

Shropshire Council
Legal and Democratic Services
Shirehall
Abbey Foregate
Shrewsbury
SY2 6ND

Date: Wednesday, 25 May 2016

**Committee:
Enterprise and Growth Scrutiny Committee**

Date: Thursday, 2 June 2016
Time: 10.00 am
Venue: Shrewsbury/Oswestry Room, Shirehall, Abbey Foregate,
Shrewsbury, Shropshire, SY2 6ND

You are requested to attend the above meeting.
The Agenda is attached

Claire Porter
Corporate Head of Legal and Democratic Services (Monitoring Officer)

Members of Enterprise and Growth Scrutiny Committee

Steve Davenport (Chairman)	John Hurst-Knight
Andrew Bannerman	Jean Jones
Nicholas Bardsley	Nic Laurens
Charlotte Barnes	William Parr
Pauline Dee (Vice Chairman)	Paul Wynn

Your Committee Officer is:

Julie Fildes Scrutiny Committee Officer
Tel: 01743 257723
Email: Julie.fildes@shropshire.gov.uk

AGENDA

1 Election of Chairman

To elect a Chairman for the forthcoming Municipal Year

2 Apologies for Absence and Substitutions

To receive apologies for absence and any substitutes may be notified

3 Declaration of Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

4 Appointment of Vice Chairman

To appoint a Vice Chairman for the forthcoming Municipal Year

5 Minutes of the Last Meeting (Pages 1 - 6)

To consider the minutes of the Enterprise and Growth Scrutiny Committee held on 17 March 2016.

6 Public Question Time

To receive any public questions or petitions from the public, notice of which has been given in accordance with Procedure Rule 14. Deadline for notification is 5.00pm on Friday 27 May 2016.

7 Members Questions

To receive any questions of which Members of the Council have given notice. Deadline for notification is 5.00pm on Friday 27 May 2016.

8 Businesses in Shropshire - Update

Representatives of the Chamber of Commerce, Federation of Small Businesses, Growth Hub and Business Board have been invited to address the Committee and outline current challenges and opportunities

9 Income Opportunities for Shropshire Council

Tim Smith, Area Commissioner, will explain the potential for Shropshire Council to generate income

10 Planning Task and Finish Group (Pages 7 - 8)

To consider and agree the draft terms of reference

11 Future Work Programme for the Enterprise and Growth Scrutiny Committee (Pages 9 - 26)

To consider the work programme

12 Date of Next meeting

The Committee is next scheduled to meet on Thursday 7 July 2016 at 10.00am.

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Enterprise and
Growth Scrutiny
Committee

2nd June 2016

10.00 am

Item

5

Public

MINUTES OF THE ENTERPRISE AND GROWTH SCRUTINY COMMITTEE MEETING HELD ON 17 MARCH 2016 10.00 - 11.35 AM

Responsible Officer: Julie Fildes
Email: Julie.fildes@shropshire.gov.uk Tel: 01743 257723

Present

Councillor Steve Davenport (Chairman)
Councillors Pauline Dee (Vice Chairman), Andrew Bannerman, John Hurst-Knight,
Jean Jones, Nic Laurens and William Parr

63 Apologies for Absence and Substitutes

No apologies were received.

64 Disclosable Pecuniary Interests

There were none disclosed.

65 Minutes

RESOLVED:

That the Minutes of the meeting held on 28th January 2016 be approved as a correct record and signed by the Chairman.

66 Public Question Time

There were no public questions.

67 Member Question Time

There were no questions from Members.

68 Shropshire Business Board

The Chairman welcomed Mandy Thorn, Chairman of the Shropshire Business Board to the meeting and asked that she tell the Committee about the work of the Board.

Ms Thorn explained that the Shropshire Business Board comprised of voluntary representatives from various business sectors in Shropshire including the educational establishments, as well as the organisations which supported them, such as the Chamber of Commerce and Federation of Small Businesses. Members also included Shropshire Councillors and Senior Council Officers. Administrative support was provided by Shropshire Council. Members noted that it was a well-established advisory forum where business sector representatives could channel information on business needs, views and priorities to both the Council and Local Enterprise Partnership (LEP). It was also a body which the Council and LEP could draw on for information and input when developing economic policies and procedures due to its Members' wide range of knowledge, skills and experience.

The Board also actively encouraged and supported collaboration between companies to achieve common goals and development of their business sectors. This was done through its network of Business Ambassadors.

Ms Thorn observed that the Board's greatest concerns related to the skills gap, and the provision of digital and physical infrastructure within Shropshire to support the County's economic development. It was noted that Shropshire was well located, close to the Midland industrial areas of Birmingham and Manchester and with links to Wales and Ireland, but without the necessary infrastructure it was not possible to fully utilise this location. Members discussed the need to improve road and rail links in the County and the provision of broadband. It was acknowledged that the public and businesses did not recognise local government administrative borders. Responding to a Member's comment, Ms Thorn agreed that a large number of businesses in Shropshire exported goods and services to Europe and beyond.

In response to a Member's question regarding the Tourism Sector, Ms Thorn explained that the work had been undertaken to encourage businesses in this sector to work collaboratively and it was the predominant sector attending the Business Summits arranged by the Business Board. She continued that the Board appreciated the support provided by Council Tourism Officers to develop the sector.

In answer to a Member's question, Ms Thorn observed that although useful, the Business Summits were only engaging with members of the business community who wished to do so. The Board was looking to develop initiatives which engaged those who were not, and to ensure that all business sectors had representation on the Board. She added that she was conscious that expanding Board Membership beyond twenty members could make the Board's work less efficient and effective. Ms Thorn also confirmed that the role of the Business Ambassadors was being considered, and ways to give greater focus to the role were being sought.

Ms Thorn confirmed that she was aware the 85% of businesses in Shropshire were SMEs, and they were represented on the Board by the Federation of Small Businesses. She continued that the Marches LEP had now launched the Shropshire Physical Growth Hub at the Food Enterprise Centre and had also opened a Business Lounge based at the University Centre, to support all business based in the County as well as those looking to relocate. There were also plans to provide pop-up Growth Hubs in the larger market towns. The Physical Growth Hub was supported by the Virtual Growth Hub which provided information via the internet. The Chairman

commented that Shropshire Council was also about to launch a dedicated business website and Ms Thorn confirmed that there would be links between the two.

The Physical Regeneration Manager commented that talks had been held with the neighbouring Welsh Local Authorities, the rail companies and LEP about improving rail connectivity in the region. These had been very positive.

The Chairman commented that he had received a request for the Committee to consider supporting the extension the M54 to Shrewsbury on economic grounds. He was also aware that the Minister for Transport was considering improvements to the A5. He suggested that it might be useful to hold a joint meeting with the Environment and Services Scrutiny Committee to receive more information.

69 **Outline of Planning Review Methodology**

The Group Manager for Public Protection and Enforcement distributed a briefing note on the Planning Review Methodology which outlined the Scope of the Review, its outcomes and timetables and its methodology [copy attached to the signed Minutes]. He explained that the decision had been made to carry out an in-depth review of Planning Services and its Development Management function due to the recognition that it was operating under severe pressure as a result of:

- the SAMDev review;
- the 5 year land supply requirement in the National Planning Policy Framework;
- the voluntary redundancy scheme; and
- problems with recruitment and retention of suitably qualified and experienced staff.

It had been acknowledged that these issues had had an impact on the quality and performance of the service provided.

Referring Members to the Briefing Note, The Group Manager for Public Protection and Enforcement explained that the scope of the review was set out on page 1. He stated that it was important to evaluate the effectiveness of Development Management from the customer's perspective, to look at internal reviews previously undertaken and to conduct an objective review of the system in a concentrated period of time. He continued that he felt well qualified to undertake an objective review as he did not have a planning background which could influence his views. He added that this review was particularly important at this time to ensure that Development Control was in a healthy position before the Government introduced commercial markets to the sector.

The Group Manager for Public Protection and Enforcement explained that the process mapping exercise had not revealed any surprises but had revealed much about what needed to be done when going forward. The qualitative research had shown that processes needed to be designed to ensure customer focus and simple processes.

He continued that all the recommendations in the report were all evidenced based and supporting evidence would be appended.

A Member observed that Development Control was not just about customer satisfaction, but about developing better communities and facilitating development that was in the interest of all. He expressed concern that the Government was introducing commercialism into this function. He congratulated the Planning Section on continuing to provide such a good service despite the enormous pressures it had encountered. He commented that the training received by Members of the Planning Committee was not rigorous enough, nor well attended by Members. The Portfolio Holder for Planning, Housing, Regulatory Services and Environment responded that the training offered to Members of the Planning Committee had equipped them for the decisions they needed to make but it was unfortunate that it was not well attended. He acknowledged that the lack of knowledge shown by some Members who had not undertaken the training offered had led to poor decisions being made on occasion.

The Portfolio Holder for Planning, Housing, Regulatory Services and Environment agreed that it was important to gain the views of all users of the planning service and it was important to achieve the right outcomes for all.

A Member commented that as a Member of the Planning Committee she often felt under siege from conflicting interests of Developers and Communities, she expressed concern that service redesign may increase these conflicts. The Planning Services Manager explained that the managing of the public's expectations was an important issue. It had become clear that people expected immediate replies and were not always willing to accept the professional advice given. The public had the expectation that the Local Authority would defend their perspective regardless.

Concern was expressed regarding the Government's plan to open the planning system to private companies and market forces. A Members commented that private companies were not subject to the same statutory duties and community responsibilities that the Local Authority were.

The Chairman observed that at a previous meeting the Committee had recommended the establishment of a Planning Enforcement Task and Finish Group, which in light of the review being undertaken was no longer current. He suggested that Members establish a Planning Review Task and Finish Group, which he felt would be more useful.

Members requested sight of the draft report. The Group Manager for Public Protection and Enforcement explained that the Director of Commissioning was the project sponsor and as such was expected to make comment on it with the Chief Executive. Once this had been completed it was at the Directors discretion to decide how the report was circulated and further developed. This was particularly important as it contained sensitive HR issues. The Group Manager for Public Protection and Enforcement confirmed that he expected to produce an executive summary of the report. He agreed to discuss its circulation with the Director of Commissioning.

RESOLVED:

That a Planning Review Task and Finish Group be established. The Group Manager for Public Protection be given delegated authority to produce the Terms of Reference for the Group with the agreement of the Chairman of the Enterprise and Growth Scrutiny Committee.

70 Future Work Programme for the Enterprise and Growth Scrutiny Committee

Members noted that a meeting of the Work Programme sub-group was to be called to develop the work programme further.

71 Date of Next Meeting

Members welcomed Councillor John Hurst-Knight back to the Committee after his recent illness and wished him a speedy continued recovery. He thanked them for the good wishes they had sent him whilst he had been unwell.

RESOLVED:

That the Committee next meets on Thursday 2nd June 2016.

Signed (Chairman)

Date:

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Environment and Growth Scrutiny Committee

Task and Finish Group Planning Services Review

25 April 2016v2

1 Background

A review of the Planning Service, primarily Development Management, was undertaken between February and March 2016. The outline scope, purpose and methodology for the review was presented to Environment and Growth Scrutiny Committee on 17 March. Elements of the review touched on the operation of planning committees and the respective role of Members and officers who make planning decisions on behalf of the Council. Although these issues have been considered by a task and finish group on two previous occasions in 2013 and 2015, the second review concluded with a recommendation to look again at planning committee options 6 months following the adoption of the SAMDev plan (December 2015). That time is now and the Enterprise & Growth Scrutiny committee considered that it would be useful to review these elements through the creation of a Task and Finish Group and this paper described the suggested Terms of Reference for that Task and Finish Group.

2 Task and Finish Group Objectives

1. To consider the findings of the review with respect the operation of the current Planning Committee system and to review the areas for improvement suggested in the report with particular regard to a reduction in the number of planning committees from 3 to 2.
2. To review other findings emerging from the planning review identified in Table 1 and make recommendations having regard also to the findings and recommendations of the review reported to Enterprise & Growth Scrutiny in June 2015.

3 Suggested Methodology

To review the findings and recommendations from the review of development management as detailed in Table 1 and ensure solutions are effectively implemented within the proposed timescales for the wider review improvement and implementation plan.

Table 1

Theme	Finding	Recommendation	How?	Lead Officer	When?
Planning Committees	<ul style="list-style-type: none"> ➤ General agreement that one committee would be unworkable but two could work with effective management of change ➤ Greater clarity on delegation ➤ Greater consistency in approach needed across localities with key role of chairs/vice chairs in managing business with officers ➤ More consistent and straightforward reports for committee would help understanding and reduce resource required to produce these ➤ Site visits can be time consuming and some add little value – reserve for more complex applications and look at technological alternatives to site visits e.g. Google Earth ➤ Programme of regular learning and development activity to strengthen the relationship Members and officers 	<p>Opportunities for improving the operation of the planning committee system should be considered in the round alongside specific recommendations from the Scrutiny Task and Finish Group and the specific issues highlighted in this section are considered with a view to their effective resolution.</p>	<ol style="list-style-type: none"> 1. The Head of Service should finalise the Terms of Reference with the Enterprise and Growth Scrutiny Committee Task and Finish Group to address the issues raised by Members in the review report. 2. The outcome of the work and any further recommendations can then be implemented by the Head of Service as necessary. 	IK with T&F Chair	See project timetable

Annual Scrutiny Work Programme

The use of a template has helped to focus the activity of Task and Finish groups, and is probably one reason why they have been so successful in probing specific issues over the life of the last council.

We would like to introduce something similar for Scrutiny so that Members have a better opportunity not only to suggest topics, but also understand why other members may be bringing forward their suggestions. The standardisation will also help to assess the relative merits of the topics brought forward and make prioritising and choosing between possibly competing topics easier and more transparent – because it will be a more objective process.

This template sets out the key features of topics for the Scrutiny Work Programme. Members proposing topics should be able to set out why the topic should be included in the work programme – and be able to indicate what the ‘Expected benefits/Outcomes’ will be.

If they have some ideas on the approach they believe should be used, who they would like to hear from in the work, and the types of evidence they want to receive they can also include this information. However this is not as essential because these elements of the work programme can be worked up with support from relevant officers once the topic has been agreed for inclusion by the Scrutiny Committee and the Scrutiny Chairs.

Timescales for completion and inclusion in the schedule of Scrutiny Committee meetings will also be confirmed when the approach that will be used to undertake the work and any more detailed Terms of Reference [and Project Plan e.g. for Task and Finish group Work] have been agreed.

Evaluating the proposed topics

The following criteria should be used by the Scrutiny Committee and will be used the Scrutiny Chairs to support their evaluating and prioritising each proposed topic for the Scrutiny Committee work programmes. With support from Officers the Scrutiny Chairs will co-ordinate topics that would fall within more than one Committee, identifying where joint working will take place or which Committee will take the lead.

CRITERIA FOR SELECTING TOPIC	CRITERIA FOR POSSIBLY REJECTING TOPIC
<ul style="list-style-type: none"> • Does the issue affect more than one area in the county? • Is it a key issue for the public? • Is it or has it been a poor performing service? • Is there or has there been a high level of user dissatisfaction with the service? • Is there a high level of budgetary commitment to the service? • Is there a pattern of budgetary overspends? • Does the topic relate to the Council corporate priorities / central government priorities? • Has new government guidance or legislation been released? • Is there scope to involve the service users/ the public in a review? • Can scrutiny members reasonably expect to add value? 	<ul style="list-style-type: none"> • Is the issue being, or soon to be, examined by Cabinet/officer group/other internal body and changes imminent? • Is new legislation or guidance expected within the next year? • Has the topic been covered by an in-depth scrutiny review in the 3 years? • Is the topic being proposed because of an individual complaint?

23rd April 2015, amended 28th January 2016

Scrutiny Committee Work Programme Template – Guiding Questions For Suggesting Topics and Completion

Topic	Expect Benefits/Outcomes	Approach	Activities	Witnesses/ Evidence required	Resources and other requirements	Lead Committee/ Lead Scrutiny Member
	<ul style="list-style-type: none"> • What do you want to achieve by looking at this topic? • What difference will Scrutiny make by looking at the topic have? • How will you know that you have made a difference? • How does this topic further the priorities of the Council? • How does this topic address concerns/issues raised by the community? • What value will scrutinising this topic add? • Will service users and the public be involved in the work? <p>Overall view – will the impact of the scrutiny be more than the cost of doing it? Is it worth the investment?</p>	<p>What is the best way for you to scrutinise the topic to achieve your outcomes?</p> <p>e.g.</p> <ul style="list-style-type: none"> • Task and finish groups • Select Committee (including preparation and pre-meeting) • Concurrent meetings on a single topic 	<p>How would you undertake your scrutiny activity?</p> <p>e.g.</p> <ul style="list-style-type: none"> • Sites visits • Live audio or video streaming • Member led research • Desk based research • Visits to other counties • Focus groups • Meeting people in the community • Customer experience • Preparation for Select Committee • Opportunity Risk Assessments 	<p>Who do you need to hear from?</p> <p>e.g.</p> <ul style="list-style-type: none"> • Which officers • Which organisations • Individuals • Community reps <p>What do you need to know?</p> <p>e.g.</p> <ul style="list-style-type: none"> • Service user experience • Customer intelligence • Performance information • Service usage information • Cost and budget information <p>How do you want to receive it?</p> <ul style="list-style-type: none"> • Presentations • Reports • Briefing papers • Graphs • Tables • Videos 	<p>What do you need to have to support you to deliver your work?</p> <p>e.g.</p> <ul style="list-style-type: none"> • How much Scrutiny officer support time? • How much member time? • What type of skills? • Any budget requirement e.g. to cover cost of travel, surveys, focus groups? • Is there anything that you need to have in place before you start or to finish your work? i.e. Dependences and interdependences 	<p>e.g.</p> <ul style="list-style-type: none"> • Identify specific committee or whether a joint exercise • Identify Lead Scrutiny Member

Scrutiny Committee Work Programme Topics, 2014-15

Committee: Enterprise and Growth Scrutiny Committee

Topic	Expect Benefits/Outcomes	Approach	Activities	Witnesses/ Evidence required	Resources and other requirements	Lead Committee/ Lead Scrutiny Member
Economic Redesign Work	To explore if further work is needed on the Council's approach to Economic Growth	Officer to brief Committee on outcome of Redesign work and recommendations of Task and Finish Group of 2014/15. To be done in autumn 2015	Claire Cox to brief Members	Claire Cox Portfolio Holders	Officer time Claire Cox and Redesign Team	Cllr Steve Davenport
Tourism	To explore if further work is required on Tourism and the Visitor Economy following the implementations of recommendations from the Enterprise and Growth Scrutiny Committee Task and Finish Group in 2011 and the impact of the Economic Growth Redesign work.	Briefing Paper sent to Members for review informing Members of the outcomes from earlier work. Also to include subsequent increase in service provision. Tourism Officer to attend Committee to answer Members' questions arising from the briefing paper if required	Members to question the Tourism Officer with a view to deciding whether further scrutiny action is required. If so, to establish the remit of investigations and to scope that enquiry which may take the form of a one item agenda meeting of the committee or the establishment of a rapid action task and finish group.	Louse Cross Any local businesses / representatives of the local tourism partnerships / members of the public Portfolio Holder/s	Officer Time Tourism strategy	Cllr Steve Davenport

Topic	Expect Benefits/Outcomes	Approach	Activities	Witnesses/ Evidence required	Resources and other requirements	Lead Committee/ Lead Scrutiny Member
Shropshire Economic Growth Strategy	<p>Annual review of the Shropshire Economic Growth Strategy which the Committee had an active role in developing and monitoring.</p> <p>To ensure that the strategy is still current and of benefit to the economy of Shropshire.</p>	One item Agenda for Committee to monitor the progress of strategy. To be considered in December 2015	Members to have the opportunity to receive feedback from the Shropshire Business Board Chair and Chief Executive of the Chamber of Commerce on the effectiveness of the strategy.	<p>Shropshire Business Board Chair Mandy Thorn</p> <p>Chief Executive of Chamber of Commerce Richard Sheehan</p> <p>Portfolio Holder/s</p>	<p>Officer Time</p> <p>Shropshire Economic Growth Strategy</p> <p>Mark Pembleton</p>	Cllr Steve Davenport
Planning Committees	On-going Task and Finish Group considering the best way to deliver the Planning Committees	Ian Kilby appointed as Lead Officer for the Task and Finish Group.	<p>Regular updates on the work of the Task and Finish Group.</p> <p>Task and Finish Group to gather evidence from stake holders.</p> <p>Visits to be undertaken to see best practice in neighbouring authorities.</p>	<p>Planning Officers</p> <p>Portfolio Holder</p> <p>Chairs and Vice-Chairs of Planning Committees</p> <p>Evidence from Town and Parish Councils and any other stake holders deemed necessary</p>	<p>Officer time</p> <p>Site visit to neighbouring authority to observe best practice</p>	Cllr Steve Davenport

Topic	Expect Benefits/Outcomes	Approach	Activities	Witnesses/ Evidence required	Resources and other requirements	Lead Committee/ Lead Scrutiny Member
Telecom Connectivity	To review the service provided by the telecommunications companies since the final report of the Task and Finish Group previously established to examine this.	Briefing Paper sent to Members for review informing Members of the outcomes from earlier work and changes in signal provision. Officer to attend Committee to answer Members' questions arising from the briefing paper	For Members to have the opportunity to receive feed-back from representatives of the telecommunication s industry on the provision of service in the County	Representative s from telecommunications industry Representative from the Shropshire Business Board	Mark Pembleton Chris Taylor Officer time	Cllr Steve Davenport
The Museum Service	Greater understanding of the service provision following service redesign	Officer to be asked to give presentation and provide briefing note	Presentation at Committee	Museum Officer	Officer time	
LEP Funding	LEP officer to be invited to give a presentation on the work of the LEP to update Members on its activities. To include information on LEP work on highways	Officer to be requested to give presentation, provide a briefing paper and attend committee to answer questions arising	Presentation and briefing paper	LEP Officer Portfolio Holder	Officer Time	Cllr Steve Davenport

Topic	Expect Benefits/Outcomes	Approach	Activities	Witnesses/ Evidence required	Resources and other requirements	Lead Committee/ Lead Scrutiny Member
Apprenticeships	To review the outcomes of previous work done in this area.	Briefing paper to be provided with an officer available to answer questions at committee. Steve Wain to be invited to talk to Members	Briefing paper	County Training Steve Wain Jeanne Vernon	Officer Tme	
The provision of Student Accommodation following the establishment of the University Centre Shrewsbury	Andy Evans to be invited to attend Committee to explain the Student Accommodation Strategy and for Members to consider if the establishment of a Task and Finish Group be required	Presentation from Andy Evans and the possible establishment of a Task and Finish Group	Examination of other towns providing student accommodation to identify any changes required in planning practice	Andy Evans Public Protection Officers Evidence from other towns with new universities	Officer Time	Cllr Steve Davenport
Age Demographics of the County and the effect this has in relation to employment and business	To gain a better understanding of the demographics of the County and the effect this has on the economy. Should the paper trigger specific areas of focus then these could be explored as potential agenda topics	Tom Dodds to provide a briefing paper for circulation	Briefing paper to be circulated		Officer Time	
Planning Enforcement and the Protection of Conservation Areas						

Examination of the Working Relationship between Development Control and the Licensing Section						
Review of Public Protection						
Establishment of a Planning Performance Task and Finish Group to be established in conjunction with Performance Management Scrutiny Committee						
Shrewsbury Vision Group						
Red RAG items						

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THE CABINET FORWARD PLAN

This Notice, known as the Cabinet Forward Plan, sets out the Decisions, including Key Decisions, which are likely to be taken during the period covered by the Plan by either Cabinet as a whole or by individual members of the Executive. The Plan is updated each month and at least 28 clear days before a key decision is to be taken and is available from Council Offices, libraries and on the Council's Internet site (www.shropshire.gov.uk). This edition supersedes all previous editions.

Further Information

Cabinet is comprised of the following members: Mr M Pate (Leader); Mr S Charmley (Deputy Leader); Mrs K Calder; Mr L Chapman; Mr S Jones; Mr D Minnery, Mrs C Motley; Mr M Price, Mr S West; Mr M Wood. To view more details, please click on the following link :

<http://shropsdemserv.web.coop/CommitteeServices/CouncilMeetingsAndDecisions/Cabinet>

A Key Decision is one which is likely to result in income, expenditure or savings of £500,000 or greater, or to have a significant effect, on, two or more Electoral Divisions. In two member divisions i.e. Oswestry and Market Drayton, these are to be treated for the purpose of a key decision as two divisions.

Members of the public are welcome to attend Cabinet meetings and ask a question and/or make a statement in accordance with the Council's Procedure Rules. If you would like further details please email jane.palmer@shropshire.gov.uk or telephone 01743 252712

Members of the public are also welcome to submit a request to address or to ask a question of the Member making the Portfolio Holder decision. Any request should be submitted in writing to the Chief Executive at the address below by no later than 2 clear working days before the proposed Member Session. This is to ensure that the individual member has sufficient time to decide whether or not to hear such persons and if so the arrangements to be made. If you would like further details please telephone 01743 252712 or email jane.palmer@shropshire.gov.uk

All Executive including individual member decisions (except in extreme urgency) are subject to call-in and Scrutiny.

Documents submitted for decision will be a formal report, which if public, will be available on this website at least 5 clear working days before the date the decision can be made. If you would like to request such a document, please email jane.palmer@shropshire.gov.uk or telephone 01743 252729.

Documents shown are listed at Shropshire Council, The Shirehall, Abbey Foregate, Shrewsbury, SY2 6ND.

DECISION MAKER - Cabinet 11 May 2016

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
11 May 2016	Digital Transformation Strategy	Yes	Leader of the Council		Clive Wright, Chief Executive Tel: 01743 252702 clive.wright@shropshire.gov.uk 01743 252007	20 April 2016

DECISION MAKER - Cabinet 18 May 2016

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
18 May 2016	English Bridge Workshops CAT	Yes	Deputy Leader and Portfolio Holder for Business and Economy		George Candler, Director of Commissioning Tel: 01743 255003 george.candler@shropshire.gov.uk	18 February 2016

18 May 2016	Financial Strategy - Budget 2017/18 and 2018/19	Yes	Leader of the Council		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk 01743 255011 james.walton@shropshire.gov.uk	18 April 2016
18 May 2016	Future Social Work Delivery Vehicle	Yes	Portfolio Holder for Adults	Exempt	Ruth Houghton, Head of Social Care Improvement and Efficiency Tel: 01743 254203 ruth.houghton@shropshire.gov.uk	27 January 2016
DECISION MAKER - Cabinet 8 June 2016						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
8 June 2016	Community Infrastructure Levy List and LDF Implementation Plan 2016 Update	Yes	Portfolio Holder for Planning, Housing, Regulatory Services and Environment		George Candler, Director of Commissioning Tel: 01743 255003 george.candler@shropshire.gov.uk 01743 255003 george.candler@shropshire.gov.uk	9 May 2016

8 June 2016	Community Infrastructure Levy Payment In-Kind Policy	Yes	Portfolio Holder for Planning, Housing, Regulatory Services and Environment		George Candler, Director of Commissioning Tel: 01743 255003 george.candler@shropshire.gov.uk 01743 255003 george.candler@shropshire.gov.uk	9 May 2016
8 June 2016	One Public Estate	Yes	Leader of the Council		Clive Wright, Chief Executive Tel: 01743 252702 clive.wright@shropshire.gov.uk 01743 254312 clive.wright@shropshire.gov.uk	10 May 2016
8 June 2016	Decommissioning of Shrop.NET	Yes	Portfolio Holder for Corporate Support		Dale Shepherd 0345 678 9000	20 May 2016
8 June 2016	Report to Cabinet to confirm the approach being taken by Shropshire Council in respect of the Court of Appeal decision of 11th May 2016 in the case of: Secretary of State for Communities and Local Government -v- 1) West Berkshire District Council (2	Yes	Portfolio Holder for Planning, Housing, Regulatory Services and Environment	Exempt	Ian Kilby, Planning Services Manager Tel: 01743 252622 ian.kilby@shropshire.gov.uk 0345 678 9000	20 May 2016
DECISION MAKER - Cabinet 6 July 2016						
Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan

6 July 2016	Shropshire Council Corporate Plan	Yes	Leader of the Council and Portfolio Holder for Strategy, Financial Strategy, Budget and Business Plan		Clive Wright, Chief Executive Tel: 01743 252702 clive.wright@shropshire.gov.uk 01743 254312 clive.wright@shropshire.gov.uk	9 May 2016
6 July 2016	New Policy for Highways Inspections	Yes	Portfolio Holder for Highways and Transportation		George Candler, Director of Commissioning Tel: 01743 255003 george.candler@shropshire.gov.uk	24 March 2016
6 July 2016	Improved Swimming Facilities for Shrewsbury	Yes	Deputy Leader and Portfolio Holder for Business and Economy		George Candler, Director of Commissioning Tel: 01743 255003 george.candler@shropshire.gov.uk	31 July 2014
6 July 2016	Youth Commissioning	Yes	Portfolio Holder for Children and Young People		George Candler, Director of Commissioning Tel: 01743 255003 george.candler@shropshire.gov.uk 01743 255003 george.candler@shropshire.gov.uk	18 April 2016
6 July 2016	Financial Strategy - Budget 2017/18 and 2018/19	Yes	Leader of the Council and Portfolio Holder for Strategy, Financial Strategy, Budget and Business Plan		James Walton, Head of Finance, Governance and Assurance (Section 151 Officer) Tel: 01743 255001 james.walton@shropshire.gov.uk 01743 255011 james.walton@shropshire.gov.uk	9 May 2016

6 July 2016	Shropshire Council Equality Objectives Action Plan 2016 - 2020	Yes	Portfolio Holder for Rural Services and Communities		George Candler, Director of Commissioning Tel: 01743 255003 george.candler@shropshire.gov.uk 01743 255036	12 May 2016
6 July 2016	Opening Hours Across Customer Service Points	Yes	Portfolio Holder for Corporate Support		Professor Rod Thomson Tel: 01743 253934 rod.thomson@shropshire.gov.uk 01743 253934	12 May 2016
6 July 2016	University Centre Shrewsbury Accommodation Update	Yes	Portfolio Holder for Corporate Support	Exempt	Steph Jackson, Head of Commercial Services Tel: 01743 253862 steph.jackson@shropshire.gov.uk 01743 253861 steph.jackson@shropshire.gov.uk	18 April 2016
6 July 2016	Contract Award for Provision of Day Care Services at Innage Lane and Oak Farm	Yes	Portfolio Holder for Adults	Exempt	Julie Ruler julie.ruler@shropshire.gov.uk 01743 252421 ruth.houghton@shropshire.gov.uk	9 May 2016
6 July 2016	Contract award to develop a "Community Centre" that provides community resources in Ellesmere alongside the provision of day time opportunities for adults with learning disabilities, day care for older people and library and information and advice se	Yes	Portfolio Holder for Leisure and Culture, Portfolio Holder for Adults	Exempt	Ruth Houghton, Head of Social Care Improvement and Efficiency Tel: 01743 254203 ruth.houghton@shropshire.gov.uk	14 January 2016

6 July 2016	Disposal of land for residential development and provision of new community hub on land at former Oakland School site and Library site, Bayston Hill	Yes	Portfolio Holder for Planning, Housing, Regulatory Services and Environment	Exempt	Chris Edwards, Area Commissioner South chris.edwards@shropshire.gov.uk	17 November 2015
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DECISION MAKER - Cabinet 27 July 2016

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
27 July 2016	Review of Library Opening Times	Yes	Portfolio Holder for Leisure and Culture		Fiona Gee fiona.gee@shropshire.gov.uk 01743 255003 george.candler@shropshire.gov.uk	9 May 2016
27 July 2016	Review of Library Delivery Options in Shawbury	Yes	Portfolio Holder for Leisure and Culture		George Candler, Director of Commissioning Tel: 01743 255003 george.candler@shropshire.gov.uk 01743 255003 george.candler@shropshire.gov.uk	9 May 2016
27 July 2016	New Highways Operating Model: Approval to Proceed	Yes	Portfolio Holder for Highways and Transportation		George Candler, Director of Commissioning Tel: 01743 255003 george.candler@shropshire.gov.uk	21 March 2016

27 July 2016	Connecting Shropshire - Further Coverage Opportunities	Yes	Deputy Leader and Portfolio Holder for Business and Economy	Exempt	Andrew M Evans, Head of Business Growth and Prosperity Tel: 01743 253869 andrew.M.evans@shropshire.gov.uk	1 October 2015
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DECISION MAKER - Cabinet 7 September 2016

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
7 September 2016	Regional Adoption Agency	Yes	Portfolio Holder for Children and Young People		Tina Russell, Head of Children's Social Care and Safeguarding Tel: 01743 254254 tina.russell@shropshire.gov.uk	24 February 2016

DECISION MAKER - Cabinet 28 September 2016

Date of Meeting	Purpose and Report title	Key Decision	Portfolio Holder	Report Exempt / confidential	Contact for further information re documents / report to be submitted to decision maker	Date Uploaded onto Plan
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Date of Publication - <Date>

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