



Date: Thursday, 29 September 2022

Time: 2.00 pm

Venue: Shrewsbury/Oswestry Room, Shirehall, Abbey Foregate, Shrewsbury, Shropshire, SY2 6ND

Contact: Sarah Townsend, Committee Officer
Tel: 01743 257721
Email: sarah.townsend@shropshire.gov.uk

PLACE OVERVIEW COMMITTEE

TO FOLLOW REPORT

10 Place Overview Committee Work Programme (Pages 1 - 16)

To consider the future work programme of the Committee. (To Follow).

Contact: Danial Webb (Tel: 01743 258509)

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Place Overview Committee	<u>Item 10</u>
30 June 2022	<u>Public</u>

Place Overview Committee work programme 2022-3

Responsible Officer

Danial Webb

danial.webb@shropshire.gov.uk

01743 258509

1.0 Summary

1.1 This paper presents the Place Overview Committee's proposed work programme for the 2022-2023 municipal year.

2.0 Recommendations

2.1 Committee members to:

- agree the proposed committee work programme attached as **appendix 1**
- suggest changes to the committee work programme and
- recommend other topics to consider.

3.0 Background

3.1 The work programme provides the opportunity for the committee to plan its work for the next twelve months. In planning its work, it should aim to produce a programme that features a combination of:

- scrutiny of council priorities, through its corporate plan (The Shropshire Plan)
- forthcoming policy proposals, as listed in the Forward Plan and from discussions with officers and administration members.
- community priorities that the public bring to the attention of elected members.
- priorities for action resulting from the council's financial and capital strategies.
- the work of our partners, for example the Marches Local Enterprise partnership or
- following up on previous recommendations from the committee.

3.2 Marches LEP and the Economic Growth Strategy

Shropshire Council's overarching corporate plan, The Shropshire Plan, is currently in draft stage and has yet to be approved by Council. The Plan, when approved, will contain:

- Corporate priorities which the Place directorate will be responsible for delivering;

- Plans and policies which together will deliver the priorities of the corporate plan; and
- A suite of performance management information that will allow elected members to scrutinise both the delivery of plans and policies, but also to determine whether those plans and policies had resulted in the expected change in performance.

3.4 Shropshire Council's Forward Plan of Key Decisions is attached as **appendix 2**.

4.0 Next steps

4.1 Officers will present a refreshed work programme at each committee meeting. In addition the committee will meet informally between committee meetings to discuss which topics they wish to scrutinise at future meetings.

List of background papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

None

Cabinet Member (Portfolio Holder)

All

Local Member

All

Appendices

Place Overview Committee work programme

Forward Plan of Key Decisions – September 2022

Appendix 1

Overview and Scrutiny work programme for municipal year 2022-2023

Place Overview Committee

Topic	Objectives	Participants	Information required	Date
Clean and healthy rivers task and finish group	<ul style="list-style-type: none">To agree a terms of reference for a committee review to “better understand the reporting and reasons for both sewage discharges and farm-related discharges and their impact on the bio-diversity of rivers and the health of those who swim in the river.”	Chair, Place Overview Committee	<ul style="list-style-type: none">Draft terms of reference	29 Sept 2022
New Housing Developments task and finish group	<ul style="list-style-type: none">To agree a terms of reference and work programme for a task and finish group to	Chair, Place Overview Committee	<ul style="list-style-type: none">Draft terms of reference	29 Sep 2022
Parking Strategy	<ul style="list-style-type: none">To review the existing parking strategy to ensure that it meets current and future needs of all stakeholders	Assistant Director, Infrastructure	<ul style="list-style-type: none">	29 Sep 2022
Minimising Waste Strategy	<ul style="list-style-type: none">To review the proposal for a new waste minimisation strategyTo appraisethe resources required to research, develop, publicly consult upon and subsequently implement the strategy across Shropshire.	Assistant Director, Infrastructure	<ul style="list-style-type: none">	29 Sep 2022

Place Overview Committee

Topic	Objectives	Participants	Information required	Date
Communicating highways works and repairs	<ul style="list-style-type: none"> • Understand how the council communicates disruptions to the highway. • Make recommendations on future development of communications. 	Assistant Director, Infrastructure Head of Communications		10 Nov 2022
Highways capital programme	<ul style="list-style-type: none"> • Review the council's capital programme for highways and transport for the period 2021-2025. • Ensure Shropshire Council has the staffing and infrastructure in place to plan and deliver programmes of work made possible by increased capital funding. • Ensure adequate funding is allocated to programme investments within LTP4. 	Executive Director of Place	<ul style="list-style-type: none"> • Financial strategy 2021-2025 • Capital investment plan 	10 Nov 2022
Local cycling and walking infrastructure plan	<ul style="list-style-type: none"> • Scrutinise draft active travel strategy • Examine capital funding underpinning strategy • Explore how the strategy will meet the objective of the draft local transport plan 	Head of Environment and Transport	<ul style="list-style-type: none"> • Draft Local cycling and walking infrastructure plan. 	10 Nov 2022

Place Overview Committee

Topic	Objectives	Participants	Information required	Date
Local Transport Plan 4	<ul style="list-style-type: none"> • Scrutinise findings of thematic consultation on emerging themes underpinning the draft local transport plan. • Ensure the plan's priorities align with and support other council corporate priorities. • Understand how the plan addresses competing and complementary priorities within the plan. • Examine plan priorities and capital investment underpinning the plan. 	Assistant Director, Infrastructure	<ul style="list-style-type: none"> • Draft local transport plan • Findings from thematic workshops • Regional transport strategies 	10 Nov 2022
Bridgnorth and NE Shrewsbury future connectivity area assessment	<ul style="list-style-type: none"> • Overview of public engagement during the assessment • Scrutinise findings of assessment in light on LTP4 and local cycling and walking infrastructure plan, 	Head of Environment and Transport	<ul style="list-style-type: none"> • Area assessment findings • Engagement plan 	26 Jan 2023
LED lighting programme	<ul style="list-style-type: none"> • To review the impact of the lighting programme on the 	Assistant Director, Infrastructure	<ul style="list-style-type: none"> • 	26 Jan 2023

Place Overview Committee

Topic	Objectives	Participants	Information required	Date
Planning Improvement	<ul style="list-style-type: none"> • Update on the review of the planning service, including <ul style="list-style-type: none"> ○ Engagement with town and parish councils ○ Training for town and parish councils ○ Automated processes for self-service ○ The Member Gateway ○ Restructuring ○ Training 	Assistant Director, Infrastructure	<ul style="list-style-type: none"> • 	23 March 2023
Update on review of winter service plan	<ul style="list-style-type: none"> • Scrutinise performance in carrying out the 2021/2022 highways winter service plan. • Monitor implementation of recommendations arising from the 2021 Place Overview Committee review of the winter service plan. 	Head of Highways	<ul style="list-style-type: none"> • Outcome of recommendations from the committee's 2021 report. 	23 March 2023

THE CABINET FORWARD PLAN

This Notice, known as the Cabinet Forward Plan, sets out the Decisions, including Key Decisions, which are likely to be taken during the period covered by the Plan by either Cabinet as a whole or by individual members of the Executive. The Plan is updated each month and at least 28 clear days before a key decision is to be taken and is available from Council Offices, libraries and on the Council's Internet site (www.shropshire.gov.uk). This edition supersedes all previous editions.

Further Information

Cabinet is comprised of the following members: Councillors L Picton (Leader); S Charmley (Deputy Leader); G Butler, D Carroll, R Gittins, K Hurst-Knight, C Motley, I Nellins and E Potter

To view more details, please click on the following link :

<http://shropshire.gov.uk/committee-services/mgCommitteeDetails.aspx?ID=130>

A Key Decision is one which is likely to result in income, expenditure or savings of £500,000 or greater, or to have a significant effect, on, two or more Electoral Divisions. In two-Member divisions i.e. Oswestry and Market Drayton, these are to be treated for the purpose of a key decision as two divisions.

Members of the public are welcome to attend Cabinet meetings and ask a question in accordance with the Council's Procedure Rules. If you would like further details please email amanda.holyoak@shropshire.gov.uk or telephone 01743 257714

All Executive decisions (except in extreme urgency) are subject to call-in and Scrutiny.

Documents submitted for decision will be a formal report, which if public, will be available on this website at least 5 clear working days before the date the decision can be made. If you would like to request such a document, please email amanda.holyoak@shropshire.gov.uk or telephone 01743 257714

Documents shown are listed at Shropshire Council, The Shirehall, Abbey Foregate, Shrewsbury, SY2 6ND.

CABINET FORWARD PLAN FOR 1 SEPTEMBER 2022 ONWARDS

DECISION MAKER - 7 September 2022

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
7 September 2022	Budget Consultation and Alternative Budget	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	21 July 2022
7 September 2022	Annual Treasury Report 2021/22	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	29 April 2022
7 September 2022	Financial Monitoring Report Quarter 1 2022/23	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	29 April 2022
7 September 2022	Treasury Management Update Quarter 1 2022/23	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	29 April 2022

7 September 2022	Performance Monitoring Report Quarter 1 2022/23	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	29 April 2022
7 September 2022	Whitchurch Swimming and Fitness Centre	Yes	Portfolio Holder for Communities, Culture, Leisure & Tourism, Transport		Mark Barrow, Executive Director of Place mark.barrow@shropshire.gov.uk	9 August 2022
DECISION MAKER - 28 September 2022 - Cancelled						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
DECISION MAKER - 19 October 2022						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
19 October 2022	Draft Housing Allocations Policy and Scheme	Yes	Portfolio Holder for Adult Social Care and Public Health		Mark Barrow, Executive Director of Place mark.barrow@shropshire.gov.uk	27 June 2022

19 October 2022	Adult Social Care Debt Recovery Policy	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	25 July 2022
19 October 2022	Annual Customer Feedback (complaints) Report	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	29 April 2022
19 October 2022	Financial Strategy Mid Year Review	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	29 April 2022
19 October 2022	Business Rates Review	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	29 April 2022
19 October 2022	Draft Tenancy Strategy & Policy for Consultation	Yes	Portfolio Holder for Digital/Technology/Data and Insight		Mark Barrow, Executive Director of Place mark.barrow@shropshire.gov.uk	28 July 2022
19 October 2022	Council Tax - Review of Charging Policy for Second Homes and Empty Properties	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	21 July 2022

19 October 2022	School Streets	Yes	Portfolio Holder for Climate Change, Natural Assets & The Green Economy		Mark Barrow, Executive Director of Place mark.barrow@shropshire.gov.uk	8 July 2022
19 October 2022	Active Schools Programme	Yes	Portfolio Holder for Climate Change, Natural Assets & The Green Economy		Mark Barrow, Executive Director of Place mark.barrow@shropshire.gov.uk	8 July 2022
19 October 2022	Highway Depot Rationalisation Paper	Yes	Portfolio Holder for Physical Infrastructure		Mark Barrow, Executive Director of Place mark.barrow@shropshire.gov.uk	31 August 2022
19 October 2022	Community Asset Transfer Policy Amendments 2022	Yes	Portfolio Holder for Physical Infrastructure		Mark Barrow, Executive Director of Place mark.barrow@shropshire.gov.uk	7 September 2022
19 October 2022	ICS Governance Arrangements and the ICP Terms of Reference	Yes	Leader and Portfolio Holder for Policy and Strategy, Improvement and Communications		Rachel Robinson rachel.robinson@shropshire.gov.uk	20 September 2022
DECISION MAKER - 9 November 2022						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan

9 November 2022	Annual Health & Safety Performance Report 2021/22	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	23 August 2022
9 November 2022	Shropshire LCWIP Consultation	Yes	Portfolio Holder for Climate Change, Natural Assets & The Green Economy		Mark Barrow, Executive Director of Place mark.barrow@shropshire.gov.uk	
9 November 2022	Acton Scott Historic Working Farm	Yes	Portfolio Holder for Communities, Culture, Leisure & Tourism, Transport	Exempt	Mark Barrow, Executive Director of Place mark.barrow@shropshire.gov.uk	21 July 2022

DECISION MAKER - 30 November 2022

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
30 November 2022	Financial Monitoring 2022/23 Quarter 2	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	29 April 2022

DECISION MAKER - 14 December 2022

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
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14 December 2022	Setting the Council Tax Taxbase for 2023/24	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.g ov.uk	29 April 2022
14 December 2022	Treasury Strategy 2022/23 Mid-Year Review	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.g ov.uk	29 April 2022
14 December 2022	Treasury Management Update Quarter 2 2022/23	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.g ov.uk	29 April 2022
14 December 2022	Performance Monitoring Report Quarter 2 2022/23	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.g ov.uk	29 April 2022
14 December 2022	The Shropshire Plan	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.g ov.uk	29 April 2022
14 December 2022	Draft Financial Strategy 2023/24 - 2027/28	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.g ov.uk	29 April 2022

14 December 2022	ICT & Digital Strategy	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.g ov.uk	3 May 2022
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DECISION MAKER - 18 January 2023

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
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DECISION MAKER - 15 February 2023

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
15 February 2023	Financial Strategy 2023/24 - 2027/28 - Final	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.g ov.uk	29 April 2022
15 February 2023	Treasury Strategy 2023/24	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.g ov.uk	29 April 2022

15 February 2023	Fees and Charges 2023/24	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	29 April 2022
15 February 2023	Estimated Collection Fund Outturn For 2022/2023	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	29 April 2022
15 February 2023	Treasury Management Update Quarter 3 2022/23	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	29 April 2022
15 February 2023	Financial Monitoring Report Quarter 3 2022/23	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	29 April 2022
15 February 2023	Performance Monitoring Report Quarter 3 2022/23	Yes	Portfolio Holder for Finance and Corporate Resources		James Walton, Executive Director Resources Tel: 01743 258915 james.walton@shropshire.gov.uk	29 April 2022
DECISION MAKER - 8 March 2023						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan

DECISION MAKER - 22 March 2023						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
22 March 2023	All Age Carers Strategy Review 2022 - 2027	Yes	Portfolio Holder for Adult Social Care and Public Health		Tanya Miles, Executive Director of People tanya.miles@shropshire.gov.uk	29 April 2022
DECISION MAKER - 19 April 2023						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan

Date of Publication - <Date>