 children)	Discretionary	10.00	0.00	-100.0%	
Family Day Ticket (1 Adult and up to 3 children)	Discretionary	7.00	0.00	-100.0%	
Museum Guided Tour (minimum 12)	Discretionary	5.00	5.00	0.0%	
Themed Events - Various	Discretionary	VARIOUS	VARIOUS	0.0%	
Temporary Exhibitions	Discretionary	N/A	0.00	N/A	
Season Tickets					
Adult 18+	Discretionary	25.00	N/A	N/A	
Two Adults	Discretionary	35.00	N/A	N/A	
Senior Citizens	Discretionary	22.50	N/A	N/A	
Two Senior Citizens	Discretionary	30.00	N/A	N/A	
Children (0-4)	Discretionary	Free of Charge	N/A	N/A	
Children (5-17)	Discretionary	12.50	N/A	N/A	
Student	Discretionary	12.50	N/A	N/A	
Family [2 adults & 3 Children]	Discretionary	47.50	N/A	N/A	
Family [1 adult & 3 children]	Discretionary	30.00	N/A	N/A	
Friends of Shrewsbury Museum	Discretionary	10.00	N/A	N/A	
Be Active Season Tickets - Concessions					
Adult 18+	Discretionary	20.00	N/A	N/A	Be Active no longer provided
Two Adults	Discretionary	30.00	N/A	N/A	
Senior Citizens [60+]	Discretionary	17.50	N/A	N/A	
Two Senior Citizens	Discretionary	24.00	N/A	N/A	
Family [2 Adults 73 Children]	Discretionary	42.50	N/A	N/A	
Family [1 Adult & 3 children]	Discretionary	25.00	N/A	N/A	
Be Active - single entry admission					
Adult (18+)	Discretionary	3.00	N/A	N/A	
Senior Citizen [60 +]	Discretionary	2.50	N/A	N/A	
Student	Discretionary	1.50	N/A	N/A	
Child [5-17]	Discretionary	1.50	N/A	N/A	
Group Admissions (12 or more)					
Adult 18+	Discretionary	4.00	N/A	N/A	
Senior Citizens	Discretionary	3.50	N/A	N/A	
Children (5-17)	Discretionary	1.50	N/A	N/A	
Children (0-4)	Discretionary	Free of Charge	N/A	N/A	
Pre-school, Playgroup & Nursery Education Sessions					
Various	Discretionary	80.00 - 250.00	80.00 - 250.00	0.0%	
Primary Education Admissions					
Child (without session)	Discretionary	2.00	0.00	-100.0%	Schools will be required to book in advance
Primary Education Sessions					
Various Sessions (1/2/Full Day and Specialist Sessions)	Discretionary	80.00 - 250.00	80.00 - 250.00	0.0%	
Secondary Education Admissions					
Child (without session)	Discretionary	2.00	0.00	-100.0%	Schools will be required to book in advance
Secondary Education Sessions/Talks					
Sessions	Discretionary	80.00 - 250.00	80.00 - 250.00	0.0%	
Per Class	Discretionary	Individually priced to reflect cost of delivery	Individually priced to reflect cost of delivery	0.0%	

FEES & CHARGES**APPENDIX 3**

Museums & Archives	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	% Increase	Notes
Room Hire (POA - dependant on numbers)					
Special Exhibitions Gallery (10.00 - 16.00 - Half Day Rate min 3 hours)	Discretionary	150.00	175.00	16.7%	
Special Exhibitions Gallery (10.00-16.00 minimum 2 hours - Hourly Rate)	Discretionary	POA	POA		
Special Exhibitions Gallery (16.00 - 23.00 Minimum 3 hours -Hourly Rate)	Discretionary	POA	POA		
Special Exhibitions Gallery Full Day (7 hours)	Discretionary	300.00	350.00	16.7%	
Balcony (10.00-16.00)* Limited Availability - Hourly Rate	Discretionary	75.00	85.00	13.3%	
Balcony (16.00- 23.00) (min 2 hrs) - Hourly Rate	Discretionary	POA	POA		
Balcony Half Day Limited Availability (3 hours)	Discretionary	150.00	175.00	16.7%	
Balcony Gallery Full Day Limited Availability (7 hours)	Discretionary	300.00	350.00	16.7%	
Vaughans (10.00-16.00 minimum 2 hours - Hourly Rate)	Discretionary	30.00	35.00	16.7%	
Vaughans (16.00 - 23.00 Minimum 2 hours -Hourly Rate)	Discretionary	POA	POA		
Vaughans Half Day (3 hours)	Discretionary	65.00	75.00	15.4%	
Vaughans Gallery Full Day (7 hours)	Discretionary	120.00	130.00	8.3%	
Walker Education [education use up to 18 years per hour]	Discretionary	12.00	15.00	25.0%	
Walker (10.00-16.00 minimum 2 hours - Hourly Rate)	Discretionary	25.00	30.00	20.0%	
Walker (16.00 - 23.00 Minimum 2 hours -Hourly Rate)	Discretionary	POA	POA		
Walker Half Day (3 hours)	Discretionary	60.00	70.00	16.7%	
Walker Gallery Full Day (7 hours)	Discretionary	110.00	120.00	9.1%	
Projector/Whiteboard	Discretionary	15.00	15.00	0.0%	
Flip Chart	Discretionary	7.50	8.00	6.7%	
*Staffing charges may need to be applied for evening events or where multiple rooms/spaces are being hired		POA	POA		
Weddings/ Civil Partnership Ceremonies					
- Per Ceremony (2 hours - Saturdays)	Discretionary	850.00	1,000.00	17.6%	
- Per Ceremony (2 hours - Tuesday - Friday)	Discretionary	800.00	900.00	12.5%	
- Per Ceremony (2 hours - Sunday - Monday)	Discretionary	Negotiable	Negotiable		
- Steward Service	Discretionary	60.00	70.00	16.7%	
Naming Ceremony					
- Per Ceremony (Saturday)	Discretionary	850.00	1,000.00	17.6%	
- Per Ceremony (Tuesday -Friday)	Discretionary	800.00	900.00	12.5%	
- Per Ceremony (Sunday - Monday)	Discretionary	Negotiable	Negotiable		
Admission Packages/Passports					
SM&CA					
Adult 18+	Discretionary	7.00	8.00	14.3%	
Senior Citizens	Discretionary	5.50	6.00	9.1%	
Children (5-17)	Discretionary	2.50	3.00	20.0%	
Note: Courses are available at SM&AG which are individually priced. More details can be found on the events page on the website at: http://www.shrewsburymuseum.org.uk/events/					
THE SQUARE					
Hire Charges					
Reg Charities (Mon to Thurs)	Discretionary	40.00	50.00	25.0%	
Reg Charities (Fri and Sat)	Discretionary	47.50	55.00	15.8%	
Not for Profit Organisations (Mon to Thurs)	Discretionary	80.00	90.00	12.5%	
Not for Profit Organisations (Fri and Sat)	Discretionary	87.50	100.00	14.3%	
Tech Support per Hour (min 4 Hours)	Discretionary	22.50	25.00	11.1%	
Commercial					
Trading (Per day) - (10%) discount for 2 consecutive days)	Discretionary	500.00	550.00	10.0%	
Non trading (Per day) - (10%) discount for 2 consecutive days)	Discretionary	240.00	280.00	16.7%	
Single Trading Pitch (Per day) - (local Business only) 12.5 m2	Discretionary	250.00	300.00	20.0%	
Single Non Trading Pitch (Per day) - (local Business only) 12.5 m3	Discretionary	120.00	140.00	16.7%	

FEES & CHARGES**APPENDIX 3**

Museums & Archives	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	% Increase	Notes
Archives and archaeology					
Consultancy, room hire					
Consultancy, bespoke training, workshops, archives/archaeology	Discretionary	£120 per half day	£120 per half day	0.0%	
Commercial research	Discretionary	£60 per hour	£60 per hour	0.0%	
Conservation work, basic cleaning etc.	Discretionary	£30 per hour	£30 per hour	0.0%	
Conservation work, repair work	Discretionary	£40 per hour	£40 per hour	0.0%	
Hire of Shropshire Archives for events	Discretionary	£110 per evening session plus refreshments	£110 per evening session plus refreshments	0.0%	
Group visits/outside talks	Discretionary	£50	£50	0.0%	
Photography permit					
Daily	Discretionary	10.00	10.00	0.0%	
Monthly	Discretionary	45.00	45.00	0.0%	
Annual	Discretionary	70.00	70.00	0.0%	
Group	Discretionary	100.00	100.00	0.0%	
Research/consultancy					
Research/photography service	Discretionary	40 per hour	40 per hour	0.0%	
Consultancy/commercial research/photography	Discretionary	60 per hour	60 per hour	0.0%	
Short search (one item)	Discretionary	10.00	10.00	0.0%	
Photocopying					
Printed up to A4	Discretionary	0.20	0.20	0.0%	
Printed up to A3	Discretionary	0.40	0.40	0.0%	
Archives A4	Discretionary	1.00	1.00	0.0%	
Archives A3	Discretionary	2.00	2.00	0.0%	
Microform printouts					
Printed A4(self service)	Discretionary	0.50	0.50	0.0%	
Printed A4 (staff)	Discretionary	1.00	1.00	0.0%	
Printed up to A3	Discretionary	1.50	1.50	0.0%	
Colour					
Archives A4	Discretionary	2.00	2.00	0.0%	
Archives A3	Discretionary	3.00	3.00	0.0%	
Internet printouts	Discretionary	0.20	0.20	0.0%	
Image services					
Print up to A4 including digitisation fee	Discretionary	17.50	17.50	0.0%	
Print up to A3 including digitisation fee	Discretionary	20.00	20.00	0.0%	
Digital file/new digitisation	Discretionary	15.00	15.00	0.0%	
Records Management					
External customers, storage and retrieval service	Discretionary	£8.35 per box	£8.35 per box	0.0%	

FEES & CHARGES**APPENDIX 3**

Youth Centres	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	Increase %	Notes
Bridgnorth Youth Centre					
<u>Commercial Charges</u>					
Hall (30ft x 30ft)/kitchen area/ computers	Discretionary	57.50	57.50	0.0%	This charge is for all day
Hall (Elections)	Discretionary	135.50	135.50	0.0%	
Small Room (Chill out room) (up to 15 x 15 ft)	Discretionary	34.90	34.90	0.0%	
Whole building (Public areas)	Discretionary	73.40	73.40	0.0%	
<u>Voluntary / Charity Rate</u>					
Hall (30ft x 30ft)/kitchen area/ computers	Discretionary	23.70	23.70	0.0%	
Small Room (Chill out room) (up to 15 x 15 ft)	Discretionary	23.70	23.70	0.0%	
Whole building (Public areas)	Discretionary	45.30	45.30	0.0%	
Ludlow Youth Centre					
<u>Small Room</u>					
Commercial Rate	Discretionary	34.35	34.35	0.0%	Per hour
Charity / Community Rate	Discretionary	23.20	23.20	0.0%	Per hour
<u>Hall/Kitchen/Computers</u>					
Commercial Rate	Discretionary	56.50	56.50	0.0%	Per hour
Charity / Community Rate	Discretionary	23.20	23.20	0.0%	Per hour
<u>Whole Building</u>					
Commercial Rate	Discretionary	71.85	71.85	0.0%	Per hour
Charity / Community Rate	Discretionary	44.25	44.25	0.0%	Per hour
Whitchurch Youth Centre					
<u>Commercial Charges</u>					
Laura's Room	Discretionary	35.75	35.75	0.0%	
Coffee Bar	Discretionary	55.25	55.25	0.0%	
Meeting room	Discretionary	55.25	55.25	0.0%	
<u>Voluntary / Charity Rate</u>					
Laura's Room	Discretionary	22.75	22.75	0.0%	
Coffee Bar	Discretionary	32.50	32.50	0.0%	
Meeting room	Discretionary	32.50	32.50	0.0%	
The Centre, Oswestry					
<u>Commercial Charges</u>					
Main Hall	Discretionary	43.00	43.00	0.0%	Per hour
Art Room	Discretionary	28.10	28.10	0.0%	Per hour
Kitchen	Discretionary	36.20	36.20	0.0%	Per hour
Café	Discretionary	28.10	28.10	0.0%	Per hour
Meeting Room 1	Discretionary	11.20	11.20	0.0%	Per hour
Meeting Room 2	Discretionary	11.20	11.20	0.0%	Per hour
Meeting Room 3	Discretionary	31.75	31.75	0.0%	Per hour
Meeting Room 4	Discretionary	20.30	20.30	0.0%	Per hour
Meeting Room 10	Discretionary	11.20	11.20	0.0%	Per hour
Recording Studio (x2 rooms)	Discretionary	39.60	39.60	0.0%	Per hour
<u>Charity Rate</u>					
Main Hall	Discretionary	21.50	21.50	0.0%	Per hour
Art Room	Discretionary	14.00	14.00	0.0%	Per hour
Café	Discretionary	14.00	14.00	0.0%	Per hour
Kitchen	Discretionary	18.10	18.10	0.0%	Per hour
Meeting Room 1	Discretionary	9.10	9.10	0.0%	Per hour
Meeting Room 2	Discretionary	9.10	9.10	0.0%	Per hour
Meeting Room 3	Discretionary	15.90	15.90	0.0%	Per hour
Meeting Room 4	Discretionary	10.15	10.15	0.0%	Per hour
Meeting Room 10	Discretionary	9.10	9.10	0.0%	Per hour
Recording Studio (x2 rooms)	Discretionary	19.80	19.80	0.0%	Per hour
Discounts - at the discretion of the centre					Only one discount (to a maximum of 20%) is available to non-constituted groups per booking. Constituted groups may be entitled to a 50% reduction in room hire cost at the discretion of The Centre. Proof of eligibility may be required.

FEES & CHARGES**APPENDIX 3**

FACILITIES MANAGEMENT	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	Increase %	Notes
Room Hire Charges					
Shirehall Meeting Rooms					
Monday - Friday					
Council Chamber - Full day	Discretionary	141.00	141.00	0.0%	
Council Chamber - Full day (concessionary)	Discretionary	70.50	70.50	0.0%	
Council Chamber - Half day	Discretionary	79.00	79.00	0.0%	
Council Chamber - Half day (concessionary)	Discretionary	39.60	39.60	0.0%	
Council Chamber - Evening	Discretionary	101.50	101.50	0.0%	
Council Chamber - Evening (concessionary)	Discretionary	50.75	50.75	0.0%	
Committee Rooms - Full day	Discretionary	84.90	84.90	0.0%	
Committee Rooms - Full day (concessionary)	Discretionary	42.50	42.50	0.0%	
Committee Rooms - Half day	Discretionary	50.75	50.75	0.0%	
Committee Rooms - Half day (concessionary)	Discretionary	25.40	25.40	0.0%	
Committee Rooms - Evening	Discretionary	56.20	56.20	0.0%	
Committee Rooms - Evening (concessionary)	Discretionary	28.10	28.10	0.0%	
Shrewsbury & Oswestry Room - Full Day	Discretionary	127.40	127.40	0.0%	
Shrewsbury & Oswestry Room - Full Day (concessionary)	Discretionary	63.70	63.70	0.0%	
Shrewsbury & Oswestry Room - Half Day	Discretionary	76.20	76.20	0.0%	
Shrewsbury & Oswestry Room - Half Day (concessionary)	Discretionary	38.10	38.10	0.0%	
Shrewsbury & Oswestry Room - Evening	Discretionary	84.30	84.30	0.0%	
Shrewsbury & Oswestry Room - Evening (concessionary)	Discretionary	42.15	42.15	0.0%	
Gallery - Full day	Discretionary	67.70	67.70	0.0%	
Gallery - Full day (concessionary)	Discretionary	33.80	33.80	0.0%	
Gallery - Half day	Discretionary	50.75	50.75	0.0%	
Gallery - Half day (concessionary)	Discretionary	25.40	25.40	0.0%	
Gallery - Evening	Discretionary	56.20	56.20	0.0%	
Gallery - Evening (concessionary)	Discretionary	28.10	28.10	0.0%	
Saturday					
Council Chamber - Full day	Discretionary	198.00	198.00	0.0%	
Council Chamber - Full day (concessionary)	Discretionary	99.00	99.00	0.0%	
Council Chamber - Half day	Discretionary	101.50	101.50	0.0%	
Council Chamber - Half day (concessionary)	Discretionary	50.75	50.75	0.0%	
Committee Rooms - Full day	Discretionary	113.00	113.00	0.0%	
Committee Rooms - Full day (concessionary)	Discretionary	56.50	56.50	0.0%	
Committee Rooms - Half day	Discretionary	67.70	67.70	0.0%	
Committee Rooms - Half day (concessionary)	Discretionary	33.80	33.80	0.0%	
Gallery - Full day	Discretionary	95.80	95.80	0.0%	
Gallery - Full day (concessionary)	Discretionary	47.90	47.90	0.0%	
Gallery - Half day	Discretionary	56.20	56.20	0.0%	
Gallery - Half day (concessionary)	Discretionary	28.10	28.10	0.0%	
Castle View - Oswestry					
Monday - Friday					
Council Chamber - Full day	Discretionary	113.00	113.00	0.0%	
Council Chamber - Full day (concessionary)	Discretionary	56.50	56.50	0.0%	
Council Chamber - Half day	Discretionary	56.50	56.50	0.0%	
Council Chamber - Half day (concessionary)	Discretionary	28.10	28.10	0.0%	
Council Chamber - Evening	Discretionary	56.20	56.20	0.0%	
Council Chamber - Evening (concessionary)	Discretionary	28.10	28.10	0.0%	
Meeting Rooms - Full day	Discretionary	56.20	56.20	0.0%	
Meeting Rooms - Full day (concessionary)	Discretionary	28.10	28.10	0.0%	
Meeting Rooms - Half day	Discretionary	45.00	45.00	0.0%	
Meeting Rooms - Half day (concessionary)	Discretionary	22.50	22.50	0.0%	
Meeting Rooms - Evening	Discretionary	45.00	45.00	0.0%	
Meeting Rooms - Evening (concessionary)	Discretionary	22.50	22.50	0.0%	

FEES & CHARGES**APPENDIX 3**

FACILITIES MANAGEMENT	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	Increase %	Notes
Louise House					
Meeting Rooms 1 & 2					
Charity / Community Rate	Discretionary	5.50	5.50	0.0%	
Commercial Rate	Discretionary	10.90	10.90	0.0%	
Reception Interview Room					
Charity / Community Rate	Discretionary	5.50	5.50	0.0%	
Commercial Rate	Discretionary	10.90	10.90	0.0%	
IT Suite					
Charity / Community Rate	Discretionary	5.50	5.50	0.0%	
Commercial Rate	Discretionary	10.90	10.90	0.0%	
Physio Suite					
Charity / Community Rate	Discretionary	5.50	5.50	0.0%	
Commercial Rate	Discretionary	10.90	10.90	0.0%	

FEES & CHARGES

APPENDIX 3

FACILITIES MANAGEMENT	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	Increase %	Notes
Room Hire Charges		ALL PER HOUR	ALL PER HOUR		
The Lantern					
Charity / Community Rate Monday to Friday - Community Hall 1	Discretionary	8.90	8.90	0.0%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Community Hall 1	Discretionary	13.30	13.30	0.0%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Community Hall 1	Discretionary	18.75	18.75	0.0%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Community Hall 1	Discretionary	18.75	18.75	0.0%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Community Hall 1	Discretionary	35.40	35.40	0.0%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Community Hall 1	Discretionary	52.00	52.00	0.0%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - Community Hall 2	Discretionary	8.90	8.90	0.0%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Community Hall 2	Discretionary	13.30	13.30	0.0%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Community Hall 2	Discretionary	18.75	18.75	0.0%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Community Hall 2	Discretionary	18.75	18.75	0.0%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Community Hall 2	Discretionary	35.40	35.40	0.0%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Community Hall 2	Discretionary	52.00	52.00	0.0%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - Community Hall 1 & 2	Discretionary	15.60	15.60	0.0%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Community Hall 1 & 2	Discretionary	23.40	23.40	0.0%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Community Hall 1 & 2	Discretionary	31.20	31.20	0.0%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Community Hall 1 & 2	Discretionary	31.20	31.20	0.0%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Community Hall 1 & 2	Discretionary	62.50	62.50	0.0%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Community Hall 1 & 2	Discretionary	93.70	93.70	0.0%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - IT Suite	Discretionary	8.90	8.90	0.0%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - IT Suite	Discretionary	12.25	12.25	0.0%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - IT Suite	Discretionary	17.70	17.70	0.0%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - IT Suite	Discretionary	17.70	17.70	0.0%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - IT Suite	Discretionary	34.40	34.40	0.0%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - IT Suite	Discretionary	51.00	51.00	0.0%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - Interview/Meeting Room	Discretionary	8.90	8.90	0.0%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Interview/Meeting Room	Discretionary	9.90	9.90	0.0%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Interview/Meeting Room	Discretionary	15.60	15.60	0.0%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Interview/Meeting Room	Discretionary	15.60	15.60	0.0%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Interview/Meeting Room	Discretionary	32.00	32.00	0.0%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Interview/Meeting Room	Discretionary	48.70	48.70	0.0%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - Ground Floor Meeting Room	Discretionary	8.90	8.90	0.0%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Ground Floor Meeting Room	Discretionary	10.90	10.90	0.0%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Ground Floor Meeting Room	Discretionary	16.70	16.70	0.0%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Ground Floor Meeting Room	Discretionary	16.70	16.70	0.0%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Ground Floor Meeting Room	Discretionary	33.30	33.30	0.0%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Ground Floor Meeting Room	Discretionary	50.00	50.00	0.0%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - Large Meeting Room	Discretionary	8.90	8.90	0.0%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Large Meeting Room	Discretionary	10.90	10.90	0.0%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Large Meeting Room	Discretionary	16.70	16.70	0.0%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Large Meeting Room	Discretionary	16.70	16.70	0.0%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Large Meeting Room	Discretionary	33.30	33.30	0.0%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Large Meeting Room	Discretionary	50.00	50.00	0.0%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - Small Meeting Room	Discretionary	8.90	8.90	0.0%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Small Meeting Room	Discretionary	10.90	10.90	0.0%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Small Meeting Room	Discretionary	16.70	16.70	0.0%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Small Meeting Room	Discretionary	16.70	16.70	0.0%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Small Meeting Room	Discretionary	33.30	33.30	0.0%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Small Meeting Room	Discretionary	50.00	50.00	0.0%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - Community Kitchen	Discretionary	5.50	5.50	0.0%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Community Kitchen	Discretionary	6.00	6.00	0.0%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Community Kitchen	Discretionary	6.50	6.50	0.0%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Community Kitchen	Discretionary	10.40	10.40	0.0%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Community Kitchen	Discretionary	13.50	13.50	0.0%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Community Kitchen	Discretionary	15.00	15.00	0.0%	9:00 am to 11:00 pm

FEES & CHARGES**APPENDIX 3**

PUBLIC HEALTH	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	Increase %	Notes
<u>REGISTRARS</u>					
<u>Civil Weddings / Partnerships at approved venues</u>					
Mon - Fri	Discretionary	421.00	421.00	0.0%	Proposed Fee for 2022-23 - £421
Sat	Discretionary	471.00	471.00	0.0%	Proposed Fee for 2022-23 - £471
Sun & Bank Holiday	Discretionary	471.00	471.00	0.0%	Proposed Fee for 2022-23 - £471
Advanced booking fee for ceremonies booked over a year but under two years from the date of the ceremony	Discretionary	60.00	60.00	0.0%	Proposed Fee for 2022-23 - £60
Advanced Booking Fee for ceremonies booked within one year-Not Refundable	Discretionary	46.00	46.00	0.0%	Proposed Fee for 2022-23 - £46
Administration fee for changes to dates or venues	Discretionary	25.00	25.00	0.0%	Proposed Fee for 2022-23 - £25
Civil Partnerships/ Weddings at Council Ceremony Rooms on Mon-Sat	Discretionary	266.00	266.00	0.0%	Proposed Fee for 2022-23 - £266
Civil Partnerships/Weddings at Registration Offices Sundays and Bank Hols	Discretionary	316.00	316.00	0.0%	Proposed Fee for 2022-23 - £316
Additional charge for use of Ceremony room for photographs only	Discretionary	50.00	50.00	0.0%	Proposed Fee for 2022-23 - £50
<u>Reaffirmation of vows & civil naming ceremonies at approved</u>					
Mon - Fri	Discretionary	270.00	270.00	0.0%	Proposed Fee for 2022-23 - £270
Sat	Discretionary	270.00	270.00	0.0%	Proposed Fee for 2022-23 - £270
Sunday & Bank Hols	Discretionary	320.00	320.00	0.0%	Proposed Fee for 2022-23 - £320
<u>Reaffirmation of vows & civil naming ceremonies at Registration Office</u>					
Mon - Fri	Discretionary	270.00	270.00	0.0%	Proposed Fee for 2022-23 - £270
Sat	Discretionary	270.00	270.00	0.0%	Proposed Fee for 2022-23 - £270
Sunday & Bank Hols	Discretionary	320.00	320.00	0.0%	Proposed Fee for 2022-23 - £320
Civil Funeral	Discretionary	190.00	190.00	0.0%	Proposed Fee for 2022-23 - £190
<u>Private Citizenship ceremonies</u>					
At the Shropshire Register Office, Mon - Fri	Discretionary	180.00	180.00	0.0%	Proposed Fee for 2022-23 - £180
Group Citizenship ceremonies	Statutory	80.00	0.00	-100.0%	Nil charge
<u>Licensing of approved venues</u>					
First time applications (up to 2 rooms) - 3 year duration	Discretionary	1,700.00	1,700.00	0.0%	Proposed Fee for 2022-23 - £1700
Renewals (up to 2 rooms) - 3 year duration	Discretionary	1,700.00	1,700.00	0.0%	Proposed Fee for 2022-23 - £1700
Renewals (up to 2 rooms) - 5 year duration	Discretionary	2,550.00	2,550.00	0.0%	Proposed Fee for 2022-23 - £2550
Renewals (up to 2 rooms) - 7 year duration	Discretionary	3,400.00	3,400.00	0.0%	Proposed Fee for 2022-23 - £3400
Renewals (up to 2 rooms) - 10 year duration	Discretionary	4,600.00	4,600.00	0.0%	Proposed Fee for 2022-23 - £4600
Addition of extra room	Discretionary	250.00	250.00	0.0%	Proposed Fee for 2022-23 - £250
Appeals against revocation or refusal to issue approval (non-refundable charge)	Discretionary	1,300.00	1,300.00	0.0%	Proposed Fee for 2022-23 - £1300
<u>Copy certificates-issued at registration</u>					
Standard birth certificates	Statutory	11.00	11.00	0.0%	Proposed Fee for 2022-23 - £11
Death certificates	Statutory	11.00	11.00	0.0%	Proposed Fee for 2022-23 - £11
Marriage certificates	Statutory	11.00	11.00	0.0%	Proposed Fee for 2022-23 - £11
Extract from civil partnership register	Statutory	11.00	11.00	0.0%	Proposed Fee for 2022-23 - £11
Standard certificate from civil partnership register	Statutory	11.00	11.00	0.0%	Proposed Fee for 2022-23 - £11
Marriage Certificates following Conversion from a Civil Partnership. Issued on the day	Statutory	11.00	11.00	0.0%	Proposed Fee for 2022-23 - £11
<u>Copy certificates-issued after registration</u>					
Standard birth certificates	Statutory	11.00	11.00	0.0%	Proposed Fee for 2022-23 - £11
Death certificates	Statutory	11.00	11.00	0.0%	Proposed Fee for 2022-23 - £11
Marriage certificates	Statutory	11.00	11.00	0.0%	Proposed Fee for 2022-23 - £11
Extract from civil partnership register	Statutory	11.00	11.00	0.0%	Proposed Fee for 2022-23 - £11
Standard certificate from civil partnership register	Statutory	11.00	11.00	0.0%	Proposed Fee for 2022-23 - £11

FEES & CHARGES**APPENDIX 3**

PUBLIC HEALTH	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	Increase %	Notes
Gold - priority service					
Expediated service charge (including certificate fee)					
Expediated service charge - next day delivery (including certificate fee)	Discretionary	35.00	35.00	0.0%	Proposed Fee for 2022-23 - £35
Silver - premium service					
Recorded delivery (including certificate fee)	Discretionary	16.50	16.50	0.0%	Proposed Fee for 2022-23 - £16.50
Bronze - standard service					
Certificate fee only	Discretionary	11.00	11.00	0.0%	Proposed Fee for 2022-23 - £11
Bronze Service Handling and postage	Discretionary	1.00	1.00	0.0%	Proposed Fee for 2022-23 - £1
Space 17- Insertion/ Removal of Forenames within 12 months of registration	Statutory	40.00	40.00	0.0%	Proposed Fee for 2022-23 - £40
Notice of marriage (per person)	Statutory	35.00	35.00	0.0%	Proposed Fee for 2022-23 - £35
Home Office Referral (if necessary)	Statutory	24.00	24.00	0.0%	Proposed Fee for 2022-23 - £24
Fee payable for a statutory basic marriage ceremony in a registrar's office	Statutory	46.00	46.00	0.0%	Proposed Fee for 2022-23 - £46
Notice of marriage - additional charge for late appointment 16:30-18:30	Discretionary	20.00	20.00	0.0%	Proposed Fee for 2022-23 - £20
Notice of civil partnership registration (per person)	Statutory	35.00	35.00	0.0%	Proposed Fee for 2022-23 - £35
Fee payable for a statutory basic civil partnership formation in a registrar's office	Statutory	46.00	46.00	0.0%	Proposed Fee for 2022-23 - £46
Conversion of Civil Partnership to Marriage					
Conversion of Civil Partnership to Marriage (BASIC SINGLE STAGE)	Statutory	45.00	45.00	0.0%	Proposed Fee for 2022-23 - £45
Conversion of Civil Partnership to Marriage (2 stage)	Statutory	27.00	27.00	0.0%	Proposed Fee for 2022-23 - £27
SR's attendance at a building registered for the marriage of same sex couples, or at a conversion at according to the usages of the Jews or Society of Friends, or at a military, naval or air force chapel registered for the marriage of same sex couples.	Statutory	91.00	91.00	0.0%	Proposed Fee for 2022-23 - £91
Consideration by Registrar of Divorce/dissolution/nullity outside the British Isles	Statutory	50.00	50.00	0.0%	Proposed Fee for 2022-23 - £50
Consideration by Registrar General of Divorce/dissolution/nullity outside the British Isles	Statutory	75.00	75.00	0.0%	Proposed Fee for 2022-23 - £75
Applications to waiver 28 days waiting period	Statutory	60.00	60.00	0.0%	Proposed Fee for 2022-23 - £60
Corrections:					
Consideration by registrar of a correction application	Statutory	75.00	75.00	0.0%	Proposed Fee for 2022-23 - £75
Consideration by Registrar General of a correction application	Statutory	90.00	90.00	0.0%	Proposed Fee for 2022-23 - £90
Rehearsals					
Rehearsals at any Registration Office Mon-Fri normal office hours	Discretionary	50.00	50.00	0.0%	Proposed Fee for 2022-23 - £50
Rehearsals at any Registration Office Sat pre 12.30	Discretionary	100.00	100.00	0.0%	Proposed Fee for 2022-23 - £100
Additional Services					
Completion of PD2	Discretionary	10.00	10.00	0.0%	Proposed Fee for 2022-23 - £10
Personalisation of Wedding Vows					
Commemorative Certificate-e.g. for siblings	Discretionary	4.50	4.50	0.0%	Proposed Fee for 2022-23 - £4.50
Commemorative Certificate-e.g. anniversaries	Discretionary	6.00	6.00	0.0%	Proposed Fee for 2022-23 - £6
Commemorative Certificate Laminating	Discretionary	1.00	1.00	0.0%	Proposed Fee for 2022-23 - £1
Confetti	Discretionary	1.00	1.00	0.0%	Proposed Fee for 2022-23 - £1

FEES & CHARGES**APPENDIX 3**

TRADING STANDARDS & LICENSING	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	% Increase	Notes
<u>LICENSING ACT 2003</u>					
<u>Personal licences, temporary events and other fees</u>					
Application for a grant or renewal of personal licence	Statutory Fee	37.00	37.00	0.0%	
Temporary event notice	Statutory Fee	21.00	21.00	0.0%	
Theft, loss etc. of premises licence or summary	Statutory Fee	10.50	10.50	0.0%	
Application for a provisional statement where premises being built etc.	Statutory Fee	315.00	315.00	0.0%	
Notification of change of name or address	Statutory Fee	10.50	10.50	0.0%	
Application to vary licence to specify individual as premises supervisor	Statutory Fee	23.00	23.00	0.0%	
Application for transfer of premises licence	Statutory Fee	23.00	23.00	0.0%	
Interim authority notice following death etc. of licence holder	Statutory Fee	23.00	23.00	0.0%	
Theft, loss etc. of certificate of summary	Statutory Fee	10.50	10.50	0.0%	
Notification of change of name or alteration of rules of club	Statutory Fee	10.50	10.50	0.0%	
Change of relevant registered address of club	Statutory Fee	10.50	10.50	0.0%	
Theft, loss etc. of temporary event notice	Statutory Fee	10.50	10.50	0.0%	
Theft, loss etc. of personal licence	Statutory Fee	10.50	10.50	0.0%	
Duty to notify change of name or address	Statutory Fee	10.50	10.50	0.0%	
Right of freeholder etc. to be notified of licensing matters	Statutory Fee	21.00	21.00	0.0%	
Minor Variation	Statutory Fee	89.00	89.00	0.0%	
Removal of DPS at Community Premises	Statutory Fee	23.00	23.00	0.0%	
Copy of public register entry (per individual entry)	Discretionary	39.00	39.00	0.0%	
<u>Licensing Exceptionally Large Events</u>					
Additional Application Fee (5,000 - 9,999)	Statutory Fee	1,000.00	1,000.00	0.0%	
Additional Annual Fee (5,000 - 9,999)	Statutory Fee	500.00	500.00	0.0%	
Additional Application Fee (10,000 - 14,999)	Statutory Fee	2,000.00	2,000.00	0.0%	
Additional Annual Fee (10,000 - 14,999)	Statutory Fee	1,000.00	1,000.00	0.0%	
Additional Application Fee (15,000 - 19,999)	Statutory Fee	4,000.00	4,000.00	0.0%	
Additional Annual Fee (15,000 - 19,999)	Statutory Fee	2,000.00	2,000.00	0.0%	
Additional Application Fee (20,000 - 29,999)	Statutory Fee	8,000.00	8,000.00	0.0%	
Additional Annual Fee (20,000 - 29,999)	Statutory Fee	4,000.00	4,000.00	0.0%	
Additional Application Fee (30,000 - 39,999)	Statutory Fee	16,000.00	16,000.00	0.0%	
Additional Annual Fee (30,000 - 39,999)	Statutory Fee	8,000.00	8,000.00	0.0%	
Additional Application Fee (40,000 - 49,999)	Statutory Fee	24,000.00	24,000.00	0.0%	
Additional Annual Fee (40,000 - 49,999)	Statutory Fee	12,000.00	12,000.00	0.0%	
Additional Application Fee (50,000 - 59,999)	Statutory Fee	32,000.00	32,000.00	0.0%	
Additional Annual Fee (50,000 - 59,999)	Statutory Fee	16,000.00	16,000.00	0.0%	
Additional Application Fee (60,000 - 69,999)	Statutory Fee	40,000.00	40,000.00	0.0%	
Additional Annual Fee (60,000 - 69,999)	Statutory Fee	20,000.00	20,000.00	0.0%	
Additional Application Fee (70,000 - 79,999)	Statutory Fee	48,000.00	48,000.00	0.0%	
Additional Annual Fee (70,000 - 79,999)	Statutory Fee	24,000.00	24,000.00	0.0%	
Additional Application Fee (80,000 - 89,999)	Statutory Fee	56,000.00	56,000.00	0.0%	
Additional Annual Fee (80,000 - 89,999)	Statutory Fee	28,000.00	28,000.00	0.0%	
Additional Application Fee (90,000 and over)	Statutory Fee	64,000.00	64,000.00	0.0%	
Additional Annual Fee (90,000 and over)	Statutory Fee	32,000.00	32,000.00	0.0%	
<u>Premises Licences and Club Premises Certificates</u>					
<u>No rateable value to £4,300 (Band A)</u>					
Application Fee (Initial/Variation)	Statutory Fee	100.00	100.00	0.0%	
Annual Fee	Statutory Fee	70.00	70.00	0.0%	
<u>Rateable value £4,301 - £33,000 (Band B)</u>					
Application Fee (Initial/Variation)	Statutory Fee	190.00	190.00	0.0%	
Annual Fee	Statutory Fee	180.00	180.00	0.0%	
<u>Rateable value £33,001 - £87,000 (Band C)</u>					
Application Fee (Initial/Variation)	Statutory Fee	315.00	315.00	0.0%	
Annual Fee	Statutory Fee	295.00	295.00	0.0%	
<u>Rateable value £87,001 - £125,000 (Band D) - All premises other than where primary business is the sale of alcohol</u>					
Application Fee (Initial/Variation)	Statutory Fee	450.00	450.00	0.0%	
Annual Fee	Statutory Fee	320.00	320.00	0.0%	
<u>Rateable value £125,001 and above (Band E) - All premises other than where primary business is the sale of alcohol</u>					
Application Fee (Initial/Variation)	Statutory Fee	635.00	635.00	0.0%	
Annual Fee	Statutory Fee	350.00	350.00	0.0%	
<u>Rateable value £87,001 - £125,000 (Band D) - where primary business is the sale of alcohol</u>					
Application Fee (Initial/Variation)	Statutory Fee	900.00	900.00	0.0%	
Annual Fee	Statutory Fee	640.00	640.00	0.0%	
<u>Rateable value £125,001 and above (Band E) - where primary business is the sale of alcohol</u>					
Application Fee (Initial/Variation)	Statutory Fee	1,905.00	1,905.00	0.0%	
Annual Fee	Statutory Fee	1,050.00	1,050.00	0.0%	

FEES & CHARGES**APPENDIX 3**

TRADING STANDARDS & LICENSING	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	% Increase	Notes
GAMBLING ACT 2005					
Regional Casino Premises Licence					For all casino premises licences refer to the Gambling Act 2005 Policy Statement 2016 to 2019 paragraphs 36.1 and 36.2
Fee in respect of other premises	Statutory	POA	POA		GAMBLING ACT 2005 POLICY STATEMENT 2016 TO 2019 PARAGRAPHS 36.1 AND 36.2
Annual Fee	Statutory	POA	POA		
Fee for application to vary licence	Statutory	POA	POA		
Fee for application to transfer a licence	Statutory	POA	POA		
Fee for application to reinstate a licence	Statutory	POA	POA		
Fee for application for provisional statement	Statutory	POA	POA		
Large Casino Premises					36.1 The Council has not passed a resolution not to issue casino premises licences under Section 166 (1) of the Act. Should the Council decide to do so in the future details of the resolution will be included in this Policy, including the date on which such a resolution will take effect.
Fee in respect of other premises	Statutory	POA	POA		
Annual Fee	Statutory	POA	POA		
Fee for application to vary licence	Statutory	POA	POA		
Fee for application to transfer a licence	Statutory	POA	POA		
Fee for application to reinstate a licence	Statutory	POA	POA		
Fee for application for provisional statement	Statutory	POA	POA		36.2 Despite the fact that the Council has not passed such a resolution, the Council is currently not enabled by the Secretary of State (in accordance with regulations made under Section 175 of the Act) to grant a premises licence for a small or large casino. In practice, this means that the Council cannot grant such a licence.
Small casino premises					
Fee in respect of other premises	Statutory	POA	POA		
Annual Fee	Statutory	POA	POA		
Fee for application to vary licence	Statutory	POA	POA		
Fee for application to transfer a licence	Statutory	POA	POA		
Fee for application to reinstate a licence	Statutory	POA	POA		
Fee for application for provisional statement	Statutory	POA	POA		
Bingo premises licence					Note 9. Bingo is equal chance gaming and is commonly either cash bingo or prize bingo. The Commission has published its view of what bingo is and how it differs from other forms of gambling. This can be found in the Commission's advice note 'What Constitutes Bingo'.
Fee in respect of other premises	Statutory	1,832.00	1,832.00	0.0%	
Annual Fee	Statutory	1,000.00	1,000.00	0.0%	
Fee for application to vary licence	Statutory	1,694.00	1,694.00	0.0%	
Fee for application to transfer a licence	Statutory	1,200.00	1,200.00	0.0%	
Fee for application to reinstate a licence	Statutory	1,200.00	1,200.00	0.0%	
Fee for application for provisional statement	Statutory	1,818.00	1,818.00	0.0%	
Adult Gaming Centre Premises Licence					
Fee in respect of other premises	Statutory	1,832.00	1,832.00	0.0%	
Annual Fee	Statutory	1,000.00	1,000.00	0.0%	
Fee for application to vary licence	Statutory	1,000.00	1,000.00	0.0%	
Fee for application to transfer a licence	Statutory	1,200.00	1,200.00	0.0%	
Fee for application to reinstate a licence	Statutory	1,200.00	1,200.00	0.0%	
Fee for application for provisional statement	Statutory	1,818.00	1,818.00	0.0%	
Betting Premises (track) licence					
Fee in respect of other premises	Statutory	1,832.00	1,832.00	0.0%	
Annual Fee	Statutory	1,000.00	1,000.00	0.0%	
Fee for application to vary licence	Statutory	1,250.00	1,250.00	0.0%	
Fee for application to transfer a licence	Statutory	950.00	950.00	0.0%	
Fee for application to reinstate a licence	Statutory	950.00	950.00	0.0%	
Fee for application for provisional statement	Statutory	1,818.00	1,818.00	0.0%	
Family Entertainment Centre Premises Licence					
Fee in respect of other premises	Statutory	1,832.00	1,832.00	0.0%	
Annual Fee	Statutory	750.00	750.00	0.0%	
Fee for application to vary licence	Statutory	1,000.00	1,000.00	0.0%	
Fee for application to transfer a licence	Statutory	950.00	950.00	0.0%	
Fee for application to reinstate a licence	Statutory	950.00	950.00	0.0%	
Fee for application for provisional statement	Statutory	1,818.00	1,818.00	0.0%	
Betting Premises (other) licence					
Fee in respect of other premises	Statutory	1,832.00	1,832.00	0.0%	
Annual Fee	Statutory	600.00	600.00	0.0%	
Fee for application to vary licence	Statutory	1,500.00	1,500.00	0.0%	
Fee for application to transfer a licence	Statutory	1,200.00	1,200.00	0.0%	
Fee for application to reinstate a licence	Statutory	1,200.00	1,200.00	0.0%	
Fee for application for provisional statement	Statutory	1,818.00	1,818.00	0.0%	
Applicable for all gaming licences					
Change of circumstances fee - for all gaming licences	Statutory	50.00	50.00	0.0%	
Fee for copy licence - for all gaming licences	Statutory	25.00	25.00	0.0%	
Copy of public register entry (per individual entry)	Discretionary	39.00	39.00	0.0%	
Temporary Use of Premises					
Temporary Use Notice	Statutory	500.00	500.00	0.0%	
Replacement of an endorsed copy of a Temporary Use Notice	Statutory	25.00	25.00	0.0%	
Occasional Use Notice	No Charge	No Charge	No Charge	0.0%	

FEES & CHARGES**APPENDIX 3**

TRADING STANDARDS & LICENSING	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	% Increase	Notes
LOTTERIES					
Lottery - new registration	Statutory Fee	40.00	40.00	0.0%	
Lottery - renewal of existing registration	Statutory Fee	20.00	20.00	0.0%	
LICENSED PREMISES GAMING MACHINE PERMITS					
Gaming Machine - Up to 2 Machines	Statutory Fee	50.00	50.00	0.0%	
Gaming Machine Permits - New	Statutory Fee	150.00	150.00	0.0%	
Gaming Machine Permits - Variation	Statutory Fee	100.00	100.00	0.0%	
Gaming Machine Permits - Change of name	Statutory Fee	25.00	25.00	0.0%	
Gaming Machine Permits - Transfer of permit	Statutory Fee	25.00	25.00	0.0%	
Gaming Machine Permits - Copy (lost, stolen, damaged)	Statutory Fee	15.00	15.00	0.0%	
Gaming Machine Permits - annual fee	Statutory Fee	50.00	50.00	0.0%	
CLUB GAMING / CLUB MACHINE PERMITS					
Club Gaming / Club Machine Permits - New or Renew	Statutory Fee	200.00	200.00	0.0%	
Club Gaming / Club Machine Permits for holders of club premises certificates -	Statutory Fee	100.00	100.00	0.0%	
Club Gaming / Club Machine Permits - Annual Fee	Statutory Fee	50.00	50.00	0.0%	
Club Gaming / Club Machine Permits - Variation	Statutory Fee	100.00	100.00	0.0%	
Club Gaming / Club Machine Permits - Copy (lost, stolen, damaged)	Statutory Fee	15.00	15.00	0.0%	
PRIZE GAMING PERMITS					
Prize Gaming Permits - New or Renewal	Statutory Fee	300.00	300.00	0.0%	
Prize Gaming Permits - Change of Name	Statutory Fee	25.00	25.00	0.0%	
Prize Gaming Permits - Copy (lost, stolen or damaged)	Statutory Fee	15.00	15.00	0.0%	
UNLICENSED FAMILY ENTERTAINMENT GAMING CENTRE GAMING MACHINE PERMITS					
Family Entertainment Gaming Centre Gaming Machine Permits - New or Renewal	Statutory Fee	300.00	300.00	0.0%	
Family Entertainment Gaming Centre Gaming Machine Permits - Change of Name	Statutory Fee	25.00	25.00	0.0%	
Family Entertainment Gaming Centre Gaming Machine Permits - Copy (lost, stolen or damaged)	Statutory Fee	15.00	15.00	0.0%	
ANIMAL LICENCES					
New charges under Animal Licences to reflect the introduction of the Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018					
Zoo licences (plus Vet Fees) (new)	Discretionary	901.00	901.00	0.0%	Plus Vets Fees- Initial application fee £623.67. Fee due after Licence granted £277.33.
Zoo licences (plus Vet Fees) (renewal)	Discretionary	848.00	848.00	0.0%	Plus Vets Fees - Initial application fee £494.21. Fee due after Licence granted £353.79.
Dog Day Care < 10 dogs (new)	Discretionary	520.00	520.00	0.0%	Initial application fee £404.46. Fee due after Licence granted £115.54.
Dog Day Care > 10 dogs (new)	Discretionary	589.00	589.00	0.0%	Initial application fee £473.61. Fee due after Licence granted £115.39.
Dog Day Care < 10 dogs (renewal)	Discretionary	455.00	455.00	0.0%	Initial application fee £93.14. Fee due after Licence granted £361.86.
Dog Day Care > 10 dogs (renewal)	Discretionary	500.00	500.00	0.0%	Initial application fee £92.30. Fee due after Licence granted £407.70.
Dog Day Care < 10 dogs - (additional activity)	Discretionary	153.00	153.00	0.0%	
Dog Day Care > 10 dogs (additional activity)	Discretionary	224.00	224.00	0.0%	
Breeding for dogs < 10 dogs (new)	Discretionary	553.00	553.00	0.0%	Initial application fee £441.07. Fee due after Licence granted £111.93.
Breeding for dogs > 10 dogs (new)	Discretionary	622.00	622.00	0.0%	Initial application fee £520.93. Fee due after Licence granted £101.07.
Breeding for dogs < 10 dogs (renewal)	Discretionary	455.00	455.00	0.0%	Initial application fee £291.43 Fee due after Licence granted £163.57.
Breeding for dogs > 10 dogs (renewal)	Discretionary	477.00	477.00	0.0%	Initial application fee £305.52. Fee due after Licence granted £171.48.
Breeding for dogs < 10 dogs (additional activity)	Discretionary	188.00	188.00	0.0%	
Breeding for dogs > 10 dogs (additional activity)	Discretionary	260.00	260.00	0.0%	
Boarding for cats < 10 cats (new)	Discretionary	520.00	520.00	0.0%	Initial application fee £404.46. Fee due after Licence granted £115.54.
Boarding for cats > 10 cats (new)	Discretionary	589.00	589.00	0.0%	Initial application fee £473.61. Fee due after Licence granted £115.39.
Boarding for cats < 10 cats (renewal)	Discretionary	455.00	455.00	0.0%	Initial application fee £93.14. Fee due after Licence granted £361.86.
Boarding for cats > 10 cats (renewal)	Discretionary	500.00	500.00	0.0%	Initial application fee £92.30. Fee due after Licence granted £407.70.
Boarding for cats < 10 cats (additional activity)	Discretionary	154.00	154.00	0.0%	
Boarding for cats > 10 cats (additional activity)	Discretionary	224.00	224.00	0.0%	

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TRADING STANDARDS & LICENSING	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	% Increase	Notes
Kennel Boarding < 10 animals (new)	Discretionary	520.00	520.00	0.0%	Initial application fee £404.46. Fee due after Licence granted £115.54
Kennel Boarding > 10 animals (new)	Discretionary	589.00	589.00	0.0%	Initial application fee £382.79. Fee due after Licence granted £206.21
Kennel Boarding < 10 animals (renewal)	Discretionary	455.00	455.00	0.0%	Initial application fee £93.14. Fee due after Licence granted £361.86
Kennel Boarding > 10 animals (renewal)	Discretionary	500.00	500.00	0.0%	Initial application fee £92.30. Fee due after Licence granted £407.70
Kennel Boarding < 10 animals (additional activity)	Discretionary	154.00	154.00	0.0%	
Kennel Boarding for cats > 10 animals (additional activity)	Discretionary	224.00	224.00	0.0%	
Home Boarding < 10 animals (new)	Discretionary	520.00	520.00	0.0%	Initial application fee £404.46. Fee due after Licence granted £115.54
Home Boarding > 10 animals (new)	Discretionary	589.00	589.00	0.0%	Initial application fee £467.90. Fee due after Licence granted £121.10
Home Boarding < 10 animals (renewal)	Discretionary	455.00	455.00	0.0%	Initial application fee £93.13. Fee due after Licence granted £361.87
Home Boarding > 10 animals (renewal)	Discretionary	500.00	500.00	0.0%	Initial application fee £77.15. Fee due after Licence granted £422.85
Home Boarding < 10 animals (additional activity)	Discretionary	155.00	155.00	0.0%	
Home Boarding for animals > 10 animals (additional activity)	Discretionary	226.00	226.00	0.0%	
Selling animals as pets < 10 (new)	Discretionary	520.00	520.00	0.0%	Initial application fee £404.46. Fee due after Licence granted £115.54
Selling animals as pets > 10 (new)	Discretionary	589.00	589.00	0.0%	Initial application fee £473.61. Fee due after Licence granted £115.39
Selling animals as pets < 10 (renewal)	Discretionary	455.00	455.00	0.0%	Initial application fee £291.43. Fee due after Licence granted £163.57
Selling animals as pets > 10 (renewal)	Discretionary	500.00	500.00	0.0%	Initial application fee £337.90. Fee due after Licence granted £162.10
Selling animals as pets < 10 (additional activity)	Discretionary	155.00	155.00	0.0%	
Selling animals as pets > 10 (additional activity)	Discretionary	226.00	226.00	0.0%	
Keeping or training animals for exhibition < 10 (new)	Discretionary	520.00	520.00	0.0%	Initial application fee £336.44. Fee due after Licence granted £183.56
Keeping or training animals for exhibition > 10 (new)	Discretionary	589.00	589.00	0.0%	Initial application fee £473.61. Fee due after Licence granted £115.39
Keeping or training animals for exhibition < 10 (renewal)	Discretionary	523.00	523.00	0.0%	Initial application fee £381.27. Fee due after Licence granted £141.73
Keeping or training animals for exhibition > 10 (renewal)	Discretionary	592.00	592.00	0.0%	Initial application fee £454.24. Fee due after Licence granted £137.76
Keeping or training animals for exhibition < 10 (additional activity)	Discretionary	154.00	154.00	0.0%	
Keeping or training animals for exhibition > 10 (additional activity)	Discretionary	224.00	224.00	0.0%	
Hiring out horses < 10 horses (new)	Discretionary	554.00	554.00	0.0%	Initial application fee £441.87. Fee due after Licence granted £112.13
Hiring out horses > 10 horses (new)	Discretionary	623.00	623.00	0.0%	Initial application fee £510.67. Fee due after Licence granted £112.33
Hiring out horses < 10 horses (renewal)	Discretionary	489.00	489.00	0.0%	Initial application fee £337.95. Fee due after Licence granted £151.05
Hiring out horses > 10 horses (renewal)	Discretionary	534.00	534.00	0.0%	Initial application fee £383.20. Fee due after Licence granted £150.80
Hiring out horses < 10 horses (additional activity)	Discretionary	187.00	187.00	0.0%	
Hiring out horses > 10 horses (additional activity)	Discretionary	258.00	258.00	0.0%	

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TRADING STANDARDS & LICENSING	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	% Increase	Notes
Horses annual inspection	Discretionary	58.00	58.00	0.0%	
Variation of the licence with inspection	Discretionary	58.00	58.00	0.0%	
Licence variation with no inspection	Discretionary	48.00	48.00	0.0%	
Licence variation with inspection <10	Discretionary	126.00	126.00	0.0%	
Licence variation with inspection >10	Discretionary	150.00	150.00	0.0%	
Re-inspection request < 10 no vet	Discretionary	132.00	132.00	0.0%	
Re-inspection request > 10 no vet	Discretionary	156.00	156.00	0.0%	
Re-inspection request < 10 with a vet	Discretionary	166.00	166.00	0.0%	
Re-inspection request > 10 with a vet	Discretionary	190.00	190.00	0.0%	
Dangerous Animals					
Dangerous Wild Animals (plus Veterinary Surgeon's fee)	Discretionary	270.00	270.00	0.0%	Plus vets fees; if exceed 9 hours plus hourly charge for each additional hour or part thereof @ £25/hr.
Dangerous Wild Animals (plus Veterinary Surgeon's Fee) (renewal) - where total licensing procedure takes no more than 3.75 hrs	Discretionary	290.00	290.00	0.0%	Plus vets fees; if exceed 3.75 hours plus hourly charge for each additional hour or part thereof @ £25/hr.

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TRADING STANDARDS & LICENSING	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	% Increase	Notes
<u>PUBLIC HEALTH LICENCES</u>					
Acupuncture - Each Person (not including premises) - submitted separately	Discretionary	106.00	149.00	40.6%	
Acupuncture Premises - Premises including one person	Discretionary	244.00	314.00	28.7%	Additional persons included on same application £29/person
Electrolysis Each Person - (not including premises) - submitted separately	Discretionary	106.00	149.00	40.6%	
Electrolysis Premises - Premises including one person	Discretionary	244.00	314.00	28.7%	Additional persons included on same application £29/person
Cosmetic piercing techniques - Each Person (not including premises) - submitted separately	Discretionary	106.00	149.00	40.6%	
Cosmetic piercing techniques - Premises including one person	Discretionary	244.00	314.00	28.7%	Additional persons included on same application £29/person
Tattooing - Each Person (not including premises) - submitted separately	Discretionary	106.00	149.00	40.6%	
Tattooing Premises - Premises including one person	Discretionary	244.00	314.00	28.7%	Additional persons included on same application £29/person
<u>SCRAP METAL LICENCES</u>					
Scrap Metal Dealers - Site (New)	Discretionary	669.00	671.00	0.3%	Initial application fee £98.10. Fee due after licence granted £572.90
Scrap Metal Dealers - Site (Renewal)	Discretionary	2,873.00	2,873.00	0.0%	Initial renewal application fee £420.03. Fee due after licence granted £2,452.97.
Scrap Metal Dealers - Collectors (New)	Discretionary	198.00	198.00	0.0%	Initial application fee £118.42. Fee due after licence granted £79.58.
Scrap Metal Dealers - Collectors (Renewal)	Discretionary	469.00	469.00	0.0%	Initial renewal application fee £281.40. Fee due after renewal granted £187.60.
Scrap Metal Dealer Site Manager Variation	Discretionary	90.00	90.00	0.0%	
Scrap Metal Dealer - Site/Collector Licensee Name - Variation (not transfer of licensee)	Discretionary	50.00	50.00	0.0%	
Scrap Metal Dealer - collector to site variation	Discretionary	451.00	454.00	0.7%	Initial application fee £260.87. Fee due after variation granted £193.13
Scrap Metal Dealer - site to collector variation	Discretionary	105.00	105.00	0.0%	
<u>TAXI AND PRIVATE HIRE LICENCES</u>					
<u>Vehicles</u>					
Hackney Carriage Vehicle - New	Discretionary	142.00	142.00	0.0%	Fees subject to further consultation.
Hackney Carriage Vehicle - Renewal	Discretionary	169.00	169.00	0.0%	
Hackney Carriage Licence Transfer (Transfer of existing licence to a new vehicle)	Discretionary	102.00	102.00	0.0%	
Private Hire Vehicle - New	Discretionary	148.00	148.00	0.0%	
Private Hire Vehicle - Renewal	Discretionary	187.00	187.00	0.0%	
Private Hire Vehicle Licence Transfer (Transfer of existing licence to a new vehicle)	Discretionary	108.00	108.00	0.0%	
Novelty Vehicle - New	Discretionary	141.00	141.00	0.0%	
Novelty Vehicle - Renewal	Discretionary	184.00	184.00	0.0%	
Novelty Vehicle Licence Transfer (Transfer of existing licence to a new vehicle)	Discretionary	87.00	87.00	0.0%	
Executive Vehicle - New	Discretionary	133.00	133.00	0.0%	
Executive Vehicle - Renewal	Discretionary	184.00	184.00	0.0%	
Executive Vehicle Licence Transfer (Transfer of existing licence to a new vehicle)	Discretionary	78.00	78.00	0.0%	
Exterior Plate replacement following damage or loss	Discretionary	45.00	45.00	0.0%	
Internal Plate replacement following damage or loss	Discretionary	45.00	45.00	0.0%	
Fare Card replacement following damage or lost	Discretionary	3.00	3.00	0.0%	
Private hire door signs replacement (pair)	Discretionary	45.00	45.00	0.0%	
Trailer - New	Discretionary	123.00	123.00	0.0%	
Trailer - Renewal	Discretionary	126.00	126.00	0.0%	

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TRADING STANDARDS & LICENSING	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	% Increase	Notes
Additional administrative charges					
Licence holder transfer/change of details	Discretionary	24.00	24.00	0.0%	Fees subject to further consultation.
Drivers					
Driver's Joint Badge New - 3 year (inc. DVLA, DBS Check, first knowledge test and first driver training assessment)	Discretionary	235.00	235.00	0.0%	
Driver's Badge Renewal - 3 Years (including DVLA and DBS check).	Discretionary	237.00	237.00	0.0%	
Driver's Joint Badge New - 3 year (inc. DVLA, DBS Check, first knowledge test and first driver training assessment) including Safeguarding	Discretionary	254.00	254.00	0.0%	
Driver's Badge Renewal - 3 Years (including DVLA and DBS check). including safeguarding	Discretionary	240.00	240.00	0.0%	
Driver Training Assessment	Discretionary	57.00	57.00	0.0%	
Driver's Knowledge Test Resit	Discretionary	52.00	52.00	0.0%	
Driver's Badge Replacement following damage or loss	Discretionary	45.00	45.00	0.0%	
Safeguarding Training	Discretionary	48.00	48.00	0.0%	
Private Hire Operators - 5 Years (Formerly 3 years) - New					
Private Hire Operator - up to and including 30 vehicles and one base	Discretionary	319.00	319.00	0.0%	
Private Hire Operator - 31 vehicles and more and/or more than one base	Discretionary	753.00	753.00	0.0%	
Private Hire Operators - 5 Years (Formerly 3 years) - Renewal					
Private Hire Operator - up to and including 30 vehicles and one base	Discretionary	302.00	302.00	0.0%	
Private Hire Operator - 31 vehicles and more and/or more than one base	Discretionary	746.00	746.00	0.0%	
MISCELLANEOUS LICENCES					
Street Trading Consent/ Licence- minimum charge for up to 7 days(the 7 days may be used at any time within a 12 month period commencing from the date the consent is issued, but the dates must be confirmed on the application)	Discretionary	173.00	173.00	0.0%	
Street Trading Consent/Licence- each additional day or part thereof (the dates must be confirmed on application)	Discretionary	4.00	4.00	0.0%	
Street Trading Consent/Licence- Annual	Discretionary	494.00	494.00	0.0%	
Sex establishments (application) New	Discretionary	2,590.00	2,590.00	0.0%	
Sex establishments Renewal	Discretionary	1,837.00	1,837.00	0.0%	
PLEASURE BOATS AND VESSELS					
Per Annum (plus Marine Inspector's fees)	Discretionary	168.00	168.00	0.0%	
DISTRIBUTION OF FREE PRINTED MATTER					
Weekly permit	Discretionary	81.00	81.00	0.0%	
Monthly	Discretionary	115.00	115.00	0.0%	
Annual permit	Discretionary	150.00	150.00	0.0%	
FINANCIAL PENALTIES RELATING TO LETTING AGENTS. ETC					
Penalty for breach of duty to publicise fees	Statutory Fee	5,000.00	5,000.00	0.0%	Penalty may be less; this is the maximum charge.
Penalty for breach of requirement to belong to a redress scheme	Statutory Fee	5,000.00	5,000.00	0.0%	

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TRADING STANDARDS & LICENSING	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	% Increase	Notes
FIREWORKS AND EXPLOSIVES (Explosives Regulations 2014)					The fees listed are for whole years. Fees for parts of a year are charged on a pro-rata basis.
Licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed					
1 year	Statutory Fee	185.00	185.00	0.0%	
2 years	Statutory Fee	243.00	243.00	0.0%	
3 years	Statutory Fee	304.00	304.00	0.0%	
4 years	Statutory Fee	374.00	374.00	0.0%	
5 years	Statutory Fee	423.00	423.00	0.0%	
Renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed					
1 year	Statutory Fee	86.00	86.00	0.0%	
2 years	Statutory Fee	147.00	147.00	0.0%	
3 years	Statutory Fee	206.00	206.00	0.0%	
4 years	Statutory Fee	266.00	266.00	0.0%	
5 years	Statutory Fee	326.00	326.00	0.0%	
Licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed					
1 year	Statutory Fee	109.00	109.00	0.0%	
2 years	Statutory Fee	141.00	141.00	0.0%	
3 years	Statutory Fee	173.00	173.00	0.0%	
4 years	Statutory Fee	206.00	206.00	0.0%	
5 years	Statutory Fee	238.00	238.00	0.0%	
Renewal of licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed					
1 year	Statutory Fee	54.00	54.00	0.0%	
2 years	Statutory Fee	86.00	86.00	0.0%	
3 years	Statutory Fee	120.00	120.00	0.0%	
4 years	Statutory Fee	152.00	152.00	0.0%	
5 years	Statutory Fee	185.00	185.00	0.0%	
Varying the name of licensee or address of site	Statutory Fee	36.00	36.00	0.0%	
Transfer of licence	Statutory Fee	36.00	36.00	0.0%	
Replacement of licence if lost	Statutory Fee	36.00	36.00	0.0%	
Any other kind of variation (Not varying name of licensee or address of site)	Discretionary	574.00	574.00	0.0%	
Explosives Assent Procedure	Discretionary	377.00	377.00	0.0%	
Copy of public register entry (per individual entry)	Discretionary	29.00	29.00	0.0%	
CIVIL PARKING ENFORCEMENT FINES					
Higher Level	Statutory Fee	70.00	70.00	0.0%	
Lower Level	Statutory Fee	50.00	50.00	0.0%	
BLUE BADGE PERMITS	Statutory Fee	10.00	10.00	0.0%	
PAVEMENT PERMITS					
New Application	Discretionary	204.00	205.00	0.5%	
Renewal	Discretionary	105.00	107.00	1.9%	
PAVEMENT LICENCES					
New Pavement Licence (maximum 3 months duration)	Discretionary	40.00	40.00	0.0%	
Renewal Pavement Licence (maximum 3 months duration)	Discretionary	20.00	20.00	0.0%	

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TRADING STANDARDS & LICENSING	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	% Increase	Notes
TRADING STANDARDS					
Weights & measures: testing weighing equipment (additional costs will be incurred for hire of specialised weighing and measuring equipment on a case-by-case basis and will be recharged at direct cost)					
Up to 15kg	Discretionary	POA	POA		Will be a minimum of £68.17 for a W&M Inspector and £38.87 for a Technical/Support Officer; but each job priced individually to ensure full cost recovery. Fees for statutory verification purposes do not incur VAT. Fees for "request tests" will incur VAT on top of the hourly fees referred to above.
Over 15kg and up to 60kg	Discretionary	POA	POA		
Over 60kg and up to 500 kg	Discretionary	POA	POA		
Over 500kg and up to 1 tonne	Discretionary	POA	POA		
Over 1 tonne and up to 2 tonne	Discretionary	POA	POA		
Over 2 tonne and up to 50 tonne	Discretionary	POA	POA		
Over 50 tonne and up to 60 tonnes	Discretionary	POA	POA		
Weights & measures: testing liquid fuel					
Containers Un-subdivided	Discretionary	POA	POA		
Single and multi-outlets - First Nozzle	Discretionary	POA	POA		
Each additional nozzle	Discretionary	POA	POA		
Peripheral equipment and credit card acceptor	Discretionary	POA	POA		
Bulk Fuel Meter Systems	Discretionary	POA	POA		
Certificate of errors	Discretionary	POA	POA		

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REGULATORY SERVICES	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	% Increase	Notes	
POLLUTION PREVENTION AND CONTROL ACT**						
Local Authority Integrated Pollution Prevention and Control Charges						
Application Fee						
Standard process (includes solvent emission activities)	Statutory Fee	1,650.00	1,650.00	0.0%	Statutory fees - awaiting confirmation of 21/22 fees	
Additional fee for operating without a permit	Statutory Fee	1,188.00	1,188.00	0.0%		
PVRI, SWOBs and Dry Cleaners	Statutory Fee	155.00	155.00	0.0%		
PVR I & II combined	Statutory Fee	257.00	257.00	0.0%		
VRs and other Reduced Fee Activities	Statutory Fee	362.00	362.00	0.0%		
Reduced fee activities: Additional fee for operating without a permit	Statutory Fee	71.00	71.00	0.0%		
Mobile plant**	Statutory Fee	1,650.00	1,650.00	0.0%		
for the third to seventh applications	Statutory Fee	985.00	985.00	0.0%		
for the eighth and subsequent applications	Statutory Fee	498.00	498.00	0.0%		
Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts						
Annual Subsistence Charge						
Standard process Low *	Statutory Fee	772(104)	772(104)	0.0%	NB – every subsistence charge includes the additional £99 charge to cover LA extra costs in dealing with reporting under the E-PRTR Regulation	
Standard process Medium *	Statutory Fee	1161(156)	1161(156)	0.0%		
Standard process High *	Statutory Fee	1747(207)	1747(207)	0.0%		
PVRI, SWOBs and Dry Cleaners L/M/H	Statutory Fee	79/158/237	79/158/237	0.0%		
PVR I & II combined L/M/H	Statutory Fee	113/226/341	113/226/341	0.0%		
VRs and other Reduced Fees L/M/H	Statutory Fee	228/365/548	228/365/548	0.0%		
Mobile plant, for first and second permits L/M/H**	Statutory Fee	626/1034/1551	626/1034/1551	0.0%		
for the third to seventh permits L/M/H	Statutory Fee	385/617/924	385/617/924	0.0%		
eighth and subsequent permits L/M/H	Statutory Fee	198/314/473	198/314/473	0.0%		
Late payment Fee	Statutory Fee	52.00	52.00	0.0%		
* the additional amounts in brackets must be charged where a permit is for a combined Part B and waste installation						
Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above amounts						
Transfer and Surrender						
Standard process transfer	Statutory Fee	169.00	169.00	0.0%		
Standard process partial transfer	Statutory Fee	497.00	497.00	0.0%		
Surrender: all Part B activities	Statutory Fee	0.00	0.00	0.0%		
Reduced fee activities: transfer	Statutory Fee	0.00	0.00	0.0%		
Reduced fee activities: partial transfer	Statutory Fee	47.00	47.00	0.0%		
Temporary transfer for Mobiles						
First transfer	Statutory Fee	53.00	53.00	0.0%		
Repeat following enforcement or warning	Statutory Fee	53.00	53.00	0.0%		
Substantial Change						
Standard process	Statutory Fee	1,050.00	1,050.00	0.0%		
Standard process where the substantial change results in a new PPC activity	Statutory Fee	1,650.00	1,650.00	0.0%		
Reduced fee activities	Statutory Fee	102.00	102.00	0.0%		
LA-IPPC charges						
Application						
Statutory Fee	3,363.00	3,363.00	0.0%	NB – every subsistence charge includes the additional £99 charge to cover LA extra costs in dealing with reporting under the E-PRTR Regulation		
Additional fee for operating without a permit	Statutory Fee	1,188.00	1,188.00			0.0%
Annual Subsistence LOW	Statutory Fee	1,343.00	1,343.00			0.0%
Annual Subsistence MEDIUM	Statutory Fee	1,507.00	1,507.00			0.0%
Annual Subsistence HIGH	Statutory Fee	2,230.00	2,230.00			0.0%
Late Payment Fee	Statutory Fee	52.00	52.00	0.0%	Key Subsistence charges can be paid in four equal quarterly instalments paid on 1st April, 1st July, 1st October and 1st January. Where paid quarterly the total amount payable to the local authority will be increased by £36. Reduced fee activities are listed in the Schedule to the Part B scheme	
Substantial Variation	Statutory Fee	3,363.00	3,363.00	0.0%		
Transfer	Statutory Fee	235.00	235.00	0.0%		
Partial transfer	Statutory Fee	698.00	698.00	0.0%		
Surrender	Statutory Fee	698.00	698.00	0.0%		
Newspaper advertisements						
Newspaper adverts may be required under EPR at the discretion of the LA as part of the consultation process when considering an application (see Chapter 9 of the General Guidance Manual). This will be undertaken and paid for by the LA and the charging scheme contains a provision for the LA to recoup its costs.						

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REGULATORY SERVICES	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	% Increase	Notes
GENERAL SERVICES COSTS					
Professional PPO hourly rate		POA cost recovery	POA cost recovery Standard charge £70	0.0%	
Support PPO Hourly Rate		POA cost recovery	POA cost recovery standard charge £55	0.0%	
ENVIRONMENTAL HEALTH					
PRIVATE WATER SUPPLIES					
Risk Assessment:					
Risk Assessment(each assessment)	Discretionary	350.00	350.00	0.0%	
Risk Assessment(each assessment)additional hours	Discretionary	70.00	70.00	0.0%	
Auditing risk assessments carried out by others	Discretionary	125.00	125.00	0.0%	
Auditing risk assessments carried out by others additional hours	Discretionary	70.00	70.00	0.0%	
Sampling fee per visit	Discretionary	110.00	110.00	0.0%	
Investigation (each investigation)	Discretionary	110.00	110.00	0.0%	
Analysis for check and audit sampling of supplies	Discretionary	Actual cost up to maximum £25	Actual cost up to maximum £25	0.0%	
Analysis of samples taken during check monitoring	Discretionary	Actual cost up to maximum £100	Actual cost up to maximum £100	0.0%	
Analysis for samples taken during auditing monitoring	Discretionary	Actual cost up to maximum £500	Actual cost up to maximum £500	0.0%	
Swimming pool sampling - (plus analysis costs at direct cost)	Discretionary	100.00	100.00	0.0%	
PRIVATE SECTOR HOUSING					
Mandatory HMO Licence (Homes in Multiple Occupancy)	Discretionary	£1,000 (for up to 5 units) then £95 per additional unit.	£1,000 (for up to 5 units) then £95 per additional unit	0.0%	
Inspection of dwellings for immigration	Discretionary	130 + VAT	130 + vat	0.0%	+ VAT
STUDENT ACCOMMODATION ACCREDITATION SCHEME					
Inspection of property	Discretionary	226.00	226.00	0.0%	Fee payable every 3 years
Half day briefing for Landlords	Discretionary	40.00	40.00	0.0%	Fee payable every 3 years
ENVIRONMENTAL & OTHER INFORMATION					
Pollution Prevention & Control Act/Environmental Protection Act					
- Register Copy - per entry	Discretionary	12.00	12.00	0.0%	
- Copy - documents relating to authorisation (per hour, plus the cost of any materials)	Discretionary	70 per hour or part thereof	70 per hour or part thereafter	0.0%	
- Environmental Information Regulations (pollution information)					
- Information request (minimum charge for up to 1 hour)	Discretionary	70.00	70.00	0.0%	
- Additional charge per hour for more than 1 hours work	Discretionary	70.00	70.00	0.0%	
- Factual Statements					
- Civil Proceedings - re accidents in Retail Premises (plus the cost of any materials)	Discretionary	£210 (includes up to 3 hours work)	£210 (includes up to 3 hours work)	0.0%	
- Food Safety Act 1990 (register copies)					
- Copy of total register (based on hourly rate) - per hour	Discretionary	70.00	70.00	0.0%	
- Copy of individual entry	Discretionary	15.00	15.00	0.0%	
HEALTH CERTIFICATES					
Export Health Certificate	Discretionary	70.00	70.00	0.0%	
VOLUNTARY SURRENDER					
Voluntary Surrender Certificate (does not include other charges such as disposal)	Discretionary	70.00	70.00	0.0%	
PRIMARY AUTHORITY	Discretionary	Bespoke based on cost recovery	Bespoke based on cost recovery	0.0%	
SAFETY AT SPORTS GROUNDS	Discretionary	Cost recovery	Cost recovery	0.0%	
ENVIRONMENTAL HEALTH TRAINING COURSES					
Level 2 food hygiene course costs	Discretionary	POA Standard Charge £70 per hour	POA Standard Charge £70 per hour	0.0%	
- officer time		at cost	at cost		
- plus expenses (room hire / refreshments)		at cost	at cost		
- course booklets and exam papers		at cost	at cost		
Refresher food hygiene course per person	Discretionary	POA Standard Charge £70 per hour	POA Standard Charge £70 per hour	0.0%	
- officer time		at cost	at cost		
- plus expenses (room hire / refreshments)		at cost	at cost		
- course booklets and exam papers		at cost	at cost		
Bespoke courses charged at:	Discretionary	POA Standard Charge £70 per hour	POA Standard Charge £70 per hour	0.0%	
- officer hourly rate					
- expenses (at cost)					
- course booklets and papers (at cost)					
NFHS Re-rating Inspection	Discretionary	250.00	250.00	0.0%	

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REGULATORY SERVICES	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	% Increase	Notes
PEST CONTROL					
Domestic Premises					
Within Normal Working Hours					
Wasps (up to 2 nests)	Discretionary	50.00	50.00	0.0%	Fully Traded (including VAT)
- additional nest		15.00	15.00	0.0%	Including VAT
Fleas (two or less bedrooms) up to 2 treatments in a 14 day period	Discretionary	160.00	160.00	0.0%	Including VAT
- 3 bedroom house		200.00	200.00	0.0%	Including VAT
- 4 bedroom house		240.00	240.00	0.0%	Including VAT
- 5 bedroom house		320.00	320.00	0.0%	Including VAT
Rats (up to four treatment visits at the discretion of the service)	Discretionary	125.00	125.00	0.0%	Including VAT
Mice (up to four treatment visits at the discretion of the service)	Discretionary	125.00	125.00	0.0%	Including VAT
Bedbugs (up to 2 bedrooms and one revisit) up to 2 treatments in a 14 day period	Discretionary	220.00	220.00	0.0%	Including VAT
- 3 bedroom house		260.00	260.00	0.0%	Including VAT
- 4 bedroom house		320.00	320.00	0.0%	Including VAT
- 5 bedroom house		380.00	380.00	0.0%	Including VAT
Moles , rabbits & squirrels - POA based on hourly rate plus cost of materials	Discretionary	POA	POA	0.0%	+ VAT
Cockroaches - POA based on hourly rate plus cost of materials	Discretionary	POA	POA	0.0%	+ VAT
Other crawling insects - POA based on hourly rate plus cost of materials	Discretionary	POA	POA	0.0%	+ VAT
Flies and flying insects - POA based on hourly rate plus cost of materials	Discretionary	POA	POA	0.0%	+ VAT
Minimum charge for any call out even if no treatment is necessary or possible	Discretionary	30.00	30.00	0.0%	includes VAT
Non Domestic Premises					
Contract Work (POA based on hourly rate and the cost of materials)	Discretionary	POA	POA	0.0%	+ VAT
Non-Contract Work (per hour, plus the cost of any materials)	Discretionary	POA	POA	0.0%	+ VAT
Minimum charge for any call out even if no treatment is necessary or possible or no access	Discretionary	30.00	30.00	0.0%	includes VAT

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LEGAL & DEMOCRATIC	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	Increase %	Notes
LEGAL FEES All legal advice and transactions (excluding disbursements) - level of charge dependent on charge out rate of respective fee earner) S106 Agreements Generally S106 Agreement - Single Plot S106 Agreement - For Off-site Affordable Housing Contributions Hourly Charge S 38 Agreements S 278 Agreements Deed of Grant for surface water drainage Consents for sublease / charge on Battlefield/Oxon business park Deeds of covenant for assignments on Battlefield/ Oxon Deeds of covenant for assignments on former smallholdings Commons Register Amendments	Discretionary Discretionary Discretionary Discretionary Discretionary Discretionary Discretionary Discretionary Discretionary Discretionary Discretionary Discretionary Discretionary	£80 - £120 per hour £80 - £120 per hour 450.00 200.00 £80- £120 per hour plus disbursements £80- £120 per hour plus disbursements £80- £120 per hour plus disbursements £80- £120 per hour plus disbursements 40.00 175.00 350.00 1,000.00	£80 - £120 per hour £80 - £120 per hour 450.00 200.00 £80- £120 per hour plus disbursements £80- £120 per hour plus disbursements £80- £120 per hour plus disbursements £80- £120 per hour plus disbursements 40.00 175.00 350.00 1,000.00	0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0%	
Education Appeals (There are further charges for each appeal whc) Admissions Appeals If the Chairman of the Appeals Panel considers that further legal advice is necessary then the Appeals Clerk will seek advice from the Council's legal services at a cost of £100 per hour (pro rata)	Discretionary	£100 per hour (pro rata)	£100 per hour (pro rata)	0.0%	
Exclusion Appeals Recharge school at cost separately for any legal services, if required, which will be charged at the rate of £80 to £120 per hour depending upon the solicitor instructed. (NB: It is highly likely that a Solicitor will be required to attend for the entire Panel hearing.)	Discretionary	£80 - £120 per hour	£80 - £120 per hour	0.0%	
Committee Services Education Appeals - Academy Schools Recharge school at cost separately for any interpreter services, if required. Recharge school at cost separately for an legal services, if required, which will be charged at the rate of £80 to £120 per hour depending upon the solicitor instructed (NB: It is highly likely that a Solicitor will be required to attend for the entire Panel hearing). Recharge school at cost separately should Council's Admissions Team be requested to present.	Discretionary	£230 first appeal held per day £160 second and every other appeal held per day £50 per appeal lodged but subsequently withdrawn before hearing	£230 first appeal held per day £160 second and every other appeal held per day £50 per appeal lodged but subsequently withdrawn before hearing	0.0%	
Permanent Exclusion Appeals - Academy Schools Recharge school at cost separately for any interpreter services, if required. Recharge school at cost separately for any SEN expert services, if required by parent. Recharge school at cost separately for any legal services, if required, which will be charged at the rate of £80 to £120 per hour depending upon the solicitor instructed. (NB: It is highly likely that a Solicitor will be required to attend for the entire Panel hearing.)	Discretionary	£260 per permanent exclusion appeal plus £20 per hour of the actual panel sitting. £70 per permanent exclusion appeal lodged but subsequently withdrawn before hearing.	£260 per permanent exclusion appeal plus £20 per hour of the actual panel sitting. £70 per permanent exclusion appeal lodged but subsequently withdrawn before hearing.	0.0%	
ELECTORAL REGISTRATION Sale of Full or Edited Register of Electors In Data Form In Printed Form	Statutory Statutory	£20 plus £1.50 per 1000 entries (or part) £10 plus £5 per 1000 entries (or part)	£20 plus £1.50 per 1000 entries (or part) £10 plus £5 per 1000 entries (or part)	0.0% 0.0%	
Sale of Full list of Overseas Electors In Data Form In Printed Form	Statutory Statutory	£20 plus £1.50 per 100 entries (or part) £10 plus £5 per 100 entries (or part)	£20 plus £1.50 per 100 entries (or part) £10 plus £5 per 100 entries (or part)	0.0% 0.0%	
Elections Charges to Parish and Town Councils Uncontested Elections Contested Elections	Discretionary Discretionary	£100 per election (if warded or grouped the cost is £100 for each ward or parish as they are classed as separate elections) Actual cost of election.	£100 per election (if warded or grouped the cost is £100 for each ward or parish as they are classed as separate elections) Actual cost of election.	0.0% 0.0%	

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SHIRE SERVICES	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	Increase %	Notes
SHIRE SERVICES					
Cleaning					
Average charge per hour	Discretionary	16.53	16.85	1.9%	
Catering					
Primary (Reception to Year 2) - average per meal	Statutory	2.30	To be determined in 2021/22 to ensure a break-even level.		
Primary (Year 3 onwards) - average per meal	Discretionary	2.25			
Secondary - average per meal	Discretionary	2.35			
Worcester schools Primary- average per meal	Discretionary	2.30			
Worcester schools Secondary - average per meal	Discretionary	2.40			

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CHILDREN'S SERVICES	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	Increase %	Notes
<u>MUSIC SERVICE (Charges Based on Academic Year) *</u>					* Fees are subject to change subject to grant confirmation
<u>Bought In</u>					
Bought-in Lesson (per hour)	Discretionary	47.50	48.00	1.1%	
Bought-in Lesson (including admin service) (per hour)	Discretionary	51.50	52.00	1.0%	
Whole Class Tuition (KS2) (per hour)	Discretionary	40.50	41.00	1.2%	
Whole Class Tuition (per hour)	Discretionary	40.50	41.00	1.2%	
Curriculum Support (per hour)	Discretionary	49.50	50.00	1.0%	
School Ensembles	Discretionary	49.50	50.00	1.0%	
<u>Remissions</u>					
Income Support (Free School Meals) (Refund per term)	Discretionary	45.00 + Free Instrument	45.00 + Free Instrument	0.0%	
Child Tax Credit & Working Tax Credit (contact Service for criteria) (Refund per term)	Discretionary	22.50 + 25% off Instrument Hire	22.50 + 25% off Instrument Hire	0.0%	
<u>School of Music</u>					
A – see Service ensemble list	Discretionary	40.00	40.00	0.0%	
B – see Service ensemble list	Discretionary	30.00	30.00	0.0%	
<u>Special Double Bass Lessons</u>					
Term 1 (per hour)	Discretionary	Free + Free Instrument	Free + Free Instrument		
Term 2 & 3 (per hour)	Discretionary	23.50 + Free Instrument	23.50 + Free Instrument	0.0%	
<u>Continuation from Whole Class (Groups of 6 or more in half</u>					
Year 1 (per hour)	Discretionary	23.50 + Free Instrument	23.50 + Free Instrument	0.0%	
<u>Festivals and Workshops - Charges to Schools</u>					
Area Festivals (per pupil) - minimum £95 and maximum £265	Discretionary	2.00	2.00	0.0%	
<u>Instrument Hire</u>					
Instrument Hire (Violin/Ukulele/Guitar) (per term)	Discretionary	8.50	8.50	0.0%	
Instrument Hire (Popular) (per term)	Discretionary	20.00	20.00	0.0%	
Instrument Hire (Other) (per term)	Discretionary	15.00	15.00	0.0%	
Popular - bassoon, double bass, euphonium, french horn, tuba, Other - cello, clarinet, cornet, flute, trombone, trumpet, snare drum, saxophone, harp					
<u>SPECIAL EDUCATION</u>					
<u>EWQ Penalty Charges</u>					
- Per pupil (if paid within 21 days)	Statutory	60.00	The Statutory Instrument prescribing these charges has not been updated for a number of years so charges will remain at current levels until informed otherwise	0.0%	
- Per pupil (if paid within 22 - 28 days)	Statutory	120.00		0.0%	

<u>Home to School / College Transport Charges (Charges Based on Academic Year)</u>					
Post 16 (Mainstream & SEND)					
Autumn	Discretionary	295.00	295.00	0.0%	
Spring	Discretionary	295.00	295.00	0.0%	
Summer	Discretionary	285.00	285.00	0.0%	
Annual	Discretionary	875.00	875.00	0.0%	
Benefits (Admin Fee)	Discretionary	280.00	280.00	0.0%	
In Catchment Pupils (Full Term)					
Post 16	Discretionary	295.00	295.00	0.0%	
Primary & Secondary	Discretionary	180.00	180.00	0.0%	
2nd Child	Discretionary	156.00	156.00	0.0%	
Half Term / AM or PM	Discretionary	121.00	121.00	0.0%	
2nd Child	Discretionary	109.00	109.00	0.0%	
Free School Meals	Discretionary	10.00	10.00	0.0%	
Out of Catchment Pupils (Full Term)					
Post 16	Discretionary	295.00	295.00	0.0%	
Primary / Secondary	Discretionary	250.00	250.00	0.0%	
Free School Meals	Discretionary	10.00	10.00	0.0%	

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ADULT SERVICES	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	Increase %	Notes
<u>Day Care Related Charges:</u>					
Transport Daily Charges					
5 mile radius (up to 10 miles per day)	Discretionary	4.90	4.90	0.0%	
10 mile radius (up to 20 miles per day)	Discretionary	7.34	7.34	0.0%	
Over 10 miles radius (over 20 miles per day)	Discretionary	9.78	9.78	0.0%	
Day Centre Attendance Charge per day (includes refreshments and some activities)					
<u>Older People</u>					
Helena Lane	Discretionary	55.10	55.93	1.5%	
<u>Learning Disabilities</u>					
Abbotswood	Discretionary	52.85	53.64	1.5%	
Aquamira	Discretionary	106.75	108.35	1.5%	
Greenacres	Discretionary	39.65	40.24	1.5%	
Albert Road	Discretionary	47.35	48.06	1.5%	
Helena Lane	Discretionary	60.55	61.46	1.5%	
Wayfarers	Discretionary	45.10	45.78	1.5%	
Avalon	Discretionary	66.00	66.99	1.5%	
Hydrotherapy charges (based on hirers using their own staff)					
20 minute Hydro session	Discretionary	10.70	10.86	1.5%	
1 hour pool hire	Discretionary	32.15	32.63	1.5%	
Multi-sensory room Aquamira (per person for a half hour session)	Discretionary	5.35	5.43	1.5%	
<u>Residential Nursing Related Charges:</u>					
<u>Older People</u>					
Four Rivers existing residents (excluding FNC)	Discretionary			0.0%	
Four Rivers new residents (excluding FNC)	Discretionary	It is recommended that fees for clients be increased by inflation from 1st April 2020	It is recommended that fees for clients will remain the same with no increase from 1st April 2021		
<u>COURT OF PROTECTION CLIENT PROPERTY CHARGES</u>					
Work up to court decision appointing a deputy	Statutory Fee	745.00	745.00	0.0%	
Annual management fee -first year	Statutory Fee	775.00	775.00	0.0%	
Annual management fee -after 1st year	Statutory Fee	650.00	650.00	0.0%	
Annual property management fee	Statutory Fee	300.00	300.00	0.0%	
Completing Annual Report	Statutory Fee	216.00	216.00	0.0%	
Completion of Tax Return	Statutory Fee	70.00	70.00	0.0%	
Completion of Tax Return - Complex	Statutory Fee	140.00	140.00	0.0%	
Finalising of Accounts for Deceased Clients (Appointeeship and	Statutory Fee	325.00	325.00	0.0%	
We also charge 3.5% of P's Assets below £16K, as instructed by	Statutory Fee				
Fixed travel costs of £40 per hour	Statutory Fee	40.00	40.00	0.0%	

FEES & CHARGES**APPENDIX 3**

ADULT SERVICES	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	Increase %	Notes
COMMUNITY SERVICES JOINT TRAINING COURSES					
Full breakdown of individual course fees can be found in the current Joint Training booklet .					
Revised fees will be published in the next Joint Training Booklet and customers will be advised via E-gov newsletter in advance of increase.					
Face to face delivery - Band 1 Half Day - Shropshire independent Adult Social Care & Health providers - combines old Bands A & B (Shropshire)	Discretionary	£17.00 - £40.00	£18.00 - £40.00	Various	
Face to face delivery - Band 1 Full Day - Shropshire independent Adult Social Care & Health providers - combines old Bands A & B (Shropshire)	Discretionary	£49.00 - £61.50	£49.00 - £150.00	Various	
Face to face delivery - Band 2 Half Day - Other	Discretionary	£24.50 - £55.00	£31.00 - £55.00	Various	
Face to face delivery - Band 2 Full Day - Other	Discretionary	£49.00 - £91.50	£79.00 - £175.00	Various	
Webinar delivery : Band 1 various lengths - Shropshire independent Adult Social Care & Health providers	Discretionary	£7.50 - £55	£7.50 - £55	0.0%	Webinars introduced in 2020/21. Pricing varies according to length of course.
Webinar delivery : Band 2 various lengths - Other	Discretionary	£10.00 - £79.00	£10.00 - £79.00	0.0%	
Face to face delivery - In House Training Half Day (Shropshire Adult Independent Provider Services, Shropshire Council non-Adult Social Care teams)	Discretionary	250.00	250.00	0.0%	
Face to face delivery - In House Training Full Day (Shropshire Adult Independent Provider Services, Shropshire Council non-Adult Social Care teams)	Discretionary	430.00	430.00	0.0%	
Face to face delivery - In House Training Half Day (Other organisations)	Discretionary	310.00	310.00	0.0%	
Face to face delivery - In House Training Full Day (Other organisations)	Discretionary	520.00	520.00	0.0%	
Webinar delivery : In House Training up to a Half Day (Shropshire Adult Independent Provider Services, Shropshire Council non-Adult Social Care teams)	Discretionary	£75 - £220	£75 - £220	0.0%	Webinars introduced in 2020/21. Pricing varies according to length of course.
Webinar delivery : In House Training Half Day (Other organisations)	Discretionary	£95 - £136	£136 - £273	Various	

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HOUSING HEALTH	Statutory or Discretionary	Fee for 2020/21 £	Fee for 2021/22 £	% Increase	Notes
Home Point					
Advertising charges to Housing Associations for vacant properties on the Homepoint website	Discretionary	£70.00	£70.00	0.0%	
Handyperson fee					
Hourly rate	Discretionary	£20.00	£20.00	0.0%	
DFG fee - total work costs up to, and including £20,000 (pre VAT)	Discretionary	14% of works	14% of works	0.0%	
DFG fee - total work costs above £20,000 (pre VAT), for those without Planning requirements	Discretionary	9% of works	9% of works	0.0%	
DFG fee - total work costs above £20,000 (pre VAT), for those with Planning requirements	Discretionary	11% of works	11% of works	0.0%	
Housing Options					
Temporary Accommodation (52 week basis)					
Shared accommodation or most single aged under 35	Statutory	£86.28	£87.00	0.8%	
1 bedroom	Statutory	£91.35	£92.50	1.3%	
2 bedrooms	Statutory	£113.50	£114.50	0.9%	
3 bedrooms	Statutory	£135.00	£136.50	1.1%	
4 bedrooms	Statutory	£176.50	£178.00	0.8%	
Bed & Breakfast	Statutory	Reimbursement of cost to us minus £21.53 which we are unable to recover from Rev & Bens Housing Benefits	Reimbursement of cost to us minus £21.53 which we are unable to recover from Rev & Bens Housing Benefits	0.0%	

HOUSING REVENUE ACCOUNT RENT LEVEL 2021/22

Summary

This report recommends the approach to be followed to calculate rent levels and service charges for the Council's retained housing stock and shared ownership homes for the 2021/22 financial year. The recommendations are made in compliance with the rent standard for social housing providers that will apply to local authorities from April 2020.

Recommendations

It is recommended that:

Social Housing rents for 2021/22 are increased by 1.5% from 5th April 2021.

Affordable rents for 2021/22 are increased by 1.5% from 5th April 2021.

Shared Ownership rents continue to be set at 2.75% of the outstanding capital value of the home at the time of sale and thereafter increased each April in accordance with the terms specified in the lease agreements.

Service charges continue to be set on the basis of actual cost.

Background

The Housing Revenue Account (HRA) is a ring fenced account separate from the General Fund that records the financial transactions relating to the management and maintenance of the Council's retained housing stock. The primary source of income (approximately 98%) comes from tenants' housing rent.

Since 2002 Council house rents in Shropshire were increased annually based on the Government's recommended formula rent calculation. This approach was followed by the former District and Borough Councils in Bridgnorth and Oswestry from 2002 and by subsequently Shropshire Council from 2009.

In May 2014 the coalition Government issued new Guidance on Rents for Social Housing. This guidance ended the previously complex formula rent calculation and replaced it with a simple annual inflationary uplift determined by the preceding September Consumer Price Index (CPI) plus 1%. The new guidance took effect from April 2015 and was intended to apply for 10 years.

Following the general election in May 2015 the Chancellor announced in his Budget Statement made on the 8th July 2015 that the new Government intended to abandon the 10 year guidance and instead impose a requirement for local authorities and housing associations to cut rent by 1% for 4 consecutive years commencing in April

2016. This policy was subsequently incorporated in the Welfare Reform and Work Act 2016 and has applied to rents up to and including 2019/20. This change in policy means that actual rent levels are 15.2% below the original expectation. This represents an annual loss of income to the HRA of around £2.5m.

Prior to the 4 year period of imposed rent reductions, the Government had used the Rent Rebate Subsidy Limitation scheme as a mechanism to prevent local authorities from applying rent increases above their recommendation. The move towards Universal Credit means this control can no longer be applied. As a consequence, in October 2017 the Government announced that from April 2020 local authority rent would be subject to the rent standard for social housing providers that had previously only applied to housing associations. This will permit a return to the previous policy of annual increases on both social and affordable rent of up to the preceding September CPI plus 1%. CPI in September 2020 stood at 0.5% which gives rise to an increase of 1.5% from April 2021.

Affordable Rent

The HRA new homes building programmes have so far delivered a total of 138 affordable homes for rent or shared ownership. These programmes have been part funded by Homes and Communities Agency (now Homes England) grant which has enabled the conversion of up to 241 homes from social rent to affordable rent as an additional contribution to the funding. Affordable rents are set at 80% of the market rent for a similar property in the area and are on average £18.42 a week higher than the social rent. There is a local safeguard that the affordable rent cannot exceed the Local Housing Allowance. Suitable properties are converted at re-let and to currently a total of 224 homes in the stock have been switched. All rented new build homes (99) are let on an affordable rent.

Shared Ownership Rent

Under shared ownership the purchaser buys a share of the home (typically between 40% and 60%) and pays rent to the Council initially set at 2.75% of the remaining unpurchased market value. Each subsequent April the rent payment is increased by the terms specified in the lease agreement which will be either the preceding September Consumer Price Index (CPI) plus 1% or the preceding September Retail Price Index (RPI) plus ½%. These terms are specified in the lease agreements between the Council and the purchaser and are not affected by the requirements of the Welfare Reform and Work Act 2016 or the rent standard. The September 2020 CPI was 0.5% and the RPI was 1.1% meaning that the uplift for April 2021 will be either 1.5% or 1.6% depending in the specific agreement. We currently have 38 shared ownership homes in the stock.

Service Charges

Service charges are applied to a number of tenancies in respect of specific services relating to either the property (such as cleaning in communal areas) or provided specifically for the tenant (such as garden maintenance). Service charges are applied

in addition to the rent charge and are subject to an individual calculation based on recovery of costs incurred in the provision of the service.

Financial Implications

Application of the recommended 1.5% rent increase will result in the 52 week average social rent rising by £1.23 to £83.14 per week and the average affordable rent rising by £1.49 to £101.56 per week. The inflationary increase for shared ownership properties will increase the average weekly rent by 60p to £39.57 on a 52 week basis. After adjustment for estimated changes on stock numbers the overall impact to the HRA will be an increase in rent income in the region of £218k from 2020/21 to 2021/22.