



Shropshire Council
Legal and Democratic Services
Shirehall
Abbey Foregate
Shrewsbury
SY2 6ND

Date: Tuesday, 6 October 2015

Committee:
Tern and Severn Valley Local Joint Committee

Date: Wednesday, 14 October 2015

Time: 7.00 pm

**Venue: Cross Houses Community Centre, The Chestnuts, Cross Houses, Shrewsbury.
SY5 6JH**

You are requested to attend the above meeting.
The Agenda is attached

Claire Porter
Head of Legal and Democratic Services (Monitoring Officer)

Members of Tern and Severn Valley Local Joint Committee

Claire Wild	Sarah Lloyd
John Overall	Tim Roberts
Malcolm Colclough	Ian Lawrence
Colin Wildblood	Malcolm Corrie
Richard Purslow	Lynne Padmore
Elliott Blackmore	Barry Bennion
Janice Burgess	Phil Heath
Vernon Morgan	Brian Nelson

Your Committee Officer is:

David Fairclough Community Enablement Officer

Tel: 01743 252483

Email: david.fairclough@shropshire.gov.uk

AGENDA

1 Welcome and Introductions

The Chair will open the meeting with welcomes and introductions for all LJC Committee Members.

2 Disclosure of Pecuniary Interests

Members are reminded they must not participate in the discussion or vote on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

3 Note of the Last meeting of the Tern & Severn Valley LJC (Pages 1 - 6)

The note of the meeting held on 10 June 2015 to be reviewed and approved by the Committee.

4 Public Session

Should any members of the public wish to discuss anything about the local LJC area they are invited to speak.

5 Safer Neighbourhood Team Update

The LJC is to receive an update from the local Police safer neighbourhood team

6 Future Fit

The LJC is to receive a short presentation from Future Fit regarding the future of Hospital provision in the county.

7 Broadband - Connecting Shropshire

The LJC is to receive a short presentation from Chris Taylor, Shropshire Council Broadband Manager on the Connecting Shropshire scheme.

8 Youth Commissioning (Pages 7 - 16)

The Tern and Severn Valley LJC has £3,000 to allocate to youth activities in the area for 2015/16. A grant scheme for local providers of youth activities has been

created and is to be agreed by the LJC committee.

9 Any Other Business

Should any LJC committee members have any other business, please share this now

10 Date of Next Meeting

The next Public Meeting will be within four months of this meeting

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Committee and Date
Tern and Severn Valley LJC

Wednesday 10th June 2015

Cross Houses Community
Centre, 7pm

Item

Public

TERN AND SEVERN VALLEY LOCAL JOINT COMMITTEE

NOTE OF DECISIONS AND ACTIONS STEMMING FROM THE MEETING HELD ON 10TH JUNE 2015 7.00 PM – 8.45 PM AT CROSS HOUSES COMMUNITY CENTRE, CROSS HOUSES

Responsible Officers Mathew Mead and David Fairclough
e-mail: mathew.mead@shropshire.gov.uk Tel: 01743 252534
david.fairclough@shropshire.gov.uk Tel: 01743 252483

Committee Members Present:

Shropshire Council

Claire Wild

Severn Valley Electoral Ward

Town/Parish Councils

Barry Bennion	Upton Magna Parish Council
Malcolm Colclough	Astley Parish Council
Richard Purslow	Berrington Parish Council
Ian Lawrence	Cressage, Harley and Sheinton Parish Council
Malcolm Corrie	Leighton and Eaton Constantine Parish Council
Lynne Padmore	Uffington Parish Council
Helen Thomas	Withington Parish Council
Brian Nelson	Wroxeter and Uppington Parish Council

Officers Present:

Mathew Mead	Community Enablement Officer
David Fairclough	Community Enablement Officer
Edward West	Principle Policy Specialist
PC Dave Harte	West Mercia Police

1. Welcome and Introductions

Mathew Mead welcomed everyone to the meeting. This was the first public meeting of the new Tern and Severn Valley LJC and it was hoped that the new Committee would work positively together.

Apologies had been received from Councillor John Everall (Shropshire Council); Jan Burgess (Bomere Parish Council); Tim Roberts (Cound Parish Council)

Bicton Parish Council declined to attend the LJC meetings as they did not agree with the boundary of the new LJC

2. Nominations for Chair and Vice Chair for 2015/16

Mathew explained that under the LJC rules the meetings needed to be chaired by a Shropshire Councillor. Claire Wild was nominated and elected as Chair with Brian Nelson as vice chair

3. Disposable Pecuniary Interests

Members were reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

No declarations of interest were made

4. Notes of Previous Meeting

As this is the first meeting of the LJC no minutes were submitted.

The minutes of the old Loton and Tern LJC and Burnell and Severn Valley LJC's were approved by the respective members of those Committees in attendance at this meeting.

5. Public Session

PC Dave Harte from the Police Safer Neighbourhoods team which covers much of the LJC area gave a short presentation.

The Safer Neighbourhood Team covers a large geographical area and with a relatively small team it is difficult for them to be able to attend Parish Council meetings regularly, but the LJC is an opportunity for them to address a group of Parish Councillors all in one place. The team also provides Parish Councils with updates via a regular newsletter and hold drop in PACT meetings at shops and community venues in the area for members for the public to speak to them about any crime or anti – social behaviour issues.

Members of the public can also find details of the team on the Police website

www.westmercia.police.uk

On this site they can also sign up to Neighbourhood Watch updates and see details of crimes in the area. The Team also has a twitter feed that members of the public can sign up to.

Dave said that in general the LJC had a very low crime rate. However burglary and theft from rural properties was an issue. Thefts of machinery and tools from outbuildings was a particular issue. He encouraged anyone seeing suspicious behaviour to contact the Police on 101, or if a crime was taking place to call 999

Speeding is also an issue that affects parishes in the area, and the Police are working with the Safer Roads Partnership to try and carry out checks in the area and target hot spot areas. Work is also progressing to develop Community Speedwatch Schemes in the

area where residents can volunteer and be trained to carry out speed checks in their community.

Barry Bennion raised the issue of car parking outside Upton Magna Primary school. When parents drop off and pick up their children the roads become congested and the Parish Council have concerns about the safety of children. Other members of the Committee expressed similar concerns about schools in their parishes.

Dave said that the police are aware of these issues but in most cases the parking restrictions outside schools have been decommissioned so the Police can only really intervene if an obstruction is occurring. However they did regularly patrol outside schools and would speak to parents to remind them to park sensibly. The Committee felt work with children at the school to encourage safe parking should be encouraged, and where possible off road drop off points for children should be explored. This is something Upton Magna Parish Council were exploring.

Claire thanked Dave for attending the meeting

6. **Presentation on Planning Policy – Eddie West Principal Policy Specialist Shropshire Council**

Claire introduced Eddie to the meeting and said that planning was an issue that affected all the Parishes in the LJC, and in the last two years a lot of speculative planning applications had been submitted. The aim of the presentation was to give the Committee an update on what was happening with Shropshire's policies.

Eddie thanked Claire for the invitation to the meeting. He explained that Shropshire's Planning Policies were influenced by a number of different strategies and policies.

Nationally there was the **National Planning Policy Framework (NPPF)**, which Shropshire had to consider when developing their County Policies. Shropshire's own policies are made up of the **Core Strategy** – which sets out broad planning strategies for the county and The **Site Allocations and Management of Development Document (SAMDev)** which contains more specific policies for individual communities. Parish Councils have fed their preferred policies into SAMDev during its development over the last 3 years.

Within SAMDev communities have had the opportunity to accept a certain level of housing development, by becoming a Hub or Cluster. Alternatively Parishes can decide to be Open Countryside which means open market housing is prohibited and only certain types of development can occur.

However as SAMDev has taken a long time to develop Shropshire has had to consider some planning applications based on broader National Policies, which are more likely to see development of open market housing approved. Some communities in the LJC have been subject to these types of applications and have seen development approved against their wishes.

NPPF also says that Councils must have a minimum of 5 years land supply available at any one time, and during periods of the last 2 years Shropshire has fallen below this threshold.

Shropshire Council acknowledges the issue this has created in some communities, and agrees that on some occasions development has been approved which hasn't met with local policies and aspirations. However the SAMDev policies have now gone through an inspection by a Government appointed planning officer, and the broad principles of the plan have been agreed. While some modifications to the plan are required the broad

principles of it have been agreed. This means Shropshire can give much more weight to its SAMDev policies and it can demonstrate that:

- It has a 5 year land supply
- The housing number planned for Shropshire of 26,500 are correct
- The approach to locate these homes in Market Towns, hubs and clusters is correct
- That locally produced policies made by town and parish councils for development are deliverable

In addition to this some applications which Shropshire Council has turned down, which have since been appealed by the applicant, have been turned down. This has generally been because they don't conform to local plans, or the sites are not seen as being sustainable in NPPF terms. This is important in Shropshire as it shows that while a community can accommodate new housing in a "sustainable" way, not all sites in that community will be seen as "sustainable" in planning terms. This should allow greater control on where new development takes place, although each application has to be taken separately.

While the adoption of SAMDev will be good news for the Council, planning policies at a local and national level continue to change and be reviewed. New issues which Shropshire will have to look at in the near future are changes to national policies on affordable housing, which could see developments of 10 and under no longer being required to contribute to affordable housing. This would significantly reduce the numbers of affordable homes in Shropshire and a draft policy against this proposal has been agreed by Shropshire Councils cabinet. New National Policies also dictate that the types of new homes being built also needs to be looked at and is something Shropshire Council has to address.

Eddie then took questions from the Committee.

A number of Parish Councils (Withington, Berrington) suggested that they have recently received planning applications for developments that fell outside their Parish Policies in SAMDev. How would Shropshire Council consider these policies.

Eddie responded that SAMDev policies now had more weight behind them following the Inspection of the Policies earlier in the year. While the SAMDev plans still needed to be formally agreed by the Council later in the year, it would be much easier for Shropshire Council to defend local policy from this point onwards. However each application would still have to be judged on its merits and agents are still arguing that these types of developments should be approved.

Committee members also asked how often the 5 year land supply issue had to be reviewed.

Eddie replied that it was constantly reviewed. It was based on a series of factors including recent numbers of properties built; applications approved; lapsed applications and changes to land use. However with SAMDev now having gone through the inspection process it was easier for the Council to show that suitable sites were available for development in Shropshire. The issue of the 5 year land supply was however one that agents and developers would monitor closely and is something that Shropshire Council needs to be mindful of.

The SAMDev plans should deliver around 7000 homes over a 5 year period, but this does fluctuate over time. In boom times around 1400 homes a year are built in Shropshire, but in less prosperous times this figure can be as low as 750

While SAMDev is nearly completed Shropshire Council do need to start reviewing its policies for the future. Following the election there could also be changes to National Policies which Shropshire will have to react to.

7. Update on Youth Commissioning

David Fairclough presented a report on Youth Commissioning in the LJC. The Committee had been allocated £3,000 to spend on youth provision in the area.

As no formal Shropshire Council Youth Clubs existed in the area the Committee it was recommended that the LJC look to support existing sports groups and Primary Schools to deliver activities for young people in the area. This could be delivered through a grants scheme.

Committee members were asked to send details of local sports groups and societies to the Community Enablement officers, who in turn would speak to the groups and help them submit applications. Ideally these applications would be assessed in September to allow delivery to take place in the autumn.

The Committee supported these proposals.

8. Dog Fouling – LJC collaborative approach

A report was presented to the Committee which outlined the legal framework for issuing enforcement notices around dog fouling. Only a few Shropshire Council officers were authorised to issue these notices, and it was not practical for them to be in communities on a regular basis to issue notices.

However a scheme was being developed which would allow local volunteers, including parish councillors, to be trained up to complete an Environmental Crime Report about incidents in their community. Offenders would then be contacted by the Council warning them about their responsibilities as dog owners.

The Committee expressed some concerns about this approach as Councillors were also local residents and it might lead to problems if they have to confront friends or neighbours.

Committee members also felt that the lack of dog litter bins in communities was an issue. Community Enablement officers said that new bins could be installed but if the bins were not on a normal collection route there would be a charge to the Parish Council for this service.

Claire Wild suggested that as this was an issue that affected most Parishes in the area the suffered from there could be an opportunity for Parishes to come together to employ a dog warden. Shrewsbury Council maybe interested in working with the Parishes on this issue.

9. Any other business

Committee members suggested that the issue of high speed broadband was still important in rural areas, with many parishes still suffering from very slow speeds and no real sign that the Connecting Shropshire project would bring high speed broadband to these Communities.

David Fairclough said that a new voucher scheme for businesses to receive a grant of £3,000 to help them get fast broadband had recently been launched.

It was suggested that asking a representative from Connecting Shropshire to attend a future meeting of the LJC might help explain what the situation was with the roll out of broadband, and to look at specific issues in the rural areas covered by the LJC.

10. Date of next meeting

It was proposed to arrange the date of the next meeting once more details about the Youth Commissioning process had been established. The Committee would need to meet to discuss any grant applications. It was likely this meeting would take place in late September.

Meeting closed at 8.45pm

Chair: _____

Date: _____



SHROPSHIRE COUNCIL WORKING TOGETHER IN SHROPSHIRE

Background to Grant Opportunity In Tern and Severn Valley Local Joint Committee area

The opportunity

Shropshire Council would like to hear from local organisations or individuals interested in providing youth activities for 10-19 year olds (24 years old for individuals with learning difficulties) in the Tern and Severn Valley Local Joint Committee area. Organisations/individuals who provide youth activities or are looking to be active in the area are encouraged to apply.

Applicants should ideally have a record of providing inclusive youth activities that provide better outcomes for young people. However, organisations who are new to delivering youth activities will also be considered.

The successful applicants will be required to have the correct safeguarding and health and safety policies, and insurances in place prior to starting provision. We expect that providers will follow safeguarding practice as directed by the Shropshire Safeguarding Children Board (SSCB). We also expect that providers will participate in relevant safeguarding training. For more information on the SSCB visit its web site at: <http://www.safeguardingshropshireschildren.org.uk/scb/>

Activity providers with an interest in / experience of providing activities for young people will need to evidence their readiness to provide appropriate, outcomes-oriented support in a safe environment.

Funding to support youth activity is available for the period September 2015 until March 2016.

Background

As a local authority, Shropshire Council has a duty to secure, so far as reasonably practicable, equality of access for all young people to the positive, preventative and early help they need to improve their well-being.

We must also take steps to gain the views of young people and to take them into account in making decisions about services and activities for them.

Our aim is to ensure that as many young people as possible can access a wide range of activities after school, at weekends and in school holidays. These activities are known

collectively as Youth Activities and their purpose is to support young people's well-being, development of personal and social education and preparation for adulthood.

Youth Activities are part of Shropshire's Early Help Offer for young people.

Local Joint Committees (LJCs), together with young people and supported by the Community Enablement Team (CET), are responsible for making commissioning recommendations for youth activities in their area.

A county-wide infrastructure support partner, the Shropshire Youth Association in partnership with Energize provides capacity building support to existing and new activity providers by, for example, helping them get started, providing training for leaders and young people, advice with recruiting volunteers, etc. Affiliated youth groups can also benefit from insurance, equipment loans, mini-bus hire, and the development of policies

The provision of youth activities will contribute to the following outcome areas in the Shropshire's Children, Young People and Families Plan 2014:

1. Ensuring all Children & Young People are safe and well looked after in a supportive environment
2. Narrowing the achievement gap in education & work
3. Ensuring emotional wellbeing of Children & Young People by focusing on prevention and early intervention
4. Keeping more Children & Young People healthy and reducing health inequalities

Tern and Severn Valley Local Joint Committee area context

The LJC in Tern and Severn Valley covers the parishes of:

- Uffington
- Upton Magna
- Withington
- Astley
- Bicton
- Bomere Heath
- Atcham
- Berrington
- Buildwas
- Leghton and Eaton Constantine
- Cressage, Harley and Sheinton
- Cound
- Church Preen, Hughley and Kenley

What the needs analysis data says about local need:

- That the area is largely rural and that provision should reflect this.

What activities are already taking place and what we know about existing facilities:

- No Shropshire Council led youth provision takes place in the LJC area
- An Explorer Scouts group meets in Bicton
- A Brownie and Guides Group meets at Bomere Heath
- Sports activities for young people are provided through sports clubs in the area including Shrewsbury Archers; Cound Tennis Club; Bomere Heath Cricket Club and Wroxeter Junior Cricket Club.

What young people have told us about their preferences and priorities

- Sports
- Outdoor activities
- Trips

Proposal for Tern and Severn Valley Local Joint Committee

After a review of local needs evidence and consultation with young people and local stakeholders the Local Joint Committee has made the following recommendation for youth provision:

- To provide a small grants scheme to support youth activity in the LJC area for those aged 10 – 19 years or up to 24 years for those with learning difficulties. Preference will be given to applications offering activities to the 10-14 age group. This funding is intended to enhance existing voluntary sector organisations by supporting additional activities
- Activities will respond to the special requirements of a predominantly rural area and will provide better outcomes for young people
- After school activities, not currently provided by the area Primary Schools, are encouraged.
- Activities which provide the one or several of the following are encouraged:
 - Drug, Alcohol and sexual and public health advice
 - Anti-Bullying advice including cyber bullying awareness
 - Sports activities for both males and females
 - “Taster sessions” to sports activities
 - Arts and or crafts activities
 - Out of School education aimed at increasing curriculum attainment levels
 - Social and life skills (e.g. natural environment, cooking, money admin, driving etc)

Funding

The maximum amount of funding that organisations can apply for is £500

Please note that the council is always looking for best value for money.

Next steps

Grant Scheme live on:	Monday 13th July 2015
Deadline for applications:	Monday 12th October 2015
Grant panel	Reviewed at LJC meeting on 14th October
Award confirmed to provider:	31st October
Grant activity completed by:	March 31st 2016

All applications will be evaluated. Young people will be involved in the evaluation of grant submissions.

A successful application will lead to a grant award with terms & conditions qualifying the activities, the expected number of service users, the aims and outcomes of the provision. The grant will also include provisions for the safety of all children and a requirement for the provider to provide monitoring information that allows us to evaluate the performance of the service. The details of this will depend on the nature of the service and will be agreed by the council officer and the provider.

Further information

For clarification of the requirements and the application process contact Mathew Mead or David Fairclough , Community Enablement Officers on 01743 252534 or 01743 252483 or mathew.mead@shropshire.gov.uk or david.fairclough@shropshire.gov.uk

To submit an application

If you wish your organisation to be considered, please complete the application form and email it to the local Shropshire Council Community Enablement Team Officer at communityenablement@shropshire.gov.uk

Or post to:
Community Enablement Team
Shropshire Council
Abbey Foregate
Shirehall
Shrewsbury SY2 6ND

SHROPSHIRE COUNCIL WORKING TOGETHER IN SHROPSHIRE

Grant Application Form

Name of Locality: Tern and Severn Valley Local Joint Committee

Project Name:

1. Name of Organisation

2. Address of Organisation

3. Lead contact details

Role within organisation

Telephone

Email

4. What type of Organisation are you and what is your legal status? E.g. Registered Charity (give registration details) / limited company / constituted group.

(Note that proof of a recent financial statement or bank account may be requested, particularly for awards of over £500.00)

5. Provide a brief overview of the aims and objectives of your organisation

6. Provide a brief account of your experience of delivering this type of work

Pass / Fail questions

7. Can you confirm that you are able to satisfy the following level of Insurance if you are awarded Grant Funding?

Public Liability (Min £5 million)

YES

NO

Employers Liability (Min £5 million)	YES		NO	
<p>(Note: Other specific insurances may be required depending on the service delivered. You will be required to attach a photocopy of insurance certificates and policy schedules detailing these amounts of cover after you are awarded Grant Funding as stated above)</p>				
<p>QUESTIONS 8a AND 8b</p> <p>Answer question 8a. for grants used to support completely new youth activities Or Answer question 8b. for grants under £500 used to purchase equipment or to support additional youth activities that enhance existing activities being provided by existing groups (Please contact the community enablement officer if you are unsure which section to answer)</p>				
<p>8a. Can you confirm that you are able to satisfy the following minimum level of experience and qualification to ensure that all children and young people are safe?</p> <p>Safeguarding policies and procedures in place which include:</p>				
All relevant staff and volunteers have undertaken DBS checks.	YES		NO	
At least one member of staff / volunteer at every session has attended the basic safeguarding and awareness training course	YES		NO	
<p>Health & Safety Policies and Procedures in place which include:</p>				
At least one worker in every session having a level 3 youth worker qualification (or equivalent)	YES		NO	
Please specify.....				
At least one worker in every session having a relevant and current first aid qualification	YES		NO	
A process for risk assessing all activities appropriately.	YES		NO	
A process of consent that covers data protection, medical information and consent to take part in activities both in the home location and away.	YES		NO	
<p>8b. Can you confirm that you are able to satisfy minimum levels of experience and qualification to ensure that all children and young people are safe through at least basic membership of the Shropshire Youth Association (or equivalent)?</p>				
	YES		NO	
SYA				
CLUB MARK				
Other; Please specify				
<p><u>Scored questions</u></p>				
<p>9. Describe what activities you will provide with the funding, how often the activities will take place, where and who for; you should also explain how your activities will meet local need and be inclusive.</p>				

10. FUNDING
Amount of Funding required
£
Period funding required for

(Please state when work will start and finish)

Project Costs
Please provide details of what the funding will be spent on.
Project costs

List anticipated items of expenditure below

£
Expenditure
TOTAL PROJECT COSTS
Project funding

List any anticipated grant funding, income, match funding, in-kind contributions, etc.

Confirm status of funding

Secured/pending

TOTAL PROJECT FUNDING

11. How will the activities meet the Shropshire children, young people and families' outcomes and any other related local outcomes (complete only relevant boxes)?

	Outcomes	Activities	Evidence and measures
1	<i>Ensure all children and young people are safe and well looked after in a supportive environment (over and above the requirement at questions 11 & 12)</i>		
2	<i>Narrow the achievement gap in education & work</i>		
3	<i>Ensure the emotional wellbeing of children and young people by focusing on prevention and early intervention</i>		
4	<i>Keep more children healthy and reduce health inequalities</i>		
5	<i>Additional local outcomes to be achieved if appropriate; applicant to insert</i>		

12. How will this funding help to sustain youth activity in the long term?

13. Please provide contact details for two references to support your application:

(Ideally at least one of these would come from other funders for whom you have provided a similar service. If you are a new organisation and are unable to provide references, please discuss with Shropshire Council.)

I am applying on behalf of my organisation to Shropshire Council for financial support in the provision of youth activities.

I confirm that the information provided is correct to the best of my knowledge

Signed:.....

Name:

Position in Organisation:

Date:

Please return completed grant application / invitation to quote form electronically to:

Communityenablement@shropshire.gov.uk

and

Signed hard copy to:

**Community Enablement
Shropshire Council,
Abbey Foregate
Shrewsbury
Shropshire
SY2 6ND**

Check list	TICK
Group constitution (if appropriate)	
Minimum insurance requirements	
Safeguarding policy & procedures	
Health and safety policy and procedures	

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