

Shropshire Council  
Legal and Democratic Services  
Shirehall  
Abbey Foregate  
Shrewsbury  
SY2 6ND

Date: Wednesday, 18 February  
2015

My Ref:

Your Ref:

**Committee:**  
**Ludlow and Clee Area Local Joint Committee**

**Date:** Thursday, 26 February 2015  
**Time:** 7.00 pm  
**Venue:** St John Ambulance Centre Smithfield Ludlow SY8 1RT

You are requested to attend the above meeting.  
The Agenda is attached

Claire Porter  
Corporate Head of Legal and Democratic Services (Monitoring Officer)

**Members of Ludlow and Clee Area Local Joint Committee**

Richard Huffer (Chairman)	Imogen Liddle
George Williams (Vice Chairman)	Emma Marrs
Andy Boddington	Vivienne Parry
Henry Chance	John Whittall
Paul Draper	Inspector R Thomas (Co-Optee)
Tracey Huffer	

Your Committee Officer is:

**Linda Monteith** Community Enablement Officer

Tel: 07990085443

Email: [linda.monteith@shropshire.gov.uk](mailto:linda.monteith@shropshire.gov.uk)

# **AGENDA**

## **1 Welcome and apologies**

To welcome those in attendance and to receive any apologies for absence.

Please take a few minutes to read the information sheet that explains the role of the Local Joint Committee and how it works in practice.

## **2 Disclosable Pecuniary Interests**

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

## **3 Notes of the meeting held on 13 November 2014 (Pages 1 - 6)**

To consider the Notes of the Ludlow and Clee Area Local Joint Committee held on 13 November 2014.

## **4 Report from the local Police**

The local Policing Team will provide an update on local policing matters.

## **5 Planning**

Ian Kilby, Planning Services Manager with Shropshire Council will update the meeting on the impact of the delivery of the Planning service in Shropshire including national and local policy.

## **6 Ludlow Museum and Resource Centre (Pages 7 - 12)**

Tina Woodward, Deputy Portfolio Holder for Business Growth and Louise Cross, Visitor Economy Service Manager with Shropshire Council will be attending the meeting to give an update on Ludlow Museum Resource Centre.

There is a statement and FAQ from Shropshire Council on their Website regarding this item and can be reached by following the link:

<https://shropshire.gov.uk/museums/ludlow-museum-resource-centre/>

**7 Youth Commissioning and Planned implementation in the Ludlow and Clee area (Pages 13 - 16)**

**8 News from your local Parish and Town Councils**

Your local Parish and Town Council representatives will be given the opportunity to provide any local news updates and highlight any urgent or important issues.  
[Ashford Carbonel, Bitterley, Caynham, Ludford, Ludlow and Richards Castle]

**9 Public Question Time**

An opportunity to ask any questions to your Shropshire Councillors and Town and Parish Councillors.

**10 Date/Time of next meeting**

Thursday 4<sup>th</sup> June 2015 – Knowbury Village Hall, 7pm  
Thursday 22<sup>nd</sup> October 2015, venue TBC, 7pm

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# Agenda Item 3



<u>Committee and date:</u>	<u>Item/Paper</u>
Ludlow & Clee Area Local Joint Committee	<b>3</b>
26 February 2015	<u>Public</u>

## NOTES OF THE LUDLOW & CLEE AREA LOCAL JOINT COMMITTEE MEETING HELD AT 7.00PM ON TUESDAY 13 NOVEMBER 2014 AT ST JOHNS HALL, SMITHFIELD, LUDLOW.

**Responsible Officer:** Linda Monteith

E-mail: linda.monteith@shropshire.gov.uk Tel: 07990 085 443

### Committee Members Present:

Councillor R Osborne	Bitterley Parish Council
Councillor Mrs T Huffer	Shropshire Council – Ludlow East Ward
Councillor Mrs E Marrs	Ashford Carbonel Parish Council
Councillor Mrs V Parry	Shropshire Council – Ludlow South Ward
Councillor P Draper	Ludlow Town Council
Councillor R Huffer (Chair)	Shropshire Council – Clee
Councillor Andy Boddington	Shropshire Councillor - North
Councillor I Liddle	Ludford Parish Council
Councillor G Williams	Caynham Parish Council

### Officers Present:

Linda Monteith	Community Action Officer
Paul Beard	Shropshire Council

### Also in attendance:

John Taylor	Fire and Rescue
CSO Lucy Morris	West Mercia Police
LPO Richard Dixon	West Mercia Police
Peter Gillard	Shropshire Patient Representative on Future Fit Evaluation Panel

### ACTION

#### LC/14 Welcome and apologies

The Chair welcomed all to the meeting. Apologies were received from Councillor H Chance and Councillor G Perks.

#### LC/15 Notes of the meeting held on 18 June 2014

##### **RESOLVED:**

that the Notes of the meeting of the Ludlow & Clee Area Local Joint Committee held 18 June 2014 be approved as a correct record of the meeting and signed by the Chairman.

**LC/16    Report from the local Policing Team**

ASB hotspots in town are around Mill Street, The Blue Boar, The Bull and The Compasses. The trouble moves around the town through the evening. Sometimes there may only be one police officer on duty in Ludlow due to other crimes in a vast patch. Reponse officers are based in Leominster.

**Questions from the floor:**

Are there a lot of Police Specials on the beat? Most specials have left. Ludlow share with Craven Arms and Church Stretton. The duties have increased as they are now used as a resource and they are leaving. Lucy Morris is the only CSO for Ludlow and rural.

The police are trying to recruit. Worcester is low on officers so all new intakes will go there first. Richard is the only Officer for Ludlow.

ASB pattern, can this be pre-empted and they stopped? There are no other officers to cover this kind of activity but the police are working with Shop watch and Pub watch. Over the Christmas period there will be more shift overlap and varied shifts to cover drink related issues. The police are working hard with the pubs and statements have been taken from residents in Mill Street.

Councillors Boddington and Parry thanked the Police.

LCap was explained as working against underage drinking in the town

Parys Road stores have improved.

With loosing Youth Workers do you think incidents will increase?

There is the idea of Street Pastors and Clee Hill have got wardens who wear hi vis jackets to make the public aware and everyone has a civil responsibility within Health and Safety Laws. The LCAP detached funding has now ended.

**John Taylor, Shropshire Fire and Rescue**

There have been 140 calls so far this year and there are 18 people at the station. John Taylor will be finishing in April 2015.

Strike action will continue until the next election but Ludlow has not been affected.

There are free smoke alarms to the vulnerable and over 75.

Training takes place on a Thursday night at the Station.

Councillor Parry thanked John and commented on there are no lady officers. John explained that ladies are encouraged to apply and join the fire service.

**LC/17    Update on Coder Road Depot.**

Paul Beard, Waste Contracts Manager with Shropshire Council and Adam Kenney from Cwmharry spoke about the Coder Road site and future uses.

Steve Law, Strategic Asset Manager, Assets and Estate Management Shropshire Council sent the following statement on Coder Road.

*“The property has recently been advertised on the open market with the closing date set for the end of last week. We have had strong interest in the depot site and we have contacted the bidders to advise that we require further information in order to finalise the evaluation.”*

Paul also spoke about the new incinerator at Battlefield Shrewsbury. This

would be up and running by summer 2015.

## **LC/18 Future Fit**

Peter Gillard who is the Shropshire Patient Representative on the Future Fit Evaluation Panel spoke to the meeting.

What is Future Fit?

A programme commissioned by Shropshire and Telford and Wrekin Clinical Commissioning group to restructure bedded services in the area. Major stake holders are the acute and community NHS trusts, ambulance service, NHS Wales. It is intended that the resulting changes will be fit for 25 years.

The Challenges:

- Changes in population
- Changes in patterns of illness
- Higher expectations
- Clinical standards and development in technology
- Costs in quality of service
- Impact on accessing services in urban and rural communities

Economic Challenges:

- Main driver for programme is money
- SaTH, RSH, PRH expected to be over 12m in the red this year
- NHS England 5 year plan suggests a mismatch between rescores and needs of nearly £30 million by 2020/21
- Simon Stevens of NHS England is calling for at least £8 million a year extra
- The model has no extra funds available

What are the Objectives – Clinical mode?

- Bring medical specialists together
- Give doctors access to specialist advice
- Attract best medical staff
- Join health care and social services
- People only go to hospital if needed
- Offer more care closer to home
- Involve patient more and ensure they understand treatment

What does Future Fit Cover?

- Acute and episodic care
- Planned care
- Long term conditions and frailty

Issues:

- Flagship is the Emergency Centre

- Community Hospitals will have to take patients who need greater care
- Ambulance service is already insufficient
- Care in the community will put greater pressure on voluntary groups

What happens next?

- No decisions have been made yet but leading board members of the CCG are saying they expect it to happen. The CCGs will make their decision on the preferred option next summer. Formal public consultation on the preferred option will start after that. Implementation can only start after approval.

Future Fit has a website <http://www.nhsfuturefit.co.uk/>

Councillor Tracey Huffer thanked Peter for sharing his vast knowledge. Peter explained he would be willing to attend Parish Council meetings in the area if any should wish him to attend.

## **LC/19 Parish / Town Council and Shropshire Council Updates**

### Ludlow Town Council –

- Buttercross – good news as Shropshire Council has agreed to extend funding until 31 March 2015. The lift aperture and structural works now complete, the lift should be installed before Christmas.
- Medieval Fayre – 29 and 30<sup>th</sup> November. Christmas lights switch on 29<sup>th</sup> November at 5pm
- LTC Senior Citizens Christmas Party 4<sup>th</sup> December
- Tinsel Tuesday
- Ludlow market will be trading 7 days a week in December
- LTC Mayors Charity Variety night – 13<sup>th</sup> December at LAR, tickets £10.50 available from the Guildhall, Mill Street.
- Ludlow calendar of events in production for 2015
- Mayors Charity Dinner Dance – March 14<sup>th</sup> at LAR, tickets will be on sale in the New Year

### Bitterley Parish Council – Councillor R Osborne

- Planning applications have increased and concerned about Shropshire Council turnaround of applications

### Ludford Parish Council – Councillor Imogen Liddle

- Monday 7<sup>th</sup> December at the Bishops Mascall Centre there will be a meeting about the proposed new supermarket and plans for 137 homes off Folgate Lane

A member of the public raised his concern at the determination time on planning, this is wasting time and delaying planning and is a massive problem. Councillor Huffer thanked the man for his patience at the meeting and explained it was a problem and would look into his concerns.

**LC/20    Date/time of next meeting**

Meeting dates were suggested for March 12, June 4 and October 22, 2015 these would be confirmed along with venues.

The meeting closed at 9.15pm

Chairman:.....

Date:.....

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### **LUDLOW MUSEUM RESOURCE CENTRE STATEMENT AND FAQs**

Shropshire is building a profoundly different relationship between public services and customers. Quite simply, we believe that whatever national political scenario rolls out over the next 10 years, nothing will ever be quite the same again. The long post-war period of public service and welfare state growth has come to an end. The demographic trends alone, coupled with cost of care for enduring and long-term conditions make the status quo untenable. The council is responding to what we anticipate to be a permanent reduction in central funding by redesigning everything we do resulting in better and more responsive services at a lower cost. This is to help make the county as resilient and self-reliant as possible, realistically anticipating a near-future in which minimal levels of central government funding are available to underpin our public services. Shropshire Council fully recognises the value and importance of the collections it holds in its care both now and for future generations. The collections are the cornerstone of the whole museum service and invaluable. Ludlow Museum Resource Centre will remain central to the care of our collections.

However, all services within Shropshire Council have to redesign and the Museum Service seeing the need to have a structured and planned approach to the budget reductions secured grant aid to have professional and appropriately qualified advice on the transformation of the service.

The wider Service has already made savings of £463,000 with Shropshire and Telford Archives, Shrewsbury Museums and Acton Scott Historic Working Farm restructuring to achieve these with new business models running for this financial year. We are now proposing restructures in all other areas to achieve the savings in line with our planned approach. Ludlow Museum Resource Centre is part of this work and the proposed new model does maintain an appropriately qualified but reduced curatorial provision at the Resource Centre who will continue to care for the collections and support the work of the volunteers and Friends. Other staff will be working in Ludlow on a regular basis and we anticipate there will be no significant change to the education or learning programmes delivered.

Shropshire Museum curatorial staff will continue to provide ongoing support to the Town Council when the operation of Ludlow Museum transfers to the Town Council as part of its relocation to the refurbished Buttercross.

The Ludlow Museum Resource Centre received a substantial grant from the Heritage Lottery Fund and we are working with them to ensure our plans meet our funding obligations as part of this consultation phase.

The current proposal for staffing restructure and the new operating model for the Ludlow Museum Resource Centre reduces the cost to the Council of our service whilst continuing to provide collections care and public access.

We are committed to considering any realistic new ways of working with partners or stakeholders groups to better inform the decision making process with regard to our available options.

After a constructive dialogue with the Ludlow Friends group, feedback from the public meeting we have agreed to extend the full time Facility Manager post for 6 months until November 2015. During this time we will create a working group who will look at new ways of supporting the services.

We welcome any group or individual who is interested in being part of the working group to contact us.

Frequently Asked Questions:

Are you closing or mothballing the Ludlow Museum Resource Centre (LMRC)?

No, we will continue to provide all our current services from the Centre but these will be managed differently.

Are you closing Ludlow Museum?

No, we are moving the current Ludlow Museum to the newly refurbished Buttercross and Ludlow Town Council will then operate the Museum with a Service Level Agreement with the Council. In the event that the new Museum has not been completed we will ensure there are appropriate staff in place to support the Town Council during this period.

Will you continue to provide professional support to the Town Council?

Yes, the new Curator post will have this as a specific responsibility in the Job Description and support will also be available to the Town Council through the Arts Council England supported Museum Development Officer and network.

Will the education programme continue?

Yes, the education programme is successful at the LMRC and we will continue to offer education courses but managed and administered centrally.

Will the adult education programme continue?

Yes, again the courses are very popular and will continue but will be managed and administered centrally.

Can I still access the research material and collections?

Yes, the current system of booking by appointment to access the research material and collections will continue but the days available to be booked will be between 1-3 days per week dependent on staffing. We will publish the available days well in advance and will be flexible for researchers who are travelling distances to meet their needs. This service will be supported by the Curatorial Team Leader who will be working from Ludlow on a regular basis.

Can I still hire a room at the Ludlow Museum Resource Centre?

Yes, we will work with our colleagues in the Library Service to ensure room hire availability is not changed but again the way bookings are made will be different.

We will continue to house the Ludlow Historical Research Group and local U3A study groups.

I am a volunteer at the Resource Centre and wish to continue, will I be able to?

Yes, but the current HLF funded volunteer project ends in February so we will be unable to maintain the volunteering opportunities at their current level. We will commit to offering a minimum of 2 day per week volunteering and are keen to work with partner organisations to consider ways of extending this. We have also launched our Virtual Volunteering Project so you have the option to work on the collections remotely or from your local library.

I use the Schools outreach service, will this continue?

All of our current education outreach services will continue out of the Ludlow Museum Resource Centre. The Museum in a Box scheme is administered by the Schools Library Service and will be unaffected. The Museums in Schools service will continue to run from Ludlow Museum Resource Centre but will be administered centrally.

Will the part time curator post be a specialist in Natural Sciences and or Geology?

**Item**

**2**

Yes, we will be including this requirement in the Job Description as part of the proposed restructure.

Has the Council considered a new way of delivering services e.g. through a Trust?

Yes, we are continuing to explore options for how the wider service is delivered in the future.

Has the Council considered sponsorship to help with the cuts to budgets?

Yes, we have a plan to maximise sponsorship and philanthropy and are keen to consider any offers of support.

The freezer and conservation lab are both used by our service regularly – can we still hire them?

Yes, the hire of both facilities will continue.

I enjoy the temporary exhibitions that are displayed at the Centre – will these continue?

Yes, we will plan to continue to have temporary exhibitions in this space but will also be working more closely with Community Groups who wish to use the space to curate their exhibitions.

Will I still be able to access the Archaeology Collection?

We have now moved the Archaeology collection to another permanent store. Access will therefore require a longer lead in time in order for us to arrange transport.

I understand 20,000 people visit the Ludlow Museum Resource Centre.

Will these changes affect these numbers?

Approximately 13,400 of these are visitors to the Temporary Exhibition space which will remain unaffected by this proposal and the remainder is made up of school visits, adult course attendees, volunteers and researchers, enquirers and other users of the Education Room. As we plan to continue with all these services we project no significant change to the user totals except the volunteering where we are having to reduce levels of support due to the end of the HLF project. We will seek to look for new ways of delivering this service and new funding.

Why did you not consult sooner?

We plan to work closely with all the current user groups and stakeholders on how to ensure the new model of operation meets their needs and to implement any new viable ideas for the Centre.

How will the Council deal with any future finds presented to the Resource Centre?

These will continue to be dealt with in line with our Collections Policy.

22.01.15

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<u>Committee and date:</u>	<u>Item/Paper</u>
Ludlow & Clee Area Local Joint Committee	<b>7</b>
26 February 2015	<u>Public</u>

## Youth Commissioning and planned implementation in Ludlow and Clee Local Joint Committee

**Responsible Officer:** Linda Monteith

E-mail: linda.monteith@shropshire.gov.uk Tel: 07990 085 443

### 1. **Summary** **Ludlow and Clee Youth Commissioning**

This report summarises the development of the new youth commissioning model developed by Shropshire Council to deliver youth activities to young people across the county and the planned local implementation by Ludlow and Clee Local Joint Committee

### 2. **Recommendations**

The committee are requested to recommend the following approach to the provision of youth activities to Shropshire Council at the Local Joint Committee on 26<sup>th</sup> February 2015.

- A. To keep as near to existing provision as the new budget will allow.
- B. That the girls group and juniors join as one group, with 1 leader in charge and qualified youth worker and volunteers
- C. The senior group have their own session, with a higher proportion of qualified staff due to a higher level of need.

### **Consultation and Procurement**

That the LJC authorise on its behalf, the Ludlow and Area Youth Partnership to conduct consultation on the proposals outlined within this report and following this to develop a procurement package based on the recommendation.

### Report

#### **1. Background**

#### **Vision and Outcomes Framework for young people**

As a local authority, Shropshire Council has a duty to secure, so as far is reasonably practicable, equality of access for all young people to the positive, preventative and early help they need to improve their wellbeing.

The council must also take steps to gain the views of young people and to take them into account in making decisions about services and activities for them.

Shropshire Council's strategic aim is to ensure that as many young people as possible, can access a wide range of activities after school, at weekends and in school holidays. The purpose of these activities is to support young people's well-being, development of personal and social education and preparation for adulthood.

#### **Outcomes**

The provision of youth activities will contribute to the outcome areas within the Shropshire Children, Young People and Families Plan 2014:

1. Ensure all children and young people are safe and well looked after in a supportive environment
2. Narrow the achievement gap in education and work
3. Ensure the emotional wellbeing of children and young people by focussing on prevention and early intervention
4. Keep more children healthy and reduce health inequalities

Shropshire Council has allocated funding to LJC areas according to identified need.

LJC's can use the funds to commission youth activities and to build sustainable capacity in the community for future activities. Shropshire Council have calculated an index for specific youth related need, based on 8 measures, best reflecting the outcomes sought by Shropshire Children Trust. The 9<sup>th</sup> measure specifically considers rurality.

1. The number of 10-19 year olds = 1,579
2. The number of 10-19 year olds with a disability (No. registered with Short Breaks) = 17
3. The number of 10-19 year olds living within the most deprived areas = 378
4. The number of 10-17 year old recorded offenders = 32
5. The number of 10-19 year old with poor school attendance = 83
6. The number of 0-17 year olds referred to social care in one year = 117
7. The number of incidents of anti-social behaviour committed by ages 10-19 in one year = 493
8. The number of children aged 10-11 year old (year 6) classified as obese = 16.6%
9. Rurality = 34.5 10-19 year olds living per sq. mile

#### **Ludlow and Clee LJC Area Allocation**

Based on the above measures Ludlow and Clee LJC area is one of the 9 LJC areas with the highest specific need index to receive an allocation of £10,850 which is proportionate to its needs.

#### **Ludlow and Clee LJC**

Ludlow and Clee LJC are now responsible for recommending the way forward for the commissioning of local youth services. Ludlow has been allocated funding of £10,850. **The budget is not intended to support or duplicate existing voluntary work** which will continue to be supported by the Shropshire Youth Association, the council's infrastructure support partner. The budget is allocated to target and address specific local needs and to provide better outcomes for young people.

#### **Ludlow and Area Youth Partnership**

The LJC have made Recommendations A, B and C but wish to still test this thinking by working in partnership with the Ludlow Area Youth Partnership. To this end and bearing in mind timescales involved Ludlow and Area Youth Partnership (members include: Police, local schools, SSHA, voluntary local youth groups and voluntary sports groups, Ludlow College, Town Council) will identify current need to formulate recommendations for the LJC, to facilitate consultation and to develop a procurement package.

Please note it has been confirmed that the Smile Club (a group designed to meet the needs of a specific range of users) will continue to be funded by Shropshire Council outside of this budget and therefore will not be the responsibility of this LJC.

It is important to note that although Shropshire Council is covering the building and maintenance costs of the Youth Centre in the first year outside the budget. Additional rental costs may need to be considered in future years.

It is also important to note that the success of the recommended approach will be subject to the commitment of competent volunteers to support the youth workers. Securing volunteers will be an integral part of the consultation process and will be an on-going imperative both for the local community and the new provider partners.

Match funding opportunities will be sought to further support the approach outlined here and to enable the scope of activities to be potentially widened and further improved. This could help to fund additional activities, materials, days out etc. and will be an ongoing priority to help to support the success of the overall provision.

In order to support a viable business model going forward that maximises value to young people opportunities to seek a contribution towards running costs will also be considered.

### **Formal Consultation**

That formal consultation with current users of the service on the proposals be undertaken, starting at the end of February for up to six weeks. Following which a formal procurement process will commence with a contract with a new service provider being in place sometime in the new financial year.

### **Financial Implications**

It is anticipated that this approach will enable Ludlow to adequately support youth activity in the LJC area alongside increased voluntary activity, the development of a new youth partnership and the ability to be able to generate match funding.

#### **1. Risk Assessment and Opportunities Appraisal**

In determining these recommendations the LJC has considered reputational risk and the course of action minimises this risk.

The recommendations contained in this report are compatible with the provisions of the Human Rights Act 1998.

The recommendations under consideration will improve the levels of community based and community driven youth activity in the LJC area.

<b>List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)</b>
<b>Cabinet Member (Portfolio Holder)</b>  Cllr Ann Hartley
<b>Local Members</b> Cllrs Richard Huffer, Tracey Huffer, Andy Boddington and Vivienne Parry
<b>Appendices</b> None

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