



Shropshire Council
Legal and Democratic Services
Shirehall
Abbey Foregate
Shrewsbury
SY2 6ND
Date: Wednesday, 19 February 2020

Committee: Council

Date: Thursday, 27 February 2020

Time: 10.00 am

Venue: Council Chamber, Shirehall, Abbey Foregate, Shrewsbury, SY2 6ND

You are requested to attend the above meeting.
The Agenda is attached

Claire Porter
Head of Legal and Democratic Services (Monitoring Officer)

Ann Hartley (Chairman)
Peter Nutting (Leader)
Vince Hunt (Speaker)
Steve Charmley (Deputy
Leader)
Peter Adams
Roy Aldcroft
Clare Aspinall
Nicholas Bardsley
Joyce Barrow
Thomas Biggins
Ed Bird
Andy Boddington
Gwendoline Burgess
Gwilym Butler
Karen Calder
Dean Carroll
Lee Chapman
Ted Clarke
Gerald Dakin
Steve Davenport
Julian Dean
Pauline Dee
David Evans
Roger Evans
Hannah Fraser

Rob Gittins
Nat Green
Kate Halliday
Simon Harris
Nigel Hartin
Nick Hignett
Ruth Houghton
Richard Huffer
Tracey Huffer
Roger Hughes
Ioan Jones
Simon Jones
Mark Jones
Heather Kidd
Christian Lea
Matt Lee
Elliott Lynch
Robert Macey
Jane MacKenzie
Chris Mellings
Paul Milner
David Minnery
Dan Morris
Pamela Moseley
Alan Mosley
Cecilia Motley

Peggy Mullock
Kevin Pardy
William Parr
Vivienne Parry
Tony Parsons
Malcolm Pate
Alexander Phillips
Lezley Picton
Ed Potter
John Price
Keith Roberts
Madge Shineton
Robert Tindall
Dave Tremellen
Kevin Turley
David Turner
David Vasmer
Claire Wild
Brian Williams
Leslie Winwood
Michael Wood
Tina Woodward
Paul Wynn

Your Committee Officer is:

Julie Fildes Committee Officer

Tel: 01743 257723

Email: julie.fildes@shropshire.gov.uk

AGENDA

1 Apologies for Absence

2 Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

3 Minutes (Pages 1 - 14)

To approve as a correct record the minutes of the previous meeting held on 19th December 2019.

4 Announcements

To receive such communications as the Chairman, Speaker, Leader and Head of Paid Service may desire to lay before the Council.

5 Public Questions

To receive any questions from the public, notice of which has been given in accordance with Procedure Rule 14.

6 Members Allowances (Pages 15 - 26)

Report of the Director of Legal and Democratic Services is attached.

Contact Claire Porter, Tel 01743 252763

7 Financial Strategy 2020/21 - 2024/25 (Pages 27 - 198)

Report of the Director of Finance, Governance and assurance is attached.

Contact James Walton, Tel 01743 255011

8 Council Tax Resolution 2020/21 (Pages 199 - 220)

Report of the Director of Finance, Governance and Assurance is attached.

Contact James Walton, Tel 01743 255011

9 Fees and Charges 2020/21 (Pages 221 - 288)

Report of the Director of Finance, Governance and Assurance is attached.

Contact James Walton, Tel 01743 255011

10 Capital Strategy 2020/21 - 2024/25 (Pages 289 - 322)

Report of the Director of Finance, Governance and Assurance is attached.

Contact James Walton, Tel 01743 255011

11 Treasury Strategy 2020/21 (Pages 323 - 374)

Report of the Director of Finance, Governance and Assurance is attached.

Contact James Walton, Tel 01743 255011

12 Shropshire Community Governance Review (Pages 375 - 376)

Report of the Director of Legal and Democratic Services is attached.

Contact Claire Porter, Tel 01743 252763

13 Community Governance Review - Bridgnorth (Pages 377 - 378)

Report of the Director of Legal and Democratic Service is attached.

Contact Claire Porter, Tel 01743 252763

14 Portfolio Holder Annual Report for Assets, Economic Growth and Regeneration (Pages 379 - 392)

Report of the Portfolio Holder for Assets, Economic Growth and Regeneration is attached.

Portfolio Holder: Steve Charmley

15 Appointment to Committees

To confirm the following changes of membership:

Performance Management Committee

Cllr Michael Wood to replace Cllr Simon Harris as substitute member of the Performance Management Committee.

16 Motions

The following motions have been received in accordance with Procedure Rule 16:

1. The following motion has been received from Councillor Brian Williams and supported by Councillors Cecilia Motley, David Turner, Michael Wood and Roy Aldcroft:

This Council recalls that, for many years, its Arboriculture Section ran a free tree scheme which was very popular among Shropshire residents. Unwanted surplus whips from tree nurseries in the area were obtained and distributed to residents on a "first come, first served" basis. However last year the scheme did not run since, though the trees were available, it was decided there was a "shortage of staff resources".

This Council requests the Chief Executive to ensure that, as a service to residents and as evidence of its determination to assist in carbon reduction, the free tree scheme be re-instated and widely publicised in 2020

2. The following motion has been received from Councillor Roger Evans and supported by the Liberal Democrat Group:

Council notes that during the whole of 2019 Councillors have been raising issues about the growing number of potholes and the general failure of Shropshire Highways and its contractors Kier and WSP to deal with these issues.

When a department fails it used to be the norm that the political person answerable for that department resigns.

Despite many assurances, many from Cllr Davenport himself, the Council has felt the need to appoint a consultant to tell them what was going wrong

We ask the Council to support our call for the resignation of Councillor Steve Davenport from the post of Cabinet Member responsible for Highways.

17 Member Questions Report (Pages 393 - 396)

To receive any questions from Members, notice of which has been given in accordance with Procedure Rule 15.2.

18 Shropshire and Wrekin Fire and Rescue Authority Chair's Report (Pages 397 - 398)

To receive the report of the Shropshire and Wrekin Fire and Rescue Authority arising from its meeting held on 12 February 2020.

19 Exclusion of the Public and Press

To resolve that, in accordance with the provisions of Schedule 12A of the Local Government Act 1972 and Paragraph 10.4 [3] of the Council's Access to Information Rules, the public and press be excluded from the meeting during consideration of the following items.

20 Exempt Minutes of 19th December 2019 (Pages 399 - 404)

To approve as a correct record the exempt minutes of the Council meeting held on 19th December 2019.

21 The Tannery Development, Block A (Pages 405 - 462)

Exempt report of the Director of Place is attached.

Contact Mark Barrow, Tel 01743 258671

22 Oxon Link Road and Shrewsbury North West Relief Road - Project Combination (Pages 463 - 478)

Report of the Director of Place is attached.

Contact Mark Barrow, Tel 01743 258916

23 Oswestry Growth Corridor - Infrastructure Delivery Programme (Pages 479 - 576)

Report of the Director of Place is attached.

Contact Mark Barrow, Tel 01743 258671

24 Cornovii Developments Limited - Loan Facility (Pages 577 - 588)

Report of the Director of Place is attached.

Contact Mark Barrow, Tel 01743 258916

25 Senior Team Reorganisation

Report of the Chief Executive attached.

Contact Clive Wright, Tel 01743 258675

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Committee and Date

Council
27th February 2020

COUNCIL

Minutes of the meeting held on 19 December 2019

In the Council Chamber, Shirehall, Abbey Foregate, Shrewsbury, SY2 6ND

10.00 am - 2.05 pm

Responsible Officer: Julie Fildes

Email: julie.fildes@shropshire.gov.uk Tel: 01743 257723

Present

Councillors Ann Hartley and Peter Nutting (Leader)
Councillors Vince Hunt (Speaker), Steve Charmley (Deputy Leader), Peter Adams, Roy Aldcroft, Nicholas Bardsley, Joyce Barrow, Thomas Biggins, Ed Bird, Andy Boddington, Gwendoline Burgess, Gwilym Butler, Karen Calder, Dean Carroll, Lee Chapman, Ted Clarke, Gerald Dakin, Steve Davenport, Julian Dean, Pauline Dee, David Evans, Roger Evans, Hannah Fraser, Rob Gittins, Nat Green, Simon Harris, Nick Hignett, Ruth Houghton, Richard Huffer, Tracey Huffer, Roger Hughes, Ioan Jones, Simon Jones, Mark Jones, Heather Kidd, Christian Lea, Elliott Lynch, Robert Macey, Jane MacKenzie, Chris Mellings, Paul Milner, David Minnery, Dan Morris, Pamela Moseley, Alan Mosley, Cecilia Motley, Peggy Mullock, Kevin Pardy, William Parr, Vivienne Parry, Malcolm Pate, Alexander Phillips, Lezley Picton, Ed Potter, Keith Roberts, Madge Shington, Robert Tindall, Kevin Turley, David Turner, Claire Wild, Brian Williams, Michael Wood and Paul Wynn

62 Apologies for Absence

Apologies for absence were received from Councillors Kate Halliday, Nigel Hartin, Tony Parsons, John Price, Dave Tremellen, David Vasmer and Tina Woodward.

63 Disclosable Pecuniary Interests

Members were reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

Councillors C Wild and L Picton asked that it be noted that they had prejudicial interest in Agenda Item 21- Shopping Centres Holding Structures Review, which had been previously recorded in the register of Members Interests and would not take any part in discussion or voting and leave the room during consideration of this item.

Councillor Ioan Jones declared that his home was located in the area pertaining to Agenda item 23 - Shrewsbury Schools Place Planning. Referring to the same Councillor K Pardy asked it to be noted that schools listed in the report were located within this Ward.

Councillor S Harris declared he was the Chair of the Star Housing Association.

64 **Minutes**

RESOLVED: That the Minutes of the meeting held on 19th September 2019, as circulated with the agenda papers, be approved and signed as a correct record.

65 **Announcements**

Chairman's Engagements

The Chairman referred Members to the list of official engagements carried out by himself and the Speaker since the last meeting of the Council on 19th September 2019, which had been circulated at the meeting.

66 **Public Questions (Pages 58 - 63)**

Public Questions

The Speaker advised that three public questions had been received from Mr S Mulloy, Mr M Femour and Mr M Andrews who were present at the meeting and received answers to their questions from the respective Portfolio Holders. [A copy of the questions and the responses given by the Portfolio Holders are attached to the signed minutes.]

Petitions

The Speaker advised that a petition bearing more than 1,000 signatures requesting that the Council agree a target date of 2030 to achieve 'net carbon zero' emissions from its activities and to design an action plan accordingly, had been received from Mr Frank Oldaker on behalf of Shrewsbury Friends of the Earth requesting a debate. Ms Oldaker was given 5 minutes to open the debate and outline his case.

Mr Oldaker welcomed the actions already undertaken by the Council to reduce carbon emissions but observed that increases in extreme weather events were increasing at a faster rate than anticipated which indicated that the situation was more serious than had been predicted. He noted that although the Council had set a target date to reduce carbon emissions it had not set one for the County. He urged Members to be bold and support urgent action.

A debate ensued, and the following Members spoke in support of the key points made by the petitioners: Councillors A Boddington, H Fraser, A Mosley and R Evans. Members observed the importance of setting challenging targets underpinned by quantitative baseline measurements and specific budget provision. Members suggested that suppliers with effective carbon reducing policies should be given preferential treatment. Members who spoke supported a County wide target.

In formally responding to the petition the Portfolio Holder for Adult Social Services and Climate Change, Councillor D Carroll welcomed the debate and advised that work was ongoing to obtain baseline data that would enable the setting of a realistic date for net carbon zero target for the County. He continued that the Climate Strategy Framework addressed the issues raised in the petition and for this reason

his decision was that no further action to be taken for reasons set out in his response.

67 Climate Change Strategy Framework

It was proposed by the Portfolio Holder for Adult Social Services and Climate Change, Councillor D Carroll and seconded by the Deputy Portfolio Holder for Public Health, Councillor R Gittins, that the report of the Director of Place on Climate Change Strategy Framework, a copy of which is attached to the signed minutes and the recommendations therein be received and agreed.

Councillor D Carroll stated that the Climate Change Strategy Framework was ambitious and a comprehensive road map setting out the Authority's approach as a community leader. The framework would lead to the development of other plans and strategies which had to be consistent and work together to lead communities.

The Chairman noted that three amendments had been proposed and these would be dealt with in order.

The first amendment was proposed by Councillor J Dean and seconded by Councillor M Shineton. The amendment proposed 5 further recommendations [copy attached to the signed minutes].

On being put to the vote, the amendment was lost.

The second amendment was proposed by Councillor A Boddington and seconded by Councillor R Houghton. The amendment proposed that (i) the Council agrees that the Shropshire Climate Action Partnership is established by May 2020, and (ii) that the Council agrees a target and outline plan for a zero carbon Shropshire is brought to Council by July 2020.

On being put to the vote, the amendment was lost.

The third amendment was proposed by Councillor H Fraser and seconded by Councillor R Evans. The amendment proposed that 'Council included in its Annual Climate Impact Budget Shropshire County's Carbon Budget to identify annual performance and trends across the entire County with an aspiration that the Council can, through its role as influencer and place-maker, assist the County to become net carbon neutral by 2030.

On being put to the vote, the amendment was lost.

Members debated the content of the report and its recommendations. They noted that there was no specific budget for climate change but budgets across all directorates were contributing to achieving the targets. Climate change had become an important factor in the development of Council strategies and policies.

RESOLVED:

- i) That the Climate Change Strategy Framework document be approved; and

- ii) That the preparation of an annual Climate Impact Budget which will identify the climate impacts of Council services and major projects and will report on annual performance trends in parallel with the Council's financial budget be approved.

68 Setting the Council Tax Taxbase for 2020/21

It was proposed by the Portfolio Holder for Finance and Corporate Support, Councillor D Minnery and seconded by the Leader, Councillor P Nutting, that the report of the Director of Finance, Governance and Assurance on Setting the Council Tax Taxbase 2020/21, a copy of which is attached to the signed minutes and the recommendations therein be received and agreed.

On being put to a recorded vote the proposition was carried by 59 Members voting in favour, 0 against and 1 abstention, as follows:

FOR (59)

Cllrs Adams, Aldcroft, Bardsley, Barrow, Biggins, Bird, Boddington, Burgess, Butler, Calder, Carroll, Chapman, Charmley, Clarke, Dakin, Dee, D Evans, R Evans, Gittings, Green, Harris, Hartley, Hignett, Houghton, R Huffer, T Huffer, Hughes, Hunt, I Jones, M T Jones, S Jones, Kidd, Lea, Lynch, Mackenzie, Mellings, Milner, Minnery, Morris, Moseley, Motley, Mullock, Nutting, Pardy, Parr, Parry, Pate, Phillips, Picton, Potter, Roberts, Shineton, Tindall, Turley, Turner, Williams, Winwood, Wood, and Wynn.

AGAINST (0)

ABSTENTION (1)

Cllr Dean

RESOLVED:

- i) In accordance with the Rating (Property in Common Occupation) and Council Tax (Empty Dwellings) Act 2018 the revised discretionary power to levy a Council Tax premium in relation to dwellings which have been unoccupied and substantially unfurnished for more than five years i.e. increasing the premium to 200% in relation to dwellings which have been unoccupied and substantially unfurnished for more than five years and the resulting inclusion of an additional 382.22 Band D equivalents in the taxbase be approved;
- ii) The publication of a notice regarding the new discretionary Council Tax discount policy awarded in respect of vacant properties within 21 days of the determination be approved;
- iii) That in accordance with the Local Authorities (Calculation of Tax Base) (England) Regulations 2012, the amount calculated by Shropshire Council as it's Council Tax taxbase for the year 2020/21, as detailed in Appendix A, totalling 113,557.43 Band D equivalents be approved.

- iv) That the changes to the Council's localised Council Tax Support (CTS) scheme in 2020/21 be noted. The scheme is attached at Appendix B.
- v) That it be noted that the Council Tax Support Scheme amendments detailed in Section 6 have no impact on the taxbase determination.
- vi) That the exclusion of 8,801.98 Band D equivalents from the taxbase as a result of localised Council Tax Support be noted.
- vii) That continuation of the discretionary Council Tax discount policy of 0% in respect of second homes (other than those that retain a 50% discount through regulation as a result of job related protection) and the inclusion of 705.45 Band D equivalents in the Council Tax taxbase as a result of this discount policy be noted.
- viii) That continuation of the discretionary Council Tax discount policy to not award a discount in respect of vacant dwellings undergoing major repair, i.e. former Class A exempt properties be noted.
- ix) That continuation of the discretionary Council Tax discount policy in respect of vacant dwellings, i.e. former Class C exempt properties, of 100% for one month i.e. effectively reinstating the exemption and the resulting exclusion of 266.55 band D equivalents from the taxbase be noted.
- x) That continuation of the "six week rule" in respect of vacant dwellings, i.e. former Class C exempt properties be noted.
- xi) That continuation of the discretionary Council Tax discount policy to levy a Council Tax premium of 100% in relation to dwellings which have been unoccupied and substantially unfurnished for more than two years (but less than five years) and the resulting inclusion of an additional 288.55 Band D equivalents in the taxbase be noted.
- xii) That a collection rate for the year 2020/21 of 98.3% be approved.

69 County Wide Street Lighting LED Lantern Replacement Project. (Carbon Reduction Programme)

It was proposed by the Portfolio Holder for Highways and Transport, Councillor S Davenport and seconded by the Portfolio Holder for Adult Social Services and Climate Change, Councillor D Carroll, that the report of the Director of Place on County Wide Street Lighting LED Lantern Replacement Project. (Carbon Reduction Programme), a copy of which is attached to the signed minutes and the recommendations therein be received and agreed.

Councillor Davenport advised that the proposal would reduce the Council's carbon footprint and save £1m in electricity consumption, maintenance costs and through hidden savings. Members commented that they welcomed the report but expressed disappointment that it had not been undertaken at an earlier opportunity.

RESOLVED:

- i) That a funding application to Salix be approved requesting £3,034,979 of Capital for the conversion of 16,253 life expired lanterns to energy efficient LED lighting with the funding to be repaid from revenue savings;
- ii) That the draw-down and phased repayment of a £3.03 million interest free loan from Salix be approved for qualifying carbon reduction benefits to reduce the interest charges associated with the capital borrowing requirement;
- iii) That the addition of £3,789,032 to the Capital Programme Budget funded by Shropshire Council as the remaining budget requirement to deliver the project be approved;
- iv) That delegated authority be granted to the Director of Place in consultation with the Director of Finance and Governance to enter into an agreement with Salix for the works, once all negotiations have concluded; and
- v) That delegated authority be granted to the Director of Place to agree, implement and conclude the most efficient procurement route to facilitate the physical works being undertaken over the works period.

70 Local Government Act 1972, Section 101 Proposed definitive Map Modification Order to Upgrade Footpath 18, 18Y & 18Z to Bridleway Status and the Addition of Three Bridleways in the Parish of Wroxeter and Uppington. Acceptance of the Delegation to Telford and Wrekin Council to Investigate and make the Order on Our Behalf

It was proposed by the Portfolio Holder for Culture, Leisure, Waste and Communication, Councillor L Picton and seconded by Councillor C Wild, that the report of the Director of Place on Local Government Act 1972, Section 101 Proposed definitive Map Modification Order to Upgrade Footpath 18, 18Y & 18Z to Bridleway Status and the Addition of Three Bridleways in the Parish of Wroxeter and Uppington. Acceptance of the Delegation to Telford and Wrekin Council to Investigate and make the Order on Our Behalf, a copy of which is attached to the signed minutes and the recommendations therein be received and agreed.

RESOLVED:

that delegated authority be granted to Telford and Wrekin Council to publish the legal order for the connecting routes in Shropshire at the same time as those that are in Telford and Wrekin.

71 Proposed Removal of Licensing Act Hearing Procedure from the Council's Constitution

It was proposed by the Portfolio Holder for Communities Place Planning and Regulatory Services, Councillor G Butler and seconded by Councillor K Roberts, that the report of the Director of Public Health on Proposed Removal of Licensing Act

Hearing Procedure from the Council's Constitution, a copy of which is attached to the signed minutes and the recommendations therein be received and agreed.

RESOLVED:

That the procedure for the holding of hearings in respect of licensing matters as set out in Part 4 of the Constitution under Annex A (D58 to D60) of the Licensing Act Sub-Committee Procedure Rules be removed from the Council's Constitution with immediate effect.

72 Portfolio Holder Report for Housing and Strategic Planning

It was proposed by Councillor R Macey, Portfolio Holder for Housing and Strategic Planning, that the annual report, a copy of which is attached to the signed minutes be received.

Councillor Macey presented and amplified his report and responded to the questions, queries and concerns raised by Members, including Councillors R Houghton, H Kidd, K Parry, G Butler, J Dean and R Evans.

In response to Councillor Wild's suggestion that a Task and Finish Group should be established by the appropriate Scrutiny Committee to look at CIL funding allocation, Councillor Macey endorsed Councillor Butler's comments that the Community Infrastructure Levy [CIL] Task and Finish Group had recently concluded its work and reported its findings to Cabinet, and little benefit would be gained from re-establishing it at the present time.

RESOLVED:

That that content of the Annual Report for Housing and Strategic Planning be noted and approved.

73 Report of the Portfolio Holder Finance and Corporate Support

It was proposed by Councillor Minnery that the annual report, a copy of which is attached to the signed minutes be received.

Councillor Minnery presented and amplified his report and responded to the questions, queries and concerns raised by Members, including Councillors Bird, Nutting, Parry, Moseley, Mellings, R Evans and Pate.

Councillor Nutting responded to queries on potential development of land at Junction 3 of the M50 at Shifnal which was not identified for development in the Local Plan. He commented that further information was expected from neighbouring urban Councils on their housing need

Councillor Minnery agreed with Councillor Mellings assertion that the Financial Strategy for 2020/2021 was challenging but Officers were actively working to identify savings.

RESOLVED:

That that content of the Annual Report for Finance and Corporate Support be noted and approved.

74 Annual Report 2018/19 - Place Overview Committee

It was proposed by Councillor J Barrow that the annual report of the Place Overview Committee, a copy of which is attached to the signed minutes be received and agreed.

Councillor Joyce Barrow presented the report and outlined the work undertaken by the Committee. She thanked all Members and Officers involved in the work of the Committee for their hard work and commitment.

RESOLVED:

That that Annual Report of the Place Overview Committee be noted and approved.

75 Annual Report 2018/2019 - Performance Management Scrutiny Committee

It was proposed by Councillor C Wild, that the annual report of the Place Overview Committee, a copy of which is attached to the signed minutes be received and agreed.

Councillor Claire Wild presented the report and outlined the work undertaken by the Committee.

RESOLVED:

That that Annual Report of the Performance Management Scrutiny Committee be noted and approved.

76 Appointments to Committees

It was proposed by the Speaker, Councillor Vince Hunt, and seconded by the Chairman, Councillor Ann Hartley, that the changes to the Northern Planning Committee membership be considered and agreed.

RESOLVED:

That Councillor R Evans replaces Councillor H Fraser as a substitute Member of the Northern Planning Committee.

77 Motions

1 The following motion has been received from Councillor Dan Morris and supported by the Conservative Group:

This Council supports the principle of a 20 mph speed limit outside all schools in the county and asks officers to bring a report to Council within 6 months to consider how this could be implemented.

Councillor A Boddington proposed an amendment to the motion that 'yellow zig zag lines outside most schools in Shropshire are currently advisory. No penalties can be enforced. The council requests a countywide traffic regulation order is issued to implement a mandatory prohibition of traffic stopping outside our schools when students are present.' The Leader, Councillor P Nutting, responded that Officers would look into this matter but it could not form part of the motion being considered. Councillor Boddington agreed to withdraw his amendment to the motion.

RESOLVED:

That the Notice of Motion be supported.

2. The following motion has been received from Councillor Karen Calder and is supported by the Conservative Group

This Council recognises the invaluable contribution made to our community and country by members of the Armed services, the life and professional skills they gain through military service and our debt to them in perpetuity.

This Council also recognises that their service whilst equipping them with many practical skills does not always equip them with administrative and literary skills needed to satisfy some of today's initial employment application questionnaires and procedures.

This Council therefore commits to offering all former service personnel a guaranteed interview for any vacancy applied for where they meet the essential criteria and will encourage our arm's length partner organisations and the wider Shropshire business community to also offer interviews.

RESOLVED:

That the Notice of Motion be supported.

3 The following motion has been received from Councillor Andy Boddington and supported by Councillors Julian Dean, Heather Kidd, Nigel Hartin and Chris Mellings

In July, the Committee on Climate Change recommended that the UK plants 30,000 hectares of trees a year. The committee warned that if carbon reduction measures are not delivered rapidly, we will need to plant 50,000 hectares a year. In November, the UN Environment Programme called for a faster reduction in greenhouse gases. There is a consensus that planting trees can help us achieve the UK's goal of net zero by 2050 at the latest.

Woodlands have many benefits. They create a carbon reservoir that helps slow climate change. They boost wildlife and help promote public health. Woodlands are a major economic resource, providing material for construction and power. Woodlands support jobs.

Well managed broadleaf woodlands promote biodiversity. They boost tourism. They are a public good.

No one doubts that doubling woodland cover will be a major challenge. Introducing a public money for public goods system to support farmers and landowners requires national legislation. Local authorities have limited resources and expertise is thinly spread. But there is potential for groups of local authorities to work together, supported by wildlife charities and experts, to develop regional policies for increasing woodland cover. Councils either side of Offa's Dyke through the Marches would be ideal partners.

This council requests its leader and the portfolio holder for climate change to work with other local authorities to develop plans to double woodland cover in the Marches by 2050.

RESOLVED:

That the Notice of Motion be not supported.

4 The following motion has been received from Councillor Chris Mellings and supported by Councillors Ruth Houghton, Nigel Hartin, David Vasmer, Andy Boddington, Heather Kidd and Roger Evans.

"Fireworks are used by people throughout the year to mark different events. While they bring much enjoyment to some people, they can cause significant problems and fear for other people and animals. They can be a source of fear and distress for many animals (including pets, farm livestock and wildlife). Animals affected not only suffer psychological distress but can also cause themselves injuries – sometimes very serious ones – as they attempt to run away or hide from the noise. Many residents have raised concern about the impact of fireworks on animals in particular.

In response to the concerns, Council therefore resolves:

To encourage all public firework displays within Shropshire being appropriately advertised in advance of the event, allowing residents to take precautions for their animals and vulnerable people

To actively promote a public awareness campaign about the impact of fireworks on animal welfare and vulnerable people (including the precautions that can be taken to mitigate risks)

To encourage events to consider the use of silent displays with music for the youngest children and to protect animals

To compile and display on its website and via social media, a list of public firework displays with appropriate information to enable residents to take precautions for their animals and vulnerable people

To make representations to the Government via the relevant Portfolio Holder urging it to limit the maximum noise level of fireworks to 90dB for those sold to the public for private displays

To encourage local suppliers of fireworks to stock “quieter” fireworks for public display”

RESOLVED:

That the Notice of Motion be supported.

5 The following motion has been received from Councillor Roger Evans and supported by the Liberal Democrat Group:

Lib Dem motion on 20mph 17 December 2019

Many councils have or are in the process of implementing wide area 20mph speed limits on residential and urban roads without traffic calming.

Many bodies with a remit for public health support a reduction in speed limits to 20mph on residential streets. Wide area 20mph limits rarely need traffic calming measures. They are an affordable way to improve health equality by creating child, disability, elderly and dementia friendly streetscapes that help reduce inactivity, obesity and isolation.

Implementing wide area 20mph limits must be a core part of Shropshire Council's public health strategy.

This council requests the Director of Public Health and Director of Place bring a report to council by May 2020 setting out the parameters and timetable for introducing area wide 20mph limits across Shropshire's towns and major villages.

RESOLVED:

That the Notice of Motion be not supported.

78 Questions from Members

The Speaker advised that five questions had been received in accordance with Procedure Rule 15. A copy of the report containing the detailed questions and their formal response is attached to the signed minutes.

- i) Received from Councillor H Fraser and answered by Councillor Ed Potter, Portfolio Holder for Children's Services in relation to school funds and the Apprenticeship Levy.

- ii) Received from Councillor H Fraser and answered by Councillor G Butler, Portfolio Holder for Communities, Place Planning and Regulatory Services in relation to the planning process.

By way of a supplementary question Councillor Fraser asked for further information regarding the enquiry regarding a formal planning enforcement. Councillor Butler agreed to meet with Councillor Fraser outside the meeting to discuss the matter.

- iii) Received from Councillor D Turner and answered by Councillor S Davenport, Portfolio Holder for Highways and Transport in relation to highway issues in the Much Wenlock area.

By way of supplementary question Councillor Turner requested a written response to his questions.

- iv) Received from Councillor A Boddington and answered by Councillor D Carroll, Portfolio Holder for Adult Services and Climate Change, in relation to power use in Shirehall from fossil fuels.
- v) Received from Councillor A Boddington and answered by Councillor D Carroll, Portfolio Holder for Adult Services and Climate Change, in relation to investment policies for Shropshire County Pension Fund.
- vi) Received from Councillor R Evans and answered by Councillor S Davenport, Portfolio Holder for Highways and Transport, in relation to the Council's Highways contracts with Kier and WSP.

79 Exclusion of Press and Public

RESOLVED:

That in accordance with the provisions of Schedule 12A of the Local Government Act 1972 and Paragraph 10.4[3] of the Council's Access to Information Procedure Rules, the public and press be excluded during consideration of the following items.

80 Exempt Minutes of 19th September 2019

RESOLVED:

That the Exempt Minutes of the meeting held on 19th September 2019, as circulated with the agenda papers, be approved and signed as a correct record.

81 Shrewsbury Shopping Centres - Pride Hill Repurposing

It was proposed by the Deputy Leader and Portfolio Holder for Assets, Economic Growth and Regeneration Councillor S Charmley and seconded by the Leader Councillor P Nutting, that the report of the Director of the Director of Place on Shrewsbury Shopping Centres – Pride Hill Repurposing, a copy of which is attached

to the exempt signed minutes and the recommendations therein be received and agreed.

RESOLVED:

That the five exempt recommendations be approved as detailed in the exempt report.

82 Shopping Centres Holding Structures Review

Councillors C Wild and L Picton left the chamber for this item.

It was proposed by the Deputy Leader and Portfolio Holder for Assets, Economic Growth and Regeneration, Councillor S Charmley and seconded by the Leader, Councillor P Nutting, that the report of the Director of Finance, Governance and Assurance on Shopping Centres Holding Structure Review, a copy of which is attached to the exempt signed minutes and the recommendations therein be received and agreed.

RESOLVED:

That the three exempt recommendations be approved as detailed in the exempt minutes.

83 Strategic Property Acquisition - Oswestry Central

It was proposed by the Deputy Leader and Portfolio Holder for Assets, Economic Growth and Regeneration, Councillor S Charmley and seconded by Councillor P Milner, that the report of the Director of Place on Strategic Property Acquisition – Oswestry Central, a copy of which is attached to the exempt signed minutes and the recommendations therein be received and agreed.

RESOLVED:

That the five exempt recommendations be approved as detailed in the exempt report.

84 Shrewsbury Schools Place Planning

It was proposed by the Portfolio Holder for Children's Services, Councillor E Potter and seconded by the Deputy Portfolio Holder for Education, Councillor N Bardsley, that the report of the Director of Children's Services on Shrewsbury Schools Place Planning, a copy of which is attached to the exempt signed minutes and the recommendations therein be received and agreed.

RESOLVED:

That the eight exempt recommendations be approved as detailed in the exempt report.

85 Ludlow Assembly Rooms Budget

It was proposed by the Deputy Leader and Portfolio Holder for Assets, Economic Growth and Regeneration, Councillor S Charmley and seconded by the Leader, Councillor P Nutting, that the report of the Director of Place on Ludlow Assembly Rooms' Budget a copy of which is attached to the exempt signed minutes and the recommendations therein be received and agreed.

RESOLVED:

That the eight exempt recommendations be approved as detailed in the exempt report.

Signed (Chairman)

Date:



Committee and Date

Council

27 February 2020

10.00am

MEMBERS ALLOWANCES

Responsible Officer Claire Porter

Email: claire.porter@shropshire.gov.uk

Tel: (01743) 252763

1.0 SUMMARY

- 1.1 The Council is required each year to approve a Members' Allowance Scheme for the financial year ahead.

2.0 RECOMMENDATIONS

- 2.1 That the current Members' Allowance Scheme, attached at Appendix 1 be approved.

REPORT

3.0 BACKGROUND

- 3.1 The Local Authorities (Members' Allowances) (England) Regulations 2003 require the Council to "make" an Allowance Scheme before the beginning of each financial year.
- 3.2 It is recommended that the current scheme attached at Appendix 1 is approved. Before any amendments to the Members' Allowance scheme, the authority must have regard to recommendations from the Independent Remuneration Panel, there are none presently.
- 3.3 Members recently approved the appointment of individuals to the Independent Remuneration Panel and it is anticipated that a review will commence with a view to being completed this year.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

The Local Authorities (Members' Allowances) (England) Regulations 2003

Cabinet Member (Portfolio Holder)

Peter Nutting

Local Member

All

Appendices

Appendix 1 – Shropshire Council's Members' Allowance Scheme

MEMBERS’ ALLOWANCES

1. SHROPSHIRE COUNCIL – MEMBERS’ ALLOWANCES SCHEME

Shropshire Council, in exercise of the powers conferred by the Local Authorities (Members’ Allowances) (England) Regulations 2003, hereby adopts the following scheme:

This scheme may be cited as the Shropshire Council Members’ Allowances scheme, and this amended scheme shall have effect from 1 April 2019 unless otherwise specified, and subsequent years from 1st April.

2. In this scheme,
“Councillor” means a member of the Shropshire Council who is a councillor;
“year” means the 12 months ending with 31 March.

3. Basic Allowance

Subject to paragraph 7, for each year a Basic Allowance of £11,514.00 shall be paid to each councillor.

4. Special Responsibility Allowance

- (a) For each year a Special Responsibility Allowance shall be paid to those councillors who hold the special responsibilities in relation to the authority that are specified in Schedule 1 to this scheme.
- (b) All Special Responsibility Allowances are based on multiples of the Basic Allowance.
- (c) No member receives more than one Special Responsibility Allowance.
- (d) The Leader of the Council receives a Special Responsibility Allowance which is twice the level of the Basic Allowance.
- (e) The Deputy Leader receives a Special Responsibility Allowance which is 1.25 times the Basic Allowance.
- (f) The remaining eight Portfolio Holders and five Scrutiny Panel Chairs receive a Special Responsibility Allowance which is equivalent to the Basic Allowance.
- (g) The seven Deputy Portfolio Holders receive a Special Responsibility Allowance which is 0.5 times the Basic Allowance.
- (h) The Speaker and the Chairman of the Council receive a Special Responsibility Allowance which is 0.75 times the Basic Allowance.
- (i) The Chairs of the Area Planning Committees receive a Special Responsibility Allowance which is 0.5 times the Basic Allowance.
- (j) The Vice Chairs of the Area Planning Committees receive a Special Responsibility Allowance which is 0.125 times the Basic Allowance.

Part 6 – Members’ Allowances Scheme

- (k) The Chair of the Strategic Licensing Committee receives a Special Responsibility Allowance which is 0.25 times the Basic Allowance.
- (l) The Chairman of the Licensing Sub-Committee / Vice Chairman of the Strategic Licensing Committee receives a Special Responsibility Allowance which is 0.25 times the Basic Allowance.
- (m) All leaders of any Political Group with a membership of 10% of the total membership of the Council (7 members) receive a Group Leader’s Allowance of 0.5 times the Basic Allowance assuming that they are not already in receipt of a greater allowance.
- (n) The Chair of the Audit Committee receives a Special Responsibility Allowance of 0.5 times the Basic Allowance.
- (o) The Chair of the Pensions Committee receives a Special Responsibility Allowance of 0.25 times the Basic Allowance or the Vice Chair of the Pensions Committee receives a Special Responsibility Allowance of 0.125 times the Basic Allowance.

5. Child and Dependant Carers’ Allowance

A child or dependant carers allowance of up to the current minimum wage, subject to a maximum of £2,500 per member per annum, will be paid towards the costs of child or dependants care, on evidence being supplied of the amount claimed having been incurred in employing a carer to look after a child or dependant who is a member of the councillor’s family and living with the councillor and who cannot be left alone.

6. Renunciation

A councillor may by notice in writing given to the Democratic Services Manager elect to forego any part of his entitlement to an allowance under this scheme.

7. Part-year Entitlements

- (1) The provisions of this paragraph shall have effect to regulate the entitlements of a councillor to Basic and Special Responsibility Allowances, where, in the course of a year, this scheme is amended or that councillor becomes, or ceases to be, a councillor or accepts or relinquishes a special responsibility in respect of which a Special Responsibility Allowance is payable.
- (2) If an amendment to this scheme changes the amount to which a councillor is entitled by way of Basic Allowance or a Special Responsibility Allowance, then in relation to each of the periods.
 - (a) beginning with the year and ending with the day before that on which the first amendment in that year takes effect, or

Part 6 – Members’ Allowances Scheme

- (b) beginning with the day on which an amendment takes effect and ending with the day before that on which the next amendment takes effect, or (if none) with the year.

The entitlement to such an allowance shall be to the payment of such part of the amount of the allowance under this scheme as it has effect during the relevant period as bears to the whole the same proportion as the number of the days in the period bears to the number of days in the year.

- (3) Where the term of office of a councillor begins or ends otherwise than at the beginning or end of a year, the entitlement of that councillor to a Basic Allowance shall be to the payment of such part of that Basic Allowance as bears to the whole the same proportion as the number of days during which his term of office subsist bears to the number of days in that year.
- (4) Where this scheme is amended as mentioned in sub-paragraph (2), and the term of a councillor does not subsist throughout the period mentioned in sub-paragraph (2), the entitlement of any such councillor to a Basic Allowance shall be to the payment of such part of the Basic Allowance referable to each such period (ascertained in accordance with that sub-paragraph) as bears to the whole the same proportion as the number of days during which his term of office as a councillor subsists bears to the number of days in that period.
- (5) Where a councillor has during part of, but not throughout, a year such special responsibilities as entitle him or her to a Special Responsibility Allowance, that councillor’s entitlement shall be to payment of such part of that allowance as bears to the whole the same proportion as the number of days during which he has such special responsibilities bears to the number of days in that year.
- (6) Where this scheme is amended as mentioned in sub-paragraph (2), and a councillor has during part, but does not have throughout the whole, of any period mentioned in sub-paragraph (2) of that paragraph any special responsibilities as entitles him or her to a Special Responsibility Allowance, that councillor’s entitlement shall be to payment of such part of the allowance referable to each such period (ascertained in accordance with that sub-paragraph) as bears to the whole the same proportion as the number of days in that period during which he or she has such special responsibilities bears to the number of days in that period.
- (7) Payments in respect of Basic and Special Responsibility Allowances shall be made subject to paragraph (8) below, in instalments of one-twelfth of the amount specified in this scheme on the 20th of each month. Payments in respect of child and dependant care allowances shall be made only on receipt of a claim with receipted accounts for payments made.

Part 6 – Members’ Allowances Scheme

- (8) Where a payment of one-twelfth of the amount specified in this scheme in respect of a Basic Allowance or a Special Responsibility Allowance would result in the councillor receiving more than the amount to which, by virtue of paragraph (6), he or she is entitled, the payment shall be restricted to such amounts as will ensure that no more is paid than the amount to which he or she is entitled.

2. WITHHOLDING AND REPAYMENT OF ALLOWANCES

- (1) Where a member (or co-opted member) is suspended or partially suspended from his/her responsibilities or duties as a member of the authority in accordance with Part III of the Local Government Act 2000, or regulations made under that part, any allowance payable to him/her in respect of the responsibilities or duties may be withheld by the Authority.
- (2) If a member (or co-opted member) ceases to be a member of the Authority or ceases to be entitled to receive an allowance for a period, any allowance payable to him/her in respect of the responsibilities or duties may be withheld by the Authority.
- (3) The Authority may require that such part of the allowance as relates to any such period be repaid to the Authority.

3. CO-OPTED MEMBERS – FINANCIAL LOSS ALLOWANCE

A payment may be made to non-elected members/co-opted members for any loss of earnings or additional expenses (other than travelling or subsistence expenses) necessarily suffered or incurred in the performance of an approved duty as defined in paragraph 4(3) to this scheme. Co-opted members who represent charitable or voluntary organisations may claim an allowance as a contribution towards the cost that their employers have incurred in their absence, whilst they were carrying out an approved duty.

The allowances payable are as follows:

- (1) for a period of absence not exceeding 4 hours – £75.00.
- (2) for a period of absence exceeding 4 hours, but not exceeding 24 hours – £143.00.

4. TRAVELLING AND SUBSISTENCE ALLOWANCES

- (1) Travelling allowances may be claimed for expenditure on travelling necessarily incurred for a duty approved for this purpose. The current rates of travelling allowances are set out in the Schedule of Members’ Allowances Rates issued by the Council.
- (2) Subsistence allowances may be claimed for expenditure on subsistence necessarily incurred for a duty specified as an approved duty. The current rates of subsistence allowances are set out in the

Part 6 – Members’ Allowances Scheme

Schedule of Members’ Allowances Rates issued by the Council.
Subsistence allowances are not payable to councillors for lunches taken within the County of Shropshire. (Working lunches and teas taken as part of a meeting are permissible where approved by the appropriate Chief Officer and paid for by the Council).

- (3) An approved duty for the purposes of this part of the Scheme is:
- A meeting of the Executive
 - A meeting of a committee of the Executive
 - A meeting of the authority
 - A meeting of a committee or sub-committee of the authority
 - A meeting of some other body to which the authority make appointments or nominations
 - A meeting of a committee or sub-committee of a body to which the authority make appointments or nominations
 - A meeting which has both been authorised by the authority, a committee, or sub-committee of the authority or a joint committee of the authority and one or more other authorities, or a sub-committee of a joint committee and to which representatives of more than one political group have been invited (if the authority is divided into several political groups) or to which two or more councillors have been invited (if the authority is not divided into political groups)
 - A meeting of a local authority association of which the authority is a member
 - Duties undertaken on behalf of the authority in pursuance of any standing order requiring a member or members to be present while tender documents are opened
 - Duties undertaken on behalf of the authority in connection with the discharge of any function of the authority conferred by or under any enactment and empowering or requiring the authority to inspect or authorise the inspection of premises
 - Duties undertaken on behalf of the authority in connection with arrangements made by the authority for the attendance of pupils at a school approved for the purposes of section 342 of the Education Act 1996
 - Any other duty approved by the authority in connection with discharging the duties of the authority or its committees or sub-committees
 - Any duty undertaken in connection with the discharge of the functions of the Council by virtue of holding the office of Councillor, or co-optee or Appointed Member.

Part 6 – Members’ Allowances Scheme

- (4) Exceptions are as follows:-
- (i) Attendance at conferences unless approved in advance by the Council, a Committee, Sub-Committee or Panel or a Chief Officer in consultation with the appropriate Chair/Portfolio holder.
 - (ii) Any duty or activity undertaken by virtue of being a School Governor.
 - (iii) Any duty or activity undertaken primarily for party political purposes as opposed to the discharge of the Council’s functions.
 - (iv) Meetings with individual or groups of electors to discuss constituency issues which are covered by the Basic Allowance with the exception of approved surgeries.
- (5) When it is necessary for the Chairman of the Council to be accompanied at official engagements by his/her consort the Chairman may submit a claim for his/her consort’s reasonable expenses, other than subsistence, subject to the prior approval of the Chief Executive.

5. ATTENDANCE AT CONFERENCES

Travelling and subsistence allowances may be paid for attendance at conferences provided that:

- (i) the conference has not been organised by any person or body who is doing so by way of trade;
- (ii) the conference has not been organised by anybody whose objects are wholly or partly political;
- (iii) the purpose of the conference is to discuss matters which, in the Council’s opinion, relate to the interests of their area, or part of it, or to the inhabitants of their areas, or some of them;
- (iv) any attendance at a conference has been authorised by the appropriate Committee or Sub-Committee or officer prior to the conference taking place, either as a standing arrangement for recurring, established conferences or by way of a specific resolution for other conferences;
- (v) on any occasions when insufficient notice is available to enable a Committee approval to be obtained, attendance is authorised by the Chief Officer, after consultation with the Chair of the Committee or Sub-Committee concerned.

Part 6 – Members’ Allowances Scheme

SCHEDULE 1

SHROPSHIRE COUNCIL ALLOWANCES SCHEME 1 APRIL 2014

		£	Multiplier
BASIC ALLOWANCE	(74)	11,514.00	
SPECIAL RESPONSIBILITY ALLOWANCES			
Chairman of Council/Deputy Speaker	(1)	8,635.50	(0.75)
Speaker/Vice-Chairman	(1)	8,635.50	(0.75)
Leader of Council (inc Group Leader)	(1)	23,028.00	(2)
Deputy Leader of Council + Portfolio Holder	(1)	14,392.50	(1.25)
Executive Members (Portfolio Holders)	(8)	11,514.00	(1)
Deputy Portfolio Holders	(7)	5,757.00	(0.5)
Opposition Group Leader(s)	(1)	5,757.00	(0.5)
Chairmen of Scrutiny Committee(s)	(5)	11,514.00	(1)
Chairman of Area Planning Committees	(2)	5,757.00	(0.5)
Vice Chairman of the Area Planning Committees	(2)	1,439.25	(0.125)
Chairman of Strategic Licensing Committee	(1)	2,878.50	(0.25)
Chairman of Licensing Sub-Committee / Vice Chairman of the Strategic Licensing Committee	(1)	2,878.50	(0.25)
Chairman of Audit Committee	(1)	5,757.00	(0.5)
Chairman of Pensions Committee or Vice-Chairman of Pensions Committee	(1)	2,878.50 1,439.25	(0.25) (0.125)

Part 6 – Members’ Allowances Scheme

SCHEDULE OF MEMBER ALLOWANCES RATES AT 1 APRIL 2014

1. TRAVELLING ALLOWANCES

(a) CAR

Mileage allowance (regardless of engine size): **45 p**

Passenger allowance: **3 p**

BICYCLE

Mileage allowance: **45 p**

(b) TRAIN

Normally Councillors are entitled to claim: SECOND CLASS fare, reservation and left luggage expenses as well as the cost of getting to the station.

However, FIRST CLASS fare may be claimed for a particular journey which has been specifically authorised by the Chief Executive. All receipts for individual claims **less than £25.00** must be retained by the Member for audit purposes for at least two years. For claims **over £25.00** the original receipt must be submitted to the Democratic Services Team.

(Tickets should be obtained via the Members’ Secretariat, on the Council’s Contract, which allows discounts to be obtained)

(c) TAXI

Councillors are entitled to claim:

- the fare and reasonable gratuity where the need to travel is URGENT or
- where no public transport is reasonably available
- the appropriate public transport fare (e.g. bus fare) in other cases

Additional expenses can be claimed for the actual cost of parking.

All receipts for individual claims **less than £25.00** must be retained by the Member for audit purposes for at least two years. For claims **over £25.00** the original receipt must be submitted to the Democratic Services Team.

2. SUBSISTENCE ALLOWANCES

(i) Breakfast Allowance

Payable in respect of absence from home for at least 4 hours, before 11.00 am **£4.95**

(ii) Lunch Allowance-**Restricted-out of county duties only**

Payable in respect of absence from home for at least 4 hours, including the whole of the period 12 noon to 2.00 pm **£6.77**

(iii) Tea Allowance

Payable in respect of absence from home for at least 4 hours, including the whole of the period 3.00 pm to 6.00 pm **£2.67**

Part 6 – Members’ Allowances Scheme

- (iv) Evening Meal Allowance
Payable in respect of absence from home for at least 4 hours,
ending after 7.00 pm **£8.38**

- NOTE:** (i) Tea and Evening Meal Allowances will not be paid in respect of the same evening.
- (ii) These are **maximum** allowances up to which Members can reclaim the actual cost incurred. All receipts for individual claims **less than £25.00** must be retained by the Member for audit purposes for at least two years. For claims **over £25.00** the original receipt must be submitted to the Democratic Services Team

Claims can be made where overnight absences from the usual place of residence exceed 24 hours. The following maximum cash limit for allowances apply:

- visits to London or where attending a national conference **£145.00 (excl VAT)**
- all other cases **£120.00 (excl VAT)**

NOTE:

- (i) The Council has an inclusive arrangement for bed, breakfast and an evening meal with a small number of London hotels. See the Members’ Secretariat for details.
- (ii) The above rates will be reduced by the appropriate amount where a meal is provided by a local authority or other body.
- (iii) When staying overnight Members are able to determine the amount spent on bed, breakfast and evening meal as long as together these do not exceed the cash limit as stated above.
- (iv) These are also **maximum** allowances up to which Members can reclaim the actual cost incurred.
- (v) **Receipts:** All receipts for individual claims **less than £25.00** must be retained by the Member for audit purposes for at least two years. For claims **over £25.00** the original receipt must be submitted to the Democratic Services Team (unless the booking is made through the Members’ Secretariat).

3. SPECIAL RESPONSIBILITY ALLOWANCE

Special Responsibility Allowances are in accordance with the Schedule of the Shropshire Council Members’ Allowances Scheme. One twelfth of the annual allowance is payable each month and will be paid automatically to all qualifying Councillors.

4. BASIC ALLOWANCE

All Councillors are entitled to an annual allowance of £11,514.00. This will be paid automatically, in equal monthly instalments to all elected Councillors each month unless the Member formally indicates in writing that he/she does not wish to receive it **£959.50 per month**

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Committee and Date

Council
27 February 2020

Item

Public

FINANCIAL STRATEGY 2020/21 - 2024/25

Responsible Officer James Walton

e-mail: james.walton@shropshire.gvo.uk Tel: 01743 258915

1. Summary

- 1.1 The Financial Strategy report sets out the financial plans for Shropshire Council for the planning period 2020/21 through to 2024/25. The key focus of this document, however, is the setting of the 2020/21 budget. The Government decided to delay the implementation of the Fair Funding Review and a four year Spending Round for a further year so that it would take place in 2021/22. As a result, the bulk of Government funding has remained at consistent levels to that provided in 2019/20. This funding settlement has not bridged the gap in funding arising year on year due to the increase in social care costs and the need to continually reduce other service budgets to ensure that this statutory service can be provided.
- 1.2 There is considerable uncertainty surrounding the 2020/21 Financial Year, and beyond, due to the following changes in local government finance previously timetabled for introduction from 1 April 2020:
 - 1.2.1 Fair Funding implementation – a fundamental re-evaluation of local government finance resulting in a redistribution of government and locally raised funding across local authorities based on needs and demand.
 - 1.2.2 Business Rates Retention – an expected shift from 50% local retention of business rates to 75% retention, with an equivalent reduction in grant funding and as yet unknown responsibility changes
 - 1.2.3 Full Business Rates reset – establishing a new baseline for business rates retention, reallocating growth since the previous reset in 2013.
 - 1.2.4 Comprehensive Spending Review – a process undertaken by HM Treasury to set expenditure limits across government departments and the wider public sector. The impact of this process has the potential to outweigh all other proposed changes.
 - 1.2.5 A potential further review or removal of the New Homes Bonus system, a mechanism that has helped deliver additional, albeit time-limited, funding for the Council to help offset the additional costs associated with housing growth across the county.

The latest update on the items raised in 1.2.1 to 1.2.5 is provided in section 2.2 of the Medium Term Financial Strategy.

2. Recommendations

2.1 It is recommended that members:

- A. Approve the 2020/21 budget of £575.462m outlined in the Budget Book at Appendix 2, including the savings proposals outlined in section 4.5 of the Medium Term Financial Strategy (MTFS) at Appendix 1.
- B. Note the changes required to the 2020/21 budget as a result of the Provisional and Final Local Government Finance Settlement and revised business rates and collection fund estimates.
- C. Note the revised funding gap for the years 2021/22 to 2024/25.
- D. Note the Statement of Chief Financial Officer on the Robustness of Estimates and Adequacy of Reserves as set out in sections 6.1 – 6.3 of the MTFS at Appendix 1, noting the Council's general fund balance over this period.
- E. Note the continued use of the Policy for Flexibility around the use of Capital Receipts as detailed in section 8.1 of the MTFS.
- F. Agree the Pay and Rewards Policy for all Council staff for 2020/21 as set out in Appendix 3.

REPORT

3. Risk Assessment and Opportunities Appraisal

- 3.1. The development and delivery of the Council's Financial Strategy is the key process in managing many of the Council's strategic risks. The opportunities and risks arising are assessed each time the document is refreshed for Cabinet consideration. The Council's Strategic Risks are reported separately, but the Financial Strategy makes specific reference to the Council's ability to set a sustainable budget (the highest of the Council's key strategic risks).
- 3.2. Setting the Financial Strategy and agreeing the detailed changes necessary to deliver the agreed budget for the next financial year, will take into account the requirements of the Human Rights Act, any necessary environmental appraisals and the need for Equality and Social Inclusion Impact Assessments (ESIIA) and any necessary service user consultation.

4. Climate Change Appraisal

- 4.1 The Council's Financial Strategy includes proposals to deliver a reduced carbon footprint for the Council, including the impact of moving to LED street lighting, the continued rollout of digital solutions to enable officers to work in agile way and reduce travel across the county and increased support for Park and Ride

schemes to reduce car emissions within the town centres. The impact of these measures will be considered alongside work to measure and monitor the Council's carbon footprint.

- 4.2 The Council receives a share of profits from the jointly owned West Mercia Energy (WME) joint arrangement. The electricity supplied to Shropshire Council is now supplied from 100% renewal sources. Furthermore, profit share received from WME is ringfenced to support climate change initiatives in Shropshire such as the LED street lighting programme.
- 4.3 All business rates collected from renewable energy projects in Shropshire, such as solar and wind farms and anaerobic digesters, is retained by Shropshire Council (i.e. there is no 50% allocation to Central Government or 1% allocation to the Fire Service). From 2020/21 onwards, all business rates from renewable energy projects will be ringfenced to support climate change initiatives in Shropshire such as the LED street lighting programme.

5. Background

- 5.1 Cabinet considered the first Financial Strategy for 2020/21 on 16th December 2019. Since this date the Council has received details of the Provisional and Final Local Government Finance Settlement for 2020/21 from the Government and the grant allocations provided within this settlement have now been reflected within the Finance Strategy.
- 5.2 The collection fund outturn for 2019/20 has also now been estimated and provides the Council with an overall one-off surplus of £3.648m. Therefore this has been incorporated into the revised Resources position detailed within the MTFS at Appendix 1
- 5.3 From a Value for Money perspective it is essential that any additional and/or one-off funds received within the Local Government Finance Settlement and the collection fund surplus are used strategically. Investment in preventative works, invest to save funds and capacity to deliver transformative savings proposals, rather than to delay decision making will help to ensure that the Council becomes more financially sustainable and delivers the savings set out in section 4.5 of the MTFS at Appendix 1 in the short and medium term.
- 5.4 The MTFS at Appendix 1 also considers the Council's robustness of estimates and adequacy of reserves that the Council holds. This includes reviewing the General Fund Balance that the Council holds and any other earmarked reserves. The risk assessed level of General Fund Balance for 2020/21 is calculated as £19.242m which is above the projected level. Given the potential to decommit earmarked reserves in the short term under an emergency situation, it is considered acceptable, in this scenario, for the General Fund Balance to remain below the risk assessed level.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

Financial Strategy 2020/21 - 2024/25 - Cabinet, 16th December 2019
Financial Strategy 2020/21 – 2024/25 – Cabinet, 12th February 2020

Cabinet Member (Portfolio Holder)

David Minnery: Portfolio Holder - Finance & Corporate Support

Local Member

All

Appendices

Appendix 1 – Medium Term Financial Strategy 2020/21 To 2024/25

Appendix 2 – Budget Book for 2020/21

Appendix 3 – Pay and Reward Policy



Medium Term Financial Strategy

2020/21 – 2024/25

James Walton
Director of Finance, Governance & Assurance
Shropshire Council
Shirehall
Abbey Foregate
Shrewsbury
SY2 6ND

TABLE OF CONTENTS

- 1. Foreword from Section 151 Officer – James Walton**
- 2. Medium Term Financial Strategy Introduction**
 - 2.1 MTFS Process
 - 2.2 National Context
 - 2.3 Local Context for Shropshire
- 3. Revenue Resources**
 - 3.1 Core Government Funding
 - 3.2 Council Tax
 - 3.3 Business Rates
 - 3.4 Non-Core Government Funding
 - 3.5 Fees and Charges
 - 3.6 Total Funding
- 4. Expenditure Pressures**
 - 4.1 Profile of Council's Expenditure
 - 4.2 Demographic Pressures
 - 4.3 Inflation
 - 4.4 Service Specific and Local Generated Pressures
 - 4.5 Savings Plans
 - 4.6 Total Expenditure
- 5. Revenue Financial Strategy (Sustainable Budget)**
 - 5.1 Funding Gap and Temporary Solutions
 - 5.2 Plans for a Sustainable Budget
- 6. Financial Stability**
 - 6.1 General Fund Balance
 - 6.2 Earmarked Reserves
 - 6.3 Robustness of Estimates
- 7. Housing Revenue Account**
 - 7.1 Housing Revenue Account
- 8. Links to Other Financial Strategies**
 - 8.1 Links to Capital Strategy and Revenue Implications of the Capital Strategy
 - 8.2 Links to Treasury Strategy
- 9. Links to Corporate Strategies**
 - 9.1 Links to Corporate Plan
 - 9.2 Links to Asset Management Strategy
 - 9.3 Links to Commercial Strategy
 - 9.4 Links to Digital Workforce Transformation Strategy
- 10. Public Consultation**
 - 10.1 Budget Consultation Exercise and Responses

FOREWORD FROM SECTION 151 OFFICER

Shropshire Council's Medium Term Financial Strategy considers the local authority's financial position over the medium term taking into account national and local funding and resources, and compares this to the demand on the services the Council needs and wants to deliver, providing solutions to deliver a balanced budget as required by statute. It is not legal for a Council to set an unbalanced budget; by law our costs must be contained within our available funding, creating tensions between aspiration and reality, quality and necessity. It is, nevertheless, unwise to focus on the short-term delivery of a balanced budget at the expense of long-term outcomes, medium term sustainability or the achievement of wider strategic objectives.

Government funding for Shropshire Council has fallen year on year. This is a fact that cannot be disputed or avoided. The taxpayers of Shropshire are required to fund a greater and greater amount and proportion of the resources the Council needs to operate every year. In 2015/16 the Council set a net budget of £216m of which 55% (£119m) was funded by local Council Tax. Between 2015/16 and 2020/21 the amount raised by Council tax has risen by almost £45m and now raises £164m per year. The Council's net budget, however, has risen by less than £10m in these five years and now stands at £226m. As a result, Council Tax increases have not increased the amount the Council can spend in real terms; instead a marginally increased net budget is now funded at almost 73% by the local taxpayer.

At the same time, the cost of delivering services increases each year; partly due to inflationary pressures on staff costs and contractual obligations, but also from increased demand on services and changes in our demographic make-up that increase complexity of delivery and therefore cost. It is well documented that Adult Social Care costs (and increasingly Children's Social Care costs) in Shropshire are growing at an unsustainable rate. With reduced funding from government other service areas have to be cut to fund this growth.

As a consequence of the excellent work undertaken in social care across Shropshire, the number of actual service users is less than 10,000. There are over 320,000 people in Shropshire meaning that almost 97% of the population are not accessing social care services; but they are accessing other services of the Council such as highways, transport, public protection, leisure, parks and open countryside. These areas, acutely visible to us all, are the very areas that will see their funding reduced, to enable our limited resources to be diverted to social care. To almost 97% of local taxpayers this presents a simple and unfortunate outcome: they pay more money to the local authority in Council Tax, fees and charges yet receive reduced services. We've set this out in the form of a receipt, on page 25, to help demonstrate just what Council tax pays for.

We can only work with the information we have. Central Government have provided a single year Spending Round announcement for 2020/21 with no indication, at the time of writing, as to what the future will look like beyond the next twelve months. This makes planning for a long term sustainable financial position more difficult and means we must make broad estimates and assumptions about what this may look like.

We are lobbying government for a funding settlement that is fairer for all local authorities. We believe that more funding, particularly in the areas of Social Care, is necessary on a national scale. Furthermore, we believe that a fairer distribution of these increased resources will enable funds to be targeted to the areas of greatest need. The current funding formula disadvantages Shropshire due to our sparsity, our rurality, our demography and our ability to raise resources locally, from Council Tax and Business Rates. This needs to be addressed.

We know, by benchmarking our services against other local authorities, that we deliver good outcomes at average or below average costs in the majority of cases. Where our costs are above average, such as our spend on highways per head of population, we know this is because we have a relatively low population compared to the length of our roads. Our spend

FOREWORD FROM SECTION 151 OFFICER

per head on roads looks high compared to others, but our spend per kilometre of road is very low. With the increasing pressure on social care, this spend can only be expected to reduce in the future. We can, and are, looking at ways to be more efficient in delivery, but the evidence suggests we are already above average on this and the bigger issue is simply the inequality between what resources we can raise and what we want and need to spend.

Shropshire Council's Financial Strategy sets out our plans for 2020/21 through to 2024/25. This includes almost £19m of savings proposals across all areas of the Council. This will produce a balanced budget for 2020/21 whilst retaining our levels of reserves to provide some resilience for future years. The Financial Strategy also provides significant funds for investment and growth enabling the Council to deliver on its objectives as set out in the Corporate Plan and supporting documents.

As already identified, our ability to predict the financial position of the Council beyond the next year is fraught with difficulty and as a result we are lobbying the government to provide certainty over our funding position. Regardless of the actual result, our ability to plan for the future will improve significantly once the Spending Review and the results of Fair Funding are published by central government later in the year. In the meantime, this Medium Term Financial Strategy provides details of our short-term financial position, options and direction, and provides a framework for consideration of the Council's Medium Term future.

2.1 Medium Term Financial Strategy Process

The medium term financial strategy (MTFS) spans a period of five years and is formally agreed by Full Council each year in the February preceding the first financial year of the strategy.

The first year of the MTFS represents the budget strategy for the next financial year. The compilation of the budget strategy involves detailed budget development of each service area within the Council and work begins on this process from September onwards.

The overarching five years strategy runs alongside the budget strategy work and will be informed by significant service changes, demand changes and demographic changes that the Council is facing but, often more significantly, will be informed by government announcements on the likely level of funding.

Each year the Government provide a Provisional Local Government Finance Settlement in December and a Final Local Government Finance Settlement towards the end of January. This will detail all grant funding that the Council will receive in the next financial year and will also give authorities specific regulations around levels of Council Tax that can be raised. Alongside this the Council is also carrying calculations such as the Council Tax Base to determine how many properties the Council can raise Council Tax against. This information all feeds into the Resources side of the Financial Strategy and assumptions are made regarding any uplift or inflationary changes for future years within the MTFS.

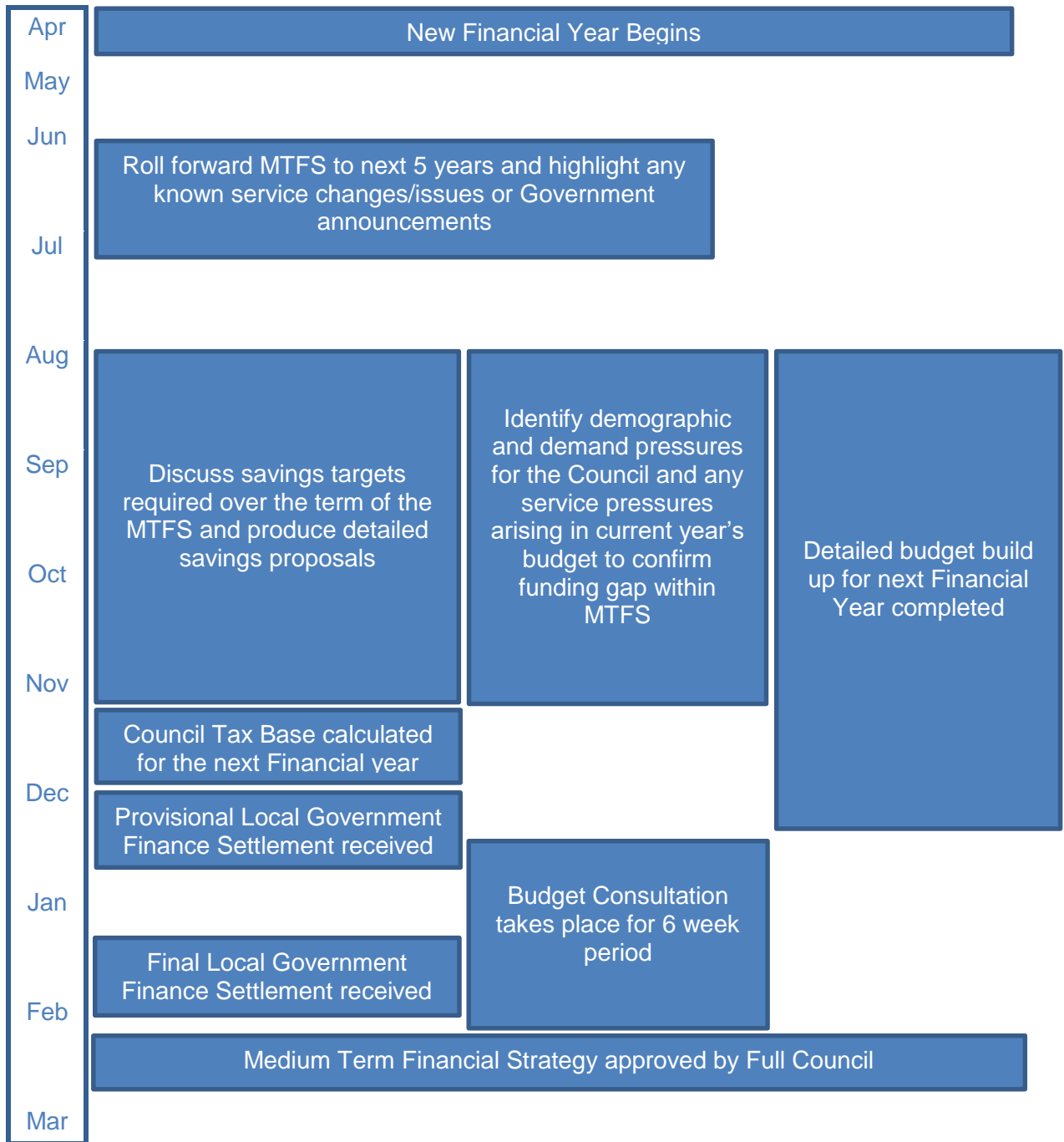
In previous years the Government have provided multi-year funding settlements which have given the Council the ability to predict with some accuracy, the level of grant income that it will receive from the Government. The last four year multi settlement ran from 2016/17 to 2019/20 and the Government has announced that 2020/21 will now be a one year settlement building up to the implementation of the Fair Funding Review which is anticipated for 2021/22.

During December and January, the Council consult with the general public regarding the budget proposals for the next financial year. Feedback from this consultation helps inform the final Medium Term Financial Strategy that is agreed by Full Council in February.

Figure 1 below details a simplified timeline of the various processes for developing the medium term financial plan each year.

MEDIUM TERM FINANCIAL STRATEGY INTRODUCTION

Figure 1 – Development of Medium Term Financial Strategy



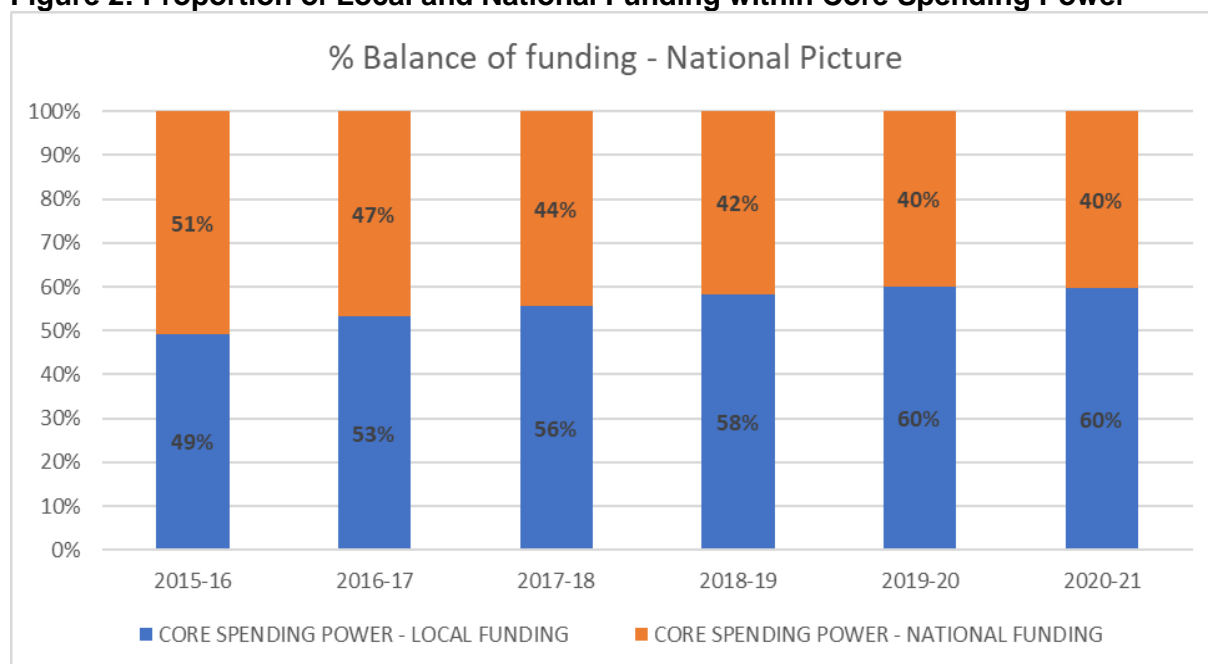
2.2 National Context

The austerity programme was initiated by the Government in 2010 and still remains in place. Over this period departmental budgets within the Government have continually been reduced in order to reduce the national debt and bring the budget deficit down.

For Local Government the last decade has seen a major change in how they are funded. Cuts to central government funding has resulted in local government as a sector, reducing spend in local public services by 17%¹ or 23% per person. The sector has become increasingly reliant on local taxes for revenue. Council tax makes up almost half of all revenues compared to just over a third in 2009/10. It should be noted that in the early part of the last decade, authorities were encouraged to freeze council tax and this has placed further pressures on this element of funding now that council tax freeze grants are no longer paid. When central government has provided additional funding to Local Government for areas of pressure such as social care, this has been in the form of one off grants. In terms of expenditure, local government now spends approximately 57% of all service budgets on social care and the costs and demand for services are continually increasing, and other service budgets such as transport, cultural and leisure services and planning have reduced.

Figure 2 below demonstrates that the proportion of national funding within the Core Spending Power has decreased from 51% to 40% over a five year period with increased reliance now on local authorities to raise funding locally instead by raising council tax.

Figure 2: Proportion of Local and National Funding within Core Spending Power

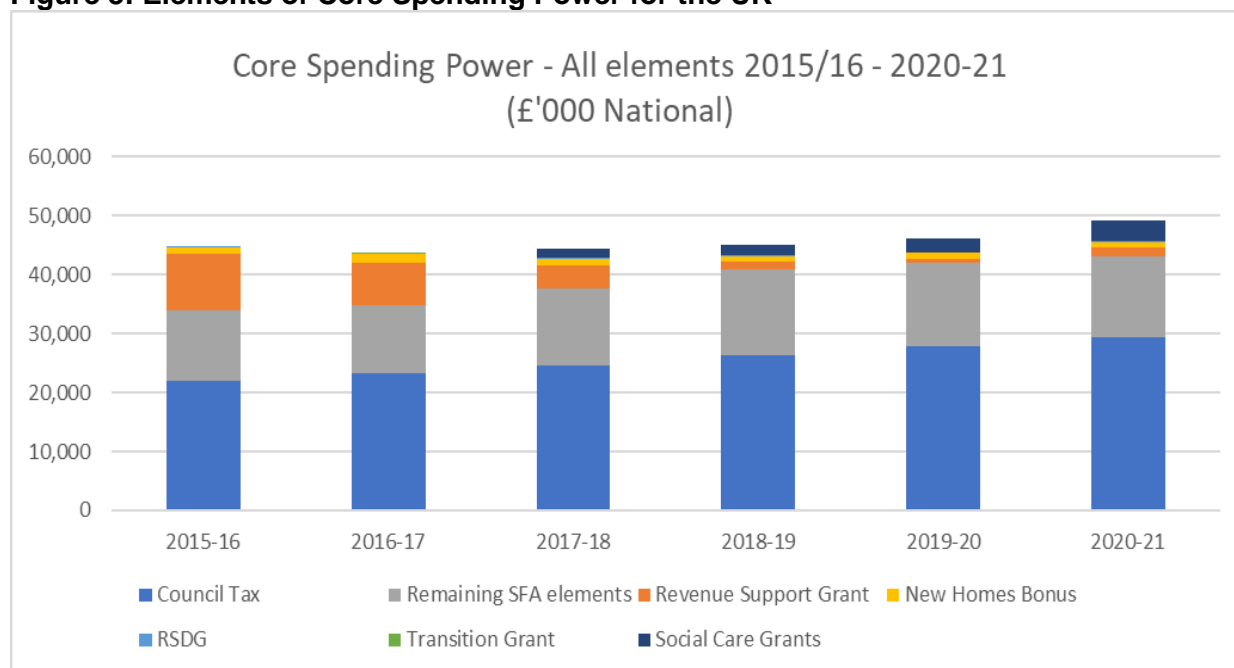


The detailed analysis of funding within Core Spending Power is detailed in Figure 3 below which shows that the Revenue Support Grant has reduced significantly. It also demonstrates the introduction of social care funding by the government over the last four years, but this in no way compensates for the loss in Revenue Support Grant that has been experienced. Instead local authorities have increased council tax in an attempt to bridge the funding gap.

¹ Institute for Fiscal Studies – English Local Government Funding: Trends and Challenges in 2019 and beyond

MEDIUM TERM FINANCIAL STRATEGY INTRODUCTION

Figure 3: Elements of Core Spending Power for the UK



English local government finance is part way through a series of major changes that will see its focus shift from being based on redistribution according to spending needs, towards more emphasis on providing financial incentives to tackle needs and increase local revenue-raising capacity. In this context, the government is undertaking a 'Fair Funding Review' which is intended to reconsider how funding is allocated and redistributed between local authorities. The review is expected to use three main "cost drivers" being population, deprivation and sparsity, together with additional cost drivers related to specific local authority service.

Alongside the Fair Funding Review, the Government have also been working on a Business Rate Retention Scheme with the intention that this is rolled out to all local authorities. This scheme will involve the amendment of business rate baselines and future changes to council's business rate income will impact directly on the local authority's funding in order to encourage councils to try and increase rate revenues rather than being dependant on Government funding for service provision.

The work on these reviews started in 2016, with an intended implementation date of the 2020/21 financial year.

In September 2019, the Local Government Secretary announced that that both schemes would be delayed until 2021/22. This was due to the "need to provide certainty and stability for next year". The Chancellor of the Exchequer also announced that the planned three year Spending Review would instead be "fast tracked" to only cover the next financial year. Additional funding allocations were included as part of this Spending Round with further specific allocations for each authority released in the Provisional and Final Local Government Finance Settlements.

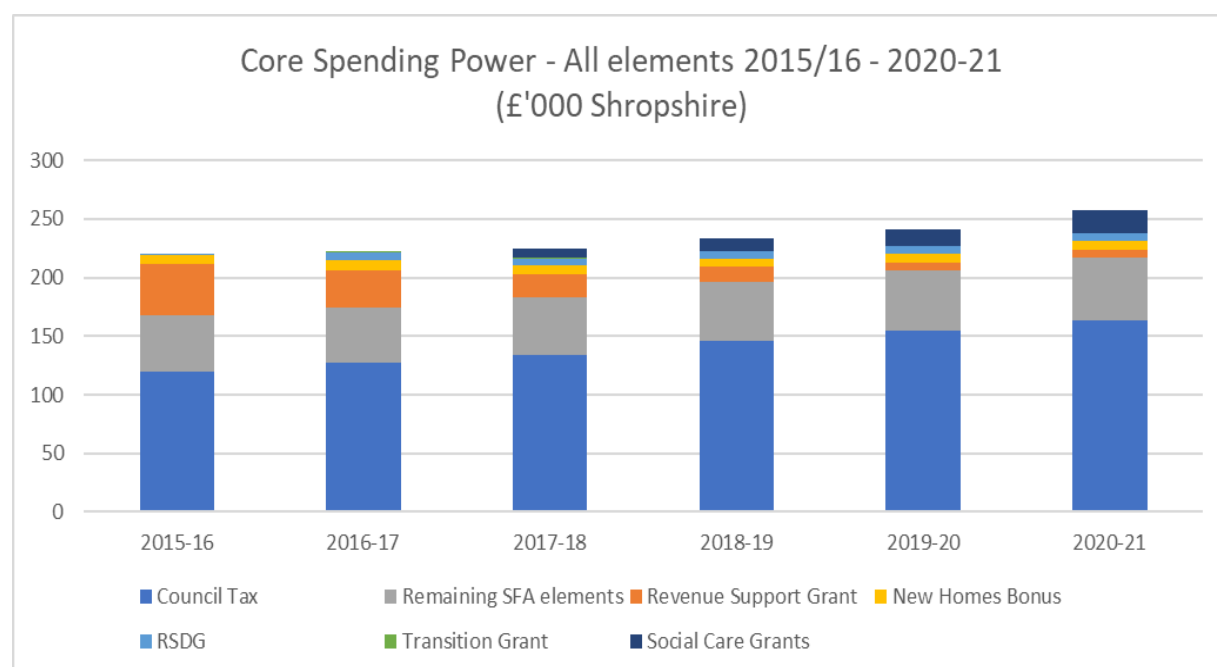
The Provisional Local Government Finance Settlement was announced on 20th December 2019, following the General Election and was based on the Spending Round 2019. The Final Local Government Finance Settlement was announced on the 6th February 2020 with no significant changes to the details provided in the Provisional Settlement. It is anticipated that multi-year settlements will resume following the expected Comprehensive Spending Review in 2020.

2.3 Local Context for Shropshire

Over the last six years, Shropshire Council's core spending power has changed from £220.9m to 257.7m.

As shown from Figure 4 below, core spending power has increased marginally by around 3% per year over the five year period and the constitution of the funding for the Council has altered significantly with over this period. Revenue Support Grant has reduced by 86% over the five year period and removed £38m from the Council's resources. This has been partially replaced by the introduction of social care grants, but this only accounts for a £19m increase in funding for 2020/21 and considering this is against cumulative growth of £52m over an equivalent period, this demonstrates that the Council has had to raise council tax in order to bridge some of this gap in funding.

Figure 4: Elements of Core Spending Power for Shropshire



As the graphs below demonstrate, Shropshire Council has had to increase the proportion of local funding as national funding provided by the government has decreased gradually from 46% to 36%. The national picture shows that Shropshire has always had a lower proportion of national funding to the overall national average, and as a result, in 2020/21 we are still having to place a greater reliance on generating resources locally than the national average.

MEDIUM TERM FINANCIAL STRATEGY INTRODUCTION

Figure 5 & 6: Proportion of Local and National Funding within Core Spending Power (Shropshire and National)

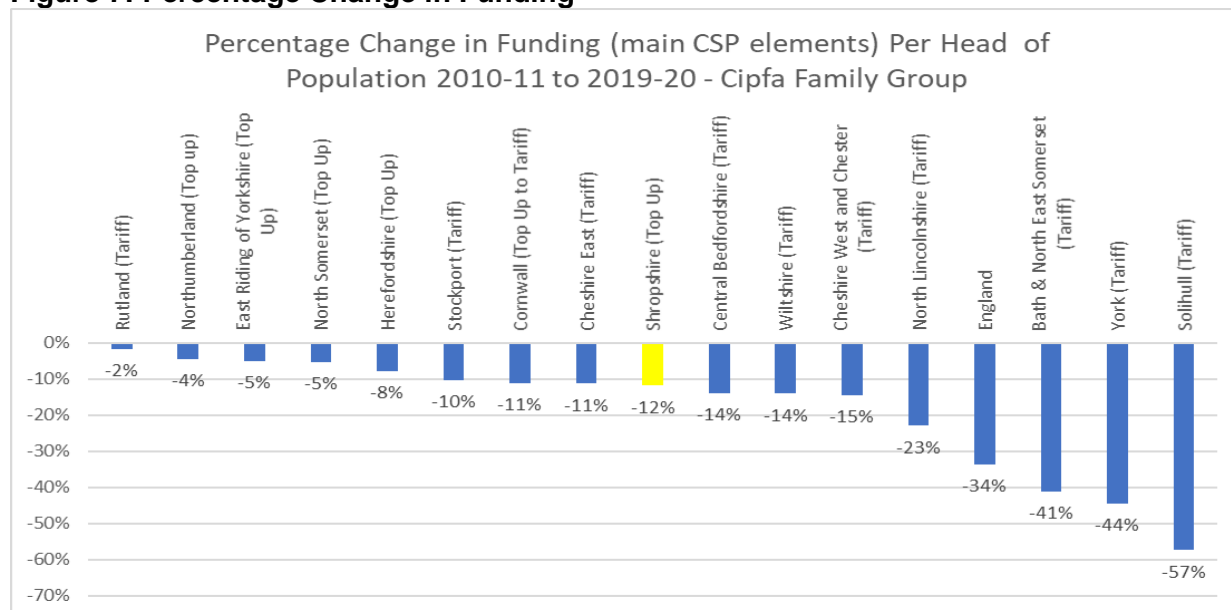


Figure 7 below looks at changes in funding per head of population between 2010- 11 and 2019-20.

Shropshire's funding per head of population over the period decreased by 12%. This is an average decrease compared to our family group.

MEDIUM TERM FINANCIAL STRATEGY INTRODUCTION

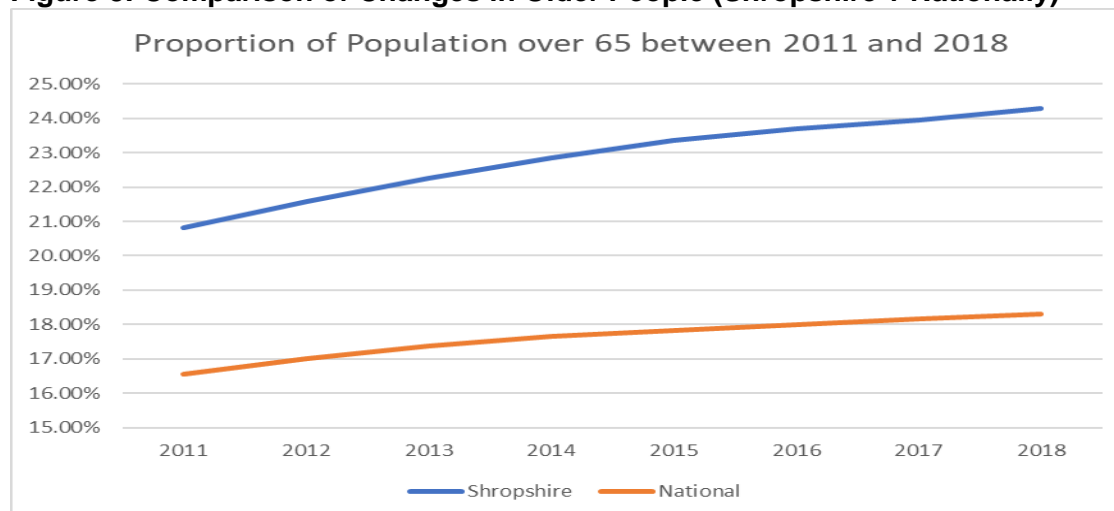
Figure 7: Percentage Change in Funding



The Government encouraged local authorities to freeze Council Tax from 2011 to 2016 by agreeing to pay local authorities a Council Tax Freeze grant to recompense them for the lost Council tax. Shropshire Council agreed to freeze Council Tax in 2011/12 in order to receive the grant and did so for the following three years. Whilst this kept Council tax low for the residents of Shropshire, and the Council received Government grants to the value of just over £18.7m to compensate for this, the fact that the base council tax income was not increasing over this period resulted in the Council having reduced funding of £6.5m over this period and has since reduced the baseline of Council tax that could have been achieved in future years. Had Council Tax been increased by 2% per annum, rather than frozen, between 2009/10 and 2015/16, the Council would have an additional £20.8m resources every year.

Shropshire Council has always had a greater proportion of older people than the national average, but as shown in Figure 8 below, that whilst the proportion of people over 65 is steadily increasing nationally, the increase in Shropshire is increasing by a larger proportion. As a result of this increase in population numbers, the Council is experiencing growth in Adult Social Care Costs of £8m - £10m each financial year.

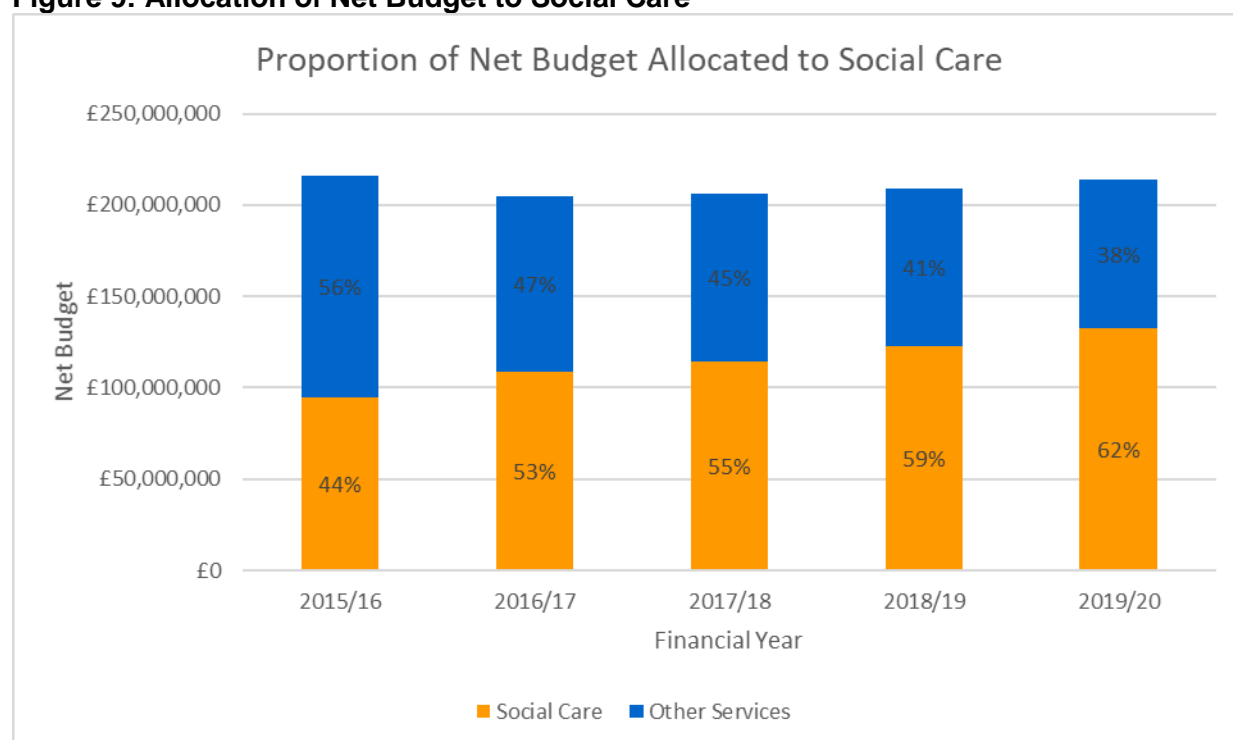
Figure 8: Comparison of Changes in Older People (Shropshire v Nationally)



MEDIUM TERM FINANCIAL STRATEGY INTRODUCTION

In the last three years, the Council is now starting to experience budgetary pressures within Children's Social Care too, which is again a common picture being experienced by upper tier local authorities. The pressure that the growth in social care costs places on the Council's budget is demonstrated in Figure 9 below. This shows that based on a relatively stable net budget over the period of 4 years, the proportion of social care budgets increases from 44% to 62% of the Council's net budget, an additional £37m. The net budget itself was £216m in 2015/16 of which 55% was funded by Council Tax, in 2019/20 the net budget has fallen slightly to £214m (despite inflation over this period) and is now 72% funded by Council Tax demonstrating a significant in removing government funding from local authorities. This also demonstrates that the budgets for other services across the Council have had to contract accordingly to enable the Council to remain within its funding envelope.

Figure 9: Allocation of Net Budget to Social Care



Over the multi-year settlement period the net cost of Social Care, after the application of government funding initiatives such as Improved Better Care Funding and Adult Social Care Support Grant, and after taking account of the additional funding raised locally through the Adult Social Care Precept has been just under £54m more than the resources available. This is demonstrated in the table 1 below.

MEDIUM TERM FINANCIAL STRATEGY INTRODUCTION

Table 1: Comparison of Growth in Social Care Spend to Funding Received

Social Care (Adults and Children)	2016/17	2017/18	2018/19	2019/20
Growth in Spend (annual)	14,292,960	5,285,100	8,545,850	9,696,340
Improved Better Care Funding	0	216,820	4,328,800	8,153,520
Adult Social Care Support Grant	0	1,400,051	871,140	0
Social Care Funds (£3.775m share of £410m announced in Autumn Statement)	0	0	0	3,774,940
Social Care Precept (annual)	2,443,412	2,662,026	4,122,723	1,481,914
Cumulative Growth	14,292,960	19,578,060	28,123,910	37,820,250
Cumulative Funding	2,443,412	6,722,309	14,428,101	22,638,535
Shortfall (annual)	-11,849,548	-12,855,751	-13,695,809	-15,181,715
Cumulative Shortfall	-11,849,548	-24,705,299	-38,401,108	-53,582,823

The current growth model for social care has been updated for both adult social care and children's safeguarding to reflect the increased growth that has occurred in 2019/20. This shows a further increase in net budget required in social care of £13.0m for 2020/21, offset by £7.2m of additional income. The Government have provided the following information regarding the allocations of funding for social care pressures:

Table 2: Comparison of Growth in Social Care Spend to Funding Received in 2020/21

Social Care (Adults and Children)	2020/21
Growth in Spend (annual)	13,005,359
Increase in Improved Better Care Funding	1,393,823
Increase in Social Care Grant Funding	4,107,949
Increase in Social Care Precept	1,670,801
In year deficit of funding	5,832,786

In light of this increase in Social Care costs locally and the inadequate funding of the pressure alongside the austerity measures by the Government by reducing funding to Local Government, Shropshire Council has been faced with delivering significant financial savings year on year in order to balance the budget. Over the last ten years that austerity has been in place the Council has delivered savings of over £200m. The Council has also utilised one off sources of funding including the use of one off Government funding or reviewing and releasing earmarked reserves in order to help balance the books each year. Fundamentally the Council has been consistently managing with an underlying funding deficit for the costs of the services it provides and whilst this has been managed on a temporary basis, it is fundamental that the Council can now start to move forward to address the funding shortfall and move to a sustainable budget. Planning for this can only be achieved once the outcome of the Fair Funding Review and Business Rate Retention Scheme is announced so that the Council can evaluate the true scale of the problem that needs to be addressed in the future.

3.1 Core Government Funding

The Government provides a number of Core Funding grants which form part of the Council's Local Government Funding Settlement each year. It should be noted that a number of these core grants cannot be considered as an ongoing grant, as the Council will need to await confirmation from the Government of the Fair Funding Review to determine which of these grants will continue in their current format or which will be subsumed into the new calculation of funding based on the Fair Funding formula.

For 2020/21 the following core grants will be received:

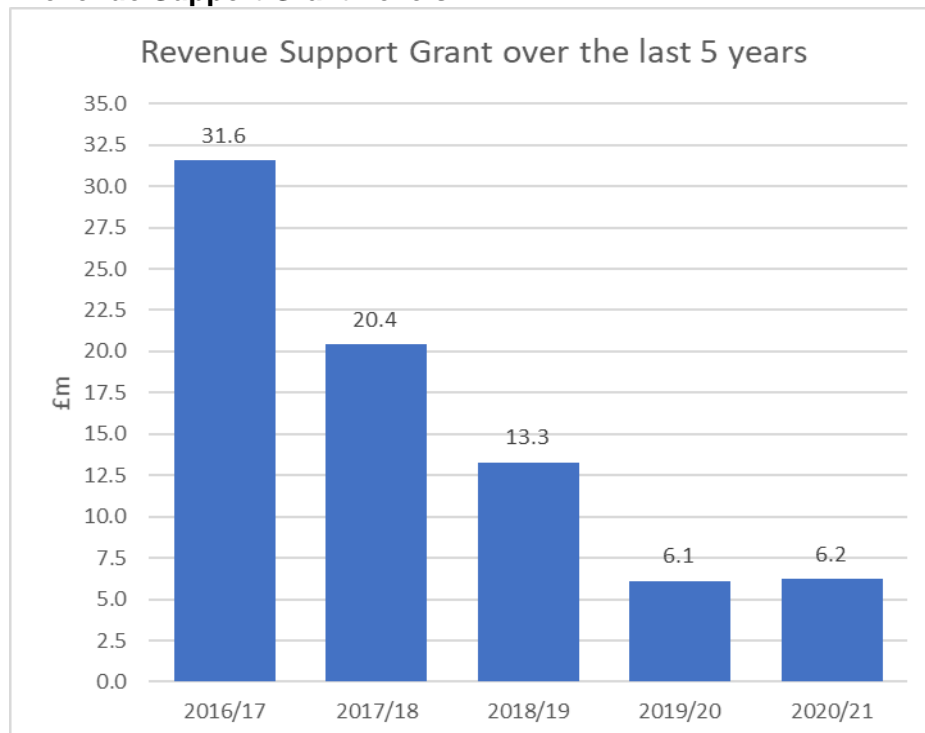
Core Grants:	£
Revenue Support Grant	6,218,750
Improved Better Care Fund	9,547,343
New Homes Bonus	8,366,700
Rural Services Delivery Grant	6,614,130
Social Care Grant	7,882,889
TOTAL CORE FUNDING	38,629,812

Revenue Support Grant

In the Final Local Government Finance Settlement for 2020-21 the Government stated that it wished to protect vital services by increasing settlement core funding by inflation. As the Revenue Support grant forms part of this funding, the level of grant received has increased marginally from the level received in 2019/20 (1.63%).

As can be demonstrated from Figure 10 below, the level of Revenue Support grant received over the last five years has reduced significantly from £31.6m to £6.2m, a reduction of 80%.

Figure 10: Revenue Support Grant Levels



Improved Better Care Fund

The Improved Better Care Fund was introduced in the 2015 Spending Review and can be spent on 3 purposes:

- Meeting adult social care needs
- Reducing pressures on the NHS, including supporting more people to be discharged from hospital when they are ready
- Ensuring that the local social care provider market is supported.

The Government announced that for 2020/21, allocations of Improved Better Care Fund would be cash flat from the levels paid over in 2019/20. It was however proposed that the Winter Pressures Grant which previously had a ringfence relating to supporting the local health and care system to manage demand pressures on the NHS with reference to seasonal winter pressures, would now be included within the Improved Better Care Fund, thereby removing this ringfence. The Winter pressures grant was transferred again at a cash flat level from that received in 2019/20

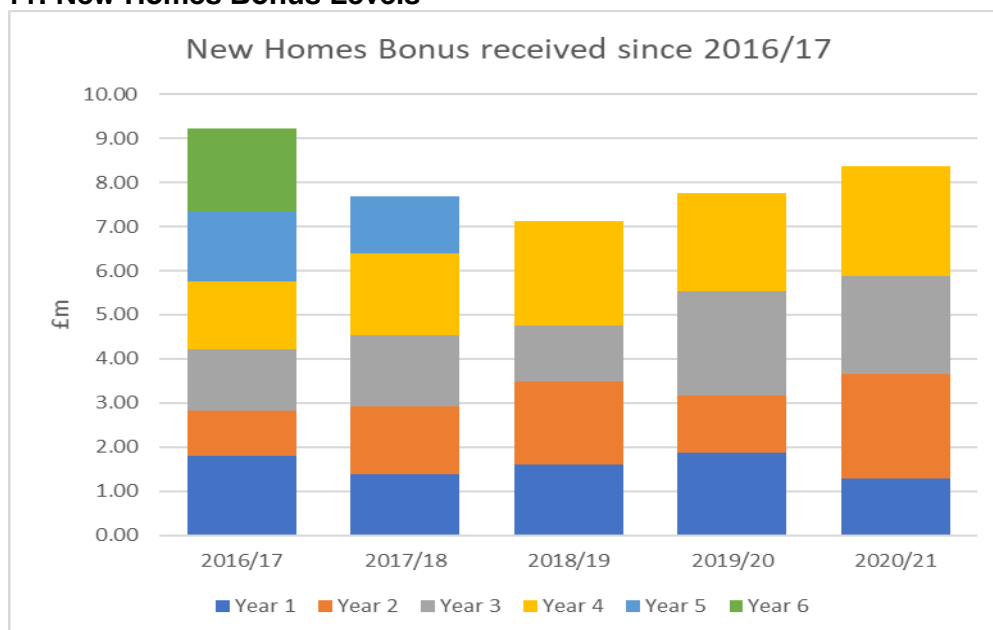
New Homes Bonus

The New Homes Bonus was introduced by the Coalition Government with the aim of encouraging local authorities to grant planning permissions for the building of new houses in return for additional revenue. Under the scheme, the Government initially matched the Council raised on each new home built or long term empty homes brought back into use for a period of 6 years. In 2017/18 the Government reduced this funding to 5 years, and then subsequently to 4 years in 2018/19, and it has remained at this level since. Local authorities are not obliged to use this funding for housing development. The future payment of New Homes Bonus is uncertain as it is anticipated that this will no longer be paid in its current format once the Fair Funding Review is announced in 2021/22.

For 2020/21 the Government committed to continuing the scheme for 2020-21 but with no commitment that legacy funding would be available beyond this.

Shropshire Council has generally received good levels of New Homes Bonus due to the levels of housing development in Shropshire over a number of years and as demonstrated from the graph below, the level paid each year has increased due to the volume of new houses being built in the area. A contribution of £5m of the total New Homes Bonus is assumed within the Council's base budget, therefore if this funding is removed in future years, there will be an immediate need to find compensatory savings for this amount.

Figure 11: New Homes Bonus Levels



Rural Services Delivery Grant

The Rural Services Delivery Grant had previously been incorporated within the Revenue Support Grant in order to recognise the additional costs of delivering services in sparsely populated areas. In 2016/17 this funding was presented as a standalone grant in order that any proposed uplifts in the funding would not be affected by the new allocation model for revenue support grant. The grant is allocated based on sparsity rather than other measures of rurality and Shropshire Council has received an allocation of grant ever since this was introduced.

For 2020/21, the Government has committed to maintaining Rural Services Delivery Grant to the level paid in 2019/20.

It is anticipated that this grant will no longer be paid in its current form in future years as the Fair Funding Review aims to include sparsity as one of the main cost drivers to determine how funding is distributed.

Social Care Grant

In the Spending Round for 2019, the Government announced that the Government would provide an additional £1billion towards the costs of adult and children's social care. This funding would then be in addition to existing social care grants that have been paid in 2019/20 and in addition to the Adult Social Care Precept of 2%.

Allocations of this funding have been determined predominantly according to the adult social care Relative Needs Assessment, and the Government have not prescribed how much should be used towards Adult Social Care or Children's Social Care.

Shropshire Council have therefore received £5.5m of new funding in addition to £2.38m of 2019/20 Social Care Support Grant.

3.2 Council Tax

The Council collects the Council Tax for Shropshire Council, Shropshire & Wrekin Fire Authority, West Mercia Police and Crime Commissioner and for the Parish and Town Councils in Shropshire. Therefore the Council Tax Resolution that Full Council are required to approve in February of each year will detail all of these elements in agreeing the Council Tax Band levels to be charged in each Parish or Town Council area.

In December 2019, the Council approved the Council Tax Taxbase for 2020/21 which calculates the number of Band D equivalent properties by which to levy Council tax on. For 2020/21, the Council Tax Taxbase is 113,557.43 Band D equivalents which was an increase of 2.08% from the 2019/20 level.

The Council is responsible for determining the level of Council Tax to be precepted each year, however the Government does state that there are specific referendum principles that will apply to local authorities in order to try and deter Council's from raising Council tax levels significantly. The threshold for local authorities is 2% for 2020/21 which means that if any Council declares an increase in Council Tax of 2% or more, the authority are required to hold a referendum in their local area to determine whether the taxpayers believe the increase to be excessive.

For 2020/21 Shropshire Council is proposing a 1.99% increase to Council Tax. This generates an additional £3.1m for the Council.

Since 2016/17, the Government has allowed councils that provide social care to increase their share of Council tax by charging an additional adult social care precept to help fund growing pressures within this essential service area. The Government stipulate that budgets for Adult Social Care must increase by at least the amount that the Adult Social Care Precept generates, allowing for levels of efficiency savings which could be expected within such service areas.

The Government stipulate as part of the Local Government Finance Settlement the percentage increase that is permitted for the Adult Social Care Precept before a referendum of the local electorate is required. For 2020/21 the permitted maximum percentage increase as prescribed by the Government is 2% and Shropshire Council plan to apply a 2% percentage increase to the precept for this purpose.

The total proposed increase in Council tax is therefore 3.99% for 2020/21 (1.99% for Council Tax, 2% for Adult Social Care Precept) and this generates the following Council tax precept for a Band D:

2019/20 Band D	£1,388.23
Core Council Tax Increase (1.99%)	£27.63
Adult Social Care Precept (2%)	£27.76
2020/21 Band D	£1,443.62

FUTURE REVENUE RESOURCES

When this Band D figure is used against the Council Tax taxbase, this generates total council tax of £163,933,777 which represents 28% of the Council's total gross budgeted funding for 2020/21.

In future years assumptions have been made that Council tax increases will remain at 1.99% and that the Social Care Precept will continue at 2% giving a total increase of 3.99% each year.

As the Council collects Council tax from taxpayers, it is required by statute to administer Council Tax within a separate account which is known as the Collection Fund. Each year the Council will pay into the Collection Fund all council tax receipts it receives from taxpayers less any discounts or exemptions that are due, and then receives the budgeted precept from the Collection Fund. When setting the Council Tax taxbase the Council assumes a percentage collection rate for Council tax as it is not always possible to collect 100% of income due to various circumstances. For 2020/21, Shropshire Council has assumed a 98.3% collection rate which is based on previous actual collection rates achieved (this is top quintile performance). If the Council manages to overachieve this collection rate, or new houses are built over and above the budgeted increase in the taxbase, then the Collection Fund generates a surplus in the year. Clearly, there is an opposite effect if Council Tax is overestimated.

Each year a calculation is performed to establish what the anticipated Collection Fund surplus or deficit is and this is then distributed to the main precepting bodies in the following financial year i.e. Shropshire Council, Shropshire & Wrekin Fire Authority and West Mercia Police and Crime Commissioner.

The collection rate only assumes the collection of current year debts, but action can be taken by the Council to recover any uncollected debts from previous years which would deliver a surplus in the collection fund. To demonstrate the action taken to recover old debts, in 2018/19 the outstanding debt at the year end was £12.068m however 9 months later the equivalent debt stood at £9.629m, thereby delivering a further £2.4m into the collection fund.

For 2019/20, the estimated Council Tax collection fund surplus is £3.355m and Shropshire Council's proportion of this is £2.758m. This can then be used in the total funding for the 2020/21 budget. This balance has occurred, in the main, due to additional recovery of council tax debts relating to previous years.

3.3 Business Rates

Business rates are collected from local businesses by Shropshire Council and are distributed to the parties detailed below in the following proportions:

Shropshire Council	49%
Shropshire & Wrekin Fire Authority	1%
Central Government	50%

The rateable value of business properties is established by the Valuation Office and this determines the level of business rates to be paid.

The planned Business Rate retention review will establish a baseline of funding from business rates so that local councils can benefit by stimulating growth in the number of businesses and retain a greater proportion of that growth to help fund services. Exact details of the scheme are yet to be announced, so it cannot be determined whether the Council will benefit overall from the change in funding at this point.

For 2020/21, the Council is budgeting for total Business rate income of £40.7m.

The Council also benefits from the collection of business rates from renewable energy projects such as solar and wind farms and anaerobic digesters in Shropshire. The rates collected from these are allowed to be retained fully by Shropshire Council and therefore are not distributed via the percentage listed above for standard business rates. In 2020/21 the Council is collecting £0.941m from these schemes and as this amount can fluctuate each year, we have assumed a base level of £0.900m for future years.

The Government also pays over a top up grant to the Council in respect of Business Rates. This represents the difference between the Council's business rates baseline (which is the amount that is expected to be collected through the local share of business rates) and its baseline funding level (which the government determines through its funding formulae for Local Government). The total of top up grants is neutral across the whole of the sector and some authorities have to pay a tariff rather than receive a top up grant. For 2020/21 Shropshire Council is receiving a top up grant of £10.03m.

As the Council collects Business Rates from local businesses, it is required by statute to administer Business Rates within a separate account which is known as the Collection Fund. Each year the Council will pay into the Collection Fund all business rate receipts it receives from taxpayers less any valuation appeals that reduce the level of income due, and then receives the budgeted precept from the Collection Fund. The Council will again benefit in year from any new businesses coming into the county during the course of the year and changes to rateable values that may take place and so in this situation may generate a surplus in the Collection Fund. Alternatively, if businesses leave during the year, then or we have to write off more bad debts than anticipated, we may have a deficit for the year.

FUTURE REVENUE RESOURCES

Each year a calculation is performed to establish what the anticipated Collection Fund surplus or deficit will be and this is then distributed to the main precepting bodies in the following financial year i.e. Shropshire Council, Shropshire & Wrekin Fire Authority and Central Government.

For 2019/20, the estimated Business Rate collection fund surplus is £1.119m and Shropshire Council's proportion of this is £0.891m. This can then be used in the total funding for the 2020/21 budget. This is mainly due to the inclusion of £0.672m for energy renewable properties.

3.4 Non – Core Government Funding

The Government provides a number of non-core government grants towards the costs of services. These are generally in relation to specific services and so will have specific conditions attached to them, however there may be some grants paid over that are without specific ringfences against them.

The most significant examples of non-core government grants are :

- Dedicated Schools Grant
- PFI Credits
- Public Health Grant
- Pupil Premium Grant
- Rent Allowance Subsidy for Housing Benefits
- Rent Rebates
- Business Rate Retention Scheme (Section 31 grant to compensate for various reliefs given to businesses)

The value paid in these grants is determined each individual year therefore it is not possible to predict future grant levels for these. The Council sets ringfenced expenditure budgets to match these non-core government grants, therefore any reduction in funding experienced will be matched by an equivalent reduction in the expenditure that the grant relates to.

The total budgeted non-core government grants for 2020/21 is £200.463m.

3.5 Fees and Charges

The Council also generates income to fund services by charging for services that it provides. This has increased over the last six years and has become an important and an increased proportion of the council's total income as demonstrated in the charts below. This has been necessary due to the reduction in Revenue Support Grant by the Government over the same period.

Figure 12: Budgeted Fees and Charges Income

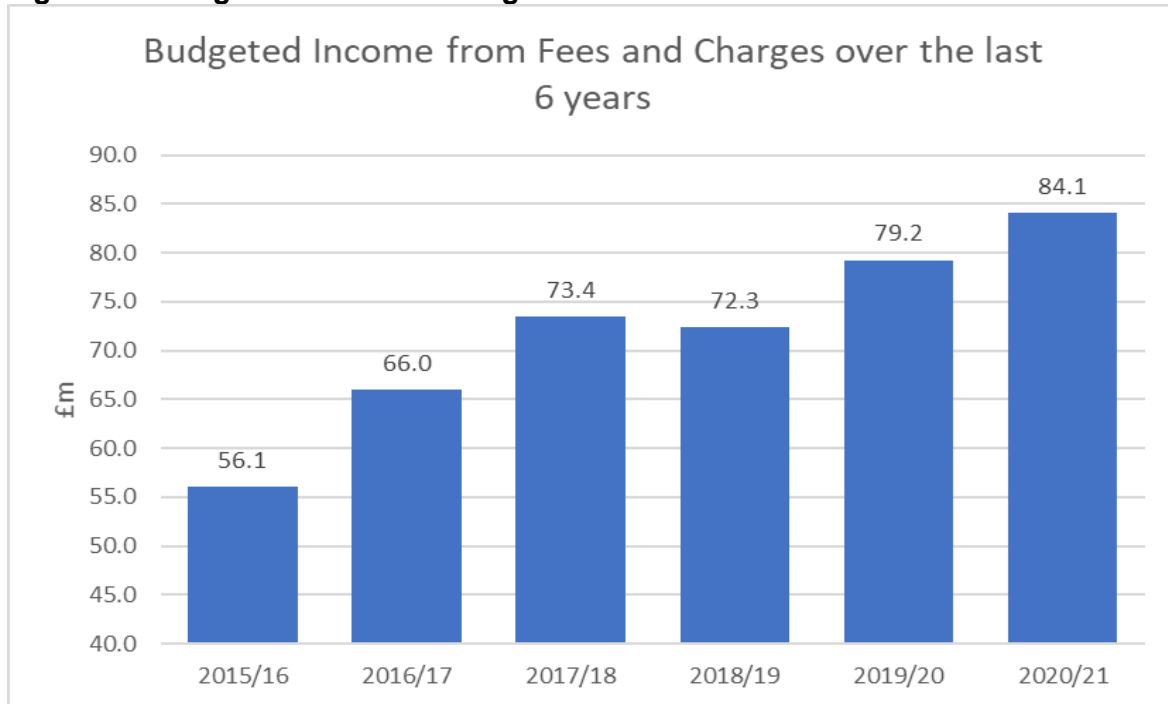
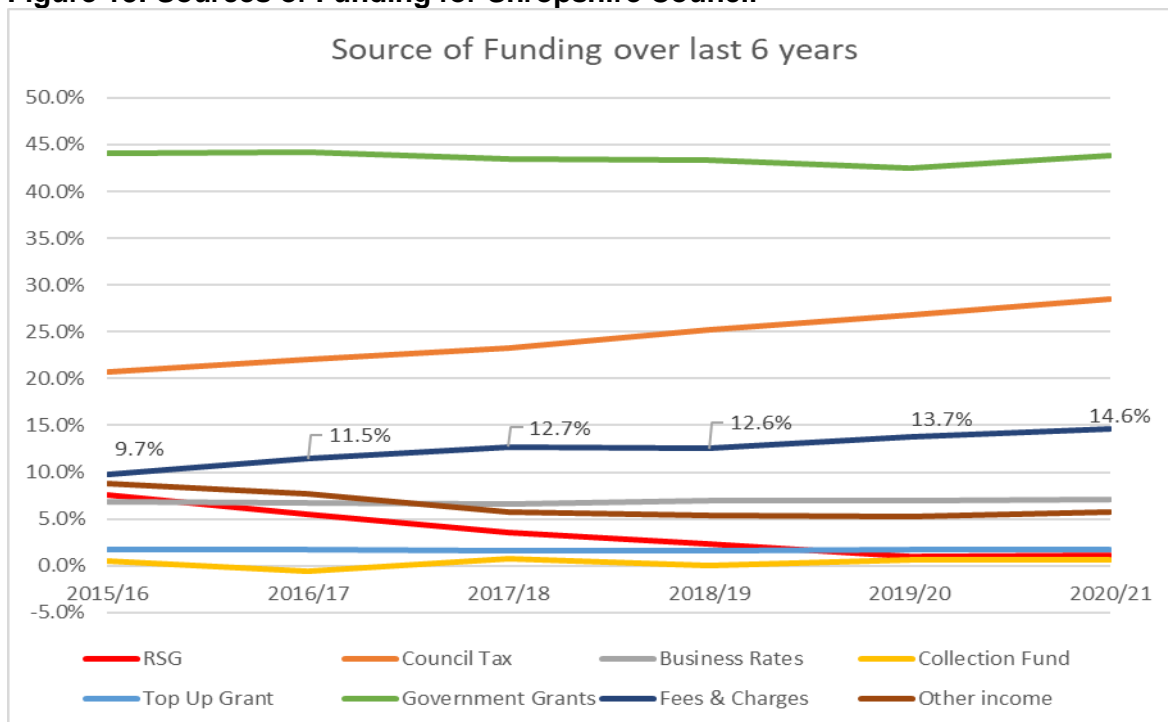


Figure 13: Sources of Funding for Shropshire Council



FUTURE REVENUE RESOURCES

The Council has the power to charge for some services under various legislation. The Local Government Act 2003 provides clarity over charging powers and is clear that a local authority can charge for discretionary services on the basis of recovering the full costs of providing the service but that it should not make a profit year on year. The same Act also covers local authority's power to trade whereby a profit/surplus can be made as long as trading is carried out through a company.

A significant proportion of the total income achieved through fees and charges is based on statutory income, where the Government prescribe the level of fees to be charged. The remainder is achieved through discretionary fees and other income and Full Council approve the fees and charges to be applied for the coming financial year each February.

For 2020/21 the total budgeted income from fees and charges is £84.1m.

FUTURE REVENUE RESOURCES

3.6 Total Funding

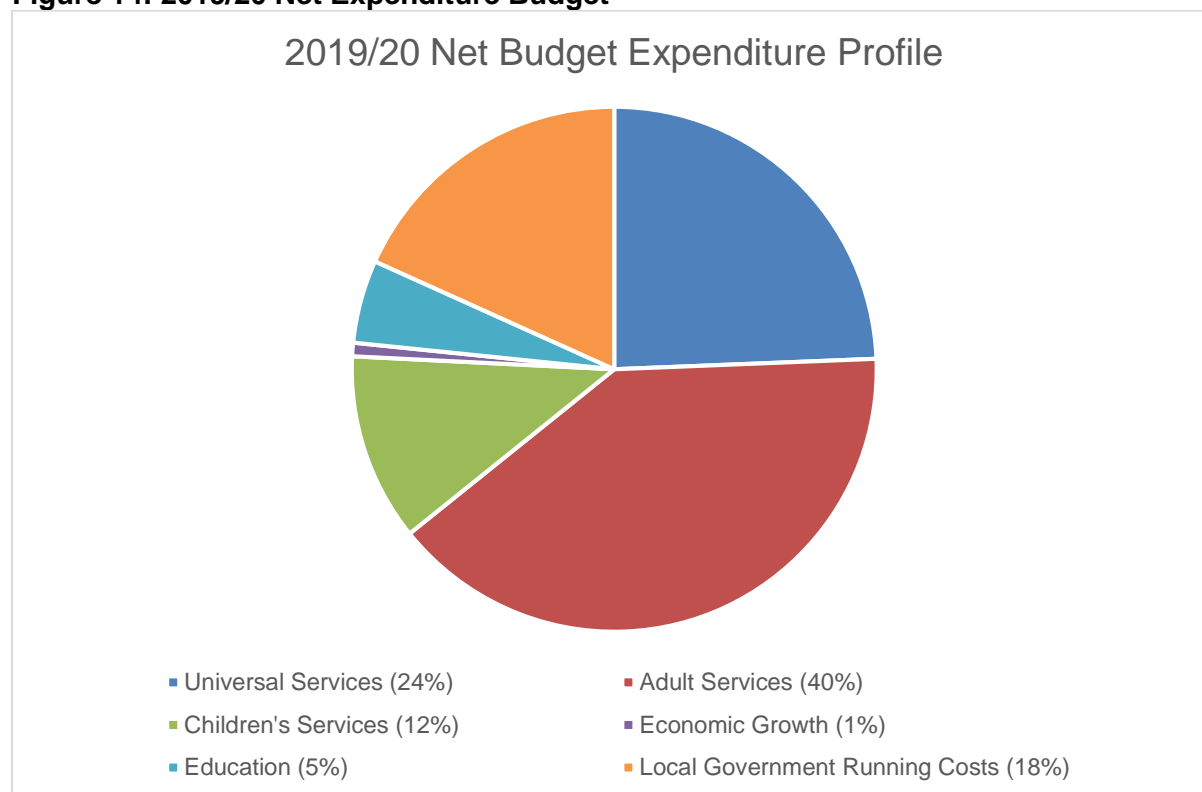
	2020/21 £	2021/22 £	2022/23 £	2023/24 £	2024/25 £
Council Tax	163,933,777	173,287,521	183,173,997	193,625,808	204,674,538
Business Rates:					
Business Rates Collected	40,728,547	41,361,163	42,003,606	42,656,027	43,318,581
Business Rates - Energy Renewable Schemes	960,474	900,000	900,000	900,000	900,000
Top Up Grant	10,031,260	10,031,260	10,031,260	10,031,260	10,031,260
RSG	6,218,750	4,179,066	2,139,383	0	0
Collection Fund:					
Council Tax	2,757,526	500,000	500,000	500,000	
Business Rates	891,237	-500,000	-500,000	-500,000	
NET BUDGET	225,521,571	229,759,011	238,248,246	247,213,094	258,924,379
Grants included in Core Funding:					
Improved Better Care Fund	9,547,340	0	0	0	0
New Homes Bonus	8,366,700	4,592,570	2,227,140	0	0
Rural Services Delivery Grant	6,614,130	0	0	0	0
Social Care Grant	7,882,890	0	0	0	0
CORE FUNDING	257,932,631	234,351,581	240,475,386	247,213,094	258,924,379
Local Income					
Fees and charges (including income savings deliverable from prior years)	84,103,880	86,384,981	88,703,677	91,202,251	93,944,845
Other Grants and contributions	27,000,030	27,000,030	27,000,030	27,000,030	27,000,030
Specific Grants (excluding Core Funding Grants above)	200,462,900	183,913,000	183,858,550	183,811,430	183,771,122
Internal Recharges	5,963,040	5,963,040	5,963,040	5,963,040	5,963,040
TOTAL FUNDING	575,462,481	537,612,632	546,000,683	555,189,845	569,603,416

4.1 Profile of Council's Expenditure

The Council's net revenue budget in 2019/20 is £213.839m.

As the number of older people in Shropshire increases, and the complexity of care needs increase, the proportion of the Council's budget that is spent on adult social care grows. In 2019/20, 40% of the Council's net budget will be spent on Adult Services.

Figure 14: 2019/20 Net Expenditure Budget



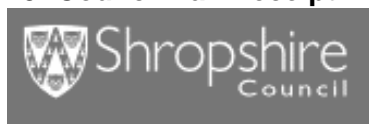
As outlined earlier in the strategy, the proportion of spend on social care is increasing year on year, within Children's Social Care costs increasing alongside the well documented increase in Adults Social Care.

Of the 24% Universal Services detailed in the graph above, almost half of this related to Waste Collection and Disposal and a third relates to expenditure on maintaining highways.

A receipt showing the cost of services represented within an average Band D council tax payment for the 2019/20 is shown in Figure 15 below.

EXPENDITURE PRESSURES

Figure 15: Council Tax Receipt



**2019/20 Council Tax Receipt
Charges for a Band D Property**

	£
** UNIVERSAL SERVICES **	
* Buses and Community Transport	36.58
* Highways	106.51
* Leisure and Outdoor Spaces	11.98
* Libraries	14.17
* Registrars, Coroners and Bereavement Services	2.07
* Theatre, Arts, Museums and Archives	0.83
* Trading Standards, Licensing, Regulatory Services and Community Safety	21.26
* Waste and Recycling Collections	188.01
** ADULT SERVICES **	
* Adult Social Care	605.05
* Housing	15.78
* Public Health - Substance misuse, sexual health services, health checks, smoking cessation	3.31
** CHILDREN'S SERVICES **	
* Children and Families Early Help Services and Youth Services	8.02
* Children's Social Care	159.96
* Children with Disabilities	13.00
** ECONOMIC GROWTH **	
* Broadband - Rural rollout	0.89
* Economic Growth	5.84
* Planning	6.24
** EDUCATION **	
* Education and Schools	9.62
* Home to School Transport	70.53
** LOCAL GOVERNMENT RUNNING COSTS **	
* Customer Services	13.65
* Directors and Senior Staff	32.08
* Elections and Democratic Services	13.09
* Financing Costs - Debt repayment and interest payments	57.97
* Insurance and Property Costs	61.67
* Organisational Administration	6.53
* Pension Compensation Payments	9.54
* Support Services - Finance, legal, audit, HR, procurement, commissioning and ICT services	91.36
	1,565.56

** VOUCHER **	
** INCOME TO SUPPLEMENT COUNCIL TAX **	
* Car Parking Income	-35.33
* Non Ring-Fenced Grants	-142.00

TOTAL TO PAY	1,388.23

09:00 01/04/19 123456789	

4.2 Demographic Pressures

The main budgetary pressure that the Council experiences is due to demographic increases. The two most significant areas of growth are within Adult Social Care and Children's Social Care.

In 2019/20 the committed expenditure for Adult Social Care Purchasing budget has exceeded the growth allocation for the year. Based on the projections of service user numbers and the complexity of care requirements, an additional £3.3m is anticipated for the remainder of the year. This growth alongside the revised growth model for future years outlines that care costs will increase by £15.2m in 2020/21. This is partially offset by increased care contributions however this still leaves a net demographic pressure of £13m to be funded.

The numbers of looked after children and particularly the complexity of need is also providing a demographic pressure in 2020/21 with £3.9m of additional costs projected in 2020/21. Also with the increasing numbers of children in social care, this leads to other additional costs including additional social workers required to support the looked after children and increasing legal and court costs relating to legal cases of looked after children.

Total demographic pressures for 2020/21 are £21.6m.

Projections of growth are anticipated over the next five years of the financial strategy, with Adult Social Care and Children's Social Care being the two main areas of growth anticipated.

4.3 Inflation

The Council is subject to inflationary pressure like any other organisation or individual and therefore needs to build in inflationary cost increases to expenditure each year within the budget.

The Council employs approximately 4,900 full time equivalent members of staff and so inflationary increases in pay is one of the key elements of inflation to be included. The majority of staff pay is linked to the National Joint Council rates, or if not this body then other recognised pay bodies, and so the inflationary pay award is negotiated nationally, which the Council then implements. The Council has assumed a 2% increase for 2020/21 (£2.7m) and maintained this increase at 2% for the next four financial years.

The Council pays out approximately £165m in contract payments to various organisations, for example to Adult Social Care Providers, the Council's Waste Collection and Disposal Contractor or the Highways Maintenance contractor. These contracts will generally have inflation built in to them. In addition the council will also be subject to price increases in energy or petrol prices. The total of both of these elements is £2.7m.

The other element of inflation relates to the Council's contribution towards the pension scheme for employees. The pension scheme is subject to a three year actuarial valuation which calculates the level of funding within the pension scheme and establishes the recommended contribution rate that should be paid by the Council. The last actuarial valuation has been undertaken in 2019, and this has established a different contribution rate to be paid from 2020/21 for the next 3 years. Due to a good valuation result in that the level of funding within the scheme has increased from an 84% level to a 93% level, the pension contribution for the Council has reduced for the next 3 years. This has delivered a budgetary saving of £0.9m.

4.4 Service Specific and Local Generated Pressures

In addition to demographic growth, during the budget setting process a number of other growth items will be identified as necessary expenditure either due to budgetary pressures identified in the 2019/20 financial year, that are anticipated to be ongoing, or to provide for investment budgets that will help transform services to deliver budgetary savings in the future.

A total of £1.972m has been added into the budget for service specific pressures. A split of the main items included within this total is provided in table 3 below:

Table 3: Service Specific Pressures 2020/21

Loss of Income	£1.244m	The largest element included within this is the loss of DSG income following the ESFA Baseline exercise and services no longer being eligible for DSG funding.
Additional Staffing Resources	£0.314m	There are 3 main service areas that have requested additional staffing resources: <ul style="list-style-type: none"> • Building control due to an increase in scrutiny following Grenfell Tower • ICT in order to support new technology introduced to deliver efficiencies in the budget • Looked After Children Apprentices to help “grow our own” future social workers and to reduce reliance on agency staff.
Investment in IT Services	£0.414m	Additional IT infrastructure costs need to be built into the budget in order to deliver the Council’s digital strategy and agile way of working.
	£1.972m	

There are a number of changes that have been included within the Local Generated Pressures section of the budget build up and in the main these reflect changes to expenditure as a result of changes made to the Council’s funding position for the year. For example, where non-core government grants have been received, these are considered ringfenced to service areas, and so as these grants increase, the expenditure will increase accordingly and vice versa for a grant decrease.

Also there are a number of service areas that operate as trading units, and therefore if it is proposed that income levels will change in the year, this will be offset by compensatory changes to expenditure where savings proposals have not been included.

The Council is also ambitious to become a more commercial council and invest in capital schemes that will either deliver income streams to the Council in the future or will help to reduce service related costs. It is therefore prudent for the Council to budget for the related cost of investment based on the anticipated borrowing costs of schemes that the Council is currently progressing. This includes capital investment in IT infrastructure and commercial investments.

EXPENDITURE PRESSURES

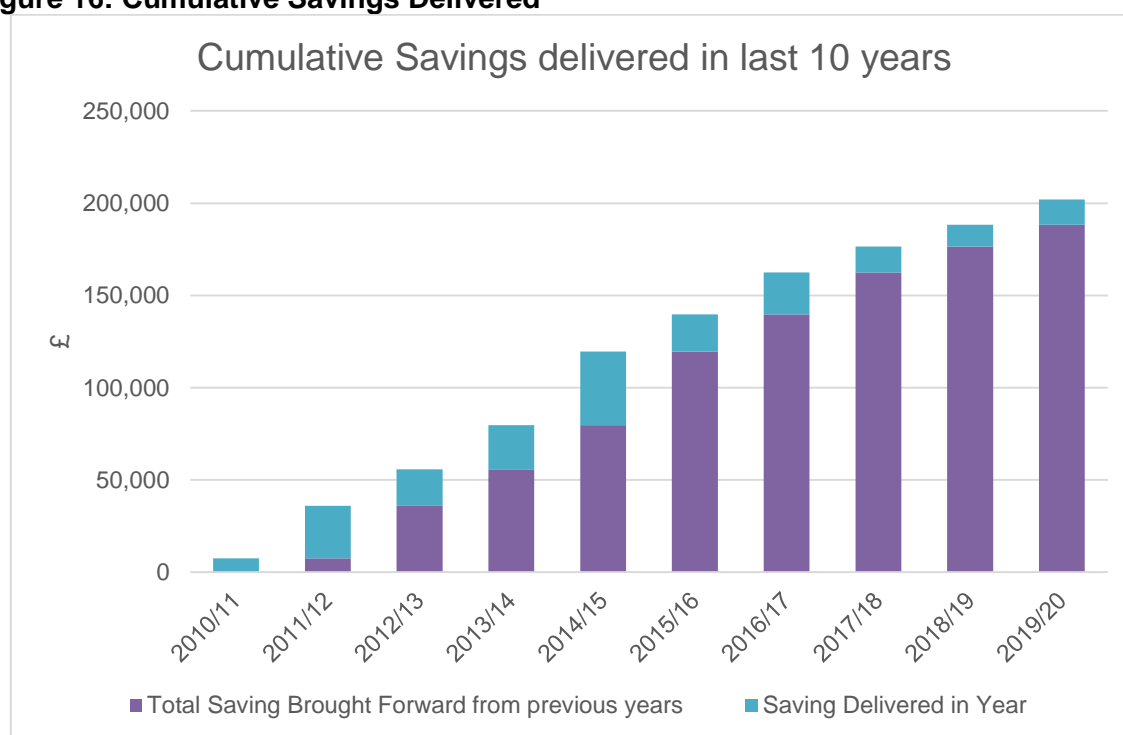
Two new budgets have been included for 2020/21 in order to give the Council capacity to deliver ongoing budgetary savings in the future and move towards delivering a more sustainable budget:

1. The most significant of these budgets is the inclusion of a one off £5.250m invest to save fund in order to provide for one off upfront investment to deliver future savings. For example, within Children's Services new savings proposals, there is the intention to reduce the numbers of children in long term residential care by £2m. To achieve this £2m saving, investment of approximately £1.3m would be required in staffing and commissioned support services for a transitional period while resources are shifted to preventative work in terms of supporting children not becoming looked-after or cared for by foster families rather than residential.
2. A budget of £0.960m has been included to invest in energy renewable schemes within the Council. The Council has made a commitment to become carbon neutral in the next 30 years and so has allocated the business rate income that it collects from energy renewable schemes in Shropshire towards this objective. This will be an ongoing expenditure budget each year, although the exact amount available will change depending on the level of business rates received. Within the financial strategy a budget of £0.900m has been included for future years based on average levels of energy renewable scheme business rates received in previous years.

4.5 Savings Plans

The Council has been required to deliver significant savings year after year during the period of austerity. Prior to austerity the budget generally used to be subject to finding efficiency savings each year to balance the budget, however austerity introduced a new level of savings to be found by all local authorities. As a result it has not been possible to continue to “salami slice” budgets, instead the Council has had to look at transformational ways of delivering its services, scaling back non-statutory services and delivering new income in order to deliver the savings necessary to balance the books. In addition to government funding cutbacks, the Council has also been faced with increasing costs as outlined within Demography Pressures, and this has forced the Council in to delivering further savings over and above those dictated from the funding changes.

Figure 16: Cumulative Savings Delivered



When the 2018/19 financial strategy was compiled, savings plans over the next five years were compiled. For 2020/21, savings plans of £0.013m were identified however this included the reversal of £5.5m of savings that had been taken in 2018/19 and 2019/20 relating to reducing preventative spend in Adult Social Care and Highways Maintenance. Due to the budget pressures identified in 2020/21, it is now considered that these savings do need to be delivered on a permanent basis and so these have been reinstated as savings for 2020/21.

A proportion of savings planned for 2019/20 had been temporarily removed from the budget strategy due to concerns over the ability to deliver this within the required timeframe. These have now been reinstated for 2020/21 given that services have now had sufficient time to progress delivery plans for these savings.

During the course of 2019/20, the Council monitors delivery of budget savings as part of the budget monitoring process. It has become apparent that some of the 2019/20 savings are not going to be delivered, £1.3m of these are due to Cabinet taking decisions subsequently to

EXPENDITURE PRESSURES

remove these savings proposals, but a further £3.5m including £2m of commercial income delivery and almost £0.9m of public health savings.

Given the increase in expenditure projected for 2020/21, and the non-delivery of a proportion of previous year's savings targets, it has been identified that a further £14m of new savings are required for 2020/21. Each directorate within the Council has been provided with a savings target and encouraged to find transformational ways of delivering this savings, hence identifying new ways of delivering a service rather than cutting a service that will deliver cost savings.

The total savings to be delivered for 2020/21 is £18.725m after excluding undelivered savings and the split by Directorate is shown in the table 4 below:

Table 4: Savings Schedule by Directorate

	2020/21 Savings Previously Agreed £	Undelivered Savings in 2019/20 added back in £	New Savings £	TOTAL £
Adult Services				
Transformational	985,900	0	1,570,000	2,555,900
Review of Contracts	1,067,810	0	640,000	1,707,810
Joint Working	215,000	535,000	0	750,000
Income Generation	600,000	150,000	376,000	1,126,000
Use of Grant/Reserves	0	0	814,000	814,000
	2,868,710	685,000	3,400,000	6,953,710
Children's Services				
Transformational	-200,000		2,600,000	2,400,000
	-200,000	0	2,600,000	2,400,000
Place				
Transformational	147,760		1,400,000	1,547,760
Review of Contracts	307,730		0	307,730
Income Generation	820,000	96,000	60,000	976,000
Use of Grant/Reserves			2,440,000	2,440,000
	1,275,490	96,000	3,900,000	5,271,490
Finance, Governance & Assurance				
Transformational			519,820	519,820
Review of Contracts			163,000	163,000
Income Generation			320,000	320,000
Use of Grant/Reserves			97,180	97,180
	0	0	1,100,000	1,100,000
Legal & Democratic Services				
Transformational			167,890	167,890
Review of Contracts			224,110	224,110
Income Generation			8,000	8,000
	0	0	400,000	400,000
Workforce & Transformation				
Transformational			1,884,000	1,884,000
Review of Contracts			716,000	716,000
	0	0	2,600,000	2,600,000
Total	3,944,200	781,000	14,000,000	18,725,200

EXPENDITURE PRESSURES

The specific savings schedules for each directorate are detailed below:

Table 5: Detailed Savings by Directorates

Adult Services					
Ref	Directorate	Portfolio Holder		Description	2020/21 Saving
2020/21 Savings Previously Agreed					
A05	Adult Services	Dean Carroll	Transformational	Use of HOLD (capital) funding to reduce the cost of high cost placements	50,000
A09	Adult Services	Dean Carroll	Review of Contracts	Increase in supported living accommodation	117,670
A14	Adult Services	Dean Carroll	Review of Contracts	Review of supporting people contracts	206,000
A15	Adult Services	Dean Carroll	Transformational	Invest in digital health technologies	200,000
A17	Adult Services	Dean Carroll	Joint working	Explore joint housing and social care opportunities with partners	200,000
A18	Adult Services	Dean Carroll	Review of Contracts	Provider market stewardship and micro-commissioning	300,000
A19	Adult Services	Dean Carroll	Transformational	Increased use of social prescribing	50,000
A22	Adult Services	Dean Carroll	Transformational	Single Handed Care - Reduce the cost of care packages by investing in technology	40,000
A23	Adult Services	Dean Carroll	Review of Contracts	Increased number of Shared Lives placements and Positive Steps contract review	52,140
A25	Adult Services	Dean Carroll	Income Generation	Innovate to generate new income	50,000
A26	Adult Services	Dean Carroll	Transformational	Remodel day services offer	96,700
2A33R	Adult Services	Dean Carroll	Income Generation	Increased Joint Training Income	20,000
2A34R	Adult Services	Dean Carroll	Transformational	Community catalysts	100,000
2A35R	Adult Services	Dean Carroll	Transformational	Transport review	100,000
2A36R	Adult Services	Dean Carroll	Review of Contracts	Review block bed provision	250,000
2A37R	Adult Services	Robert Macey	Income Generation	Increased Housing Income	100,000
2A38R	Adult Services	Robert Macey	Transformational	Utilisation of HRA monies to fund temp accommodation properties	172,200
2A39R	Adult Services	Dean Carroll	Joint working	Joint commissioning of adults social care placements with Shropshire CCG (increase on saving A28)	15,000
2A40R	Adult Services	Dean Carroll	Transformational	Reduction in use of external reablement	100,000
2A41R	Adult Services	Dean Carroll	Review of Contracts	CM2000 reduction in contract	50,000
2A42R	Adult Services	Dean Carroll	Review of Contracts	TUPE savings on Crowmoor contract	32,000
2A43R	Adult Services	Dean Carroll	Review of Contracts	Review commissioning to review contract tender arrangements	10,000
2A44R	Adult Services	Dean Carroll	Transformational	Increase the use of positive steps as alternative delivery model	27,000
2A45R	Adult Services	Dean Carroll	Review of Contracts	Review of spot purchasing	50,000
2A46R	Adult Services	Gwilym Butler	Income Generation	Regulatory Services, Trading Standards and Licensing, bereavement services review leading to redesign of delivery model and an increased	400,000
H12	Public Health	Rob Gittins	Income Generation	Help2Change Service Charges	30,000
H13	Public Health	Rob Gittins	Transformational	Innovation within Help2Change	50,000
					2,868,710
Undelivered Savings in 2019/20 added back in					
A28	Adult Services	Dean Carroll	Joint working	Joint commissioning of adult social care placements with Shropshire CCG	535,000
H16	Public Health	Gwilym Butler	Income Generation	Increase parking enforcement functions in line with the parking strategy	100,000
H24	Public Health	Rob Gittins	Income Generation	Reclaim of funds from out of area for sexual health services (Wales)	50,000
					685,000
New Savings					
2A03	Adult Services	Dean Carroll	Income Generation	External income generation	100,000
2A11	Adult Services	Dean Carroll	Review of Contracts	Review of Existing Community Based packages	400,000
2A12	Adult Services	Dean Carroll			
2A13	Adult Services	Dean Carroll	Review of Contracts	CM2000 reduction in contract	20,000
2A14	Adult Services	Dean Carroll	Review of Contracts	Review block ASC contracts	20,000
2A15	Adult Services	Dean Carroll	Transformational	DP clawback provision	150,000
2A16	Adult Services	Robert Macey	Income Generation	Increased Housing Income on Handyperson	50,000
2A17	Adult Services	Robert Macey	Income Generation	DFG Fees interest	100,000
2A18	Adult Services	Robert Macey	Transformational	Reclaim of HRA monies	80,000
2A19	Adult Services	Rob Gittins	Transformational	Regulatory Services Growth	26,000
2A20	Adult Services	Rob Gittins	Transformational	Redesign of integrated sexual health services	100,000
2A21	Adult Services	Rob Gittins	Transformational	Inpatient Detox	50,000
2A22	Adult Services	Rob Gittins	Transformational	Out of Hours Cover	25,000
2A23	Adult Services	Rob Gittins	Income Generation	Bereavement Services Income	36,000
2A26O	Adult Services	Rob Gittins	Transformational	Regulatory Services Capital reversal	100,000
2A27	Adult Services	Rob Gittins	Income Generation	Registrars and Coroners income and reserve	30,000
2A28	Adult Services	Rob Gittins	Income Generation	Public Health services training income	10,000

EXPENDITURE PRESSURES

Adult Services

Ref	Directorate	Portfolio Holder		Description	2020/21 Saving
2020/21 Savings Previously Agreed					
2A29	Adult Services	Rob Gittins	Transformational	Review of NHS Healthchecks, Preventive Health and Health TV.	30,000
2A30	Adult Services	Gwilym Butler	Income Generation	Increase parking enforcement functions in line with the parking strategy	50,000
2A31	Adult Services	Dean Carroll	Transformational	Reduction in purchasing growth	759,000
2A15	Adults Services/ Corporate Services	Dean Carroll	Review of Contracts	PFI Contract Savings	200,000
2P02	Adults Services/Place	Robert Macey	Transformational	New model for temporary housing	250,000
2A320	Adult Services	Dean Carroll	Use of Grants/Reserves	One-Off Grant monies usage	814,000
					3,400,000
Total Adult Services Savings					6,953,710

Children's Services

Ref	Directorate	Portfolio Holder	Category	Description	2020/21 Saving
2020/21 Savings Previously Agreed					
C14	Children's Services	Ed Potter	Transformational	Expand the use of Troubled Families grant income for two years.	-200,000
New Savings					
2C03	Childrens Services	Ed Potter	Transformational	"No Wrong Door model" - No children in residential care model	2,000,000
2C08	Childrens Services	Ed Potter	Transformational	Highest cost external residential placements	250,000
2C09	Childrens Services	Ed Potter	Transformational	New Residential Homes	100,000
2C10	Childrens Services	Ed Potter	Transformational	Reduction in use of agency workers	150,000
2C06	Childrens Services	Nick Bardsley	Transformational	Reduction to Council Central Schools Block of Dedicated Schools Grant	100,000
					2,600,000
Total Children's Services Savings					2,400,000

Place

Ref	Directorate	Portfolio Holder		Description	2020/21 Saving
2020/21 Savings Previously Agreed					
P02	Place	Lezley Picton	Review of Contracts	End agreement with Rockspring Community Centre	7,730
P11	Place	Lezley Picton	Transformational	Review of library provision	73,950
P15	Place	Steve Charmley	Transformational	Review of community assets	73,810
P39	Place	Steve Charmley	Income Generation	Raise income from investment in assets	500,000
P41	Place	Steve Davenport	Review of Contracts	Negotiate contract savings upon renewal, through better contract management	300,000
P65	Place	Steve Charmley	Income Generation	Income generation from investment in assets	320,000
					1,275,490
Undelivered Savings in 2019/20 added back in					
P05	Place	Steve Charmley	Income Generation	Review of car parking at administrative sites	96,000
					96,000
New Savings					
2P03	Place	Steve Charmley	Transformational	Support package for Operation of Park and Ride	200,000
2P05	Place	Rob Macey	Transformational	HRA cost recovery	100,000
2P06	Place	Steve Charmley	Transformational	Assets and Estates rationalisation	200,000
2P13	Place	Lezley Picton	Transformational	Waste Growth Item Reversal	450,000
2P14	Place	Steve Davenport	Income Generation	Increased income for Streetworks Team	60,000
2P02	Place	Rob Macey	Transformational	New model for temporary housing	250,000
2P150	Place	Steve Davenport	Use of Grants/Reserves	One-off Draw down Kier underspend reserve	1,000,000
2P160	Place	Steve Davenport	Use of Grants/Reserves	One-off Draw down Severe Weather reserve	350,000
2P170	Place	Steve Charmley	Use of Grants/Reserves	One-off Draw down Schools Building Maintenance Insurance Reserve	400,000
2P180	Place	Steve Davenport	Use of Grants/Reserves	One-off streetworks income	190,000
2P190	Place	Steve Charmley	Use of Grants/Reserves	One-off Draw down Workshops Provision	200,000
2P200	Place	Steve Davenport	Use of Grants/Reserves	One-off Draw down Transport Reserve	300,000
2P210	Place	Steve Davenport	Transformational	LED Street Lighting	200,000
					3,900,000
Total Place Savings					5,271,490

EXPENDITURE PRESSURES

Finance Governance & Assurance

Ref	Directorate	Portfolio Holder	Description	2020/21 Saving
New Savings				
2F01	Finance	David Minnery	Insurance premiums and recharges	163,000
2F02	Finance	David Minnery	Investment returns and smoothing fund	149,820
2F03	Finance	David Minnery	Development Fund base budget reduction	300,000
2F05	Finance	David Minnery	External commercial services	320,000
2F06	Finance	David Minnery	Staffing	70,000
2F070	Finance	David Minnery	Contribution from insurance reserves	97,180
Total Finance, Governance & Assurance Savings				1,100,000

Legal & Democratic

Ref	Directorate	Portfolio Holder	Description	2020/21 Saving
New Savings				
2LD01	Legal & Democratic Services	David Minnery	Member Training	10,000
2LD02	Legal & Democratic Services	David Minnery	Civic Dinner	4,000
2LD03	Legal & Democratic Services	David Minnery	Member PR Budget	3,000
2LD04	Legal & Democratic Services	David Minnery	New Children's Lawyer	50,000
2LD07	Legal & Democratic Services	David Minnery	JLB Bid Funding	76,690
2LD09	Legal & Democratic Services	David Minnery	Committee Services - Vacant posts	14,200
2LD10	Legal & Democratic Services	David Minnery	Member costs reduction	5,000
2LD11	Legal & Democratic Services	David Minnery	Increased income generation	8,000
2LD12	Legal & Democratic Services	David Minnery	Postage cost reduction - committee services	5,000
2LD13	Legal & Democratic Services	David Minnery	Corporate and Democratic Core service review	224,110
Total Legal & Democratic Savings				400,000

Workforce & Transformation

Ref	Directorate	Portfolio Holder	Description	2020/21 Saving
New Savings				
2WT04	Workforce & Transformation	David Minnery	Underspend removal	10,000
2WT06	Workforce & Transformation	Lee Chapman	PCI, SIP trunking and Telephony	200,000
2WT07	Workforce & Transformation	David Minnery	Postage cost reduction	60,000
2WT08	Workforce & Transformation	David Minnery	Printing cost reduction	50,000
2WT09	Workforce & Transformation	David Minnery	Rationalisation/Integration of Legacy Systems	75,000
2WT10	Workforce & Transformation	David Minnery	Room booking system - Lower cost of external room bookings	20,000
2WT11	Workforce & Transformation	David Minnery	Training – Move to e-learning	60,000
2WT12	Workforce & Transformation	David Minnery	Review of First Line HR Contacts	25,000
2WT13	Workforce & Transformation	David Minnery	Mobile Phone Contract Reduction	40,000
2WT14	Workforce & Transformation	David Minnery	Re-working ICT approvals process	30,000
2WT15	Workforce & Transformation	David Minnery	Energy Savings	14,000
2WT16	Workforce & Transformation	David Minnery	Changes to Disaster Recovery Arrangements	50,000
2WT17	Workforce & Transformation	David Minnery	Migration of External Payrolls to BW ERP	5,000
2WT18	Workforce & Transformation	David Minnery	ERP System Saving	67,000
2WT190	Workforce & Transformation	David Minnery	Contract reductions from IT infrastructure replacement – one off saving	290,000
2WT20	Workforce & Transformation	David Minnery	Contract reductions from IT infrastructure replacement	283,000
2WT21	Workforce & Transformation	David Minnery	WAN contract reductions	103,000
2WT22	Workforce & Transformation	David Minnery	Review of Web Services	37,000
2WT23	Workforce & Transformation	Lee Chapman	Lean review of Shropshire Council structures and processes linked to transformation	1,181,000
Total Workforce & Transformation Saving				2,600,000
			Total	18,725,200

EXPENDITURE PRESSURES

4.6 Total Expenditure

	2020/21 £	2021/22 £	2022/23 £	2023/24 £	2024/25 £
Original Gross Budget Requirement	593,079,737	605,526,937	574,659,048	587,581,604	605,212,074
Inflationary Growth :					
Pay	2,671,050	2,743,338	2,819,197	2,897,208	2,977,435
Prices	2,729,730	1,901,746	1,988,548	2,080,762	2,115,831
Pensions	-933,890	0	0	0	0
Demography & Demand	21,563,167	11,966,550	13,846,297	14,829,238	16,152,790
Service Specific Pressures	1,971,738	144,179	95,225	97,522	102,254
Local Generated Pressures:					
Elections		700,000	-700,000		
Specific Grants Changes between years	-12,303,040	-39,327,572	-2,417,780	-2,274,260	-42,408
One off investment in IT infrastructure	1,101,130	-1,101,130			
Estimated Cost of Investment - <i>Approved</i>	1,485,000	1,265,000	1,760,000		
Invest to Save Fund for delivery of future savings	5,250,000	-5,250,000			
Energy Renewable Schemes	960,000	-60,000			
Adjustment to Gross budget offset by Income changes	4,082,965				
Savings					
<i>Savings from prior years- 2018/19 - Approved</i>	-4,144,200	-3,850,000	-4,468,930		
<i>Remove 2019/20 Red Savings Unachievable</i>	4,794,550				
<i>2019/20 Red savings Achievable in 2020/21</i>	-2,781,000				
<i>New Savings</i>	-14,000,000				
TOTAL EXPENDITURE	605,526,937	574,659,048	587,581,604	605,212,074	626,517,976

5.1 Funding Gap and Temporary Solutions

The proposed expenditure plans for 2020/21 of £605.53m exceeds the total funding anticipated of £575.46m, leaving a funding gap to be resolved. It is also anticipated that the funding gap will increase each year over the five year period to 2024/25 unless additional funding or ongoing savings can be identified.

Table 6: Funding Gap

	2020/21 £	2021/22 £	2022/23 £	2023/24 £	2024/25 £
Resources	575,462,481	537,612,632	546,000,683	555,189,845	569,603,416
Expenditure	605,526,937	574,659,048	587,581,604	605,212,074	626,517,976
Gap in year	30,064,456	37,046,416	41,580,922	50,022,229	56,914,559

The Council is required by law to set a balanced budget each year, and therefore the Council is planning to bridge this gap by using one off grants from the government and the use of one off balances such as the cost of investment budget. This budget was set aside for the related borrowing costs to be incurred from progressing capital schemes that would then deliver revenue savings in the budget. Due to delays and refinements of which schemes will be progressed, it is not anticipated that the full budget provision will be required and therefore £2.750m can be released to bridge the funding gap in year.

The Council has also been building up a Financial Strategy Reserve (£19m) in order to build up funds to assist with any potential funding shortfall that may occur when the Fair Funding Review is implemented. For 2020/21 it is intended that this reserve will not be drawn down and instead will be used in 2021/22 which has anticipated a reduction in government grants.

Table 7: Balancing off the Funding Gap

	2020/21 £	2021/22 £	2022/23 £	2023/24 £	2024/25 £
Resources	575,462,481	537,612,632	546,000,683	555,189,845	569,603,416
Expenditure	605,526,937	574,659,048	587,581,604	605,212,074	626,517,976
Gap in year	30,064,456	37,046,416	41,580,922	50,022,229	56,914,559
One Off Funding to be used:					
One off Grants:					
Rural Services Delivery grant	6,614,130	0	0		
New Homes Bonus - One Off	3,366,699	-407,434	-2,772,861	-5,000,000	-5,000,000
Improved Better Care Funding	9,547,343	0	0		
Social Care Funding - One Off	7,882,889				
Use of Reserves:					
One off use of Cost of Investment Budget	2,750,000				
Financial Strategy Reserve	-96,605	19,052,657			
TOTAL ONE OFF FUNDING	30,064,456	18,645,223	-2,772,861	-5,000,000	-5,000,000
Remaining Gap to be Funded	0	18,401,193	44,353,783	55,022,229	61,914,559

As demonstrated in the table above, the proposed temporary solutions resolve the funding gap for 2020/21, however a funding gap still remains for future years.

5.2 Plan for a Sustainable Budget

The 2021/22 to 2024/25 financial years within the Financial Strategy assume that the Government will complete the Fair Funding Review and the implications of this will be experienced during these years. It is difficult at this stage to predict with any accuracy as to what the implications will be for Shropshire Council however it is currently assumed that one off sources of funding such as the Rural Services Delivery Grant, Improved Better Care Fund and New Homes Bonus will be removed in future years. With growth in services such as social care anticipated to continue to grow as per current demography, this results in a Funding gap of £37.0m in 2021/22 growing to £56.9m in 2024/25.

The Council has been building up a Financial Strategy Reserve over the last four years in order to provide the Council with some resilience to the impact that Fair Funding may have on the Council's budget and it is anticipated that this will be fully released in 2021/22. In the meantime the Council will continue to make representations to Government that the funding for Social Care has not been sufficient for a number of years and this needs to be addressed in the Funding Review. The outcome of the Fair Funding Review will give the Council a more accurate picture of the funding gap that needs to be addressed, but in the meantime the Council is taking a number of steps to deliver a sustainable budget for the Council.

The longer term plans for the Council also involve becoming more commercial with the aim of looking for more commercial opportunities for the Council in which we can increase the income that the Council receives in order to reduce the impact of funding reductions.

The Council is also looking to grow the economy of the county as outlined in the Council's Shropshire Economic Growth Strategy 2017 – 2021. The three key objectives are to support and grow new and existing businesses, attract inward investment in key sectors, and develop and retain talent and skills. This economic growth is anticipated to deliver additional business rate income for the authority and additional council tax through the growth in the housing supply associated with the anticipated economic growth.

In 2018 the Council purchased the Shrewsbury shopping centres for £52m to support the economic growth and regeneration of the town centre. This has generated total income of approximately £4.0m in 2017/18 to 2019/20, which will help support the Council in the long term delivery of services within a challenging financial environment. The Council is now planning to move forward with the second phase of the shopping centre project by re-purposing the Pride Hill Shopping Centre for leisure led uses in order to address the structural changes in the retail market which is being experienced across the country. It is intended that this investment will safeguard ongoing returns into the Council.

In 2019, the Council has also established a wholly owned housing development company called Cornovii Developments Limited. The purpose of this company is to address the unmet housing need across the county by building more affordable homes and those adapted for older and vulnerable people. The growth in housing that this company will develop should further increase council tax income into the Council but also it is anticipated that the Council will be able to generate a financial return from the company.

The Council intends to continue to invest in housing, health and care hubs in local communities such as the Paul's Moss scheme in Whitchurch to improve outcomes for local people, reduce demand and pressure on health and care services, reduce costs and generate income. This

REVENUE FINANCIAL STRATEGY (SUSTAINABLE BUDGET)

work is driven by a successful and well established one public estate approach which has been awarded up to £0.5m of revenue funding to progress these schemes. We have plans to build two new medical practices with services designed and integrated into hubs which will deliver £0.55m of revenue. We have plans to extend this approach and investment into other market towns by working in collaboration with our health partners.

In 2019/20 the Council is developing and adapting two homes for looked after children to reduce costs associated with contracts with external providers and also improving assisted living accommodation for adults requiring social and residential care. These should help to contain growth in social care costs.

The Council has developed two sites for student accommodation for the University Centre of Shrewsbury (UCS) in Shrewsbury which provides 140 beds for rent paying students. This includes international students and apprentices working in the public and private sector.

The Council continues to grow the turnover and income generated from council teams who provide services for schools, other public authorities, housing providers and private businesses. Our Shire Services team has a turnover of £14m with over 50% of business now provided outside of the county.

The Council will continue to develop and use consumer technology to equip people to live independently for longer in their local communities. This can be implemented at low cost and supplied to other local authorities as a source of income. We shall use data analytics to help reduce demand associated with people who are deemed to be vulnerable and likely to require a lot of public sector intervention. The innovative design and use of data and technology will also provide a valuable source of income when marketing and selling our approach and services to others.

In 2019, the Council rolled out the implementation of new corporate software solutions for Finance, HR, Payroll, Adults and Children's Social Care, Customer Experience and IT infrastructure changes. This formed part of the Council's Digital Transformation Project and the Council is now adapting to more efficient ways of working which will deliver efficiency savings as well as deliver savings in IT software costs. Further improvements are planned as part of the Digital Transformation Project and it is the Council's intention to be able to sell services to external customers on the back of these developments to bring in further income.

The next phase of this work will see changes to public facing service delivery to channel shift customers, where appropriate, to lower cost delivery models such as online and self service delivery. The Council is looking to deliver a Cashless, Paperless and Online agenda over the near future in order to reduce unnecessary costs.

6.1 General Fund Balance

The Council holds a number of reserves in order to provide funds either for a specific planned purpose, or to provide a contingency fund in case of any financial issues arising in year.

The General Fund Balance is the reserve held by the Council for general purposes, i.e. against which there are no specific commitments. That said it is prudent and sensible for these sums to be treated as a contingency to protect the Council's financial standing should there be any unplanned liabilities arising in the year.

On an annual basis the Council considers the level of reserves held, including the General Fund Balance, to assess whether they are adequate. There are two main approaches for deciding the optimum level of the general balances. One method is to set an arbitrary percentage of expenditure, however this generally has little reflection of the potential contingencies that the Council may need to draw on. An alternative, preferable, method is an approach based on a risk assessment of the budget.

The Council uses the risk assessment approach in calculating the proposed level of General Fund Balance to hold. This approach considers strategic, operational and financial risks that the authority is facing. This includes, for example, changes in external funding or the council's ability to deliver savings; the effectiveness of budget monitoring to identify variances from spending plans and trigger timely remedial action; the availability of other funds to cover costs – for example, from an insurance policy, or from the government under the Bellwin Scheme for emergency financial assistance; and the extent to which contingency is built into individual departmental budgets and the council's overall budget.

A framework has been developed to identify areas of risk with an appropriate budget amount, an assessed level of risk (high, medium and low) and a percentage factor which will vary according to the level of risk. This process produces a value from which a risk assessed optimum level of general balance can be created.

There are six main areas that the General Fund Balance is required to cover and the individual risks within these areas have been considered.

- Treatment of inflation and interest rates
- Level and timing of capital receipts
- Treatment of demand led pressures
- Treatment of efficiency savings/productivity gains
- Availability of reserves, government grants and other funds to deal with major contingencies and the adequacy of provisions
- General Financial Climate

The risk calculation used to estimate the required General Fund Balance was expanded in 2019/20 to take account of risks associated with Brexit. Brexit is now scheduled for the end of January 2020 although the impact is unknown at the present time, and there is the potential to see an economic slowdown, impacting on capital receipts generation, construction and a reduction in business rates; increased unemployment and homelessness could reduce discretionary income generation, Council Tax collection and impact on Council Tax Support; across the wider economy general inflation could be impacted and supply chain implications

FINANCIAL STABILITY

could affect contract prices. The financial impact on the Council is difficult to estimate and to untangle for impacts across the wider economy, but has been estimated where possible.

It is essential in setting a balanced budget that the Council has money available in the event of unexpected spending pressures. The “balances” need to reflect spending experience and risks to which the Council is exposed.

The revenue monitoring reports have provided members with an updated projection on the General Fund and it is intended that management action planned will deliver an overspend of £1.705m. This is considered a worst case scenario but will leave the Council with an overspend that falls within the Council’s acceptable range (Green).

Table 8: Projected General Fund Balance for 2019/20

	£'000
General Fund Balance as at 31 March 2019	15,537
This Report – Projected Outturn Under/(Over)spend	(1,705)
Projected Balance at 31 March 2020	13,832

The projected overspend within 2020/21 is anticipated to reduce the General Fund Balance significantly. The Council is taking management action to reduce this overspend including the implementation of a spending freeze and it is hoped that this will reduce the impact on the General Fund Balance by the end of the financial year. The risk-based calculation for the General Fund Balance is significantly higher than this value over the course of the 5 year Financial Strategy as shown below:

FINANCIAL STABILITY

Table 9: Risk Based Calculation of General Fund Balance

Calculation of Risk Assessed General Fund Balance																			
2019/20			Budget Assumption		2020/21		2021/22		2022/23		2023/24		2024/25						
Budget/ Value £000	Risk Level	Risk Assessed General Fund £000			Budget/ Value £000	Risk Level	Risk Assessed General Fund £000	Budget/ Value £000	Risk Level	Risk Assessed General Fund £000	Budget/ Value £000	Risk Level	Risk Assessed General Fund £000	Budget/ Value £000	Risk Level	Risk Assessed General Fund £000			
Treatment of inflation and interest rates																			
174,295	0.10%	174	Inflation	Salaries	168,626	0.10%	169	162,419	0.10%	162	161,319	0.10%	161	160,227	0.10%	160	159,142	0.10%	159
24,003	1.24%	298		Premises	23,222	1.24%	289	22,367	1.24%	278	22,216	1.24%	276	22,065	1.24%	274	21,916	1.24%	272
19,237	0.38%	73		Transport	18,611	0.93%	172	17,926	0.93%	166	17,804	0.93%	165	17,684	0.93%	164	17,564	0.93%	163
80,525	0.10%	81		Supplies & Services	77,906	0.10%	78	75,038	0.10%	75	74,530	0.10%	75	74,025	0.10%	74	73,524	0.10%	74
254,302	0.10%	254		Third Party Payments	246,031	0.10%	246	236,975	0.10%	237	235,370	0.10%	235	233,776	0.10%	234	232,193	0.10%	232
99,955	0.10%	100		Transfer Payments	96,704	0.10%	97	93,145	0.10%	93	92,514	0.10%	93	91,887	0.10%	92	91,265	0.10%	91
652,316	0.00%	0		Brexit effect on inflation	631,099	0.20%	1,262	607,870	0.20%	1,216	603,753	0.20%	1,208	599,664	0.20%	1,199	595,603	0.20%	1,191
85,196	0.00%	0		Pension triennial valuation unaffordable	86,900	0.00%	0	88,305	0.00%	0	91,529	0.00%	0	93,359	1.00%	934	95,227	1.00%	952
981		Total Inflation		2,312		2,227		2,212		3,131		3,135							
258,368	0.00%	0	Interest rates	Existing Borrowing	254,368	0.00%	0	242,368	0.00%	0	242,368	0.00%	0	236,868	0.00%	0	236,868	0.00%	0
0	0.00%	0		New Borrowing	0	0.00%	0	0	0.00%	0	0	0.00%	0	0	0.00%	0	0	0.00%	0
4,000	1.00%	40		PWLB	4,000	0.50%	20	12,000	0.50%	60	0	0.50%	0	5,500	0.50%	28	5,500	0.50%	28
105,830	0.50%	529		Investment	105,830	0.50%	529	105,830	0.50%	529	105,830	0.50%	529	105,830	0.50%	529	105,830	0.50%	529
569		Total Interest Rates		549		589		529		557		557							
Level and timing of capital receipts																			
-4,339	1.38%	-60	Capital Receipts	Land Sales	7,114	1.38%	98	7,114	1.38%	98	7,114	1.38%	98	0	1.38%	0	0	1.38%	0
2,915	1.38%	40		Required for new Powers to use for Revenue	2,996	1.38%	41	2,996	1.38%	41	2,996	1.38%	41	2,996	1.38%	41	2,996	1.38%	41
0	0.00%	0		Economic slowdown resulting from Brexit	7,114	1.00%	71	7,114	1.00%	71	7,114	1.00%	71	0	1.00%	0	0	1.00%	0
-20		Total Capital Receipts		211		211		211		41		41							
Treatment of demand led pressures																			
141,716	0.21%	299	Demand Led Pressures	Adult Social Care	156,924	0.21%	331	167,140	0.21%	352	178,354	0.21%	376	190,662	0.21%	402	204,173	0.21%	430
22,378	3.93%	881		Childrens Social Care	23,740	3.93%	934	24,533	3.93%	965	25,366	3.93%	998	26,241	3.93%	1,033	27,159	3.93%	1,069
1,179		Total Demand Led Pressures		1,265		1,318		1,374		1,435		1,499							

Continued ...

FINANCIAL STABILITY

...Continued

Calculation of Risk Assessed General Fund Balance																					
2019/20			Budget Assumption		Area of Risk		2020/21			2021/22			2022/23			2023/24			2024/25		
Budget/ Value £000	Risk Level	Risk Assessed General Fund £000					Budget/ Value £000	Risk Level	Risk Assessed General Fund £000	Budget/ Value £000	Risk Level	Risk Assessed General Fund £000	Budget/ Value £000	Risk Level	Risk Assessed General Fund £000	Budget/ Value £000	Risk Level	Risk Assessed General Fund £000			
Treatment of planned efficiency savings/productivity gains																					
18,490	25.93%	4,795	Efficiency Savings	19/20 non achievement of savings 19/20 slippage of savings 20/21 non achievement of savings 20/21 slippage of savings 21/22 non achievement of savings 21/22 slippage of savings 21/22 funding gap requiring savings 22/23 non achievement of savings 22/23 slippage of savings 22/23 funding gap requiring savings 23/24 non achievement of savings 23/24 slippage of savings 23/24 funding gap requiring savings 24/25 slippage of savings 24/25 funding gap requiring savings 24/25 funding gap requiring savings																	
18,490	7.88%	1,457																			
					20,925	12.97%	2,713														
					20,925	3.94%	824														
								3,850	12.97%	499											
								3,850	3.94%	152											
								18,401	25.00%	4,600											
											4,469	12.97%	579								
											4,469	3.94%	176								
											44,354	25.00%	11,088								
														0	12.97%	0					
														0	3.94%	0					
														55,022	25.00%	13,756					
																	0	12.97%			
																	0	3.94%			
															61,915	25.00%					
																15,479					
		6,252		Total Efficiency Savings		3,538		5,251		11,844		13,756		15,479							
Availability of reserves, government grants and other funds to deal																					
3,824	5.00%	191	Insurance and Emergency Planning	Provision Reserve	3,824	5.00%	191	3,824	5.00%	191	3,824	5.00%	191	3,824	5.00%	191	3,824	5.00%			
3,942	5.00%	197		Reserve	3,942	5.00%	197	3,942	5.00%	197	3,942	5.00%	197	3,942	5.00%	197	3,942	5.00%			
500	Quantum	500		ICT Disaster	500	Quantum	500	500	Quantum	500	500	Quantum	500	500	Quantum	500	500	Quantum			
500	Quantum	500		Other Incident	500	Quantum	500	500	Quantum	500	500	Quantum	500	500	Quantum	500	500	Quantum			
433	Quantum	433		Bellwin	433	Quantum	433	433	Quantum	433	433	Quantum	433	433	Quantum	433	433	Quantum			
1,940	10.00%	194		Severe Weather	1,992	10.00%	199	2,046	10.00%	205	2,101	10.00%	210	2,158	10.00%	216	2,216	10.00%			
		2,015		Total Insurance and Emergency Planning		2,021		2,026		2,032		2,037		2,043							
Other Government Settlement Changes																					
26,297	0.00%	0			32,411	5.00%	1,621	4,593	5.00%	230	2,227	5.00%	111	0	25.00%	0	0	25.00%			
61,504	1.00%	615		Housing Benefits	61,504	1.00%	615	61,504	1.00%	615	61,504	1.00%	615	61,504	1.00%	615	61,504	1.00%			
25,768	5.00%	1,288		DSG pressures - High Needs	28,130	5.00%	1,407	28,130	5.00%	1,407	28,130	5.00%	1,407	28,130	5.00%	1,407	28,130	5.00%			
3,190	5.00%	160		DSG pressures - Academisation	2,791	5.00%	140	2,791	5.00%	140	2,791	5.00%	140	2,791	5.00%	140	2,791	5.00%			
556	25.00%	139		Academy School transfer leaving deficit budget	556	25.00%	139	556	25.00%	139	556	25.00%	139	556	25.00%	139	556	25.00%			
		2,202		Total Funding Changes		3,921		2,530		2,412		2,300		2,300							
General Financial Climate																					
12,885	5.00%	644	General Financial Climate	Debt Collection	12,885	5.00%	644	12,885	5.00%	644	12,885	5.00%	644	12,885	5.00%	644	12,885	5.00%			
154,427	0.50%	772		Council Tax - General risk	163,934	0.50%	820	173,288	0.50%	866	183,174	0.50%	916	193,626	0.50%	968	204,675	0.50%			
154,427	0.00%	0		Council Tax - Brexit risk	154,427	1.00%	1,544	173,288	0.50%	866	183,174	0.50%	916	193,626	0.50%	968	204,675	0.50%			
40,055	0.50%	200		Business Rates - General risk	41,689	0.50%	208	42,261	0.50%	211	42,904	0.50%	215	43,556	0.50%	218	44,219	0.50%			
40,055	0.00%	0		Business Rates - Brexit risk	41,689	1.00%	417	42,261	0.50%	211	42,904	0.50%	215	43,556	0.50%	218	44,219	0.50%			
41,245	0.50%	206		Discretionary Income	44,326	0.50%	222	44,326	2.50%	1,108	44,326	2.50%	1,108	44,326	0.50%	222	44,326	0.50%			
41,245	0.00%	0		Discretionary Income - Brexit risk	44,326	1.00%	443	44,326	0.50%	222	44,326	0.50%	222	44,326	0.50%	222	44,326	0.50%			
		1,823			Total General Financial Climate		4,298		4,129		4,235		3,459		3,576						
213,839	0.50%	1,069		Additional Budget Pressures	225,522	0.50%	1,128	229,759	0.50%	1,149	238,248	0.50%	1,191	247,213	0.50%	1,236	258,924	0.50%			
		16,071		TOTAL RISK ASSESSED GENERAL FUND		19,242		19,430		26,039		27,952		29,925							

FINANCIAL STABILITY

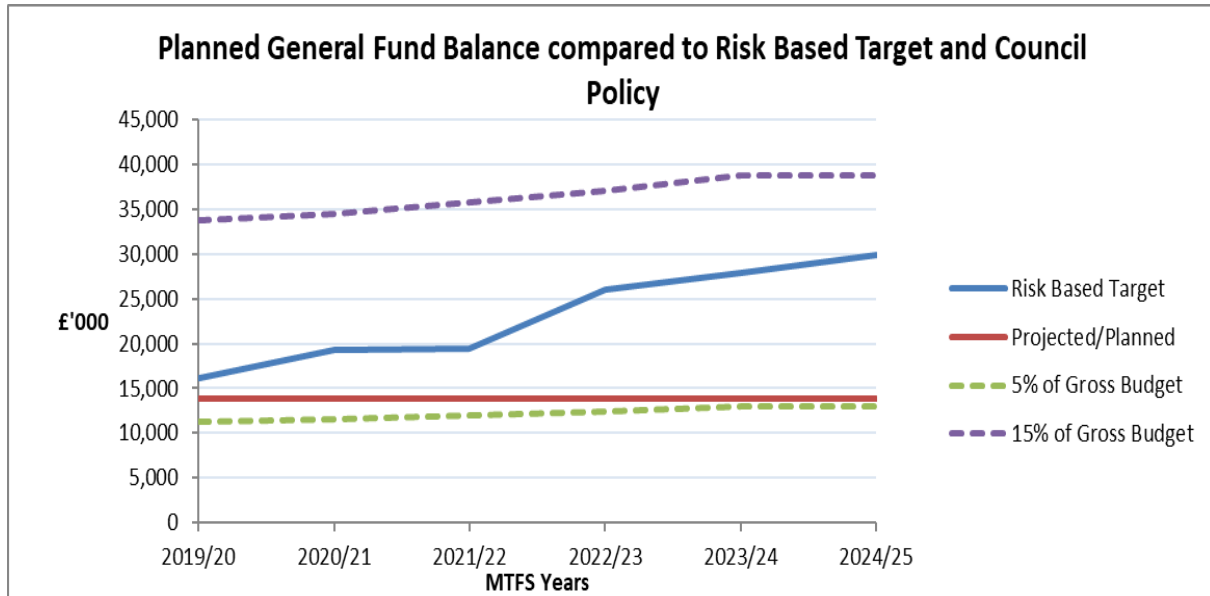
Table 10: Comparison of Risk Based Calculation to Projected General Fund

	2020/21 £000	2021/22 £000	2022/23 £000	2023/24 £000	2024/25 £000
Risk assessed level of General Fund Balance	19,242	19,430	26,039	27,952	29,925
Projected level of General Fund Balance as per Financial Strategy	13,832	13,832	13,832	13,832	13,832

The anticipated General Fund Balance for 2020/21 is below the risk assessed level for that financial year. A proportion of this shortfall, however, relates to the financial exemplification of Brexit risks given that it is still uncertain within the economy of the effects that will be experienced from exiting the EU. The risk levels have been decreased from the levels included in the last financial year given that we have now exited the EU with a deal, rather than anticipating the impact of a no deal Brexit. While this remains a risk, it is very difficult to assess whether the financial estimates identified in the calculation are accurate and realistic, and consequently it is unwise to use this element of the calculation as a robust basis for taking action that could have unnecessary and significant financial implications on the wider Council. Even if the Brexit risks are discounted from the calculation (£3.738m), the Council would still have a General Fund Balance lower than the risk assessed level. Considering the authority as a whole, given this timescale and the potential to decommit earmarked reserves in the short term under an emergency situation, it is acceptable, in this scenario, for the General Fund Balance to remain below the risk assessed level.

CIPFA have created a Financial Resilience Index which is a comparative analytical tool to understand the council's own financial position compared to other authorities. The financial resilience index based on 2018/19 data the ratio of the Council's reserves to net expenditure represented a medium risk and we ranked 10th out of 16th of our nearest neighbours. The ratio of general fund balances compared to net revenue expenditure again showed that Shropshire Council was considered a medium risk and we were at the midpoint of our nearest neighbour comparator group. It should be highlighted that the risk level for this measure has increased over the last year, and if our general fund balance was to reduce in 2019/20 as anticipated, this is likely to increase our risk even further. Therefore the Council needs to do undertake management action and take necessary steps to prevent this from happening and try to increase the general fund balance in order to lower our risk level.

Figure 17: General Fund Balance compared to Risk Based Target



Research undertaken by CIPFA show that generally upper tier councils hold a general fund balance of approximately 10% of the net revenue budget. Shropshire Council is projected to hold a balance of £13.832m which represents 6% of the Net Revenue Budget. Using the CIPFA research as a basis for agreeing a benchmark to evaluate the level of General Fund Balance held, it is considered appropriate that the balance held should be somewhere between 5% and 15% of their net revenue budget. If this benchmark was implemented, it would be necessary for the General Fund Balance to be between £11.488m and £34.464m in 2020/21. This can be seen as a blunt tool for calculating an appropriate balance to hold, but does give a standard to compare to when considering if the risk calculated approach used by this Council is appropriate. As the graph above shows, in 2019/20 and 2021/22, when funding is stable and earmarked reserves have been established to address funding gaps, the risk assessed level is nearer the lower end of the spectrum with values of around 8% of the Council's net budget. However, as the funding position becomes more uncertain and earmarked reserves such as the Financial Strategy Reserve are no longer available, the risk assessed balance moves to around 11% of the Council's net budget. This would suggest that the current methodology used to calculate an appropriate general fund balance to hold is appropriate.

6.2 Earmarked Reserves

A review of the earmarked balances held by the Council has been performed to establish the purpose of the reserves and the likely timescale that these reserves will be utilised.

Earmarked reserves are created to meet known or predicted requirements in the future. There are 5 main categories of earmarked reserves that the Council holds:

- Sums set aside for major schemes, such as capital developments, or to fund major reorganisations
- Insurance Reserves
- Reserves of trading and business units
- Reserves retained for service departmental use
- School Balances

The Council held balances of £71.726m in earmarked reserves at 31 March 2019 which includes schools budget balances of £6.427m. During the course of 2019/20 it is anticipated that a net £22.683m will be drawn down from earmarked reserves to fund commitments during the year. Balances taken forwards include a reserve of £20.867m to fund the known funding gap in 2021/22 and future years as agreed in the Financial Strategy paper to Cabinet in December 2018. A full breakdown of the earmarked reserves is detailed below including the purpose of each reserve.

Table 11: Breakdown of Earmarked Reserves

Reserves		2019/20		
		Balance Brought Forward (£'000)	Anticipated Movement (£'000)	Balance Carried Forward (£'000)
Sums set aside for major schemes, such as capital developments, or to fund major reorganisations				
Revenue Commitments for Future Capital Expenditure	Comprises of underspends against budgeted revenue contributions available for capital schemes. The underspends have arisen due to slippage in capital schemes or because other funding streams were utilised during the year so as to maximise time limited grants.	3,539	0	3,539
Development Reserve	Required to fund development projects or training that will deliver efficiency savings.	9,886	-8,533	1,354
Invest to save Reserve	Required to fund invest to save projects in order to deliver the service transformation programme.	3,983	-1,900	2,083
		17,408	-10,433	6,975
Insurance Reserves				
Fire Liability	Required to meet the cost of excesses on all council properties.	2,832	-500	2,332
Motor Insurance	An internally operated self-insurance reserve to meet costs not covered by the Council's Motor Insurance Policy.	1,111	0	1,111
		3,942	-500	3,442
Reserves of trading and business units				
Shire Catering and Cleaning Efficiency	Built up from trading surpluses to invest in new initiatives, to meet exceptional unbudgeted costs or cover any trading deficits.	478	-400	78
		478	-400	78

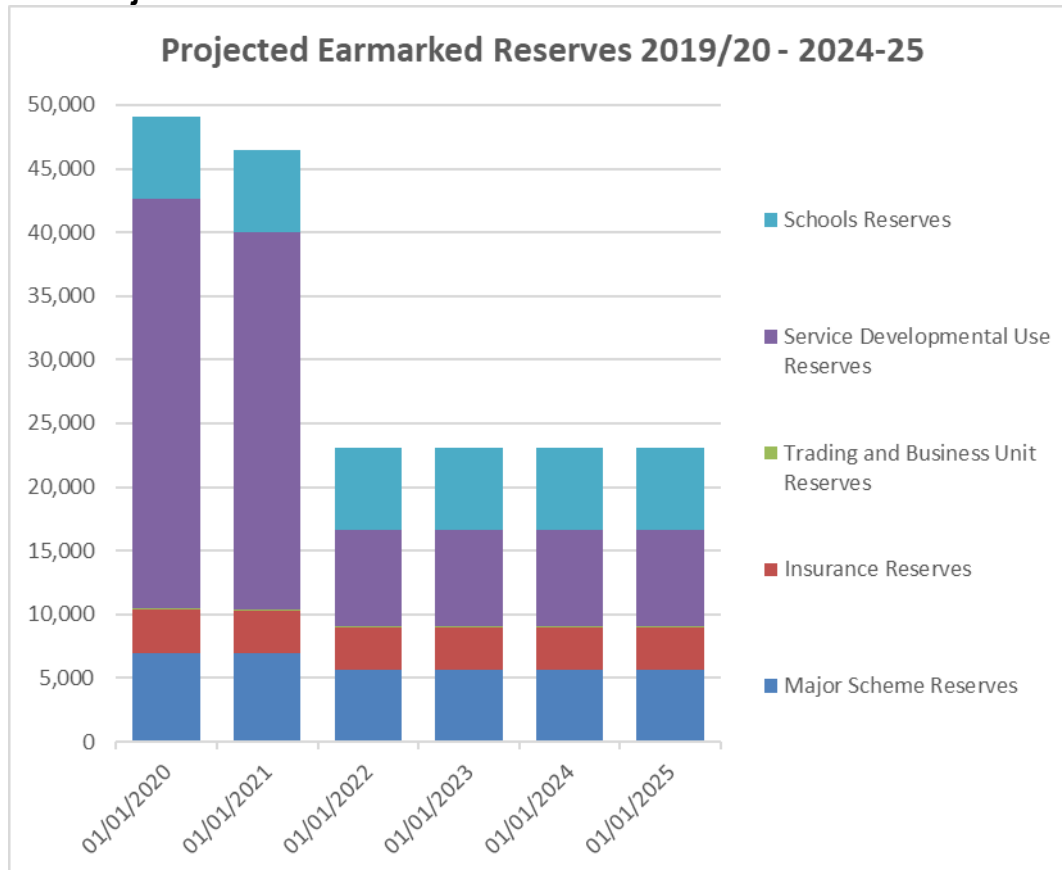
FINANCIAL STABILITY

Reserves		2019/20		
		Balance Brought Forward	Anticipated Movement	Balance Carried Forward
		(£'000)	(£'000)	(£'000)
Reserves retained for service departmental use				
Building Control	Required to manage the position regarding building control charges.	299	0	299
Care Act & IBCF Reserve	Required to fund the costs of implementing the Care Act requirements within the Council. This will be committed to the costs of one off posts required to implement the changes and training costs for staff within Adult Services. Unspent IBCF monies to fund the IBCF programme in future years.	4,827	-4,000	827
Economic Development Workshops Major	Established to meet the costs of major maintenance of Economic Development Workshops.	149	-49	100
External Fund Reserve	Reserves held where the Council is the administering body for trust funds or partnership working.	1,399	0	1,399
Financial Strategy Reserve	Established specifically to provide one off funding for savings proposals in the Financial Strategy	20,867	0	20,867
Savings Management - Highways	Established specifically to provide one off funding for highways savings proposals in the Financial Strategy	7,098	-6,098	1,000
Highways Development & Innovation Fund	Set aside funds for pump priming the Development and Innovation programme.	385	0	385
New Homes Bonus	Established from unapplied New Homes Bonus Grant balances.	2,608	-821	1,787
Public Health Reserve	This reserve includes balances committed to specific public health projects.	255	0	255
Repairs & Maintenance Reserve	Set aside for known repairs and maintenance required to Council owned properties.	966	0	966
Resources Efficiency	Established for investment in new developments, particularly information technology, that service area would not be expected to meet from their internal service level agreements for support services.	452	0	452
Revenue Commitments from Unringfenced Revenue Grants	Established from unapplied unringfenced Grant balances. Commitment have been made against these balances in 2019/20 and future years.	942	-268	674
Severe Weather	Required to meet unbudgeted costs arising from the damage caused by severe weather. The policy of the Council is to budget for an average year's expenditure in the revenue accounts and transfer any underspend to the reserve or fund any overspend from the reserve.	2,924	-114	2,810
TMO Vehicle Replacement	Set up to meet the costs of replacement vehicles by the Integrated Transport Unit.	300	0	300
		43,471	-11,350	32,121
School Balances				
Balances held by schools under a scheme of	Schools' balances have to be ringfenced for use by schools and schools have the right to spend those balances at their discretion.	4,179	0	4,179
Education – Staff Sickness Insurance	Schools' self help insurance for staff sickness with premiums met from delegated budgets.	18	0	18
Education – Theft Insurance	Schools' self help insurance scheme to cover equipment damage and losses.	65	0	65
Schools Building Maintenance Insurance	The schools building maintenance insurance scheme is a service provided by Property Services for schools. In return for an annual sum all structural repairs and maintenance responsibilities previously identified as the "authority's responsibility" are carried out at no additional charge to the school.	2,164	0	2,164
		6,427	0	6,427
Total Reserves		71,726	-22,683	49,044

FINANCIAL STABILITY

A projection has been made on the level of earmarked reserves that will be held over the next 5 years of the financial strategy based on likely timescales of when these balances will be used to fund known commitments, investment in service redesign and help to smooth the impact of savings proposals. Overall a reduction of 53% is anticipated in the earmarked reserves held with the most significant reduction coming within the Financial Strategy Reserve in the next two years, and this is shown in the graph below.

Figure 18: Projected Earmarked Reserves



6.3 Robustness of Estimates

Each year council considers a Statement of the Robustness of Estimates. Budget estimates are estimates of spending and income made at a point in time. This statement about the robustness of estimates cannot give a guaranteed assurance about the budget, but in an objective and systematic manner gives members reasonable assurances that the budget has been based on the best available information and assumptions.

In order to meet the requirements for the robustness of estimates a number of key processes were put into place, including:

- Review of expenditure and resources for the entire council for next five years to identify the underlying viability of the council's resource envelope when compared to cost.
- Review of existing budgets and focus on key risk areas as part of the budget setting and budget monitoring process. For example, our key risk areas in terms of budget size and volatility is Adult Services and Children's Safeguarding. In order to review this, growth models for both service areas have been developed which look at the cost drivers for these service areas. As a result we have a better understanding of the pressures in this area and have used this in the modelling of future costs. This has been successful for some time however, growth pressures continue to over and above the original assumptions. Breaches of a small percentage have a significant impact in terms of value.
- Identification of the in-year and the full year impact of any variations compared to budget. This ensures that the underlying budget and any pressure can always be separately identified and arrangements to manage pressures (for example by the use of one-off resources) is undertaken in an open and transparent mechanism, approved by Cabinet.
- The Financial Strategy and Budget Monitoring Reports are updated and reported to Cabinet on a quarterly basis. In this period of unprecedented uncertainty in terms of Local Government funding and spending pressures, the latest position is always reported transparently even though this position can change significantly from one reporting period to the next.
- Separation of roles within the Finance Team in setting budget control totals, identifying budget requirement and inputting into the Finance System which is subject to review by Internal Audit as part of the Council's Internal Audit Plan.
- Review by Finance Staff with Service Managers to understand the achievability, deliverability and timescales for all proposed service redesign.
- Notwithstanding these arrangements, which are designed to test the budget throughout its various stages of development, considerable reliance is placed on Senior Managers having proper arrangements in place to identify issues, project demand data, performance information and to consider value for money and efficiency.

Robustness of Revenue Estimates

The 2020/21 budget process continues progress in improving the Council's budget preparation, most notably in the creation of a detailed growth model and the process of medium term forecasting due to information and trend data drawn from the monitoring of the budget and associated systems, reported as a minimum to Cabinet on a quarterly basis.

FINANCIAL STABILITY

As part of developing the 2020/21 budget, Council Members have had the opportunity to review the available options, implications and impact on outcomes, and these are reflected in the proposed budget.

The development of the 5 year financial strategy is based on the assumption that services need to be delivered and funded through an appropriate level of resources over the next five years and this is demonstrated in the resources and expenditure projections given in Table 1 below. This includes assumptions around savings to be delivered as part of the Financial Strategy.

Table 12: Gross Resources and Expenditure Projections

	2020/21	2021/22	2022/23	2023/24	2024/25
	£'000	£'000	£'000	£'000	£'000
Projected Resources	575,462	537,613	546,001	555,190	569,603
Current Projected Expenditure	605,527	574,659	587,582	605,212	626,518
Funding Gap	30,065	37,046	41,581	50,022	56,915
Year on Year Gap		6,981	4,535	8,441	6,893

Savings proposals have been identified for 2020/21 through to 2022/23, however the Council is awaiting further clarity on the Fair Funding Review before formalising savings plans from 2021/22 onwards. The savings identified have been based on raising income, innovation and cutting services. Some of the savings values, whilst achievable, are ambitious and so progress against these proposals will be monitored carefully to consider the impact on the budget strategy. The specific factors taken into account in developing the draft budget are detailed below in Figure 19.

Robustness of Capital Budget

The agreed programme is fully funded within a 3 year timescale however this is heavily dependent on the Council generating significant levels of capital receipts. Projects have been costed at current year prices but may be subject to tender processes after inclusion in the programme which may lead to a variance in the final cost. In some areas, the design brief may not be finalised, again giving rise to potential price variance.

The risk of the Council being unable to fund variations outside of the programme is minimal mainly due to the phasing of projects. If necessary, the Council can choose to freeze parts of the programme throughout the year to ensure spend is kept within the agreed budget.

There are two main risks associated with the Capital Programme.

- Firstly, the ability to deliver the capital programme within the agreed timescales. Slippage from 2019/20 is fully funded over the Financial Strategy period but this in itself will increase pressure on the Council to deliver the anticipated 2020/21 programme.
- Secondly, the draft three year programme includes projects funded from anticipated capital receipts. In the current climate these receipts may be lower than anticipated or may not materialise in the expected timeframe which will have to be managed through a robust monitoring process.

FINANCIAL STABILITY

The capital programme will be actively managed and reprofiled during the course of the financial year to reflect scheme delivery timescales and revisions to funding agreements for projects. At the end of the year, however, slippage within the programme normally occurs which had not previously been anticipated. This will be due to delays in delivery of schemes and the net of underspends and overspends against specific projects. As shown in Table 2 below, in 2018/19 there was slippage of £15.728 which represents 24% of the revised capital programme. Action has already been taken during the course of 2019/20 to reprofile budgets to future years to reflect latest data on project delivery.

Table 13: Three Year Capital position (£000's)

	2018/19	2019/20	2020/21
Capital Programme	+53,398	68,336	119,029
Reprofile Budgets	+13,305	-7,064	0
Revised Capital Programme	+66,703	61,272	119,029
Slippage	-15,728	0	0
Actual Capital Programme	+50,975	61,272	119,029

The capital programme includes a target for capital receipts to be delivered to ensure the programme is fully funded and removing the necessity for prudential borrowing to be undertaken to meet a funding gap. This target generally decreases during the course of the year to reflect the reprofiled budget, however the full capital receipt target will still be required to fully fund the capital programme.

Over the last 2 years (2018/19 and 2019/20) the level of capital receipts has been sufficient for a balance of capital receipts to be carried forward to offset any requirement for funding in the next financial year. This has been managed by natural slippage in the programme which has enabled other sources of funding to be used initially. In 2020/21 the level of capital receipts required is £12.423m and a shortfall of £7.114m currently exists within receipt projections. There are currently £18.785m of further assets being considered for disposal which would address this shortfall if progressed. Whilst every effort will be made to bring this level of resources in to the Council, should there be a delay in the delivery schedule of capital receipts it is anticipated that this will again be controlled through natural and potentially managed slippage in the capital programme.

FINANCIAL STABILITY

Figure 19: Analysis of Budget Assumptions and Financial Risks, including the Council's Financial Management Arrangements and Appropriate Mitigation

Budget Assumption	Explanation of Risk	Financial Standing and Management and Mitigating Action
1. The treatment of inflation	<p>There are two key issues in relation to inflation.</p> <ul style="list-style-type: none"> There may be some items of expenditure – fuel or energy costs for example - where any estimate of inflation is a 'best guess'. The risk assessment considers the average level of inflation experienced over a 5 year period and so reflects the higher levels of inflation that may seem to be unreasonable to include in a budget, but might come to pass. Information is less accurate for years 2 onwards; the risk assessment covers the higher range. <p>It is difficult to predict the direction that the wider economy will take and thus the level of inflation required.</p> <p>The risk on inflation resulting from Brexit has been included based on government projections off a Brexit deal and a no deal Brexit.</p>	<p>Pay – 2% has been provided in the 2020/21 budget to reflect the pay award (pending) for staff with 2% thereafter. Funding has also been provided for increments due to be awarded for 2020/21 based on existing staffing levels.</p> <p>Pension contribution rates are at the increased rate of 17.4% introduced in 2019/20.</p> <p>Price inflation has been provided on contractually or quasi-contractually committed budgets at the rate stated in the relevant agreement.</p>
2. Interest rates on borrowing and investment	<p>This issue here are similar to those in 1 above, but for a specific area.</p> <p>The Council's policy of generating capital receipts to prevent new borrowing, and allowing existing borrowing to mature has resulted in a reduction in available cash balances to invest. The level of interest rates on investments has also dropped to record lows resulting in reduced returns on cash balances. In the past it was possible for the Council to lend money and get a better interest rate than it was paying for borrowed money.</p> <p>The Council's borrowing has been undertaken at fixed rates of interest and so the level of interest payable is not considered as a risk to variable rates. However if borrowing should be required, there is a potential risk that any new borrowing may not be</p>	<p>Interest receivable budgets have been set based on 0.75% interest receivable. These range from investments for 12 months gaining 1% to short term call accounts which gain between 0.53% and money market funds achieving rates of 0.7%</p> <p>The average interest rate of the total debt portfolio (excl. HRA) is calculated at 5.1% for 2020/21 and this is used for all borrowing costs.</p>

FINANCIAL STABILITY

Budget Assumption	Explanation of Risk	Financial Standing and Management and Mitigating Action
	secured at similar interest rates to those currently budgeted for.	
3. Estimates of the level and timing of capital receipts.	The Council has developed an asset management strategy and has a policy of reducing borrowing costs around the capital programme where possible. Therefore the capital programme is dependent on the delivery of capital receipts. The planned receipts estimated to the Council are made more difficult due to reducing market values and problems for potential procurers in obtaining finance. The risk around an economic downturn in relation to Brexit has also been factored in.	Capital receipts are monitored monthly in the capital monitoring report and are RAG rated in terms of their anticipated delivery against target.
4. The treatment of demand led pressures	<p>There are long standing areas of risk due to volatility, where we budget for demographic changes in future years, but might find the actual is at the higher end resulting in a shortfall, particularly in the short term.</p> <p>Two areas specifically affected by demography are adult social care and children's social care, where we have seen significant budget pressures due to increasing numbers of clients receiving care packages.</p>	<p>Managers review their base budgets including demand led pressures. Services are expected to put forward management and policy actions to manage the additional demand within the relevant legislation either within the relevant budget or reprioritising within their Service budgets. If this is not possible and under-spending management action or policy actions in other Services are not sufficient to cover the additional demand, then reserves may have to be used to address the additional expenditure temporarily.</p> <p>Such an eventuality has been considered in future years' budgets and it is assumed that general fund reserves are restored to an appropriate prudent level over the course of the Financial Strategy.</p> <p>The 2020/21 budget has been based upon specific demand levels identified during budget monitoring in 2018/19 and six months of 2019/20 and projections made by Heads of Service of demand levels in future years. A growth model for both Children's social care and Adults social care is relied upon for setting these budgets.</p>
5. The treatment of efficiency savings	<p>The budget includes improvement programmes that will deliver savings; the risk is that they may be delivered at a slower rate.</p> <p>This includes total savings targets of £24m over the next five years projected in the Financial Strategy which will have risks involved in terms of delivery, and also from delays in delivery. It should also be noted that</p>	<p>All Managers have a responsibility to ensure the efficient delivery of services and when efficiency savings are proposed that those savings are both realistic in terms of the level of savings and timing.</p> <p>Should the level and timing of such savings vary due to unforeseen events and under-spending, management action or policy actions within the relevant Service Area and corporately will be implemented where appropriate. Alternatively the General Fund Balance will be utilised as a temporary</p>

FINANCIAL STABILITY

Budget Assumption	Explanation of Risk	Financial Standing and Management and Mitigating Action
	from year two of the Financial Strategy the Council has a funding gap of £23.6m which rises to £67.2m will require compensatory savings to be identified. The savings whilst achievable are ambitious and this should be reflected in the risk factor applied.	funding mechanism until the full savings are achieved. If the funding gap remains unresolved by future savings plans the council will need to consider making further efficiencies and/or potentially increasing council tax.
6. The financial risks inherent in any significant new funding partnerships, major outsourcing deals or major capital developments	The Council may decide to establish separate delivery vehicles in order to improve service delivery in the future. Full business cases are required for any services being considered for transfer to an alternative service vehicle.	The sharing of risk is in accordance with the principle of the risks being borne by the party best placed to manage that risk. Inherent risks include any guarantee or variation of service throughput (service volumes). If risks materialise the expectation is that such an eventuality will be considered in future years' budgets. Business cases for any new delivery vehicles will fully investigate any financial risks that the Council may face in the future and the Financial Strategy updated accordingly.
7. The availability of other funds to deal with major contingencies	<p>Were a disaster to occur, we have to have a reserve in place to pick up costs that will fall to the Council.</p> <p>The impact of flooding within the Council area based on present experience is that it is limited to localised pockets.</p> <p>The geographical area covered by the Council has resulted in budget pressures in some years due to extreme weather conditions and additional costs such as snow clearance. Changes to the base budget provision has been made in previous years to help mitigate this, but overspends in previous years have, at times, been in excess of this growth level. In more recent years it has not been necessary to utilise all available funding, but a risk remains.</p> <p>Other disasters such as those relating to ICT could occur on a one off basis.</p>	<p>The level of reserves assumes that management and policy actions will be taken to address major contingencies. Should these be insufficient, the general fund balance may have to be used.</p> <p>An earmarked reserve has been established for Severe Weather however any pressure not covered by this reserve would need to be funded from the general fund balance.</p> <p>A risk based approach in calculating the general fund balance takes into consideration the types of incidents and costs associated and this is reviewed annually.</p> <p>The Council's insurance arrangements are a balance between external insurance premiums and internal funds to "self-insure" some areas. Premiums and self-funds are reactive to external perceptions of the risks faced by the Council which includes both risks that are generic to all organisations and those specific to the authority. Therefore the values of Insurance Reserves are reviewed each year to ensure that the optimum balance is held based on the level of outstanding liabilities.</p>

FINANCIAL STABILITY

Budget Assumption	Explanation of Risk	Financial Standing and Management and Mitigating Action
		Any major incident or emergency may result in significant costs to the Council. Depending on the incident concerned, the Council may be able to recover such costs through the Bellwin Scheme however the Council would need to cover any expenditure up to the agreed threshold level. This level is fully included within the Council's general fund balance.
8. Impact on council funding of announcements of national changes	<p>Council funding is always subject to change, especially in the current economic climate. However the Financial Strategy takes account of projected changes in the Revenue Support Grant and specific government grants.</p> <p>In recent years the Dedicated Schools Grant allocation to the Council has come under pressure, in relation to the costs of supporting High Needs Pupils and the centrally retained share due to the academisation process.</p>	<p>The major risk factor included is in relation to the Housing Benefits grants which the Council receives. Changes are planned for welfare benefits which may increase the Council's exposure to costs over and above the grant that is received. This has been factored into the General Fund risk based calculation.</p> <p>The risk around a shortfall in the Dedicated Support Grant arising from High Needs costs and academisation programme has been quantified as any overspend in this area would need to be picked up within the General Fund Balance.</p>
9. The overall financial standing of the authority (level of, debt outstanding, council tax collection rates etc.)	<p>Changes may mean doing things in a way for which we have no ready evidence and any assumptions made may be wrong. Additionally, the areas of change will alter over time.</p> <p>An allowance for budget pressures has been built in to accommodate any corrective action that needs to be taken if the assumptions about changes in service delivery should change.</p> <p>In the current economic downturn the risk of collecting all income due to the Council is enhanced, which includes all sundry debt, and charges relating to Council Tax and Business Rates. Any such pressure identified should be evaluated and provided for.</p> <p>Income from fees and charges is also vulnerable to change based on the current economic climate. This is likely to continue and is adjusted for within the Financial Strategy, but is subject to short term negative variations from year to year.</p> <p>The impact of Brexit and a further economic downturn also needs to be factored in as a key risk to income collected by the Council.</p>	<p>The level of aged debt within the sundry debtors figure is monitored reported to management regularly so that the appropriate action may be taken. Bad debt provisions are maintained to protect the budget against any such pressures, but should these not be sufficient, the general fund would be used.</p> <p>The assumed Council Tax collection rate for 2020/21 onwards is 98.3% and is judged to be achievable based on previous experience. Legislation states that any Collection Fund surplus/deficit be corrected through the Council Tax in the next year. The surplus is distributed in 2019/20.</p> <p>An income review is produced for Cabinet covering income from fees and charges. This review considers the level of income as monitored in the quarterly revenue monitors to Cabinet, and considers the impact of increases in charges, or the freezing of charges on the 2020/21 budget.</p>

FINANCIAL STABILITY

Budget Assumption	Explanation of Risk	Financial Standing and Management and Mitigating Action																								
10. The authority's track record in budget and financial management.	<p>Any overspend realised in a financial year would result in the use of the general fund balance. The Council has identified that general fund balances need to be in place in order to protect the Council against specific financial risks, and so any general overspend due to weaknesses in budget management, undermine any planned action being taken on the General Fund Balance.</p> <p>Financial management needs to be considered across all service areas of the Council. If a particular service area is unable to manage a particular overspend pressure, this may present a need to use general fund balance in the current financial year. Also this may have implications on future level of balances if no action is taken to reduce the spending pressure for the service area in future years or offset by compensating savings.</p>	<p>The Council's recent track record in budget and financial management 2014 to 2020 shows potential variations from a £5.9m overspend to a £2.8m underspend (a range of £8.7m).</p> <table border="1"> <thead> <tr> <th>Financial Year</th><th>(£'000)</th><th>Underspend/ Overspend</th></tr> </thead> <tbody> <tr> <td>2014/15</td><td>(300)</td><td>Under</td></tr> <tr> <td>2015/16</td><td>(2,816)</td><td>Under</td></tr> <tr> <td>2016/17</td><td>(894)</td><td>Under</td></tr> <tr> <td>2017/18</td><td>(613)</td><td>Under</td></tr> <tr> <td>2018/19</td><td>(167)</td><td>Under</td></tr> <tr> <td>2019/20*</td><td>1,705</td><td>Over</td></tr> <tr> <td>Total 2014 to 2020</td><td></td><td>Over</td></tr> </tbody> </table> <p>* Projected Outturn position</p> <p>Each year the Council manages budgets carefully and takes necessary management action to bring the budget into balance.</p> <p>Ultimately, financial performance relies on all budget holders actively managing their budgets and complying with financial rules, including not committing expenditure if there is no budget provision available.</p> <p>The most recent three years outturn position shows that variances are underspends. Management action is planned to bring the 2019/20 overspend back into balance.</p> <p>The authority needs to continually improve its ability to manage in-year budget pressures. The following steps are already in place:</p> <ul style="list-style-type: none"> • Accuracy of projections has improved over the year, but further work is required. • The monitoring system continues to be improved in terms of accuracy, the frequency of reporting and the challenge process. <p>Financial monitoring is undertaken by line managers within Business World and Finance review the projections to ensure that the monitoring position reported is appropriate.</p> <p>The Council's virement and carry forward rules are clear and detailed in the Constitution.</p>	Financial Year	(£'000)	Underspend/ Overspend	2014/15	(300)	Under	2015/16	(2,816)	Under	2016/17	(894)	Under	2017/18	(613)	Under	2018/19	(167)	Under	2019/20*	1,705	Over	Total 2014 to 2020		Over
Financial Year	(£'000)	Underspend/ Overspend																								
2014/15	(300)	Under																								
2015/16	(2,816)	Under																								
2016/17	(894)	Under																								
2017/18	(613)	Under																								
2018/19	(167)	Under																								
2019/20*	1,705	Over																								
Total 2014 to 2020		Over																								

7.1 Housing Revenue Account

The Housing Revenue Account (HRA) is intended to record expenditure and income on running a council's own housing stock and closely related services or facilities, which are provided primarily for the benefit of the council's own tenants. Shropshire Council inherited its housing stock from Oswestry Borough Council and Bridgnorth District Council when the Council took on unitary status in 2009. The Council transferred the management of the housing stock into an Arm's Length Management Organisation (ALMO) called Shropshire Towns and Rural Housing (ST&RH) in 2013.

ST&RH manage just over 4,000 houses within the HRA and they collect rent, order repairs and make improvements to all the housing.

In 2011 the Government removed the Housing Revenue Subsidy system and enabled HRAs to take out self-financing borrowing. Shropshire Council took out borrowing of £83.5m in 2012 as a result of this directive and so the HRA is required each year to repay interest and debt charges in relation to this borrowing. Councils were initially only permitted to borrowing funds to support new housing builds to a specific level, however in 2018 the Government removed this borrowing cap from the HRA in a bid to allow councils to address the housing crisis in the country.

Within the Council's Housing Revenue Account the Council currently has plans to develop approximately 25 properties a year and the projected costs of these have been included within the capital programme and is funded by a revenue contribution to capital. This revenue contribution to capital will reduce the housing revenue account reserve balance that has built up over a number of years. The Longer term plans for the Housing Revenue include increasing the borrowing limits within the Housing Revenue Account based on affordability calculations to invest further in the development of social housing within Shropshire.

HOUSING REVENUE ACCOUNT

SHROPSHIRE COUNCIL HOUSING REVENUE ACCOUNT		
2019/20 Budget £		2020/21 Budget £
	<u>Income</u>	
(16,945,000)	Dwellings Rent	(17,323,050)
(122,030)	Garage Rent	(105,490)
(17,000)	Other Rent	(17,000)
(607,190)	Charges for Services	(641,000)
(17,691,220)	Total Income	(18,086,540)
	<u>Expenditure</u>	
8,268,230	ALMO Management Fee	8,466,650
538,310	Supplies and Services	571,380
3,770,150	Capital Charges - Dwelling Depreciation	3,780,100
169,960	Capital Charges - Depreciation Other	172,020
2,991,960	Interest Paid	2,991,960
500,000	Repairs charged to revenue	500,000
4,898,160	Revenue Financing Capital Expenditure	3,699,100
150,000	New Development Feasibility	150,000
50,000	Increase in Bad Debt Provision	50,000
163,960	Corporate & Democratic Core	168,500
21,500,730	Total Expenditure	20,549,710
3,809,510	Net Cost of Services	2,463,170
(30,000)	Interest Received	(30,000)
3,779,510	Net Operating Expenditure	2,433,170
3,779,510	Net Cost of Service/(Surplus) for Year	2,433,170
	<u>HRA Reserve</u>	
9,813,486	B/fwd 1 April	8,365,762
(1,447,724)	Surplus/(Deficit) for year (Estimated)	(2,433,170)
8,365,762	Carried Forward 31 March	5,932,592

8.1 Links to Capital Strategy and Revenue Implications of the Capital Strategy

The Council is required to have a capital strategy in place that sets out the long term context in which capital expenditure and investment decisions are made to ensure that authorities are taking account of stewardship, value for money, prudence, sustainability and affordability.

The Capital Strategy recognises that the financial resources available to meet capital expenditure priorities are constrained by a significant reduction in financial resources and ensure that investment decisions taken are at least self sustaining financially whilst also generating positive returns in terms of meeting priorities.

The Capital Programme will be funded from the following sources:

- Capital Receipts
- Prudential Borrowing
- Developers Contribution (S106, CIL)
- Revenue Contributions
- Capital Grants

Where Prudential Borrowing and Revenue Contributions are to be used to fund capital schemes, it is necessary that the costs of borrowing or the revenue contribution to capital is built into the revenue financial strategy. As outlined in section 4.4 of the financial strategy, cost of investment budgets have been built into 2020/21 budget and future years in order to provide for capital schemes being financed from prudential borrowing that are planned to be delivered in the next 5 years.

The Council has also identified a number of future capital and investment schemes within the capital strategy, however as these schemes have not yet completed a full due diligence process, these do not yet form part of the approved capital programme and so associated revenue costs that may be required have not been built into the Finance Strategy. As outlined above, it is expected that these schemes will be fully funded and will therefore not create a further burden on the Finance Strategy of the Council. It should also be noted that no financial savings arising from any of these capital investments has similarly not been projected within the Finance Strategy.

Policy for Flexibility around the use of Capital Receipts

The greater flexibilities around the use of capital receipts offered in the financial years 2016 to 2022 allow the Council to utilise capital receipts generated in this period to fund the revenue costs of service reform. Any qualifying expenditure under this flexibility must be on any project that is designed to generate ongoing revenue savings in the delivery of public services and/or transform service delivery to reduce costs or demand for services in future years.

Over 2020/21, Shropshire proposes to use the flexibility to help fund the following:

- £2.996m to fund redundancy costs. This is in line with an average annual cost of redundancy of approximately £3m over the last 3 years and will allow the council to manage service redesign and restructure changes.

LINKS TO OTHER FINANCIAL STRATEGIES

In 2017/18, 2018/19 and 2019/20, this flexibility has been used to fund redundancy costs and contributed towards the costs of the Digital Transformation Programme.

The reduction in staffing numbers enabled through the redundancy programme, has allowed the Council to deliver revenue savings as highlighted in previous years Financial Strategies. The first stage of the Digital Transformation Programme is coming to an end in 2018/29 and the new processes and systems will need to be embedded over the course of the next financial year so that savings, both cash and efficiency savings can be realised.

8.2 Links to Treasury Strategy

The Local Government Act 2003 and supporting Regulations requires the Council to have regard to the CIPFA Prudential Code and the CIPFA Treasury Management Code of Practice in setting Prudential and Treasury Indicators for the next three years to ensure that capital investment plans are affordable, prudent and sustainable. The Act also requires the Council to set out its Treasury Strategy for borrowing and to prepare an Annual Investment Strategy. This sets out the Council's policies for managing its investments and for giving priority to the security and liquidity of those investments.

The Treasury Strategy outlines affordable borrowing limits based on the level of capital expenditure planned within the Capital Strategy and also considers the requirement for taking out new borrowing. The Council is currently under-borrowed as funding for capital schemes from high cash balances rather than new prudential borrowing given that returns on cash balances are low and the Council is currently holding a healthy cash balance due to levels of reserves being held at a reasonable level. As reserve levels drop in future years as outlined in section 6.2 of the Financial Strategy, the Council may be required to undertake external borrowing, and a number of factors will need to be considered before committing the Council to the additional costs resulting from external borrowing.

9.1 Links to Corporate Plan

The Council's Corporate Plan was agreed by Cabinet in November 2018. This outlines the Council's vision to "Innovate to Thrive " recognising that the Council needs to grow the economy by supporting our local communities to enable them to thrive in the long term whilst preserving the natural and historic environment that is found in the beautiful rural county of Shropshire.

The Council has established six priorities within the Corporate Plan as outlined below:

- More people with a suitable home
- Care for those in need at any age
- A good place to do business
- A healthy environment
- Sustainable places and communities
- Embrace our rurality

The key actions planned over the next 12/24 months are outlined in Table 14 below and details of how the Financial Strategy has supported the delivery of these priorities is also included:

Table 14: Key Actions in Corporate Plan Linked to Financial Strategy

Key Actions	Links to Financial Strategy
Priority : More people with a suitable home	
The Council will work with developers to shape the housing market to ensure the development of housing to meet local need.	The Council has established its own Housing Company, Cornovii Developments Limited to help address unmet housing need and is supporting the development of housing through the provision of loan and equity funding to the company for the costs of development.
The Council will manage its Housing Stock through appropriate vehicles and work with partners to improve and ensure the availability of social housing.	The Housing Revenue Account includes a budget for the development of social housing during the next financial year to increase the availability within the county.
Priority: Care for those in need at any age	
The Council will ensure that children and young people are safe and fulfil their potential in their future lives.	Additional funding has been built in children's safeguarding to ensure that the budget is sufficient to meet the growing demand for services.
The Council will harness innovation in technology to help people to be as independent as they can be and live and take part in their communities.	The Council has implemented digital solutions where appropriate such as Telecare services which has enabled revenue savings to be delivered within the budget.

LINKS TO OTHER CORPORATE STRATEGIES

Key Actions	Links to Financial Strategy
The Council will work with partners and providers to ensure that the right care is available in the right place at the right time.	Additional funding has been built into the Adult Social Care budget to ensure that the increasing demand for services can be met despite the lack of funding for this statutory service.
Priority: A good place to do business	
The Council will work with businesses and developers to identify and pursue appropriate opportunities for investment that will grow Shropshire's economy.	The Council is committing funding to Economic Development and also pursuing capital schemes such as enhancing infrastructure within Shropshire to provide opportunities for Shropshire.
The Council will work with its partners in business, training and education to create employment and career opportunities in Shropshire for all.	The Council has not included any savings within the services provided to encourage employment and career opportunities.
The Council will work with businesses and developers to promote clean growth and safeguard our natural assets including water quality and supply.	No savings have been included within the financial strategy in relation to safeguarding the county's natural assets.
Priority: A healthy environment	
The Council will ensure that its infrastructure and assets are as efficient and environmentally sensitive as they can be to reduce environmental pollution.	The Council has signed up to a climate change strategy to ensure that the Council drives down its carbon emissions and specific posts have been created within the Council's structure to facilitate delivery of this.
The Council will work with partners to maintain Shropshire's landscapes, culture and heritage to support good health, communities and growth of the economy.	The costs of supporting Shropshire's landscape has been protected within the Financial Strategy for 2020/21 and no savings have been included for this service area.
The Council will encourage positive lifestyle choices and in doing so provide information, advice and opportunities for health and well-being.	The Financial Strategy had previously included savings within the Public Health service, however it is recognised that these savings can no longer be delivered and so savings of £0.900m have been reversed in the 2020/21 Financial Strategy.
Sustainable places and communities The Council will continue to encourage communities to support each other and find local solutions.	The costs of supporting Shropshire's communities has been protected within the Financial Strategy for 2020/21 and no savings have been included for this service area.
The Council will work with Town and Parish Councils to identify opportunities and develop local economies across Shropshire, centred on the market towns.	Economic growth within the Shropshire market towns is an area protected from savings within the Financial Strategy for 2020/21.
The Council will continue to implement a place based approach to optimise physical assets with our partners and deliver services where the greatest number of people can access them.	The Council is investing in digital technology and reviewing its asset base in order to optimise how services are delivered to people in order to deliver savings across the Council where this is possible.

LINKS TO OTHER CORPORATE STRATEGIES

Key Actions	Links to Financial Strategy
Priority: Embrace our rurality	
The Council will continue to influence improvement in mobile and digital connectivity across all areas, for all age groups, and homes and businesses.	The Council continues to invest in the rollout of broadband across the county within the capital programme with further focus to deliver connectivity within rural areas that have previously struggled with network coverage.
The Council will continue to work with partners from across the West Midlands and into Mid-Wales to improve physical connectivity to the benefit of all those who live, study and work in Shropshire.	Joint working with partners is encouraged within the financial strategy, to ensure that efficiencies and savings are achieved where possible and joined up services can be provided across County boundaries. Savings in relation to joint working have specifically been included for Adult Services.
The Council will continue to work across the business sectors which operate in rural areas to facilitate economic growth and appropriate housing for rural communities.	The Financial Strategy assumes economic growth across all business and funding provided to develop the housing company will ensure housing delivery in areas that the private sector is not meeting the housing needs for Shropshire and its rural communities.

9.2 Links to Asset Management Strategy

The Asset Management Strategy provides a framework that sets out how and why property decisions will be made, and how the Council lead and co-ordinate a process that involves service areas, portfolio holders, members, local businesses and the community.

The portfolio of assets held by the Council are categorised into 5 categories:

- Operational
- Heritage and community value assets
- Development and regeneration
- Investment
- Disposal

The assets categorised as investment assets are being held for the purposes of income generation and/or future development so that it may derive a return. In line with the Capital Strategy investment in this portfolio of assets will help to increase and optimise income within the Financial Strategy.

Where assets are classified as for disposal, this will include assets that no longer fit in any of the other four categories, and so can be disposed of in order to provide necessary capital receipts to fund other capital schemes outlined in the Capital Programme. They may be appropriate for schemes that meet the Council's corporate objectives, but may not generate any savings or additional income to fund the costs of the capital scheme. If the Council could generate capital receipts in excess of identified need from this portfolio, this would enable capital receipts to be used for schemes that generate either a financial saving or additional income and allow this to be fully realised in the financial strategy. As a result, it is essential that the Asset Management Strategy, the Capital Strategy and the Financial Strategy are aligned so that the financial implications are fully considered of any decisions being made within the property portfolio.

9.3 Links to Commercial Strategy

In response to the budget shortfalls and increasing demand for services, the Council has recognised the need to take control of its own destiny and become financial sustainable. In doing so, the Council is committed to thinking and acting more commercially.

The Commercial Strategy outlines how this will be achieved through the generation of additional income, develop new models of working, ensure there are efficient and effecting working practices, and by investing in land and property within Shropshire.

The capital strategy considers the mechanism for approving new commercial investment schemes, although the principal reason for undertaking a new investment will be to secure a service objective and related benefits. The generation of financial returns will normally be a secondary reason and therefore the yield that each investment will achieve is a key consideration for undertaking any investment by the Council.

Within the Financial Strategy the Council has made provision to fund the borrowing costs relating to commercial investments to a level of £20m per annum for the period 2019/20 to 2022/23. This funding will enable the Commercial team to act responsively to opportunities as they arise once due diligence has been performed to confirm that they are viable commercial opportunities for the Council.

Key income targets have already been included within the Council's Financial Strategy as a result of commercial activity including income generated from the Shopping Centres, and a number of projects have started to be delivered which will generate future income streams for the Council. Once these schemes have been delivered in full, income streams will be confirmed and included in future versions of the Financial Strategy as additional savings targets.

9.4 Links to Workforce Digital Strategy

Shropshire Council has introduced a Workforce Digital Strategy in order to help the Council deliver services more efficiently to a rural county. It also identified that given the financial pressures that the Council is facing that going digital is a relatively easy way to save money as will reduce costs such as printing, postage and travel and also make processes more efficient by saving time for officers across the Council.

The Workforce Digital Strategy include six key commitments:

1. Use technology to improve our services for everyone, making digital the preferred way to operate, communicate and transact with our customers, colleagues and partners.
2. Digitise all our data, records and reports to enable agile working, transparency and slicker decision-making, whilst reducing our need for physical assets for work and storage.
3. We will greatly increase the use of our data to promote better business efficiency and improved customer service.
4. Develop technology (as well as public spaces and workforce) that enable us to be agile, flexible, adaptable and responsive to change.
5. Instil a 'curious' culture that values, incentivises and expects continuous service improvement and digital ways of working from every member of staff.
6. Develop and train the next generation of technology users – both the general workforce and the staff that support and maintain digital services - reducing our reliance on external consultants.

In achieving these commitments, the Council plans to digitise records, print less, post less, automate where possible and work towards a more efficient method of customer service. These will not only generate financial savings which have been factored into the Financial Strategy at section 4.5 but also save time through efficiencies of working differently. It is intended that as the Council moves to a more digital way of working further opportunities for savings both cashable and non-cashable will arise and future financial strategies will include any additional financial savings that can be identified.

Within the Financial Strategy, the Council is committed to supporting investment in new technologies in support of this strategy and this is evidenced through the inclusion of growth within section 4.4 of the Strategy for IT investment. It should also be noted that investment continues within the Capital Strategy for the Digital Transformation Programme in addition to this.

10.1 Budget Consultation Exercise and Responses

The Budget Consultation was launched on 7th January 2020. It has been advertised in the Shropshire Council newsroom and via a number of social media channels. A total of 79 responses have been received to date, which is less than received in the preceding years, and represents a low proportion of the population of Shropshire. The consultation closed on 18 February 2020 and was live for a period of six weeks. The website link to the consultation was <https://www.shropshire.gov.uk/get-involved/budget-consultation-2020/>

The consultation has, so far, drawn responses from a broad cross section of the community. Of the 79 respondents 42% are male and 43% female with the remainder preferring not to say. 19% between the ages of 45-54, 18% are between the ages of 35-44, 15% between the ages of 65-74 and 14% between the ages of 55-64. Responses have come predominantly from local residents but also those representing a local town, parish or rural parish council.

The first question was addressing the Council's plans to raise Council Tax by 3.99% in 2020/21. 72% of those responding disagreed with the proposed Council Tax increase and comments supporting this referred to the lack of investment in highways or infrastructure in their particular area.

The next sections of questions looked at each directorate's savings proposals and allowed respondents to say whether they agreed, disagreed and thought it should be more, disagreed and thought it should be less or had no opinion on the different saving categories. The results of the feedback on savings proposals are detailed in Table 15 below.

Table 15: Feedback on Savings Proposals

	Income Generation	Joint Working	Category of Savings Review of Contracts	Transformational Savings	Use of Grant/Reserves
Adult Services	1,126,000	750,000	1,707,810	2,555,900	814,000
Agree	27%	32%	39%	33%	38%
Disagree, should be more	24%	14%	16%	13%	9%
Disagree, should be less	6%	18%	16%	19%	16%
No Opinion	43%	37%	28%	35%	37%
Children's Services	0	0	0	2,400,000	0
Agree				22%	
Disagree, should be more				27%	
Disagree, should be less				14%	
No Opinion				38%	
Place	976,000	0	307,730	1,547,760	2,440,000
Agree	23%		29%	24%	32%
Disagree, should be more	22%		16%	16%	16%
Disagree, should be less	18%		22%	20%	13%
No Opinion	38%		33%	39%	39%
Finance, Governance and Assurance	320,000	0	163,000	519,820	97,180
Agree	18%		23%	16%	22%
Disagree, should be more	14%		9%	13%	14%
Disagree, should be less	20%		25%	23%	14%
No Opinion	48%		43%	48%	51%
Legal and Democratic Services	8,000	0	224,110	167,890	0
Agree	19%		20%	20%	
Disagree, should be more	11%		6%	11%	
Disagree, should be less	22%		32%	23%	
No Opinion	48%		42%	46%	
Workforce and Transformation	0	0	716,000	1,884,000	0
Agree			24%	19%	
Disagree, should be more			15%	15%	
Disagree, should be less			23%	24%	
No Opinion			38%	42%	

Respondents were also asked if they wished to highlight any alternative savings proposals. 30 comments were received with varied responses, however key themes surrounded the need to invest in other parts of the county instead of spending only in Shrewsbury, selling the shopping centres to use the money elsewhere, but also concerns over the impact that further savings could have on the Care sector and that better integration with the NHS being required.

Given the significantly low proportion of responses received, it is not possible to consider whether the responses received provide a true representation of views of the budget within Shropshire. Responses received were generally in support of the proposals and the major disagreement to the proposal was around the proposed Council Tax increase. However the comments linked to these do seem predicated on the delivery of services within a particular area of Shropshire. This feedback will be provided to the relevant department of the Council to help inform future service decisions.

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Draft Revenue and Capital Budget 2020/21



Contents

	Page
Foreword from Peter Nutting, Leader of Shropshire Council	2 - 5
Revenue Summary	6
Portfolio Holder Summary	7-8
Subjective Analysis	9
Financial Strategy Summary	10-11
 Detailed Budgets by Service Area:	
Adult Services	12-13
Children's Services	14
Place	15
Corporate Support	16
 Appendices	
1 Savings	17 - 25
2 Recharges	26 - 28
3 Government Grant Schedules	29 – 31
4 Reports schedule	32
5 Glossary	33 - 35
 Housing Revenue Account	36
 Capital Programme	
Capital Programme Summary	37 - 39
Capital Programme Detail by Scheme	40 - 48
Capital Funding of Programme	49 - 50

Foreword from Peter Nutting, Leader of Shropshire Council

Welcome to Shropshire Council's budget book for the 2020/21 financial year.

Our plans for the coming years continue to be defined by our ambition to 'innovate to thrive'. Our plans for Shropshire are bold and far-reaching to ensure Shropshire remains a great place to visit, to work and to do business. I am proud to say I have been Leader of the Council for three years now, and my priorities have remained remarkably consistent; to focus on economic regeneration, to raise more income by becoming more commercial, more efficient and less reliant on government funding, and to ensure Shropshire gets its fair share of funding. A sustainable future for Shropshire is not something that can be achieved overnight, this is a long term strategy involving some difficult decisions and dealing with changes that are beyond our control.

2020/21 builds on the progress we made last year; creating a five year plan as set out in our Financial Strategy. The years ahead continue to provide challenges for the Council. Our population is aging faster than the national average with needs growing ever more complex as time goes on, yet we understand our duty to provide the best care that we can afford for the people of Shropshire. We estimate that the cost of Adult Social Care will rise by £13m in 2020/21. Demographic demands in Children's Services have seen a step change in costs over the last few years and safeguarding our younger population has proved difficult to manage financially since 2017/18. Costs continue to grow in this area and this growth can only be funded by reductions elsewhere in the Council's budget. We manage these significant financial pressures in the knowledge that we provide low cost services compared to other authorities while maintaining high standards of delivery.

Economic regeneration and our focus on place shaping continues to develop and income from one of our largest investments, Shrewsbury Shopping Centres, continues to help support the delivery of local services. Plans are now really taking shape on the future of this vital town centre asset, forming a cornerstone of our evolving Capital Strategy

Our financial plan does not provide a balanced and sustainable budget for the long-term future, but it does meet our immediate challenges, and our key focus to deliver a balanced budget in 2020/21. We continue to see government funding fall every year. Revenue Support Grant, for example, was over £67m six years ago representing almost 30% of our £232m net funding. This has dropped to only £6m in 2020/21 and is just less than 3% of the £226m we now have to spend. This means we have to raise more money locally through Council Tax, yet have less money to spend than ever before with demand for our services growing as each year goes by. For these reasons, we have agreed a 3.99% headline increase

in Council Tax for 2020/21. The government is planning a complete review of local government finance (called the Fair Funding Review). This was originally proposed to be in place for 2019/20 but has slipped and is expected by 2021/22. This revised funding methodology is expected to see a shift in the way funding is distributed, taking account of population to a far greater extent than at present, and have specific service-based funding mechanisms for adults and children's social care based on an assessment of need and demand across a locality. There will be a far greater emphasis on locally generated sources of finance with Council Tax taking an ever-greater share and more Business Rates retained at a local level (increasing from 50% to 75%). Alongside these principal sources of funding there will be some national redistribution (based on fairer calculation), and at the same time removing all central government support.

In Shropshire the most elderly of our population is expected to grow at a rate 30% higher than the national average, creating a huge pressure on social care services; we have a wide geography over which to deliver all of our services; we have a huge road network to maintain, and the demands we have to manage derive from a sparsely distributed and sometimes remote population. At the same time, we deliver some of the lowest cost council services in the country, we have a thriving business community, good employment levels and we have good quality housing. Unfortunately, in terms of the Council's finances, the clear majority of our businesses pay little or no business rates (we estimate that of around 12,000 registered business in Shropshire the largest 100, or less than 1%, pay around 30% of the business rates we collect) and our Council Tax level is below the national average. (In fact, for a Unitary Council, even with recent necessary increases, we still have one of the lowest Council Tax levels in the whole Country.) More importantly, the demands and pressures on our services cause growth in costs which have no correlation whatsoever with our ability to raise funds locally. We simply cannot raise enough funds, through Business Rates and Council Tax, to fund the services we need to provide locally. Furthermore, we cannot increase this funding, year on year, to match the growth in our services (particularly social care). This leaves us with a stark choice; we cut services to meet our expected funding envelope, or we find new innovative ways to work and the means to raise more income.

We are continuing to lobby Government hard to ensure that 'Fair Funding' achieves what it was set up to do i.e. deliver a redistribution of funds to match needs, not the ability to raise funds. I recently met with Luke Hall MP, Parliamentary Under-Secretary of State for Local Government and Homelessness to discuss Shropshire's position. I, along with our local MPs, will continue to press for a fairer settlement for Shropshire. This also means getting a fair share for local government as a whole – there's little point in Shropshire receiving a fairer share of the pot, if the pot just isn't big enough to start with.

The government publishes Core Spending Power calculations for every local authority in the country. In Shropshire, the core spending power is below the national average across England. If the new fair funding mechanism did nothing more than provide Shropshire with national average

funding, we would be better off financially by over £30m each and every year. That amount of funding would not quite be enough to solve our estimated structural funding gap, but it would go a long way.

The Budget Book for 2020/21 provides details of how and where we will spend money over the next twelve months, turning our priorities and aspirations into the reality of spending plans on a service-by-service basis.

As you will see from the capital budget section of this book, we are planning to invest £119million into local projects in 2020/21. The capital programme remains priority led, reflecting the need for growth in the Shropshire economy, investment in infrastructure and roads, and significant funding to deliver superfast broadband across much of Shropshire in the coming years. In future, the Capital Programme will be driven from our new Capital Strategy. Already the initial draft of this document includes plans to invest almost £396m in Shropshire over the coming five years.

We continue to invest in digital transformation in order to streamline and improve the efficiency and productivity of our back-office services and reduce ongoing costs. Shropshire's residents are already seeing the outcomes of this investment with more to come over the near-term, delivering more services on-line, in a more accessible way and more efficiently. In this last year, we have continued to invest in the structural maintenance of roads, bridges and structures, street lighting and the Integrated Transport Plan through utilisation of the Department for Transport's Highways Maintenance funding.

Funding secured from The Marches Local Enterprise Partnership (LEP) and developer contributions have been utilised for the Shrewsbury Integrated Transport Package, which will deliver long term economic benefits and sustainable growth for Shrewsbury and the surrounding area, and the Oxon Relief Road Project. Significant government grant funding has been secured to assist with the delivery of the North West Relief Road (NWRR).

Flood defence and water management schemes have progressed to further alleviate the effect of flooding in the county.

The Broadband Project is ongoing and continues to deliver improved connectivity to Shropshire. Development of The Tannery site continues with Student Accommodation now completed and occupied.

Disabled Facilities grants continue to be utilised to improve access to homes, rooms and facilities for Shropshire residents with disabilities and the Home Ownership for Clients with Long Term Disabilities (HOLD) Project has enabled individuals with enduring physical and / or learning disabilities to buy a home of their own.

The Council aims to deliver services at the highest quality and lowest cost. This approach requires investment, redesign and cultural change throughout the Authority. To support this transition the Council embarked on a wide-ranging Digital Transformation Programme (DTP) to provide modern digitised ways of working that are fit for purpose and use the best practices.

School improvement schemes have continued throughout the year utilising Condition Capital, Basic Need Capital and Devolved Formula Capital funding from the Department for Education.

The Major Repairs Programme and New Build Programme have continued in relation to the Council's retained housing stock through the Council's Arms-Length Management Organisation, Shropshire Towns & Rural Housing (ST&RH).

We are looking at investment opportunities for the future, and we are not averse to internal and external borrowing to fund these should the right opportunities arise. The capital strategy will develop around these themes in the coming years and see a shift from funding schemes that result in a drain on the budget to proposals that deliver efficiencies and financial returns, reducing our costs not increasing them. We have already reviewed our Treasury and Investment Strategies to place a framework around this approach.

In the meantime, the financial implications of our plans for 2020/21 are set out in this budget book. I would like to take this opportunity to offer my thanks to all the officers across the Council who work extremely hard to manage our high quality services and our very complex finances – something that increases in importance with every passing year.

Peter Nutting
Leader of Shropshire Council

Revenue Summary

2019/20 Revised		Budget 2020/21									Net Budget Requirement
		Staff	Contracts & Transfer Payments	Gross Expenditure		Non Controllable costs	Total Expenditure	Gross Income			
				Other Controllable expenditure	Internal Recharges			Government Grants	Service Income	Total Income	
Budget	Service Area	£	£	£	£	£	£	£	£	£	£
107,745,970	Adult Services	31,718,740	138,808,790	-1,179,720	6,924,410	1,130,560	177,402,780	-16,166,370	-42,481,040	-58,647,410	118,755,370
49,734,740	Childrens Services	24,224,310	135,201,670	5,230,390	5,055,650	1,701,100	171,413,120	-111,064,570	-7,475,560	-118,540,130	52,872,990
57,870,460	Place	34,390,730	59,683,940	17,798,620	7,818,670	1,769,540	121,461,500	-3,425,000	-60,734,810	-64,159,810	57,301,690
-5,105,380	Corporate	2,183,130	0	37,725,650	4,231,240	-3,684,870	40,455,150	-42,251,410	-3,717,530	-45,968,940	-5,513,790
2,780,250	Finance, Governance and Assurance	8,237,930	61,503,800	1,060,070	2,435,120	200,320	73,437,240	-59,966,610	-11,225,860	-71,192,470	2,244,770
505,730	Legal and Democratic Services	2,028,360	2,600	2,016,100	540,920	13,270	4,601,250	0	-4,161,880	-4,161,880	439,370
-14,230	Strategic Management Board	631,180	0	69,260	210,520	1,970	912,930	0	-913,310	-913,310	-380
321,220	Workforce and Transformation	12,493,710	141,790	264,220	4,224,010	95,320	17,219,050	0	-17,797,500	-17,797,500	-578,450
213,838,760	Sub Total	115,908,090	395,342,590	62,984,590	31,440,540	1,227,210	606,903,020	-232,873,960	-148,507,490	-381,381,450	225,521,570
	0 Less recharges*				-31,440,540		-31,440,540		31,440,540	31,440,540	0
213,838,760	Net Budget	115,908,090	395,342,590	62,984,590	0	1,227,210	575,462,480	-232,873,960	-117,066,950	-349,940,910	225,521,570
	-6,119,050 Revenue Support Grant										-6,218,750
	-9,870,440 Top Up Grant										-10,031,260
	-40,054,924 Business Rates										-41,689,021
	-3,367,497 Collection Fund (Surplus)/Deficit										-3,648,763
154,426,849	Council Tax Requirement										163,933,777
1,388.23	Council Tax (Band D)										1,443.62
15,536,597	General Fund Balances (Opening)										13,832,000
71,726,312	Earmarked Reserves (Opening) ^										49,043,000
87,262,909	Total Balances Held										62,875,000

* Recharges have been excluded from the Council's expenditure and income budget to ensure that the cost of these services and the recharged cost for these services are no longer both reflected in the gross budget.

^ Earmarked Reserves include schools delegated balances (£4.179m in 2019/20)

Portfolio Holder Summary

2019/20 Revised Budget £	Portfolios	Budget 2020/21						Gross Income			Net Budget Requirement £
		Staff £	Contracts & Transfer Payments £	Gross Expenditure Other Controllable expenditure £	Internal Recharges £	Non Controllable costs £	Total Expenditure £	Government Grants £	Service Income £	Total Income £	
32,695,010	Children's Services	14,533,250	22,292,370	2,167,570	58,430	644,180	39,695,800	-1,639,570	-2,941,270	-4,580,840	35,114,960
159,030	Organisational Transformation and Digital Infrastructure	6,521,770	15,890	-404,410	2,256,090	65,650	8,454,990		-9,349,060	-9,349,060	-894,070
-2,132,660	Finance and Corporate Support	17,363,650	61,632,300	41,333,160	8,929,110	-3,451,090	125,807,130	-102,218,020	-26,274,170	-128,492,190	-2,685,060
103,192,400	Adult Social Services and Climate Change	24,740,450	129,849,770	-2,079,650	3,805,430	883,180	157,199,180	-4,267,370	-38,519,230	-42,786,600	114,412,580
16,320,990	Highways and Car Parking	6,553,260	20,813,900	-56,600	872,730	471,720	28,655,010	-75,990	-13,958,500	-14,034,490	14,620,520
37,281,250	Culture, Leisure, Waste and Communications	7,213,830	37,970,600	4,658,730	2,168,200	395,590	52,406,950	-3,295,660	-10,024,480	-13,320,140	39,086,810
617,490	Housing and Strategic Planning	670,370	0	110,640	177,720	30,740	989,470	0	-457,000	-457,000	532,470
1,238,800	Assets, Economic Growth and Regeneration	15,359,620	894,440	14,331,060	3,467,850	673,320	34,726,290	-53,350	-32,982,920	-33,036,270	1,690,020
6,233,840	Communities, Place Planning and Regulatory Services	9,493,690	5,200	-1,160,390	1,482,190	367,050	10,187,740	0	-5,629,580	-5,629,580	4,558,160
-14,230	Strategy	631,180	0	69,260	210,520	1,970	912,930	0	-913,310	-913,310	-380
483,740	Deputy Portfolio Holder Procurement	597,330	0	120,170	94,880	7,390	819,770	0	-655,050	-655,050	164,720
531,720	Deputy Portfolio Holder Public Health	2,398,340	8,958,820	845,250	2,437,450	74,710	14,714,570	-11,899,000	-2,268,630	-14,167,630	546,940
17,039,730	Deputy Portfolio Holder Education	9,691,060	112,909,300	3,062,820	5,447,220	1,056,920	132,167,320	-109,425,000	-4,534,290	-113,959,290	18,208,030
191,650	Deputy Portfolio Holder Broadband	140,290	0	-13,020	32,720	5,880	165,870	0	0	0	165,870
213,838,760	Sub Total	115,908,090	395,342,590	62,984,590	31,440,540	1,227,210	606,903,020	-232,873,960	-148,507,490	-381,381,450	225,521,570
	0 Less recharges				-31,440,540		-31,440,540		31,440,540	31,440,540	0
213,838,760	Total Portfolio Budgets	115,908,090	395,342,590	62,984,590	0	1,227,210	575,462,480	-232,873,960	-117,066,950	-349,940,910	225,521,570

Portfolio

Children's Services

Organisational Transformation and Digital Infrastructure

Finance and Corporate Support

Adult Social Services and Climate Change

Highways and Car Parking

Culture, Leisure, Waste and Communications

Housing and Strategic Planning

Assets, Economic Growth and Regeneration

Communities, Place Planning and Regulatory Services

Strategy

Deputy Portfolio Holder - Procurement

Deputy Portfolio Holder - Public Health

Deputy Portfolio Holder - Education

Deputy Portfolio Holder - Broadband

Portfolio Holder

Cllr Ed Potter

Cllr Lee Chapman

Cllr David Minnery

Cllr Dean Carroll

Cllr Steve Davenport

Cllr Lezley Picton

Cllr Robert Macey

Cllr Steve Charmley

Cllr Gwilym Butler

Cllr Peter Nutting

Cllr Roger Hughes

Cllr Rob Gittins

Cllr Nicholas Bardsley

Cllr Elliott Lynch

Subjective Analysis

Service Area	Budget 2020/21														
	Employees	Premises	Transport	Supplies & Services	Third Party Payments	Transfer Payments	Internal Recharges	Non Controllable costs	Total Expenditure	Government Grants	Other Grants and Contributions	Other Income incl Fees & Charges	Internal Recharges	Total Income	Net Budget Requirement
	£	£	£	£	£	£	£	£	£	£	£	£	£	£	£
Adult Services	31,718,740	1,302,520	1,455,500	-3,243,330	94,997,440	43,116,940	6,924,410	1,130,560	177,402,780	-16,166,370	-14,993,380	-27,467,610	-20,050	-58,647,410	118,755,370
Children's Services	24,224,310	461,220	13,206,290	3,453,920	123,018,120	292,510	5,055,650	1,701,100	171,413,120	-111,064,570	-4,411,280	-2,421,380	-642,900	-118,540,130	52,872,990
Place	34,390,730	13,117,990	4,140,780	37,342,620	22,881,170	0	7,818,670	1,769,540	121,461,500	-3,425,000	-3,622,890	-46,890,980	-10,220,940	-64,159,810	57,301,690
Corporate	2,183,130	0	0	24,749,380	12,976,270	0	4,231,240	-3,684,870	40,455,150	-42,251,410	-1,315,610	-2,229,300	-172,620	-45,968,940	-5,513,790
Finance, Governance and Assurance	8,237,930	0	35,850	1,024,220	0	61,503,800	2,435,120	200,320	73,437,240	-59,966,610	-2,565,200	-3,297,350	-5,363,310	-71,192,470	2,244,770
Legal and Democratic Services	2,028,360	1,000	54,150	1,963,550	0	0	540,920	13,270	4,601,250	0	-91,670	-123,360	-3,946,850	-4,161,880	439,370
Strategic Management Board	631,180	0	3,100	66,160	0	0	210,520	1,970	912,930	0	0	0	-913,310	-913,310	-380
Workforce and Transformation	12,493,710	46,260	74,470	167,010	118,270	0	4,224,010	95,320	17,219,050	0	0	-1,673,900	-16,123,600	-17,797,500	-578,450
Sub Total	115,908,090	14,928,990	18,970,140	65,523,530	253,991,270	104,913,250	31,440,540	1,227,210	606,903,020	-232,873,960	-27,000,030	-84,103,880	-37,403,580	-381,381,450	225,521,570
Less recharges							-31,440,540		-31,440,540				31,440,540	31,440,540	0
Net Budget	115,908,090	14,928,990	18,970,140	65,523,530	253,991,270	104,913,250	0	1,227,210	575,462,480	-232,873,960	-27,000,030	-84,103,880	-5,963,040	-349,940,910	225,521,570

Financial Strategy Summary

The Final Council Financial Strategy presented to Council 27 February 2020 provides the latest projections on the Council's Resource and Expenditure projections for the period 2020/21 and the initial projections for 2021/22 to 2024/25. The following table provides a summary.

Table 1: Resource and Expenditure Projections 2020-2025

	2020/21 £'000	2021/22 £'000	2022/23 £'000	2023/24 £'000	2024/25 £'000
Resources	575,462	537,613	546,001	555,190	569,603
Expenditure	605,527	574,659	587,582	605,212	626,518
Funding Gap	-30,065	-37,046	-41,581	-50,022	-56,915
Year on Year Increase		-6,981	-4,535	-8,441	-6,893

The Resource Projections are based on the Final Local Government Finance Settlement received on 7 February 2020 and estimates of Local Business Rates retained locally. Council Tax will increase in 2020/21 by 1.99% and a further 2.00% relating to an Adults Services Precept.

The expenditure projections reflect the latest assumptions for inflationary growth including pay and prices. These also include demand and demographic growth and budgetary pressures for Adult Services and Children's Safeguarding. Both of these services are experiencing significant increases in growth and it is projected to continue to rise over the 5 year period.

The Council has agreed to use one off funds to close and fully fund the funding gap in 2020/21. There is still a significant amount of uncertainty around the 2021/22 financial year due to the introduction of 75% business rates retention in that year alongside the fair funding review. Therefore until further clarity is available from the Government regarding the detail of these proposals and the Council can evaluate the impact on the resources projected, it is not possible to formulate long term plans to ensure a sustainable future for the Council.

The table below details how the total £30.065m will be funded in 2020/21.

Table 2: Funding Gap and Savings for 2020/21

	£'000	£'000
Funding Gap:		
2020/21 Funding Gap	30,065	
Total Funding Gap		30,065
One off Funding:		
Rural Services Delivery Grant – One Off	-6,614	
New Homes Bonus - One Off	-3,367	
Social Care Funding - One Off	-7,883	
Improved Better Care Funding	-9,547	
One off use of Cost of Investment Budget	-2,750	
Financial Strategy Reserve – to provide for 2021/22	96	
Total Savings/Funding		-30,065

Detailed Budgets by Service Area

Adult Services

2019/20 Revised Budget £	Service Area	Budget 2020/21									Net Budget Requirement £
		Staff £	Contracts & Transfer Payments £	Other Controllable expenditure £	Internal Recharges £	Non Controllable costs £	Total Expenditure £	Government Grants £	Service Income £	Total Income £	
2,653,490	Adult Services Management	1,158,390	0	-981,310	1,732,900	40,040	1,950,020	0	0	0	1,950,020
	Adult Services Business Support & Development										
2,209,400	Adult Services Business Support	1,908,020	161,180	60,940	315,240	69,690	2,515,070	-33,880	-144,560	-178,440	2,336,630
462,400	Adult Services Training	465,490	0	81,920	63,060	17,680	628,150	0	-258,040	-258,040	370,110
288,750	Professional Development Unit	258,170	0	12,210	27,020	10,040	307,440	0	-30,910	-30,910	276,530
38,270	Projects	249,100	0	479,170	12,230	9,550	750,050	-32,000	-502,000	-534,000	216,050
416,830	Enable	1,469,530	5,000	-23,820	174,270	51,090	1,676,070	-25,460	-1,326,470	-1,351,930	324,140
3,415,650	Total Adult Services Business Support & Development	4,350,310	166,180	610,420	591,820	158,050	5,876,780	-91,340	-2,261,980	-2,353,320	3,523,460
	Provider Services										
70,570	External Providers	160,000	1,817,780	57,610	-32,770	0	2,002,620	-312,190	-1,962,990	-2,275,180	-272,560
2,018,110	Internal Providers - Day Services	1,630,040	47,760	142,010	277,140	64,290	2,161,240	0	-291,240	-291,240	1,870,000
723,660	Internal Providers - Nursing Services	1,633,680	27,250	173,390	101,040	58,180	1,993,540	0	-1,292,450	-1,292,450	701,090
518,090	Internal Providers - Domiciliary Services	1,754,410	0	137,270	141,190	69,450	2,102,320	-379,880	-1,495,970	-1,875,850	226,470
3,330,430	Total Provider Services	5,178,130	1,892,790	510,280	486,600	191,920	8,259,720	-692,070	-5,042,650	-5,734,720	2,525,000
	Housing Services										
701,590	Housing Options	1,401,530	65,600	822,040	-368,550	39,340	1,959,960	-535,410	-1,213,420	-1,748,830	211,130
1,858,260	Independent Living	562,690	2,262,230	-247,770	-494,790	19,630	2,101,990	0	-108,730	-108,730	1,993,260
361,600	Housing Services Management	232,270	0	-78,240	128,120	8,880	291,030	0	-400	-400	290,630
-26,350	Housing Property	0	0	0	22,920	160	23,080	0	-75,150	-75,150	-52,070
2,895,100	Total Housing Services	2,196,490	2,327,830	496,030	-712,300	68,010	4,376,060	-535,410	-1,397,700	-1,933,110	2,442,950
	Social Care Operations - Community										
6,299,240	Care Management - Social Work Teams	5,924,140	56,750	344,890	562,300	207,530	7,095,610	-358,960	-1,048,720	-1,407,680	5,687,930
544,870	Care Management - Assistive Equipment & Technology	100,060	0	838,390	23,060	4,320	965,830	0	-33,340	-33,340	932,490
474,660	Supported Living Properties	0	313,820	51,030	182,910	5,590	553,350	0	-602,070	-602,070	-48,720
891,080	Care Management - Transport	543,080	0	687,580	401,300	11,000	1,642,960	-133,040	0	-133,040	1,509,920
68,489,960	Social Care Community Purchasing	0	112,056,920	-3,665,280	207,470	10	108,599,120	-1,669,510	-22,822,370	-24,491,880	84,107,240
76,699,810	Total Social Care Operations - Community	6,567,280	112,427,490	-1,743,390	1,377,040	228,450	118,856,870	-2,161,510	-24,506,500	-26,668,010	92,188,860
	Social Care Operations - Hospital Interface										
7,192,440	Social Care Hospital Interface Purchasing	0	5,931,670	-808,390	16,460	0	5,139,740	0	-2,085,000	-2,085,000	3,054,740
581,080	Hospital Interface Social Work Teams	2,807,330	25,400	75,540	163,300	104,240	3,175,810	-787,040	-2,154,470	-2,941,510	234,300
7,773,520	Total Social Care Operations - Hospital Interface	2,807,330	5,957,070	-732,850	179,760	104,240	8,315,550	-787,040	-4,239,470	-5,026,510	3,289,040
	Social Care Operations - Mental Health										
42,650	Mental Health Property	0	35,540	0	17,200	580	53,320	0	-12,000	-12,000	41,320
3,941,350	Social Care Mental Health Purchasing	0	7,042,870	0	8,500	0	7,051,370	0	-1,058,930	-1,058,930	5,992,440
2,440,400	Mental Health Social Work Teams	2,482,520	0	-238,830	123,910	91,890	2,459,490	0	0	0	2,459,490
6,424,400	Total Social Care Operations - Mental Health	2,482,520	7,078,410	-238,830	149,610	92,470	9,564,180	0	-1,070,930	-1,070,930	8,493,250

Detailed Budgets by Service Area

Adult Services

2019/20 Revised Budget £		Budget 2020/21									
		Gross Expenditure					Gross Income				
		Staff	Contracts & Transfer Payments	Other Controllable expenditure	Internal Recharges	Non Controllable costs	Total Expenditure	Government Grants	Service Income	Total Income	Net Budget Requirement
£	Service Area	£	£	£	£	£	£	£	£	£	£
Public Health - Non Ringfenced											
-217,880	Bereavement Services	38,270	202,660	30,970	29,540	6,260	307,700	0	-571,290	-571,290	-263,590
3,061,800	Regulatory Services	2,823,230	200	67,360	-1,140	106,770	2,996,420	0	-283,000	-283,000	2,713,420
795,530	Registrars and Coroners	1,087,450	106,580	287,090	348,880	36,360	1,866,360	0	-1,144,620	-1,144,620	721,740
960,050	Trading Standards & Licensing	1,756,720	0	-12,680	232,670	65,900	2,042,610	0	-1,410,180	-1,410,180	632,430
-12,020	Children & Young People's Public Health	147,310	350	17,840	-49,880	5,760	121,380	0	-2,800	-2,800	118,580
58,090	Community Safety	215,580	205,400	8,980	-167,040	7,060	269,980	0	0	0	269,980
750	Health Watch	0	162,000	0	1,060	0	163,060	-162,000	0	-162,000	1,060
-43,440	Substance Misuse	0	41,920	20,120	15,390	110	77,540	0	-66,890	-66,890	10,650
-76,990	Shropshire Partnership	103,600	0	8,170	9,350	3,630	124,750	0	0	0	124,750
4,525,890	Total Public Health - Non Ringfenced	6,172,160	719,110	427,850	418,830	231,850	7,969,800	-162,000	-3,478,780	-3,640,780	4,329,020
Public Health - Ringfenced											
469,450	Public Health Children & Young People	0	3,924,990	11,660	7,260	0	3,943,910	-3,332,740	-83,000	-3,415,740	528,170
-5,521,430	Public Health General Management	264,910	9,000	132,620	2,620,960	690	3,028,180	-8,350,260	0	-8,350,260	-5,322,080
925,020	Help to Change	371,490	237,620	305,430	21,870	11,070	947,480	0	-250,030	-250,030	697,450
1,357,330	Sexual Health	26,520	1,148,650	3,450	13,600	80	1,192,300	0	0	0	1,192,300
81,070	Health Intelligence	70,040	0	2,130	12,390	930	85,490	0	0	0	85,490
2,716,240	Substance Misuse	73,170	2,919,650	16,790	24,070	2,760	3,036,440	-54,000	-150,000	-204,000	2,832,440
27,680	Total Public Health - Ringfenced	806,130	8,239,910	472,080	2,700,150	15,530	12,233,800	-11,737,000	-483,030	-12,220,030	13,770
107,745,970	Net Budget for Adult Services	31,718,740	138,808,790	-1,179,720	6,924,410	1,130,560	177,402,780	-16,166,370	-42,481,040	-58,647,410	118,755,370

Detailed Budgets by Service Area

Children's Services

2019/20 Revised Budget £	Service Area	Gross Expenditure					Gross Income				Net Budget Requirement £
		Staff £	Contracts & Transfer Payments £	Other Controllable expenditure £	Internal Recharges £	Non Controllable costs £	Total Expenditure £	Government Grants £	Service Income £	Total Income £	
334,860	Children's Services Management	241,390	0	-88,350	378,860	8,530	540,430	0	0	0	540,430
	Children's Social Care and Safeguarding										
1,244,200	Children's Social Care and Safeguarding Management	589,520	0	5,930	628,980	29,100	1,253,530	0	0	0	1,253,530
3,180,190	Children's Case Management	1,986,630	127,990	191,690	1,059,930	93,070	3,459,310	0	0	0	3,459,310
1,540,780	Looked After Children (LAC) Service	1,478,080	398,660	95,410	124,220	53,440	2,149,810	-247,050	0	-247,050	1,902,760
778,400	Looked After Children (LAC) - Leaving Care Team (18+)	494,610	395,300	82,950	41,630	23,030	1,037,520	-102,890	0	-102,890	934,630
2,119,760	Disabled Children's Team	489,360	1,802,940	46,670	-226,770	23,550	2,135,750	0	0	0	2,135,750
1,707,350	Compass & Assessment	1,469,940	3,260	59,780	137,910	69,560	1,740,450	0	-15,000	-15,000	1,725,450
1,015,450	Placements: Adoption Service	974,290	724,060	506,740	91,100	48,050	2,344,240	-342,000	-697,280	-1,039,280	1,304,960
9,912,360	Placements: Residential Placements	2,479,090	11,124,730	204,710	-1,604,220	99,610	12,303,920	-12,680	-1,806,750	-1,819,430	10,484,490
6,415,610	Placements: Foster Care	6,000	6,059,250	541,050	45,870	400	6,652,570	-101,350	0	-101,350	6,551,220
1,060,910	Placements: Placement Staffing	873,630	41,500	43,410	85,660	41,870	1,086,070	0	0	0	1,086,070
1,243,100	Quality & Assurance: Learning & Development	1,040,560	0	122,190	76,230	49,780	1,288,760	-27,000	0	-27,000	1,261,760
113,350	Shropshire's Safeguarding Children Board	149,750	16,250	55,240	4,600	7,250	233,090	0	-116,810	-116,810	116,280
30,331,460	Total Children's Social Care and Safeguarding	12,031,460	20,693,940	1,955,770	465,140	538,710	35,685,020	-832,970	-2,635,840	-3,468,810	32,216,210
	Early Help, Partnerships and Commissioning										
1,284,000	Early Help Family Hubs	1,236,340	31,350	349,570	-311,620	56,220	1,361,860	0	0	0	1,361,860
331,460	Early Help General	906,460	1,260,190	-51,960	-407,350	35,140	1,742,480	-806,600	-305,430	-1,112,030	630,450
110,920	Early Help Management	117,600	0	540	2,500	5,580	126,220	0	0	0	126,220
302,310	Locally Commissioned Youth Activities	0	282,890	2,000	-45,100	0	239,790	0	0	0	239,790
2,028,690	Total Early Help, Partnerships and Commissioning	2,260,400	1,574,430	300,150	-761,570	96,940	3,470,350	-806,600	-305,430	-1,112,030	2,358,320
	Learning & Skills										
12,960	Early Years	135,720	15,550,900	0	203,120	0	15,889,740	-15,857,150	0	-15,857,150	32,590
58,980	Education Improvement Service	616,640	0	176,370	-351,230	27,510	469,290	-340,080	0	-340,080	129,210
9,210	Shropshire Music Service	1,169,850	10,000	163,090	39,130	19,660	1,401,730	0	-1,397,730	-1,397,730	4,000
47,640	Education Welfare Service	433,750	14,270	41,730	-164,130	22,790	348,410	0	-331,720	-331,720	16,690
476,680	Education Psychology Service	719,770	0	24,950	28,410	32,700	805,830	0	-325,590	-325,590	480,240
214,570	Looked After Children Education	178,020	653,200	24,530	32,800	9,040	897,590	-653,200	0	-653,200	244,390
10,627,270	Home to School Transport	343,490	11,971,980	341,560	359,600	0	13,016,630	-216,500	-363,960	-580,460	12,436,170
1,122,980	Learning & Skills Business Support	1,162,880	48,550	751,510	1,217,520	58,700	3,239,160	-1,844,010	-730,990	-2,575,000	664,160
106,930	Special Educational Needs & Disability	1,291,440	17,238,910	1,442,000	2,468,830	54,920	22,496,100	-21,147,400	-722,480	-21,869,880	626,220
1,531,600	Education VER	3,375,980	0	21,880	-259,480	0	3,138,380	-966,440	-646,060	-1,612,500	1,525,880
2,378,260	LA Non-Delegated Primary	0	0	0	677,400	708,080	1,385,480	0	0	0	1,385,480
408,080	LA Non-Delegated Secondary	0	0	0	100,850	75,800	176,650	0	0	0	176,650
44,570	LA Non-Delegated Special	0	-38,190	0	30,160	44,380	36,350	0	0	0	36,350
	0 Non-Delegated Primary DSG	254,880	94,800	37,610	0	3,020	390,310	-374,550	-15,760	-390,310	0
	0 Non-Delegated Secondary DSG	8,640	0	37,590	0	320	46,550	-46,550	0	-46,550	0
	0 Non-Delegated Special DSG						0			0	0
17,039,730	Total Learning & Skills	9,691,060	45,544,420	3,062,820	4,382,980	1,056,920	63,738,200	-41,445,880	-4,534,290	-45,980,170	17,758,030
0	Schools	0	67,388,880	0	590,240	0	67,979,120	-67,979,120	0	-67,979,120	0
49,734,740	Net Budget for Children's Services	24,224,310	135,201,670	5,230,390	5,055,650	1,701,100	171,413,120	-111,064,570	-7,475,560	-118,540,130	52,872,990

Detailed Budgets by Service Area

Place

2019/20 Revised Budget £	Service Area	Budget 2020/21									Net Budget Requirement £
		Staff £	Contracts & Transfer Payments £	Gross Expenditure Other Controllable expenditure £	Internal Recharges £	Non Controllable costs £	Total Expenditure £	Government Grants £	Service Income £	Total Income £	
638,140	Director of Place	385,830	0	-1,498,690	418,780	11,170	-682,910	0	0	0	-682,910
	Commercial Services										
-232,500	Head of Commercial Services	654,130	0	265,470	205,340	12,070	1,137,010	0	0	0	1,137,010
40,650	Corporate Landlord - Adult Services	0	0	0	0	560	560	0	0	0	560
189,860	Corporate Landlord - Admin Buildings	0	384,500	1,651,780	789,300	35,960	2,861,540	0	-2,678,730	-2,678,730	182,810
-1,040	Corporate Landlord - Car Parks	0	0	0	0	0	0	0	0	0	0
1,327,840	Corporate Landlord - Central Repairs & Maintenance	0	0	970,000	6,790	0	976,790	0	0	0	976,790
46,520	Corporate Landlord - Children's Services	0	17,170	21,420	25,930	770	65,290	0	-48,030	-48,030	17,260
-625,230	Corporate Landlord - Economic Development	0	133,000	-57,000	304,390	47,720	428,110	0	-1,240,040	-1,240,040	-811,930
2,220	Corporate Landlord - Environmental & Regulatory Service	0	0	0	3,800	380	4,180	0	0	0	4,180
5,520	Corporate Landlord - Highways	0	23,630	64,540	12,220	420	100,810	0	-95,410	-95,410	5,400
-20,350	Corporate Landlord - Housing	0	0	0	6,520	0	6,520	0	-800	-800	5,720
1,880	Corporate Landlord - Leisure	0	0	0	3,840	120	3,960	0	0	0	3,960
25,370	Corporate Landlord - Libraries	0	0	0	0	0	0	0	0	0	0
140,650	Corporate Landlord - Mardol House & Tannery	125,000	161,500	1,057,390	124,310	26,690	1,494,890	0	-1,336,260	-1,336,260	158,630
340	Corporate Landlord - Museums & Culture	0	0	1,330	21,510	20	22,860	0	0	0	22,860
145,110	Corporate Landlord - PFI Properties	0	2,520	247,710	112,150	180	362,560	0	-216,850	-216,850	145,710
22,120	Corporate Landlord - Public Health	0	0	0	0	0	0	0	0	0	0
-50,690	Corporate Landlord - Smallholdings	0	0	13,780	64,510	8,010	86,300	0	-159,190	-159,190	-72,890
-125,160	Corporate Landlord - Traveller Sites	0	0	0	0	0	0	0	0	0	0
333,100	Corporate Landlord - Youth Centres & Community	0	78,770	76,390	247,600	12,470	415,230	0	-153,500	-153,500	261,730
-35,380	Property Services Group	1,679,290	0	85,270	187,380	11,030	1,962,970	0	-1,961,860	-1,961,860	1,110
26,730	Facilities Management	541,320	0	13,740	161,260	3,600	719,920	0	-719,880	-719,880	40
201,090	Strategic Asset Management	1,317,320	20,000	172,150	852,060	16,490	2,378,020	0	-2,143,180	-2,143,180	234,840
103,080	Shire Services	9,774,600	53,350	7,477,830	2,080	429,240	17,737,100	0	-17,746,110	-17,746,110	-9,010
1,521,730	Total Commercial Services	14,091,660	874,440	12,061,800	3,130,990	605,730	30,764,620	0	-28,499,840	-28,499,840	2,264,780
	Economic Growth										
218,910	Head of Economic Growth	249,690	0	2,340	13,650	5,380	271,060	0	0	0	271,060
1,573,850	Planning Services	4,445,910	5,000	283,620	831,880	183,210	5,749,620	0	-3,936,400	-3,936,400	1,813,220
1,192,720	Economic Growth	883,040	20,000	-6,070	232,570	52,480	1,182,020	-53,350	-19,330	-72,680	1,109,340
-1,864,480	Shrewsbury Shopping Centres	0	0	2,269,750	43,530	0	2,313,280	0	-4,463,750	-4,463,750	-2,150,470
191,650	Broadband	140,290	0	-13,020	32,720	5,880	165,870	0	0	0	165,870
617,490	Planning Policy	752,370	0	110,640	177,720	30,740	1,071,470	0	-457,000	-457,000	614,470
1,930,140	Total Economic Growth	6,471,300	25,000	2,647,260	1,332,070	277,690	10,753,320	-53,350	-8,876,480	-8,929,830	1,823,490
	Infrastructure & Communities										
169,920	Head of Infrastructure & Communities	135,230	0	3,240	47,110	9,730	195,310	0	0	0	195,310
131,500	Culture & Heritage Manager	14,820	0	-93,930	53,010	5,660	-20,440	0	0	0	-20,440
70,910	Arts	25,120	0	37,300	4,750	1,060	68,230	0	0	0	68,230
16,320,990	Highways and Transport	6,553,260	20,813,900	-56,600	872,730	471,720	28,655,010	-75,990	-13,958,500	-14,034,490	14,620,520
63,110	Shropshire Hills AONB	245,270	31,980	63,970	22,760	9,290	373,270	0	-338,520	-338,520	34,750
1,010,980	Outdoor Partnerships	1,100,030	20,600	289,390	82,230	46,460	1,538,710	-110,050	-349,600	-459,650	1,079,060
2,254,850	Leisure	812,070	1,203,550	794,000	234,540	51,080	3,095,240	0	-958,560	-958,560	2,136,680
3,380,400	Libraries	1,755,890	412,950	785,650	552,590	88,630	3,595,710	0	-176,580	-176,580	3,419,130
1,401,420	Museums & Archives	995,860	29,750	644,490	325,420	69,160	2,064,680	0	-764,070	-764,070	1,300,610
13,470	Theatre Services	1,593,360	2,535,760	1,007,850	229,630	108,900	5,475,500	0	-5,418,580	-5,418,580	56,920
28,962,900	Waste Management	211,030	33,736,010	1,112,890	512,060	13,260	35,585,250	-3,185,610	-1,394,080	-4,579,690	31,005,560
53,780,450	Total Infrastructure & Communities	13,441,940	58,784,500	4,588,250	2,936,830	874,950	80,626,470	-3,371,650	-23,358,490	-26,730,140	53,896,330
57,870,460	Net Budget for Place	34,390,730	59,683,940	17,798,620	7,818,670	1,769,540	121,461,500	-3,425,000	-60,734,810	-64,159,810	57,301,690

Detailed Budgets by Service Area

Corporate Support

2019/20 Revised Budget £	Service Area	Budget 2020/21						Gross Income			Net Budget Requirement £
		Staff £	Contracts & Transfer Payments £	Gross Expenditure		Non Controllable costs £	Total Expenditure £	Government Grants £	Service Income £	Total Income £	
				Other Controllable expenditure £	Internal Recharges £						
Corporate Budgets											
2,273,890	Corporate & Democratic Core	0	0	6,257,140	4,026,140	103,060	10,386,340	0	-172,620	-172,620	10,213,720
10	Corporate Subscriptions	0	0	98,680	1,150	0	99,830	0	0	0	99,830
-2,264,980	Non Distributable Costs	1,720,490	0	2,970	590	-13,236,000	-11,511,950	0	-239,210	-239,210	-11,751,160
-22,891,210	Other Corporate Budgets	458,330	0	9,058,890	192,490	9,448,070	19,157,780	-40,728,760	-182,870	-40,911,630	-21,753,850
1,830,510	QICS PFI Unitary Charge	0	0	3,396,810	4,080	0	3,400,890	-1,522,650	0	-1,522,650	1,878,240
15,946,400	Treasury Management	4,310	0	18,911,160	6,790	0	18,922,260	0	-3,122,830	-3,122,830	15,799,430
-5,105,380	Total Corporate Budgets	2,183,130	0	37,725,650	4,231,240	-3,684,870	40,455,150	-42,251,410	-3,717,530	-45,968,940	-5,513,790
Finance, Governance and Assurance											
-4,450	Audit Services	647,860	0	24,330	99,540	1,770	773,500	0	-776,740	-776,740	-3,240
483,740	Commissioning Development & Procurement	597,330	0	120,170	94,880	7,390	819,770	0	-655,050	-655,050	164,720
-24,780	Emergency Planning	148,380	0	-250	-122,490	3,850	29,490	0	0	0	29,490
-73,740	Finance	2,156,060	0	167,880	372,710	5,720	2,702,370	-5,500	-2,699,240	-2,704,740	-2,370
183,730	Head of Finance, Governance and Assurance	179,860	0	130,980	307,840	1,140	619,820	0	-615,010	-615,010	4,810
53,720	Pension Administration Services	865,390	0	319,850	96,270	34,490	1,316,000	0	-1,280,790	-1,280,790	35,210
2,142,310	Revenues and Benefits	3,165,530	61,503,800	499,610	1,461,650	107,580	66,738,170	-59,961,110	-4,793,600	-64,754,710	1,983,460
16,210	Risk Management and Insurance	239,840	0	-253,040	63,530	9,340	59,670	0	-27,000	-27,000	32,670
3,510	Treasury Services	237,680	0	50,540	61,190	29,040	378,450	0	-378,430	-378,430	20
2,780,250	Total Finance, Governance & Assurance	8,237,930	61,503,800	1,060,070	2,435,120	200,320	73,437,240	-59,966,610	-11,225,860	-71,192,470	2,244,770
Legal & Democratic Services											
320	Democratic Services	231,750	2,600	1,363,400	184,290	1,680	1,783,720	0	-1,783,530	-1,783,530	190
497,050	Elections	246,110	0	180,510	93,090	7,310	527,020	0	-88,050	-88,050	438,970
8,360	Legal Services	1,550,500	0	472,190	263,540	4,280	2,290,510	0	-2,290,300	-2,290,300	210
505,730	Total Legal & Democratic Services	2,028,360	2,600	2,016,100	540,920	13,270	4,601,250	0	-4,161,880	-4,161,880	439,370
-14,230	Strategic Management Board	631,180	0	69,260	210,520	1,970	912,930	0	-913,310	-913,310	-380
Workforce & Transformation											
-8,290	Communications	460,380	0	17,120	151,210	2,090	630,800	0	-624,490	-624,490	6,310
18,530	Credit Union	9,890	0	0	2,960	2,500	15,350	0	0	0	15,350
9,790	Customer Services	1,625,740	114,900	368,730	614,950	4,310	2,728,630	0	-2,712,690	-2,712,690	15,940
-29,480	Human Resources Management	248,690	0	-181,290	517,160	430	584,990	0	-613,610	-613,610	-28,620
-141,630	Human Resources Operations	2,703,990	0	348,450	483,210	9,510	3,545,160	0	-3,545,190	-3,545,190	-30
-441,920	ICT Digital Transformation Project	715,850	0	-3,465,820	591,430	11,940	-2,146,600	0	500	500	-2,146,100
814,620	ICT Services	4,160,360	0	2,823,370	1,109,860	41,740	8,135,330	0	-7,034,050	-7,034,050	1,101,280
79,140	Information, Intelligence & Insight	1,218,480	0	61,670	142,360	3,790	1,426,300	0	-1,426,260	-1,426,260	40
3,940	Occupational Health & Safety & ICT Approvals	712,450	11,000	42,990	131,220	2,760	900,420	0	-899,280	-899,280	1,140
5,450	Organisational Development	0	0	51,310	6,510	0	57,820	0	-53,180	-53,180	4,640
141,970	Print & Post Services	269,270	15,890	138,050	127,590	7,860	558,660	0	-408,220	-408,220	150,440
-434,780	Technology & Communications Manager	157,810	0	38,320	284,850	320	481,300	0	-481,030	-481,030	270
303,880	Welfare & Reform	210,800	0	21,320	60,700	8,070	300,890	0	0	0	300,890
321,220	Total Workforce & Transformation	12,493,710	141,790	264,220	4,224,010	95,320	17,219,050	0	-17,797,500	-17,797,500	-578,450
-3,331,810	Net Budget for Support Services	25,574,310	61,648,190	41,135,300	11,641,810	-3,373,990	136,625,620	-102,218,020	-37,816,080	-140,034,100	-3,408,480

Appendices

- Appendix 1: Savings
- Appendix 2: Recharges
- Appendix 3: Government Grant Schedule
- Appendix 4: Reports Schedule
- Appendix 5: Glossary

Appendix 1 - Savings

Summary

		Saving 2020/21 £000
Adult Services		6,954
Children's Services		2,400
Place		5,271
Finance, Governance & Assurance		1,100
Legal & Democratic Services		400
Workforce & Transformation		2,600
Total		18,725

Appendix 1 - Savings

Adult Services Savings

Proposal	2020/21 £000
Use of HOLD (capital) funding to reduce the costs of high cost placements	50
Increase in supported living accommodation	118
Review of supporting people contracts	206
Invest in digital health technologies	200
Explore joint housing and social care opportunities with partners	200
Provider market stewardship and micro-commissioning	300
Increased use of social prescribing	50
Single Handed Care – Reduce the cost of care packages by investing in technology	40
Increased number of Shared Lives placements and Positive Steps contract review	52
Innovate to generate new income	50
Remodel day services offer	97
Increased Joint Training income	20
Community Catalysts	100
Transport Review	100
Review block bed provision	250
Increased Housing Income	100
Utilisation of HRA monies to fund temp accommodation properties	172
Joint commissioning of adult's social care placement with Shropshire CCG	15
Reduction in use of external reablement	100
CM2000 reduction in contract	50
	18

Appendix 1 - Savings

Proposal	2020/21 £000
TUPE savings on Crowmoor contract	32
Review commissioning to review contract tender arrangements	10
Increase the use of positive steps as alternative delivery model	27
Review of spot purchasing	50
Regulatory Services, Trading Standards and Licensing, bereavement services review leading to redesign of service delivery model and an increased focus on income generation. Opportunities include an increased digital presence	400
Help2Change Service Charges	30
Innovation with Help2Change	50
Joint Commissioning of adult social care placements with Shropshire CCG	535
Increase parking functions in line with parking strategy	100
Reclaim of funds from out of area for sexual health services (Wales)	50
External income generation	100
Review of existing Community based packages	400
CM2000 reduction in contract	20
Review block ASC contracts	20
DP clawback provision	150
Increased Housing income on Handyperson service	50
DFG fees interest	100
Reclaim of HRA monies	80
Regulatory Services Growth	26
Redesign of integrated sexual health services	100

Appendix 1 - Savings

Proposal	2020/21 £000
Inpatient Detox	50
Out of Hours cover	25
Bereavement Services income	36
Regulatory Services capital reversal	100
Registrars and Coroners income and reserve savings	30
Public Health services training income	10
Review of NHS Healthchecks, Preventative Health and Health TV	30
Increase parking enforcement functions in line with the parking strategy	50
Reduction in purchasing growth	759
PFI contract savings	200
New model for temporary housing	250
One-off grant monies usage	814
Total	6,954

Appendix 1 - Savings

Children's Services Savings

Proposal	2020/21 £000
Expand the use of Troubled Families grant income for two years	(200)
Reducing numbers of children in long term residential care	2,000
Highest cost residential placements	250
New residential homes	100
Reduction in use of agency workers	150
Reduction to Council Central Schools Block of Dedicated Schools Grant	100
Total	2,400

Place Savings

Proposal	2020/21 £000
End agreement with Rockspring Community Centre	7
Review of library provision	74
Review of community assets	74
Raise income from investment in assets	500
Negotiate contract savings upon renewal through better contract management	300
Income generation from investment in assets	320
Review of car parking at administrative sites	96
Support package for Operation of Park and Ride	200

Appendix 1 - Savings

Proposal	2020/21 £000
HRA cost recovery	100
Assets and Estates rationalisation	200
Waste growth item reversal	450
Increased income for Streetworks Team	60
New model for temporary housing	250
One-off drawdown Kier underspend reserve	1,000
One-off drawdown Severe Weather reserve	350
One-off drawdown Schools Building Maintenance Insurance reserve	400
One-off Streetworks income	190
One-off drawdown Workshops provision	200
One-off drawdown Transport reserve	300
LED street lighting	200
Total	5,271

Appendix 1 - Savings

Finance, Governance and Assurance Savings

Proposal	2020/21 £000
Insurance premiums and recharges	163
Investment returns and smoothing fund	150
Development Fund base budget reduction	300
External commercial services	320
Staffing	70
Contribution from insurance reserves	97
Total	1,100

Legal and Democratic Savings

Proposal	2020/21 £000
Member Training	10
Civic dinner	4
Member PR budget	3
New Children's Lawyer	50
JLB Bid Funding	77
Committee Services – vacant posts	14
Members costs reduction	5
	23

Appendix 1 - Savings

Proposal	2020/21 £000
Increased income generation	8
Postage cost reduction – Committee Services	5
Corporate and Democratic Core service review	224
Total	400

Workforce and Transformation Savings

Proposal	2020/21 £000
Underspend removal	10
PCI, SIP trunking and telephony	200
Postage cost reduction	60
Printing cost reduction	50
Rationalisation/integration of legacy systems	75
Room booking system – lower cost of external bookings	20
Training – move to e-learning	60
Review of First Line HR Contacts	25
Mobile phone contract reduction	40
	24

Appendix 1 - Savings

Proposal	2020/21 £000
Re-working ICT approvals process	30
Energy savings	14
Changes to disaster recovery arrangements	50
Migration of external payrolls to BW ERP	5
ERP system saving	67
Contract reductions from IT infrastructure replacement – one off saving	290
Contract reduction from IT infrastructure replacement	283
WAN contract reductions	103
Review of Web Services	37
Lean review of Shropshire Council structures and processes linked to transformation, single front door and digital enabling technologies	1,181
Total	2,600

Appendix 2 - Recharges

Support Service	Recharge Base
Strategic Management Board	
Chief Executive	Direct cost recharged wholly to Corporate & Democratic Core/HRA based on turnover, project budgets charged out over directorates as a percentage split
Administrative Support	Recharged to Service Areas
Workforce & Transformation	
Customer Service Centre	Based on contact activities such as Email, Face to Face or Telephone from records from CSC system
SLA & Performance Team	Based on budget value and CRM activity to areas within Customer Access
Web Team	Based on active directory users
IT:	Based on number of IT Licences and time estimates
Application Management	Based on estimate of time spent on each application and contract values
IT Help desk and IT Services	Based on active directory users
IT (Data Centre, File Storage, Virtualisation)	Service specific calculation
Mail Room	Recharged to Corporate Landlord shared buildings
Health & Safety	Based on headcount
Human Resources	Based on headcount
Occupational Health	Based on headcount
Communications	Based on estimate of time spent on each service
Commissioning Support Unit	Based on estimate of time spent on each service
Legal & Democratic Services	
Legal Services	Based on estimate of time spent on each service
Committee Services	Based on estimate of time spent on each service with an element recharged to Corporate & Democratic Core/HRA
Member Allowances/Services	Recharged wholly to Corporate & Democratic Core/HRA based on a time estimate
FOI/Information Governance	Recharged wholly to Corporate & Democratic Core/HRA

Appendix 2 - Recharges

Support Service	Recharge Base
Finance, Governance & Assurance	
Audit	Based on audit plan
Finance Business Partners	Recharged to services based on estimated time supporting specific services including the capital programme
Technical Accounting	Based on estimated time spent on each technical accounting activity. Recharged to services based on number of cost centres. Proportion of time relating to closing the accounts, treasury management and costs in relation to estimating and allocating corporate level resources (i.e. grant settlements) is charged direct to Corporate & Democratic Core
Management Accounting:	
Purchase Ledger	Recharged based on number of PL invoices processed, number of authorising officers within PL, users of PL, number of imprest accounts
Income	Recharged to services based on volume and type of income transactions.
Sales Ledger	Recharged based on number of sales ledger invoices raised.
General Ledger	Recharged to services based on number of cost centres within finance system. Purchasing cards administration recharged to services holding purchasing cards.
Core Activity	Proportion of time relating to closing the accounts, treasury management and costs in relation to estimating and allocating corporate level resources is charged direct to Corporate & Democratic Core.
Treasury	Recharged to Corporate & Democratic Core/HRA and service areas based on number of purchasing cards, imprest accounts and leasing arrangements
Head of Finance	Recharged based on estimate of time spent on each service area. Proportion of time relating to closing the accounts, treasury management and costs in relation to estimating and allocating corporate level resources (i.e. grant settlements) is charged direct to Corporate & Democratic Core
Procurement	Based on estimate of time spent on each service
Head of Finance, Governance and Assurance	Recharged based on estimate of time spent on each service area. Proportion of time relating to closing the accounts, treasury management and costs in relation to estimating and allocating corporate level resources (i.e. grant settlements) is charged direct to Corporate & Democratic Core
Corporate	
External Audit Fees	Recharged wholly to Corporate & Democratic Core/HRA based on audited working papers

Appendix 2 - Recharges

Support Service	Recharge Base
Place - Commercial Services	
Strategic Asset Manager	Based on estimate of time spent between Estates Team, Property Strategy, Review & Compliance Team & Property Commissioning Team
Office Accommodation	Cost of office accommodation recharged based on floor occupancy
Property Strategy, Review & Compliance	Based on asset value of all buildings in the Fixed Asset Register
Property Commissioning	Based on estimated time spent over Corporate Landlord buildings, buildings with energy charges, admin buildings and school buildings
Premises Services	Based on Repairs and Maintenance expenditure
Facilities Management	Based on estimate of time spent on each Facilities Management Team managed building
Estates Team	Based on estimate of time for specific works across all Council buildings
Place - Infrastructure & Communities	
Records Management	Based on number of boxes held in archive

Appendix 3 – Government Grants

2019/20 Revised Budget £	Government Grants	2020/21 Budget £
Adults Services		
190,550	Local Reform & Community Voices Grant	199,730
47,940	Social Care in Prisons	41,640
1,511,940	Independent Living Fund Grant	1,511,940
1,967,260	Additional Better Care Fund	1,967,260
359,400	Flexible Homelessness Grant	359,400
88,040	Homelessness Reduction New Burdens Grant	176,010
49,050	Syrian Refugee Grant	57,460
117,210	War Pension Disregard	115,930
3,298,950	Additional Social Care Funding	0
8,350,260	Public Health Grant	8,350,260
3,332,740	Public Health Children's 0-5 Allocation	3,332,740
80,140	Local Services Support Grant	54,000
19,393,480	Total Adult Services Government Grants	16,166,370
Children's Services		
121,771,460	Dedicated Schools Grant	103,735,320
5,089,400	Pupil Premium Grant	5,133,100
1,047,610	EFA – School Sixth Forms	0
229,000	Tackling Troubled Families	806,600
8,510	Youth Justice Board – Children On Remand	12,680
338,420	Unaccompanied Asylum Seeking Children	338,390
349,410	School Improvement Monitoring and Brokering Grant	340,080
342,000	Adoption Support Fund	342,000
94,680	Staying Put Grant	101,350
27,000	Assessed and Supported Year in Employment	27,000
475,990	Additional Social Care Funding	0
11,550	Extending Personal Adviser support to age 25: new burdens assessment	11,550
216,500	Local Services Support Grant	216,500
130,001,530	Total Children's Services Government Grants	111,064,570

Appendix 3 – Government Grants

2019/20 Revised Budget £	Government Grants	2020/21 Budget £
	Place	
3,185,610	Waste – Private Finance Initiative	3,185,610
29,150	Southern Shropshire LEADER Programme - DEFRA	56,290
50,000	Bikeability	50,000
51,250	Technical Assistance	53,350
6,000	Outdoor Partnership	6,000
45,000	Parks & Sites	45,000
61,580	ONE Public Estate	0
0	HLF Severn Valley Lives	2,760
25,990	Local Services Support Grant	25,990
3,454,850	Total Place Government Grants	3,425,000
	Corporate	
1,522,650	Quality in Community Services – Private Finance Initiative	1,522,650
7,753,870	New Homes Bonus	8,366,700
950	Magistrates Courts Loan Charges	0
7,780,170	Business Rate Retention Scheme – Section 31 Grants	8,317,700
6,614,130	Rural Services Delivery Grant	6,614,130
8,153,520	Improved Better Care Fund	9,547,340
105,000	Brexit Funding	0
0	Additional Social Care Funding	7,882,890
31,930,290	Total Corporate Government Grants	42,251,410

Appendix 3 – Government Grants

2019/20 Revised Budget £	Government Grants	2020/21 Budget £
	Finance, Governance & Assurance	
646,300	Housing Benefit Administration Subsidy	581,670
261,780	Localised Council Tax Support Administration Subsidy	261,780
49,000,000	Mandatory Rent Allowances: Subsidy	49,000,000
10,100,500	Rent Rebates: Subsidy	9,943,970
65,100	DWP Verify Earnings and Pensions	66,100
39,300	Universal Credit	39,300
71,590	Welfare Reform New Burdens	66,090
2,500	Technical Assistance	2,500
3,000	Southern Shropshire LEADER Programme - DEFRA	3,000
2,200	Single Fraud Investigation Service	2,200
60,192,270	Total Finance, Governance & Assurance Government Grants	59,966,610
244,972,150	Total Shropshire Council Government Grants	232,873,960

Appendix 4 – Reports Schedule

Date	Committee	Financial Strategy Reports	Other Relevant Reports
5 June 2019	Performance Management Scrutiny Committee	Financial Strategy Task and Finish Group	
16 December 2019	Cabinet	Financial Strategy 2020/21 to 2022/23	Setting the Council Tax Taxbase for 2020/21
19 December 2019	Council		Setting the Council Tax Taxbase for 2020/21
29 January 2020	Performance Management Scrutiny Committee	Report of the Financial Strategy Task and Finish Group	
12 February 2020	Cabinet	Financial Strategy 2020/21 to 2024/25	Robustness of Estimates and Adequacy of Reserves Estimated Collection Fund Outturn 2019/20 Fees and Charges 2020/21
27 February 2020	Council	Financial Strategy 2020/21 to 2024/25 Capital Strategy 2020/21 to 2024/25	Council Tax Resolution 2020/21 Fees and Charges 2020/21

Appendix 5 – Glossary

Budget

The financial plan reflecting the Council's policies and priorities over a period of time i.e. what the Council is going to spend to provide services.

Business Rates

Taxation that is levied on business properties and collected by Shropshire Council. A change in regulations surrounding Business Rates has resulted in a proportion being retained and shared locally amongst authorities (including Fire Authority), rather than going to the Government for redistribution on a national basis.

Capital Expenditure/Capital Programme

Expenditure on items that have a life of more than one year, such as buildings, land, major equipment, or which adds to rather than maintains the value of existing assets.

Capital Financing

Capital expenditure is financed by Government grants, external contributions (e.g. developers' contributions to specific schemes), contribution from the revenue account, proceeds from the sale of assets, and borrowing. The revenue budget bears the cost of direct revenue contributions, together with interest and the provision for repayments of the loans.

Capital Receipts

The proceeds from the sale of fixed assets such as land and buildings. These sums can be used to finance new capital expenditure.

Collection Fund Surplus

A surplus of council tax and business rate income collected over the level assumed for budget purposes. Any such surplus or deficit is shared between the billing authority and its major precepting authorities.

Council Tax Requirement

This is an amount calculated, in advance of each year, by every local authority. It is the amount of revenue to be collected from council tax, and is equivalent to an authority's Band D council tax multiplied by its council tax base.

Earmarked Reserves

The Council maintains certain specific revenue reserves to meet future expenditure. These are held within earmarked reserves.

Appendix 5 – Glossary

Employees

This includes all staffing budgets as well as indirect employees costs such as training, recruitment, agency staff and any budgeted redundancy costs.

General Fund Balances

This balance is held by the Council for general purposes, i.e. against which there are no specific commitments. The balance is treated as a contingency to protect the Council's financial standing should there be any financial issues in the year.

Government Grants

Contributions by central Government towards either the revenue or capital cost of local authority services.

Housing Revenue Account

The statutory account to which the revenue costs of providing, maintaining and managing Council dwellings are charged. These costs are financed by tenants' rents and government housing subsidy.

Internal Recharges

This includes the costs of support services such as IT, HR, Finance, Legal and Property Services. These services provide support functions to the frontline services in their service delivery.

Net Budget Requirement

The total expenditure (after deduction of income) that the Council finances from the aggregation of Revenue Support Grant, Business Rates and Council Tax.

Non Controllable Expenditure

This includes notional accounting transactions required to show the total cost of a service and includes capital charges such as depreciation, insurance contributions and future pension costs.

Other Controllable Expenditure

This includes all premises, transport related and supplies and services budgets that the Council holds.

Appendix 5 – Glossary

Revenue Expenditure

Expenditure on the day to day running costs of the Council, such as salaries, wages, utility costs, repairs and maintenance.

Service Income

This includes all other income received within the revenue budget and will include other grants and contributions, fees and charges, other sales and internal recharge income.

Staff Budgets

This includes only staff salaries, NI contributions and Pension costs for Council employees.

Tax Base

To set the Council Tax for each property a Council has to first of all calculate the council tax base. This is a figure that is expressed as the total of band D equivalent properties.

Third Party Payments

This is a payment to an external provider or an internal service delivery unit defined as a trading operation. This generally contains any major contracts that the Council enters into.

Transfer Payments

This includes the costs of payments to individuals for which no goods or services are received in return. Examples of transfer payments include rent rebates and rent allowances for Housing Benefits.

Housing Revenue Account

2019/20 Budget £	Shropshire Council Housing Revenue Account	2020/21 Budget £
Income		
(16,945,000)	Dwellings Rent	(17,323,050)
(122,030)	Garage Rent	(105,490)
(17,000)	Other Rent	(17,000)
(607,190)	Charges for Services	(641,000)
(17,691,220)	Total Income	(18,086,540)
Expenditure		
8,268,230	ALMO Management Fee	8,466,650
538,310	Supplies & Services	571,380
3,770,150	Capital Charges – Dwelling Depreciation	3,780,100
169,960	Capital Charges – Depreciation Other	172,020
2,991,960	Interest Paid	2,991,960
500,000	Repairs charged to revenue	500,000
150,000	New Development Feasibility	150,000
4,898,160	Revenue Financing Capital Expenditure	3,699,100
50,000	Increase in Bad Debt Provision	50,000
163,960	Corporate & Democratic Core/Support Services	168,500
21,500,730	Total Expenditure	20,549,710
3,809,510	Net Cost of Services	2,463,170
(30,000)	Interest Received	(30,000)
3,779,510	Net Operating Expenditure	2,433,170
3,779,510	Net Cost of Service/(Surplus) for Year	2,433,170
HRA Reserve		
9,813,486	B/fwd 1 April (Estimated)	8,365,762
(1,447,724)	Surplus/(Deficit) for year	(2,433,170)
8,365,762	Carried Forward 31 March	5,932,592

Capital Programme 2020/21 - 2022/23

Capital Programme Summary

The Capital Programme for the period 2020/21 to 2022/23 is based on current confirmed funding and delivery schedule for schemes. The programme is based on projects that have proceeded to approval stage, either via delegated powers or full Cabinet and Council recommendation approvals.

To comply with the revised Prudential Code for Capital Finance in Local Authorities published by CIPFA in 2017, the Council is now required to prepare a Capital Strategy which demonstrates that the authority takes capital expenditure and investment decisions in line with service objectives and properly takes account of stewardship, value for money, prudence, sustainability and affordability. The Council has produced a Capital Strategy which gives an overview of how capital expenditure, capital financing and treasury management activities contribute to the provision of services, but importantly considers the associated risks for the future financial sustainability.

In November 2019, CIPFA issued additional guidance "Prudential Property Investment". The Capital Strategy 2020/21 to 2024/25 has been revised and updated to take account of this guidance.

Potential future capital and investment schemes over the medium to long-term are considered in the Capital Strategy. These projects aim to not only achieve ongoing statutory requirements but also deliver the key underlying objective of all the Council's strategies; to become more financially sustainable. As these projects have yet to complete the full due diligence process, they are not included in the Capital Programme.

Capital Programme 2020/21 - 2022/23

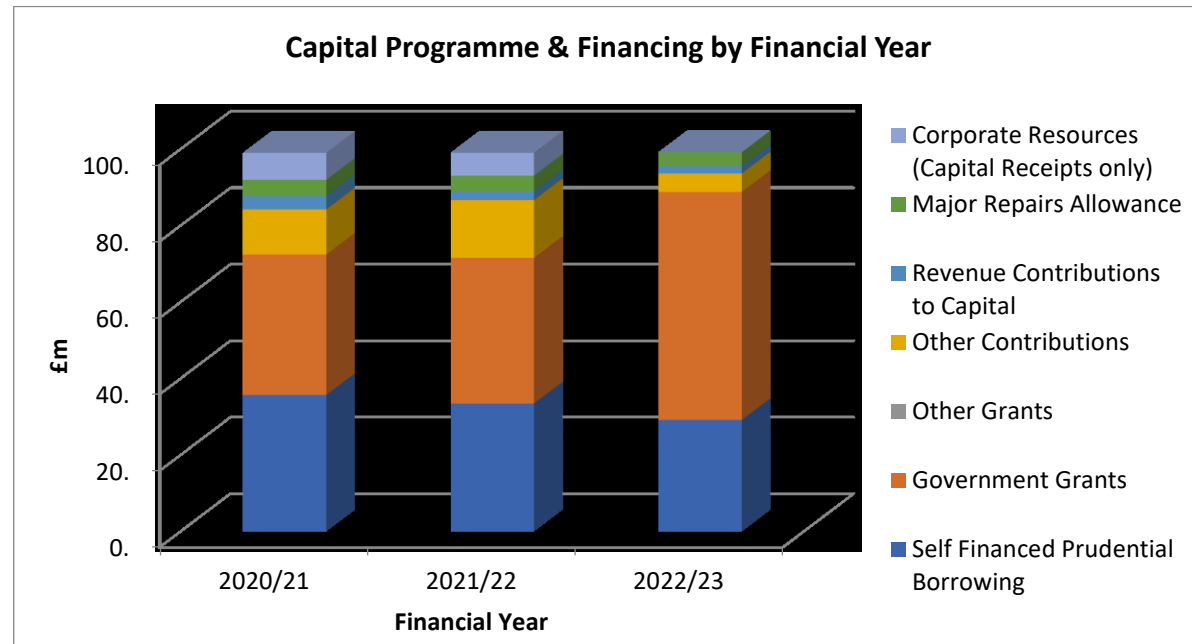
Capital Budgets 2020/21 to 2022/23

Service Area	2020/21 Budget £	2021/22 Budget £	2022/23 Budget £
General Fund			
Adult Services	7,537,407	3,200,000	3,200,000
Children's Services	15,611,241	11,000,000	5,500,000
Place	72,225,091	56,934,566	75,709,635
Workforce & Transformation	1,400,000	0	0
Total General Fund	96,773,739	71,134,566	84,409,635
Housing Revenue Account	22,255,610	18,700,000	18,700,000
Total Approved Budget	119,029,349	89,834,566	103,109,635

Capital Financing 2020/21 to 2022/23

Service Area	2020/21 Budget £	2021/22 Budget £	2022/23 Budget £
Self Financed Prudential Borrowing	42,420,000	30,000,000	30,000,000
Salix Loan	1,215,000	910,000	910,000
Government Grants	43,722,715	34,244,172	61,499,635
Other Grants	0	0	0
Other Contributions	14,043,449	13,565,277	5,000,000
Revenue Contributions to Capital	4,179,610	2,014,293	2,000,000
Major Repairs Allowance	5,026,000	3,700,000	3,700,000
Corporate Resources (Capital Receipts)	8,422,575	5,400,824	0
Total Financing	119,029,349	89,834,566	103,109,635

Capital Programme 2020/21 - 2022/23



Capital Programme 2020/21 - 2022/23

Capital Programme Detail by Scheme

Scheme Description	Code	Project Manager	2020/21 Budget £	2021/22 Budget £	2022/23 Budget £
Adult Services					
<u>Housing Health & Wellbeing</u>					
Disabled Facilities Grants	C00001-000	L Fisher	4,200,000	3,200,000	3,200,000
Disabled Facilities Grants - Fast Track	C00000-000	L Fisher	200,000	0	0
HOLD Project	C00002-000	L Fisher	1,797,407	0	0
Total Housing Health & Wellbeing			6,197,407	3,200,000	3,200,000
<u>Social Care</u>					
OT Responsive Equipment Purchase Budget	C00007-000	T Miles	600,000	0	0
Assistive Technology - Housing Projects	C00021-000	L Fisher	100,000	0	0
Assistive Technology - Single Handed Care	C00028-000	T Miles	130,000	0	0
Assistive Technology - Supported Living	C00029-000	M Davies	200,000	0	0
Assistive Technology - Coppice Step-Down	C00030-000	L Fisher	50,000	0	0
Total Social Care			1,080,000	0	0
<u>Private Sector Housing</u>					
Shropshire County Empty Property Incentive Grant	C00810-000	K Collier	260,000	0	0
Total Private Sector Housing			260,000	0	0
Total Adult Services			7,537,407	3,200,000	3,200,000

Capital Programme 2020/21 - 2022/23

Scheme Description	Code	Project Manager	2020/21 Budget £	2021/22 Budget £	2022/23 Budget £
Children's Services					
<u>Learning & Skills</u>					
Early Years					
Early Years Unallocated	C00516-000	N Ward	15,000	0	0
Total			15,000	0	0
Basic Need					
Whitchurch Infants - Place Planning	C00357-000	P Wilson	200,000	0	0
Whitchurch Junior - Place Planning	C00353-000	P Wilson	590,000	0	0
New Primary Provision - Bowbrook	TBC	P Wilson	2,000,000	3,000,000	0
Meole Brace Secondary - School Expansion	TBC	P Wilson	1,000,000	2,000,000	0
Sundorne/Harlescott Amalgamation Programme	TBC	P Wilson	8,500,000	4,000,000	5,000,000
Capital Contribution re Secondary Education	TBC	P Wilson	0	1,000,000	0
Total			12,290,000	10,000,000	5,000,000
Condition					
Condition Unallocated	C00075-000	P Wilson	1,672,000	1,000,000	500,000
Total			1,672,000	1,000,000	500,000

Capital Programme 2020/21 - 2022/23

Scheme Description	Code	Project Manager	2020/21 Budget £	2021/22 Budget £	2022/23 Budget £
Suitability					
Schools Access Initiative Unallocated	C00076-000	P Wilson	41,871	0	0
Special Provision Funds Allocation	C00077-000	P Wilson	592,370	0	0
Total			634,241	0	0
Devolved Formula Capital					
Devolved Formula Capital	Various	P Wilson	1,000,000	0	0
Total			1,000,000	0	0
Total Learning & Skills			15,611,241	11,000,000	5,500,000
Total Children's Services			15,611,241	11,000,000	5,500,000

Capital Programme 2020/21 - 2022/23

Scheme Description	Code	Project Manager	2020/21 Budget £	2021/22 Budget £	2022/23 Budget £
Place					
<u>Infrastructure & Communities</u>					
Waste Services					
In Vessel Composting Facility	C00802-000	P Beard	325,000	0	0
Total			325,000	0	0
Highways and Transport – LTP					
Structural Maintenance of Bridges & Structures	Various	G Rai	800,000	0	0
Structural Maintenance of Roads	Various	A Wilde	6,475,000	13,075,000	13,075,000
A529 Road Safety Scheme	C00541-000	A Wilde	3,372,000	0	0
Structural Maintenance of Roads - Backlog Works Fund 19/20	Various	A Wilde	1,000,000	0	0
Street Lighting - LED Replacement Scheme	Various	J Hughes	2,730,000	2,047,000	2,047,010
Street Lighting - Column Replacement Scheme	Various	J Hughes	600,000	0	0
Local Transport Plan - Integrated Transport Plan	Various	V Merrill	1,442,761	1,626,000	1,626,000
Total			16,419,761	16,748,000	16,748,010
LEP Schemes					
LEP Oxon Relief Road Project	C00787-000	M Johnson	1,450,029	8,565,277	0
LEP Shrewsbury Integrated Transport Package	C00788-000	M Johnson	3,683,239	0	0
Total			5,133,268	8,565,277	0

Capital Programme 2020/21 - 2022/23

Scheme Description	Code	Project Manager	2020/21 Budget £	2021/22 Budget £	2022/23 Budget £
North West Relief Road					
NWRR	C10028-100	M Johnson	1,906,554	10,021,289	38,961,625
Total			1,906,554	10,021,289	38,961,625
Flood Defences & Water Management					
Church Stretton - Flood & Water Management	C00494-000	G Rai	375,000	0	0
Shropshire IPP Scheme - Phase 1	C00499-000	G Rai	58,250	0	0
Shifnal - Flood & Water Management	C00502-000	G Rai	60,000	0	0
Westbury Flood Alleviation Scheme	C00501-000	G Rai	57,985	0	0
Hunters Gate - Surface Water Flood Alleviation Scheme	C00505-000	G Rai	30,000	0	0
Longden Flood and Water Management	C00507-000	G Rai	6,000	0	0
Worthen Flood and Water Management	C00508-000	G Rai	8,000	0	0
Shropshire Slow the Flow Project	C00502-000	G Rai	191,000	0	0
Total			786,235	0	0
Environmental Maintenance - Depots					
Depot Redevelopment	C00484-000	S Brown	74,668	0	0
Stourbridge Road - Salt Dome	C00489-000	S Brown	100,000	0	0
Manor House Lane Store	C00490-000	S Brown	50,000	0	0
Total			224,668	0	0
Total Infrastructure & Communities			24,795,486	35,334,566	55,709,635

Capital Programme 2020/21 - 2022/23

Scheme Description	Code	Project Manager	2020/21 Budget £	2021/22 Budget £	2022/23 Budget £
<u>Economic Development</u>					
Natural & Historical Environment					
Historic Environment Grants	C00472-000	A Wigley	33,682	0	0
Total			33,682	0	0
Planning Policy - Affordable Housing					
Affordable Housing - Rolling Fund	C00475-000	E West	200,346	0	0
Shrewsbury Self Build Scheme	C00476-000	E West	1,800,000	1,600,000	0
Community Housing Grant - Site Acquisition Fund	C00479-000	E West	300,000	0	0
Total			2,300,346	1,600,000	0
Broadband Project					
Broadband Project - Phase 3	C00467-000	C Taylor	3,570,700	0	0
Broadband Project - Phase 4 ERDF Match	C00468-000	C Taylor	228,969	0	0
Broadband Project - Phase 5	C00469-000	C Taylor	5,938,658	0	0
Total			9,738,327	0	0
Total Economic Development			12,072,355	1,600,000	0

Capital Programme 2020/21 - 2022/23

Scheme Description	Code	Project Manager	2020/21 Budget £	2021/22 Budget £	2022/23 Budget £
Business Enterprise & Commercial Services					
Corporate Landlord					
Asset Maintenance	C00035-000	S Law	2,250	0	0
	Total		2,250	0	0
Commercial Investment Programme					
Commercial Investments Fund	TBC	T Smith	23,627,000	19,900,000	20,000,000
The Tannery Development	C00038-000	T Smith	1,740,000	0	0
Whitchurch Medical Practice	C00060-000	T Smith	5,168,000	100,000	0
Shrewsbury Commercial Site Acquisition	TBC	T Smith	1,200,000	0	0
Oswestry Central - Site Acquisition	TBC	T Smith	3,475,000	0	0
			35,210,000	20,000,000	20,000,000
Gypsy Sites					
Gypsy Transit Site	TBC	J Taylor	145,000	0	0
	Total		145,000	0	0
Total Business Enterprise & Commercial Services			35,357,250	20,000,000	20,000,000
Total Place			72,225,091	56,934,566	75,709,635

Capital Programme 2020/21 - 2022/23

Scheme Description	Code	Project Manager	2020/21 Budget £	2021/22 Budget £	2022/23 Budget £
Workforce & Transformation					
Customer Involvement					
ICT Digital Transformation - Unallocated	C00819-000	M Leith	1,400,000	0	0
	Total		1,400,000	0	0
Total Workforce & Transformation			1,400,000	0	0
Total General Fund Capital Programme			96,773,739	71,134,566	84,409,635

Capital Programme 2020/21 - 2022/23

Scheme Description	Code	Project Manager	2020/21 Budget £	2021/22 Budget £	2022/23 Budget £
Housing Revenue Account					
Major Repairs Programme					
Housing Major Repairs Programme - Unallocated	C00834-000	M Barrow	3,772,200	3,700,000	3,700,000
Housing Major Repairs Programme - Works	Various	M Barrow	1,476,000	0	0
			5,248,200	3,700,000	3,700,000
New Build Programme					
Housing New Build Programme - Phase 5	C00824-000	M Barrow	2,007,410	0	0
Housing New Build Programme - Phase 6	TBC	M Barrow	15,000,000	15,000,000	15,000,000
			17,007,410	15,000,000	15,000,000
Total Housing Revenue Account			22,255,610	18,700,000	18,700,000
Total Capital Programme			119,029,349	89,834,566	103,109,635

Capital Funding of Programme

Financing	2020/21 Budget £	2021/22 Budget £	2022/23 Budget £
Self Financed Prudential Borrowing	42,420,000	30,000,000	30,000,000
Salix Loan	1,215,000	910,000	910,000
Government Grants			
Department for Transport			
- Road Maintenance Fund	15,459,664	14,212,000	14,212,010
- Local Transport Plan Funding	1,626,000	1,626,000	1,626,000
- Safer Roads Fund	3,172,000	0	0
- Large Local Majors Fund	1,906,554	10,021,289	38,961,625
Department for Health			
- Better Care Fund	4,242,671	3,200,000	3,200,000
- HOLD Grant	1,797,407	0	0
Department for Communities			
- Community Housing Fund	300,000	0	0
Department for Education			
- Condition Capital Grant	1,500,000	1,000,000	500,000
- Basic Need Capital Grant	5,663,742	1,153,418	0
- Devolved Formula Capital	1,000,000	0	0
- Early Years Capital Fund	0	31,465	0
- Special Provision Funds	592,370	0	0
HCA - New Build	3,050,000	3,000,000	3,000,000
BDUK - Broadband	299,900	0	0
Environment Agency	786,235	0	0
Local Enterprise Partnership (LEP) Fund	2,326,172	0	0
	43,722,715	34,244,172	61,499,635
Other Grants	0	0	0

Capital Funding of Programme

Financing	2020/21 Budget £	2021/22 Budget £	2022/23 Budget £
Other Contributions			
Section 106	3,886,000	8,265,277	0
Community Infrastructure Levy (CIL)	5,830,000	5,300,000	5,000,000
Other Private Sector Contributions	3,327,449	0	0
Other Public Sector Contributions	1,000,000	0	0
	14,043,449	13,565,277	5,000,000
Revenue Contributions to Capital - GF	0	14,293	0
Revenue Contributions to Capital - HRA	4,179,610	2,000,000	2,000,000
Major Repairs Allowance	5,026,000	3,700,000	3,700,000
Corporate Resources (expectation - Capital Receipts only)	8,422,575	5,400,824	0
Total Confirmed Funding	119,029,349	89,834,566	103,109,635

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Shropshire Council Shirehall Abbey Foregate Shrewsbury Shropshire SY2 6ND



If you can read this but know someone who can't, please contact us on 0345 678 9000 so we can provide this information in a more suitable format.

Pay and Reward Policy Statement For All Council Staff 2020-21

Contents

1. Introduction
2. Legal Framework
3. Definitions
4. Principles
5. Notice Periods
6. Pensions
7. Senior Pay
8. Accountability and Decision Making on Remuneration and Reward
9. Review of Policy

Appendices

- i) Appendix A – Shropshire Council Pay Scales (NJC Staff)
- ii) Appendix B – Pensions and Retirement Policy
- iii) Appendix C – Redundancy and Compensation Policy

Summary

Shropshire Council recognises the importance of managing pay fairly and in a way that motivates staff to make a positive contribution and support the delivery of the Council's objectives. The pay policy details our approach to managing pay and reward in a way which supports the aims and objectives of the organisation.

This policy applies to all council staff, excluding schools where a separate policy exists.

1.0 Introduction

- 1.1 Shropshire Council has a clear written policy on wages and salaries to ensure that all staff employed at the Council are rewarded fairly, without discrimination, for the work they do.
- 1.2 When reviewing the pay policy, Trade Union Representatives will be consulted as appropriate and their views taken into account when deciding the respective elements of the pay policy.
- 1.3 Shropshire Council recognises that pay is not the only means of rewarding and supporting staff, and endeavours to ensure that all staff have good working

conditions, regular access to appropriate development and training opportunities, and other forms of financial and non-financial reward.

1.4 This policy aims to reflect:-

- pay and grading underpinned by job evaluation (where a scheme exists)
- fairness and equality of opportunity
- the need to encourage and enable people to perform to the best of their ability
- the need to recruit and retain skilled, experienced, and qualified staff in a competitive market

1.5 Shropshire Council's employment offer includes a wider range of benefits alongside pay

- access to learning and development
- access to local government pension scheme
- flexible working where this fits business needs
- performance management which incorporates smart objectives and behaviours
- access to a range of benefits offered through 'Shropshire Rewards'
- carrying out work which is of public value and contributes to making Shropshire a great place to live and work.

1.6 To make these principles work, Shropshire Council needs remuneration arrangements which:-

- are based on a clear and rational process for setting and reviewing the pay of employees;
- provide a pay framework and levels of remuneration which are sufficiently flexible and reasonably competitive, taking account of relevant benchmarking, and market related pay data at local and national level;
- enable the Council to recruit and retain employees with the required skills, knowledge and experience; and
- which are affordable by the Council and support the provision of good quality public services.

1.7 Shropshire Council will make this policy and any related procedures available to all staff, ensuring that any concerns, complaints or formal appeals about its application are managed promptly, fairly and objectively.

1.8 Shropshire Council wishes to ensure that development and promotion opportunities, where possible, are available to all employees.

1.9 Shropshire Council will not promote staff through the grading system nor use other pay mechanisms in order to improve an employee's pension entitlement.

2.0 Legal Framework

- 2.1 The primary legislation governing equal pay is the Equalities Act 2010 and subsequent amendments. This requires employers to ensure that men and women in the same employment, carrying out equivalent work (as defined below), receive the same level of pay. The following terms are contained in Equal Pay Legislation:
- ‘Like work’ is defined as work which is the same or broadly similar
 - ‘Work rated as equivalent’ is defined as work which has achieved the same or similar number of points under a job evaluation scheme.
 - ‘Work of equal value’ is defined as work which is broadly equal in value when compared under headings such as effort, skill and decision making responsibility.
- 2.2 In addition, indirect discrimination has been incorporated into equal pay as a result of case law in the UK and Europe. Indirect discrimination may arise when the pay policy has a disproportionate impact on one particular sex.
- 2.3 Differences in pay may be justified where it is established that the difference is for a genuine and material reason which is not related to gender.
- 2.4 From April 2018 all employers with more than 250 employees are required to report on the Gender Pay Gap. This information is published on Shropshire Council’s website.

3.0 Definitions

- 3.1 For the purposes of this policy and in line with legislation, pay is defined by Article 141 of the Treaty of Rome as:
The ordinary basic or minimum wage or salary and any other consideration, whether in cash or kind, which the worker receives, directly or indirectly, in respect of his (or her) employment from his (or her) employer.
- 3.2 Pay therefore includes allowances, pensions, discretionary bonuses, annual leave and sick pay, as well as other non-financial benefits such as vocational training.
- 3.3 Chief Officer means the Head of Paid Service - Chief Executive, Executive Director of Children’s Services, Executive Director of Adult Services, Executive Director of Place, Directors (including Monitoring Officer and Section 151 Officer) and Assistant Directors,. For further details of the Council’s delegations to officers including delegations to Chief Officers, see Part 8 of the Council’s Constitution or follow the link below:

<http://shropshire.gov.uk/committee-services/ecSDDisplay.aspx?NAME=Part%208%20Delegations%20to%20Officers&ID=372&RPID=0&sch=doc&cat=13331&path=13331>

4.0 Principles

4.1 Pay Structures

- 4.1.1. Shropshire Council's pay structure is currently split across three sectors, described below. The pay range for a large proportion of staff is based on the NJC framework for Local Government Services (the Green Book). The national pay spine applies for posts on Grades 1 to PO 22 / Band 15.
- 4.1.2 Salaries in Shropshire Council were reduced, as part of changes by the Council to staff terms and conditions of employment in two stages, October 2011 and again in October 2012. Incremental progression was frozen from 1 April 2011 until 31st March 2013 and reinstated from 1 April 2013.
- 4.1.3. All other pay related allowances are the subject of either nationally or locally negotiated rates, having been determined from time to time in accordance with collective bargaining mechanism and/or as determined by Council Policy.
- 4.1.4 Following national negotiations between the NJC and three trade unions (Unison, GMB and Unite), agreement was reached for a pay award for 2018-2020. The agreement involves changes to the national pay spine. The agreement covers employees on spinal column points scp 6 to (new) scp 54.
- 4.1.5 The pay award consisted of a % increase on salaries from 2018 equating to a 2% increase overall, but with higher percentage increases for the lower spinal column points to allow headroom from the National Living Wage. From 1 April 2019 the structure significantly changes and has the lowest scp value starting at £9.00 per hour. The value of subsequent points is then determined by 2% increases on the previous spinal column point up to scp 28 (new scp 22). From scp 29 (new scp 23) there is an increase of 2% on 2018 values.
- 4.1.6 In determining its grading structure and setting remuneration levels for all posts, the Council takes account of the need to ensure value for money in respect of the use of public expenditure, balanced against the need to recruit and retain employees who are able to meet the requirements of commissioning or provide high quality services to the community, delivered effectively and efficiently and at the times at which those services are required.
- 4.1.7 The Council faces significant challenges in attracting, recruiting and retaining talent. The use of market supplements, additional payments and agency staff has increased over the years to compensate for the pay cuts in 2011 and 2012 which reduced the salaries of staff.
- 4.1.8 The Council, at its meeting on 17th May 2018 approved the implementation of the % pay award from 1 April 2018 and a return to the NJC rates of pay with effect from 1 October 2018.

- 4.1.9 A review of the pay and grading structure for 2019, including market supplements and additional payments, has been undertaken in consultation with the trade unions and changes agreed are reflected in this pay policy.
- 4.1.10. Equal opportunity considerations; pay and conditions will apply equally to employees working full-time and part-time in accordance with the Part-time Employment (Prevention of Less Favourable Treatment) Regulations 2000.

See Appendix A for current pay scales for Grade1 to PO22 / Band 15.

4.2 Pay Range – Grades 1 to 10

- 4.2.1. For the majority of its staff, Shropshire Council operates a Grade 1 to 10 pay structure, ranging from spinal column point (scp) 7 to scp 28 (formerly scp 34). The Shropshire grading structure has been developed through the local application of the National Joint Council (NJC) Job Evaluation Scheme. The NJC Scheme is designed for application within local authorities and provides a mechanism for reviewing the duties and responsibilities of posts to determine the appropriate grade.
- 4.2.2. Salary on recruitment in all pay ranges should be set at a level within the range consistent with attracting and securing the appointment of good calibre people. Flexibility exists to pay a higher incremental point or a higher salary within the range for both recruitment and retention purposes. Such practice must be made within budgetary arrangements and take account of equality implications.
- 4.2.3. The lowest remuneration for Council employees is Grade 1, scp 7 (new scp 1) £17,364 p.a at 1 April 2019. In essence the council's "lowest paid employees", these jobs have been evaluated objectively using the NJC job evaluation scheme. (The Council also employs apprentices who are not included within the definition of 'lowest paid' as they are temporary training posts).

4.3 Pay Ranges – Principal Officer (PO)/Banded Posts

- 4.3.1. From new scp 29 Shropshire Council has a Principal Officer grading structure in place. Originally 22 overlapping PO grades, these posts require a high level of technical competence or have significant management responsibility.
- 4.3.2. The overlapping structure is being replaced with five abutting bands (Band 11 to Band 15). Each band contains five spinal column points. The structure was developed by means of benchmarking existing job/roles using the Monks Job Evaluation Scheme, as agreed with the trade unions. All PO grades will transfer to the banded structure.
- 4.3.4 As previously mentioned in 4.1.4 the NJC agreed a pay award, effective from 1 April 2018, for 2018-2020 for all grades covering existing scp 6 to scp 60.

4.4 Pay Ranges – Senior Pay Grades

- 4.4.1 The Senior Manager Pay rates were reduced by 2.7% with effect from 1 January 2012, and were further reduced in October 2012 by 1.7%.
- 4.4.2 A review by the Local Government Association (LGA) was undertaken in March 2018 and recommended an increase in salaries for the Executive Directors (from £100,928 p.a. to £120,000 - £130,000 p.a.) and the Chief Executive (from £103,010 p.a. to £150,000 p.a.). All posts in the Senior Manager Pay Bands were job evaluated using the LGA Scheme for Chief Officers in the summer of 2018.
- 4.4.3 As outlined in 4.1.8, the Council at its meeting on 17th May 2018 agreed to restore NJC rates of pay from 1 October 2018. This also applies to Senior Manager Pay bands.
- 4.4.4 The revised grades from 1 October 2018 are shown below and take account of the positions detailed in 4.4.2 and 4.8.2.

Grade	Pay Range 1 October 2018	Pay Range 1 April 2019 (2% pay award applied)	Job Title
C1	£150,000	£153,000	Chief Executive
C2	£120,000 to £130,000	£122,400 – £132,600	Executive Director
C3	£105,000 to £110,000	£107,100 – £112,200	Director
C4	£90,000 to £95,000	£91,800 – £96,900	Assistant Director
C5	£80,000 to £85,000	£81,600 – £86,700	Head of Service
C6	£65,000 to £75,000	£66,300 – £76,500	Service Manager

- 4.4.5 The Joint National Council (JNC) for Chief Officers agreed a two year pay award covering the period 1 April 2018 to 31 March 2020 (2% applied on 1 April 2018 and 1 April 2019).

4.5 Other Pay Schemes

- 4.5.1 Shropshire Council has a small number of employees on other nationally determined pay scales and conditions, including:
- Soulbury (teaching staff now in Education Improvement Roles)
 - NJC for Youth Workers
 - NHS (TUPE staff only)
- 4.5.2 These pay schemes are used to give greater flexibility to meet particular service needs and assist in recruitment and retention of appropriately qualified and experienced staff within the respective sectors.

4.6 Salary Progression

Grade 1 to PO22/PO Band 15 (scp 6 to scp 60)

- 4.6.1. Any incremental progression within an evaluated grade is due on the 1st April each year, or 6 months after appointment if the employee was appointed between 1st October and 31st March. Progression is subject to work performance.
- 4.6.2. Posts are usually advertised within salary bands which contain several annual increments, and where the top of the salary band advertised represents the maximum incremental point within that pay range. Appointments are normally made at the minimum of the pay range, unless there is an objectively justifiable reason e.g. the candidate's previous experience or difficulties in recruiting at the lowest pay point. However, the advice of Human Resources must be sought in these cases, to ensure equality issues have been considered.
- 4.6.3. Incremental progression (for posts on NJC for Local Government Services terms and conditions) up to Band 14 within the pay range for the job takes place until the maximum scp of the job is achieved.
- 4.6.4 For Band 15 and Senior Pay Grades (C Grade), progression through the grade will be dependent upon individuals meeting objectives set through review at annual appraisals. There is no automatic incremental progression.

4.6.5. Accelerated Increments

- 4.6.5.1 The salary of an employee may be accelerated within the grade on the grounds of special merit or ability, by up to two increments, provided that the maximum of the grade is not exceeded. The additional benefit of increments granted in this way is not carried over on the regrading of the post or on the employee's promotion to a higher graded post.

4.6.6. Additional Increments

- 4.6.6.1 Up to two additional increments may be granted to employees (graded on an NJC grade) beyond the normal maximum of the grade of the post to which they are appointed.
- 4.6.6.2 The award of up to two additional increments may only be made to employees who have consistently achieved a high level of performance and who have made a significant contribution to the Council's work.
- 4.6.6.3 All employees who have completed 35 years of service will be considered, but not automatically accepted for the additions.
- 4.6.6.4 At any one time, the number of employees receiving additional increments shall not exceed 3% of the number of full time employees employed under the conditions of service to which the scheme applies.

4.6.7. Honoraria

- 4.6.7.1. An employee, who for any reason other than the annual leave of another employee is called upon at the request of their Directorate to undertake the full duties and responsibilities of a higher graded post for a continuous period of at least four weeks, is entitled to be paid in accordance with the grading of the post temporarily occupied. The salary to be paid in such circumstances is the salary that would apply if the employee were promoted to the higher graded post. Once the qualifying period of four weeks has been satisfied the higher salary will be paid with effect from the first day on which the employee was required to undertake the full duties and responsibilities of the higher post.
- 4.6.7.2. In any case where there is no automatic entitlement to a higher salary the Council may consider granting an honorarium (of an amount dependent upon the circumstances of each case) to an employee who performs duties outside the scope of his post over an extended period or where the additional duties and responsibilities involved are exceptionally onerous.

4.6.8. Ex Gratia Payments

- 4.6.8.1. The principal purpose of the ex-gratia payments scheme is to maintain the goodwill of staff who have suffered personal loss during the course of their duties and where no provision exists for the claim to be referred to the council's Insurers.

4.7 Senior Pay Grade

- 4.7.1 New appointments will normally commence on the bottom of the salary band or on an 'entry salary' within the bottom 10% of the salary band. However, this may be adjusted to take account of previous experience and remuneration.
- 4.7.2. Any additional payment within the Senior Pay Grade will be based on performance in relation to the achievement of objectives and on meeting the behavioural competences set.

4.8 Pay Review

- 4.8.1. Grades 1 to PO22/Band 15 are reviewed in line with the National Pay Award for Local Government staff, as described in 4.1.4. The Trade Unions submitted a pay claim in the summer of 2019 for 1 April 2020. To date there have not been any formal negotiations or agreement reached.
- 4.8.2 Shropshire Council's Senior Pay Grades are locally determined and not subject to national pay negotiations by the JNC for Chief Executives and Chief Officers in Local Authorities. There are no automatic cost of living increases and any adjustments to the pay band range are based on affordability and market

forces. As detailed in 4.4.5 above, the nationally agreed pay award for Chief Officers for 2018-2020 has been agreed and adopted by Shropshire Council.

4.9 Market Supplement

4.9.1. Basic pay may be supplemented by a market supplement which reflects the current national or regional rate for the nature of the post, provided this can be supported by researched market evidence.

4.9.2. Any Market Supplements are reviewed annually and can be adjusted or removed in line with market changes. As mentioned in 4.1.9 a review of pay and grading structures has taken place and market supplements has been included in this.

4.10. Recruitment and Retention Payments

4.10.1 The Director of Workforce & Transformation has delegated powers under Shropshire Council's Constitution to introduce and maintain employee benefits, other than the provision of cars, where these are likely to assist with recruitment and retention and where the costs can be found within existing budgets.

4.11 Pay Data

4.11.1. Shropshire Council will obtain up to date local, regional and, if appropriate, national pay data to inform decision making on local pay awards and market levels, alongside, other relative factors e.g. labour turnover rates.

4.12 Allowances

- **Sick pay**

- During 1st year of service 1 month's full pay

- During 2nd year of service 2 months' full pay

- During 3rd year of service 4 months' full pay

- During 4th and 5th years of service 5 months' full pay

- After 5 years of service 6 months' full pay

- **Overtime**

- Additional hours / overtime, which are not eligible for an enhancement (for night, weekend or public holiday work), will be paid at plain time.

- **Subsistence**

- Subsistence payments for reimbursement of the cost of breakfast and evening meal are made when an employee is required to stay away from their home overnight on Council business, on production of appropriate receipted evidence of such expenditure.

- **Annual Leave**

All staff are eligible to receive 25 days annual leave plus bank holidays per year, with 5 days extra awarded to those staff with 5 years local government service, giving a maximum entitlement of 30 days a year. Pro rata for part time staff.

An additional 2 days annual leave are given to staff per year which is to be used at Christmas when council buildings are closed between Christmas and New Year. Where a service operates at this time, the 2 days are added to leave entitlement to be used during the year.

- **Office Hours / Annualised Hours**

The public opening hours for Shropshire Council are 7am to 7pm, Monday to Friday and 8am to 1pm on a Saturday. All staff are subject to Annualised Hours, i.e. they are contracted to work a set number of hours over a year, not a fixed working week, with working patterns designed in line with the Council's Flexible Working Hours policy.

- **Callout/Standby**

Payments are made to reflect the unsociability of working in particular circumstances, where an employee is recalled to work at short notice. These are locally agreed.

- **Relocation**

Shropshire Council may provide relocation assistance to new recruits as part of the employment package; this is offered on an exceptional basis to attract candidates to hard to fill roles. The Council does not make payments to employees to reflect the costs of increased travel to work if the employee's work location changes. Approval of relocation assistance is delegated to the Director of Workforce & Transformation.

- **Salary Protection**

Shropshire Council operates salary protection arrangements in a range of circumstances including:

- where an employee has been at risk of redundancy and is successfully redeployed to another post at a lower salary (within 15%)
- Where an employee has been redeployed to another lower graded post due to a disability or health related issue
- Where as a result of a restructuring or grading review/ job evaluation process the grade of the post is reduced

In these circumstances the employee will receive pay protection (based on the level of pay but not hours of work). Protection normally applies for a period of up to 12 months.

- **Car Allowances**

Employees using their cars, motor cycles or cycles for the efficient performance of their duties, which have been agreed by their line manager, will be eligible to receive an allowance in line with HMRC Approved Mileage rates as follows

Cars Up to 10,000 miles (in each financial year April to March) – 45p per mile

Over 10,000 miles (in each financial year April to March) – 25p per mile

Motor Cycle 24p per mile

Cycles 45p per miles for the first 10,000 miles (for cycles, reimbursement above 20p per mile is liable for income tax)

4.13 Termination of Employment

4.13.1. In relation to the termination of employment, the Council will have due regard to making any appropriate payments where it is in the Council's best interests. Any such payments will be in accordance with contractual or statutory requirements and take into account the potential risks and liabilities to the Council, including any legal costs, disruption to services, impact on employee relations and management time. This is consistent with the risk management practices of well governed organisations in private, public and voluntary/charitable sectors.

4.13.2 Where a severance package (not including employee statutory entitlements) exceeds £100,000, the decision to award such a package will be made by full Council.

4.13.3. Shropshire Council has adopted a policy preventing any employee who has retired early from being re-employed or re-engaged by the authority other than in exceptional circumstances.

5.0 Notice Periods

5.1 The contractual period of notice required to be given to an employee to terminate their employment, and that required of them on resignation, will be clearly stated in the terms of their appointment. The following local scheme on contractual notice periods has been adopted for NJC employees:-

Those graded up to and including Grade 8	1 month
Those graded Grades 9 and 10 (scp 29-34) inclusive	2 months'
Those graded Band 11 (scp 35-39)	2 months'
Those graded Band 12 (scp 40-44)	3 months'
Those graded Band 13 (scp 45-49)	3 months'
Those graded Band 14 (scp 50-54)	3 months'
Those graded Band 15 (scp 55, 57, 59)	3 months'

- 5.2 The contractual notice period for Chief Officers is 3 months.
- 5.3. The statutory provisions relating to minimum periods of notice to be given by the employer to any employee are as contained in the Employment Rights Act 1996

Period of continuous employment - Minimum notice

One month or more but less than 2 years	Not less than 1 week
Two years or more but less than 12 years	1 week for each year of continuous service
12 years or more	Not less than 12 weeks

- 5.4 The employer's obligation to the employee under the contractual notice agreed must always be read against any additional notice required to be given to the employee under the statutory grade. Therefore an employee with one month's contractual notice entitlement, with 5 years' service, will be entitled to five weeks statutory notice on the termination of their employment by the Council and an additional week's notice for each additional year's service up to a maximum of 12 weeks' notice.

6.0 Pensions

- 6.1 All Council employees are entitled to join the Local Government Pension scheme (LGPS) which is offered by Local Government Employers. Staff eligible for membership of the LGPS will automatically become a member of the "scheme" in accordance with the Auto Enrolment Regulations. Employees have the right to decide to opt out of the "scheme" by following the required process. The benefits and contributions payable under the Fund are set out in the Local Government Pension Scheme (Benefits, Membership and Contributions) Regulations 2013. Appendix B provides details of Shropshire Council's Pensions and Retirement Policy and Appendix C details of the Council's Redundancy and Compensation Policy.
- 6.2 The current level of contribution to the scheme by employees effective from 1 April 2019 is as follows, based on actual pensionable pay:

Band	Full-time equivalent salary	Contribution rate – main scheme	Contribution rate – 50/50 scheme
1	£0 - £14,400	5.5%	2.75%
2	>£14,401 -£22,500	5.8%	2.90%
3	>£22,501 - £36,500	6.5%	3.25%
4	>£36,501 - £46,200	6.8%	3.40%
5	>£46,201 - £64,600	8.5%	4.25%
6	>£64,601 - £91,500	9.9%	4.95%
7	>£91,500 - £107,700	10.5%	5.25%
8	>£107,701 - £161,500	11.4%	5.70%
9	More than £161,501	12.5%	6.25%

The contribution band will be assessed using the actual pensionable pay plus any pensionable extra payments.

7.0 Senior Pay

- 7.1. The salary levels of Chief Officers (to 3rd tier) on appointment is set by elected members, at the relevant committee of the council. The salary details for Chief Officers are published at:
<https://shropshire.gov.uk/open-data/datasets/senior-salary-information/>

This information has been published since October 2010 in the interests of openness and transparency, and shows levels of remuneration for Chief Officers for the previous financial year. The definition of Chief Officer is contained in paragraph 3.3 above.

- 7.2 Under Regulation 4 of the Accounts and Audit (Amendment No2) (England) Regulations 2009 [SI 2009 No.3322] the Council has a legal requirement to report the remuneration of senior employees as part of its published salaries information. This requirement has now been reinforced under section 38 (1) of the Localism Act 2011, which requires the Council to produce a pay policy statement on an annual basis.
- 7.3 The relationship between the rate of pay for the lowest paid Council employees and the chief officers' is determined by the processes used for determining pay and grading structures as set out earlier in this policy statement. The statutory guidance under the Localism Act recommends the use of pay multiples as a means of measuring the relationship between pay rates across the workforce and that of senior managers, as included within the Hutton review 'Review of Fair Pay in the Public Sector' 2010. The Government supports the case for a fixed limit on dispersion of pay, through a requirement that no public sector manager can earn more than 20 times the lowest paid person in the organisation. The Hutton report concluded that the relationship to median earnings was a more relevant measure and the Government's Code of Recommended Practice on Data Transparency recommends the publication of the ratio between the highest paid salary and the median average salary of the authority's workforce.
- 7.4 The remuneration of the most senior manager within Shropshire Council, the Chief Executive is £153,000 (at 1 April 2019). The median basic remuneration for a full time equivalent employee of Shropshire Council is £22,462 per annum. The mean basic pay, based on 3,393 posts ranging in pay from the Chief Executive remuneration to Grade 1 (scp 7 - £17,364), is £26,086. The current pay multiple from top to bottom of the organisation is 1:9. The ratio from the median pay to the Chief Executive pay is 1:7, which is well within the limits outlined in the Hutton Review.
- 7.5 Chief Officers do not receive bonuses.

- 7.6 All Chief Officers are eligible for the same Car Allowance as outlined for all employees in section 4.12 above
- 7.7 Chief Officers are currently entitled to 30 days annual leave (plus 2 days to be used at Christmas).
- 7.8 The Council will have regard to the specific legal requirements which apply to the termination of employment of the Head of Paid Service, the Section 151 Officer and the Monitoring Officer as its Statutory Officers.

8.0 Accountability and Decision Making on Remuneration and Reward

- 8.1 The Council's Cabinet has powers delegated to it in accordance with Section 3 of the Constitution, to make decisions on major policy matters affecting the council as a whole and to make decisions which have significant service or resource implications across the Council as a whole. This includes significant locally determined changes to staff terms and conditions and remuneration.
- 8.2 The Employees' Joint Consultative Committee which consists of Trade union representatives and Members is constituted to agree changes to employee terms and conditions, such as changes to allowances, mileage, and annual leave, subject to ratification by Cabinet and, where the decision has significant financial implications, by full Council.
- 8.3 In accordance with the Council's constitution the Head of Paid Service (Chief Executive) has delegated powers to approve the grading and regrading of posts (covered by NJC for Local Government Service, Soulbury and Youth and Community Worker Conditions of Service) where the grade maximum is PO17/Band 15 or above (or equivalent). Chief Officers have authority to approve changes to the grading of posts (covered by NJC for Local Government Service, Soulbury and Youth and Community Worker Conditions of Service), taking account of job evaluation outcomes for posts covered by these schemes and subject to financial provision for the current and future years being available, and the proposed maximum of the grade being below PO 17/Band 15 (or equivalent).
- 8.4 New appointments that are made which have a remuneration package with a value of over £100,000 will be subject to approval of full Council.

9.0 Review of the Policy

- 9.1 This policy will be subject to annual review and amendment, taking account of legislation, external best practise, internal data on recruitment and retention and external pay data etc.

Appendix A

1 April 2019 Rates of Pay			
Grade	scp	Hrly Rate £	Annual Salary £
Grade 1	1	9.00	17,364
Grade 2	2	9.18	17,711
Grade 3	3	9.36	18,065
Grade 4	4	9.55	18,426
Grade 5	5	9.74	18,795
	6	9.94	19,171
Grade 6	7	10.14	19,554
	8	10.34	19,945
	9	10.54	20,344
	10		
	11	10.97	21,166
Grade 7	12	11.19	21,589
	13		
	14	11.64	22,462
	15	11.88	22,911
	16		
	17	12.35	23,836
Grade 8	18		
	19	12.85	24,799
	20	13.11	25,295
	21		
	22	13.64	26,317
Grade 9	23	13.99	26,999
	24	14.46	27,905
	25	14.92	28,785
Grade 10	26	15.36	29,636
	27	15.81	30,507
	28	16.26	31,371
Band 11	29	16.60	32,029
	30	17.04	32,878
	31	17.52	33,799
	32	18.03	34,788
	33	18.63	35,934
Band 12	34	19.11	36,876
	35	19.62	37,849
	36	20.12	38,813
	37	20.62	39,782
	38	21.13	40,760
Band 13	39	21.60	41,675
	40	22.12	42,683
	41	22.63	43,662
	42	23.13	44,632
	43	23.63	45,591
Band 14	44	24.14	46,572
	45	24.64	47,547
	46	25.31	48,821
	47	25.63	49,449
	48	26.13	50,414
Band 15	49	26.64	51,392
	50	27.13	52,348
	51	27.63	53,305
	52	28.14	54,284
	53	28.64	55,263



Pensions and Retirement Policy

Contents:

1.0	Statement of Purpose/Objective
2.0	Scope
3.0	Roles and Responsibilities
3.1	The Responsibilities of Managers
3.2	The Responsibilities of Employees
4.0	Pension
4.1	Auto-Enrolment
4.2	Joining the Pension Scheme and Contribution Rates
4.3	85 year rule
4.4	50:50 Option
4.5	Transferring pension into the Shropshire Pension Fund
4.6	Awarding Extra Pension
5.0	Retirement
5.1	Early Retirement on Compassionate or Exceptional Grounds
5.2	Early Retirement on the Grounds of Ill Health
5.3	Flexible Retirement
6.0	Working beyond the age of 65
6.1	Applicants over the age of 65
6.2	Existing employees working beyond age 65
6.3	Implications for employees in Local Government Pension scheme
7.0	Pre-retirement courses
8.0	Links to other policies
9.0	Pensions Appeals
10.0	Monitoring and Review
11.0	Further Advice on Pensions

Appendix 1 – Flexible Retirement Process Flow

Appendix 2 – Flexible Retirement Request Manager Report

1.0 Statement of Purpose/Objective

In supporting one of our core values of promoting diversity, Shropshire Council no longer applies compulsory retirement at age 65. An early and flexible retirement age is provided as part of enhancing of the employment policies. This is to ensure that

Shropshire Council's retirement policy meets the requirements of the Equalities Act 2010.

2.0 Scope

This policy is effective from April 2014, as a result of the changes in LGPS Regulation.

This policy applies to all Shropshire Council employees, other than those employed by schools, for which a separate policy will apply.

3.0 Roles and Responsibilities

3.1 The Responsibilities of Managers

- 3.1.1 Managers have a statutory duty to ensure that all employees approaching retirement age are informed of Shropshire Council's retirement policy, 6 to 12 months prior to an employee reaching the age of 65. They are also required to be aware of the flexible retirement provisions.

3.2 The Responsibilities of Employees

- 3.2.1 Employees are responsible for deciding whether or not they wish to be a member of the pension scheme and for taking the necessary actions to request the transfer in of any other scheme membership as outlined in this policy. They are also responsible for following the relevant processes outlined below in respect of pension transfers, early retirement or flexible retirement.

4.0 Pensions

4.1 Pension Auto-enrolment

The government has introduced new regulations to encourage more people in the UK to save for their retirement and require employers (both private and public sector) to automatically enrol employees' into a 'qualifying pension scheme'. The Shropshire Pension Scheme is classified as a 'qualifying scheme'.

Employees who have previously opted out of the Pension Scheme, and who are eligible (please see below) for auto enrolment on 1 February 2013, will not be auto enrolled until 1 October 2017 due to a transitional delay.

4.1.2 Eligibility criteria for auto enrolment?

Criteria set by the government means that you will be eligible for auto enrolment if you:-

- are aged 22 or over, and are below state pension age, and
- are paid more than Pension Regulator threshold, which is subject to change each year in line with inflation.

4.1.3 How does this affect you?

Under the Pension Regulations, employees can join the scheme at any time.

If you are currently a member of the Pension Scheme, you will still receive correspondents (for each of your posts) regarding auto-enrolment as the Authority is required by legislation to keep you informed about how this affect you or the Scheme.

If you are not currently a member of the Scheme, and you meet the eligibility criteria on 1st February 2013, you will be automatically enrolled into the LGPS on 1 October 2017. You will receive correspondence from Pensions Services advising you of this. You will have the right to opt out if you wish

You may also be auto enrolled in the following circumstances: -

- a) If you change your role or take on an additional role.
- b) If you become eligible for auto enrolment after 1 February 2013. You will be auto enrolled into the Scheme from the date you become eligible.

So, for example, if your 22nd birthday falls after 1 February 2013, and you are paid more than Pension Regulator threshold you will be auto enrolled from your 22nd birthday.

Likewise, if you are paid more than the Pension Regulator threshold and you meet the age criteria, you will be auto enrolled from the first of the month that your pay increases over that threshold.

If you are auto enrolled, Pension Services will write and advise you of this. You do have the option to opt out of the Scheme if you wish. Forms for this purpose are available on the County Pension Scheme Website.

4.2 Joining the Pension Scheme and Contribution Rates

4.2.1 Employees will automatically become a member of the pension scheme, unless one of the following applies: -

- Unless in a post in which the employee is required to join another public sector scheme, e.g. teachers
- Employed as a casual worker, in which case, if you have worked for us for three consecutive months or more, you are not already in the LGPS and you meet

the eligibility criteria detailed in section 4.1.2, you will be written to advising you that we will be applying the transitional delay. If you have worked on a casual basis for less than three consecutive months, you'll be written to advising you that we'll postpone auto enrolment until you have worked for three months, but that you have the right to opt into the LGPS at any time.

- Whereby the offer of employment, and subsequent contract does not exceed three months – You'll be written to advising you that auto enrolment will be postponed for three months, but that you have the right to opt into the LGPS at any time. If your contract is then extended beyond three months, you will be auto enrolled into the LGPS if you are not already a member and you meet the eligibility criteria detailed in section 4.1.2.
- Where the employee has written to Shropshire Pension Fund to confirm they do not want to be a member of the pension scheme. This can only be done once employment with the organisation has commenced.
- Employees aged 75 or over.

4.2.2 Bandings

Effective from 1st April 2018, employees' pension contribution rate will be based on their actual pensionable pay according to the following table:

Band	Full-time equivalent salary	Contribution rate – main scheme	Contribution rate – 50/50 scheme
1	£0 - £14,100	5.5%	2.75%
2	>£14,101 -£22,000	5.8%	2.90%
3	>£22,001 - £35,700	6.5%	3.25%
4	>£35,701 - £45,200	6.8%	3.40%
5	>£45,201 - £63,100	8.5%	4.25%
6	>£63,101 - £89,400	9.9%	4.95%
7	>£89,401 - £105,200	10.5%	5.25%
8	>£105,201 - £157,800	11.4%	5.70%
9	More than £157,800	12.5%	6.25%

The contribution band will be assessed using the actual pensionable salary plus any pensionable extra payments.

For term time staff, the actual pensionable salary will be based on the actual pensionable salary across the term time week's only, plus any pensionable extras.

Any fee earning staff will be assessed on the previous year's earnings to 31st March or part year if the individual is not employed for the whole year.

The salary figures detailed in the table above will increase on 1st April each year by the rise in the Consumer Price Index.

4.2.3 –Reassessment of Banding

The Council will re-assess bandings for all employees every April, with the exception of the following:

- Promotion or permanent/long term honoraria payments
- Down-grading or demotion
- A re-grading exercise

All of the above will prompt an immediate reassessment.

4.2.4 The Council will not re-assess pension contribution bandings after a back dated pay award.

4.2.5 Individual Pension contribution banding can be found on your payslip accessed through [MyView](#)

4.2.6 Any appeal against a decision regarding an employees pension contribution banding, or any other decision relating to an employees rights or liabilities under the scheme, will be as detailed in paragraph 9.1 below.

4.2.7 All payments in respect of the job carried out by the employee are pensionable, save for the following exclusions:

- Any sum which has not had income tax liability determined on it
- Any expenses incurred in carrying out the duties of the role
- Any payment made in consideration of loss of holidays
- Any payment in lieu of notice to terminate the contract of employment
- Any retention payment made in order not to terminate the contract
- Any amount paid in relation to the provision of a motor vehicle or any amount in lieu of
- Any payment in consideration of loss of future pensionable payment or benefits
- Any award of compensation for the purposes of achieving equal pay in relation to other employees
- Any payment made by the Authority to a member of staff on reserve forces service leave
- Returning Officer (or acting) fees other than those paid in respect of local government elections, elections for the National Assembly of Wales, Parliamentary Elections or European Parliamentary Elections.

4.2.8 In addition to pensionable contributions, an employee is able to pay additional pension contributions (APC). There is no minimal payment, although the maximum is £6,675 (figure at April 2015) per annum. Advice on this is available from the Pensions team (see paragraph 11.1 below).

4.3 Those scheme members wishing to voluntarily draw benefits on or after 55 and before 60, the 85 year rule will not be applied by the Authority in this circumstance, except in circumstances where the Council considers it is in its

financial or operational interests to do so. For those employees would have to meet any strain on fund cost via an actuarial reduction applied to their pension.

85 year rule is a very complex area and individuals considering retirement should contact Shropshire County Pension Fund for clarification as to whether, and if so how, protections apply to their pension benefits.

4.4 50:50 Option

- 4.4.1 This option allows employees to contribute half the normal contribution rates to the pension scheme, yet still provides the full death in service benefit.
- 4.4.2 The intention is that this option allows those who wish to join the scheme, but can't afford to pay the full contribution rates, as a "stepping stone" into the scheme.
- 4.4.3 Should you wish to remain in this option longer term, you will be required to opt out of the full contribution rate scheme every three years and re-join the 50:50 option
- 4.4.4 The employer will pay the same contribution rates as members paying the full contribution rates.
- 4.4.5 For new employees to the Council who wish to join the 50:50 option, you must elect to pay reduced contributions as a 50:50 member. You are only allowed to do this once you have started your employment with the Council.
- 4.4.5 Should you elect to join the 50:50 option, please refer to the Shropshire County Pension Scheme website where you are able to find the application form.
- 4.4.6 The switch to the 50:50 option will only take effect from the next available pay period and not the date that the application form has been completed.
- 4.4.7 The Pension Scheme will provide you with information regarding how joining the 50:50 option will impact on your benefits.

4.5 Transferring Pension into the Shropshire Pension Fund

- 4.5.1 Employees may choose to transfer other pension rights into the Shropshire Pension Scheme. Advice on this is available from the Pensions Team (see paragraph 11.1 below).
- 4.5.2 Transfers between Local Government Pensions Funds will happen automatically, unless the employee requests for this not to happen.
- 4.5.2 The request to transfer pension rights as per section 4.4.1, or in the event of 4.4.2 the employee then decides to transfer other Local Government Pension Fund benefits, should normally be made within 12 months of the employee starting employment with Shropshire Council.

- 4.5.3 In exceptional circumstances, where an employee can demonstrate good cause, they may seek an extension to the first twelve months by up to a further 12 months before making a decision on making an application to transfer their pension rights subject to confirmation from their Director that they are not likely to retire, or be subject to ill-health retirement in the near future. Please note that this provision is **discretionary** and in **all instances**, the employee should write to the Head of Human Resources requesting an extension to the twelve months, detailing any extenuating circumstances. The Head of Human Resources will be the first stage approval, with the Pension Fund having to also agree to the transfer.
- 4.5.4 Any appeal against a decision not to allow an employee to transfer pension rights, or any other decision relating to an employee's rights or liabilities under the scheme, will be as detailed in paragraph 9.1 below.
- 4.5.5 Relevant employees (those who have AVC contracts taken out prior to 13th November 2001) at retirement may request to transfer in AVCs (Additional Voluntary Contributions). Requests should be made within 1 month of retiring; however this may be extended to 3 months to allow for administrative procedures.

4.6 Awarding extra Annual Pension

- 4.6.1 As a result of the changes to the Local Government Pension Scheme Regulations 2014, Augmentation (also known as "Added Years") will no longer be permitted as part of the Scheme. The option for the employer to grant extra annual pension of up to £6,675 (figure at April 2015) to an active member of the scheme, or within 6 months of leaving to a member whose employment was terminated on the grounds of redundancy or business efficiency (APC) will only be in exceptional circumstances and is not an automatic entitlement.
- 4.6.2 The Head of Human Resources, in consultation with the Head of Finance, has discretion to approve an award after taking into account all the financial implications, including sharing the cost with the employee (Shared Cost Additional Pension Contributions – SCAPC). It should be noted that any extra annual pension granted would be subject to an actuarial reduction if the pension is drawn early, other than if on the grounds of Ill Health.
- 4.6.3 Shropshire Council will only voluntarily contribute towards the cost of purchasing extra pension via a SCAPC if a member has a period of authorised unpaid leave of absence and elects within 30 days of return to work to pay a SCAPC to cover the amount of pension 'lost' during that period of absence. The Council will contribute 2/3rds of this cost to a SCAPC.
- 4.6.4 Granting extra pension will also be permitted in accordance with the Council's Redundancy and Compensation Policy

5.0 Retirement

For information on all aspects of retirement please refer to the “Shropshire Fund Pension Scheme Booklet – a guide to your pension” available from the Pensions Team (01743 – 252130) or look on their website <http://shropshirecountypensionfund.co.uk/>

5.1 Early Retirement on Compassionate or Exceptional Grounds

- 5.1.1 With effect from 1st April 2014, the opportunity to apply for early release of benefits on compassionate or exceptional grounds will no longer be available and will only be considered in exceptional circumstances only.

Employees that left prior to 01 April 2014, the provision for compassionate grounds remains **discretionary** and in **all instances**, the employees should write to the Head of Human Resources detailing the exceptional circumstances and any associated evidence to support their request. The case will then be considered on the basis of the submission and any associated costs that the Council may have to meet.

5.2 Early Retirement on the Grounds of Ill Health

- 5.2.1 With effect from 1st April 2008, a three tiered ill health retirement scheme will apply (amended under the 2013 regulations). Extra membership on the grounds of ill health retirement will be awarded on the following basis:

- The first condition is that the member is, as a result of ill-health or infirmity of mind or body, permanently incapable (that the member will, more likely than not, be incapable until at the earliest, the member's normal pension age) of discharging efficiently the duties of the employment the member was engaged in.
- The second condition is that the member, as a result of ill-health or infirmity of mind or body, is not immediately capable of undertaking any gainful employment (in this instance, “gainful” is defined as “paid employment for not less than 30 hours per week for a period of not less than 12 months”)

- 5.2.2 The process for ill health retirements can be found within the Council's policy on “Caring about Sickness”, Section 9.

5.3 Flexible Retirement

- 5.3.1 Under the flexible retirement arrangements, employees who are members of the Local Government Pension Scheme, may request a reduction in their hours or move to a lower graded post and also draw their pension whilst continuing to work, under regulation 30(6) of the LGPS Regulation 2013 of the pension scheme regulations. This will be subject to management consent and will only be considered where there is a justifiable business case and the cost, if any, of early release of pension is managed within the section's budget.

It should be noted that as this provision needs to be cost effective, cases will be considered on an individual basis and a reduction in hours needs to equate to a minimum requirement equivalent to one working day (pro-rotta) if already part-time.

5.3.2 To be considered for this, employees must:

- be aged 55 or over
- not work in a post or area of work where there are difficulties in recruiting; there are skill shortages or work of a particular nature which requires their skills;
- get authorisation for early release of their pension.

5.3.3 Employees who request a reduction in their hours or in the grade of their post should use the procedure outlined in the Flexible and Agile Working Policy and submit a Flexible and Agile Working Request Form to their Manager. The manager will then complete a Flexible Retirement Request Manager Report, outlining the business case. See Appendix 1 Flexible Retirement Process Flow and Appendix 2 for manager report template.

5.3.3 Early release of pension before age 65 may mean pension benefits are reduced (please refer to Section 5.3.5). Employees should therefore obtain information on their pensionable benefits, which would apply in these circumstances before submitting a request. This is available from the Pensions team (see paragraph 11.1 below).

5.3.4 The decision to permit an employee to receive immediate payment of their pension under flexible retirement will be authorised by their Director, in discussion with the Head of Human Resources.

5.3.5 When making the decision to permit Flexible Retirement, all benefits pre 1st April 2008 will be released. A cost analysis of benefits accrued between the 1st April 2008 and 31st March 2014, and 1st April 2014 onwards will determine whether all, part or none of the benefits are released and whether actuarial reduction, in whole or in part, will be waived to benefits taken before Normal Pension Age (NPA).

5.3.6 Once the Manager has received approval from their Director and Head of Human Resources, they should complete the Flexible and Agile Working Acceptance Form and submit a Contract Amendment e-Form through MyView (refer to Appendix 1 for process).

Please note that in order to be accepted for Flexible Retirement, approval is required from the Head of Human Resources and the appropriate Director. Merely accepting the reduction in hours does not automatically release the pension benefits of the employee

6.0 Working beyond the age of 65

6.1 Job applicants over the age of 65

There will be no upper age restriction for job applicants to the Council. Where a job applicant aged 65 or over is appointed, they will receive the standard contractual terms which apply to the post.

6.2 Existing employees working beyond age 65

6.2.1 The Employment Equality (Age) Regulations 2006 state that employees have the right to request not to be retired. As Shropshire Council does not apply a compulsory retirement age, an employee can continue in their post beyond the age of 65 if they wish to do so.

6.2.2 Performance of all employees will continue to be reviewed through the normal annual performance appraisal mechanisms. When being appraised, no employee should be treated differently because of their age.

6.3 Implications for employees in the Local Government Pension Scheme (LGPS) who work beyond age 65

6.3.1 Employees in the LGPS who continue to work beyond 65

Employees over the age of 65 can remain in the scheme to the eve of their 75th birthday and their LGPS benefits earned up to their Normal Pension Age will be increased to compensate for their late payment. Benefits must be paid from age 75, even if employment continues beyond that age.

6.3.2 Employees formerly in the LGPS who after a break in service are re-employed at 65 or above

Employees under the age of 75 can re-join and remain in the scheme up to that age and benefits must be paid from age 75, even if employment continues beyond that age. Any LGPS pension already in payment will not be affected, but any part of that pension resulting from added years given in early retirement cases may be subject to adjustment. Details are available from the pension section in individual cases.

6.3.3 Employees appointed at 65 or above with no previous reckonable service

Employees under the age of 75 can join and remain in the scheme up to that age and benefits must be paid from age 75, even if employment continues beyond that age.

7.0 Pre-retirement Courses

- 7.1 Employees who have indicated that they wish to retire will have the opportunity of attending a Pre-Retirement Course, to better prepare them for that change.
- 7.2 Further details of the Planning a Positive Retirement course are available on SC Intranet: <http://staff.shropshire.gov.uk/training-and-development/staff/planning-a-positive-retirement/>

8.0 Links to Other Policies

- 8.1 This policy links to Shropshire Council's Flexible Working Framework and to the Council's Redundancy and Compensation Policy, Absence Management Policy with relation to ill health.

9.0 Pensions Appeals

- 9.1 In accordance with Regulation 73 of the Local Government Pension Scheme (Administration) Regulations 2013, the Council is required to draw all employees' attention to the fact that, if they are dissatisfied with any decision in relation to their rights or liabilities under the Scheme, they may make an application to the Head of Treasury and Pensions, as the person appointed for resolving first stage disputes. An appeal must be made within six months of the event. Standard forms and guidelines are available from the Pension Team for this purpose.

If employees remain dissatisfied, they may apply for a reconsideration of the decision to the Head of Legal and Democratic Services. The final level of appeal would be to the Pensions Ombudsman.

In all instances, all initial concerns, or matters whereby an employee is not in agreement, should be referred to the individual who made the original decision. The Pension Scheme will also be available to advise you of your rights under the Scheme.

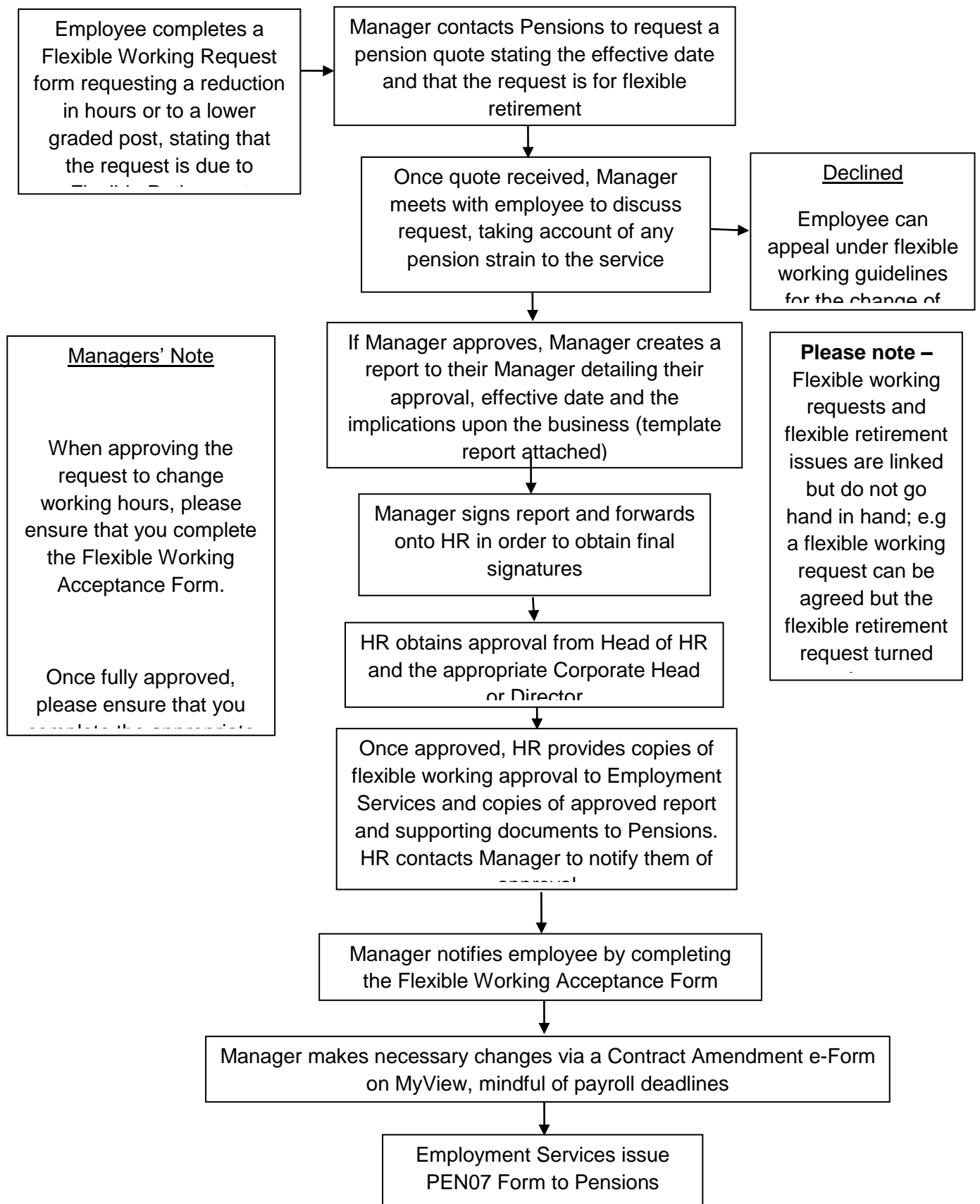
10.0 Monitoring and Review

- 10.1 Human Resources will work with Managers to monitor the application of this policy. Shropshire Council may review any aspect of the procedure in the light of changing circumstances at any time, in consultation with the trade unions.
- 10.2 The policy will be reviewed at regular intervals, in conjunction with changes to legislation, and any changes to the regulations as informed by the LGPS that may impact upon it. .

11.0 Further Advice on Pensions

- 11.1 Advice and information on the Local Government Pension Scheme (LGPS) is available from the Pensions team who can be contacted on 01743 252130 or at pensions@shropshire.gov.uk. Further useful information can also be found at <http://shropshirecountypensionfund.co.uk/>

Appendix 1 - Flexible Working Process Flow



Flexible Retirement Request Manager Report

Employee Name:

Employee number:

Background

Include the following in your business case:

- *Current employment details – include current post, hours worked and current SCP details*
- *Effective date of change and what that change will be*
- *How the approval of the request will benefit the team*
- *Details regarding the strain (if any) on the pension fund, and the cost implications in relation to the team budget (if any)*

I agree to this request for flexible retirement and that pension payments commence with effect from (date).

Direct Line Manager

.....Date.....
(Name and sign)

Post:

Next Level of Line Management

.....Date.....
(Name and sign)

Post:

Head of Human Resources & Development

.....Date.....
(Name and sign)

Director of Group or Service Area

.....Date.....
(Name and sign)

Attached supporting paperwork:

Flexible Working Request Form

Flexible Working Approval Form

Redundancy Policy

Contents

1. Introduction
 2. Exclusions to the Policy
 3. Objectives
 4. Potential Redundancy Situation
 5. Alternatives to Compulsory redundancy
 6. The Consultation Process
 7. Application of the Compulsory Redundancy Criteria
 8. Redeployment
 9. Issuing Notice of Redundancy
 10. Appeals Against redundancy
 11. Redundancy Payments
 12. Payment of Pension
 13. Assistance to Seek New Employment
 14. Review of Policy
- Appendix A Redundancy Selection Criteria
Appendix B Redundancy Appeals Procedure

1. Introduction

- 1.1 Shropshire Council aspires to be a fair and equitable employer committed to the principle of maintaining the highest possible level of job security for its employees. However, it is recognised that there may be certain circumstances e.g. in times of severe budgetary constraints when staffing reductions are necessary.
- 1.2 In the event of a potential redundancy situation being identified Shropshire Council will endeavour to address this by limiting external recruitment, redeploying employees where possible, considering requests for voluntary redundancy and other reasonably practicable measures in order to avoid a compulsory redundancy situation. However, should compulsory redundancy become necessary Shropshire Council will strive to ensure a consistent and fair method of selection is applied.
- 1.3 The Redundancy Policy sets out how potential redundancy situations and, if necessary, compulsory redundancies will be managed within Shropshire Council.
- 1.4 The policy applies to all Council employees, except those employed directly by schools who have a specific policy available on the Schools Learning Gateway.

2. Exclusions to the Policy

- 2.1 The Redundancy Policy will not apply in the following circumstances:
 - Termination during, or at the end of a probationary period of service in accordance with the Probationary Performance Policy, whether or not the probationary period was extended beyond its originally specified duration.
 - Resignation by an employee, or other termination, by mutual consent.

- To agency staff, contractors or external consultants.
- Apprentices who do not secure permanent employment after their training.
- Employees on a fixed term contract with less than 2 years' service in the affected post.

3. Objectives

3.1 The objectives of the Redundancy Policy are to:

- Ensure the Council complies with its legislative requirements in relation to redundancy situations;
- Provide clear advice when handling potential redundancy situations;
- Outline measures that may be available to seek to minimise or avoid compulsory redundancy;
- Set out a clear framework for the management of compulsory redundancy situations including the application of a Redundancy Selection Criteria;
- Ensure that where compulsory redundancy is necessary employees leave the Council feeling that they have been treated in a fair and equitable manner.

4. Potential Redundancy Situation

4.1 A potential redundancy situation arises when:

- An employer has ceased, or intends to cease, to carry on the business in the place where an employee was so employed; or
- Where the requirements of the business for employees to carry out work of a particular kind have ceased or diminished or are expected to cease or diminish; or
- Where the requirements of the business for employees to carry out work of a particular kind, in the place where they are so employed, have ceased or diminished or are expected to cease or diminish.

4.2 As soon as it becomes evident that a potential redundancy situation could exist then the Service Manager, in conjunction with HR Business Partner will identify those likely to be affected, both directly and indirectly.

4.3 In some instances the employee(s) to be made redundant will comprise all those undertaking a particular job. In these circumstances, however, care must be taken to check whether a wider group of employees could potentially be affected as a consequence of them having similar or common contracts of employment. In this situation it may be appropriate to ring fence those employees highlighted and follow the process as detailed in Appendix A.

5. Alternatives to Compulsory Redundancy

5.1 In order to avoid or reduce the need for compulsory redundancy alternative measures will be considered. These will include the following:

- Natural wastage through normal staff turnover;
- Suspending relevant external recruitment;
- Reducing overtime;
- Reducing the number of hours worked;
- Voluntary redundancy;
- Redeployment within the Council.

6. The Consultation Process

6.1 Consultation must be carried out “in good time” i.e. as soon as redundancies are proposed. Where 20 or more redundancies are proposed there is a statutory duty to consult with the Trade Unions. The Chief Executive or Director with the support of HR will be responsible for issuing a Section 188 notice to the relevant Trade Unions and submitting a HR1 form to the Secretary of State.

6.2 When consulting staff, it is important to consult those who are sick, on maternity, paternity or adoption leave. Failure to consult an employee on maternity leave may lead to a successful sex discrimination claim at tribunal, with unlimited compensation.

6.3 Where the Council is proposing to make redundancies consultation must begin at the earliest opportunity and no less than follows:

Number of employees	Period of Consultation
between 20 and 99 employees at one establishment within a period of 90 days or less,	at least 30 days before the first of the dismissals takes effect.
Over 100 employees at one establishment within a period of 90 days or less,	a period of at least 45 days consultation will apply.
fewer than 20 in one establishment	the Council will endeavour to observe a consultation period of at least 30 days

6.4 Fixed term contracts that have reached their termination date or will terminate during the consultation time are excluded from the requirement to consult collectively.

6.5 An employee(s) and, where appropriate, his/her representative(s) will be provided with the following information as part of the genuine and meaningful consultation process:

- The reason(s) for the proposal(s);
- The number(s) and description of employees proposed to be dismissed as redundant;
- The total number of employees of that description employed at the establishment in question;
- The timeline of the planned consultation period;
- The proposed structure;
- The proposed method of selecting the employees who may be dismissed;

- The proposed method of carrying out the dismissals, including the period over which the dismissals are to take effect; and
- The proposed method of calculating the amount of any redundancy payments – other than statutory payments – to be made to the employees who are dismissed.

Consultation will also include ways of:

- Avoiding or reducing the number of dismissals i.e. considering other options instead of dismissal; e.g. suspending recruitment or reviewing the options for redeployment; and
- Mitigating the consequences of dismissal, e.g. outplacement support

During the consultation process all employees have the option to have individual consultations with management and HR to discuss their options or to put forward evidenced counter proposals to the planned restructure or redundancy.

7. Application of the Compulsory Redundancy Selection Criteria

- 7.1 If, despite consideration of alternative measures, the need for compulsory redundancy is unavoidable, then the 'Redundancy Selection Criteria', attached at Appendix A to the Policy, will be used to determine which employee(s) will ultimately be declared redundant unless it is evident that all employees will be made redundant. In the event of a restructure or job re-design the selection method may be through interviews. It should be noted that the Council reserves the right to amend the redundancy selection criteria/weighting where circumstances suggest that this would be reasonable.
- 7.2 All employees involved in the redundancy selection process will be provided with a copy of the 'Redundancy Selection Criteria', together with an explanation as to how this will be applied, prior to the redundancy selection taking place.

8. Redeployment

- 8.1 The Council will make every reasonable effort to find alternative work within the organisation for any employee who is selected for redundancy. Such employees will be added to the redeployment register for any available vacancies at the time of their redundancy selection and during their notice period.
- 8.2 Where either an employee or management have identified a post as being potentially suitable alternative employment the employee will need to participate in a selection process in order to establish whether or not the position is suitable for the employee taking into account his/her skills, knowledge, experience, level of seniority as well as the terms and conditions of the post.
- 8.3 Employees who are on Maternity, (or Adoption), leave are legally entitled to be offered any suitable alternative job before any other employee Failure to do so will result in the dismissal being automatically unfair.

8.4 Where an alternative post offered is substantially the same with regards to:

- Existing Grade
- Work location;
- Duties of the post;
- Working hours

the post will be considered Suitable Alternative Employment (SAE).

If the employee accepts the offer of redeployment they will be entitled to a 28 day trial period. The purpose of the trial period is to enable both the Council and an employee to assess the suitability of the post.

8.5 Should the Council deem an employee to be unsuitable for the post, or the employee themselves has concerns about their new role during the 28 day trial period, appropriate action will be taken in consultation with the employee, which may include seeking further redeployment opportunities, but may also include an employee finishing work in line with notice previously issued.

The determination of what is suitable and, indeed, what constitutes an unreasonable refusal is not statutorily defined and hence each case will need to be determined on merit and in consultation with HR

Should an employee unreasonably refuse an offer of SAE, the employee will lose his/her right to any redundancy payment that may be due.

For more information please refer to the [Redeployment Procedure](#).

9. Issuing Notice of Redundancy

9.1 Notice of redundancy will not be issued until the agreed consultation period has elapsed.

9.2 The Council's obligation to the employee must always be read against any additional notice required so the notice period will be whichever is greater; statutory or contractual. Therefore an employee in a Grade 7 post with a contractual notice period of 1 month who has 6 years' service will be given 6 weeks statutory notice. For more information on notice periods please see the [Periods of Notice Policy](#).

9.3 Payment in lieu of notice is not justifiable in cases where the timetable for redundancy is known sufficiently well in advance to give normal notice, and there is nothing else preventing this.

9.4 If you have been made aware through consultation that you are at risk of redundancy the employee and manager need to work together to ensure that all pro rata annual leave and credit/debit hours are taken wherever possible. Payment of annual leave is not justifiable in cases where employees have known sufficiently well in advance of their termination date. Annual leave needs to be pro rata to their termination date and used prior to leaving. In the event that an individual has exceeded their annual leave entitlement, action will be taken to recover the amount from pay.

10. Appeals against Redundancy

- 10.1 Notice of redundancy will contain details of the right of appeal against Selection for Redundancy to the Redundancy Appeals Panel. Any appeal must be submitted in writing to the Head of HR within **10** working days of receipt of the redundancy notification and provide all details of the reason for the appeal. For the full appeal process see Appendix B.
- 10.2 While an appeal is in progress, the contractual period of notice will continue to run from the original date of notification of redundancy.

11. Redundancy Payments

- 11.1 All eligible employees (see paragraph 2.1) who are made redundant either following a call for volunteers, or through a compulsory redundancy and have a minimum of two years continuous service with local government or a Redundancy [Modification Order](#) body are entitled to a redundancy payment. Redundancy payments are calculated dependent of the length of continuous service in the affected post. The maximum length of service counted for statutory redundancy pay is 20 years.
- 11.2 Employees will receive the following entitlement:

Service	Entitlement
For service between ages 16 – 21	½ weeks' pay for each completed year of service multiplied by 1.5
For service between ages 22 – 40	1 weeks' pay for each completed year of service multiplied by 1.5
For service from age 41 and above.	1 ½ weeks' pay for each completed year of service multiplied by 1.5

- 11.3 A weeks' pay is defined as the amount to which an employee is entitled under his or her contract of employment when he/she works a normal week. If an employee's working hours vary, or where additional payments are made, pay is averaged over the previous 12 weeks from the date of your termination letter.
- 11.4 If an employee holds more than one post they will only be made redundant from the affected post and will remain in any other posts. Redundancy pay will be calculated on the continuous start date of the post from which they are being made redundant and all other continuous start dates will remain.

For Example:

Post 1: Admin post started 01/01/1990

Post 2: Assistant Social Worker post started 01/01/2005

If you were made redundant from your Admin post then the continuous start date used for redundancy calculations would be 01/01/1990 and your start date would remain as 01/01/2005 for the other post.

If you were made redundant from your Assistant Social Worker post then the continuous start date used for your redundancy pay would be 01/01/2005.

- 11.5 The additional compensatory payment (1.5 multiplier) is calculated taking account of any local government service, and service covered by the Redundancy Payments Modification Order up to a maximum of 20 years in total.

For example:

Current Continuous Service: 4 years from age 41 = 6 weeks' pay (4 x ½ week's pay)
Previous Service: 10 years from age 20 = 9 weeks' pay (2 years at ½ week's pay + 8 years at 1 weeks' pay)
Total: 6 + 9 = 15 week's pay x 1.5 multiplier

- 11.6 Final redundancy payments will be made once the employee has completed their notice period and all final salary payments have been made. The redundancy payment will then be calculated and paid on the next available pay run.
- 11.7 Redundancy payments are expressly exempt from income tax. They will, however, be taken into account in determining whether or not the total compensation paid to an employee exceeds the £30,000 tax-free limit.
- 11.8 Any offer of employment made by any local authority (or specified body covered by the Modification Order) accepted whilst under notice of redundancy and commencing within four weeks of the date of redundancy would disqualify an employee from receiving a redundancy payment.
- 11.9 In the event of being re-employed in another local authority post (or with a related employer) after termination and having received a redundancy payment, continuity of service for purposes of any future redundancy pay rights will start afresh.
- 11.10 All employees are responsible for checking their redundancy calculations to ensure any errors are highlighted as soon as possible.

12. **Payment of Pension**

- 12.1 Any employee who is subject to these redundancy provisions, who is aged 55 and over at the date of termination and is a member of the pension scheme, will be eligible to receive immediate payment of their pension. In these cases, the employing service will meet any additional strain on pension fund.

12.2 Purchasing Additional Pension Benefits

If the employee is a member of the Local Government Pension scheme, there will be an option for the council to purchase additional pension benefits under regulation 13 of the Local Government Pension Scheme Regulations 2013 as an **alternative**, but not as well as additional compensation under section 11.1. The award of additional pension cannot exceed £6,500 from 1st April 2015 and that figure is increased on 1st April each year. Additional pension benefits can be purchased by the notional additional compensation i.e. the excess over the statutory payment calculated in accordance with paragraph 11.1. This will be at no extra cost to the Council and the calculation will take into account any additional pension costs met by the Council

resulting from the early payment of pension benefits. The employee must be an active member of the LGPS and any decision to opt for this alternative must be made before their employment is terminated.

13. Assistance to Seek New Employment

- 13.1 An employee with at least two years continuous service at the dismissal date has a statutory entitlement to reasonable time off with pay during his/her notice period to look for new employment or to make arrangements to undertake training for future employment. The Employment Rights Act 1996 does not specify what is deemed to be a reasonable amount of time off, However, employers do not have to pay more than two-fifths of a week's pay regardless of the length of time off allowed. For example, if an employee works five days a week and they take four days off in total during the whole notice period, Shropshire Council is only obliged to pay employees for two days. Employees are required to provide reasonable notice of their interview, including proof of the interview date, time and location to their Manager
- 13.2 The council also provides a number of courses for employees facing redundancy to give them the skills and knowledge to apply for alternative employment. Further information is available [here](#).

14. Review of Policy

- 14.1 This policy will be reviewed by HR and Development, in consultation with unions.

1.0 Introduction

- 1.1 It is essential that during a redundancy process the Council ensures that fair and transparent criteria for selection for redundancy are identified and applied consistently.
- 1.2 As a preliminary stage to selection, volunteers for redundancy may be invited to express an interest and be considered by management. However the Council is under no obligation to accept these volunteers. Care must be exercised when selecting from a list of volunteers to ensure that a balanced workforce remains in order to meet the demands of the service.
- 1.3 The handling of compulsory redundancies where selection is involved requires a systematic approach, if any dismissals are to be judged as fair. There is also an expectation amongst Trade Unions that in the event of compulsory redundancies being necessary, the Council will adopt reasonable selection criteria. These guidelines are to be used in the event of compulsory redundancies affecting National Joint Council for Local Government Services, Soulbury, Youth Service employees, other than those whose posts form part of the establishment of a school. The guidelines aim to ensure that good industrial relations practice is maintained in dealing with difficulties of this kind. There may be occasions where different selection criteria is used and in this case employees will be made aware of this at the beginning of the consultation period.
- 1.4 Any team or service faced with the problem of achieving employee reductions by selection for compulsory redundancy will have the principal objective of maintaining a balanced workforce after the redundancies are carried out, measured against the anticipated needs of the Authority. On this basis the approach to selection will be as follows:-

2.0 Unit of Selection

- 2.1 The "unit of selection" should be clearly defined - that is the area of work (based on geography, function and/or level) where reductions are necessary. The relevant Trade Unions and employees concerned will be made aware of the unit of selection by the consultative stages required by the Redundancy Policy.

3.0 Selection Procedure

- 3.1 Wherever possible two senior managers and a HR Business Partner together, with responsibility and/or knowledge of staff in the unit of selection will then apply selection criteria in the following way:-

Stage 1

Completion of the Selection Criteria Matrix. The application of the redundancy matrix will effectively score or rank the individuals within the pool and identify those employees who are likely to be 'at risk' of redundancy, depending on the number of redundancies needed in the particular service area. Once agreed, for a specific situation, matrices and weighting cannot be changed to influence the results.

Relevant Qualification and skills	Score
Has all the relevant qualifications and skills required	5
Is working towards a relevant qualification and has the skills required	4
Either has the relevant qualification but does not have all the skills required OR has the skills required but does not have the relevant qualification	3
Does not have the relevant qualification or skills	1

Relevant Experience	Score
Has the relevant experience to be able to be effective in the role with immediate effect, or with minimal development	5
Has relevant experience but would require some structured development	3
Has insufficient experience	1

Work Performance	Score
Regularly exceeds target performance in a number of different and additional tasks	5
Regularly achieves target performance in usual tasks	3
Usually performs below target performance	1

Ability to learn new tasks	Score
Learns new tasks faster than the majority of employees at the same level	5
Learns new tasks as quickly as the majority of employees at the same level	3
Needs longer than the majority of other employees at the same level to learn new tasks	1

Attitude towards others	Score
Is always co-operative with colleagues and managers and demonstrates a positive attitude	5
Usually co-operative with colleagues and managers and normally demonstrates a positive attitude	3
Can sometimes be negative and does not always co-operate fully with colleagues or managers.	1

Continuous Employment	Score
Over 15 years' service	5
Between 10 and 15 years' service	4
Between 5 and 10 years' service	3
Between 2 and 5 years' service	2
Up to 2 years' service	1

Weighting

Compulsory Redundancy

To achieve the total score for an employee, each criterion is weighted by a factor of 1-3 to reflect its relative importance. The weightings take into account the service's requirements to meet its future service needs and targets as well as the need to maintain a balanced workforce. The weighting will be as follows:

- Qualifications & Skills (x3)
- Experience (x3)
- Work performance (x3)
- Ability to learn new tasks (x2)
- Attitudes towards other (x2)
- Continuous Service (x1)

Having weighted the scores, a total is calculated for each employee. For example, where necessary to reduce the headcount in a service area from 20 to 15 a selection matrix is completed for all 20 employees. The 5 with the lowest scores will be provisionally selected for redundancy.

Voluntary Redundancy

- Qualifications & Skills (x1)
- Experience (x1)
- Work Performance (x3)
- Ability to learn new tasks (x1)
- Attitudes towards others (x1)
- Continuous Service (x3)

Stage 2

Where a tie-break situation arises and more than 1 employee has a similar score, the following criteria will be taken into consideration. This criteria is to be used only in such a situation.

Disciplinary Record	Score
No disciplinary record	5
Informal disciplinary discussion / letter of concern	4
Verbal warning	3
Written Warning	2
Final written warning	1

Only current warnings on file where the disciplinary process has been completed at the date of the selection exercise should apply. Do not take into consideration any current or outstanding disciplinary investigations.

Stage 3

If selection is still necessary, timekeeping records will be considered from the previous 12 months. The frequency of and reasons for poor timekeeping will be taken into account.

Stage 4

If it has not been possible to select by Stage 3 then an interview or assessment will be carried out.

- 3.2 The personal circumstances of employees at risk of redundancy must not be taken into account at any stage of the selection process. At all stages the employees concerned should be given details of any records to be used.
- 3.3 Where selection criteria have been applied those selected must be notified as soon as possible and in a sensitive manner which fully recognises the difficulties faced by the employee. Those not selected should also be told of the decision as soon as possible.
- 3.4 Where someone has been selected for compulsory redundancy, they must be given the reasons for their selection in writing and notifying them of their right to appeal (refer to section 11).

1 Process to be followed prior to the Appeal

- 1.1 The Appeal will be heard by the Chief Executive, or a delegated Director, and the Head of HR will appoint a Clerk to the Appeal.
- 1.2 The Clerk to the Appeal will write to the employee informing of them of the date and time of the appeal hearing which will usually be held within three weeks of receipt of the notification of appeal. However, if this will not be possible the employee will be notified of the likely timescale. Acknowledgement of receipt will be required from the employee and the employee must also provide any written evidence they intend to use in the hearing to the clerk of the Appeal at least seven days in advance of the hearing.
- 1.4 Seven days prior to the Appeal, the manager who made the redundancy decision will prepare a statement of case and send it to the Clerk of the Appeal. The statement of case will need to explain the following:
 - The papers (often including committee reports) which provide information on the need for the redundancy
 - The selection criteria used (where applicable)
 - Details of the employees in all posts included in the pool for redundancy selection broken down by gender, age, start date, ethnic origin, disability and length of service in current post.
 - Any measures taken to try and avoid compulsory redundancy
 - Details of consultation arrangements
 - The reasons provided by the employee appealing against redundancy.
- 1.5 Although the employee is likely to have seen the documentation contained within the statement a copy should be sent to the employee seven days before the hearing by the Clerk of the Appeal.

2 Process to be followed at the Appeal

- 2.1 An employee has the right to be accompanied, at the Appeal, by a Trade Union representative or work colleague.
- 2.2 At the Appeal it will be the responsibility of the manager who made the redundancy decision to demonstrate to the Redundancy Selection Appeals Panel that the redundancy selection criteria have been applied fairly. It will be for the employee or his/her Trade Union representative, or work colleague, to demonstrate to the Redundancy Selection Appeals Panel that the redundancy selection criteria have been applied inappropriately and/or the information considered had been incorrect resulting in the employee being selected wrongly for redundancy.
- 2.3 The Chief Executive, having considered submissions from both parties, can determine that the redundancy selection criteria had:
 - Been applied correctly and dismiss the appeal;
 - Not been applied correctly and/or the information upon which it was based was incorrect but that the resultant amendments would have made no difference to

the outcome of the redundancy selection and on these grounds dismiss the appeal;

- Not been applied correctly and/or the information upon which it was based was incorrect but it was unclear what impact this would have on the redundancy selection and so refer the matter back to the Redundancy Selection Panel for reassessment;
- Been applied incorrectly and/or the information upon which it was based was incorrect with the result that the employee had been selected wrongly for redundancy and so uphold the appeal;
- Not been applied to the correct group of employees and so refer the matter back to the Redundancy Selection Panel for re-assessment.

3. Process to be followed after the Appeal

- 3.1 The decision of the Chief Executive will be final.
- 3.2 The Chief Executive will give the outcome to the appeal in writing as soon as reasonably practicable and normally within 14 working days.
- 3.3 Where the appeal is unsuccessful and a redundancy decision is confirmed, employment will terminate on the date specified in the original written notification of redundancy.
- 3.4 In the event that an appeal against redundancy selection is allowed this may mean that another employee will have to be selected for redundancy, provided that the alternatives to redundancy have been considered in respect of the selected employee and the employee has subsequently been afforded the right of appeal. In these circumstances the employee concerned should be advised as soon as is practicable and the opportunity to appeal afforded.

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**Committee and Date**

Council

27 February 2020

10.00 am

Item

Public

COUNCIL TAX RESOLUTION 2020/21

Responsible Officer James Walton**e-mail:** james.walton@shropshire.gov.uk**Tel:** (01743) 258915

1. Summary

- 1.1 This report details the budget requirement for 2020/21 and sets the council tax precept to be levied.
- 1.2 The Council Tax increases approved by the various precepting authorities for the 2020/21 financial year are summarised below:

Precepting Authority	Increase Over 2019/20
Shropshire Council	3.99%
West Mercia Police & Crime Commissioner	3.94%
Shropshire & Wrekin Fire Authority	1.99%
Parish / Town Council (Average)	6.65%

2. Recommendations

Members are asked to:

- 2.1 Approve a 3.99% Council Tax rise resulting in a basic amount of council tax for a Band D property of £1,443.62 in the billing authority's area, calculated in accordance with the provisions of the Local Government Finance Act 1992 (section 44) and the Local Government (Structural Changes) (Further Financial Provisions and Amendment) Regulations 2008.

- 2.2 In accordance with the provisions of Section 40 (2) of the 1992 Act, approve the amount of Council Tax calculated for each category of dwelling in the billing authority's area to be as follows:

Property Band	2020/21 Charge £
A	962.41
B	1,122.82
C	1,283.21
D	1,443.62
E	1,764.42
F	2,085.23
G	2,406.03
H	2,887.24

- 2.3 Approve that a total precept of £163,933,777 be levied.
- 2.4 Approve the formal council tax resolution as set out in Appendix 1 to determine the levels of Council Tax for Shropshire Council for 2020/21.

REPORT

3. Risk Assessment & Opportunities Appraisal

- 3.1 The 2020/21 budget drawn up within the parameters detailed in the Financial Strategy agreed by Cabinet on 12 February 2020 sets out the Council's approach to managing its finances over the period 2020/21 to 2024/25.

4. Financial Implications

- 4.1 The Council's Financial Strategy 2020/21 to 2024/25 identifies the financial implications of the overall strategic direction of the Authority.

5. Climate Change Appraisal

- 5.1 The Council Tax Resolution report and recommendations have no direct effect on climate change.
- 5.2 The Council have undertaken a number of campaigns to encourage members of the public to sign up to e-billing in a bid to reduce the volume of Council Tax bills being printed. Further campaigns will be progressed throughout 2020/21 to deliver further environmental benefits.

6. Background

- 6.1. Council is expected to agree a net budget of £225.522m. This would result in an average Council Tax rise for its own purposes, for 2020/21, of 3.99%. In setting this increase, Shropshire Council has applied a council tax increase in line with the Council Tax Referendum Principle of 4% (comprising 2% for expenditure on adult social care and 2% for other expenditure). Consequently, the Council has set an increase of 2% for adult social care and 1.99% for other expenditure.

6.2 Local Precepting Authorities

The Parish Precepts for 2020/21 total £8,940,107.79. These are detailed, on a Band D equivalent basis at Appendix 2 which also details the change in Band D amounts between 2019/20 and 2020/21.

6.3 Major Precepting Authorities

The West Mercia Police & Crime Commissioner (WMP&CC) met on the 05 February 2020 to agree its precept requirement for 2020/21. The WMP&CC approved a net budget of £233.021m and will precept £25,572,724.88 from Shropshire. The Band D equivalent is £225.20, an increase of 3.94% from 2019/20.

The Shropshire & Wrekin Fire Authority (S&WFA) met on 12 February 2020 to agree its precept requirement for 2020/21. The recommendation to S&WFA is that they

approve a net budget of £23.221m and a precept of £11,611,248 from Shropshire. This will equate to a Band D equivalent of £102.25, a 1.99% increase from 2019/20.

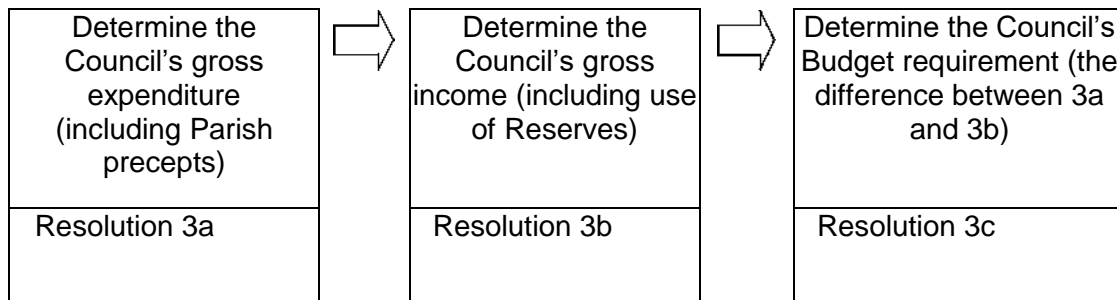
7. Special Items

- 7.1 Sections 34 and 35 of the Local Government Act 1992 require Parish precepts to be determined by the Council as special items. This is reflected in the Council Tax resolution (Appendix 1). The individual parish precepts on a Band D basis are detailed at Appendix 2.

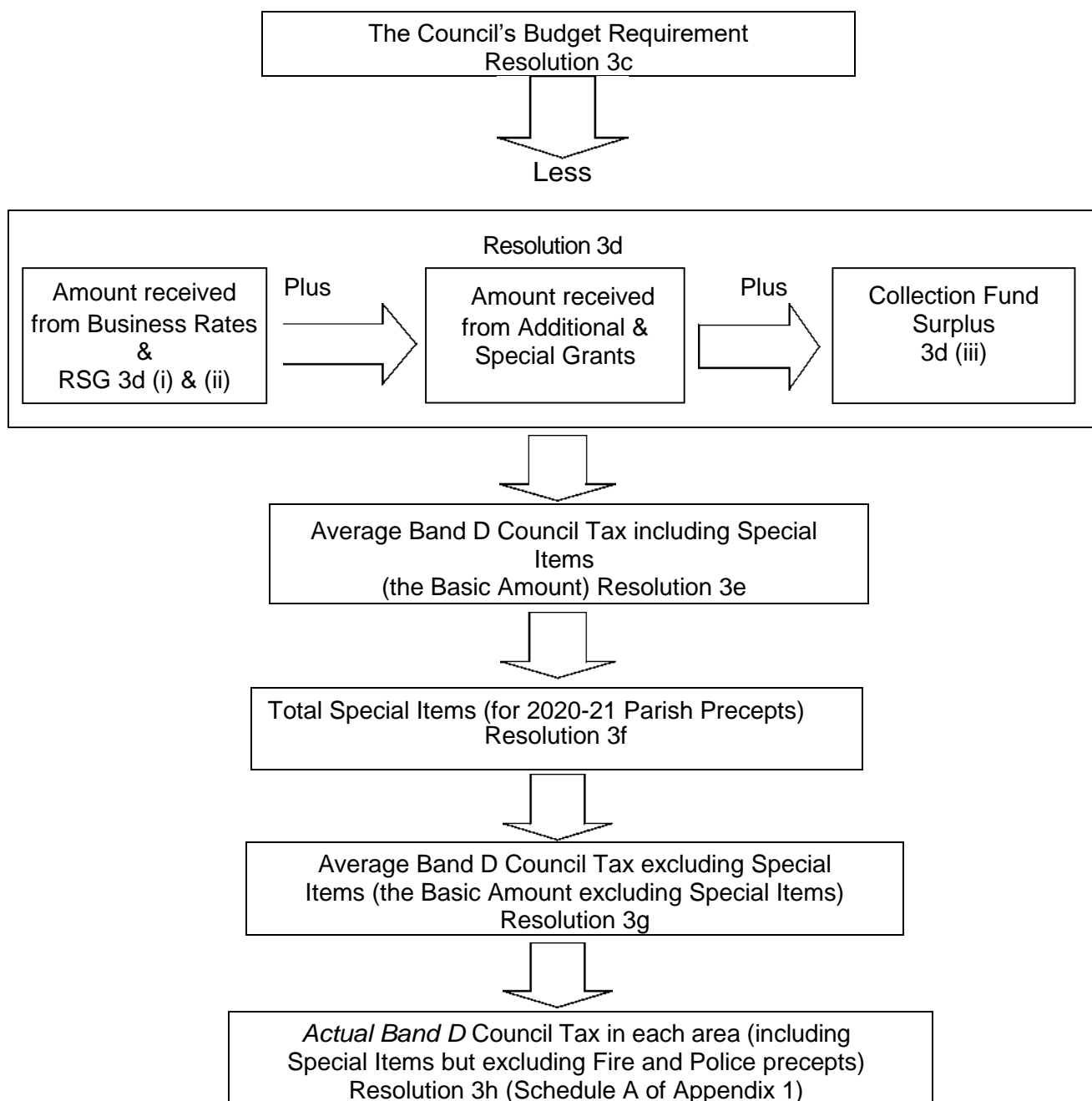
8. Setting the Council Tax

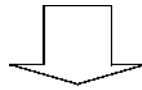
- 8.1 If the recommendations above are approved, the Band D Council Tax for Shropshire Council services will be set at £1,443.62. After taking account of the Parishes, the Police & Crime Commissioner, and the Fire Authority, the average increase in Shropshire's tax levels will vary depending on the relevant area's tax charge. The details behind these charges are set out at Appendix 1.
- 8.2 In order to set the Council Tax legally, the Council must agree a complex set of resolutions shown at Appendix 1. These resolutions build up from the Council's budget requirement including Parish precepts, through deducting Business Rates, Revenue Support Grant and collection fund surpluses (or adding a deficit) to arrive at a basic Council Tax including and excluding Parish precepts. To that is added the precepts for the Fire Authority and the Police & Crime Commissioner to arrive at a total Council Tax by Parish and by Council Tax Band.
- 8.3 Draft Resolution 1 reiterates the General Fund budget requirement and special items that are then covered more formally in Resolution 2. Resolution 3 confirms the Council has calculated the Council Tax base at a total area level and at a parish level. The remainder of the Council Tax setting process is shown below diagrammatically.

Stage 1: Determining The Council's Budget Requirement (Resolutions 3a, 3b, and 3c)



Stage 2: Determining the Amount to be raised from Council Taxes excluding Fire and Police (Resolutions 3c to 3j)

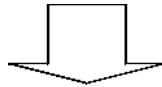




Actual Council Tax by Band in each area (including
Special Items but excluding Fire and Police precepts)
Resolution 3i (Schedule B of Appendix 1)

**Stage 3: Determining the Amount to be Raised from Council Taxes including
Fire and Police** (Resolutions 4 to 5)

Council Tax by Band for the Police & Crime Commissioner and
Fire Authority
Resolutions 4



Council Tax by Band including Police & Crime Commissioner and
Fire Authority i.e. total Council Tax by Parish and Band
Resolutions 5 (Schedule C to Appendix 1)

9. Legal

- 9.1 The Council is required to set its Council Tax level before 11 March. The legal requirements in relation to the setting of the Council Tax are noted against the relevant resolutions in **Appendix 1**.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

Financial Strategy - 2020/21 to 2024/25.

Cabinet Member (Portfolio Holder)

All

Local Member

All

Appendices

Appendix 1 Council Tax Resolution 2020/21

Appendix 1 Schedule A - Band D Council Tax for Combined Shropshire Council and Parish/Town Councils 2020/21

Appendix 1 Schedule B - Council Tax for Combined Shropshire Council and Parish/Town Councils 2020/21 by each valuation Band

Appendix 1 Schedule C - Council Tax for Combined Shropshire Council, Parish/Town Councils , Police and Fire 2020/21

Appendix 2 - Basic Amounts of Council Tax at Band D for Parish/Town Councils 2020/21

Appendix 1**COUNCIL TAX RESOLUTION 2020/21**

1. The format of the Council Tax setting resolution that the Council must approve, has been previously agreed between the Local Government Association and Communities and Local Government, and the determination follows that format.
2. That it be noted that at its meeting on 19th December 2019 the Council calculated the following amounts for the year 2020/21 in accordance with Regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 1992 made under Section 33(5) of the Local Government Finance Act 1992 (The Act):

(a) 113,557.43 being the number calculated by the Council, in accordance with Regulation 3 of the Local Authorities (Calculation of Council Tax Base) Regulations 2002 (The Regulations), as its Council Tax Base for the year.

(b)

Parish of:	Taxbase
Abdon & Heath	106.92
Acton Burnell, Frodesley, Pitchford, Ruckley & Langley	266.25
Acton Scott	37.85
Adderley	207.86
Alberbury with Cardeston	398.50
Albrighton	1,524.50
All Stretton, Smethcott & Woolstaston	174.18
Alveley & Romsley	860.30
Ashford Bowdler	36.90
Ashford Carbonel	186.65
Astley	202.68
Astley Abbots	244.78
Aston Bottrell, Burwarton & Cleobury North	115.12
Atcham	203.56
Badger	57.25
Barrow	264.46
Baschurch	1,107.15
Bayston Hill	1,802.43
Beckbury	154.31
Bedstone & Bucknell	316.42
Berrington	425.79
Bettws-Y-Crwyn	91.50
Bicton	411.97
Billingsley, Deuxhill, Glazeley & Middleton Scriven	164.64
Bishops Castle Town	658.85
Bitterley	351.28
Bomere Heath & District	866.46
Bonningale	137.90
Boraston	75.58
Bridgnorth Town	4,578.46
Bromfield	123.58
Broseley Town	1,550.09
Buildwas	103.66
Burford	432.50
Cardington	207.44

Parish of:	Taxbase
Caynham	530.76
Chelmarsh	229.92
Cheswardine	394.93
Chetton	159.70
Childs Ercall	299.00
Chirbury with Brompton	341.28
Church Preen, Hughley & Kenley	129.48
Church Pulverbatch	165.12
Church Stretton & Little Stretton Town	2,175.18
Claverley	871.19
Clee St. Margaret	69.73
Cleobury Mortimer	1,171.56
Clive	240.73
Clun Town with Chapel Lawn	515.73
Clunbury	248.58
Clungunford	152.19
Cockshutt-cum-Petton	304.15
Condover	882.82
Coreley	136.19
Cound	210.80
Craven Arms Town	805.01
Cressage, Harley & Sheinton	411.66
Culmington	168.10
Diddlebury	266.58
Ditton Priors	338.53
Donington & Boscobel	600.37
Eardington	242.80
Easthope, Shipton & Stanton Long	201.99
Eaton-Under-Heywood & Hope Bowdler	181.60
Edgton	47.70
Ellesmere Rural	930.74
Ellesmere Town	1,487.25
Farlow	185.10
Ford	304.42
Great Hanwood	411.45
Great Ness & Little Ness	519.52
Greete	46.76
Grinshill	113.46
Hadnall	365.61
Highley	1,109.67
Hinstock	506.94
Hodnet	577.64
Hope Bagot	28.88
Hopesay	237.26
Hopton Cangeford & Stoke St. Milborough	161.67
Hopton Castle	41.41
Hopton Wafers	296.62
Hordley	102.84
Ightfield & Calverhall	200.94
Kemberton	116.10
Kinlet	413.29
Kinnerley	491.08
Knockin	117.74

Parish of:	Taxbase
Leebotwood & Longnor	200.50
Leighton & Eaton Constantine	205.37
Llanfairwaterdine	100.58
Llanyblodwel	261.39
Llanymynech & Pant	674.38
Longden	533.22
Loppington	283.85
Ludford	243.20
Ludlow Town	3,515.95
Lydbury North	224.37
Lydham & More	128.01
Mainstone & Colebatch	85.08
Market Drayton Town	3,963.49
Melverley	51.40
Milson & Neen Sollars	122.58
Minsterley	593.30
Montford	257.84
Moreton Corbett & Lee Brockhurst	129.54
Moreton Say	202.61
Morville, Acton Round, Aston Eyre, Monkhopton & Upton Cressett	367.40
Much Wenlock Town	1,220.73
Munslow	175.14
Myddle & Broughton	631.26
Myndtown, Norbury, Ratlinghope & Wentnor	263.29
Nash	137.66
Neen Savage	155.68
Neenton	62.60
Newcastle	128.74
Norton-In-Hales	314.89
Onibury	133.02
Oswestry Rural	1,681.59
Oswestry Town	5,329.77
Pontesbury	1,280.68
Prees	1,133.91
Quatt Malvern	94.14
Richards Castle	141.97
Rushbury	271.92
Ruyton-XI-Towns	456.84
Ryton & Grindle	80.15
Selattyn & Gobowen	1,256.70
Shawbury	879.74
Sheriffhales	318.04
Shifnal Town	3,276.53
Shrewsbury Town	25,178.17
Sibdon Carwood	48.30
St. Martins	935.17
Stanton Lacy	166.27
Stanton-Upon-Hine Heath	243.00
Stockton	130.49
Stoke-Upon-Tern	479.85
Stottesdon & Sidbury	329.79
Stowe	48.35
Sutton Maddock	106.14
Sutton-Upon-Tern	401.88
Tasley	415.81
Tong	123.70

Parish of:	Taxbase
Uffington	120.75
Upton Magna	156.96
Welshampton & Lyneal	374.32
Wem Rural	685.71
Wem Town	2,015.05
West Felton	565.59
Westbury	527.07
Weston Rhyn	849.56
Weston-Under-Redcastle	123.51
Wheathill	73.40
Whitchurch Rural	608.01
Whitchurch Town	3,352.12
Whittington	915.23
Whitton	59.91
Whixall	343.57
Wistanstow	332.26
Withington	106.41
Woore	597.70
Worfield & Rudge	920.05
Worthen with Shelve	786.00
Wroxeter & Uppington	160.74
Shropshire Council	113,557.43

being the amounts calculated by the Council in accordance with Regulation 6 of The Regulations, as the numbers of its Council Tax taxbase for the year for dwellings in those parts of the Council to which one or more special items relate.

3. That the following amounts be now calculated by the Council for the year 2020/21 in accordance with Sections 32 to 36 of The Act:

	Description	Amount £	Notes
A	Gross Expenditure	584,402,588	Gross expenditure including Parish precepts in accordance with s32(2) (a) - (e) of the Act.
B	Gross Income	349,940,910	Gross income including the use of reserves in accordance with s32(3) (a) - (c) of the Act.
C	Budget Requirement	234,461,678	The budget requirement in accordance with s32(4) of the Act
D	i) Business Rates ii) Revenue Support Grant iii) Transfer to Collection Fund iv) Total of (D i-iv) inclusive	51,720,281 6,218,750 3,648,763 61,587,794	From the LG Finance Settlement From the LG Finance Settlement Collection Fund surplus in accordance with s97 of the Local Government Finance Act 1988 and regulations made under s98 of the 1988 Act Business Rates, RSG, special grants and Collection Fund surplus.
E	Basic Amount of Council Tax	1,522.35	Item (c) - (d) divided by tax base (resolution 2(a) - this represents the weighted average Council Tax at Band D including Parish precepts but excluding Fire and Police in accordance with s33(1) of the Act.
F	Total of Special Items	8,940,108	This represents the total of Parish precepts in accordance with s34(1) of the Act.
G	Basic Amount of Council Tax for dwellings in parts of the area to which no special items relate	1,443.62	Item (c) - (d) - (f) divided by tax base (resolution 2(a)) in accordance with s34(2) of the Act.
H	Basic Amount of Council Tax for dwellings in parts of the area to which one or more special items relate	Sums shown in Schedule A Appendix 1	This represents the Band D Council Tax by Parish including Parish precepts but excluding Fire and Police in accordance with s34(3) of the Act.
I	Amount of Council Tax as in (h) for each Council Tax Band	Sums shown in Schedule B Appendix 1	This represents the Council Tax by Parish and by each valuation band including Parish precepts but excluding Fire and Police in accordance with s36(1) and s5(1) of the Act..

4. That it be noted that for the year 2020/21 the West Mercia Police & Crime Commissioner and the Shropshire & Wrekin Fire Authority have stated that the following amounts in precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwelling shown below:

Precepting Authority	Valuation Bands - 2020/21							
	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Shropshire & Wrekin Fire Authority	68.17	79.53	90.89	102.25	124.97	147.69	170.42	204.50
West Mercia Police & Crime Commissioner	150.13	175.15	200.17	225.20	275.24	325.28	375.33	450.39

5. That having calculated the aggregate in each case of the amounts at 3(i) and 4 above, the Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, hereby sets the amounts listed in Schedule C Appendix 1 as the amounts of Council Tax for the year 2020/21 for each of the categories of dwellings in the Council's area.

Schedule A		
Basic Amounts of Council Tax at Band D for Combined Shropshire Council and Parish/Town Councils 2020/21		
Parish / Town Council	£:p	
Abdon & Heath	1,443.62	
Acton Burnell, Frodesley, Pitchford, Ruckley & Langley	1,465.92	
Acton Scott	1,454.19	
Adderley	1,519.54	
Alberbury with Cardeston	1,467.46	
Albrighton	1,545.95	
All Stretton, Smethcott & Woolstaston	1,473.79	
Alveley & Romsley	1,506.12	
Ashford Bowdler	1,443.62	
Ashford Carbonel	1,488.62	
Astley	1,476.85	
Astley Abbots	1,469.07	
Aston Botterell, Burwarton & Cleobury North	1,495.74	
Atcham	1,505.50	
Badger	1,510.00	
Barrow	1,481.92	
Baschurch	1,487.03	
Bayston Hill	1,536.58	
Beckbury	1,495.46	
Bedstone & Bucknell	1,514.73	
Berrington	1,477.67	
Bettws-Y-Crwyn	1,514.66	
Bicton	1,472.63	
Billingsley, Deuxhill, Glazeley & Middleton Scriven	1,486.14	
Bishops Castle Town	1,671.29	
Bitterley	1,464.05	
Bomere Heath & District	1,469.05	
Bonningale	1,462.18	
Boraston	1,449.57	
Bridgnorth Town	1,581.67	
Bromfield	1,475.29	
Broseley Town	1,615.41	
Buildwas	1,521.37	
Burford	1,487.55	
Cardington	1,476.42	
Caynham	1,482.15	
Chelmarsh	1,503.52	
Cheswardine	1,499.91	
Chetton	1,484.32	
Childs Ercall	1,486.19	
Chirbury with Brompton	1,479.74	
Church Preen, Hughley & Kenley	1,470.65	
Church Pulverbatch	1,463.97	
Church Stretton & Little Stretton Town	1,631.28	
Claverley	1,470.57	
Clee St. Margaret	1,443.62	
Cleobury Mortimer	1,543.27	
Clive	1,501.89	
Clun Town with Chapel Lawn	1,525.06	
Clunbury	1,461.72	
Clungunford	1,468.59	
Cockshutt-cum-Petton	1,507.31	
Condover	1,492.78	
Coreley	1,497.06	
Cound	1,470.93	
Craven Arms Town	1,517.18	
Cressage, Harley & Sheinton	1,503.96	
Culmington	1,470.34	
Diddlebury	1,469.70	
Ditton Priors	1,480.71	
Donington & Boscobel	1,498.59	
Eardington	1,484.81	
Easthope, Shipton & Stanton Long	1,448.57	
Eaton-Under-Heywood & Hope Bowdler	1,472.54	
Edgton	1,453.62	
Ellesmere Rural	1,483.21	
Ellesmere Town	1,599.07	
Farlow	1,467.93	
Ford	1,521.88	
Great Hanwood	1,516.17	
Great Ness & Little Ness	1,497.50	
Greete	1,443.62	
Grinshill	1,500.91	
Hadnall	1,477.70	
Highley	1,545.63	
Hinstock	1,493.14	
Hodnet	1,481.73	
Hope Bagot	1,462.66	
Hopesay	1,497.18	
Hopton Cangeford & Stoke St. Milborough	1,456.61	
Hopton Castle	1,460.52	
Hopton Wafers	1,471.94	

		Schedule A
Basic Amounts of Council Tax at Band D for Combined Shropshire Council and Parish/Town Councils 2020/21		
Parish / Town Council	£:p	
Hordley	1,487.29	
Ightfield & Calverhall	1,505.83	
Kemberton	1,472.67	
Kinlet	1,466.45	
Kinnerley	1,490.66	
Knockin	1,544.50	
Leebotwood & Longnor	1,488.51	
Leighton & Eaton Constantine	1,474.39	
Llanfairwaterdine	1,471.46	
Llanyblodwel	1,483.79	
Llanymynech & Pant	1,481.99	
Longden	1,510.42	
Loppington	1,457.36	
Ludford	1,468.29	
Ludlow Town	1,617.89	
Lydbury North	1,495.45	
Lyddham & More	1,443.62	
Mainstone & Colebatch	1,455.37	
Market Drayton Town	1,568.10	
Melverley	1,521.44	
Milson & Neen Sollars	1,507.76	
Minsterley	1,479.02	
Montford	1,466.89	
Moreton Corbett & Lee Brockhurst	1,458.29	
Moreton Say	1,505.81	
Morville, Acton Round, Aston Eyre, Monkhoppton & Upton Cressett	1,459.95	
Much Wenlock Town	1,611.09	
Munslow	1,475.78	
Myddle & Broughton	1,489.96	
Myndtown, Norbury, Ratlinghope & Wentnor	1,461.45	
Nash	1,466.65	
Neen Savage	1,478.38	
Neenton	1,443.62	
Newcastle	1,507.31	
Norton-In-Hales	1,498.92	
Onibury	1,479.34	
Oswestry Rural	1,470.73	
Oswestry Town	1,521.67	
Pontesbury	1,521.70	
Prees	1,466.33	
Quatt Malvern	1,507.35	
Richards Castle	1,475.32	
Rushbury	1,470.10	
Ruyton-Xi-Towns	1,511.48	
Ryton & Grindle	1,488.79	
Selattyn & Gobowen	1,509.92	
Shawbury	1,504.43	
Sheriffhales	1,493.93	
Shifnal Town	1,588.82	
Shrewsbury Town	1,503.87	
Sibdon Carwood	1,443.62	
St. Martins	1,501.96	
Stanton Lacy	1,467.53	
Stanton-Upon-Hine Heath	1,488.85	
Stockton	1,485.77	
Stoke-Upon-Tern	1,483.22	
Stottesdon & Sidbury	1,519.43	
Stowe	1,460.58	
Sutton Maddock	1,468.28	
Sutton-Upon-Tern	1,459.97	
Tasley	1,463.20	
Tong	1,472.72	
Uffington	1,525.02	
Upton Magna	1,476.43	
Welshampton & Lyneal	1,506.40	
Wem Rural	1,482.69	
Wem Town	1,609.40	
West Felton	1,479.15	
Westbury	1,470.98	
Weston Rhyn	1,488.94	
Weston-Under-Redcastle	1,492.20	
Wheatthill	1,484.49	
Whitchurch Rural	1,480.20	
Whitchurch Town	1,595.07	
Whittington	1,497.30	
Whitton	1,443.62	
Whixall	1,469.52	
Wistanstow	1,480.91	
Withington	1,500.01	
Woore	1,495.03	
Worfield & Rudge	1,469.71	
Worthen with Shelve	1,490.88	
Wroxeter & Uppington	1,472.24	

Schedule B								
Council Tax for Combined Shropshire Council and Parish/Town Councils 2020/21								
Parish / Town Council	Band A £:p	Band B £:p	Band C £:p	Band D £:p	Band E £:p	Band F £:p	Band G £:p	Band H £:p
Abdon & Heath	962.41	1,122.82	1,283.21	1,443.62	1,764.42	2,085.23	2,406.03	2,887.24
Acton Burnell, Frodesley, Pitchford, Ruckley & Langley	977.28	1,140.16	1,303.03	1,465.92	1,791.68	2,117.44	2,443.20	2,931.84
Acton Scott	969.46	1,131.04	1,292.61	1,454.19	1,777.34	2,100.50	2,423.65	2,908.38
Adderley	1,013.02	1,181.87	1,350.69	1,519.54	1,857.21	2,194.89	2,532.56	3,039.08
Alberbury with Cardeston	978.30	1,141.36	1,304.40	1,467.46	1,793.56	2,119.67	2,445.76	2,934.92
Albrighton	1,030.63	1,202.41	1,374.17	1,545.95	1,889.49	2,233.04	2,576.58	3,091.90
All Stretton, Smethcott & Woolstaston	982.52	1,146.29	1,310.03	1,473.79	1,801.29	2,128.81	2,456.31	2,947.58
Alveley & Romsley	1,004.08	1,171.43	1,338.77	1,506.12	1,840.81	2,175.51	2,510.20	3,012.24
Ashford Bowdler	962.41	1,122.82	1,283.21	1,443.62	1,764.42	2,085.23	2,406.03	2,887.24
Ashford Carbonel	992.41	1,157.82	1,323.21	1,488.62	1,819.42	2,150.23	2,481.03	2,977.24
Astley	984.56	1,148.67	1,312.75	1,476.85	1,805.03	2,133.23	2,461.41	2,953.70
Astley Abbots	979.38	1,142.61	1,305.83	1,469.07	1,795.53	2,121.99	2,448.45	2,938.14
Aston Botterell, Burwarton & Cleobury North	997.16	1,163.36	1,329.54	1,495.74	1,828.12	2,160.51	2,492.90	2,991.48
Atcham	1,003.66	1,170.95	1,338.21	1,505.50	1,840.05	2,174.61	2,509.16	3,011.00
Badger	1,006.66	1,174.45	1,342.21	1,510.00	1,845.55	2,181.11	2,516.66	3,020.00
Barrow	987.94	1,152.61	1,317.25	1,481.92	1,811.23	2,140.55	2,469.86	2,963.84
Baschurch	991.35	1,156.58	1,321.80	1,487.03	1,817.48	2,147.93	2,478.38	2,974.06
Bayston Hill	1,024.38	1,195.12	1,365.84	1,536.58	1,878.04	2,219.51	2,560.96	3,073.16
Beckbury	996.97	1,163.14	1,329.29	1,495.46	1,827.78	2,160.11	2,492.43	2,990.92
Bedstone & Bucknell	1,009.82	1,178.13	1,346.42	1,514.73	1,851.33	2,187.94	2,524.55	3,029.46
Berrington	985.11	1,149.30	1,313.48	1,477.67	1,806.04	2,134.41	2,462.78	2,955.34
Bettws-Y-Crwnyn	1,009.77	1,178.07	1,346.36	1,514.66	1,851.25	2,187.84	2,524.43	3,029.32
Bicton	981.75	1,145.38	1,309.00	1,472.63	1,799.88	2,127.13	2,454.38	2,945.26
Billingsley, Deuxhill, Glazeley & Middleton Scriven	990.76	1,155.89	1,321.01	1,486.14	1,816.39	2,146.65	2,476.90	2,972.28
Bishops Castle Town	1,114.19	1,299.90	1,485.58	1,671.29	2,042.68	2,414.09	2,785.48	3,342.58
Bitterley	976.03	1,138.71	1,301.37	1,464.05	1,789.39	2,114.74	2,440.08	2,928.10
Bomere Heath & District	979.36	1,142.60	1,305.81	1,469.05	1,795.50	2,121.96	2,448.41	2,938.10
Bonningale	974.78	1,137.26	1,299.71	1,462.18	1,787.10	2,112.04	2,436.96	2,924.36
Boraston	966.38	1,127.45	1,288.50	1,449.57	1,771.69	2,093.82	2,415.95	2,899.14
Bridgnorth Town	1,054.44	1,230.19	1,405.92	1,581.67	1,933.15	2,284.64	2,636.11	3,163.34
Bromfield	983.52	1,147.45	1,311.36	1,475.29	1,803.13	2,130.98	2,458.81	2,950.58
Broseley Town	1,076.94	1,256.43	1,435.91	1,615.41	1,974.39	2,333.37	2,692.35	3,230.82
Buildwas	1,014.24	1,183.29	1,352.32	1,521.37	1,859.45	2,197.54	2,535.61	3,042.74
Burford	991.70	1,156.99	1,322.26	1,487.55	1,818.11	2,148.68	2,479.25	2,975.10
Cardington	984.28	1,148.33	1,312.37	1,476.42	1,804.51	2,132.61	2,460.70	2,952.84
Caynham	988.10	1,152.79	1,317.46	1,482.15	1,811.51	2,140.88	2,470.25	2,964.30
Chelmarsh	1,002.34	1,169.41	1,336.45	1,503.52	1,837.63	2,171.75	2,505.86	3,007.04
Cheswardine	999.94	1,166.60	1,333.25	1,499.91	1,833.22	2,166.54	2,499.85	2,999.82
Chetton	989.54	1,154.48	1,319.39	1,484.32	1,814.16	2,144.02	2,473.86	2,968.64
Childs Ercall	990.79	1,155.93	1,321.05	1,486.19	1,816.45	2,146.72	2,476.98	2,972.38
Chirbury with Brompton	986.49	1,150.91	1,315.32	1,479.74	1,808.57	2,137.40	2,466.23	2,959.48
Church Preen, Hughley & Kenley	980.43	1,143.84	1,307.24	1,470.65	1,797.46	2,124.27	2,451.08	2,941.30
Church Pulverbatch	975.98	1,138.65	1,301.30	1,463.97	1,789.29	2,114.62	2,439.95	2,927.94
Church Stretton & Little Stretton Town	1,087.52	1,268.78	1,450.02	1,631.28	1,993.78	2,356.29	2,718.80	3,262.56
Claverley	980.38	1,143.78	1,307.17	1,470.57	1,797.36	2,124.16	2,450.95	2,941.14
Clee St. Margaret	962.41	1,122.82	1,283.21	1,443.62	1,764.42	2,085.23	2,406.03	2,887.24
Cleobury Mortimer	1,028.84	1,200.33	1,371.79	1,543.27	1,886.21	2,229.17	2,572.11	3,086.54
Clive	1,001.26	1,168.14	1,335.01	1,501.89	1,835.64	2,169.40	2,503.15	3,003.78
Clun Town with Chapel Lawn	1,016.70	1,186.16	1,355.60	1,525.06	1,863.96	2,202.87	2,541.76	3,050.12
Clunbury	974.48	1,136.90	1,299.30	1,461.72	1,786.54	2,111.37	2,436.20	2,923.44
Clungunford	979.06	1,142.24	1,305.41	1,468.59	1,794.94	2,121.30	2,447.65	2,937.18
Cockshutt-cum-Petton	1,004.87	1,172.36	1,339.82	1,507.31	1,842.26	2,177.23	2,512.18	3,014.62
Condover	995.18	1,161.06	1,326.91	1,492.78	1,824.50	2,156.24	2,487.96	2,985.56
Coreley	998.04	1,164.38	1,330.71	1,497.06	1,829.74	2,162.42	2,495.10	2,994.12
Cound	980.62	1,144.06	1,307.49	1,470.93	1,797.80	2,124.68	2,451.55	2,941.86
Craven Arms Town	1,011.45	1,180.03	1,348.60	1,517.18	1,854.33	2,191.48	2,528.63	3,034.36
Cressage, Harley & Sheinton	1,002.64	1,169.75	1,336.85	1,503.96	1,838.17	2,172.39	2,506.60	3,007.92
Culmington	980.22	1,143.60	1,306.96	1,470.34	1,797.08	2,123.83	2,450.56	2,940.68
Diddlebury	979.80	1,143.10	1,306.39	1,469.70	1,796.30	2,122.90	2,449.50	2,939.40
Ditton Priors	987.14	1,151.67	1,316.18	1,480.71	1,809.75	2,138.80	2,467.85	2,961.42
Donington & Boscobel	999.06	1,165.57	1,332.07	1,498.59	1,831.61	2,164.63	2,497.65	2,997.18
Eardington	989.87	1,154.86	1,319.82	1,484.81	1,814.76	2,144.73	2,474.68	2,969.62
Easthope, Shipton & Stanton Long	965.71	1,126.67	1,287.61	1,448.57	1,770.47	2,092.38	2,414.28	2,897.14
Eaton-Under-Heywood & Hope Bowdler	981.69	1,145.31	1,308.92	1,472.54	1,799.77	2,127.00	2,454.23	2,945.08
Edgton	969.08	1,130.60	1,292.10	1,453.62	1,776.64	2,099.67	2,422.70	2,907.24
Ellesmere Rural	988.80	1,153.61	1,318.40	1,483.21	1,812.81	2,142.42	2,472.01	2,966.42
Ellesmere Town	1,066.04	1,243.73	1,421.39	1,599.07	1,954.41	2,309.77	2,665.11	3,198.14
Farlow	978.62	1,141.73	1,304.82	1,467.93	1,794.13	2,120.34	2,446.55	2,935.86
Ford	1,014.58	1,183.69	1,352.77	1,521.88	1,860.07	2,198.27	2,536.46	3,043.76
Great Hanwood	1,010.78	1,179.25	1,347.70	1,516.17	1,853.09	2,190.02	2,526.95	3,032.34
Great Ness & Little Ness	998.33	1,164.73	1,331.10	1,497.50	1,830.27	2,163.06	2,495.83	2,995.00
Greete	962.41	1,122.82	1,283.21	1,443.62	1,764.42	2,085.23	2,406.03	2,887.24
Grimshill	1,000.60	1,167.38	1,334.13	1,500.91	1,834.44	2,167.98	2,501.51	3,001.82
Hadnall	985.13	1,149.33	1,313.50	1,477.70	1,806.07	2,134.46	2,462.83	2,955.40
Highley	1,030.42	1,202.16	1,373.89	1,545.63	1,889.10	2,232.58	2,576.05	3,091.26
Hinstock	995.42	1,161.34	1,327.23	1,493.14	1,824.94	2,156.76	2,488.56	2,986.28
Hodnet	987.82	1,152.46	1,317.09	1,481.73	1,811.00	2,140.28	2,469.55	2,963.46
Hope Bagot	975.10	1,137.63	1,300.13	1,462.66	1,787.69	2,112.73	2,437.76	2,925.32
Hopesay	998.12	1,164.48	1,330.82	1,497.18	1,829.88	2,162.59	2,495.30	2,994.36
Hopton Cangeford & Stoke St. Milborough	971.07	1,132.92	1,294.76	1,456.61	1,780.30	2,103.99	2,427.68	2,913.22
Hopton Castle	973.68	1,135.96	1,298.23	1,460.52	1,785.08	2,109.64	2,434.20	2,921.04
Hopton Wafers	981.29	1,144.85	1,308.38	1,471.94	1,799.03	2,126.14	2,453.23	2,943.88

Schedule B								
Council Tax for Combined Shropshire Council and Parish/Town Councils 2020/21								
Parish / Town Council	Band A £:p	Band B £:p	Band C £:p	Band D £:p	Band E £:p	Band F £:p	Band G £:p	Band H £:p
Hordley	991.52	1,156.79	1,322.03	1,487.29	1,817.79	2,148.31	2,478.81	2,974.58
Ightfield & Calverhall	1,003.88	1,171.21	1,338.51	1,505.83	1,840.45	2,175.09	2,509.71	3,011.66
Kemberton	981.78	1,145.41	1,309.03	1,472.67	1,799.93	2,127.19	2,454.45	2,945.34
Kinlet	977.63	1,140.58	1,303.50	1,466.45	1,792.32	2,118.21	2,444.08	2,932.90
Kinnerley	993.77	1,159.41	1,325.02	1,490.66	1,821.91	2,153.18	2,484.43	2,981.32
Knockin	1,029.66	1,201.28	1,372.88	1,544.50	1,887.72	2,230.95	2,574.16	3,089.00
Leebotwood & Longnor	992.34	1,157.73	1,323.11	1,488.51	1,819.29	2,150.07	2,480.85	2,977.02
Leighton & Eaton Constantine	982.92	1,146.75	1,310.56	1,474.39	1,802.03	2,129.68	2,457.31	2,948.78
Llanfairwaterdine	980.97	1,144.47	1,307.96	1,471.46	1,798.45	2,125.44	2,452.43	2,942.92
Llanyblodwel	989.19	1,154.06	1,318.92	1,483.79	1,813.52	2,143.25	2,472.98	2,967.58
Llanymynech & Pant	987.99	1,152.66	1,317.32	1,481.99	1,811.32	2,140.65	2,469.98	2,963.98
Longden	1,006.94	1,174.78	1,342.59	1,510.42	1,846.06	2,181.72	2,517.36	3,020.84
Lopington	971.57	1,133.51	1,295.42	1,457.36	1,781.21	2,105.08	2,428.93	2,914.72
Ludford	978.86	1,142.01	1,305.14	1,468.29	1,794.57	2,120.86	2,447.15	2,936.58
Ludlow Town	1,078.59	1,258.36	1,438.12	1,617.89	1,977.42	2,336.95	2,696.48	3,235.78
Lydbury North	996.96	1,163.13	1,329.28	1,495.45	1,827.77	2,160.10	2,492.41	2,990.90
Lydharn & More	962.41	1,122.82	1,283.21	1,443.62	1,764.42	2,085.23	2,406.03	2,887.24
Mainstone & Colebatch	970.24	1,131.96	1,293.65	1,455.37	1,778.78	2,102.20	2,425.61	2,910.74
Market Drayton Town	1,045.40	1,219.64	1,393.86	1,568.10	1,916.56	2,265.03	2,613.50	3,136.20
Melverley	1,014.29	1,183.35	1,352.38	1,521.44	1,859.53	2,197.64	2,535.73	3,042.88
Milson & Neen Sollars	1,005.17	1,172.71	1,340.22	1,507.76	1,842.81	2,177.88	2,512.93	3,015.52
Minsterley	986.01	1,150.35	1,314.68	1,479.02	1,807.69	2,136.36	2,465.03	2,958.04
Montford	977.92	1,140.92	1,303.89	1,466.89	1,792.86	2,118.84	2,444.81	2,933.78
Moreton Corbett & Lee Brockhurst	972.19	1,134.23	1,296.25	1,458.29	1,782.35	2,106.42	2,430.48	2,916.58
Moreton Say	1,003.87	1,171.19	1,338.49	1,505.81	1,840.43	2,175.06	2,509.68	3,011.62
Morville, Acton Round, Aston Eyre, Monkhopton & Upton Cressett	973.30	1,135.52	1,297.73	1,459.95	1,784.38	2,108.82	2,433.25	2,919.90
Much Wenlock Town	1,074.06	1,253.07	1,432.07	1,611.09	1,969.11	2,327.13	2,685.15	3,222.18
Munslow	983.85	1,147.83	1,311.80	1,475.78	1,803.73	2,131.68	2,459.63	2,951.56
Myddle & Broughton	993.30	1,158.86	1,324.40	1,489.96	1,821.06	2,152.17	2,483.26	2,979.92
Myrdtown, Norbury, Ratlinghope & Wentnor	974.30	1,136.69	1,299.06	1,461.45	1,786.21	2,110.98	2,435.75	2,922.90
Nash	977.76	1,140.73	1,303.68	1,466.65	1,792.57	2,118.50	2,444.41	2,933.30
Neen Savage	985.58	1,149.86	1,314.11	1,478.38	1,806.90	2,135.44	2,463.96	2,956.76
Neenton	962.41	1,122.82	1,283.21	1,443.62	1,764.42	2,085.23	2,406.03	2,887.24
Newcastle	1,004.87	1,172.36	1,339.82	1,507.31	1,842.26	2,177.23	2,512.18	3,014.62
Norton-In-Hales	999.28	1,165.83	1,332.37	1,498.92	1,832.01	2,165.11	2,498.20	2,997.84
Onibury	986.22	1,150.60	1,314.96	1,479.34	1,808.08	2,136.83	2,465.56	2,958.68
Oswestry Rural	980.48	1,143.91	1,307.31	1,470.73	1,797.55	2,124.39	2,451.21	2,941.46
Oswestry Town	1,014.44	1,183.53	1,352.59	1,521.67	1,859.81	2,197.97	2,536.11	3,043.34
Pontesbury	1,014.46	1,183.55	1,352.61	1,521.70	1,859.85	2,198.01	2,536.16	3,043.40
Prees	977.55	1,140.48	1,303.40	1,466.33	1,792.18	2,118.03	2,443.88	2,932.66
Quatt Malvern	1,004.90	1,172.39	1,339.86	1,507.35	1,842.31	2,177.28	2,512.25	3,014.70
Richards Castle	983.54	1,147.48	1,311.39	1,475.32	1,803.16	2,131.02	2,458.86	2,950.64
Rushbury	980.06	1,143.42	1,306.75	1,470.10	1,796.78	2,123.48	2,450.16	2,940.20
Ruyton-Xi-Towns	1,007.65	1,175.60	1,343.53	1,511.48	1,847.36	2,183.25	2,519.13	3,022.96
Ryton & Grindle	992.52	1,157.95	1,323.36	1,488.79	1,819.63	2,150.48	2,481.31	2,977.58
Selattyn & Gobowen	1,006.61	1,174.39	1,342.14	1,509.92	1,845.45	2,181.00	2,516.53	3,019.84
Shawbury	1,002.95	1,170.12	1,337.26	1,504.43	1,838.74	2,173.07	2,507.38	3,008.86
Sheriffhales	995.95	1,161.95	1,327.93	1,493.93	1,825.91	2,157.90	2,489.88	2,987.86
Shifnal Town	1,059.21	1,235.75	1,412.28	1,588.82	1,941.89	2,294.96	2,648.03	3,177.64
Shrewsbury Town	1,002.58	1,169.68	1,336.77	1,503.87	1,838.06	2,172.26	2,506.45	3,007.74
Sibdon Carwood	962.41	1,122.82	1,283.21	1,443.62	1,764.42	2,085.23	2,406.03	2,887.24
St. Martins	1,001.30	1,168.20	1,335.07	1,501.96	1,835.72	2,169.50	2,503.26	3,003.92
Stanton Lacy	978.35	1,141.42	1,304.46	1,467.53	1,793.64	2,119.77	2,445.88	2,935.06
Stanton-Upon-Hine Heath	992.56	1,158.00	1,323.41	1,488.85	1,819.70	2,150.56	2,481.41	2,977.70
Stockton	990.51	1,155.60	1,320.68	1,485.77	1,815.94	2,146.11	2,476.28	2,971.54
Stoke-Upon-Tern	988.81	1,153.62	1,318.41	1,483.22	1,812.82	2,142.43	2,472.03	2,966.44
Stottesdon & Sidbury	1,012.95	1,181.78	1,350.60	1,519.43	1,857.08	2,194.73	2,532.38	3,038.86
Stowe	973.72	1,136.01	1,298.29	1,460.58	1,785.15	2,109.73	2,434.30	2,921.16
Sutton Maddock	978.85	1,142.00	1,305.13	1,468.28	1,794.56	2,120.85	2,447.13	2,936.56
Sutton-Upon-Tern	973.31	1,135.54	1,297.74	1,459.97	1,784.40	2,108.85	2,433.28	2,919.94
Tasley	975.46	1,138.05	1,300.61	1,463.20	1,788.35	2,113.51	2,438.66	2,926.40
Tong	981.81	1,145.45	1,309.08	1,472.72	1,799.99	2,127.26	2,454.53	2,945.44
Uffington	1,016.68	1,186.13	1,355.57	1,525.02	1,863.91	2,202.81	2,541.70	3,050.04
Upton Magna	984.28	1,148.34	1,312.37	1,476.43	1,804.52	2,132.62	2,460.71	2,952.86
Welshampton & Lyneal	1,004.26	1,171.65	1,339.01	1,506.40	1,841.15	2,175.91	2,510.66	3,012.80
Wem Rural	988.46	1,153.21	1,317.94	1,482.69	1,812.17	2,141.66	2,471.15	2,965.38
Wem Town	1,072.93	1,251.76	1,430.57	1,609.40	1,967.04	2,324.69	2,682.33	3,218.80
West Felton	986.10	1,150.45	1,314.79	1,479.15	1,807.85	2,136.55	2,465.25	2,958.30
Westbury	980.65	1,144.10	1,307.53	1,470.98	1,797.86	2,124.75	2,451.63	2,941.96
Weston Rhyn	992.62	1,158.07	1,323.49	1,488.94	1,819.81	2,150.69	2,481.56	2,977.88
Weston-Under-Redcastle	994.80	1,160.60	1,326.39	1,492.20	1,823.80	2,155.40	2,487.00	2,984.40
Wheathill	989.66	1,154.61	1,319.54	1,484.49	1,814.37	2,144.26	2,474.15	2,968.98
Whitchurch Rural	986.80	1,151.27	1,315.73	1,480.20	1,809.13	2,138.07	2,467.00	2,960.40
Whitchurch Town	1,063.38	1,240.61	1,417.83	1,595.07	1,949.53	2,303.99	2,658.45	3,190.14
Whittington	998.20	1,164.57	1,330.93	1,497.30	1,830.03	2,162.77	2,495.50	2,994.60
Whitton	962.41	1,122.82	1,283.21	1,443.62	1,764.42	2,085.23	2,406.03	2,887.24
Whixall	979.68	1,142.96	1,306.23	1,469.52	1,796.08	2,122.64	2,449.20	2,939.04
Wistanstow	987.27	1,151.82	1,316.36	1,480.91	1,810.00	2,139.09	2,468.18	2,961.82
Withington	1,000.00	1,166.68	1,333.33	1,500.01	1,833.34	2,166.68	2,500.01	3,000.02
Woore	996.68	1,162.81	1,328.91	1,495.03	1,827.25	2,159.49	2,491.71	2,990.06
Worfield & Rudge	979.80	1,143.11	1,306.40	1,469.71	1,796.31	2,122.92	2,449.51	2,939.42
Worthen with Shelve	993.92	1,159.58	1,325.22	1,490.88	1,822.18	2,153.49	2,484.80	2,981.76
Wroxeter & Uppington	981.49	1,145.08	1,308.65	1,472.24	1,799.40	2,126.57	2,453.73	2,944.48

								Schedule C	
Council Tax Bands A to H for Shropshire Council, Fire Authority, Police & Crime Commissioner and Parish/Town Councils 2020/21									
	Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H	
Parish / Town Council	£:p	£:p	£:p	£:p	£:p	£:p	£:p	£:p	
Abdon & Heath	1,180.71	1,377.50	1,574.27	1,771.07	2,164.63	2,558.20	2,951.78	3,542.13	
Acton Burnell, Frodesley, Pitchford, Ruckley & Langley	1,195.58	1,394.84	1,594.09	1,793.37	2,191.89	2,590.41	2,988.95	3,586.73	
Acton Scott	1,187.76	1,385.72	1,583.67	1,781.64	2,177.55	2,573.47	2,969.40	3,563.27	
Adderley	1,231.32	1,436.55	1,641.75	1,846.99	2,257.42	2,667.86	3,078.31	3,693.97	
Alberbury with Cardeston	1,196.60	1,396.04	1,595.46	1,794.91	2,193.77	2,592.64	2,991.51	3,589.81	
Albrighton	1,248.93	1,457.09	1,665.23	1,873.40	2,289.70	2,706.01	3,122.33	3,746.79	
All Stretton, Smethcott & Woolstaston	1,200.82	1,400.97	1,601.09	1,801.24	2,201.50	2,601.78	3,002.06	3,602.47	
Alveley & Romsley	1,222.38	1,426.11	1,629.83	1,833.57	2,241.02	2,648.48	3,055.95	3,667.13	
Ashford Bowdler	1,180.71	1,377.50	1,574.27	1,771.07	2,164.63	2,558.20	2,951.78	3,542.13	
Ashford Carbonel	1,210.71	1,412.50	1,614.27	1,816.07	2,219.63	2,623.20	3,026.78	3,632.13	
Astley	1,202.86	1,403.35	1,603.81	1,804.30	2,205.24	2,606.20	3,007.16	3,608.59	
Astley Abbotts	1,197.68	1,397.29	1,596.89	1,796.52	2,195.74	2,594.96	2,994.20	3,593.03	
Aston Botterell, Burwarton & Cleobury North	1,215.46	1,418.04	1,620.60	1,823.19	2,228.33	2,633.48	3,038.65	3,646.37	
Atcham	1,221.96	1,425.63	1,629.27	1,832.95	2,240.26	2,647.58	3,054.91	3,665.89	
Badger	1,224.96	1,429.13	1,633.27	1,837.45	2,245.76	2,654.08	3,062.41	3,674.89	
Barrow	1,206.24	1,407.29	1,608.31	1,809.37	2,211.44	2,613.52	3,015.61	3,618.73	
Baschurch	1,209.65	1,411.26	1,612.86	1,814.48	2,217.69	2,620.90	3,024.13	3,628.95	
Bayston Hill	1,242.68	1,449.80	1,656.90	1,864.03	2,278.25	2,692.48	3,106.71	3,728.05	
Beckbury	1,215.27	1,417.82	1,620.35	1,822.91	2,227.99	2,633.08	3,038.18	3,645.81	
Bedstone & Bucknell	1,228.12	1,432.81	1,637.48	1,842.18	2,251.54	2,660.91	3,070.30	3,684.35	
Berrington	1,203.41	1,403.98	1,604.54	1,805.12	2,206.25	2,607.38	3,008.53	3,610.23	
Bettws-Y-Crwyn	1,228.07	1,432.75	1,637.42	1,842.11	2,251.46	2,660.81	3,070.18	3,684.21	
Bicton	1,200.05	1,400.06	1,600.06	1,800.08	2,200.09	2,600.10	3,000.13	3,600.15	
Billingsley, Deuxhill, Glazeley & Middleton Scriven	1,209.06	1,410.57	1,612.07	1,813.59	2,216.60	2,619.62	3,022.65	3,627.17	
Bishops Castle Town	1,332.49	1,554.58	1,776.64	1,998.74	2,442.89	2,887.06	3,331.23	3,997.47	
Bitterley	1,194.33	1,393.39	1,592.43	1,791.50	2,189.60	2,587.71	2,985.83	3,582.99	
Bomere Heath & District	1,197.66	1,397.28	1,596.87	1,796.50	2,195.71	2,594.93	2,994.16	3,592.99	
Bonningale	1,193.08	1,391.94	1,590.77	1,789.63	2,187.31	2,585.01	2,982.71	3,579.25	
Boraston	1,184.68	1,382.13	1,579.56	1,777.02	2,171.90	2,566.79	2,961.70	3,554.03	
Bridgnorth Town	1,272.74	1,484.87	1,696.98	1,909.12	2,333.36	2,757.61	3,181.86	3,818.23	
Bromfield	1,201.82	1,402.13	1,602.42	1,802.74	2,203.34	2,603.95	3,004.56	3,605.47	
Broseley Town	1,295.24	1,511.11	1,726.97	1,942.86	2,374.60	2,806.34	3,238.10	3,885.71	
Buildwas	1,232.54	1,437.97	1,643.38	1,848.82	2,259.66	2,670.51	3,081.36	3,697.63	
Burford	1,210.00	1,411.67	1,613.32	1,815.00	2,218.32	2,621.65	3,025.00	3,629.99	
Cardington	1,202.58	1,403.01	1,603.43	1,803.87	2,204.72	2,605.58	3,006.45	3,607.73	
Caynham	1,206.40	1,407.47	1,608.52	1,809.60	2,211.72	2,613.85	3,016.00	3,619.19	
Chelmarsh	1,220.64	1,424.09	1,627.51	1,830.97	2,237.84	2,644.72	3,051.61	3,661.93	
Cheswardine	1,218.24	1,421.28	1,624.31	1,827.36	2,233.43	2,639.51	3,045.60	3,654.71	
Chetton	1,207.84	1,409.16	1,610.45	1,811.77	2,214.37	2,616.99	3,019.61	3,623.53	
Childs Ercall	1,209.09	1,410.61	1,612.11	1,813.64	2,216.66	2,619.69	3,022.73	3,627.27	
Chirbury with Brompton	1,204.79	1,405.59	1,606.38	1,807.19	2,208.78	2,610.37	3,011.98	3,614.37	
Church Preen, Hughley & Kenley	1,198.73	1,398.52	1,598.30	1,798.10	2,197.67	2,597.24	2,996.83	3,596.19	
Church Pulverbatch	1,194.28	1,393.33	1,592.36	1,791.42	2,189.50	2,587.59	2,985.70	3,582.83	
Church Stretton & Little Stretton Town	1,305.82	1,523.46	1,741.08	1,958.73	2,393.99	2,829.26	3,264.55	3,917.45	
Claverley	1,198.68	1,398.46	1,598.23	1,798.02	2,197.57	2,597.13	2,996.70	3,596.03	
Clee St. Margaret	1,180.71	1,377.50	1,574.27	1,771.07	2,164.63	2,558.20	2,951.78	3,542.13	
Cleobury Mortimer	1,247.14	1,455.01	1,662.85	1,870.72	2,286.42	2,702.14	3,117.86	3,741.43	
Clive	1,219.56	1,422.82	1,626.07	1,829.34	2,235.85	2,642.37	3,048.90	3,658.67	
Clun Town with Chapel Lawn	1,235.00	1,440.84	1,646.66	1,852.51	2,264.17	2,675.84	3,087.51	3,705.01	
Clunbury	1,192.78	1,391.58	1,590.36	1,789.17	2,186.75	2,584.34	2,981.95	3,578.33	
Clunjunford	1,197.36	1,396.92	1,596.47	1,796.04	2,195.15	2,594.27	2,993.40	3,592.07	
Cockshutt-cum-Petton	1,223.17	1,427.04	1,630.88	1,834.76	2,242.47	2,650.20	3,057.93	3,669.51	
Condover	1,213.48	1,415.74	1,617.97	1,820.23	2,224.71	2,629.21	3,033.71	3,640.45	
Coreley	1,216.34	1,419.06	1,621.77	1,824.51	2,229.95	2,635.39	3,040.85	3,649.01	
Cound	1,198.92	1,398.74	1,598.55	1,798.38	2,198.01	2,597.65	2,997.30	3,596.75	
Craven Arms Town	1,229.75	1,434.71	1,639.66	1,844.63	2,254.54	2,664.45	3,074.38	3,689.25	
Cressage, Harley & Sheinton	1,220.94	1,424.43	1,627.91	1,831.41	2,238.38	2,645.36	3,052.35	3,662.81	
Culmington	1,198.52	1,398.28	1,598.02	1,797.79	2,197.29	2,596.80	2,996.31	3,595.57	
Diddlebury	1,198.10	1,397.78	1,597.45	1,797.15	2,196.51	2,595.87	2,995.25	3,594.29	
Ditton Priors	1,205.44	1,406.35	1,607.24	1,808.16	2,209.96	2,611.77	3,013.60	3,616.31	
Donington & Boscobel	1,217.36	1,420.25	1,623.13	1,826.04	2,231.82	2,637.60	3,043.40	3,652.07	
Eardington	1,208.17	1,409.54	1,610.88	1,812.26	2,214.97	2,617.70	3,020.43	3,624.51	
Easthope, Shipton & Stanton Long	1,184.01	1,381.35	1,578.67	1,776.02	2,170.68	2,565.35	2,960.03	3,552.03	
Eaton-Under-Heywood & Hope Bowdler	1,199.99	1,399.99	1,599.98	1,799.99	2,199.98	2,599.97	2,999.98	3,599.97	
Edgton	1,187.38	1,385.28	1,583.16	1,781.07	2,176.85	2,572.64	2,968.45	3,562.13	
Ellesmere Rural	1,207.10	1,408.29	1,609.46	1,810.66	2,213.02	2,615.39	3,017.76	3,621.31	
Ellesmere Town	1,284.34	1,498.41	1,712.45	1,926.52	2,354.62	2,782.74	3,210.86	3,853.03	
Farlow	1,196.92	1,396.41	1,595.88	1,795.38	2,194.34	2,593.31	2,992.30	3,590.75	
Ford	1,232.88	1,438.37	1,643.83	1,849.33	2,260.28	2,671.24	3,082.21	3,698.65	
Great Hanwood	1,229.08	1,433.93	1,638.76	1,843.62	2,253.30	2,662.99	3,072.70	3,687.23	
Great Ness & Little Ness	1,216.63	1,419.41	1,622.16	1,824.95	2,230.48	2,636.03	3,041.58	3,649.89	
Greete	1,180.71	1,377.50	1,574.27	1,771.07	2,164.63	2,558.20	2,951.78	3,542.13	
Grinshill	1,218.90	1,422.06	1,625.19	1,828.36	2,234.65	2,640.95	3,047.26	3,656.71	
Hadnall	1,203.43	1,404.01	1,604.56	1,805.15	2,206.28	2,607.43	3,008.58	3,610.29	
Highley	1,248.72	1,456.84	1,664.95	1,873.08	2,289.31	2,705.55	3,121.80	3,746.15	
Hinstock	1,213.72	1,416.02	1,618.29	1,820.59	2,225.15	2,629.73	3,034.31	3,641.17	
Hodnet	1,206.12	1,407.14	1,608.15	1,809.18	2,211.21	2,613.25	3,015.30	3,618.35	
Hope Bagot	1,193.40	1,392.31	1,591.19	1,790.11	2,187.90	2,585.70	2,983.51	3,580.21	
Hopesay	1,216.42	1,419.16	1,621.88	1,824.63	2,230.09	2,635.56	3,041.05	3,649.25	
Hopton Cangeford & Stoke St. Milborough	1,189.37	1,387.60	1,585.82	1,784.06	2,180.51	2,576.96	2,973.43	3,568.11	
Hopton Castle	1,191.98	1,390.64	1,589.29	1,787.97	2,185.29	2,582.61	2,979.95	3,575.93	
Hopton Wafers	1,199.59	1,399.53	1,599.44	1,799.39	2,199.24	2,599.11	2,998.98	3,598.77	

Schedule C								
Council Tax Bands A to H for Shropshire Council, Fire Authority, Police & Crime Commissioner and Parish/Town Councils 2020/21								
Parish / Town Council	Band A £:p	Band B £:p	Band C £:p	Band D £:p	Band E £:p	Band F £:p	Band G £:p	Band H £:p
Hordley	1,209.82	1,411.47	1,613.09	1,814.74	2,218.00	2,621.28	3,024.56	3,629.47
Ightfield & Calverhall	1,222.18	1,425.89	1,629.57	1,833.28	2,240.66	2,648.06	3,055.46	3,666.55
Kemberton	1,200.08	1,400.09	1,600.09	1,800.12	2,200.14	2,600.16	3,000.20	3,600.23
Kinlet	1,195.93	1,395.26	1,594.56	1,793.90	2,192.53	2,591.18	2,989.83	3,587.79
Kinnerley	1,212.07	1,414.09	1,616.08	1,818.11	2,222.12	2,626.15	3,030.18	3,636.21
Knockin	1,247.96	1,455.96	1,663.94	1,871.95	2,287.93	2,703.92	3,119.91	3,743.89
Leebotwood & Longnor	1,210.64	1,412.41	1,614.17	1,815.96	2,219.50	2,623.04	3,026.60	3,631.91
Leighton & Eaton Constantine	1,201.22	1,401.43	1,601.62	1,801.84	2,202.24	2,602.65	3,003.06	3,603.67
Llanfairwaterdine	1,199.27	1,399.15	1,599.02	1,798.91	2,198.66	2,598.41	2,998.18	3,597.81
Llanyblodwel	1,207.49	1,408.74	1,609.98	1,811.24	2,213.73	2,616.22	3,018.73	3,622.47
Llanymynech & Pant	1,206.29	1,407.34	1,608.38	1,809.44	2,211.53	2,613.62	3,015.73	3,618.87
Longden	1,225.24	1,429.46	1,633.65	1,837.87	2,246.27	2,654.69	3,063.11	3,675.73
Loppington	1,189.87	1,388.19	1,586.48	1,784.81	2,181.42	2,578.05	2,974.68	3,569.61
Ludford	1,197.16	1,396.69	1,596.20	1,795.74	2,194.78	2,593.83	2,992.90	3,591.47
Ludlow Town	1,296.89	1,513.04	1,729.18	1,945.34	2,377.63	2,809.92	3,242.23	3,890.67
Lydbury North	1,215.26	1,417.81	1,620.34	1,822.90	2,227.98	2,633.07	3,038.16	3,645.79
Lyddham & More	1,180.71	1,377.50	1,574.27	1,771.07	2,164.63	2,558.20	2,951.78	3,542.13
Mainstone & Colebatch	1,188.54	1,386.64	1,584.71	1,782.82	2,178.99	2,575.17	2,971.36	3,565.63
Market Drayton Town	1,263.70	1,474.32	1,684.92	1,895.55	2,316.77	2,738.00	3,159.25	3,791.09
Melverley	1,232.59	1,438.03	1,643.44	1,848.89	2,259.74	2,670.61	3,081.48	3,697.77
Milson & Neen Sollars	1,223.47	1,427.39	1,631.28	1,835.21	2,243.02	2,650.85	3,058.68	3,670.41
Minsterley	1,204.31	1,405.03	1,605.74	1,806.47	2,207.90	2,609.33	3,010.78	3,612.93
Montford	1,196.22	1,395.60	1,594.95	1,794.34	2,193.07	2,591.81	2,990.56	3,588.67
Moreton Corbett & Lee Brockhurst	1,190.49	1,388.91	1,587.31	1,785.74	2,182.56	2,579.39	2,976.23	3,571.47
Moreton Say	1,222.17	1,425.87	1,629.55	1,833.26	2,240.64	2,648.03	3,055.43	3,666.51
Morville, Acton Round, Aston Eyre, Monkhoppton & Upton Cressett	1,191.60	1,390.20	1,588.79	1,787.40	2,184.59	2,581.79	2,979.00	3,574.79
Much Wenlock Town	1,292.36	1,507.75	1,723.13	1,938.54	2,369.32	2,800.10	3,230.90	3,877.07
Munslow	1,202.15	1,402.51	1,602.86	1,803.23	2,203.94	2,604.65	3,005.38	3,606.45
Myddle & Broughton	1,211.60	1,413.54	1,615.46	1,817.41	2,221.27	2,625.14	3,029.01	3,634.81
Myrdtown, Norbury, Ratlinghope & Wentnor	1,192.60	1,391.37	1,590.12	1,788.90	2,186.42	2,583.95	2,981.50	3,577.79
Nash	1,196.06	1,395.41	1,594.74	1,794.10	2,192.78	2,591.47	2,990.16	3,588.19
Neen Savage	1,203.88	1,404.54	1,605.17	1,805.83	2,207.11	2,608.41	3,009.71	3,611.65
Neenton	1,180.71	1,377.50	1,574.27	1,771.07	2,164.63	2,558.20	2,951.78	3,542.13
Newcastle	1,223.17	1,427.04	1,630.88	1,834.76	2,242.47	2,650.20	3,057.93	3,669.51
Norton-In-Hales	1,217.58	1,420.51	1,623.43	1,826.37	2,232.22	2,638.08	3,043.95	3,652.73
Onibury	1,204.52	1,405.28	1,606.02	1,806.79	2,208.29	2,609.80	3,011.31	3,613.57
Oswestry Rural	1,198.78	1,398.59	1,598.37	1,798.18	2,197.76	2,597.36	2,996.96	3,596.35
Oswestry Town	1,232.74	1,438.21	1,643.65	1,849.12	2,260.02	2,670.94	3,081.86	3,698.23
Pontesbury	1,232.76	1,438.23	1,643.67	1,849.15	2,260.06	2,670.98	3,081.91	3,698.29
Prees	1,195.85	1,395.16	1,594.46	1,793.78	2,192.39	2,591.00	2,989.63	3,587.55
Quatt Malvern	1,223.20	1,427.07	1,630.92	1,834.80	2,242.52	2,650.25	3,058.00	3,669.59
Richards Castle	1,201.84	1,402.16	1,602.45	1,802.77	2,203.37	2,603.99	3,004.61	3,605.53
Rushbury	1,198.36	1,398.10	1,597.81	1,797.55	2,196.99	2,596.45	2,995.91	3,595.09
Ruyton-Xi-Towns	1,225.95	1,430.28	1,634.59	1,838.93	2,247.57	2,656.22	3,064.88	3,677.85
Ryton & Grindle	1,210.82	1,412.63	1,614.42	1,816.24	2,219.84	2,623.45	3,027.06	3,632.47
Selattyn & Gobowen	1,224.91	1,429.07	1,633.20	1,837.37	2,245.66	2,653.97	3,062.28	3,674.73
Shawbury	1,221.25	1,424.80	1,628.32	1,831.88	2,238.95	2,646.04	3,053.13	3,663.75
Sheriffhales	1,214.25	1,416.63	1,618.99	1,821.38	2,226.12	2,630.87	3,035.63	3,642.75
Shifnal Town	1,277.51	1,490.43	1,703.34	1,916.27	2,342.10	2,767.93	3,193.78	3,832.53
Shrewsbury Town	1,220.88	1,424.36	1,627.83	1,831.32	2,238.27	2,645.23	3,052.20	3,662.63
Sibdon Carwood	1,180.71	1,377.50	1,574.27	1,771.07	2,164.63	2,558.20	2,951.78	3,542.13
St. Martins	1,219.60	1,422.88	1,626.13	1,829.41	2,235.93	2,642.47	3,049.01	3,658.81
Stanton Lacy	1,196.65	1,396.10	1,595.52	1,794.98	2,193.85	2,592.74	2,991.63	3,589.95
Stanton-Upon-Hine Heath	1,210.86	1,412.68	1,614.47	1,816.30	2,219.91	2,623.53	3,027.16	3,632.59
Stockton	1,208.81	1,410.28	1,611.74	1,813.22	2,216.15	2,619.08	3,022.03	3,626.43
Stoke-Upon-Tern	1,207.11	1,408.30	1,609.47	1,810.67	2,213.03	2,615.40	3,017.78	3,621.33
Stottesdon & Sidbury	1,231.25	1,436.46	1,641.66	1,846.88	2,257.29	2,667.70	3,078.13	3,693.75
Stowe	1,192.02	1,390.69	1,589.35	1,788.03	2,185.36	2,582.70	2,980.05	3,576.05
Sutton Maddock	1,197.15	1,396.68	1,596.19	1,795.73	2,194.77	2,593.82	2,992.88	3,591.45
Sutton-Upon-Tern	1,191.61	1,390.22	1,588.80	1,787.42	2,184.61	2,581.82	2,979.03	3,574.83
Tasley	1,193.76	1,392.73	1,591.67	1,790.65	2,188.56	2,586.48	2,984.41	3,581.29
Tong	1,200.11	1,400.13	1,600.14	1,800.17	2,200.20	2,600.23	3,000.28	3,600.33
Uffington	1,234.98	1,440.81	1,646.63	1,852.47	2,264.12	2,675.78	3,087.45	3,704.93
Upton Magna	1,202.58	1,403.02	1,603.43	1,803.88	2,204.73	2,605.59	3,006.46	3,607.75
Welshampton & Lyneal	1,222.56	1,426.33	1,630.07	1,833.85	2,241.36	2,648.88	3,056.41	3,667.69
Wem Rural	1,206.76	1,407.89	1,609.00	1,810.14	2,212.38	2,614.63	3,016.90	3,620.27
Wem Town	1,291.23	1,506.44	1,721.63	1,936.85	2,367.25	2,797.66	3,228.08	3,873.69
West Felton	1,204.40	1,405.13	1,605.85	1,806.60	2,208.06	2,609.52	3,011.00	3,613.19
Westbury	1,198.95	1,398.78	1,598.59	1,798.43	2,198.07	2,597.72	2,997.38	3,596.85
Weston Rhyn	1,210.92	1,412.75	1,614.55	1,816.39	2,220.02	2,623.66	3,027.31	3,632.77
Weston-Under-Redcastle	1,213.10	1,415.28	1,617.45	1,819.65	2,224.01	2,628.37	3,032.75	3,639.29
Wheathill	1,207.96	1,409.29	1,610.60	1,811.94	2,214.58	2,617.23	3,019.90	3,623.87
Whitchurch Rural	1,205.10	1,405.95	1,606.79	1,807.65	2,209.34	2,611.04	3,012.75	3,615.29
Whitchurch Town	1,281.68	1,495.29	1,708.89	1,922.52	2,349.74	2,776.96	3,204.20	3,845.03
Whittington	1,216.50	1,419.25	1,621.99	1,824.75	2,230.24	2,635.74	3,041.25	3,649.49
Whiton	1,180.71	1,377.50	1,574.27	1,771.07	2,164.63	2,558.20	2,951.78	3,542.13
Whixall	1,197.98	1,397.64	1,597.29	1,796.97	2,196.29	2,595.61	2,994.95	3,593.93
Wistanstow	1,205.57	1,406.50	1,607.42	1,808.36	2,210.21	2,612.06	3,013.93	3,616.71
Withington	1,218.30	1,421.36	1,624.39	1,827.46	2,233.55	2,639.65	3,045.76	3,654.91
Woore	1,214.98	1,417.49	1,619.97	1,822.48	2,227.46	2,632.46	3,037.46	3,644.95
Worfield & Rudge	1,198.10	1,397.79	1,597.46	1,797.16	2,196.52	2,595.89	2,995.26	3,594.31
Worthen with Shelve	1,212.22	1,414.26	1,616.28	1,818.33	2,222.39	2,626.46	3,030.55	3,636.65
Wroxeter & Uppington	1,199.79	1,399.76	1,599.71	1,799.69	2,199.61	2,599.54	2,999.48	3,599.37

			Appendix 2
Basic Amounts of Council Tax at Band D for Parish / Town Councils 2020/21			
2019/20 Band D Council Tax	Parish / Town Council	2020/21 Band D Council Tax	Band D Change Increase/(Decrease)
£		£	%
-	Abdon & Heath	-	-
22.30	Acton Burnell, Frodesley, Pitchford, Ruckley & Langley	22.30	0.00
4.96	Acton Scott	10.57	113.10
73.71	Adderley	75.92	3.00
23.78	Alberbury with Cardeston	23.84	0.25
86.01	Albrighton	102.33	18.97
26.22	All Stretton, Smethcott & Woolstaston	30.17	15.06
61.29	Alveley & Romsley	62.50	1.97
-	Ashford Bowdler	-	-
43.00	Ashford Carbonel	45.00	4.65
33.23	Astley	33.23	0.00
25.45	Astley Abbots	25.45	0.00
48.43	Aston Bottrell, Burwarton & Cleobury North	52.12	7.62
61.88	Atcham	61.88	0.00
64.22	Badger	66.38	3.36
30.74	Barrow	38.30	24.59
41.73	Baschurch	43.41	4.03
85.05	Bayston Hill	92.96	9.30
47.83	Beckbury	51.84	8.38
68.63	Bedstone & Bucknell	71.11	3.61
27.46	Berrington	34.05	24.00
66.98	Bettws-Y-Crwyn	71.04	6.06
29.19	Bicton	29.01	(0.62)
36.61	Billingsley, Deuxhill, Glazeley & Middleton Scriven	42.52	16.14
213.44	Bishops Castle Town	227.67	6.67
20.43	Bitterley	20.43	0.00
23.99	Bomere Heath & District	25.43	6.00
16.28	Bonningale	18.56	14.00
4.09	Boraston	5.95	45.48
134.69	Bridgnorth Town	138.05	2.49
31.67	Bromfield	31.67	0.00
157.40	Broseley Town	171.79	9.14
66.56	Buildwas	77.75	16.81
42.04	Burford	43.93	4.50
27.26	Cardington	32.80	20.32
37.22	Caynham	38.53	3.52
53.90	Chelmarsh	59.90	11.13
56.29	Cheswardine	56.29	0.00
31.91	Chetton	40.70	27.55
42.57	Childs Erccall	42.57	0.00
35.25	Chirbury with Brompton	36.12	2.47
31.95	Church Preen, Hughley & Kenley	27.03	(15.40)
20.35	Church Pulverbatch	20.35	0.00
183.98	Church Stretton & Little Stretton Town	187.66	2.00
26.29	Claverley	26.95	2.51
-	Clee St. Margaret	-	-
99.65	Cleobury Mortimer	99.65	0.00
55.20	Clive	58.27	5.56
75.26	Clun Town with Chapel Lawn	81.44	8.21
16.25	Clunbury	18.10	11.38
25.08	Clungunford	24.97	(0.44)
63.69	Cockshutt-cum-Petton	63.69	0.00
43.65	Condover	49.16	12.62
31.67	Coreley	53.44	68.74
27.55	Cound	27.31	(0.87)
70.14	Craven Arms Town	73.56	4.88
60.34	Cressage, Harley & Sheinton	60.34	0.00
20.78	Culmington	26.72	28.59
20.90	Diddlebury	26.08	24.78
35.67	Ditton Priors	37.09	3.98
54.18	Donington & Boscobel	54.97	1.46
41.90	Eardington	41.19	(1.69)
4.94	Easthope, Shipton & Stanton Long	4.95	0.20
25.35	Eaton-Under-Heywood & Hope Bowdler	28.92	14.08
9.29	Edgton	10.00	7.64
39.59	Ellesmere Rural	39.59	0.00
149.47	Ellesmere Town	155.45	4.00
27.33	Farlow	24.31	(11.05)
71.14	Ford	78.26	10.01
72.55	Great Hanwood	72.55	0.00
43.83	Great Ness & Little Ness	53.88	22.93
-	Greete	-	-
48.96	Grinshill	57.29	17.01
33.41	Hadnall	34.08	2.01
102.01	Highley	102.01	0.00
47.17	Hinstock	49.52	4.98
37.36	Hodnet	38.11	2.01
17.27	Hope Bagot	19.04	10.25
52.43	Hopesay	53.56	2.16
13.01	Hopton Cangeford & Stoke St. Milborough	12.99	(0.15)
14.86	Hopton Castle	16.90	13.73
27.37	Hopton Wafers	28.32	3.47

Appendix 2			
2019/20 Band D Council Tax £	Parish / Town Council	2020/21 Band D Council Tax £	Band D Change Increase/(Decrease) %
43.67	Hordley	43.67	0.00
60.82	Ightfield & Calverhall	62.21	2.29
27.94	Kemberton	29.05	3.97
22.53	Kinlet	22.83	1.33
47.07	Kinnerley	47.04	(0.06)
94.85	Knockin	100.88	6.36
32.37	Leebotwood & Longnor	44.89	38.68
26.68	Leighton & Eaton Constantine	30.77	15.33
27.96	Llanfairwaterdine	27.84	(0.43)
38.56	Llanyblodwel	40.17	4.18
38.39	Llanymynech & Pant	38.37	(0.05)
63.82	Longden	66.80	4.67
13.80	Loppington	13.74	(0.43)
19.36	Ludford	24.67	27.43
159.11	Ludlow Town	174.27	9.53
51.32	Lydbury North	51.83	0.99
-	Lydham & More	-	-
10.31	Mainstone & Colebatch	11.75	13.97
120.85	Market Drayton Town	124.48	3.00
76.63	Melverley	77.82	1.55
63.84	Milson & Neen Sollars	64.14	0.47
33.39	Minsterley	35.40	6.02
23.83	Montford	23.27	(2.35)
13.58	Moreton Corbett & Lee Brockhurst	14.67	8.03
60.44	Moreton Say	62.19	2.90
16.74	Morville, Acton Round, Aston Eyre, Monkhopon & Upton Cressett	16.33	(2.45)
161.24	Much Wenlock Town	167.47	3.86
21.44	Munslow	32.16	50.00
45.60	Myddle & Broughton	46.34	1.62
17.83	Myndtown, Norbury, Ratlinghope & Wentnor	17.83	0.00
21.64	Nash	23.03	6.42
35.33	Neen Savage	34.76	(1.61)
-	Neenton	-	-
52.26	Newcastle	63.69	21.87
50.65	Norton-In-Hales	55.30	9.18
36.30	Onibury	35.72	(1.60)
27.84	Oswestry Rural	27.11	(2.62)
76.54	Oswestry Town	78.05	1.97
66.37	Pontesbury	78.08	17.64
22.49	Prees	22.71	0.98
61.18	Quatt Malvern	63.73	4.17
31.87	Richards Castle	31.70	(0.53)
25.67	Rushbury	26.48	3.16
67.69	Ruyton-Xi-Towns	67.86	0.25
46.61	Ryton & Grindle	45.17	(3.09)
66.30	Selattyn & Gobowen	66.30	0.00
61.09	Shawbury	60.81	(0.46)
47.04	Sheriffhales	50.31	6.95
145.20	Shifnal Town	145.20	0.00
50.21	Shrewsbury Town	60.25	20.00
-	Sibdon Carwood	-	-
58.34	St. Martins	58.34	0.00
22.04	Stanton Lacy	23.91	8.48
46.66	Stanton-Upon-Hine Heath	45.23	(3.06)
41.58	Stockton	42.15	1.37
37.96	Stoke-Upon-Tern	39.60	4.32
87.66	Stottesdon & Sidbury	75.81	(13.52)
14.57	Stowe	16.96	16.40
20.68	Sutton Maddock	24.66	19.25
14.76	Sutton-Upon-Tern	16.35	10.77
18.11	Tasley	19.58	8.12
29.19	Tong	29.10	(0.31)
81.40	Uffington	81.40	0.00
32.81	Upton Magna	32.81	0.00
58.14	Welshampton & Lyneal	62.78	7.98
39.07	Wem Rural	39.07	0.00
159.32	Wem Town	165.78	4.05
35.53	West Felton	35.53	0.00
26.72	Westbury	27.36	2.40
42.88	Weston Rhyn	45.32	5.69
49.79	Weston-Under-Redcastle	48.58	(2.43)
52.44	Wheathill	40.87	(22.06)
36.58	Whitchurch Rural	36.58	0.00
144.66	Whitchurch Town	151.45	4.69
51.88	Whittington	53.68	3.47
-	Whitton	-	-
24.43	Whixall	25.90	6.02
37.29	Wistanstow	37.29	0.00
57.03	Withington	56.39	(1.12)
51.45	Woore	51.41	(0.08)
24.97	Worfield & Rudge	26.09	4.49
46.49	Worthern with Shelve	47.26	1.66
27.81	Wroxeter & Uppington	28.62	2.91
73.82	Parish / Town Council Average	78.73	6.65

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<u>Committee and Date</u>	<u>Item</u>
Council 27 02 2020	<u>Public</u>

FEES AND CHARGES 2020/21

Responsible Officer James Walton

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1. Summary

- 1.1 The need to generate funds locally, at the point of service delivery rather than from local or national taxation, has been a trend encouraged by Central Government for a number of years. This has been demonstrated by a continued reduction in Revenue Support Grant which in 2013/14 stood at over £67m and by 2020/21 will have fallen to £6m. Furthermore, the launch of the CIPFA Financial Resilience Index in December 2019 ranks those authorities as lower risk that are able to provide higher levels of locally generated sustainable income. A key element of resilience and sustainability is the lack of reliance on external funding, and income generated from fees and charges is a way to achieve this. The Council is able to raise income from a number of sources and this report identifies the areas for charging and includes details of the individual fees and charges proposed.

The Council has a revised gross budget of £571.831m for 2019/20 and a proposed gross budget of £575.462m for 2020/21 which is funded by Council Tax, Localised Business Rates, Revenue Support and Top up Grant, Other Specific Grants and Contributions and Fees and Charges. Fees and Charges contribute significantly to the Council's ability to provide a diverse range of services.

As the government continues to reduce central funding so the reliance on local resources increases. The Council provides a diverse range of services and it is important that it is clear on how the services it provides are funded. This will allow it to not only set fair charges for users when it is appropriate to do so but also to make a clear case for additional funding where the cost of key statutory services cannot be met by locally raised taxes. For non-priority services, there will be a need to cover the full cost of the service by charges if the service is to continue in the longer term. This in turn will allow the Council to allocate a reducing net budget to priority services which the Council has a duty to provide.

This report recommends the level of fees and charges to be applied in 2020/21 and a full schedule of 2020/21 charges is contained in Appendix 3.

This report recommends the approach to be followed to calculate rent levels and service charges for the Council's retained housing stock and shared ownership homes for the 2020/21 financial year. The recommendations are made in compliance with the rent standard for social housing providers that will apply to local authorities from April 2020.

2. Recommendations

It is recommended that Members:-

- 2.1 Note the breakdown of the total income for 2019/20 and 2020/21 and in particular that the proposed 2020/21 charges for discretionary services represent only £44.325m of the £84.104m of income derived from Fees and Charges.
- 2.2 Approve the charges for 2020/21 as detailed in Appendix 3 to be implemented 1 April 2020, recognising that managers have proposed varying policies for 2020/21.
- 2.3 Note that as previously agreed, any changes to fees and charges proposed by Shropshire Community Leisure Trust Ltd. in relation to the outsourced leisure facilities will only be referred to cabinet and council for approval if the proposed increases exceed Consumer Price Index (CPI) for the preceding November.
- 2.4 Subject to restrictions or exemptions identified in the Welfare Reform and Work Bill it is recommended to Council that
 - I. Social Housing rents for 2020/21 are increased by 2.7% from 6th April 2020.
 - II. Affordable rents for 2020/21 are increased by 2.7% from 6th April 2020.
 - III. Shared Ownership rents continue to be set at 2.75% of the outstanding capital value of the home at the time of sale and thereafter increased each April in accordance with the terms specified in the lease agreements.
 - IV. Service charges continue to be set on the basis of actual cost.

REPORT

3. Risk Assessment and Opportunities Appraisal

- 3.1 Income is a key part of the Council's financial strategy. The identification of additional income across the Council provides opportunities to remove the Council's reliance on other forms of funding, some of which we are unable to control. The key risks associated with income generation relate to the potential for under-recovery through a number of factors such as elasticity of demand, changing economic circumstances and emergence of competition. Growth in the reliance of income from fees and charges heightens this risk. Consideration of new charges will take into account the requirements of the Human Rights Act, any necessary environmental appraisals, the need for Equalities Impact Needs Assessments and in some cases any necessary service user feedback.

4. Financial Implications

- 4.1 The Council's proposed 2020/21 gross revenue budget includes £349.941m of income. The majority of this income is specific grants and the amount to be received in the year is generally known and fixed within a year. The balance, which for the Council is £117.067m, can vary significantly and requires careful management and monitoring throughout the year. Variations in income can significantly affect the Council's financial position. By

detailed consideration of income streams and factors which affect the levels of income the Council receives, the risk of significant budget variations caused by a shortfall in income levels will be reduced.

5. Climate Change Appraisal

- 5.1 Service areas will review the impact on Climate Change when any new Fees and Charges are set.

6. Background

- 6.1 The financial landscape for local authorities continues to be very challenging as we look towards 2020/21. As at Quarter 2 the Council is projecting to deliver £10.276m of savings with a high degree of certainty and plans are in place to deliver a further £2.751m in 2019/20. In 2020/21 the Council has identified savings of £16.131m and funding from one-off sources of £30.065m. To meet the challenges of reduced government funding and additional service pressures the Council needs to continue to explore all options to reduce net expenditure, by both reducing gross expenditure and/or increasing income.
- 6.2 The Council has the power to charge for some services under various legislation dating back many years e.g. 1949 Prevention of Damage by Pests Act. The Local Government Act 2003 provides clarity over charging powers and is clear that a local authority can charge for discretionary services on the basis of recovering the full costs of providing the service but that it should not make a profit year on year. The same Act also covers local authority's power to trade whereby a profit/surplus can be made as long as trading is carried out through a company. This report concentrates on charging for discretionary services. A key point is that charges should be set at the right level to balance the subsidy between service user and taxpayer.
- 6.3 The current Financial Strategy does not specifically identify additional income from fees and charges in future years in all cases. The key focus for the Financial Strategy is reflecting the Council's move towards becoming a more commercial organisation, with savings proposals built around innovation and raising income. Some proposals identified within the Financial Strategy may include a combination of increased efficiency and increased income generation. The Financial Strategy details projected funding for the Council over the next 5 years, which will not be sufficient to enable it to deliver a balanced budget. To enable services to continue to be delivered in the medium to long term both alternative delivery mechanisms and revised charging strategies will need to be explored. Increases in charges may deliver savings, but instead may only be an approach to offset existing service pressures. An increase in individual fees and charges does not necessarily create additional funding beyond the current approved budget and it is important not to "double count" any potential savings from increased income. As savings are implemented budgets will need fine tuning and adjustments will be required to both expenditure and income headings.
- 6.4 As central government funding continues to reduce, the Council is striving to become more commercial and generate income from fees and charges.

Growing on the review of selling existing services to external clients and identifying opportunities for new services from last year there have been a number of new fees and charges in the following areas within the Place directorate for 2020/21:

- Leisure Services - will no longer be offering membership of the BeActive Card from April 1st which will be phased out over the next 12 months. Existing card holders will continue to receive relevant concessionary prices until their memberships expire. As a result of bringing the operation of two facilities in-house the service will be developing a membership scheme that will cover usage at all directly managed centres. The new in-house facilities at Bishops Castle and Church Stretton will be under operation of Shropshire Council from 1st April and charges have been set in line with the previous operators.
- Outdoor Recreation – A new charge for extension to a temporary (Rights of Way) closure has been introduced to establish a fee for any such applications.
- Building Control – There has been a significant increase in the dangerous structures and enforcement side of activities resulting in an introduction of a new charge “Certificate of Lawfulness”.

7. 2020/21 Income Budgets

7.1 The Council's proposed gross revenue budget for 2020/21 is £575.462m. This budget is part funded by government grants and other income such as fees and charges to give the Council's net budget of £225.522m which is funded by formula grant and council tax. A large proportion of the income funding the Council's gross budget comes from national government in the form of specific and/or ringfenced grants. A breakdown of these grants is included in Appendix 1. This report looks at the remaining “Other Income” figure with a view to understanding how this figure is made up and how much control the Council has over this figure in terms of seeking to increase it.

7.2 The total gross income for the Council is shown in Table 1 below.

Table 1: 2019/20 Gross Income and 2020/21 Proposed Gross Income

	2019-20 Revised Budget	2020-21 Proposed Budget
	£m	£m
RSG (including returned amounts)	6.119	6.219
Top up Grant	9.870	10.031
Business Rates	40.055	41.689
Council Tax and Collection Funds	157.795	167.583
Net Budget Requirement	213.839	225.522
Specific Grants (incl. DSG) (Appendix 1)	244.972	232.874
Other Income	113.020	117.067
Total Gross Income	571.831	575.462

Other Income is broken down further in Table 2.

Table 2: Categorisation of “Other Income”

	2019-20 Revised Budget	2020-21 Proposed Budget
	£m	£m
Other Grants and Contributions	23.986	27.000
Fees & Charges	82.841	84.104
Internal Recharges	6.193	5.963
Total Other Income	113.020	117.067

7.3 The income figure shown above for fees and charges can be further categorised into income arising from fees and charges for the provision of services which can be set at the discretion of the Council (discretionary) and income where the levels are set by statute or restricted by regulations or guidance. The latter includes planning fees, which are set at a statutory level and other fees, the level of which must follow statutory guidance (for example charges for residential accommodation which are governed by CRAG (Charges for Residential Accommodation Guide)).

7.4 The report, although detailing all fees and charges in Appendix 3, concentrates on discretionary income areas where there is a decision to be made by the Council on the level of charge.

8. 2020/21 Fees and Charges Analysis

8.1 The latest budget for fees and charges income for 2019/20 is £82.841m and the proposed budget for 2020/21 is £84.104m Table 3 below provides details of this income by Directorate and also details the breakdown of the proposed 2020/21 income figure as discretionary and non-discretionary income. Further detail by service area is provided in Appendix 2.

Table 3: Analysis of 2019/20 and 2020/21 proposed Income by Service Area

Service Area	2019/20 Revised Budget			2020/21 Proposed Budget		
	Total Income £m	Discretionary Income £m	Non- Discretionary Income £m	Total Income £m	Discretionary Income £m	Non- Discretionary Income £m
Adults	25.870	3.525	22.345	26.309	3.567	22.742
Children's	2.259	1.530	0.729	2.422	1.692	0.730
Place	47.428	36.045	11.383	48.050	36.567	11.483
Corporate	2.179	0.005	2.174	2.229	0.005	2.224
Finance, Governance and Assurance	3.296	0.696	2.600	3.297	0.697	2.600

Service Area	2019/20 Revised Budget			2020/21 Proposed Budget		
	Total Income £m	Discretionary Income £m	Non- Discretionary Income £m	Total Income £m	Discretionary Income £m	Non- Discretionary Income £m
Legal and Democratic Services	0.135	0.135	0.000	0.123	0.123	0.000
Strategic Management Board	0.000	0.000	0.000	0.000	0.000	0.000
Workforce and Transformation	1.674	1.674	0.000	1.674	1.674	0.000
Total Fees and Charges	82.841	43.610	39.231	84.104	44.325	39.779

- 8.2 The proposed 2020/21 level of non-discretionary income, £39.779m, shown in Table 3 above can be further analysed between statutory income and other, as shown in Table 4:

Table 4: Analysis of Non-Discretionary Income by Service Area

Service Area	2019/20 Revised Budget		2020/21 Proposed Budget	
	Statutory Income £m	Other Income £m	Statutory Income £m	Other Income £m
Adults	22.345	0.000	22.722	0.020
Children's	0.030	0.699	0.031	0.699
Place	9.975	1.408	10.073	1.410
Corporate	0.000	2.174	0.000	2.224
Finance, Governance and Assurance	0.000	2.600	0.000	2.600
Legal and Democratic Services	0.000	0.000	0.000	0.000
Strategic Management Board	0.000	0.000	0.000	0.000
Workforce and Transformation	0.000	0.000	0.000	0.000
Total Non-Discretionary Income	32.350	6.881	32.826	6.953

- 8.3 The statutory income figure in Adult Services mainly relates to charges to service users that are set by individual assessments and are governed by Department of Health guidelines. The Council's policy for charging, the Personal Budgets Contributions Policy, is updated annually and is contingent upon information from the Department of Health, which has not yet been circulated. The policy includes the Council's Minimum Income Guarantee, which is the amount that a recipient of Adult Social Care must be left with to pay for everyday living costs when a financial assessment for non-residential services is made. From April 2015 the minimum level of Minimum Income Guarantee has been determined by Government statute. The statutorily required Minimum Income Guarantee for 2020/21 is yet to be announced by the Department of Health. Following its announcement, the Council will be in a position to determine its Minimum Income Guarantee for 2020/21, and the Personal Budgets Contributions Policy will be updated accordingly. Statutory income within Adult Services also includes fees in relation to trading standards, licensing and regulatory services.
- 8.4 The majority of the remaining statutory income is in Place. This relates to income in Development Management (planning and land charges search fees) Highways & Transport (highways development control and New Road & Street Works Act).
- 8.5 The Other Income for Corporate relates to interest arising from financing arrangements including interest earned on the Council's investments which is dictated by the financial markets. Within Finance, Governance and Assurance Other Income relates to recovery of Housing Benefit overpayments.
- 8.6 For discretionary income, totalling £44.325m, more detail on individual services is provided in Appendix 2. The Council generates discretionary income from contracts for the provision of specific services e.g. payroll services. The main areas where the Council has discretion to agree fees and charges outside of any contract or service level agreement are:
- Car parking
 - New road and street works
 - Theatre
 - Leisure and Visitor Economy
 - Music and Arts Services
 - Registrars
- Appendix 2 also provides details where income levels have changed from 2019/20 detailing whether this is due to price increases or an increase in demand.
- 8.7 Appendix 3 provides details of the recommended charges for 2020/21.

9. Housing Revenue Account Rent Levels

- 9.1 The Housing Revenue Account (HRA) is a ring fenced account separate from the General Fund that records the financial transactions relating to the management and maintenance of the Council's retained housing stock, and the primary source of income (approximately 98%) comes from tenants' housing rent.
- 9.2 Over recent years the Government's policy regarding the level of rent for social housing has been subject to significant changes, the most recent being those introduced by the Welfare Reform and Work Act 2016 and the Government announcement in October 2017 that from April 2020 local authority rent would be subject to the rent standard for social housing providers. More detail on this is provided in Appendix 4 with recommendations at section 2.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

Charging Policy – Cabinet 4 June 2014, Council 17 July 2014

Cabinet Member (Portfolio Holder)

Councillor David Minnery

Local Member

All

Appendices

Appendix 1 Specific Grants Schedule

Appendix 2 Discretionary Income - Service Specific Detail

Appendix 3 2020/21 Fees and Charges

Appendix 4 Housing Revenue Rent Level 2020/21

Appendix 1

Grant Schedule	2019/20 Revised Budget £	2020/21 Budget £
Dedicated Schools Grant	121,771,460	103,735,320
School Improvement Monitoring and Brokering Grant	349,410	340,080
Local Reform & Community Voices Grant	190,550	199,730
Quality in Community Services - Private Finance Initiative	1,522,650	1,522,650
Waste - Private Finance Initiative	3,185,610	3,185,610
New Homes Bonus	7,753,870	8,366,700
Housing Benefit Administration Subsidy	646,300	581,670
Localised Council Tax Support Administration Subsidy	261,780	261,780
Public Health Grant	8,350,260	8,350,260
Public Health Childrens 0-5 Allocation	3,332,740	3,332,740
Local Services Support Grant	322,630	296,490
Pupil Premium Grant	5,089,400	5,133,100
EFA (Education Funding Agency) - School Sixth Forms	1,047,610	0
Mandatory Rent Allowances: Subsidy	49,000,000	49,000,000
Rent Rebates: Subsidy	10,100,500	9,943,970
Magistrates Courts Loan Charges	950	0
Tackling Troubled Families	229,000	806,600
Youth Justice Board - Children on Remand	8,510	12,680
Business Rates Retention Scheme - Section 31 Grants	7,780,170	8,317,700
Unaccompanied Asylum Seeking Children (UASC)	338,420	338,390
Independent Living Fund	1,511,940	1,511,940
Rural Services Delivery Grant	6,614,130	6,614,130
Single Fraud Investigation Service	2,200	2,200
Welfare Reform New Burdens	71,590	66,090
Southern Shropshire LEADER Programme - DEFRA	32,150	59,290
Improved Better Care Fund	8,153,520	9,547,340
Social Care In Prisons	47,940	41,640
War Pensions Disregard	117,210	115,930
Adoption Support Fund	342,000	342,000
Additional Better Care Fund	1,967,260	1,967,260
Bikeability	50,000	50,000
Flexible Homelessness Grant	359,400	359,400
Assessed & Supported Year in Employment (ASYE)	27,000	27,000
Staying Put	94,680	101,350

Appendix 1

Grant Schedule	2019/20 Revised Budget £	2020/21 Budget £
Homelessness Reduction - New Burdens Allocation	88,040	176,010
Technical Assistance	53,750	55,850
Syrian Refugee Grant	49,050	57,460
Outdoor Partnership	6,000	6,000
Parks & Sites	45,000	45,000
HLF Severn Valley Lives	0	2,760
Verify Earning and Pensions	65,100	66,100
Universal Credit	39,300	39,300
Additional Social Care Funding	3,774,940	7,882,890
Extending Personal Adviser support to age 25: new burdens assessment	11,550	11,550
Brexit Funding	105,000	0
ONE Public Estate	61,580	0
Total	244,972,150	232,873,960

Appendix 2

Discretionary Income - Service Specific Detail

Summary

- 1.1 The table below provides a summary of the Fees and Charges income for the Council by Directorate. More detail per directorate is then provided in the relevant sections below.

Service Area	2020/21 Budget £m	Discretionary Income £m	Non-Discretionary Income £m
Adults	26.309	3.567	22.742
Children's	2.422	1.692	0.730
Place	48.050	36.567	11.483
Corporate	2.229	0.005	2.224
Finance, Governance and Assurance	3.297	0.697	2.600
Legal and Democratic Services	0.123	0.123	0.000
Strategic Management Board	0.000	0.000	0.000
Workforce and Transformation	1.674	1.674	0.000
Total Fees and Charges	84.104	44.325	39.779

- 1.2 The following paragraphs summarise the key areas and nature of income within each service area, concentrating on discretionary income (£44.325m)

Adult Services

- 1.3 The total Fees and Charges for Adult Services proposed for 2020/21 are £26.309m of which £3.567m is discretionary.
- 1.3.1 Discretionary income is primarily made up of charges for Day Care (£0.102m), Choice Based Letting Advertising (£0.125m), Work Placement Income (£1.288m), Handy Man services (£0.076m), Joint Training to Care Providers (£0.136m), Registrars (0.863m), Pest Control (£0.120m), various Licensing charges (£0.322), Help to Change (£0.170m) and Cemetery Burial Rights (£0.122m).
- 1.3.2 Cemetery Burial Rights has increased by £0.036m (41.7%) due to an increase in demand.
- 1.3.3 Licence fees relating to Taxi and Private Hire are under consultation until 09 February 2020. The proposed fees, as set out in Appendix 3, will take effect on 10 February 2020

unless objection is made and not withdrawn. Where any objections are made and not withdrawn these will be considered by the Strategic Licensing Committee on the 11 March 2020 and the subsequently agreed fees will take effect from 1 April 2020.

Children's Services

1.4 The total Fees and Charges for Children's Services proposed for 2020/21 are £2.422m of which £1.692m is discretionary.

1.4.1 The discretionary element is primarily made up of income from Shropshire Music and Arts Service (£0.958m) which has increased by £0.086m in 2020/21. The service has discretion to determine the fees and charges schedule for services provided and sets these fees in relation to music tuition and instrument hire charges in order to recover the costs of the service. The projected increase in income in 2020/21 is as a result of an increase in expenditure. Fees and charges are set on an academic year basis.

1.4.2 The remaining discretionary within Children's Services is mainly derived from education support services which are traded with academy schools and are subject to annual service level agreements (SLAs). Education support service income streams includes Education Access and Libraries Service.

Place

1.5 The total Fees and Charges for Place proposed for 2020/21 are £48.050m of which £36.567m is discretionary.

1.5.1 The majority of the Council's total discretionary income received is by services within the Place directorate, which also includes Shire Services. In summary, the main areas of discretionary income are Shire Services (£11.451m), Car Parking (£5.765m), Theatre Services (£5.419m), Leisure Services (£0.906m), Commercial Services (£5.293m), Streetworks (£1.644m) and Economic Growth (£4.706m).

1.5.2 Total discretionary income has increased by £0.522m from 2019/20 (1.45%).

1.5.3 There are various levels of increases and decreases over all of the services within Place and some of the main changes are;

- There has been an overall increase in income in Theatre Services of £0.420m due to increase in demand for Theatre production sales and 3rd party production.
- There has been an increase in income for Leisure Services of £0.413m mainly due to SpArC Bishop's Castle and Church Stretton leisure facilities being brought back in-house by Shropshire Council from 1st April 2020.
- Projected commercial income has increased by £0.401m of which £0.379m relates to income generated from the new Student Accommodation at the Tannery.

- The Shires Services discretionary income of £11.451m can be further split between fees collected via Shropshire Council Schools (£3.805m) and fees charged to Schools, Colleges and Academies outside of Shropshire Council's control (£7.645m). The fees shown for Shire Services are 2019/20 latest estimates. As in previous years, the level of charges for Shires Services will be set to ensure a break-even position for 2020/21.
- Streetworks have increased by £0.250m on Section 14 road closures due to savings targets attributable here.
- Economic Growth income is projected to decrease by £1.286m.

Corporate

- 1.6 The total Fees and Charges for Corporate proposed for 2020/21 are £2.229m of which £0.005m is discretionary.

Finance, Governance and Assurance

- 1.7 The total Fees and Charges for Finance, Governance and Assurance proposed for 2020/21 are £3.297m of which £0.697m is discretionary.

- 1.7.1 The discretionary income includes income from external organisations for services such as audit and the provision of finance services which are covered by annual contracts and the recovery of costs within the Revenues Team.

Legal and Democratic Services

- 1.8 The total Fees and Charges for Legal and Democratic Services proposed for 2020/21 are £0.123m which is all discretionary.

- 1.8.1 Details of fees charged by Legal Services are provided in Appendix 3.

Workforce and Transformation

- 1.9 The total Fees and Charges for Workforce and Transformation proposed for 2020/21 are £1.674m which is all discretionary.

- 1.9.1 The discretionary income also includes income from Town Councils, charities, academies and other external organisations for services such as payroll provision and human resources services which are covered by annual contracts and charges for First Aid and Occupational Health Services.

FEES & CHARGES**APPENDIX 3**

HOUSING	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	% Increase	Notes
TRADING ACCOUNT					
<u>HOUSING REVENUE ACCOUNT</u>					Trading
<u>HOUSING RENTS (48 week basis)</u>					
Housing Rents-Increased by Formula rent calculation		Subject to separate recommendation	Subject to separate recommendation		
<u>HEATING CHARGES (per week - 48 week basis)</u>					
Greenfields		4.07	4.14	1.8%	Per week (48 weeks)
Sheldon Court		12.73	12.94	1.7%	Per week (48 weeks)
<u>SERVICE CHARGES (per week - 48 week basis)</u>					
Admirals Flats		6.05	6.15	1.6%	Per week (48 weeks)
Red House		1.76	1.79	1.7%	Per week (48 weeks)
Greenfields		9.73	9.90	1.7%	Per week (48 weeks)
Sheldon Court		12.96	13.17	1.6%	Per week (48 weeks)
New Century Court		168.65	171.51	1.7%	Per week (48 weeks)
Intensive Housing Management - South (proposed by STAR Housing subject to agreement with Sustain Consortium)		11.05	13.05	18%	Per week (48 weeks)
Intensive Housing Management - North (proposed by STAR Housing subject to agreement with Sustain Consortium)		11.05	13.05	18%	Per week (48 weeks)
Intensive Housing Management - (General Needs)		8.20	10.20	24%	Per week (48 weeks)
Intensive Housing Management - New Century Court		19.72	20.06	1.7%	Per week (48 weeks)
Intensive Housing Management - Greenfields Court		11.05	18.50	67%	Per week (48 weeks) - new enhanced service from April 2020
Communal Cleaning - Oswestry		1.92	1.95	1.6%	Per week (48 weeks)
Communal TV Aerial		0.79	0.80	1.5%	Per week (48 weeks)
Caretaking Service		2.36	2.40	1.7%	Per week (48 weeks)
<u>GARAGE RENTS</u>					
Bridgnorth & Oswestry (VAT charged to Council tenants on third or more garages and all non-tenants)		7.50 (+VAT where due)	7.50 (+VAT where due)	0%	Per week (48 weeks)
Oswestry - non-tenant		9.00 +VAT	9.00 +VAT	0%	Per week (48 weeks)
Garage base (48-week basis)		1.32 (+VAT where due)	1.32 (+VAT where due)	0%	Per week (48 weeks)
Secured Parking Bays (Tenant)		2.50 (+VAT where due)	2.50 (+VAT where due)	0%	Per week (48 weeks)
Secured Parking Bays (Non-Tenant)		3.00 (+VAT where due)	3.00 (+VAT where due)	0%	Per week (48 weeks)
Replacement padlock (drop down bollards)		10.00 plus cost of new lock + VAT	10.00 plus cost of new lock + VAT	0%	Per item
<u>COMMUNITY ALARMS</u>					
Leased Service (Council tenants) - service charge set by STAR Housing		45.24 + VAT	45.24 + VAT	0%	Charge per quarter
<u>Private Customers:</u>					
Leased Service (Non-Council tenants) - charge set by STAR Housing		45.24 + VAT	45.24 + VAT	0%	Charge per quarter
Monitoring charge on non-leased unit charge set by STAR Housing		13.00 + VAT	13.00 + VAT	0%	Charge per quarter
Former Grant Supported - Council Tenant Sheltered Schemes		2.17 + VAT	2.17 + VAT	0%	Per week (48 weeks)
Former Grant Supported - Other		2.17 + VAT	2.17 + VAT	0%	Per week (48 weeks)
<u>Installation Charge:</u>					
Alarm Installation Charge - set by STAR Housing		25.00	25.00	0%	
<u>Replacement Pendants:</u>					
Per pendant. Charge set by STAR Housing		50.00	50.00	0%	Per item
Other peripheral equipment e.g. key safe (cost plus installation & admin charge)		Cost plus installation & admin charge (+VAT where due)	Cost plus installation & admin charge (+VAT where due)		
<u>FURNITURE SCHEME</u>					
Mini option (incl. admin fee of 10%)		12.02 + VAT	12.02 + VAT	0%	Per week (48 weeks)
Option 1 (incl. admin fee of 10%)		21.56 + VAT	21.56 + VAT	0%	Per week (48 weeks)
Option 2 (incl. admin fee of 10%)		29.35 + VAT	29.35 + VAT	0%	Per week (48 weeks)
<u>GARDEN MAINTENANCE - HRA Properties (48 week basis)</u>					
Lawn Cut - Annual Maintenance (20mm to 60mm)		1.93 (+VAT where due)	1.96 (+VAT where due)	2%	Front or rear garden
Hedge Cutting - Annual Maintenance		0.95 (+VAT where due)	0.97 (+VAT where due)	2%	Front or rear garden

FEES & CHARGES

APPENDIX 3

LIBRARIES	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	% Increase	NOTES
LIBRARY CHARGES					
DVD - Standard titles	Discretionary	2.00	2.00	0.0%	
DVD - Premium titles	Discretionary	2.00	2.00	0.0%	
Talking Books & Language courses					
Up to 2 tapes	Discretionary	1.00	1.00	0.0%	
CD & larger tape packs	Discretionary	2.50	2.50	0.0%	
The above for the Visually Impaired	Discretionary	Free	Free		
Computer Use	Discretionary	£1.20 for guests, free for library members	£1.20 for guests, free for library members	0.0%	
Printing/Photocopying					
Printing & Photocopying - A4 sheet	Discretionary	0.18	0.18	0.0%	
Printing & Photocopying - A4 sheet colour	Discretionary	0.40	0.40	0.0%	
Laminating copies - A4 sheet	Discretionary	1.50	1.50	0.0%	
Laminating copies - A3 sheet	Discretionary	2.50	2.50	0.0%	
Fax Services					
Message sent UK - per sheet	Discretionary	1.50	1.50	0.0%	
Message sent Overseas - per sheet	Discretionary	2.50	2.50	0.0%	
Message received (per 10 sheets)	Discretionary	1.50	1.50	0.0%	
Fines					
Adult items per item per day	Discretionary	0.25	0.25	0.0%	
Children's items per item per day	Discretionary	No Charge	No Charge		
Music/drama sets returned late or incomplete	Discretionary	22.00	22.00	0.0%	
Final reminder letters	Discretionary	No Charge	No Charge		
Library Cards					
New library membership card	Discretionary	Free	Free		
Replacement library membership card	Discretionary	1.40	1.40	0.0%	
Requests					
per item	Discretionary	0.75	0.75	0.0%	
per item through inter-lending scheme	Discretionary	6.00	6.00	0.0%	
Sets of vocal scores through inter-lending scheme - per copy	Discretionary	1.00	1.00	0.0%	
Orchestral sets through inter-lending scheme	Discretionary	21.00	21.50	2.4%	
Drama sets through inter-lending scheme - per copy	Discretionary	1.00	1.00	0.0%	
Room Hire					
Shrewsbury Library room hire per session (Morning or Afternoon)					
Personal/Voluntary group/ Charity Group	Discretionary	34.00	35.00	2.9%	
Business Use	Discretionary	68.00	70.00	2.9%	
Oswestry Library Room Hire per session (Morning or Afternoon) - without projector					
Personal/Voluntary group/ Charity Group	Discretionary	28.00	29.00	3.6%	
Business Use	Discretionary	56.00	58.00	3.6%	
Room Hire - Bridgnorth Library per session (Morning or Afternoon)					
Personal/Voluntary group/ Charity Group	Discretionary	30.00	31.00	3.3%	
Business Use	Discretionary	60.00	62.00	3.3%	
Interview Room Hire - Bridgnorth Library per Hour					
Personal/Voluntary group/ Charity Group	Discretionary	7.00	7.20	2.9%	
Business Use	Discretionary	14.00	14.40	2.9%	
Room Hire - Church Stretton Library per session (Morning or Afternoon)					
Personal/Voluntary group/ Charity Group	Discretionary	20.00	20.50	2.5%	
Business Use	Discretionary	40.00	41.00	2.5%	
Room Hire - Wem Library per session (Morning or Afternoon)					
Personal/Voluntary group/ Charity Group	Discretionary	13.00	13.00	0.0%	
Business Use	Discretionary	26.00	26.00	0.0%	
Room Hire - Ludlow Education Room per session (Morning or Afternoon)					
Personal/Voluntary group/ Charity Group	Discretionary	33.00	34.00	3.0%	
Business Use	Discretionary	66.00	68.00	3.0%	
Room Hire - Ludlow Library gallery space per session (Morning or Afternoon)					
		25.00	25.00	0.0%	

FEES & CHARGES**APPENDIX 3**

LIBRARIES	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	% Increase	NOTES
Hire of gallery hanging space at Oswestry Library per month					
Personal/Voluntary group/ Charity Group	Discretionary	25.00	25.00	0.0%	
Business Use	Discretionary	50.00	50.00	0.0%	
Hire of gallery hanging space at Market Drayton Library per month					
Personal/Voluntary group/ Charity Group	Discretionary	25.00	25.00	0.0%	
Business Use	Discretionary	50.00	50.00	0.0%	
Hire of window display space at Bridgnorth Library per month					
Personal/Voluntary group/ Charity Group	Discretionary	25.00	25.00	0.0%	
Business Use	Discretionary	50.00	50.00	0.0%	
Reading Group admin fee:	Discretionary	£42.00 (£35.00 + £7.00 VAT)	£45.00 (£37.50 + £7.50 VAT)	7.1%	
Fab Reads: Box of 15 hand selected books (to borrow)	Discretionary	35.00	35.00	0.0%	
Fab Reads: Introductory librarian visit:	Discretionary	15.00	15.00	0.0%	Per hour
Fab Reads: Six themed resource packs:	Discretionary	30.00	30.00	0.0%	
Fab Reads: Round up/discussion librarian visit:	Discretionary	15.00	15.00	0.0%	Per hour
Ludlow Library and Museum Resource Centre Gallery Commission	Discretionary	20%	20%	0.0%	
Book Sales					
At local discretion	Discretionary	Variable	Variable		Dependent on condition of book
Filming					
Flat rate filming fee per day	Discretionary	300.00	300.00	0.0%	
Provision of staff member per hour	Discretionary	Dependent on member of staff	Dependent on member of staff		
Library Events	Discretionary	Variable	Variable		Dependent on costs of event, audience, venue, partner arrangements etc.
Hot Drinks					
Oswestry & Bridgnorth	Discretionary	0.60	0.60	0.0%	
Deliveries via library vans					
per box	Discretionary	1.00	1.00	0.0%	
per small package	Discretionary	0.50	0.50	0.0%	

FEES & CHARGES**APPENDIX 3**

WASTE SERVICES	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	% Increase	Notes
WASTE					
Bulky waste charges					
Up to 3 items of bulky household waste	Discretionary	34.00	35.00	2.94%	
4-6 items of bulky household waste	Discretionary	51.00	52.00	1.96%	
7-9 items of bulky household waste	Discretionary	67.00	69.00	2.99%	
10-12 items of bulky household waste	Discretionary	83.00	85.00	2.41%	
13-15 items of bulky household waste	Discretionary	100.00	103.00	3.00%	
up to 10 sacks of residual waste	Discretionary	52.00	54.00	3.85%	
Other Charges					
Excess Black Bags (max 10)	Discretionary	52.00	54.00	3.85%	
Second Garden Bin	Discretionary	65.00	65.00	0.00%	
Liners & Caddies					
Liners	Discretionary	4.00	4.00	0.00%	
Caddies	Discretionary	3.50	3.50	0.00%	
Schedule 2 contract rates per fortnightly collection (based on waste type and container size)					
Admin Fee	Discretionary	42.00	43.00	2.38%	
No Disposal					
Residual Sack (cost per sack)	Discretionary	39.00	40.00	2.56%	excludes above admin fee
Residual 240	Discretionary	89.00	92.00	3.37%	excludes above admin fee
Residual 360	Discretionary	124.00	127.00	2.42%	excludes above admin fee
Residual 660	Discretionary	213.00	218.00	2.35%	excludes above admin fee
Residual 750	Discretionary	224.00	230.00	2.68%	excludes above admin fee
Residual 1100	Discretionary	308.00	315.00	2.27%	excludes above admin fee
With Disposal					
Residual Sack (cost per sack)	Discretionary	52.00	54.00	3.85%	excludes above admin fee
Residual 240	Discretionary	149.00	153.00	2.68%	excludes above admin fee
Residual 360	Discretionary	210.00	215.00	2.38%	excludes above admin fee
Residual 660	Discretionary	370.00	380.00	2.70%	excludes above admin fee
Residual 750	Discretionary	408.00	419.00	2.70%	excludes above admin fee
Residual 1100	Discretionary	570.00	585.00	2.63%	excludes above admin fee
With or without Disposal					
Recycling 240	Discretionary	68.00	70.00	2.94%	excludes above admin fee
Recycling 360	Discretionary	95.00	97.00	2.11%	excludes above admin fee
Recycling 660	Discretionary	157.00	161.00	2.55%	excludes above admin fee
Recycling 750	Discretionary	168.00	172.00	2.38%	excludes above admin fee
Recycling 1100	Discretionary	213.00	218.00	2.35%	excludes above admin fee
Annual Schedule 4 collection contract rates (based on waste type and container size)					
With Disposal					
Residual Sack (cost per sack)	Discretionary	119.00	122.00	2.52%	excludes above admin fee
Residual 240	Discretionary	356.00	365.00	2.53%	excludes above admin fee
Residual 360	Discretionary	394.00	405.00	2.79%	excludes above admin fee
Residual 660	Discretionary	547.00	560.00	2.38%	excludes above admin fee
Residual 1100	Discretionary	731.00	750.00	2.60%	excludes above admin fee

FEES & CHARGES

APPENDIX 3

LEISURE (Non SCLT facilities)	Statutory or Discretionary	Fee for 2019/20 MEMBERS	Fee for 2019/20 NON MEMBERS	Fee for 2020/21 MEMBERS	Fee for 2020/21 NON MEMBERS	% Increase MEMBERS	% Increase NON MEMBERS	Notes
Types Of Membership - BeActive Card								
Adult Membership	Discretionary	5.00	N/A	N/A	N/A	N/A	N/A	No longer offering membership of the BeActive card
Adult Concessionary Rate 60+	Discretionary	2.50	N/A	N/A	N/A	N/A	N/A	
Junior Membership	Discretionary	2.50	N/A	N/A	N/A	N/A	N/A	
Junior Concessionary Rate	Discretionary	1.30	N/A	N/A	N/A	N/A	N/A	
Team/Group Membership	Discretionary	20.00	N/A	N/A	N/A	N/A	N/A	
Countywide Promotions								
There will be various promotions held throughout the year at various sites. Details can be found at individual facilities or via the Council's website: https://www.shropshire.gov.uk/leisure-services/find-a-leisure-centre/								
Meole Brace Golf Course								
Annual membership								
Adult Members (18+)	Discretionary	500.00	N/A	500.00	N/A	0.0%	N/A	Member prices are specified for members of the Be Active Scheme below this point for Meole Brace Golf Course.
Junior Members (up to 18 years of age)	Discretionary	250.00	N/A	100.00	N/A	-60.0%	N/A	
Green Fees 18 Holes								
Adult	Discretionary	14.00	15.00	13.00	14.00	-7.1%	-6.7%	60+ concession not offered Concession in receipt of benefits
Adult 60+	Discretionary	12.00	14.00	N/A	N/A	N/A	N/A	
Adult Concessionary Rate	Discretionary	9.00	N/A	9.00	10.00	0.0%	N/A	
Junior	Discretionary	7.00	9.00	6.00	7.50	-14.3%	-16.7%	Flat rate for Juniors
Junior Concessionary Rate	Discretionary	4.60	N/A	N/A	N/A	N/A	N/A	
Green Fees 12 Holes								
Adult	Discretionary	9.00	10.00	N/A	N/A	N/A	N/A	Charge now replaced with specified times for adult admissions detailed below
Adult - up to Midday	Discretionary	N/A	N/A	9.00	10.00	N/A	N/A	60+ concession not offered Concession in receipt of benefits
Adult - 12 noon to 4:00pm	Discretionary	N/A	N/A	8.00	9.00	N/A	N/A	
Adult - 4:00pm to close	Discretionary	N/A	N/A	7.00	8.00	N/A	N/A	
Adult 60+	Discretionary	8.50	10.00	N/A	N/A	N/A	N/A	
Adult Concessionary Rate	Discretionary	6.00	N/A	6.00	7.00	0.0%	N/A	
Junior	Discretionary	5.00	6.00	6.00	7.50	20.0%	25.0%	Flat rate for Juniors
Junior Concessionary Rate	Discretionary	3.00	N/A	N/A	N/A	N/A	N/A	
Temporary Green Fees 18 Holes								
Adult	Discretionary	11.00	12.00	11.00	12.00	0.00	0.00	60+ concession not offered
Adult 60+	Discretionary	9.00	10.00	9.00	10.00	0.00	0.00	
Junior	Discretionary	5.75	7.00	5.75	7.00	0.00	0.00	
Temporary Green Fees 12 Holes								
Adult	Discretionary	8.00	9.70	8.00	10.00	0.0%	3.1%	60+ concession not offered
Adult 60+	Discretionary	6.50	7.90	N/A	N/A	N/A	N/A	
Junior	Discretionary	4.00	5.20	6.00	7.50	50.0%	44.2%	
Winter Tickets								
Adult Winter Ticket	Discretionary	165.00	N/A	165.00	170.00	0.0%	N/A	60+ concession not offered
Junior Winter Ticket	Discretionary	80.00	N/A	50.00	55.00	-37.5%	N/A	
Afternoon Special rates								
Afternoon Ticket (After 1pm)	Discretionary	8.00	9.50	N/A	N/A	N/A	N/A	

FEES & CHARGES**APPENDIX 3**

LEISURE (Non SCLT facilities)	Statutory or Discretionary	Fee for 2019/20 MEMBERS	Fee for 2019/20 NON MEMBERS	Fee for 2020/21 MEMBERS	Fee for 2020/21 NON MEMBERS	% Increase MEMBERS	% Increase NON MEMBERS	Notes
Roman Road Sports Centre								
Peak Period								
Whole hall (Hockey/Basketball/Volleyball)	Discretionary	31.50	40.60	32.00	41.20	1.6%	1.5%	
Half Hall	Discretionary	15.80	20.30	16.00	20.60	1.3%	1.5%	
Badminton Court	Discretionary	10.10	12.90	10.25	13.10	1.5%	1.5%	
Bowls Lane (max. 3 lanes per court)	Discretionary	13.70	17.70	13.90	18.00	1.5%	1.7%	
Table Tennis Table (max. 3 tables per court)	Discretionary	10.00	15.00	10.15	15.20	1.5%	1.3%	
Trampoline (to include hire of one court)	Discretionary	19.00	24.70	19.30	25.10	1.6%	1.6%	
Sports Hall - Party Bookings								
Whole Hall	Discretionary	113.20	145.60	114.90	147.80	1.5%	1.5%	
Half Hall	Discretionary	57.40	73.70	58.30	74.80	1.6%	1.5%	
Courses and Coaching (per person)								
General:								
Adult 60 mins	Discretionary	5.70	7.30	5.80	7.40	1.8%	1.4%	
Adult Concessionary 60 mins	Discretionary	2.70	N/A	2.70	N/A	0.0%	N/A	
Adult 60+ 60 mins	Discretionary	4.60	5.90	4.70	6.00	2.2%	1.7%	
Adult 90 mins	Discretionary	8.20	10.60	8.30	10.80	1.2%	1.9%	
Adult Concessionary 90 mins	Discretionary	4.10	N/A	4.20	N/A	2.4%	N/A	
Adult 60+ 90 mins	Discretionary	6.40	8.30	6.50	8.40	1.6%	1.2%	
Junior 60 mins	Discretionary	2.70	3.60	2.70	3.70	0.0%	2.8%	
Junior Concessionary 60 mins	Discretionary	1.60	N/A	N/A	N/A	N/A	N/A	BeActive Member price included in Junior
Junior 90 mins	Discretionary	4.10	5.20	4.20	5.30	2.4%	1.9%	
Junior Concessionary 90 mins	Discretionary	2.10	N/A	N/A	N/A	N/A	N/A	BeActive Member price included in Junior
Group Activities (per person)								
Aerobics, Keep Fit etc.:								
Adult 60 mins	Discretionary	5.60	7.00	5.70	7.10	1.8%	1.4%	
Adult Concessionary Rate 60 mins	Discretionary	2.60	N/A	2.60	N/A	0.0%	N/A	
Adult 60+ 60 mins	Discretionary	4.50	5.60	4.60	5.70	2.2%	1.8%	
Junior 60 mins	Discretionary	2.90	3.70	2.90	3.80	0.0%	2.7%	
Junior Concessionary Rate 60 mins	Discretionary	1.60	N/A	N/A	N/A	N/A	N/A	BeActive Member price included in Junior
Miscellaneous Charges								
Changing Rooms Only (Sports Hall)	Discretionary	14.00	17.90	14.20	18.20	1.4%	1.7%	
Spectators - Adult	Discretionary	1.40	1.80	1.40	1.80	0.0%	0.0%	
Spectators - Junior	Discretionary	0.70	0.80	0.70	0.80	0.0%	0.0%	
Shower Only - Adult	Discretionary	1.70	2.10	1.70	2.10	0.0%	0.0%	
Shower Only - Adult Concessionary Rate	Discretionary	0.70	N/A	0.70	N/A	0.0%	N/A	
Shower Only - Adult 60+	Discretionary	1.20	1.60	1.20	1.60	0.0%	0.0%	
Shower Only Junior	Discretionary	0.70	1.00	0.70	1.00	0.0%	0.0%	
Shower Only Junior Concessionary Rate	Discretionary	0.40	N/A	N/A	N/A	N/A	N/A	BeActive Member price included in Junior
Synthetic Pitch Area								
Whole Pitch 55 mins	Discretionary	60.00	77.40	60.00	77.40	0.0%	0.0%	
Half Pitch 55 mins	Discretionary	38.70	49.20	38.70	49.20	0.0%	0.0%	
Quarter Pitch 55 mins	Discretionary	25.80	33.20	25.80	33.20	0.0%	0.0%	
Whole Pitch 1hr 25 mins	Discretionary	87.80	113.00	87.80	113.00	0.0%	0.0%	
Half Pitch 1hr 25 mins	Discretionary	55.90	72.00	55.90	72.00	0.0%	0.0%	
Quarter Pitch 1hr 25 mins	Discretionary	35.80	46.20	35.80	46.20	0.0%	0.0%	
Whole Pitch 1hr 55 mins	Discretionary	118.10	152.00	118.10	152.00	0.0%	0.0%	
Half Pitch 1hr 55 mins	Discretionary	72.70	93.60	72.70	93.60	0.0%	0.0%	
Quarter Pitch 1hr 55 mins	Discretionary	48.90	62.90	48.90	62.90	0.0%	0.0%	

FEES & CHARGES**APPENDIX 3**

LEISURE (Non SCLT facilities)	Statutory or Discretionary	Fee for 2019/20 MEMBERS	Fee for 2019/20 NON MEMBERS	Fee for 2020/21 MEMBERS	Fee for 2020/21 NON MEMBERS	% Increase MEMBERS	% Increase NON MEMBERS	Notes
OFF PEAK CHARGE								
Whole hall	Discretionary	23.60	30.30	24.00	30.80	1.7%	1.7%	
Half Hall	Discretionary	11.70	15.20	11.90	15.40	1.7%	1.3%	
Badminton Court	Discretionary	7.80	10.00	7.90	10.20	1.3%	2.0%	
Bowls Lane (max. 3 lanes per court)	Discretionary	10.30	13.30	10.50	13.50	1.9%	1.5%	
Table Tennis Table (max. 3 tables per court)	Discretionary	8.10	11.20	8.20	11.40	1.2%	1.8%	
Trampoline (to include hire of one court)	Discretionary	14.30	18.50	14.50	18.80	1.4%	1.6%	
Sports Hall - Party Bookings								
Whole Hall	Discretionary	82.10	105.70	83.30	107.30	1.5%	1.5%	
Half Hall	Discretionary	42.80	55.00	43.50	55.80	1.6%	1.5%	
OUTDOOR SPORTS								
Synthetic Pitch Area								
Whole Pitch 55 mins	Discretionary	45.10	58.00	45.10	58.00	0.0%	0.0%	
Half Pitch 55 mins	Discretionary	28.70	37.10	28.70	37.10	0.0%	0.0%	
Quarter Pitch 55 mins	Discretionary	19.50	25.10	19.50	25.10	0.0%	0.0%	
Whole Pitch 1hr 25 mins	Discretionary	66.10	85.00	66.10	85.00	0.0%	0.0%	
Half Pitch 1hr 25 mins	Discretionary	41.90	53.90	41.90	53.90	0.0%	0.0%	
Quarter Pitch 1hr 25 mins	Discretionary	26.90	34.50	26.90	34.50	0.0%	0.0%	
Whole Pitch 1hr 55 mins	Discretionary	88.80	114.50	88.80	114.50	0.0%	0.0%	
Half Pitch 1hr 55 mins	Discretionary	54.60	70.20	54.60	70.20	0.0%	0.0%	
Quarter Pitch 1hr 55 mins	Discretionary	36.80	47.30	36.80	47.30	0.0%	0.0%	
Junior Play & Pay	Discretionary	0.00	1.00	0.00	1.00	N/A	0.0%	Various sports - if specific area not being used
Idesall Sports Centre								
Sports Hall (per hour)								
Adult peak	Discretionary	44.00	56.60	44.70	57.50	1.6%	1.6%	
Adult Off Peak	Discretionary	33.10	42.60	33.60	43.20	1.5%	1.4%	
Junior Peak	Discretionary	22.20	28.50	22.50	28.90	1.4%	1.4%	
Junior off peak	Discretionary	16.30	21.00	16.50	21.30	1.2%	1.4%	
Badminton Court (per hour)								
Adult peak	Discretionary	10.60	13.60	10.80	13.80	1.9%	1.5%	
Adult Off Peak	Discretionary	8.00	10.20	8.10	10.40	1.3%	2.0%	
Junior Peak	Discretionary	5.50	7.00	5.60	7.10	1.8%	1.4%	
Junior off Peak	Discretionary	4.00	5.10	4.10	5.20	2.5%	2.0%	
Adult Trampoline Hire per hour (1 Court)	Discretionary	22.90	29.50	23.20	29.90	1.3%	1.4%	
Junior Trampoline Hire per hour (1 Court)	Discretionary	11.40	14.70	11.60	14.90	1.8%	1.4%	
Cricket Nets								
Adult	Discretionary	52.70	67.80	53.50	68.80	1.5%	1.5%	Per hour
Junior	Discretionary	26.30	34.00	26.70	34.50	1.5%	1.5%	Per hour

FEES & CHARGES

APPENDIX 3

LEISURE (Non SCLT facilities)	Statutory or Discretionary	Fee for 2019/20	Fee for 2019/20	Fee for 2020/21	Fee for 2020/21	% Increase	% Increase	Notes
		MEMBERS	NON MEMBERS	MEMBERS	NON MEMBERS	MEMBERS	NON MEMBERS	
Fitness Suite								
Room Hire	Discretionary	32.50	40.60	32.50	40.60	0.0%	0.0%	Per hour
Adult peak	Discretionary	5.30	6.60	5.30	6.60	0.0%	0.0%	Per hour
Adult 60+ peak	Discretionary	3.40	4.20	3.40	4.20	0.0%	0.0%	Per hour
Junior peak	Discretionary	2.70	3.30	2.70	3.30	0.0%	0.0%	Per hour
Adult off peak	Discretionary	3.90	4.90	3.90	4.90	0.0%	0.0%	Per hour
Junior off peak	Discretionary	2.00	2.50	2.00	2.50	0.0%	0.0%	Per hour
Adult Induction	Discretionary	11.30	14.10	11.30	14.10	0.0%	0.0%	Per hour
Youth Induction (11yrs - 18yrs)	Discretionary	5.60	7.00	5.60	7.00	0.0%	0.0%	
Gymnasium / Small Gym (per 55 minutes)								
Room Hire Adult peak	Discretionary	35.50	45.60	N/A	N/A	N/A	N/A	
Room Hire Junior peak	Discretionary	17.50	22.50	N/A	N/A	N/A	N/A	
Room Hire Adult off peak	Discretionary	26.60	34.20	N/A	N/A	N/A	N/A	
Room Hire Junior off peak	Discretionary	13.00	16.70	N/A	N/A	N/A	N/A	
Table Tennis (per 55 minutes)								
Adult peak	Discretionary	10.00	12.90	10.20	13.10	2.0%	1.6%	
Junior peak	Discretionary	4.90	6.30	5.00	6.40	2.0%	1.6%	
Adult off peak	Discretionary	7.50	9.60	7.60	9.70	1.3%	1.0%	
Junior off peak	Discretionary	3.70	4.70	3.80	4.80	2.7%	2.1%	
OUTDOOR FACILITIES								
All Weather full pitch (1 hour)								
Adult with lights peak	Discretionary	77.00	99.10	78.20	100.60	1.6%	1.5%	
Junior with lights peak	Discretionary	37.50	48.30	38.10	49.00	1.6%	1.4%	
Adult with lights off peak	Discretionary	62.10	79.90	63.00	81.10	1.4%	1.5%	
Junior with lights off peak	Discretionary	30.40	39.10	30.90	39.70	1.6%	1.5%	
Adult without lights peak	Discretionary	56.20	72.30	57.00	73.40	1.4%	1.5%	
Junior without lights peak	Discretionary	27.50	35.40	27.90	35.90	1.5%	1.4%	
Adult without lights off peak	Discretionary	53.40	68.70	54.20	69.70	1.5%	1.5%	
Junior without lights off peak	Discretionary	26.00	33.50	26.40	34.00	1.5%	1.5%	
All Weather half pitch (1 hour)								
Adult with lights peak	Discretionary	38.10	49.10	38.70	49.80	1.6%	1.4%	
Junior with lights peak	Discretionary	18.70	24.00	19.00	24.40	1.6%	1.7%	
Adult with lights off peak	Discretionary	31.20	40.10	31.70	40.70	1.6%	1.5%	
Junior with lights off peak	Discretionary	15.20	19.50	15.40	19.80	1.3%	1.5%	
Adult without lights peak	Discretionary	28.30	36.40	28.70	37.00	1.4%	1.6%	
Junior without lights peak	Discretionary	13.80	17.80	14.00	18.10	1.4%	1.7%	
Adult without lights off peak	Discretionary	26.70	34.30	27.10	34.80	1.5%	1.4%	
Junior without lights off peak	Discretionary	13.10	16.90	13.30	17.20	1.5%	1.8%	
Netball Court (per 55 minutes)								
Adult with lights peak	Discretionary	30.20	38.90	30.70	39.50	1.7%	1.5%	
Junior with lights peak	Discretionary	14.70	19.00	14.90	19.30	1.4%	1.6%	
Adult without lights off peak	Discretionary	19.50	25.20	19.80	25.60	1.5%	1.6%	
Junior without lights off peak	Discretionary	9.60	12.30	9.70	12.50	1.0%	1.6%	
All Courts Adult with lights peak	Discretionary	74.70	96.10	75.80	97.50	1.5%	1.5%	
All Courts Junior with lights peak	Discretionary	36.50	47.10	37.10	47.80	1.6%	1.5%	
All Courts Adult without lights off peak	Discretionary	54.60	70.30	55.40	71.40	1.5%	1.6%	
All Courts Junior without lights off peak	Discretionary	27.90	35.80	28.30	36.30	1.4%	1.4%	
Tennis Court (per 55 minutes)								
Adult without lights	Discretionary	9.00	11.60	9.10	11.80	1.1%	1.7%	
Junior without lights	Discretionary	4.50	5.80	4.60	5.90	2.2%	1.7%	
Adult with lights	Discretionary	11.30	14.60	11.50	14.80	1.8%	1.4%	
Junior with lights	Discretionary	5.80	7.40	5.90	7.50	1.7%	1.4%	

FEES & CHARGES

APPENDIX 3

LEISURE (Non SCLT facilities)	Statutory or Discretionary	Fee for 2019/20	Fee for 2019/20	Fee for 2020/21	Fee for 2020/21	% Increase	% Increase	Notes
		MEMBERS	NON MEMBERS	MEMBERS	NON MEMBERS	MEMBER S	NON MEMBERS	
Football Pitches per match								
Adult Pitch	Discretionary	61.00	78.40	61.90	79.60	1.5%	1.5%	
Youth Pitch	Discretionary	45.40	58.50	46.10	59.40	1.5%	1.5%	
Junior Pitch	Discretionary	30.10	38.70	30.60	39.30	1.7%	1.6%	
Mini Football Pitch	Discretionary	19.00	24.40	19.30	24.80	1.6%	1.6%	
Football Training Adult	Discretionary	33.20	42.70	33.70	43.30	1.5%	1.4%	
Football Training Junior	Discretionary	16.20	20.90	16.40	21.20	1.2%	1.4%	
Rugby Pitches per match								
Adult Pitch	Discretionary	61.00	78.40	61.90	79.60	1.5%	1.5%	
Youth Pitch	Discretionary	30.40	39.10	30.90	39.70	1.6%	1.5%	
Changing Rooms								
Adult group	Discretionary	24.40	31.40	24.80	31.90	1.6%	1.6%	
Junior group	Discretionary	12.00	15.40	12.20	15.60	1.7%	1.3%	
Room Hire								
Adult per hour	Discretionary	14.40	18.60	14.60	18.90	1.4%	1.6%	
Birthday Parties								
1 Hour (no party room)	Discretionary	70.60	90.80	71.70	92.20	1.6%	1.5%	
1½ Hour (no party room)	Discretionary	84.60	108.80	85.90	110.40	1.5%	1.5%	
1½ Hour (with party room)	Discretionary	88.80	114.30	90.10	116.00	1.5%	1.5%	
2 Hour (with party room)	Discretionary	98.80	127.10	100.30	129.00	1.5%	1.5%	
Classes								
Adult Yoga/Pilates/Circuits (per hour)	Discretionary	4.50	5.70	4.60	5.80	2.2%	1.8%	
Junior Yoga/Pilates/Circuits (per hour)	Discretionary	2.30	2.80	2.30	2.80	0.0%	0.0%	
Junior Gymnastics Class (1½ hours)	Discretionary	4.50	5.70	4.60	5.80	2.2%	1.8%	
Junior Trampoline Class (per hour)	Discretionary	3.40	4.20	3.50	4.30	2.9%	2.4%	
Equipment Hire								
Hire Badminton	Discretionary	2.30	3.00	2.30	3.10	0.0%	3.3%	
Hire Tennis Racket	Discretionary	2.30	3.00	2.30	3.10	0.0%	3.3%	
Sundries for purchase								
Tea, Coffee & Biscuits (per person)	Discretionary	2.00	2.50	2.00	2.50	0.0%	0.0%	
Tennis Balls (per tube)	Discretionary	7.70	9.90	7.80	10.00	1.3%	1.0%	
Football	Discretionary	10.20	13.10	10.40	13.30	2.0%	1.5%	
Shuttlecock	Discretionary	1.30	1.70	1.40	1.70	7.7%	0.0%	
Headphones	Discretionary	2.40	3.10	2.40	3.20	0.0%	3.2%	
Membership fees								
Individual Monthly D/D	Discretionary	22.00	N/A	22.30	N/A	1.4%	N/A	
Joint Monthly D/D	Discretionary	40.00	N/A	40.60	N/A	1.5%	N/A	
Annual Individual fee	Discretionary	220.00	N/A	223.30	N/A	1.5%	N/A	
Membership includes; fitness suite & fitness classes during community time								
Monthly Card Adult	Discretionary	30.00	37.50	30.50	38.10	1.7%	1.6%	
Monthly Card Junior	Discretionary	15.00	18.75	15.20	19.00	1.3%	1.3%	
Junior Play & Pay	Discretionary	1.00	N/A	1.00	N/A	0.0%	N/A	Various sports - if specific area not being used

FEES & CHARGES

APPENDIX 3

LEISURE (Non SCLT facilities)	Statutory or Discretionary	Fee for 2019/20 MEMBERS	Fee for 2019/20 NON MEMBERS	Fee for 2020/21 MEMBERS	Fee for 2020/21 NON MEMBERS	% Increase MEMBERS	% Increase NON MEMBERS	Notes
Much Wenlock Leisure Centre								
Sports Hall & Gymnasium								
Whole Main Sports Hall	Discretionary	44.00	56.70	44.70	57.60	1.6%	1.6%	
Half Main Sports Hall	Discretionary	22.20	28.50	22.50	28.90	1.4%	1.4%	
Badminton Court	Discretionary	10.60	13.60	10.80	13.80	1.9%	1.5%	
Gymnasium room hire	Discretionary	22.10	28.50	22.40	28.90	1.4%	1.4%	
Equipment Hire								
Hire Badminton/Tennis Racket	Discretionary	2.60	3.30	2.60	3.40	0.0%	3.0%	
Hire Football / basketball / Netball	Discretionary	1.60	2.00	1.60	2.00	0.0%	0.0%	
Fitness Suite								
Room Hire	Discretionary	34.30	N/A	34.80	N/A	1.5%	N/A	
Adult Induction	Discretionary	11.30	N/A	11.50	N/A	1.8%	N/A	
Youth Induction (16yrs - 18yrs)	Discretionary	5.60	N/A	5.70	N/A	1.8%	N/A	
Adult Session	Discretionary	5.00	N/A	5.10	N/A	2.0%	N/A	
Adult Session - Concessionary	Discretionary	2.50	N/A	2.50	N/A	0.0%	N/A	BeActive Membership cardholders
Youth Session (16yrs - 18yrs)	Discretionary	2.50	N/A	2.50	N/A	0.0%	N/A	
Youth Session (16yrs - 18yrs) - Concessionary	Discretionary	1.30	N/A	1.30	N/A	0.0%	N/A	BeActive Membership cardholders
60+ Session	Discretionary	3.20	4.05	3.30	4.10	3.1%	1.2%	
60+ Session - Concessionary	Discretionary	2.20	N/A	2.20	N/A	0.0%	N/A	BeActive Membership cardholders
Fitness Classes								
Adult Session	Discretionary	4.30	5.40	4.30	5.50	0.0%	1.9%	
Adult Session - Concessionary	Discretionary	2.20	N/A	2.20	N/A	0.0%	N/A	BeActive Membership cardholders
Youth Session (16yrs - 18yrs)	Discretionary	2.10	2.60	2.10	2.70	0.0%	3.8%	
Youth Session (16yrs - 18yrs) - Concessionary	Discretionary	1.10	N/A	1.10	N/A	0.0%	N/A	BeActive Membership cardholders
60+ Session	Discretionary	3.20	4.10	3.30	4.20	3.1%	2.4%	
60+ Session - Concessionary	Discretionary	2.20	N/A	2.20	N/A	0.0%	N/A	BeActive Membership cardholders
Changing Rooms								
Adult group	Discretionary	22.90	29.40	23.20	29.80	1.3%	1.4%	
Junior group	Discretionary	11.40	14.30	11.60	14.50	1.8%	1.4%	
POOL FACILITIES								
Public Swimming								
Adult Swim	Discretionary	4.60	5.80	4.60	5.80	0.0%	0.0%	
Adult Swim - Concessionary	Discretionary	2.30	N/A	2.30	N/A	0.0%	N/A	BeActive Membership cardholders
Junior Swim	Discretionary	2.30	3.00	2.30	3.00	0.0%	0.0%	
Junior Swim - Concessionary	Discretionary	1.20	N/A	1.20	N/A	0.0%	N/A	BeActive Membership cardholders
60+ Session	Discretionary	3.50	3.70	3.50	3.70	0.0%	0.0%	
60+ Session - Concessionary	Discretionary	2.30	N/A	2.30	N/A	0.0%	N/A	BeActive Membership cardholders
Inflataplay Adult	Discretionary	5.20	6.70	5.20	6.70	0.0%	0.0%	
Adult Inflataplay - Concessionary	Discretionary	2.90	N/A	2.90	N/A	0.0%	N/A	BeActive Membership cardholders
Inflataplay Junior	Discretionary	3.10	4.00	3.10	4.00	0.0%	0.0%	
Junior Inflataplay - Concessionary	Discretionary	1.60	N/A	1.60	N/A	0.0%	N/A	BeActive Membership cardholders
60+ Inflataplay	Discretionary	4.60	5.90	4.60	5.90	0.0%	0.0%	
60+ Inflataplay - Concessionary	Discretionary	2.30	N/A	2.30	N/A	0.0%	N/A	BeActive Membership cardholders
Family Swim	Discretionary	10.00	N/A	10.00	N/A	0.0%	N/A	
Learn to Swim Programme								
Parents & Toddlers	Discretionary	46.40	59.70	47.10	60.60	1.5%	1.5%	
Parents & Toddlers - Concessionary	Discretionary	23.20	29.80	23.60	30.30	1.7%	1.7%	BeActive Membership cardholders
Parent & Toddlers - Pay as you go	Discretionary	5.30	6.85	5.40	7.00	1.9%	2.2%	
Pre-School (3yrs to 5yrs)	Discretionary	52.70	67.40	53.50	68.40	1.5%	1.5%	
Pre-School (3yrs to 5yrs) - Concessionary	Discretionary	26.30	33.70	26.70	34.20	1.5%	1.5%	BeActive Membership cardholders
Junior Lessons	Discretionary	52.70	67.40	53.50	68.40	1.5%	1.5%	
Junior Lessons - Concessionary	Discretionary	26.30	33.70	26.70	34.20	1.5%	1.5%	BeActive Membership cardholders
Adult Lessons	Discretionary	70.40	90.50	71.50	91.90	1.6%	1.5%	
Adult Lessons - Concessionary	Discretionary	35.30	45.25	35.90	45.90	1.7%	1.4%	BeActive Membership cardholders
60+	Discretionary	52.70	67.40	53.50	68.40	1.5%	1.5%	
Private Lessons - 1 to 1	Discretionary	13.90	17.90	14.10	18.20	1.4%	1.7%	
Private Lessons - 1 to 2	Discretionary	20.80	26.95	21.10	27.40	1.4%	1.7%	
Private Lessons - 1 to 1 - Concessionary	Discretionary	7.10	9.05	7.20	9.20	1.4%	1.7%	BeActive Membership cardholders
Private Lessons - 1 to 2 - Concessionary	Discretionary	10.50	13.40	10.70	13.60	1.9%	1.5%	BeActive Membership cardholders
Private Lessons - 1 to 3 - Concessionary	Discretionary	12.40	15.75	12.60	16.00	1.6%	1.6%	BeActive Membership cardholders
Individual Support Classes (10 weeks)	Discretionary	105.30	136.85	106.90	138.90	1.5%	1.5%	
Individual Support Classes (10 weeks) - Concessionary	Discretionary	52.70	67.40	53.50	68.40	1.5%	1.5%	BeActive Membership cardholders
Lessons - Direct Debit (per month)	Discretionary	20.00	20.00	20.30	20.30	1.5%	1.5%	
Lessons - Direct Debit (per month) - concessionary	Discretionary	12.80	12.80	13.00	13.00	1.6%	1.6%	BeActive Membership cardholders
Swimming - Activity Classes								
Adult Aqua Aerobics	Discretionary	4.30	5.40	4.40	5.50	N/A	N/A	
Adult Aqua Aerobics - Concessionary	Discretionary	2.20	N/A	2.20	N/A	0.0%	1.9%	BeActive Membership cardholders
Junior Aerobics / Fit Swim (16yrs - 18yrs)	Discretionary	2.20	2.70	2.20	2.70	0.0%	0.0%	
Junior Aerobics / Fit Swim (16yrs - 18yrs) - Concessionary	Discretionary	1.10	N/A	1.10	N/A	0.0%	N/A	BeActive Membership cardholders
60+ Aerobics / Fit Swim	Discretionary	3.20	4.00	3.30	4.10	3.1%	2.5%	
60+ Aerobics / Fit Swim - Concessionary	Discretionary	2.20	N/A	2.20	N/A	0.0%	N/A	BeActive Membership cardholders

FEES & CHARGES

APPENDIX 3

LEISURE (Non SCLT facilities)								
	Statutory or Discretionary	Fee for 2019/20	Fee for 2019/20	Fee for 2020/21	Fee for 2020/21	% Increase MEMBER S	% Increase NON MEMBERS	Notes
		MEMBERS	NON MEMBERS	MEMBERS	NON MEMBERS			
Much Wenlock Leisure Centre								
Children's Parties								
Sports Hall Party (55mins)	Discretionary	71.60	92.00	72.70	93.40	1.5%	1.5%	
Sports Hall Party (90mins)	Discretionary	107.30	138.10	108.90	140.20	1.5%	1.5%	
Pool Party with Inflatable (55mins)	Discretionary	107.90	138.90	109.50	141.00	1.5%	1.5%	
Pool Party with Inflatable (90mins)	Discretionary	120.90	155.60	122.70	157.90	1.5%	1.5%	
Pool Party Pool Only (55mins)	Discretionary	89.60	115.30	90.90	117.00	1.5%	1.5%	
Pool Party Pool Only (90mins)	Discretionary	111.80	143.90	113.50	146.10	1.5%	1.5%	
Swimming Pool Hire								
Pool only Adult	Discretionary	96.30	123.80	97.70	125.70	1.5%	1.5%	Per hour
Lane hire	Discretionary	18.20	23.50	18.50	23.90	1.6%	1.7%	Per hour
Water Sports								
Synchro - 45 mins	Discretionary	53.00	68.20	53.00	68.20	0.0%	0.0%	
Synchro - 45 mins Concessionary	Discretionary	26.30	34.00	26.30	34.00	0.0%	0.0%	
Canoeing - 30 mins	Discretionary	53.00	68.20	53.00	68.20	0.0%	0.0%	
Canoeing - 30 mins Concessionary	Discretionary	26.30	34.00	26.30	34.00	0.0%	0.0%	
Water Polo - 45 mins	Discretionary	53.00	68.20	53.00	68.20	0.0%	0.0%	
Water Polo - 45 mins Concessionary	Discretionary	26.30	34.00	26.30	34.00	0.0%	0.0%	
Distance Awards - up to 60 mins	Discretionary	53.00	68.20	53.00	68.20	0.0%	0.0%	
Distance Awards - up to 60 mins Concessionary	Discretionary	26.30	34.00	26.30	34.00	0.0%	0.0%	
Diving - 30 mins	Discretionary	53.00	68.20	53.00	68.20	0.0%	0.0%	
Diving - 30 mins Concessionary	Discretionary	26.30	34.00	26.30	34.00	0.0%	0.0%	
Snorkelling - 30 mins	Discretionary	53.00	68.20	53.00	68.20	0.0%	0.0%	
Snorkelling - 30 mins Concessionary	Discretionary	26.30	34.00	26.30	34.00	0.0%	0.0%	
Sports Equipment for purchase								
Shuttlecock	Discretionary	1.40	1.70	1.40	1.70	0.0%	0.0%	
Sea Squad Goggles	Discretionary	11.00	11.00	11.00	11.00	0.0%	0.0%	
Adult Goggles	Discretionary	13.00	13.00	13.00	13.00	0.0%	0.0%	
Junior Goggles	Discretionary	13.00	13.00	13.00	13.00	0.0%	0.0%	
Swim Hat	Discretionary	2.50	2.50	2.50	2.50	0.0%	0.0%	
Swimming Costume	Discretionary	10.00	10.00	10.00	10.00	0.0%	0.0%	

FEES & CHARGES

APPENDIX 3

LEISURE (Non SCLT facilities)	Statutory or Discretionary	Fee for 2019/20 MEMBERS	Fee for 2019/20 NON MEMBERS	Fee for 2020/21 MEMBERS	Fee for 2020/21 NON MEMBERS	% Increase MEMBERS	% Increase NON MEMBERS	Notes
OUTDOOR FACILITIES								
Artificial Turf Pitch (not floodlit)								
Whole Pitch Adult	Discretionary	73.80	94.90	74.90	96.30	1.5%	1.5%	
Half Pitch Adult	Discretionary	37.00	47.50	37.60	48.20	1.6%	1.5%	
1/3 Pitch Adult	Discretionary	28.70	36.90	29.10	37.50	1.4%	1.6%	
Athletics Track (not floodlit)								
Whole Track Adult (exclusive access)	Discretionary	43.00	55.20	43.70	56.00	1.6%	1.4%	
Whole Track Junior (exclusive access)	Discretionary	20.90	26.90	21.20	27.30	1.4%	1.5%	
Pay & Play Adult (per person)	Discretionary	5.10	6.50	5.20	6.60	2.0%	1.5%	
Pay & Play Junior (per person)	Discretionary	2.40	3.10	2.40	3.20	0.0%	3.2%	
Multi Use Games Area (floodlit)								
Full MUGA Adult without lights	Discretionary	60.50	77.80	61.40	79.00	1.5%	1.5%	
Full MUGA Junior without lights	Discretionary	30.20	38.90	30.70	39.50	1.7%	1.5%	
Full MUGA Adult with lights	Discretionary	77.30	99.50	78.50	101.00	1.6%	1.5%	
Full MUGA Junior with lights	Discretionary	38.70	49.70	39.30	50.50	1.6%	1.6%	
Netball/5-a-side Court Adult without lights	Discretionary	21.20	27.30	21.50	27.70	1.4%	1.5%	
Netball/5-a-side Court Junior without lights	Discretionary	10.70	13.60	10.90	13.80	1.9%	1.5%	
Netball/5-a-side Court Adult with lights	Discretionary	31.20	40.10	31.70	40.70	1.6%	1.5%	
Netball/5-a-side Court Junior with lights	Discretionary	15.60	20.10	15.80	20.40	1.3%	1.5%	
7-a-side Court Adult without lights	Discretionary	40.00	51.40	40.60	52.20	1.5%	1.5%	
7-a-side Court Junior without lights	Discretionary	20.00	25.70	20.30	26.10	1.5%	1.6%	
7-a-side Court Adult with lights	Discretionary	49.80	64.10	50.60	65.10	1.6%	1.6%	
7-a-side Court Junior with lights	Discretionary	24.90	32.00	25.30	32.50	1.6%	1.6%	
Tennis Court Adult without lights	Discretionary	10.00	12.90	10.20	13.10	2.0%	1.6%	
Tennis Court Junior without lights	Discretionary	5.00	6.50	5.10	6.60	2.0%	1.5%	
Tennis Court Adult with lights	Discretionary	12.50	15.90	12.70	16.10	1.6%	1.3%	
Tennis Court Junior with lights	Discretionary	6.20	8.00	6.30	8.10	1.7%	1.3%	
Football Pitches per match								
Junior Pitch	Discretionary	29.50	37.90	29.90	38.50	1.4%	1.6%	
Football Training Junior	Discretionary	16.30	20.80	16.40	20.80	0.6%	0.0%	
INDOOR FACILITIES								
Main Sports Hall								
Whole Main Sports Hall	Discretionary	33.20	42.60	33.70	43.20	1.5%	1.4%	
Half Main Sports Hall	Discretionary	17.70	22.90	18.00	23.20	1.7%	1.3%	
Badminton Court	Discretionary	8.00	10.20	8.10	10.40	1.3%	2.0%	
Gymnasium room hire	Discretionary	17.70	22.90	18.00	23.20	1.7%	1.3%	
Fitness Suite								
Adult Session	Discretionary	3.90	N/A	4.00	N/A	2.6%	N/A	
Adult Session - Concessionary	Discretionary	2.60	N/A	2.60	N/A	0.0%	N/A	
Youth Session (16yrs - 18yrs)	Discretionary	2.00	N/A	2.00	N/A	0.0%	N/A	
Youth Session (16yrs - 18yrs) - Concessionary	Discretionary	1.30	N/A	1.30	N/A	0.0%	N/A	
60+ Session	Discretionary	3.20	N/A	3.30	N/A	3.1%	N/A	
60+ Session - Concessionary	Discretionary	1.70	N/A	1.70	N/A	0.0%	N/A	
Artificial Turf Pitch (not floodlit)								
Whole Pitch Adult	Discretionary	60.90	78.40	61.80	79.60	1.5%	1.5%	
Half Pitch Adult	Discretionary	30.50	39.35	31.00	39.90	1.6%	1.4%	
1/3 Pitch Adult	Discretionary	23.60	30.40	24.00	30.10	1.7%	-1.0%	
Membership fees								
Individual Monthly D/D	Discretionary	29.00	N/A	29.40	N/A	1.4%	N/A	
Individual Monthly D/D Swimming or Fitness Suite only	Discretionary	20.00	N/A	20.30	N/A	1.5%	N/A	
Joint Monthly D/D	Discretionary	53.00	N/A	53.80	N/A	1.5%	N/A	
Annual Individual fee	Discretionary	274.60	N/A	278.80	N/A	1.5%	N/A	
Membership includes; casual swim, fitness suite & fitness classes during community time								
Monthly Card	Discretionary	43.30	N/A	44.00	N/A	1.6%	N/A	
Student Monthly Card	Discretionary	21.70	N/A	22.00	N/A	1.4%	N/A	
Junior Play & Pay	Discretionary	1.00	1.00	1.00	1.00	0.0%	0.0%	Various sports - if specific area not being used
SPORTS DEVELOPMENT								
Severn Bridges Road Race								
Pre Paid Attached Runner	Discretionary	13.50	N/A	14.00	N/A	3.7%	N/A	
Pre Paid Non Attached Runners	Discretionary	15.50	N/A	16.00	N/A	3.2%	N/A	

FEES & CHARGES

APPENDIX 3

LEISURE (Non SCLT facilities)	Statutory or Discretionary	Fee for 2019/20 MEMBERS	Fee for 2019/20 NON MEMBERS	Fee for 2020/21 MEMBERS	Fee for 2020/21 NON MEMBERS	% Increase MEMBERS	% Increase NON MEMBERS	Notes
SpArC Bishop's Castle								Facility being brought back in-house by Shropshire Council from 1st April 2020.
OUTDOOR FACILITIES								
Artificial Turf Pitch (not floodlit)								
Whole Pitch Adult	Discretionary	N/A	N/A	35.00	N/A	N/A	N/A	
INDOOR FACILITIES								
Sports Hall								
Whole Hall	Discretionary	N/A	N/A	31.00	N/A	N/A	N/A	
2/3 Sports Hall	Discretionary	N/A	N/A	20.40	N/A	N/A	N/A	
Badminton Court	Discretionary	N/A	N/A	11.10	N/A	N/A	N/A	
Fitness Suite								
Adult Session	Discretionary	N/A	N/A	4.60	5.30	N/A	N/A	
GP Consultation	Discretionary	N/A	N/A	22.00	N/A	N/A	N/A	
GP Session	Discretionary	N/A	N/A	4.10	N/A	N/A	N/A	
GP Pass x 12 sessions	Discretionary	N/A	N/A	41.00	N/A	N/A	N/A	
Personal Training								
8 x sessions	Discretionary	N/A	N/A	170.00	220.00	N/A	N/A	
Single session	Discretionary	N/A	N/A	30.00	N/A	N/A	N/A	
Induction	Discretionary	N/A	N/A	15.00	N/A	N/A	N/A	
Exercise Class	Discretionary	N/A	N/A	5.30	N/A	N/A	N/A	
Squash Courts								
Court	Discretionary	N/A	N/A	4.80	6.20	N/A	N/A	
Court x 12 sessions	Discretionary	N/A	N/A	62.00	N/A	N/A	N/A	
POOL FACILITIES								
Public Swimming								
Adult	Discretionary	N/A	N/A	4.00	N/A	N/A	N/A	
Junior Swim (u.16)	Discretionary	N/A	N/A	2.70	N/A	N/A	N/A	
60+ Session	Discretionary	N/A	N/A	3.20	N/A	N/A	N/A	
Under 3's	Discretionary	N/A	N/A	FREE	N/A	N/A	N/A	
Junior Activity	Discretionary	N/A	N/A	3.00	N/A	N/A	N/A	
Adult - 12 x sessions	Discretionary	N/A	N/A	40.00	N/A	N/A	N/A	
Junior - 12 x sessions	Discretionary	N/A	N/A	27.00	N/A	N/A	N/A	
60+ - 12 x sessions	Discretionary	N/A	N/A	32.00	N/A	N/A	N/A	
Swim Badges	Discretionary	N/A	N/A	2.50	N/A	N/A	N/A	
Pool Hire	Discretionary	N/A	N/A	54.00	N/A	N/A	N/A	
Learn to Swim Programme								
Junior Lessons - per term (30 minutes)	Discretionary	N/A	N/A	72.20	N/A	N/A	N/A	
Junior Lessons - per term (45 minutes)	Discretionary	N/A	N/A	82.00	N/A	N/A	N/A	
Junior Lessons - per term (1 hour)	Discretionary	N/A	N/A	86.20	N/A	N/A	N/A	
Adult Lessons (6 week course)	Discretionary	N/A	N/A	25.00	30.00	N/A	N/A	
Private Lessons - 1 to 1 - 30 minutes	Discretionary	N/A	N/A	17.50	N/A	N/A	N/A	
Sauna (20 mins)	Discretionary	N/A	N/A	3.00	N/A	N/A	N/A	
Membership fees								
Individual Monthly D/D	Discretionary	N/A	N/A	28.50	N/A	N/A	N/A	
Annual Individual fee	Discretionary	N/A	N/A	285.00	N/A	N/A	N/A	
Joint Monthly D/D	Discretionary	N/A	N/A	53.50	N/A	N/A	N/A	
Annual Joint fee	Discretionary	N/A	N/A	535.00	N/A	N/A	N/A	
Concession Monthly D/D	Discretionary	N/A	N/A	25.00	N/A	N/A	N/A	
Annual Concession fee	Discretionary	N/A	N/A	250.00	N/A	N/A	N/A	
Joint Concession Monthly D/D	Discretionary	N/A	N/A	50.00	N/A	N/A	N/A	
Annual Joint Concession fee	Discretionary	N/A	N/A	500.00	N/A	N/A	N/A	
Junior Play & Pay	Discretionary	N/A	N/A	1.00	1.00	N/A	N/A	Various sports - if specific area not being used

FEES & CHARGES

APPENDIX 3

LEISURE (Non SCLT facilities)	Statutory or Discretionary	Fee for 2019/20 MEMBERS	Fee for 2019/20 NON MEMBERS	Fee for 2020/21 MEMBERS	Fee for 2020/21 NON MEMBERS	% Increase MEMBERS	% Increase NON MEMBERS	Notes
Church Stretton								Facility being brought back in-house by Shropshire Council from 1st April 2020.
OUTDOOR FACILITIES								
Tennis Courts	Discretionary	N/A	N/A	4.00	8.00	N/A	N/A	
INDOOR FACILITIES								
Main Sports Hall								
Whole Main Sports Hall	Discretionary	N/A	N/A	35.50	N/A	N/A	N/A	
Half Main Sports Hall	Discretionary	N/A	N/A	20.20	N/A	N/A	N/A	
Badminton Court	Discretionary	N/A	N/A	11.10	N/A	N/A	N/A	
Fitness Suite								
Adult Session	Discretionary	N/A	N/A	4.70	5.30	N/A	N/A	
GP Consultation	Discretionary	N/A	N/A	22.00	N/A	N/A	N/A	
GP Session	Discretionary	N/A	N/A	4.10	N/A	N/A	N/A	
GP Pass x 12 sessions	Discretionary	N/A	N/A	41.00	N/A	N/A	N/A	
Personal Training								
8 x sessions	Discretionary	N/A	N/A	170.00	220.00	N/A	N/A	
Single session	Discretionary	N/A	N/A	30.00	N/A	N/A	N/A	
Induction	Discretionary	N/A	N/A	15.00	N/A	N/A	N/A	
POOL FACILITIES								
Public Swimming								
Adult	Discretionary	N/A	N/A	4.00	N/A	N/A	N/A	
Junior Swim (u.16)	Discretionary	N/A	N/A	2.70	N/A	N/A	N/A	
60+ Session	Discretionary	N/A	N/A	3.20	N/A	N/A	N/A	
Under 3's	Discretionary	N/A	N/A	FREE	N/A	N/A	N/A	
Junior Activity	Discretionary	N/A	N/A	3.00	N/A	N/A	N/A	
Adult - 12 x sessions	Discretionary	N/A	N/A	40.00	N/A	N/A	N/A	
Junior - 12 x sessions	Discretionary	N/A	N/A	27.00	N/A	N/A	N/A	
60+ - 12 x sessions	Discretionary	N/A	N/A	32.00	N/A	N/A	N/A	
Swim Badges	Discretionary	N/A	N/A	2.50	N/A	N/A	N/A	
Pool Hire	Discretionary	N/A	N/A	54.00	N/A	N/A	N/A	
Learn to Swim Programme								
Junior Lessons - per term (30 minutes)	Discretionary	N/A	N/A	72.20	N/A	N/A	N/A	
Junior Lessons - per term (45 minutes)	Discretionary	N/A	N/A	82.00	N/A	N/A	N/A	
Junior Lessons - per term (1 hour)	Discretionary	N/A	N/A	86.20	N/A	N/A	N/A	
Adult Lessons (6 week course)	Discretionary	N/A	N/A	25.00	30.00	N/A	N/A	
Private Lessons - 1 to 1 - 30 minutes	Discretionary	N/A	N/A	17.50	N/A	N/A	N/A	
Kidz Parties								
Sports Party	Discretionary	N/A	N/A	54.00	N/A	N/A	N/A	
Pool Party	Discretionary	N/A	N/A	54.00	N/A	N/A	N/A	
Extra party host	Discretionary	N/A	N/A	17.00	N/A	N/A	N/A	
Membership fees								
Individual Monthly D/D	Discretionary	N/A	N/A	28.50	N/A	N/A	N/A	
Annual Individual fee	Discretionary	N/A	N/A	285.00	N/A	N/A	N/A	
Joint Monthly D/D	Discretionary	N/A	N/A	53.50	N/A	N/A	N/A	
Annual Joint fee	Discretionary	N/A	N/A	535.00	N/A	N/A	N/A	
Concession Monthly D/D	Discretionary	N/A	N/A	25.00	N/A	N/A	N/A	
Annual Concession fee	Discretionary	N/A	N/A	250.00	N/A	N/A	N/A	
Joint Concession Monthly D/D	Discretionary	N/A	N/A	50.00	N/A	N/A	N/A	
Annual Joint Concession fee	Discretionary	N/A	N/A	500.00	N/A	N/A	N/A	
Junior Play & Pay	Discretionary	N/A	N/A	1.00	1.00	N/A	N/A	Various sports - if specific area not being used

FEES & CHARGES**APPENDIX 3**

DEVELOPMENT MANAGEMENT	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	Increase %	Notes
PLANNING APPLICATIONS - Fees for Processing Planning Applications	Statutory	Please see website for current charges	Please see website for current charges		https://www.shropshire.gov.uk/planning/applications/submit-an-application/
BUILDING CONTROL	Fees are set in accordance with CIPFA accounting guidelines	Please See Building Control section of the Council's Website for detailed table of charges	Please See Building Control section of the Council's Website for detailed table of charges		https://www.shropshire.gov.uk/building-control/applications/
Dangerous Buildings and Structures hourly rates (Office Hours 08:00 to 17:00):-					
Business support (administration)		58.80	67.60	15.0%	
Business support (specialist)		73.50	84.50	15.0%	
Building Control Surveyor		73.50	84.50	15.0%	
Building Control Manager		105.00	120.80	15.0%	
Dangerous Buildings and Structures hourly rates (Out of Office Hours):-					
Building Control Surveyor		110.30	169.00	53.2%	
Building Control Manager		157.50	241.60	53.4%	
Completion Inspection (projects completed and occupied over 3 years). Inspection of outstanding items and issuing of completion certificate.		126.00	200.00	58.7%	
Completion Inspection (projects completed and occupied over 3 years, incomplete inspections)		260.00	400.00	53.8%	
Certificate of Lawfulness (enquiries which request advice confirming if works are exempt).		N/A	80.00	NA	New Charge for 2020/21
Search and copy fee.					
Copying		20.00	24.00	20.0%	
Certificates (per copy)		18.90	22.70	20.1%	
Certificate of exemption.		36.80	44.20	20.1%	
Demolition Notice (issue section 81 Notice, neighbour letters and site inspection)		132.00	Please see note		The minimum fee is £180 to cover admin, issue of Section 81 Notice and inspection. This may be increased depending on the size and scale of the project to allow full recovery of all reasonable costs incurred by the authority.
LAND CHARGES - Search Fees	Fees are set in accordance with Govt guidelines	Please see website for current charges	Please see website for current charges		https://www.shropshire.gov.uk/land-charges/land-charges-fees/
STREET NAMING AND NUMBERING -					
Fees for Processing Applications for the creation and amendment of addresses					
Creation of a new individual address	Discretionary	40.00	40.00	0.0%	
Creation of new addresses on developments up to 25 plots (per plot)	Discretionary	40.00	40.00	0.0%	
Creation of new addresses on developments up to 50 plots (per plot), plots 26 to 50	Discretionary	30.00	33.00	10.0%	
Creation of new addresses on developments over 50 plots (per plot), plots 51 and above	Discretionary	20.00	23.00	15.0%	
Individual property renaming or renumbering	Discretionary	40.00	40.00	0.0%	
Addition of a name to a numbered property	Discretionary	40.00	40.00	0.0%	
Alterations to development after initial notification - per affected address	Discretionary	30.00	33.00	10.0%	
Confirmation of postal addresses for solicitors or conveyancers and all consultees	Discretionary	30.00	30.00	0.0%	

FEES & CHARGES**APPENDIX 3**

DEVELOPMENT MANAGEMENT	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	Increase %	Notes
PLANNING - OTHER					
Pre planning application advice					
- Category A (Largescale Major)	Discretionary	1,932.00	2,000.00	3.5%	
- Category B (Smallscale Major)	Discretionary	1,102.00	1,200.00	8.9%	
- Category C (Minor)	Discretionary	552.00	600.00	8.7%	
- Category D (Other proposals)	Discretionary	90.00	100.00	11.1%	
- Minerals proposals - EIA Proposals	Discretionary	1,932.00	2,500.00	29.4%	
- Minerals proposals - Major Non EIA Proposals exceeding 1ha	Discretionary	1,102.00	1,500.00	36.1%	
- Minerals proposals - All other proposals	Discretionary	278.00	350.00	25.9%	
- Change of use / Single dwelling	Discretionary	220.00	250.00	13.6%	
Bespoke Service (on agreement) - relevant flat rate fee plus a unit cost of:-	Discretionary	66.00	70.00	6.1%	Charge per hour for additional advice beyond that which can be delivered for the flat rate fee
Compliance Checking Service	Discretionary	50.00	60.00	20.0%	
Minerals and Waste Landfilling site monitoring	Discretionary	Please see website for current charges	Please see website for current charges		https://www.shropshire.gov.uk/planning/applications/submit-an-application/
Plan Copying (including copyright fee)					
- Using Planprinter (per copy)	Discretionary	32.00	35.20	10.0%	
Copying of documents					
- Planning Decision Notices (per copy)	Discretionary	22.00	24.20	10.0%	
- Planning Decision Notices (additional copies of same site)	Discretionary	6.00	6.60	10.0%	
- A4 Documents / Plans	Discretionary	2.20	2.40	9.1%	
- A3 Documents / Plans	Discretionary	2.25	2.50	11.1%	
- A1 Documents /Plans	Discretionary	2.30	2.50	8.7%	
Tree Preservation Orders					
- Copy of TPO (electronic)	Discretionary	15.00	16.50	10.0%	
- Copy of TPO (paper)	Discretionary	20.00	22.00	10.0%	
Tree and hedgerow decision notices					
- Copy of tree and hedgerow decision notices:	Discretionary	15.00	16.50	10.0%	
Appeal Statements					
- First 3 sheets	Discretionary	15.00	16.50	10.0%	
- Additional Sheets	Discretionary	1.50	1.70	13.3%	
Section 52's and 106's (per Legal Agreement)	Discretionary	15.00	16.50	10.0%	
Details of Listed Buildings (per copy)	Discretionary	5.00	5.50	10.0%	
Survey Maps/Large Plans (per copy)	Discretionary	10.00	11.00	10.0%	
High Hedge Complaints	Discretionary	550.00	605.00	10.0%	
HISTORIC ENVIRONMENT					
Officer time for Historic Environment Record (HER) single site searches (commercial clients)	Discretionary	50.00	50.00	0.0%	
Officer time for Historic Environment Record (HER) searches (commercial clients)	Discretionary	100.00	100.00	0.0%	Per hour
Officer time for Historic Environment Record (HER) priority searches (commercial clients)	Discretionary	150.00	200.00	33.3%	Per hour
Provision of Countryside Stewardship consultation advice - middle tier responses					
- Band 1 Application area 0 - 30 ha	Discretionary	35.00	35.00	0.0%	Rates are agreed as part of a national Service Standard agreed by Natural England, Historic England and ALGAO
- Band 2 Application area 31 - 75 ha	Discretionary	70.00	70.00	0.0%	
- Band 3 Application area 76 - 150 ha	Discretionary	140.00	140.00	0.0%	
- Band 4 Application area 150 ha upwards	Discretionary	280.00	280.00	0.0%	
Provision of Countryside Stewardship consultation advice - higher tier responses					
- Band 1 Application area 0 - 30 ha	Discretionary	52.00	52.00	0.0%	Rates are agreed as part of a national Service Standard agreed by Natural England, Historic England and ALGAO
- Band 2 Application area 31 - 75 ha	Discretionary	105.00	105.00	0.0%	
- Band 3 Application area 76 - 150 ha	Discretionary	210.00	210.00	0.0%	
- Band 4 Application area 150 ha upwards	Discretionary	420.00	420.00	0.0%	
Provision of Pre-Purchase advice on Listed Buildings					
- Copy of LBC Decision Notices or associated documents (electronic)	Discretionary	15.00	15.00	0.0%	
- Copy of LBC Decision Notices or associated documents (paper)	Discretionary	20.00	20.00	0.0%	
Officer time for provision of pre-purchase advice	Discretionary	100.00	100.00	0.0%	
Officer time and expenses for pre-purchase site visit	Discretionary	200.00	200.00	0.0%	

FEES & CHARGES**APPENDIX 3**

DEVELOPMENT MANAGEMENT	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	Increase %	Notes
Mapping Services (available for any reason not just Planning related reasons)					
A4 Maps					
1:500 - Rural and Urban					
- 1 Copy	Discretionary	14.60	16.10	10.3%	
- 2 Copies	Discretionary	16.10	17.70	9.9%	
- 3 Copies	Discretionary	17.40	19.10	9.8%	
- 4 Copies	Discretionary	18.70	20.60	10.2%	
- 5 Copies	Discretionary	20.20	22.20	9.9%	
- 6 Copies	Discretionary	21.50	23.70	10.2%	
- Additional Copies thereafter (per copy)	Discretionary	1.50	1.70	13.3%	
1:1250 - Rural and Urban					
- 1 Copy	Discretionary	24.30	26.70	9.9%	
- 2 Copies	Discretionary	26.00	28.60	10.0%	
- 3 Copies	Discretionary	27.20	29.90	9.9%	
- 4 Copies	Discretionary	28.60	31.50	10.1%	
- 5 Copies	Discretionary	29.90	32.90	10.0%	
- 6 Copies	Discretionary	31.30	34.40	9.9%	
- Additional Copies thereafter (per copy)	Discretionary	1.50	1.70	13.3%	
1:2500 - Urban					
- 1 Copy	Discretionary	63.40	69.70	9.9%	
- 2 Copies	Discretionary	64.90	71.40	10.0%	
- 3 Copies	Discretionary	66.20	72.80	10.0%	
- 4 Copies	Discretionary	67.70	74.50	10.0%	
- 5 Copies	Discretionary	69.10	76.00	10.0%	
- 6 Copies	Discretionary	70.30	77.30	10.0%	
- Additional Copies thereafter (per copy)	Discretionary	2.10	2.30	9.5%	
1:2500 - Rural					
- 1 Copy	Discretionary	29.90	32.90	10.0%	
- 2 Copies	Discretionary	31.30	34.40	9.9%	
- 3 Copies	Discretionary	32.90	36.20	10.0%	
- 4 Copies	Discretionary	34.20	37.60	9.9%	
- 5 Copies	Discretionary	35.50	39.10	10.1%	
- 6 Copies	Discretionary	37.10	40.80	10.0%	
- Additional Copies thereafter (per copy)	Discretionary	2.10	2.30	9.5%	
A3 Maps					
1:500 - Rural and Urban					
- 1 Copy	Discretionary	20.20	22.20	9.9%	
- Extra Copies	Discretionary	1.50	1.70	13.3%	
1:1250 - Rural and Urban					
- 1 Copy	Discretionary	44.00	48.40	10.0%	
- Extra Copies	Discretionary	2.10	2.30	9.5%	
1:2500 - Urban					
- 1 Copy	Discretionary	119.50	131.50	10.0%	
- Extra Copies	Discretionary	2.80	3.10	10.7%	
1:2500 - Rural					
- 1 Copy	Discretionary	49.50	54.50	10.1%	
- Extra Copies	Discretionary	2.80	3.10	10.7%	
Photocopying Planning Permissions (and other documents requiring research and/or extraction of info)					
- Copies of documents per hour (plus cost of copying)	Discretionary	55.00	60.50	10.0%	
- Hourly rate for requests for information	Discretionary	86.00	94.60	10.0%	
POLICY					
Shropshire CIL - Levy Rates per Square Metre:-					
Shrewsbury, the market towns and other key Centres					
Residential Developments (use class C3) excluding affordable housing	Statutory	57.86	59.64	3.1%	Charge applicable to calendar year (index linked)
Rural - Rest of Shropshire					
Residential Developments (use class C3) excluding affordable housing	Statutory	115.71	119.29	3.1%	Charge applicable to calendar year (index linked)
Self-build and Custom House building Register					
Initial annual fee (to be included in the register)	Discretionary	30.00	30.00	0.0%	
Renewal fee	Discretionary	15.00	15.00	0.0%	
Workshop (to include self build guidance, support and signposting) per delegate	Discretionary	120.00	120.00	0.0%	
LOCAL PLAN RELATED					
Core Strategy	Discretionary	41.00	41.00	0.0%	
Site Allocations and Management of Development (SAMDev Plan)	Discretionary	150.00	150.00	0.0%	
Annual Monitoring report	Discretionary	30.00	30.00	0.0%	
Objectively Assessed Need for Housing	Discretionary	95.00	95.00	0.0%	
Supplementary Planning Documents	Discretionary	20.00	20.00	0.0%	
Statement of Community Involvement	Discretionary	10.00	10.00	0.0%	
Printed copies of any other planning policy or evidence base documents (per page)	Discretionary	0.10	0.10	0.0%	

FEES & CHARGES**APPENDIX 3**

HIGHWAYS & TRANSPORT	Discretionary or Statutory	Fee for 2019/20 £	Fee for 2020/21 £	Increase %	Notes
Traffic Data					
Traffic data - historic data on record	Discretionary	155.00	157.33	1.5%	
Automatic traffic counter data and report	Discretionary	780.00	667.77	-14.4%	
Highway accident data	Discretionary	155.00	157.33	1.5%	
Licences (per application)					
Charge for road closure:-					
- Road Closure by Temporary Notice	Discretionary	1,150.00	1,150.00	0.0%	
- Extension to Temporary Notice Road Closure	Discretionary	750.00	750.00	0.0%	
- Road Closure by Temporary Order	Discretionary	1,600.00	1,600.00	0.0%	
- Extension to Temporary Order Road Closure	Discretionary	750.00	750.00	0.0%	
New apparatus	Discretionary	410.00	430.00	4.9%	
Existing apparatus	Discretionary	410.00	430.00	4.9%	
Skip permit	Discretionary	120.00	125.00	4.2%	
Extension to skip permit	Discretionary	100.00	110.00	10.0%	
Illegal Skip permit	Discretionary	265.00	270.00	1.9%	
Scaffold permit	Discretionary	145.00	150.00	3.4%	
Extension to scaffold permit	Discretionary	100.00	110.00	10.0%	
Illegal Scaffold Permit	Discretionary	295.00	300.00	1.7%	
Temporary excavations	Discretionary	410.00	430.00	4.9%	
Building materials	Discretionary	120.00	125.00	4.2%	
Skip bags	Discretionary	120.00	125.00	4.2%	
Temporary signage	Discretionary	90.00	100.00	11.1%	Per 6 months
Temporary signage extension	Discretionary	85.00	95.00	11.8%	
S184 - Vehicular Access					
Conveyancing queries / Notice of conformity	Discretionary	110.00	110.00	0.0%	
Single Residential Access	Discretionary	170.00	170.00	0.0%	
Commercial or Agricultural Access	Discretionary	450.00	450.00	0.0%	
Commercial bell-mouth access (U or C Road)	Discretionary	1,200.00	1,200.00	0.0%	
Commercial bell-mouth access (A or B Road or Traffic Sensitive)	Discretionary	1,600.00	1,600.00	0.0%	
Residential dropped kerb access up to 3 properties (or equivalent traffic use)	Discretionary	750.00	750.00	0.0%	
Residential dropped kerb access 4-10 properties (or equivalent traffic use)	Discretionary	1,000.00	1,000.00	0.0%	
Residential bell-mouth access up to 3 properties (or equivalent traffic use)	Discretionary	1,200.00	1,200.00	0.0%	
Residential bell-mouth access 4-10 properties (or equivalent traffic use)	Discretionary	1,400.00	1,400.00	0.0%	
Residential bell-mouth access >10 properties (or equivalent traffic use)	Discretionary	1,600.00	1,600.00	0.0%	
Housing development (>10 properties U or C Road)	Discretionary	1,650.00	1,650.00	0.0%	
Commercial bell-mouth access (in lieu of S278)	Discretionary	1,900.00	1,900.00	0.0%	
Housing development (>10 properties A or B Road)	Discretionary	2,000.00	2,000.00	0.0%	
Construction Access to facilitate the start of development sites with a S278 or S38 agreed in principle	Discretionary	2,100.00	2,100.00	0.0%	
NRSWA sample inspections	Statutory	50.00	50.00	0.0%	
Sample inspection defects	Statutory	47.50	47.50	0.0%	
Third party defect notifications	Statutory	68.00	68.00	0.0%	
Standard core charge	Discretionary	240.00	290.00	20.8%	
Core charge with air void test	Discretionary	360.00	410.00	13.9%	
Core charge with TM	Discretionary	610.00	690.00	13.1%	
Core charge with TM and air void test	Discretionary	730.00	810.00	11.0%	
Section 74 contractor overrun charges	Statutory	As per Statutory Guidance	As per Statutory Guidance		
PUBLIC TRANSPORT					
Operator fee per departure from Bus Station					
-Shrewsbury	Discretionary	0.55	0.55	0.0%	
-Oswestry	Discretionary	0.55	0.55	0.0%	
-Market Drayton	Discretionary	0.38	0.38	0.0%	
Sale of railcards (each)	Discretionary	10.00	10.00	0.0%	
DEVELOPING HIGHWAYS					
Extent of Highway search	Discretionary	57.50	81.49	41.7%	
Section 38 Checking and Inspection fees	Discretionary	10% of bond value	10% of bond value		
Section 278 Checking and Inspection fees	Discretionary	10% of bond value	10% of bond value		

FEES & CHARGES

APPENDIX 3

HIGHWAYS & TRANSPORT	Discretionary or Statutory	Fee for 2019/20 £	Fee for 2020/21 £	Increase %	Notes
<u>Car Parking Charges (On and Off Street)</u>					https://www.shropshire.gov.uk/parking/
- Charge per hour:-					
Band 1 Parking	Discretionary	2.40	2.40	0.0%	
Band 2 Parking	Discretionary	1.80	1.80	0.0%	
Band 3 Parking	Discretionary	1.00	1.00	0.0%	
Band 4 Parking	Discretionary	0.70	0.70	0.0%	
Band 5 Parking	Discretionary	0.50	0.50	0.0%	
Band 6 Parking	Discretionary	0.30	0.30	0.0%	
Band 7 Parking	Discretionary	Free	Free	0.0%	
Band 1 Shrewsbury On Street					
Band 2 Quarry Swimming & Fitness Centre - Shrewsbury Ludlow On-Street (Red Zone) - Bridge Street - Shrewsbury St Austin's - Shrewsbury Raven Meadows - Shrewsbury					
Band 3 St Julian's Friars - Shrewsbury Castle Street - Ludlow Listley Street North & South - Bridgnorth Sainsbury's - Bridgnorth Festival Square - Oswestry Mereside On-Street - Ellesmere					
Band 4 Riverside - Bridgnorth Beatrice Street - Oswestry Frankwell Main, Riverside & Quay - Shrewsbury Smithfield - Bridgnorth Ludlow On Street (Blue Zone) - Ludlow Back Lane - Much Wenlock					
Band 5 Galdeford Zone A - Ludlow Frogmore Road - Market Drayton Easthope Road - Church Stretton Queen Street - Market Drayton Abbey Foregate - Shrewsbury St Mary's Lane - Much Wenlock Falcons Court - Much Wenlock Pepper Street - Whitchurch Castle Hill - Whitchurch					
Band 6 Innage Lane - Bridgnorth Severn Street - Bridgnorth Galdeford Zone B - Ludlow Oswald Road - Oswestry Towers Lawn 1 & 2 - Market Drayton Smithfield - Ludlow Oak Street - Oswestry Newtown - Whitchurch St John's Street - Whitchurch Brownlow Street - Whitchurch New Road - Much Wenlock Talbot, Cross, Spar bridge - Ellesmere High Street - Wem Leek Street - Wem Mill Street - Wem Prees Heath HGV/Coach/Cars - Prees Heath Crossways - Church Stretton					

FEES & CHARGES**APPENDIX 3**

HIGHWAYS & TRANSPORT	Discretionary or Statutory	Fee for 2019/20 £	Fee for 2020/21 £	Increase %	Notes
Band 7 Newport Road - Market Drayton Gobowen Station - Gobowen Crown Hotel, High Street - Albrighton Church Street - Bishops Castle Harley Jenkins - Bishops Castle Dark Lane - Broseley Clun - Clun Lloyd Street - Oswestry High Street - Highley Auction Yard - Bishops Castle Bridgnorth Road - Broseley Childe Road East & West - Cleobury Mortimer Conedale Road - Craven Arms Newington Way - Craven Arms Gatacre - Oswestry Sherrymill Hill - Whitchurch Church Street - Prees A cap is applied to the tariff rates after 8 hours on Bands 4, 5 and 6 and Raven Meadows multi storey. A 3-hour cap on the linear tariff of 3 hours for parking periods between the hours of 8.00pm and 8.00am at Raven Meadows excluding Sunday and Bank Holidays A trade's person waiver is available at £20 per waiver. Weekly parking tickets are available (some restrictions) Off-street resident's car park permits are available (some restrictions) Season tickets are available (some restrictions) Free parking on Sundays and Bank/Public holidays on Bands 4, 5, 6 Concession of 50% on Sunday and Bank/Public holidays on Bands 2 & 3 car parks except for Raven Meadows, Shrewsbury where a flat rate of £1.50 for up to 10 hours on Sundays and Bank/Public holidays.					
Carpark 'Lock in Fees':- - Raven Meadows Multi Storey Car Park - Meole Brace Park and Ride - Oxon Park and Ride	Discretionary Discretionary Discretionary	50.00 50.00 50.00	50.00 50.00 50.00	0.0% 0.0% 0.0%	Plus VAT Plus VAT Plus VAT

FEES & CHARGES**APPENDIX 3**

HIGHWAYS & TRANSPORT	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	Increase %	Notes
Alterations to the Highway					
Advisory disabled bay	Discretionary	275.00	Charges on request		
H bar markings	Discretionary	345.00	Charges on request		
Double H bar markings	Discretionary	345.00	Charges on request		
Mirrors	Discretionary	630.00	Charges on request		
Brown tourism signs	Discretionary	at cost	Charges on request		
Other Charges					
Advertising Banners (Shrewsbury approaches)	Discretionary	300.00	POA		
Dog Control					
Release Fee	Discretionary	40.00	45.00	12.5%	
Re-Offending Penalty Charge:					
- Incident No. 2	Discretionary	17.00	17.00	0.0%	
- Incident No. 3	Discretionary	31.00	31.00	0.0%	
- Incident No. 4	Discretionary	46.00	46.00	0.0%	
ABANDONED VEHICLES					
On road, upright, not damaged					
- Removal of Vehicle-On road (less than 3.5 tonnes)	Statutory	150.00	150.00	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-On road (3.5 to 7.5 tonnes)	Statutory	200.00	200.00	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-On road (7.5 to 18 tonnes)	Statutory	350.00	350.00	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-On road (more than 18 tonnes)	Statutory	350.00	350.00	0.0%	Set by DfT (Current Fee)
On road, damaged or not upright					
- Removal of Vehicle-On road, damaged (less than 3.5 tonnes)	Statutory	250.00	250.00	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-On road, damaged (3.5 to 7.5 tonnes)	Statutory	650.00	650.00	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-On road, damaged (7.5 to 18 tonnes)	Statutory	Unladen £2000, Laden £3000	Unladen £2000, Laden £3000	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-On road, damaged (more than 18 tonnes)	Statutory	Unladen £3000, Laden £4500	Unladen £3000, Laden £4500	0.0%	Set by DfT (Current Fee)
Off road, upright not damaged					
- Removal of Vehicle-off road (less than 3.5 tonnes)	Statutory	200.00	200.00	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-off road (3.5 to 7.5 tonnes)	Statutory	400.00	400.00	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-off road (7.5 to 18 tonnes)	Statutory	Unladen £1000, Laden £1500	Unladen £1000, Laden £1500	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-off road (more than 18 tonnes)	Statutory	Unladen £1500, Laden £2000	Unladen £1500, Laden £2000	0.0%	Set by DfT (Current Fee)
Off road, damaged or not upright					
- Removal of Vehicle-off road, damaged (less than 3.5 tonnes)	Statutory	300.00	300.00	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-off road, damaged (3.5 to 7.5 tonnes)	Statutory	850.00	850.00	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-off road, damaged (7.5 to 18 tonnes)	Statutory	Unladen £3000, Laden £4500	Unladen £3000, Laden £4500	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-off road, damaged (more than 18 tonnes)	Statutory	Unladen £4500, Laden £6000	Unladen £4500, Laden £6000	0.0%	Set by DfT (Current Fee)
Storage of Vehicle (per day) two wheeled	Statutory	10.00	10.00	0.0%	Set by DfT (Current Fee)
Storage of Vehicle (per day) less than 3.5 tonnes	Statutory	20.00	20.00	0.0%	Set by DfT (Current Fee)
Storage of Vehicle (per day) 3.5 to 7.5 tonnes	Statutory	25.00	25.00	0.0%	Set by DfT (Current Fee)
Storage of Vehicle (per day) 7.5 to 18 tonnes	Statutory	30.00	30.00	0.0%	Set by DfT (Current Fee)
Storage of Vehicle (per day) more than 18 tonnes	Statutory	35.00	35.00	0.0%	Set by DfT (Current Fee)
Disposal of Vehicle - two wheeled	Statutory	50.00	50.00	0.0%	Set by DfT (Current Fee)
Disposal of Vehicle - less than 3.5 tonnes	Statutory	75.00	75.00	0.0%	Set by DfT (Current Fee)
Disposal of Vehicle - 3.5 to 7.5 tonnes	Statutory	100.00	100.00	0.0%	Set by DfT (Current Fee)
Disposal of Vehicle - 7.5 to 18 tonnes	Statutory	125.00	125.00	0.0%	Set by DfT (Current Fee)
Disposal of Vehicle - more than 18 tonnes	Statutory	150.00	150.00	0.0%	Set by DfT (Current Fee)

FEES & CHARGES

APPENDIX 3

OUTDOOR RECREATION	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	% Increase	Notes
COUNTRYSIDE ACCESS					
Guided walk adult	Discretionary	4.60	4.60	0.0%	
Guided walk Child (under 16's)	Discretionary	2.50	2.50	0.0%	
Children's school holiday events	Discretionary	FOC	FOC	NA	
Car parking charges countryside sites (all day)	Discretionary	2.50	2.50	0.0%	
School Visits per hour per Ranger	Discretionary	36.10	36.10	0.0%	
Birthday Parties @ Severn Valley Country Park	Discretionary	144.20	144.20	0.0%	
Room Hire at SVCP (insurance extra)	Discretionary	144.20	144.20	0.0%	
Individual Canoe Membership at The Mere per year	Discretionary	20.60	20.60	0.0%	
Group Canoe charges per boat per day	Discretionary	5.20	5.20	0.0%	
Community room hire at Mere Wardens Bungalow (per hour)	Discretionary	14.00	14.00	0.0%	
Community room hire at Mere Wardens Bungalow (per day)	Discretionary	70.00	70.00	0.0%	
Memorial bench softwood SVCP	Discretionary	489.30	489.30	0.0%	
Memorial bench softwood (North)	Discretionary	250.00	250.00	0.0%	
Adopt a bench	Discretionary	61.80	61.80	0.0%	
Use of Countryside Sites for commercial filming (1 day)	Discretionary	257.50	257.50	0.0%	
Use of Countryside Sites for commercial filming (per hour)	Discretionary	72.10	72.10	0.0%	
Sponsor a fruit tree	Discretionary	61.80	61.80	0.0%	
Bags of firewood at SVCP	Discretionary	3.60	3.60	0.0%	
Hire of Countryside Sites for commercial events per day (not incl facilities)	Discretionary	257.50	257.50	0.0%	
Hire of Countryside Sites for community events per day (not incl facilities)	Discretionary	72.10	72.10	0.0%	
Shropshire's Great Outdoors Membership Scheme	Discretionary	37.10	37.10	0.0%	
Shropshire's Great Outdoors Membership Scheme (Monthly Direct Debit)	Discretionary	3.10	3.10	0.0%	
Shropshire's Great Outdoors Membership Scheme (Joint membership)	Discretionary	46.00	46.00	0.0%	
Shropshire's Great Outdoors Membership Scheme (Family membership)	Discretionary	50.00	50.00	0.0%	
Public Path Order - Standard Charge					
Pre-publication					
Initial investigative work	Discretionary	166.45	168.95	1.5%	
Site visit	Discretionary	221.83	225.15	1.5%	
Formal consultation letter	Discretionary	255.20	259.00	1.5%	
Officer time	Discretionary	392.31	398.20	1.5%	
Assessment of legal implications	Discretionary	83.18	84.42	1.5%	
Research into history and status of right of way	Discretionary	77.64	78.80	1.5%	
Preparation of committee reports / delegated powers report	Discretionary	277.29	281.45	1.5%	
Publication					
Drawing up map / legal notice	Discretionary	205.19	208.25	1.5%	
Letters to consultees	Discretionary	238.52	242.00	1.5%	
Consideration and response to statutory consultation	Discretionary	277.29	281.45	1.5%	
Drawing up statement of reasons for order	Discretionary	83.18	84.42	1.5%	
Site visit	Discretionary	166.45	168.95	1.5%	
Admin cost for advert	Discretionary	44.36	45.02	1.5%	
Confirmation of Order					
Negotiations of objections	Discretionary	172.02	174.60	1.5%	
Forward order to DEFRA	Discretionary	138.64	140.70	1.5%	
Final site visit	Discretionary	166.45	168.95	1.5%	
Confirmation of order	Discretionary	238.52	242.00	1.5%	
Admin costs for advertisement	Discretionary	44.36	45.02	1.5%	
Site visit	Discretionary	166.45	168.95	1.5%	
Additional Charges					
Officer time including extra time at site visits (per hour)	Discretionary	25.99	Variable	NA	Varies depending on staff time required (see below contracting labour rates)
Additional Letters not covered by above (per letter)	Discretionary	77.64	78.80	1.5%	
Additional Visits for first hour.	Discretionary	166.45	168.95	1.5%	
Motor Rallies	Discretionary	170.00	172.55	1.5%	
Landowner Statements (Including Village Green) notices required	Discretionary	380.00	385.70	1.5%	
Landowner Statements (only) -no notices required	Discretionary	265.00	268.97	1.5%	
Landowner Statements - additional notices/site visits (per additional location)	Discretionary	167.00	169.50	1.5%	
ROW Search	Discretionary	62.00	62.90	1.5%	
Copies of legal orders	Discretionary	6.50	6.60	1.5%	
Temporary & Permanent Closures	Discretionary	1,110.00	1,126.65	1.5%	
Extension to Temporary Closure	Discretionary	NA	565.00	NA	New charge (excludes advertising)
Healthy Outdoors for Schools - Gold Rate	Discretionary	1,910.00	1,910.00	0.0%	
Healthy Outdoors for Schools - Silver Rate	Discretionary	1,571.00	1,571.00	0.0%	
Healthy Outdoors for Schools - Bronze Rate	Discretionary	975.00	975.00	0.0%	
Mapping Services					
A4 Map	Discretionary	10.00	10.00	0.0%	Per copy
A3 Map	Discretionary	11.00	11.00	0.0%	Per copy
A1 Plotter	Discretionary	60.00	60.00	0.0%	Per copy
A0 Plotter	Discretionary	80.00	80.00	0.0%	Per copy
Copies of ROW documents requiring research/extraction	Discretionary	40.00	40.00	0.0%	Per copy
Contracting labour rates (per hour)					
Countryside Maintenance Manager	Discretionary	54.73	55.85	2.0%	
Contracts Development Officer	Discretionary	41.86	42.72	2.1%	
Area Officer	Discretionary	37.50	39.11	4.3%	
Countryside Maintenance Officer	Discretionary	27.88	28.46	2.1%	

FEES & CHARGES

APPENDIX 3

THEATRE SERVICES	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	Increase %	Notes
THEATRE SEVERN					
Not for Profit Organisations					
- Auditorium (All charges subject to a 7% commission on Box Office income or minimum £1 per ticket venue levy)					
- Hire Per Day (Mon to Thur)					
- 1 Performance Daily rate	Discretionary	1,418.50	1,461.00	3.0%	
- 2 Performances (same day)	Discretionary	1,794.50	1,848.50	3.0%	
- Hire Per Day (Fri to Sun)					
- 1 Performance	Discretionary	1,655.50	1,705.50	3.0%	
- 2 Performances	Discretionary	2,015.00	2,075.50	3.0%	
- Setting Up/Rehearsal Charges					
- 4 hours	Discretionary	398.00	410.00	3.0%	
- 8 hours	Discretionary	796.00	820.00	3.0%	
Per hour after midnight	Discretionary	116.50	120.00	3.0%	
- Studio Theatre (All charges subject to a 7% commission on Box Office income or minimum £1 per ticket venue levy)					
- Hire Per Day (Mon to Thur)					
- 1 Performance	Discretionary	613.00	631.50	3.0%	
- 2 Performances (same day)	Discretionary	872.50	899.00	3.0%	
- Flat Floor					
- Daily rate : Mon - Thurs	Discretionary	983.00	1,012.50	3.0%	
- Daily rate : Fri-Sun	Discretionary	1,038.00	1,069.50	3.0%	
- Hire Per Day (Fri to Sun)					
- 1 Performance	Discretionary	796.00	820.00	3.0%	
- 2 Performances	Discretionary	1,049.00	1,080.50	3.0%	
- Flat Floor	Discretionary	1,038.00	1,069.50	3.0%	
- Setting Up/Rehearsal Charges					
- 4 hours	Discretionary	199.50	205.50	3.0%	
- 8 hours	Discretionary	399.00	411.00	3.0%	
Per hour after midnight	Discretionary	67.00	69.00	3.0%	
- Dance Studio, Term Time Only					
- Hire Per Hour (with minimum hire being 2 hours)	Discretionary	30.00	31.00	3.3%	
- Hire Per Hour for 10-17 hours per week (with minimum hire being 2 hours)	Discretionary	27.50	28.50	3.6%	
18 or more hours per week	Discretionary	23.20	24.00	3.4%	
- Haydn Smith Room					
- Per day (8 hours)	Discretionary	220.50	227.50	3.2%	
- Per Hour (Minimum 2 hours)	Discretionary	34.00	35.00	2.9%	
Additional Charges					
Payment Processing Commission	Discretionary	3.50%	3.50%	0.0%	
Merchandise Commission	Discretionary	15%	15%	0.0%	
Programme Commission	Discretionary	10%	10%	0.0%	
Merchandise / Programme Commission using Theatre Staff	Discretionary	20%	20%	0.0%	
Performing Rights Society Charges	Discretionary	POA	POA	NA	
Staffing (per Hour):-					
- Extra Staff before midnight	Discretionary	19.25	20.00	3.9%	
- Extra Staff after midnight	Discretionary	28.00	29.00	3.6%	
- Extra Staff bank holidays	Discretionary	37.25	38.50	3.4%	
Security Staff (at discretion of Theatre Management when security staff required)	Discretionary	POA	POA	NA	
Marketing Services	Discretionary	POA	POA	NA	
Commercial Organisations					
- Auditorium (All charges subject to 10% Box Office Commission)					
- Hire Per Day (Mon to Thur)					
- 1 Performance	Discretionary	2,369.00	2,440.00	3.0%	
- 2 Performances (same day)	Discretionary	2,832.50	2,917.50	3.0%	
- Hire Per Day (Fri to Sun)					
- 1 Performance	Discretionary	2,729.50	2,811.50	3.0%	
- 2 Performances	Discretionary	3,193.00	3,289.00	3.0%	
- Setting Up/Rehearsal Charges					
- 4 hours	Discretionary	618.00	636.50	3.0%	
- 8 hours	Discretionary	1,236.00	1,273.00	3.0%	
Per hour after midnight	Discretionary	175.50	181.00	3.1%	
- Studio Theatre (All charges subject to 10% Box Office Commission)					
- Hire Per Day (Mon to Thur)					
- 1 Performance	Discretionary	1,133.00	1,167.00	3.0%	
- 2 Performances (same day)	Discretionary	1,545.00	1,591.50	3.0%	
- Flat Floor	Discretionary	1,545.00	1,591.50	3.0%	
- Hire Per Day (Fri to Sun)					
- 1 Performance	Discretionary	1,339.00	1,379.50	3.0%	
- 2 Performances	Discretionary	1,751.00	1,803.50	3.0%	
- Flat Floor	Discretionary	1,751.00	1,803.50	3.0%	
- Setting Up/Rehearsal Charges					
- 4 hours	Discretionary	309.00	318.50	3.1%	
- 8 hours	Discretionary	618.00	636.50	3.0%	
Per hour after midnight	Discretionary	96.50	99.50	3.1%	
- Dance Studio, Term Time Only (Commercial Organisations)					
- Hire Per Hour (with minimum hire being 2 hours)	Discretionary	34.00	35.00	2.9%	
- Hire Per Hour for 10 -17 hours per week (with minimum hire being 2 hours)	Discretionary	30.50	31.50	3.3%	
18 hours or more per week	Discretionary	26.40	27.25	3.2%	
Haydn Smith Room					
- Per day (8 hours)	Discretionary	359.50	381.50	6.1%	
- Per Hour (Minimum 2 hours)	Discretionary	51.50	54.50	5.8%	

FEES & CHARGES**APPENDIX 3**

THEATRE SERVICES	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	Increase %	Notes
Additional Charges					
Payment Processing Commission	Discretionary	3.5%	3.5%	0.0%	
Merchandise Commission	Discretionary	15%	15%	0.0%	
Programme Commission	Discretionary	10%	10%	0.0%	
Merchandise / Programme Commission using Theatre Staff	Discretionary	20%	20%	0.0%	
Performing Rights Society Charges	Discretionary	POA	POA	NA	
Staffing (per Hour):-					
Extra Staff before midnight	Discretionary	26.55	27.50	3.6%	
Extra Staff after midnight	Discretionary	35.10	36.25	3.3%	
Extra staff bank holidays	Discretionary	44.55	46.00	3.3%	
Security Staff (at discretion of Theatre Management when security staff required)	Discretionary	POA	POA	NA	
Marketing Services	Discretionary	POA	POA	NA	
Hire of the whole building, longer lets and / or special events - charges by negotiation					
OLD MARKET HALL					
Film Ticket Admission Fees	Discretionary	The OMH has the discretion to vary admission charges	The OMH has the discretion to vary admission charges		

FEES & CHARGES**APPENDIX 3**

Museums & Archives	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	% Increase	Notes
MUSEUMS & ARCHIVES					
ACTON SCOTT					
Admissions					
Adult 18+	Discretionary	9.00	9.00	0.0%	Includes voucher for 25% discount off return visit
Senior Citizens	Discretionary	8.00	8.00	0.0%	Includes voucher for 25% discount off return visit
Children					
- Children (3-17)	Discretionary	5.00	5.00	0.0%	
- Children (0-2)	Discretionary	Free of Charge	Free of Charge		
Family Tickets (2 Adults & up to 3 Children)	Discretionary	25.00	25.00	0.0%	Includes voucher for 25% discount off return visit
Season Tickets					
Adult 18+	Discretionary	20.00	20.00	0.0%	
Senior Citizens	Discretionary	17.00	17.00	0.0%	
Children					
- Children (3-17)	Discretionary	12.00	12.00	0.0%	
- Children (0-2)	Discretionary	Free of Charge	Free of Charge		
Family	Discretionary	50.00	50.00	0.0%	
Essential Companion to a disabled person	Discretionary	Free of Charge	Free of Charge		
Groups - Adults	Discretionary	7.25	7.25	0.0%	
Groups - Seniors	Discretionary	7.25	7.25	0.0%	
Groups - Children	Discretionary	5.00	5.00	0.0%	
Coach Tour Admissions					
Coach tour passengers	Discretionary	7.25	7.25	0.0%	
Tours & Talks					
Guided (up to 25 people)	Discretionary	37.00	37.00	0.0%	
Introductory (up to 55 people)	Discretionary	50.00	50.00	0.0%	
Education Visitors					
Pre-school, Playgroup & Nursery Education Admissions					
Child	Discretionary	3.25	3.25	0.0%	
Adult	Discretionary	3.25	3.25	0.0%	
Pre-school, Playgroup & Nursery Education Sessions					
Various	Discretionary	55.00	55.00	0.0%	
Primary Education Admissions					
Child (with session)	Discretionary	3.25	3.25	0.0%	
Child (without session)	Discretionary	3.25	3.25	0.0%	
Primary Education Sessions					
Various	Discretionary	55.00	55.00	0.0%	
Secondary Education Admissions					
Child (with session)	Discretionary	3.25	3.25	0.0%	
Child (without session)	Discretionary	3.25	3.25	0.0%	
Secondary Education Sessions/Talks					
Sessions	Discretionary	55.00	55.00	0.0%	
Talks/Seminars	Discretionary	55.00	55.00	0.0%	
ROOM HIRE ETC					
Room					
A 10% discount on room hire is available for return bookings in same financial year. A 10% discount is available for SC bookings. Only one discount can be applied to any booking.					
Other discounts may be offered to achieve best return on space*					
- New Barn - per day (or part thereof)	Discretionary	75.00	75.00	0.0%	
- Black Barn - per day (or part thereof)	Discretionary	50.00	50.00	0.0%	
Black Barn including all equipment (eg. Cookery) - per day or part thereof	Discretionary	100.00	100.00	0.0%	
Course Fees					
Advanced Peg Loom	Discretionary	N/A	60.00	N/A	New Charge
Advanced Preserves	Discretionary	N/A	65.00	N/A	New Charge
Autumn Herbal Medicines	Discretionary	N/A	65.00	N/A	New Charge
Autumn Preserves	Discretionary	65.00	65.00	0.0%	
Autumn Snail Day: Slow pace, beautiful space; nature connection and creative reflection	Discretionary	70.00	N/A	N/A	
Basic Beekeeping	Discretionary	N/A	55.00	N/A	New Charge
Blacksmithing	Discretionary	120.00	120.00	0.0%	
Blooms and Berries	Discretionary	N/A	65.00	N/A	New Charge
Branching out your Family Tree	Discretionary	40.00	N/A	N/A	
Bread and Butter	Discretionary	100.00	100.00	0.0%	
Bread with Heritage Wheat	Discretionary	110.00	N/A	N/A	
Breadmaking	Discretionary	100.00	100.00	0.0%	
Build a Cob Oven	Discretionary	75.00	75.00	0.0%	
Christmas in a Jar 1	Discretionary	65.00	65.00	0.0%	
Christmas in a Jar 2	Discretionary	N/A	65.00	N/A	New Charge
Christmas in a Jar 3	Discretionary	N/A	65.00	N/A	New Charge
Crazy Christmas Patchwork Stocking	Discretionary	55.00	55.00	0.0%	
Creative Working	Discretionary	N/A	45.00	N/A	New Charge
Decorative Blacksmithing	Discretionary	230.00	230.00	0.0%	
Donkey and Horse course	Discretionary	N/A	100.00	N/A	New Charge
Early Summer Dyes	Discretionary	65.00	65.00	0.0%	
Eco Printing	Discretionary	N/A	65.00	N/A	New Charge
Enamelled Jewellery	Discretionary	N/A	65.00	N/A	New Charge
Felt purse/bag	Discretionary	N/A	65.00	N/A	New Charge
Fire Skills	Discretionary	35.00	N/A	N/A	

FEES & CHARGES**APPENDIX 3**

Museums & Archives	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	% Increase	Notes
Course Fees cont...					
Fleece to Fibre	Discretionary	60.00	60.00	0.0%	
Fruit Tree Grafting	Discretionary	65.00	65.00	0.0%	
Fundamentals of Preserving	Discretionary	N/A	65.00	N/A	New Charge
Hand Stitching and Applique	Discretionary	55.00	N/A	N/A	
Hedgelaying	Discretionary	80.00	N/A	N/A	
Hedgerow Preserves	Discretionary	N/A	65.00	N/A	New Charge
Introduction to Beekeeping	Discretionary	55.00	N/A	N/A	
Introduction to Keeping Pigs	Discretionary	65.00	65.00	0.0%	
Late Summer Dyes	Discretionary	65.00	65.00	0.0%	
Make a bent stick Chair	Discretionary	200.00	200.00	0.0%	
Make a chestnut garden gate	Discretionary	80.00	80.00	0.0%	
Mosaic Workshop	Discretionary	60.00	55.00	-8.3%	
Orchard Preserves	Discretionary	65.00	65.00	0.0%	
Orchard Restoration	Discretionary	70.00	70.00	0.0%	
Papier Mache Mirror Frames	Discretionary	N/A	50.00	N/A	New Charge
Patchwork, Quilting and Applique for beginners	Discretionary	55.00	55.00	0.0%	
Peg Loom and Stick Weaving	Discretionary	60.00	60.00	0.0%	
Pewter Christmas Decorations	Discretionary	N/A	65.00	N/A	New Charge
Ploughing	Discretionary	200.00	200.00	0.0%	
Poultry Keeping	Discretionary	35.00	35.00	0.0%	
Preserving with Honey	Discretionary	65.00	65.00	0.0%	
Print 'n' Stitch	Discretionary	55.00	55.00	0.0%	
Split Hazel Basketry	Discretionary	210.00	210.00	0.0%	
Spring Herbal Medicine	Discretionary	N/A	65.00	N/A	New Charge
Spring Preserves	Discretionary	65.00	65.00	0.0%	
Stained Glass Applique	Discretionary	60.00	N/A	N/A	
Summer Preserves	Discretionary	65.00	65.00	0.0%	
The Fruit Garden - Preserving	Discretionary	65.00	N/A	N/A	
The Herb Garden - preserving	Discretionary	65.00	N/A	N/A	
Victorian Preserves	Discretionary	65.00	N/A	N/A	
Wheelwrighting	Discretionary	295.00	295.00	0.0%	
Working with Donkeys	Discretionary	60.00	60.00	0.0%	
Working With Heavy Horses	Discretionary	95.00	95.00	0.0%	
Wreathmaking	Discretionary	15.00	15.00	0.0%	
Ludlow Museum Resource Centre					
Room Hire - Ludlow Education Room per session (Morning or Afternoon)					
Personal/Voluntary group/ Charity Group	Discretionary	33.00	33.00	0.0%	
Business Use	Discretionary	66.00	66.00	0.0%	
MUCH WENLOCK MUSEUM					
Room Hire (Per Hour)	Discretionary	10.00	10.00	0.0%	
Room Hire (Per Hour Partner Organisations)	Discretionary	5.00	5.00	0.0%	
SHREWSBURY CASTLE					
Weddings/ Civil Partnership Ceremonies (Circular Room & Castle Grounds)					
- Per Ceremony (2 hours - Saturdays)	Discretionary	700.00	850.00	21.4%	
- Per Ceremony (2 hours - Tuesday - Friday)	Discretionary	650.00	800.00	23.1%	
- Per Ceremony (2 hours - Sunday - Monday)	Negotiable	Negotiable	Negotiable		
- Steward Service	Discretionary	50.00	60.00	20.0%	
Naming Ceremony Castle					
- Per Ceremony (Saturday)	Discretionary	700.00	850.00	21.4%	
- Per Ceremony (Tuesday -Friday)	Discretionary	650.00	800.00	23.1%	
- Per Ceremony (Sunday - Monday)	Discretionary	Negotiable	Negotiable		
Adult(18+)	Discretionary	4.00	4.50	12.5%	
Concession Senior 60+)	Discretionary	3.00	3.50	16.7%	
Child (5-17)	Discretionary	1.00	2.00	100.0%	
Child (0-4)	Discretionary	Free of Charge	Free of Charge		
Child Education Visit (5-17)	Discretionary	1.00	POA		
Room Hire (Circular Room per hr.)	Discretionary	25.00	30.00	20.0%	
Castle Ground Event Hire per hour - guide price	Discretionary	100.00	120.00	20.0%	
Castle Grounds Hire Per Day - guide Price	Discretionary	300.00	350.00	16.7%	
Shropshire Regimental Trust Grounds Hire - per hour	Discretionary	75.00	75.00	0.0%	
Shropshire Regimental Trust Hire per day	Discretionary	250.00	250.00	0.0%	
Education Session (2 hr. Session)	Discretionary	80.00	80.00	0.0%	
Advertising (Per Week)	Discretionary	25.00	30.00	20.0%	
SHREWSBURY VISITOR INFORMATION CENTRE					
Bed booking service-deposit	Discretionary	10%	10%	0.0%	
Bed booking service fee	Discretionary	3.00	4.00	33.3%	
Bed booking service over telephone	Discretionary	4.00	6.00	50.0%	
Photocopying	Discretionary	0.20	0.30	50.0%	
Ticket Sales	Discretionary	5%-15%	5%-15%		
Arts and Crafts Cabinet commission	Discretionary	20%	20%	0.0%	
Guided Walks (public) Adult	Discretionary	6.00 & 7.50	6.00 & 7.50	0.0%	
Guided Walks (public) Child	Discretionary	3.00	3.00	0.0%	
Guided Walks (private)	Discretionary	55.00	55.00	0.0%	
Guided Walks Themed (private)	Discretionary	60.00	60.00	0.0%	
Language supplement	Discretionary	POA	POA		
Talks	Discretionary	45.00	60.00	33.3%	
Coach Tours full day	Discretionary	POA	POA		
Coach Tours half day	Discretionary	POA	POA		
Supplement Cadfael Tour	Discretionary	POA	POA		
Online Booking Transaction Fee	Discretionary	0.50	0.50	0.0%	

FEES & CHARGES**APPENDIX 3**

Museums & Archives	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	% Increase	Notes
SHREWSBURY MUSEUM & ART GALLERY					
Admissions					
Adult 18+	Discretionary	4.50	4.50	0.0%	
Senior Citizens	Discretionary	4.00	4.00	0.0%	
Children (5-17)	Discretionary	2.00	2.00	0.0%	
Children (0-4)	Discretionary	Free of Charge	Free of Charge		
Essential Companion to a disabled person	Discretionary	Free of Charge	Free of Charge		
Student	Discretionary	2.00	2.00	0.0%	
Family Day Ticket (2 Adults and up to 3 children)	Discretionary	10.00	10.00	0.0%	
Family Day Ticket (1 Adult and up to 3 children)	Discretionary	7.00	7.00	0.0%	
Museum Guided Tour (minimum 12)	Discretionary	5.00	5.00	0.0%	
Themed Events - Various	Discretionary	VARIOUS	VARIOUS		
Season Tickets					
Adult 18+	Discretionary	25.00	25.00	0.0%	
Two Adults	Discretionary	35.00	35.00	0.0%	
Senior Citizens	Discretionary	22.50	22.50	0.0%	
Two Senior Citizens	Discretionary	30.00	30.00	0.0%	
Children (0-4)	Discretionary	Free of Charge	Free of Charge		
Children (5-17)	Discretionary	12.50	12.50	0.0%	
Student	Discretionary	12.50	12.50	0.0%	
Family [2 adults & 3 Children]	Discretionary	47.50	47.50	0.0%	
Family [1 adult & 3 children]	Discretionary	30.00	30.00	0.0%	
Friends of Shrewsbury Museum	Discretionary	10.00	10.00	0.0%	
Be Active Season Tickets - Concessions					
Adult 18+	Discretionary	20.00	20.00	0.0%	
Two Adults	Discretionary	30.00	30.00	0.0%	
Senior Citizens [60+]	Discretionary	17.50	17.50	0.0%	
Two Senior Citizens	Discretionary	24.00	24.00	0.0%	
Family [2 Adults/3 Children]	Discretionary	42.50	42.50	0.0%	
Family [1 Adult & 3 children]	Discretionary	25.00	25.00	0.0%	
Be Active - single entry admission					
Adult (18+)	Discretionary	3.00	3.00	0.0%	
Senior Citizen [60 +]	Discretionary	2.50	2.50	0.0%	
Student	Discretionary	2.00	1.50	-25.0%	
Child [5-17]	Discretionary	2.00	1.50	-25.0%	
Group Admissions (12 or more)					
Adult 18+	Discretionary	4.00	4.00	0.0%	
Senior Citizens	Discretionary	3.50	3.50	0.0%	
Children (5-17)	Discretionary	1.50	1.50	0.0%	
Children (0-4)	Discretionary	Free of Charge	Free of Charge		
Pre-school, Playgroup & Nursery Education Sessions					
Various	Discretionary	80.00 - 250.00	80.00 - 250.00	0.0%	
Primary Education Admissions					
Child (with session)	Discretionary	N/A	N/A		
Child (without session)	Discretionary	2.00	2.00	0.0%	
Primary Education Sessions					
Various Sessions (1/2/Full Day and Specialist Sessions)	Discretionary	80.00 - 250.00	80.00 - 250.00	0.0%	
Secondary Education Admissions					
Child (with session)	Discretionary	N/A	N/A		
Child (without session)	Discretionary	2.00	2.00	0.0%	
Secondary Education Sessions/Talks					
Sessions	Discretionary	80.00 - 250.00	80.00 - 250.00	0.0%	
Per Class	Discretionary	Individually priced to reflect cost of delivery	Individually priced to reflect cost of delivery		

FEES & CHARGES**APPENDIX 3**

Museums & Archives	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	% Increase	Notes
Room Hire (POA - dependant on numbers)					
Special Exhibitions Gallery (10.00 - 16.00 - Half Day Rate min 3 hours)	Discretionary	80.00	150.00	87.5%	
Special Exhibitions Gallery (10.00-16.00 minimum 2 hours - Hourly Rate)	Discretionary	POA	POA		
Special Exhibitions Gallery (16.00 - 23.00 Minimum 3 hours -Hourly Rate)	Discretionary	POA	POA		
Special Exhibitions Gallery Full Day (7 hours)	Discretionary	275.00	300.00	9.1%	
Balcony (10.00-16.00)* Limited Availability - Hourly Rate	Discretionary	50.00	75.00	50.0%	
Balcony (16.00- 23.00) (min 2 hrs) - Hourly Rate	Discretionary	POA	POA		
Balcony Half Day Limited Availability (3 hours)	Discretionary	125.00	150.00	20.0%	
Balcony Gallery Full Day Limited Availability (7 hours)	Discretionary	200.00	300.00	50.0%	
Vaughans (10.00-16.00 minimum 2 hours - Hourly Rate)	Discretionary	25.00	30.00	20.0%	
Vaughans (16.00 - 23.00 Minimum 2 hours -Hourly Rate)	Discretionary	POA	POA		
Vaughans Half Day (3 hours)	Discretionary	55.00	65.00	18.2%	
Vaughans Gallery Full Day (7 hours)	Discretionary	100.00	120.00	20.0%	
Walker Education [education use up to 18 years per hour]	Discretionary	12.00	12.00	0.0%	
Walker (10.00-16.00 minimum 2 hours - Hourly Rate)	Discretionary	25.00	25.00	0.0%	
Walker (16.00 - 23.00 Minimum 2 hours -Hourly Rate)	Discretionary	POA	POA		
Walker Half Day (3 hours)	Discretionary	60.00	60.00	0.0%	
Walker Gallery Full Day (7 hours)	Discretionary	110.00	110.00	0.0%	
Projector/Whiteboard	Discretionary	12.50	15.00	20.0%	
Flip Chart	Discretionary	6.00	7.50	25.0%	
*Staffing charges may need to be applied for evening events or where multiple rooms/spaces are being hired		POA	POA		
Weddings/ Civil Partnership Ceremonies					
- Per Ceremony (2 hours - Saturdays)	Discretionary	700.00	850.00	21.4%	
- Per Ceremony (2 hours - Tuesday - Friday)	Discretionary	650.00	800.00	23.1%	
- Per Ceremony (2 hours - Sunday - Monday)	Discretionary	Negotiable	Negotiable		
- Steward Service	Discretionary	50.00	60.00	20.0%	
Naming Ceremony					
- Per Ceremony (Saturday)	Discretionary	700.00	850.00	21.4%	
- Per Ceremony (Tuesday -Friday)	Discretionary	650.00	800.00	23.1%	
- Per Ceremony (Sunday - Monday)	Discretionary	Negotiable	Negotiable		
Admission Packages/Passports					
SM&CA					
Adult 18+	Discretionary	7.00	7.00	0.0%	
Senior Citizens	Discretionary	5.50	5.50	0.0%	
Children (5-17)	Discretionary	2.50	2.50	0.0%	
Note: Courses are available at SM&AG which are individually priced. More details can be found on the events page on the website at: http://www.shrewsburymuseum.org.uk/events/					
THE SQUARE					
Hire Charges					
Reg Charities (Mon to Thurs)	Discretionary	35.00	40.00	14.3%	
Reg Charities (Fri and Sat)	Discretionary	40.00	47.50	18.8%	
Not for Profit Organisations (Mon to Thurs)	Discretionary	70.00	80.00	14.3%	
Not for Profit Organisations (Fri and Sat)	Discretionary	75.00	87.50	16.7%	
Tech Support per Hour (min 4 Hours)	Discretionary	20.00	22.50	12.5%	
Commercial					
Trading (Per day) - (10%) discount for 2 consecutive days)	Discretionary	440.00	500.00	13.6%	
Non trading (Per day) - (10%) discount for 2 consecutive days)	Discretionary	210.00	240.00	14.3%	
Single Trading Pitch (Per day) - (local Business only) 12.5 m2	Discretionary	220.00	250.00	13.6%	
Single Non Trading Pitch (Per day) - (local Business only) 12.5 m3	Discretionary	105.00	120.00	14.3%	

FEES & CHARGES**APPENDIX 3**

Museums & Archives	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	% Increase	Notes
Archives and archaeology					
Consultancy, room hire					
Consultancy, bespoke training, workshops, archives/archaeology	Discretionary	£120 per half day	£120 per half day	0.0%	
Commercial research	Discretionary	£60 per hour	£60 per hour	0.0%	
Conservation work, basic cleaning etc.	Discretionary	£30 per hour	£30 per hour	0.0%	
Conservation work, repair work	Discretionary	£40 per hour	£40 per hour	0.0%	
Hire of Shropshire Archives for events	Discretionary	£110 per evening session plus refreshments	£110 per evening session plus refreshments	0.0%	
Group visits/outside talks	Discretionary	£50	£50	0.0%	
Photography permit					
Daily	Discretionary	10.00	10.00	0.0%	
Monthly	Discretionary	45.00	45.00	0.0%	
Annual	Discretionary	70.00	70.00	0.0%	
Group	Discretionary	100.00	100.00	0.0%	
Research/consultancy					
Research/photography service	Discretionary	40 per hour	40 per hour	0.0%	
Consultancy/commercial research/photography	Discretionary	60 per hour	60 per hour	0.0%	
Short search (one item)	Discretionary	10.00	10.00	0.0%	
Advice surgeries	Discretionary	N/A	N/A	N/A	
Photocopying					
Printed up to A4	Discretionary	0.20	0.20	0.0%	
Printed up to A3	Discretionary	0.40	0.40	0.0%	
Archives A4	Discretionary	1.00	1.00	0.0%	
Archives A3	Discretionary	2.00	2.00	0.0%	
Microform printouts					
Printed A4(self service)	Discretionary	0.50	0.50	0.0%	
Printed A4 (staff)	Discretionary	1.00	1.00	0.0%	
Printed up to A3	Discretionary	1.50	1.50	0.0%	
Archives A4 or A3	Discretionary	N/A	N/A	N/A	
Colour					
Printed up to A4	Discretionary	N/A	N/A	N/A	
Printed up to A3	Discretionary	N/A	N/A	N/A	
Archives A4	Discretionary	2.00	2.00	0.0%	
Archives A3	Discretionary	3.00	3.00	0.0%	
Internet printouts	Discretionary	0.20	0.20	0.0%	
Image services					
Print up to A4 including digitisation fee	Discretionary	17.50	17.50	0.0%	
Print up to A3 including digitisation fee	Discretionary	20.00	20.00	0.0%	
Digital file/new digitisation	Discretionary	15.00	15.00	0.0%	
Low res via email	Discretionary	N/A	N/A	N/A	
Records Management					
External customers, storage and retrieval service	Discretionary	£8.35 per box	£8.35 per box	0.0%	

FEES & CHARGES**APPENDIX 3**

Youth Centres	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	Increase %	Notes
Bridgnorth Youth Centre					
<u>Commercial Charges</u>					
Hall (30ft x 30ft)/kitchen area/ computers	Discretionary	55.25	57.50	4.1%	This charge is for all day
Hall (Elections)	Discretionary	130.00	135.50	4.2%	
Small Room (Chill out room) (up to 15 x 15 ft)	Discretionary	33.50	34.90	4.2%	
Whole building (Public areas)	Discretionary	70.50	73.40	4.1%	
<u>Voluntary / Charity Rate</u>					
Hall (30ft x 30ft)/kitchen area/ computers	Discretionary	22.75	23.70	4.2%	
Small Room (Chill out room) (up to 15 x 15 ft)	Discretionary	22.75	23.70	4.2%	
Whole building (Public areas)	Discretionary	43.50	45.30	4.1%	
Ludlow Youth Centre					
<u>Small Room</u>					
Commercial Rate	Discretionary	£33.00 per hour	£34.35 per hour	4.1%	
Charity / Community Rate	Discretionary	£22.25 per hour	£23.20 per hour	4.3%	
<u>Hall/Kitchen/Computers</u>					
Commercial Rate	Discretionary	£54.25 per hour	£56.50 per hour	4.1%	
Charity / Community Rate	Discretionary	£22.25 per hour	£23.20 per hour	4.3%	
<u>Whole Building</u>					
Commercial Rate	Discretionary	£69.00 per hour	£71.85 per hour	4.1%	
Charity / Community Rate	Discretionary	£42.50 per hour	£44.25 per hour	4.1%	
Whitchurch Youth Centre					
<u>Commercial Charges</u>					
Laura's Room	Discretionary	35.75	35.75	0.0%	
Coffee Bar	Discretionary	55.25	55.25	0.0%	
Meeting room	Discretionary	55.25	55.25	0.0%	
<u>Voluntary / Charity Rate</u>					
Laura's Room	Discretionary	22.75	22.75	0.0%	
Coffee Bar	Discretionary	32.50	32.50	0.0%	
Meeting room	Discretionary	32.50	32.50	0.0%	
The Centre, Oswestry					
<u>Commercial Charges</u>					
Main Hall	Discretionary	41.25	43.00	4.2%	Per hour
Art Room	Discretionary	27.00	28.10	4.1%	Per hour
Kitchen	Discretionary	34.75	36.20	4.2%	Per hour
Café	Discretionary	27.00	28.10	4.1%	Per hour
Meeting Room 1	Discretionary	10.75	11.20	4.2%	Per hour
Meeting Room 2	Discretionary	10.75	11.20	4.2%	Per hour
Meeting Room 3	Discretionary	30.50	31.75	4.1%	Per hour
Meeting Room 4	Discretionary	19.50	20.30	4.1%	Per hour
Meeting Room 10	Discretionary	10.75	11.20	4.2%	Per hour
Recording Studio (x2 rooms)	Discretionary	38.00	39.60	4.2%	Per hour
<u>Charity Rate</u>					
Main Hall	Discretionary	20.63	21.50	4.2%	Per hour
Art Room	Discretionary	13.50	14.00	3.7%	Per hour
Café	Discretionary	13.50	14.00	3.7%	Per hour
Kitchen	Discretionary	17.38	18.10	4.1%	Per hour
Meeting Room 1	Discretionary	8.75	9.10	4.0%	Per hour
Meeting Room 2	Discretionary	8.75	9.10	4.0%	Per hour
Meeting Room 3	Discretionary	15.25	15.90	4.3%	Per hour
Meeting Room 4	Discretionary	9.75	10.15	4.1%	Per hour
Meeting Room 10	Discretionary	8.75	9.10	4.0%	Per hour
Recording Studio (x2 rooms)	Discretionary	19.00	19.80	4.2%	Per hour
Discounts - at the discretion of the centre					
Only one discount (to a maximum of 20%) is available to non-constituted groups per booking.					
Constituted groups may be entitled to a 50% reduction in room hire cost at the discretion of The Centre.					
Proof of eligibility may be required.					

FEES & CHARGES**APPENDIX 3**

FACILITIES MANAGEMENT	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	Increase %	Notes
Room Hire Charges					
<u>Shirehall Meeting Rooms</u>					
<u>Monday - Friday</u>					
Council Chamber - Full day	Discretionary	135.50	141.00	4.1%	
Council Chamber - Full day (concessionary)	Discretionary	67.75	70.50	4.1%	
Council Chamber - Half day	Discretionary	76.00	79.00	3.9%	
Council Chamber - Half day (concessionary)	Discretionary	38.00	39.60	4.2%	
Council Chamber - Evening	Discretionary	97.50	101.50	4.1%	
Council Chamber - Evening (concessionary)	Discretionary	48.75	50.75	4.1%	
Committee Rooms - Full day	Discretionary	81.50	84.90	4.2%	
Committee Rooms - Full day (concessionary)	Discretionary	40.75	42.50	4.3%	
Committee Rooms - Half day	Discretionary	48.75	50.75	4.1%	
Committee Rooms - Half day (concessionary)	Discretionary	24.38	25.40	4.2%	
Committee Rooms - Evening	Discretionary	54.00	56.20	4.1%	
Committee Rooms - Evening (concessionary)	Discretionary	27.00	28.10	4.1%	
Shrewsbury & Oswestry Room - Full Day	Discretionary	N/A	127.40	N/A	New charges
Shrewsbury & Oswestry Room - Full Day (concessionary)	Discretionary	N/A	63.70	N/A	
Shrewsbury & Oswestry Room - Half Day	Discretionary	N/A	76.20	N/A	
Shrewsbury & Oswestry Room - Half Day (concessionary)	Discretionary	N/A	38.10	N/A	
Shrewsbury & Oswestry Room - Evening	Discretionary	N/A	84.30	N/A	
Shrewsbury & Oswestry Room - Evening (concessionary)	Discretionary	N/A	42.15	N/A	
Gallery - Full day	Discretionary	65.00	67.70	4.2%	
Gallery - Full day (concessionary)	Discretionary	32.50	33.80	4.0%	
Gallery - Half day	Discretionary	48.75	50.75	4.1%	
Gallery - Half day (concessionary)	Discretionary	24.38	25.40	4.2%	
Gallery - Evening	Discretionary	54.00	56.20	4.1%	
Gallery - Evening (concessionary)	Discretionary	27.00	28.10	4.1%	
<u>Saturday</u>					
Council Chamber - Full day	Discretionary	190.00	198.00	4.2%	
Council Chamber - Full day (concessionary)	Discretionary	95.00	99.00	4.2%	
Council Chamber - Half day	Discretionary	97.50	101.50	4.1%	
Council Chamber - Half day (concessionary)	Discretionary	48.75	50.75	4.1%	
Committee Rooms - Full day	Discretionary	108.50	113.00	4.1%	
Committee Rooms - Full day (concessionary)	Discretionary	54.25	56.50	4.1%	
Committee Rooms - Half day	Discretionary	65.00	67.70	4.2%	
Committee Rooms - Half day (concessionary)	Discretionary	32.50	33.80	4.0%	
Gallery - Full day	Discretionary	92.00	95.80	4.1%	
Gallery - Full day (concessionary)	Discretionary	46.00	47.90	4.1%	
Gallery - Half day	Discretionary	54.00	56.20	4.1%	
Gallery - Half day (concessionary)	Discretionary	27.00	28.10	4.1%	
<u>Castle View - Oswestry</u>					
<u>Monday - Friday</u>					
Council Chamber - Full day	Discretionary	108.50	113.00	4.1%	
Council Chamber - Full day (concessionary)	Discretionary	54.25	56.50	4.1%	
Council Chamber - Half day	Discretionary	54.25	56.50	4.1%	
Council Chamber - Half day (concessionary)	Discretionary	27.00	28.10	4.1%	
Council Chamber - Evening	Discretionary	54.00	56.20	4.1%	
Council Chamber - Evening (concessionary)	Discretionary	27.00	28.10	4.1%	
Meeting Rooms - Full day	Discretionary	54.00	56.20	4.1%	
Meeting Rooms - Full day (concessionary)	Discretionary	27.00	28.10	4.1%	
Meeting Rooms - Half day	Discretionary	43.25	45.00	4.0%	
Meeting Rooms - Half day (concessionary)	Discretionary	21.63	22.50	4.0%	
Meeting Rooms - Evening	Discretionary	43.25	45.00	4.0%	
Meeting Rooms - Evening (concessionary)	Discretionary	21.63	22.50	4.0%	

FEES & CHARGES**APPENDIX 3**

FACILITIES MANAGEMENT	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	Increase %	Notes
Room Hire Charges					
The Lantern					
Charity / Community Rate Monday to Friday - Community Hall 1		£8.50 per hour	£8.90 per hour	4.7%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Community Hall 1		£12.75 per hour	£13.30 per hour	4.3%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Community Hall 1		£18.00 per hour	£18.75 per hour	4.2%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Community Hall 1		£18.00 per hour	£18.75 per hour	4.2%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Community Hall 1		£34.00 per hour	£35.40 per hour	4.1%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Community Hall 1		£50.00 per hour	£52.00 per hour	4.0%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - Community Hall 2		£8.50 per hour	£8.90 per hour	4.7%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Community Hall 2		£12.75 per hour	£13.30 per hour	4.3%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Community Hall 2		£18.00 per hour	£18.75 per hour	4.2%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Community Hall 2		£18.00 per hour	£18.75 per hour	4.2%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Community Hall 2		£34.00 per hour	£35.40 per hour	4.1%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Community Hall 2		£50.00 per hour	£52.00 per hour	4.0%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - Community Hall 1 & 2		£15.00 per hour	£15.60 per hour	4.0%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Community Hall 1 & 2		£22.50 per hour	£23.40 per hour	4.0%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Community Hall 1 & 2		£30.00 per hour	£31.20 per hour	4.0%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Community Hall 1 & 2		£30.00 per hour	£31.20 per hour	4.0%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Community Hall 1 & 2		£60.00 per hour	£62.50 per hour	4.2%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Community Hall 1 & 2		£90.00 per hour	£93.70 per hour	4.1%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - IT Suite		£8.50 per hour	£8.90 per hour	4.7%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - ITSuite		£11.75 per hour	£12.25 per hour	4.3%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - IT Suite		£17.00 per hour	£17.70 per hour	4.1%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - IT Suite		£17.00 per hour	£17.70 per hour	4.1%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - IT Suite		£33.00 per hour	£34.40 per hour	4.2%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - IT Suite		£49.00 per hour	£51.00 per hour	4.1%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - Interview/Meeting Room		£8.50 per hour	£8.90 per hour	4.7%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Interview/Meeting Room		£9.50 per hour	£9.90 per hour	4.2%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Interview/Meeting Room		£15.00 per hour	£15.60 per hour	4.0%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Interview/Meeting Room		£15.00 per hour	£15.60 per hour	4.0%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Interview/Meeting Room		£30.75 per hour	£32.00 per hour	4.1%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Interview/Meeting Room		£46.75 per hour	£48.70 per hour	4.2%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - Ground Floor Meeting Room		£8.50 per hour	£8.90 per hour	4.7%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Ground Floor Meeting Room		£10.50 per hour	£10.90 per hour	3.8%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Ground Floor Meeting Room		£16.00 per hour	£16.70 per hour	4.4%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Ground Floor Meeting Room		£16.00 per hour	£16.70 per hour	4.4%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Ground Floor Meeting Room		£32.00 per hour	£33.30 per hour	4.1%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Ground Floor Meeting Room		£48.00 per hour	£50.00 per hour	4.2%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - Large Meeting Room		£8.50 per hour	£8.90 per hour	4.7%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Large Meeting Room		£10.50 per hour	£10.90 per hour	3.8%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Large Meeting Room		£16.00 per hour	£16.70 per hour	4.4%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Large Meeting Room		£16.00 per hour	£16.70 per hour	4.4%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Large Meeting Room		£32.00 per hour	£33.30 per hour	4.1%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Large Meeting Room		£48.00 per hour	£50.00 per hour	4.2%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - Small Meeting Room		£8.50 per hour	£8.90 per hour	4.7%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Small Meeting Room		£10.50 per hour	£10.90 per hour	3.8%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Small Meeting Room		£16.00 per hour	£16.70 per hour	4.4%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Small Meeting Room		£16.00 per hour	£16.70 per hour	4.4%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Small Meeting Room		£32.00 per hour	£33.30 per hour	4.1%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Small Meeting Room		£48.00 per hour	£50.00 per hour	4.2%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - Community Kitchen		£5.25 per hour	£5.50 per hour	4.8%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Community Kitchen		£5.75 per hour	£6.00 per hour	4.3%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Community Kitchen		£6.25 per hour	£6.50 per hour	4.0%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Community Kitchen		£10.00 per hour	£10.40 per hour	4.0%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Community Kitchen		£13.00 per hour	£13.50 per hour	3.8%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Community Kitchen		£14.50 per hour	£15.00 per hour	3.4%	9:00 am to 11:00 pm

FEES & CHARGES**APPENDIX 3**

FACILITIES MANAGEMENT	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	Increase %	Notes
Louise House					
Meeting Rooms 1 & 2					
Charity / Community Rate	Discretionary	£5.25 per hour	£5.50 per hour	4.8%	
Commercial Rate	Discretionary	£10.50 per hour	£10.90 per hour	3.8%	
Reception Interview Room					
Charity / Community Rate	Discretionary	£5.25 per hour	£5.50 per hour	4.8%	
Commercial Rate	Discretionary	£10.50 per hour	£10.90 per hour	3.8%	
IT Suite					
Charity / Community Rate	Discretionary	£5.25 per hour	£5.50 per hour	4.8%	
Commercial Rate	Discretionary	£10.50 per hour	£10.90 per hour	3.8%	
Physio Suite					
Charity / Community Rate	Discretionary	£5.25 per hour	£5.50 per hour	4.8%	
Commercial Rate	Discretionary	£10.50 per hour	£10.90 per hour	3.8%	

FEES & CHARGES**APPENDIX 3**

PUBLIC HEALTH	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	Increase %	Notes
<u>REGISTRARS</u>					
<u>Civil Weddings / Partnerships at approved venues</u>					
Mon - Fri	Discretionary	421.00	421.00	0.0%	Proposed Fee for 2021-22 - £421
Sat	Discretionary	471.00	471.00	0.0%	Proposed Fee for 2021-22 - £471
Sun & Bank Holiday	Discretionary	471.00	471.00	0.0%	Proposed Fee for 2021-22 - £471
Advanced booking fee for ceremonies booked over a year but under two years from the date of the ceremony	Discretionary	60.00	60.00	0.0%	Proposed Fee for 2021-22 - £60
Advanced Booking Fee for ceremonies booked within one year-Not Refundable	Discretionary	46.00	46.00	0.0%	Proposed Fee for 2021-22 - £46
Administration fee for changes to dates or venues	Discretionary	25.00	25.00	0.0%	Proposed Fee for 2021-22 - £25
Civil Partnerships/ Weddings at Council Ceremony Rooms on Mon-Sat	Discretionary	266.00	266.00	0.0%	Proposed Fee for 2021-22 - £266
Civil Partnerships/Weddings at Registration Offices Sundays and Bank Hols	Discretionary	316.00	316.00	0.0%	Proposed Fee for 2021-22 - £316
Additional charge for use of Ceremony room for photographs only	Discretionary	50.00	50.00	0.0%	Proposed Fee for 2021-22 - £50
<u>Reaffirmation of vows & civil naming ceremonies at approved</u>					
Mon - Fri	Discretionary	270.00	270.00	0.0%	Proposed Fee for 2021-22 - £270
Sat	Discretionary	270.00	270.00	0.0%	Proposed Fee for 2021-22 - £270
Sunday & Bank Hols	Discretionary	320.00	320.00	0.0%	Proposed Fee for 2021-22 - £320
<u>Reaffirmation of vows & civil naming ceremonies at Registration Office</u>					
Mon - Fri	Discretionary	270.00	270.00	0.0%	Proposed Fee for 2021-22 - £270
Sat	Discretionary	270.00	270.00	0.0%	Proposed Fee for 2021-22 - £270
Sunday & Bank Hols	Discretionary	320.00	320.00	0.0%	Proposed Fee for 2021-22 - £320
Civil Funeral	Discretionary	190.00	190.00	0.0%	Proposed Fee for 2021-22 - £190
<u>Private Citizenship ceremonies</u>					
At the Shropshire Register Office, Mon - Fri	Discretionary	180.00	180.00	0.0%	Proposed Fee for 2021-22 - £180
Group Citizenship ceremonies	Statutory	80.00	80.00	0.0%	
<u>Licensing of approved venues</u>					
First time applications (up to 2 rooms) - 3 year duration	Discretionary	1,700.00	1,700.00	0.0%	Proposed Fee for 2021-22 - £1700
Renewals (up to 2 rooms) - 3 year duration	Discretionary	1,700.00	1,700.00	0.0%	Proposed Fee for 2021-22 - £1700
Renewals (up to 2 rooms) - 5 year duration	Discretionary	2,550.00	2,550.00	0.0%	Proposed Fee for 2021-22 - £2550
Renewals (up to 2 rooms) - 7 year duration	Discretionary	3,400.00	3,400.00	0.0%	Proposed Fee for 2021-22 - £3400
Renewals (up to 2 rooms) - 10 year duration	Discretionary	4,600.00	4,600.00	0.0%	Proposed Fee for 2021-22 - £4600
Addition of extra room	Discretionary	250.00	250.00	0.0%	Proposed Fee for 2021-22 - £250
Licensing of additional building within curtilage, outside application period.	Discretionary	710.00	710.00	0.0%	
Appeals against revocation or refusal to issue approval (non-refundable charge)	Discretionary	1,300.00	1,300.00	0.0%	Proposed Fee for 2021-22 - £1300
<u>Copy certificates-issued at registration</u>					
Standard birth certificates	Statutory	4.00	11.00	175.0%	Proposed Fee for 2021-22 - £11
Death certificates	Statutory	4.00	11.00	175.0%	Proposed Fee for 2021-22 - £11
Marriage certificates	Statutory	4.00	11.00	175.0%	Proposed Fee for 2021-22 - £11
Extract from civil partnership register	Statutory	4.00	11.00	175.0%	Proposed Fee for 2021-22 - £11
Standard certificate from civil partnership register	Statutory	4.00	11.00	175.0%	Proposed Fee for 2021-22 - £11
Marriage Certificates following Conversion from a Civil Partnership. Issued on the day	Statutory	4.00	11.00	175.0%	Proposed Fee for 2021-22 - £11
<u>Copy certificates-issued after registration</u>					
Standard birth certificates	Statutory	7.00	11.00	57.1%	Proposed Fee for 2021-22 - £11
Death certificates	Statutory	7.00	11.00	57.1%	Proposed Fee for 2021-22 - £11
Marriage certificates	Statutory	7.00	11.00	57.1%	Proposed Fee for 2021-22 - £11
Extract from civil partnership register	Statutory	10.00	11.00	10.0%	Proposed Fee for 2021-22 - £11
Standard certificate from civil partnership register	Statutory	10.00	11.00	10.0%	Proposed Fee for 2021-22 - £11

FEES & CHARGES**APPENDIX 3**

PUBLIC HEALTH	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	Increase %	Notes
Gold - priority service					
Expediated service charge (including certificate fee)					
Expediated service charge - next day delivery (including certificate fee)	Discretionary	35.00	35.00	0.0%	Proposed Fee for 2021-22 - £35
Silver - premium service					
Recorded delivery (including certificate fee)	Discretionary	16.50	16.50	0.0%	Proposed Fee for 2021-22 - £16.50
Bronze - standard service					
Certificate fee only	Discretionary	10.00	11.00	10.0%	Proposed Fee for 2021-22 - £11
Bronze Service Handling and postage	Discretionary	1.00	1.00	0.0%	Proposed Fee for 2021-22 - £1
Registration of birth - additional charge for late appointment 16:30-18:30	Discretionary	10.00	10.00	0.0%	
Space 17- Insertion/ Removal of Forenames within 12 months of registration	Statutory	40.00	40.00	0.0%	Proposed Fee for 2021-22 - £40
Notice of marriage (per person)	Statutory	35.00	35.00	0.0%	Proposed Fee for 2021-22- £35
Home Office Referral (if necessary)	Statutory	24.00	24.00	0.0%	Proposed Fee for 2021-22 - £24
Fee payable for a statutory basic marriage ceremony in a registrar's office	Statutory	46.00	46.00	0.0%	Proposed Fee for 2021-22 - £46
Notice of marriage - additional charge for late appointment 16:30-18:30	Discretionary	20.00	20.00	0.0%	Proposed Fee for 2021-22 - £20
Notice of civil partnership registration (per person)	Statutory	35.00	35.00	0.0%	Proposed Fee for 2021-22 - £35
Fee payable for a statutory basic civil partnership formation in a registrar's office	Statutory	46.00	46.00	0.0%	Proposed Fee for 2021-22 - £46
Conversion of Civil Partnership to Marriage					
Conversion of Civil Partnership to Marriage (BASIC SINGLE STAGE)	Statutory	45.00	45.00	0.0%	Proposed Fee for 2021-22 - £45
Conversion of Civil Partnership to Marriage (2 stage)	Statutory	27.00	27.00	0.0%	Proposed Fee for 2021-22 - £27
SR's attendance at a building registered for the marriage of same sex couples, or at a conversion at according to the usages of the Jews or Society of Friends, or at a military, naval or air force chapel registered for the marriage of same sex couples.	Statutory	91.00	91.00	0.0%	Proposed Fee for 2021-22 - £91
Consideration by Registrar of Divorce/dissolution/nullity outside the British Isles	Statutory	50.00	50.00	0.0%	Proposed Fee for 2021-22 - £50
Consideration by Registrar General of Divorce/dissolution/nullity outside the British Isles	Statutory	75.00	75.00	0.0%	Proposed Fee for 2021-22 - £75
Applications to waiver 28 days waiting period	Statutory	60.00	60.00	0.0%	Proposed Fee for 2021-22 - £60
Corrections:					
Consideration by registrar of a correction application	Statutory	75.00	75.00	0.0%	Proposed Fee for 2021-22 - £75
Consideration by Registrar General of a correction application	Statutory	90.00	90.00	0.0%	Proposed Fee for 2021-22 - £90
Rehearsals					
Rehearsals at any Registration Office Mon-Fri normal office hours	Discretionary	50.00	50.00	0.0%	Proposed Fee for 2021-22 - £50
Rehearsals at any Registration Office Sat pre 12.30	Discretionary	100.00	100.00	0.0%	Proposed Fee for 2021-22 - £100
Additional Services					
Completion of PD2	Discretionary	10.00	10.00	0.0%	Proposed Fee for 2021-22 - £10
Personalisation of Wedding Vows					
Commemorative Certificate-e.g. for siblings	Discretionary	4.50	4.50	0.0%	Proposed Fee for 2021-22 - £4.50
Commemorative Certificate-e.g. anniversaries	Discretionary	6.00	6.00	0.0%	Proposed Fee for 2021-22 - £6
Commemorative Certificate Laminating	Discretionary	1.00	1.00	0.0%	Proposed Fee for 2021-22 - £1
Confetti	Discretionary	1.00	1.00	0.0%	Proposed Fee for 2021-22 - £1

FEES & CHARGES**APPENDIX 3**

TRADING STANDARDS & LICENSING	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	% Increase	Notes
LICENSING ACT 2003					
Personal licences, temporary events and other fees					
Application for a grant or renewal of personal licence	Statutory Fee	37.00	37.00	0.0%	
Temporary event notice	Statutory Fee	21.00	21.00	0.0%	
Theft, loss etc. of premises licence or summary	Statutory Fee	10.50	10.50	0.0%	
Application for a provisional statement where premises being built etc.	Statutory Fee	315.00	315.00	0.0%	
Notification of change of name or address	Statutory Fee	10.50	10.50	0.0%	
Application to vary licence to specify individual as premises supervisor	Statutory Fee	23.00	23.00	0.0%	
Application for transfer of premises licence	Statutory Fee	23.00	23.00	0.0%	
Interim authority notice following death etc. of licence holder	Statutory Fee	23.00	23.00	0.0%	
Theft, loss etc. of certificate of summary	Statutory Fee	10.50	10.50	0.0%	
Notification of change of name or alteration of rules of club	Statutory Fee	10.50	10.50	0.0%	
Change of relevant registered address of club	Statutory Fee	10.50	10.50	0.0%	
Theft, loss etc. of temporary event notice	Statutory Fee	10.50	10.50	0.0%	
Theft, loss etc. of personal licence	Statutory Fee	10.50	10.50	0.0%	
Duty to notify change of name or address	Statutory Fee	10.50	10.50	0.0%	
Right of freeholder etc. to be notified of licensing matters	Statutory Fee	21.00	21.00	0.0%	
Minor Variation	Statutory Fee	89.00	89.00	0.0%	
Removal of DPS at Community Premises	Statutory Fee	23.00	23.00	0.0%	
Copy of public register entry (per individual entry)	Discretionary	39.00	39.00	0.0%	
Licensing Exceptionally Large Events					
Additional Application Fee (5,000 - 9,999)	Statutory Fee	1,000.00	1,000.00	0.0%	
Additional Annual Fee (5,000 - 9,999)	Statutory Fee	500.00	500.00	0.0%	
Additional Application Fee (10,000 - 14,999)	Statutory Fee	2,000.00	2,000.00	0.0%	
Additional Annual Fee (10,000 - 14,999)	Statutory Fee	1,000.00	1,000.00	0.0%	
Additional Application Fee (15,000 - 19,999)	Statutory Fee	4,000.00	4,000.00	0.0%	
Additional Annual Fee (15,000 - 19,999)	Statutory Fee	2,000.00	2,000.00	0.0%	
Additional Application Fee (20,000 - 29,999)	Statutory Fee	8,000.00	8,000.00	0.0%	
Additional Annual Fee (20,000 - 29,999)	Statutory Fee	4,000.00	4,000.00	0.0%	
Additional Application Fee (30,000 - 39,999)	Statutory Fee	16,000.00	16,000.00	0.0%	
Additional Annual Fee (30,000 - 39,999)	Statutory Fee	8,000.00	8,000.00	0.0%	
Additional Application Fee (40,000 - 49,999)	Statutory Fee	24,000.00	24,000.00	0.0%	
Additional Annual Fee (40,000 - 49,999)	Statutory Fee	12,000.00	12,000.00	0.0%	
Additional Application Fee (50,000 - 59,999)	Statutory Fee	32,000.00	32,000.00	0.0%	
Additional Annual Fee (50,000 - 59,999)	Statutory Fee	16,000.00	16,000.00	0.0%	
Additional Application Fee (60,000 - 69,999)	Statutory Fee	40,000.00	40,000.00	0.0%	
Additional Annual Fee (60,000 - 69,999)	Statutory Fee	20,000.00	20,000.00	0.0%	
Additional Application Fee (70,000 - 79,999)	Statutory Fee	48,000.00	48,000.00	0.0%	
Additional Annual Fee (70,000 - 79,999)	Statutory Fee	24,000.00	24,000.00	0.0%	
Additional Application Fee (80,000 - 89,999)	Statutory Fee	56,000.00	56,000.00	0.0%	
Additional Annual Fee (80,000 - 89,999)	Statutory Fee	28,000.00	28,000.00	0.0%	
Additional Application Fee (90,000 and over)	Statutory Fee	64,000.00	64,000.00	0.0%	
Additional Annual Fee (90,000 and over)	Statutory Fee	32,000.00	32,000.00	0.0%	
Premises Licences and Club Premises Certificates					
No rateable value to £4,300 (Band A)					
Application Fee (Initial/Variation)	Statutory Fee	100.00	100.00	0.0%	
Annual Fee	Statutory Fee	70.00	70.00	0.0%	
Rateable value £4,301 - £33,000 (Band B)					
Application Fee (Initial/Variation)	Statutory Fee	190.00	190.00	0.0%	
Annual Fee	Statutory Fee	180.00	180.00	0.0%	
Rateable value £33,001 - £87,000 (Band C)					
Application Fee (Initial/Variation)	Statutory Fee	315.00	315.00	0.0%	
Annual Fee	Statutory Fee	295.00	295.00	0.0%	
Rateable value £87,001 - £125,000 (Band D) - All premises other than where primary business is the sale of alcohol					
Application Fee (Initial/Variation)	Statutory Fee	450.00	450.00	0.0%	
Annual Fee	Statutory Fee	320.00	320.00	0.0%	
Rateable value £125,001 and above (Band E) - All premises other than where primary business is the sale of alcohol					
Application Fee (Initial/Variation)	Statutory Fee	635.00	635.00	0.0%	
Annual Fee	Statutory Fee	350.00	350.00	0.0%	
Rateable value £87,001 - £125,000 (Band D) - where primary business is the sale of alcohol					
Application Fee (Initial/Variation)	Statutory Fee	900.00	900.00	0.0%	
Annual Fee	Statutory Fee	640.00	640.00	0.0%	
Rateable value £125,001 and above (Band E) - where primary business is the sale of alcohol					
Application Fee (Initial/Variation)	Statutory Fee	1,905.00	1,905.00	0.0%	
Annual Fee	Statutory Fee	1,050.00	1,050.00	0.0%	

FEES & CHARGES**APPENDIX 3**

TRADING STANDARDS & LICENSING	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	% Increase	Notes
GAMBLING ACT 2005					
Regional Casino Premises Licence					For all casino premises licences refer to the Gambling Act 2005 Policy Statement 2016 to 2019 paragraphs 36.1 and 36.2
Fee in respect of other premises	Statutory	POA	POA	0.0%	GAMBLING ACT 2005 POLICY STATEMENT 2016 TO 2019 PARAGRAPHS 36.1 AND 36.2
Annual Fee	Statutory	POA	POA	0.0%	
Fee for application to vary licence	Statutory	POA	POA	0.0%	
Fee for application to transfer a licence	Statutory	POA	POA	0.0%	
Fee for application to reinstate a licence	Statutory	POA	POA	0.0%	
Fee for application for provisional statement	Statutory	POA	POA	0.0%	
Large Casino Premises					36.1 The Council has not passed a resolution not to issue casino premises licences under Section 166 (1) of the Act. Should the Council decide to do so in the future details of the resolution will be included in this Policy, including the date on which such a resolution will take effect.
Fee in respect of other premises	Statutory	POA	POA	0.0%	36.2 Despite the fact that the Council has not passed such a resolution, the Council is currently not enabled by the Secretary of State (in accordance with regulations made under Section 175 of the Act) to grant a premises licence for a small or large casino. In practice, this means that the Council cannot grant such a licence.
Annual Fee	Statutory	POA	POA	0.0%	
Fee for application to vary licence	Statutory	POA	POA	0.0%	
Fee for application to transfer a licence	Statutory	POA	POA	0.0%	
Fee for application to reinstate a licence	Statutory	POA	POA	0.0%	
Fee for application for provisional statement	Statutory	POA	POA	0.0%	
Small casino premises					Note 9. Bingo is equal chance gaming and is commonly either cash bingo or prize bingo. The Commission has published its view of what bingo is and how it differs from other forms of gambling. This can be found in the Commission's advice note 'What Constitutes Bingo'.
Fee in respect of other premises	Statutory	POA	POA	0.0%	
Annual Fee	Statutory	POA	POA	0.0%	
Fee for application to vary licence	Statutory	POA	POA	0.0%	
Fee for application to transfer a licence	Statutory	POA	POA	0.0%	
Fee for application to reinstate a licence	Statutory	POA	POA	0.0%	
Fee for application for provisional statement	Statutory	POA	POA	0.0%	
Bingo premises licence					
Fee in respect of other premises	Statutory	1,798.00	1,832.00	1.9%	
Annual Fee	Statutory	1,000.00	1,000.00	0.0%	
Fee for application to vary licence	Statutory	1,662.00	1,694.00	1.9%	
Fee for application to transfer a licence	Statutory	1,200.00	1,200.00	0.0%	
Fee for application to reinstate a licence	Statutory	1,200.00	1,200.00	0.0%	
Fee for application for provisional statement	Statutory	1,784.00	1,818.00	1.9%	
Adult Gaming Centre Premises Licence					
Fee in respect of other premises	Statutory	1,798.00	1,832.00	1.9%	
Annual Fee	Statutory	1,000.00	1,000.00	0.0%	
Fee for application to vary licence	Statutory	1,000.00	1,000.00	0.0%	
Fee for application to transfer a licence	Statutory	1,200.00	1,200.00	0.0%	
Fee for application to reinstate a licence	Statutory	1,200.00	1,200.00	0.0%	
Fee for application for provisional statement	Statutory	1,784.00	1,818.00	1.9%	
Betting Premises (track) licence					
Fee in respect of other premises	Statutory	1,798.00	1,832.00	1.9%	
Annual Fee	Statutory	1,000.00	1,000.00	0.0%	
Fee for application to vary licence	Statutory	1,250.00	1,250.00	0.0%	
Fee for application to transfer a licence	Statutory	950.00	950.00	0.0%	
Fee for application to reinstate a licence	Statutory	950.00	950.00	0.0%	
Fee for application for provisional statement	Statutory	1,784.00	1,818.00	1.9%	
Family Entertainment Centre Premises Licence					
Fee in respect of other premises	Statutory	1,798.00	1,832.00	1.9%	
Annual Fee	Statutory	750.00	750.00	0.0%	
Fee for application to vary licence	Statutory	1,000.00	1,000.00	0.0%	
Fee for application to transfer a licence	Statutory	950.00	950.00	0.0%	
Fee for application to reinstate a licence	Statutory	950.00	950.00	0.0%	
Fee for application for provisional statement	Statutory	1,784.00	1,818.00	1.9%	
Betting Premises (other) licence					
Fee in respect of other premises	Statutory	1,798.00	1,832.00	1.9%	
Annual Fee	Statutory	600.00	600.00	0.0%	
Fee for application to vary licence	Statutory	1,500.00	1,500.00	0.0%	
Fee for application to transfer a licence	Statutory	1,200.00	1,200.00	0.0%	
Fee for application to reinstate a licence	Statutory	1,200.00	1,200.00	0.0%	
Fee for application for provisional statement	Statutory	1,784.00	1,818.00	1.9%	
Applicable for all gaming licences					
Change of circumstances fee - for all gaming licences	Statutory	50.00	50.00	0.0%	
Fee for copy licence - for all gaming licences	Statutory	25.00	25.00	0.0%	
Copy of public register entry (per individual entry)	Discretionary	39.00	39.00	0.0%	
Temporary Use of Premises					
Temporary Use Notice	Statutory	500.00	500.00	0.0%	
Replacement of an endorsed copy of a Temporary Use Notice	Statutory	25.00	25.00	0.0%	
Occasional Use Notice	No Charge	No Charge	No Charge	0.0%	

FEES & CHARGES**APPENDIX 3**

TRADING STANDARDS & LICENSING	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	% Increase	Notes
LOTTERIES					
Lottery - new registration	Statutory Fee	40.00	40.00	0.0%	
Lottery - renewal of existing registration	Statutory Fee	20.00	20.00	0.0%	
LICENSED PREMISES GAMING MACHINE PERMITS					
Gaming Machine - Up to 2 Machines	Statutory Fee	50.00	50.00	0.0%	
Gaming Machine Permits - New	Statutory Fee	150.00	150.00	0.0%	
Gaming Machine Permits - Variation	Statutory Fee	100.00	100.00	0.0%	
Gaming Machine Permits - Change of name	Statutory Fee	25.00	25.00	0.0%	
Gaming Machine Permits - Transfer of permit	Statutory Fee	25.00	25.00	0.0%	
Gaming Machine Permits - Copy (lost, stolen, damaged)	Statutory Fee	15.00	15.00	0.0%	
Gaming Machine Permits - annual fee	Statutory Fee	50.00	50.00	0.0%	
CLUB GAMING / CLUB MACHINE PERMITS					
Club Gaming / Club Machine Permits - New or Renew	Statutory Fee	200.00	200.00	0.0%	
Club Gaming / Club Machine Permits for holders of club premises	Statutory Fee	100.00	100.00	0.0%	
Club Gaming / Club Machine Permits - Annual Fee	Statutory Fee	50.00	50.00	0.0%	
Club Gaming / Club Machine Permits - Variation	Statutory Fee	100.00	100.00	0.0%	
Club Gaming / Club Machine Permits - Copy (lost, stolen, damaged)	Statutory Fee	15.00	15.00	0.0%	
PRIZE GAMING PERMITS					
Prize Gaming Permits - New or Renewal	Statutory Fee	300.00	300.00	0.0%	
Prize Gaming Permits - Change of Name	Statutory Fee	25.00	25.00	0.0%	
Prize Gaming Permits - Copy (lost, stolen or damaged)	Statutory Fee	15.00	15.00	0.0%	
UNLICENSED FAMILY ENTERTAINMENT GAMING CENTRE GAMING MACHINE PERMITS					
Family Entertainment Gaming Centre Gaming Machine Permits - New or Renewal	Statutory Fee	300.00	300.00	0.0%	
Family Entertainment Gaming Centre Gaming Machine Permits - Change of Name	Statutory Fee	25.00	25.00	0.0%	
Family Entertainment Gaming Centre Gaming Machine Permits - Copy	Statutory Fee	15.00	15.00	0.0%	
ANIMAL LICENCES					
New charges under Animal Licences to reflect the introduction of the Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018					
Zoo licences (plus Vet Fees) (new)	Discretionary	901.00	901.00	0.0%	Plus Vets Fees- Initial application fee £603.67. Fee due after Licence granted £297.33.
Zoo licences (plus Vet Fees) (renewal)	Discretionary	848.00	848.00	0.0%	Plus Vets Fees - Initial application fee £474.88. Fee due after Licence granted £373.12.
Dog Day Care < 10 dogs (new)	Discretionary	483.00	520.00	7.7%	Initial application fee £338.05. Fee due after Licence granted £181.95.
Dog Day Care > 10 dogs (new)	Discretionary	553.00	589.00	6.5%	Initial application fee £384.80. Fee due after Licence granted £204.20.
Dog Day Care < 10 dogs (renewal)	Discretionary	415.00	455.00	9.6%	Initial application fee £54.00. Fee due after Licence granted £401.00
Dog Day Care > 10 dogs (renewal)	Discretionary	462.00	500.00	8.2%	Initial application fee £48.95. Fee due after Licence granted £451.05.
Dog Day Care < 10 dogs - (additional activity)	Discretionary	153.00	153.00	0.0%	
Dog Day Care > 10 dogs (additional activity)	Discretionary	224.00	224.00	0.0%	
Breeding for dogs < 10 dogs (new)	Discretionary	517.00	553.00	7.0%	Initial application fee £379.75. Fee due after Licence granted £173.25
Breeding for dogs > 10 dogs (new)	Discretionary	587.00	622.00	6.0%	Initial application fee £424.88. Fee due after Licence granted £197.12
Breeding for dogs < 10 dogs (renewal)	Discretionary	415.00	455.00	9.6%	Initial application fee £247.25 Fee due after Licence granted £207.75
Breeding for dogs > 10 dogs (renewal)	Discretionary	438.00	477.00	8.9%	Initial application fee £234.35. Fee due after Licence granted £242.65
Breeding for dogs < 10 dogs (additional activity)	Discretionary	188.00	188.00	0.0%	
Breeding for dogs > 10 dogs (additional activity)	Discretionary	260.00	260.00	0.0%	
Boarding for cats < 10 cats (new)	Discretionary	483.00	520.00	7.7%	Initial application fee £338.06. Fee due after Licence granted £181.94
Boarding for cats > 10 cats (new)	Discretionary	553.00	589.00	6.5%	Initial application fee £384.80. Fee due after Licence granted £204.20
Boarding for cats < 10 cats (renewal)	Discretionary	415.00	455.00	9.6%	Initial application fee £54.00. Fee due after Licence granted £401.00
Boarding for cats > 10 cats (renewal)	Discretionary	462.00	500.00	8.2%	Initial application fee £48.95. Fee due after Licence granted £451.05
Boarding for cats < 10 cats (additional activity)	Discretionary	155.00	155.00	0.0%	
Boarding for cats > 10 cats (additional activity)	Discretionary	224.00	224.00	0.0%	

FEES & CHARGES**APPENDIX 3**

TRADING STANDARDS & LICENSING	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	% Increase	Notes
Kennel Boarding < 10 animals (new)	Discretionary	483.00	520.00	7.7%	Initial application fee £338.05. Fee due after Licence granted £181.95
Kennel Boarding > 10 animals (new)	Discretionary	553.00	589.00	6.5%	Initial application fee £384.80. Fee due after Licence granted £204.20
Kennel Boarding < 10 animals (renewal)	Discretionary	415.00	455.00	9.6%	Initial application fee £54.00. Fee due after Licence granted £401.00
Kennel Boarding > 10 animals (renewal)	Discretionary	462.00	500.00	8.2%	Initial application fee £48.95. Fee due after Licence granted £451.05
Kennel Boarding < 10 animals (additional activity)	Discretionary	154.00	154.00	0.0%	
Kennel Boarding for cats > 10 animals (additional activity)	Discretionary	224.00	224.00	0.0%	
Home Boarding < 10 animals (new)	Discretionary	483.00	520.00	7.7%	Initial application fee £338.05. Fee due after Licence granted £181.95
Home Boarding > 10 animals (new)	Discretionary	553.00	589.00	6.5%	Initial application fee £384.80. Fee due after Licence granted £204.20
Home Boarding < 10 animals (renewal)	Discretionary	415.00	455.00	9.6%	Initial application fee £54.00. Fee due after Licence granted £401.00
Home Boarding > 10 animals (renewal)	Discretionary	462.00	500.00	8.2%	Initial application fee £48.95. Fee due after Licence granted £451.05
Home Boarding < 10 animals (additional activity)	Discretionary	155.00	155.00	0.0%	
Home Boarding for animals > 10 animals (additional activity)	Discretionary	226.00	226.00	0.0%	
Selling animals as pets < 10 (new)	Discretionary	483.00	520.00	7.7%	Initial application fee £338.05. Fee due after Licence granted £181.95
Selling animals as pets > 10 (new)	Discretionary	553.00	589.00	6.5%	Initial application fee £384.80. Fee due after Licence granted £204.20
Selling animals as pets < 10 (renewal)	Discretionary	415.00	455.00	9.6%	Initial application fee £247.25. Fee due after Licence granted £207.75
Selling animals as pets > 10 (renewal)	Discretionary	462.00	500.00	8.2%	Initial application fee £267.90. Fee due after Licence granted £232.10
Selling animals as pets < 10 (additional activity)	Discretionary	155.00	155.00	0.0%	
Selling animals as pets > 10 (additional activity)	Discretionary	226.00	226.00	0.0%	
Keeping or training animals for exhibition < 10 (new)	Discretionary	483.00	520.00	7.7%	Initial application fee £338.05. Fee due after Licence granted £181.95
Keeping or training animals for exhibition < 10 (new)	Discretionary	553.00	589.00	6.5%	Initial application fee £384.80. Fee due after Licence granted £204.20
Keeping or training animals for exhibition < 10 (new)	Discretionary	486.00	523.00	7.6%	Initial application fee £341.88. Fee due after Licence granted £181.12
Keeping or training animals for exhibition < 10 (new)	Discretionary	556.00	592.00	6.5%	Initial application fee £388.47. Fee due after Licence granted £203.53
Keeping or training animals for exhibition < 10 (new)	Discretionary	154.00	154.00	0.0%	
Keeping or training animals for exhibition < 10 (new)	Discretionary	224.00	224.00	0.0%	
Hiring out horses < 10 horses (new)	Discretionary	518.00	554.00	6.9%	Initial application fee £381.04. Fee due after Licence granted £172.96
Hiring out horses > 10 horses (new)	Discretionary	589.00	623.00	5.8%	Initial application fee £426.13. Fee due after Licence granted £196.87
Hiring out horses < 10 horses (renewal)	Discretionary	450.00	489.00	8.7%	Initial application fee £296.18. Fee due after Licence granted £192.82
Hiring out horses > 10 horses (renewal)	Discretionary	497.00	534.00	7.4%	Initial application fee £314.68. Fee due after Licence granted £219.32
Hiring out horses < 10 horses (additional activity)	Discretionary	187.00	187.00	0.0%	
Hiring out horses > 10 horses (additional activity)	Discretionary	258.00	258.00	0.0%	

FEES & CHARGES**APPENDIX 3**

TRADING STANDARDS & LICENSING	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	% Increase	Notes
Horses annual inspection	Discretionary	58.00	58.00	0.0%	
Variation of the licence with inspection	Discretionary	58.00	58.00	0.0%	
Licence variation with no inspection	Discretionary	48.00	48.00	0.0%	
Licence variation with inspection <10	Discretionary	126.00	126.00	0.0%	
Licence variation with inspection >10	Discretionary	150.00	150.00	0.0%	
Re-inspection request < 10 no vet	Discretionary	132.00	132.00	0.0%	
Re-inspection request > 10 no vet	Discretionary	156.00	156.00	0.0%	
Re-inspection request < 10 with a vet	Discretionary	166.00	166.00	0.0%	
Re-inspection request > 10 with a vet	Discretionary	190.00	190.00	0.0%	
Dangerous Animals					
Dangerous Wild Animals (plus Veterinary Surgeon's fee)	Discretionary	270.00	270.00	0.0%	Plus vets fees; if exceed 9 hours plus hourly charge for each additional hour or part thereof @ £25/hr.
Dangerous Wild Animals (plus Veterinary Surgeon's Fee) (renewal) - where total licensing procedure takes no more than 3.75 hrs	Discretionary	290.00	290.00	0.0%	Plus vets fees; if exceed 3.75 hours plus hourly charge for each additional hour or part thereof @ £25/hr.

FEES & CHARGES**APPENDIX 3**

TRADING STANDARDS & LICENSING	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	% Increase	Notes
<u>PUBLIC HEALTH LICENCES</u>					
Acupuncture - Each Person (not including premises) - submitted separately	Discretionary	104.00	106.00	1.9%	
Acupuncture Premises - Premises including one person	Discretionary	244.00	244.00	0.0%	Additional persons included on same application £29/person
Electrolysis Each Person - (not including premises) - submitted separately	Discretionary	104.00	106.00	1.9%	
Electrolysis Premises - Premises including one person	Discretionary	244.00	244.00	0.0%	Additional persons included on same application £29/person
Cosmetic piercing techniques - Each Person (not including premises) - submitted separately	Discretionary	104.00	106.00	1.9%	
Cosmetic piercing techniques - Premises including one person	Discretionary	244.00	244.00	0.0%	Additional persons included on same application £29/person
Tattooing - Each Person (not including premises) - submitted separately	Discretionary	104.00	106.00	1.9%	
Tattooing Premises - Premises including one person	Discretionary	244.00	244.00	0.0%	Additional persons included on same application £29/person
<u>SCRAP METAL LICENCES</u>					
Scrap Metal Dealers - Site (New)	Discretionary	638.00	669.00	4.9%	Initial application fee £97.81. Fee due after licence granted £571.19
Scrap Metal Dealers - Site (Renewal)	Discretionary	2,873.00	2,873.00	0.0%	Initial renewal application fee £459.68. Fee due after licence granted £2,413.32.
Scrap Metal Dealers - Collectors (New)	Discretionary	198.00	198.00	0.0%	Initial application fee £118.80. Fee due after licence granted £79.20.
Scrap Metal Dealers - Collectors (Renewal)	Discretionary	469.00	469.00	0.0%	Initial renewal application fee £281.40. Fee due after renewal granted £187.60.
Scrap Metal Dealer Site Manager Variation	Discretionary	90.00	90.00	0.0%	
Scrap Metal Dealer - Site/Collector Licensee Name - Variation (not transfer of licensee)	Discretionary	50.00	50.00	0.0%	
Scrap Metal Dealer - collector to site variation	Discretionary	435.00	451.00	3.7%	Initial application fee £259.15. Fee due after variation granted £191.85
Scrap Metal Dealer - site to collector variation	Discretionary	105.00	105.00	0.0%	
<u>TAXI AND PRIVATE HIRE LICENCES</u>					
<u>Vehicles</u>					
Hackney Carriage Vehicle - New	Discretionary	142.00	142.00	0.0%	Fees subject to further consultation.
Hackney Carriage Vehicle - Renewal	Discretionary	159.00	169.00	6.3%	
Hackney Carriage Licence Transfer (Transfer of existing licence to a new vehicle)	Discretionary	102.00	102.00	0.0%	
Private Hire Vehicle - New	Discretionary	148.00	148.00	0.0%	
Private Hire Vehicle - Renewal	Discretionary	168.00	187.00	11.3%	
Private Hire Vehicle Licence Transfer (Transfer of existing licence to a new vehicle)	Discretionary	108.00	108.00	0.0%	
Novelty Vehicle - New	Discretionary	141.00	141.00	0.0%	
Novelty Vehicle - Renewal	Discretionary	145.00	184.00	26.9%	
Novelty Vehicle Licence Transfer (Transfer of existing licence to a new vehicle)	Discretionary	87.00	87.00	0.0%	
Executive Vehicle - New	Discretionary	133.00	133.00	0.0%	
Executive Vehicle - Renewal	Discretionary	136.00	184.00	35.3%	
Executive Vehicle Licence Transfer (Transfer of existing licence to a new vehicle)	Discretionary	78.00	78.00	0.0%	
Exterior Plate replacement following damage or loss	Discretionary	45.00	45.00	0.0%	
Internal Plate replacement following damage or loss	Discretionary	45.00	45.00	0.0%	
Fare Card replacement following damage or lost	Discretionary	3.00	3.00	0.0%	
Private hire door signs replacement (pair)	Discretionary	45.00	45.00	0.0%	
Trailer - New	Discretionary	123.00	123.00	0.0%	
Trailer - Renewal	Discretionary	126.00	126.00	0.0%	

FEES & CHARGES**APPENDIX 3**

TRADING STANDARDS & LICENSING	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	% Increase	Notes
Additional administrative charges Licence holder transfer/change of details	Discretionary	24.00	24.00	0.0%	Fees subject to further consultation.
Drivers					
Driver's Joint Badge New - 3 year (inc. DVLA, DBS Check, first knowledge test and first driver training assessment)	Discretionary	235.00	235.00	0.0%	
Driver's Badge Renewal - 3 Years (including DVLA and DBS check).	Discretionary	217.00	237.00	9.2%	
Driver's Joint Badge New - 3 year (inc. DVLA, DBS Check, first knowledge test and first driver training assessment) including Safeguarding	Discretionary	249.00	254.00	2.0%	
Driver's Badge Renewal - 3 Years (including DVLA and DBS check). including safeguarding	Discretionary	224.00	240.00	7.1%	
Driver Training Assessment	Discretionary	34.00	57.00	67.6%	
Driver's Knowledge Test Resit	Discretionary	52.00	52.00	0.0%	
Driver's Badge Replacement following damage or loss	Discretionary	45.00	45.00	0.0%	
Safeguarding Training	Discretionary	48.00	48.00	0.0%	
Private Hire Operators - 5 Years (Formerly 3 years) - New					
Private Hire Operator - up to and including 30 vehicles and one base	Discretionary	319.00	319.00	0.0%	
Private Hire Operator - 31 vehicles and more and/or more than one base	Discretionary	722.00	753.00	4.3%	
Private Hire Operators - 5 Years (Formerly 3 years) - Renewal					
Private Hire Operator - up to and including 30 vehicles and one base	Discretionary	259.00	302.00	16.6%	
Private Hire Operator - 31 vehicles and more and/or more than one base	Discretionary	663.00	746.00	12.5%	
MISCELLANEOUS LICENCES					
Street Trading Consent/ Licence- minimum charge for up to 7 days(the 7 days may be used at any time within a 12 month period commencing from the date the consent is issued, but the dates must be confirmed on the application)	Discretionary	173.00	173.00	0.0%	
Street Trading Consent/Licence- each additional day or part thereof (the dates must be confirmed on application)	Discretionary	4.00	4.00	0.0%	
Street Trading Consent/Licence- Annual	Discretionary	494.00	494.00	0.0%	
Sex establishments (application) New	Discretionary	2,590.00	2,590.00	0.0%	
Sex establishments Renewal	Discretionary	1,837.00	1,837.00	0.0%	
PLEASURE BOATS AND VESSELS					
Per Annum (plus Marine Inspector's fees)	Discretionary	168.00	168.00	0.0%	
DISTRIBUTION OF FREE PRINTED MATTER					
Weekly permit	Discretionary	81.00	81.00	0.0%	
Monthly	Discretionary	115.00	115.00	0.0%	
Annual permit	Discretionary	150.00	150.00	0.0%	

FEES & CHARGES**APPENDIX 3**

REGULATORY SERVICES	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	% Increase	Notes
POLLUTION PREVENTION AND CONTROL ACT**					
Local Authority Integrated Pollution Prevention and Control Charges					
Application Fee					
Standard process (includes solvent emission activities)	Statutory Fee	1,650.00	1,650.00	0.0%	
Additional fee for operating without a permit	Statutory Fee	1,188.00	1,188.00	0.0%	
PVRI, SWOBs and Dry Cleaners	Statutory Fee	155.00	155.00	0.0%	
PVR I & II combined	Statutory Fee	257.00	257.00	0.0%	
VRs and other Reduced Fee Activities	Statutory Fee	362.00	362.00	0.0%	
Reduced fee activities: Additional fee for operating without a permit	Statutory Fee	71.00	71.00	0.0%	
Mobile plant**	Statutory Fee	1,650.00	1,650.00	0.0%	
for the third to seventh applications	Statutory Fee	985.00	985.00	0.0%	
for the eighth and subsequent applications	Statutory Fee	498.00	498.00	0.0%	
Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts					
Annual Subsistence Charge					
Standard process Low *	Statutory Fee	772(104)	772(104)		
Standard process Medium *	Statutory Fee	1161(156)	1161(156)		
Standard process High *	Statutory Fee	1747(207)	1747(207)		
PVRI, SWOBs and Dry Cleaners L/M/H	Statutory Fee	79/158/237	79/158/237		
PVR I & II combined L/M/H	Statutory Fee	113/226/341	113/226/341		
VRs and other Reduced Fees L/M/H	Statutory Fee	228/365/548	228/365/548		
Mobile plant, for first and second permits L/M/H**	Statutory Fee	626/1034/1551	626/1034/1551		
for the third to seventh permits L/M/H	Statutory Fee	385/617/924	385/617/924		
eighth and subsequent permits L/M/H	Statutory Fee	198/314/473	198/314/473		
Late payment Fee	Statutory Fee	52.00	52.00		
* the additional amounts in brackets must be charged where a permit is for a combined Part B and waste installation					
Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above amounts					
Transfer and Surrender					
Standard process transfer	Statutory Fee	169.00	169.00	0.0%	
Standard process partial transfer	Statutory Fee	497.00	497.00	0.0%	
Surrender: all Part B activities	Statutory Fee	0.00	0.00	0.0%	
Reduced fee activities: transfer	Statutory Fee	0.00	0.00	0.0%	
Reduced fee activities: partial transfer	Statutory Fee	47.00	47.00	0.0%	
Temporary transfer for Mobiles					
First transfer	Statutory Fee	53.00	53.00	0.0%	
Repeat following enforcement or warning	Statutory Fee	53.00	53.00	0.0%	
Substantial Change					
Standard process	Statutory Fee	1,050.00	1,050.00	0.0%	
Standard process where the substantial change results in a new PPC activity	Statutory Fee	1,650.00	1,650.00	0.0%	
Reduced fee activities	Statutory Fee	102.00	102.00	0.0%	
LA-IPPC charges					
NB – every subsistence charge includes the additional £99 charge to cover LA extra costs in dealing with reporting under the E-PRTR Regulation					
Application	Statutory Fee	3,363.00	3,363.00	0.0%	NB – every subsistence charge includes the additional £99 charge to cover LA extra costs in dealing with reporting under the E-PRTR Regulation
Additional fee for operating without a permit	Statutory Fee	1,188.00	1,188.00	0.0%	
Annual Subsistence LOW	Statutory Fee	1,343.00	1,343.00	0.0%	
Annual Subsistence MEDIUM	Statutory Fee	1,507.00	1,507.00	0.0%	
Annual Subsistence HIGH	Statutory Fee	2,230.00	2,230.00	0.0%	
Late Payment Fee	Statutory Fee	52.00	52.00	0.0%	
Substantial Variation	Statutory Fee	3,363.00	3,363.00	0.0%	
Transfer	Statutory Fee	235.00	235.00	0.0%	
Partial transfer	Statutory Fee	698.00	698.00	0.0%	
Surrender	Statutory Fee	698.00	698.00	0.0%	
					Key
					Subsistence charges can be paid in four equal quarterly instalments paid on 1st April, 1st July, 1st October and 1st January. Where paid quarterly the total amount payable to the local authority will be increased by £36. Reduced fee activities are listed in the Schedule to the Part B scheme
					Newspaper advertisements
					Newspaper adverts may be required under EPR at the discretion of the LA as part of the consultation process when considering an application (see Chapter 9 of the General Guidance Manual). This will be undertaken and paid for by the LA and the charging scheme contains a provision for the LA to recoup its costs.

FEES & CHARGES**APPENDIX 3**

REGULATORY SERVICES	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	% Increase	Notes
GENERAL SERVICES COSTS					
Professional PPO hourly rate		58.00	POA cost recovery		
Support PPO Hourly Rate		44.40	POA cost recovery		
ENVIRONMENTAL HEALTH					
PRIVATE WATER SUPPLIES					
Risk Assessment:					
Risk Assessment(each assessment)	Discretionary	300.00	350.00	16.7%	
Risk Assessment(each assessment)additional hours	Discretionary	50.00	70.00	40.0%	
Auditing risk assessments carried out by others	Discretionary	100.00	125.00	25.0%	
Auditing risk assessments carried out by others additional hours	Discretionary	50.00	70.00	40.0%	
Sampling fee per visit	Discretionary	100.00	110.00	10.0%	
Investigation (each investigation)	Discretionary	100.00	110.00	10.0%	
Analysis for check and audit sampling of supplies	Discretionary	Actual cost up to maximum £25	Actual cost up to maximum £25	0.0%	
Analysis of samples taken during check monitoring	Discretionary	Actual cost up to maximum £100	Actual cost up to maximum £100	0.0%	
Analysis for samples taken during auditing monitoring	Discretionary	Actual cost up to maximum £500	Actual cost up to maximum £500	0.0%	
Swimming pool sampling - (plus analysis costs at direct cost)	Discretionary	100.00	100.00	0.0%	
PRIVATE SECTOR HOUSING					
Mandatory HMO Licence (Homes in Multiple Occupancy)	Discretionary	£695 (for up to 5 units) then £95 per additional unit.	£1,000 (for up to 5 units) then £95 per additional unit.		Increase due to introduction of a mid licence inspection to ensure safety during the 5 year licence duration.
Inspection of dwellings for immigration	Discretionary	116 + VAT	130 + VAT	12.1%	
STUDENT ACCOMODATION ACCREDITATION SCHEME					
Inspection of property	Discretionary	226.00	226.00	0.0%	Fee payable every 3 years
Half day briefing for Landlords	Discretionary	40.00	40.00	0.0%	Fee payable every 3 years
ENVIRONMENTAL & OTHER INFORMATION					
Pollution Prevention & Control Act/Environmental Protection Act					
- Register Copy - per entry	Discretionary	11.00	12.00	9.1%	
- Copy - documents relating to authorisation (per hour, plus the cost of any materials)	Discretionary	58 plus cost of materials	70 per hour or part thereof		
- Environmental Information Regulations (pollution information)					
- Information request (minimum charge for up to 1 hour)	Discretionary	58.00	70.00	20.7%	
- Additional charge per hour for more than 1 hours work	Discretionary	58.00	70.00	20.7%	
- Factual Statements					
- Civil Proceedings - re accidents in Retail Premises (plus the cost of any materials)	Discretionary	58 per hr (Prof) 44.40 per hr (Support)	£210 (includes up to 3 hours work)		
- Food Safety Act 1990 (register copies)					
- Copy of total register (based on hourly rate) - per hour	Discretionary	58.00	70.00	20.7%	
- Copy of individual entry	Discretionary	14.80	15.00	1.4%	
HEALTH CERTIFICATES					
Export Health Certificate	Discretionary	61.00	70.00	14.8%	
VOLUNTARY SURRENDER					
Voluntary Surrender Certificate (does not include other charges such as disposal)	Discretionary	67.00	70.00	4.5%	
PRIMARY AUTHORITY	Discretionary	Bespoke based on hourly rate	Bespoke based on cost recovery	0.0%	
SAFETY AT SPORTS GROUNDS	Discretionary	58 per hr (Prof) 44.40 per hr (Support)	Cost recovery	0.0%	
ENVIRONMENTAL HEALTH TRAINING COURSES					
Level 2 food hygiene course costs	Discretionary	N/A	N/A		
- officer time		£400	POA Standard Charge £70 per		
- plus expenses (room hire / refreshments)		at cost	at cost		
- course booklets and exam papers		£18.40 per person	at cost		
Refresher food hygiene course per person	Discretionary	N/A	N/A		
- officer time		£266	POA Standard Charge £70 per hour		
- plus expenses (room hire / refreshments)		at cost	at cost		
- course booklets and exam papers		£15 per person	at cost		
Bespoke courses charged at:	Discretionary				
- officer hourly rate		58 per hr (Prof)	POA Standard Charge £70 per hour		
- expenses (at cost)					
- course booklets and papers (at cost)					
NFHS Re-rating Inspection	Discretionary	213.00	250.00	17.4%	

FEES & CHARGES**APPENDIX 3**

REGULATORY SERVICES	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	% Increase	Notes
PEST CONTROL					
Domestic Premises					
Within Normal Working Hours					
Wasps (up to 2 nests)	Discretionary	50.00	50.00	0.0%	Fully Traded
- additional nest		15.00	15.00	0.0%	
Fleas (two or less bedrooms) up to 2 treatments in a 14 day period	Discretionary	130.00	160.00	23.1%	
- 3 bedroom house		160.00	200.00	25.0%	
- 4 bedroom house		190.00	240.00	26.3%	
- 5 bedroom house		250.00	320.00	28.0%	
Rats (up to four treatment visits at the discretion of the service)	Discretionary	110.00	125.00	13.6%	
Mice (up to four treatment visits at the discretion of the service)	Discretionary	110.00	125.00	13.6%	
Bedbugs (up to 2 bedrooms and one revisit) up to 2 treatments in a 14 day period	Discretionary	180.00	220.00	22.2%	
- 3 bedroom house		210.00	260.00	23.8%	
- 4 bedroom house		240.00	320.00	33.3%	
- 5 bedroom house		300.00	380.00	26.7%	
Moles , rabbits & squirrels - POA based on hourly rate plus cost of materials	Discretionary	POA	POA	N/A	+ VAT
Cockroaches - POA based on hourly rate plus cost of materials	Discretionary	POA	POA	N/A	+ VAT
Other crawling insects - POA based on hourly rate plus cost of materials	Discretionary	POA	POA	N/A	+ VAT
Flies and flying insects - POA based on hourly rate plus cost of materials	Discretionary	POA	POA	N/A	+ VAT
Minimum charge for any call out even if no treatment is necessary or possible	Discretionary	25.00	30.00	20.0%	includes VAT
Non Domestic Premises					
Contract Work (POA based on hourly rate and the cost of materials)	Discretionary	POA	POA		+ VAT
Non-Contract Work (per hour, plus the cost of any materials)	Discretionary	POA	POA		+ VAT
Minimum charge for any call out even if no treatment is necessary or possible or no access	Discretionary	25.00	30.00	20.0%	includes VAT
TRADING STANDARDS					
Weights & measures: testing weighing equipment (additional costs will be incurred for hire of specialised weighing and measuring equipment on a case-by-case basis and will be recharged at direct cost)					
Up to 15kg	Discretionary				Hourly rate of £62.52 for a W&M Inspector and £37.36 for a Technical/Support Officer
Over 15kg and up to 60kg	Discretionary				
Over 60kg and up to 500 kg	Discretionary				
Over 500kg and up to 1 tonne	Discretionary				
Over 1 tonne and up to 2 tonne	Discretionary				
Over 2 tonne and up to 50 tonne	Discretionary				
Over 50 tonne and up to 60 tonnes	Discretionary				
Weights & measures: testing liquid fuel					
Containers Un-subdivided	Discretionary				
Single and multi-outlets - First Nozzle	Discretionary				
Each additional nozzle	Discretionary				
Peripheral equipment and credit card acceptor	Discretionary				
Bulk Fuel Meter Systems	Discretionary				
Certificate of errors	Discretionary				
Hourly rate (TSO + support officer)	Discretionary				
Weights and measures: hiring of equipment					
A. Hand weights - per tonne or part thereof per day or part thereof	Discretionary				
B. Suspended load platform - per day or part thereof	Discretionary				
C. Delivery and collection of weights/suspended load platform - per hour per officer	Discretionary				

FEES & CHARGES**APPENDIX 3**

REGULATORY SERVICES	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	% Increase	Notes
<u>FIREWORKS AND EXPLOSIVES (Explosives Regulations 2014)</u>					The fees listed are for whole years. Fees for parts of a year are charged on a pro-rata basis.
Licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed					
1 year	Statutory Fee	185.00	185.00	0.0%	
2 years	Statutory Fee	243.00	243.00	0.0%	
3 years	Statutory Fee	304.00	304.00	0.0%	
4 years	Statutory Fee	374.00	374.00	0.0%	
5 years	Statutory Fee	423.00	423.00	0.0%	
Renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed					
1 year	Statutory Fee	86.00	86.00	0.0%	
2 years	Statutory Fee	147.00	147.00	0.0%	
3 years	Statutory Fee	206.00	206.00	0.0%	
4 years	Statutory Fee	266.00	266.00	0.0%	
5 years	Statutory Fee	326.00	326.00	0.0%	
Licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed					
1 year	Statutory Fee	109.00	109.00	0.0%	
2 years	Statutory Fee	141.00	141.00	0.0%	
3 years	Statutory Fee	173.00	173.00	0.0%	
4 years	Statutory Fee	206.00	206.00	0.0%	
5 years	Statutory Fee	238.00	238.00	0.0%	
Renewal of licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed					
1 year	Statutory Fee	54.00	54.00	0.0%	
2 years	Statutory Fee	86.00	86.00	0.0%	
3 years	Statutory Fee	120.00	120.00	0.0%	
4 years	Statutory Fee	152.00	152.00	0.0%	
5 years	Statutory Fee	185.00	185.00	0.0%	
Varying the name of licensee or address of site	Statutory Fee	36.00	36.00	0.0%	
Transfer of licence	Statutory Fee	36.00	36.00	0.0%	
Replacement of licence if lost	Statutory Fee	36.00	36.00	0.0%	
Any other kind of variation (Not varying name of licensee or address of site)	Discretionary	554.00	574.00	3.6%	
Explosives Assent Procedure	Discretionary	364.10	377.00	3.5%	
Copy of public register entry (per individual entry)	Discretionary	29.00	29.00	0.0%	
<u>CIVIL PARKING ENFORCEMENT FINES</u>					
Higher Level	Statutory Fee	70.00	70.00	0.0%	
Lower Level	Statutory Fee	50.00	50.00	0.0%	
<u>BLUE BADGE PERMITS</u>	Statutory Fee	10.00	10.00	0.0%	
<u>PAVEMENT PERMITS</u>					
New Application	Discretionary	135.00	204.00	51.1%	
Renewal	Discretionary	50.00	105.00	110.0%	

FEES & CHARGES

APPENDIX 3

LEGAL & DEMOCRATIC	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	Increase %	Notes
LEGAL FEES All legal advice and transactions (excluding disbursements) - level of charge dependent on charge out rate of respective fee earner) S106 Agreements Generally S106 Agreement - Single Plot S106 Agreement - For Off-site Affordable Housing Contributions Hourly Charge S 38 Agreements S 278 Agreements Deed of Grant for surface water drainage Consents for sublease / charge on Battlefield/Oxon business park Deeds of covenant for assignments on Battlefield/ Oxon Deeds of covenant for assignments on former smallholdings Commons Register Amendments	Discretionary Discretionary Discretionary Discretionary Discretionary Discretionary Discretionary Discretionary Discretionary Discretionary Discretionary Discretionary Discretionary Discretionary	£80 - £120 per hour £80 - £120 per hour 450.00 200.00 £80- £120 per hour plus disbursements £80- £120 per hour plus disbursements £80- £120 per hour plus disbursements £80- £120 per hour plus disbursements 40.00 175.00 350.00 1,000.00	£80 - £120 per hour £80 - £120 per hour 450.00 200.00 £80- £120 per hour plus disbursements £80- £120 per hour plus disbursements £80- £120 per hour plus disbursements £80- £120 per hour plus disbursements 40.00 175.00 350.00 1,000.00	0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0%	
Education Appeals (There are further charges for each appeal who) Admissions Appeals If the Chairman of the Appeals Panel considers that further legal advice is necessary then the Appeals Clerk will seek advice from the Council's legal services at a cost of £100 per hour (pro rata)	Discretionary	£100 per hour (pro rata)	£100 per hour (pro rata)	0.0%	
Exclusion Appeals Recharge school at cost separately for any legal services, if required, which will be charged at the rate of £80 to £120 per hour depending upon the solicitor instructed. (NB: It is highly likely that a Solicitor will be required to attend for the entire Panel hearing.)	Discretionary	£80 - £120 per hour	£80 - £120 per hour	0.0%	
Committee Services Education Appeals - Academy Schools Recharge school at cost separately for any interpreter services, if required. Recharge school at cost separately for any legal services, if required, which will be charged at the rate of £80 to £120 per hour depending upon the solicitor instructed. (NB: It is highly likely that a Solicitor will be required to attend for the entire Panel hearing). Recharge school at cost separately should Council's Admissions Team be requested to present. Permanent Exclusion Appeals - Academy Schools Recharge school at cost separately for any interpreter services, if required. Recharge school at cost separately for any SEN expert services, if required by parent. Recharge school at cost separately for any legal services, if required, which will be charged at the rate of £80 to £120 per hour depending upon the solicitor instructed. (NB: It is highly likely that a Solicitor will be required to attend for the entire Panel hearing.)	Discretionary Discretionary	£230 first appeal held per day £160 second and every other appeal held per day £50 per appeal lodged but subsequently withdrawn before hearing £260 per permanent exclusion appeal plus £20 per hour of the actual panel sitting. £70 per permanent exclusion appeal lodged but subsequently withdrawn before hearing.	£230 first appeal held per day £160 second and every other appeal held per day £50 per appeal lodged but subsequently withdrawn before hearing £260 per permanent exclusion appeal plus £20 per hour of the actual panel sitting. £70 per permanent exclusion appeal lodged but subsequently withdrawn before hearing.		
ELECTORAL REGISTRATION Sale of Full or Edited Register of Electors In Data Form In Printed Form Sale of Full list of Overseas Electors In Data Form In Printed Form Elections Charges to Parish and Town Councils Uncontested Elections Contested Elections	Statutory Statutory Statutory Statutory Discretionary Discretionary	£20 plus £1.50 per 1000 entries (or part) £10 plus £5 per 1000 entries (or part) £20 plus £1.50 per 100 entries (or part) £10 plus £5 per 100 entries (or part) £100 per election (if warded or grouped the cost is £100 for each ward or parish as they are classed as separate elections) Actual cost of election.	£20 plus £1.50 per 1000 entries (or part) £10 plus £5 per 1000 entries (or part) £20 plus £1.50 per 100 entries (or part) £10 plus £5 per 100 entries (or part) £100 per election (if warded or grouped the cost is £100 for each ward or parish as they are classed as separate elections) Actual cost of election.	0.0% 0.0% 0.0% 0.0% 0.0%	

FEES & CHARGES**APPENDIX 3**

SHIRE SERVICES	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	Increase %	Notes
SHIRE SERVICES					
Cleaning					
Average charge per hour	Discretionary	15.91	16.53	3.9%	Trading
Catering					
Primary (Reception to Year 2) - average per meal	Statutory	2.20 per meal	To be determined in 2020/21 to ensure a break-even level.		Trading
Primary (Year 3 onwards) - average per meal	Discretionary	2.20 per meal			Trading
Secondary - average per meal	Discretionary	2.35 per meal			Trading
Worcester schools - average per meal	Discretionary	2.40 per meal			Trading

FEES & CHARGES**APPENDIX 3**

CHILDREN'S SERVICES	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	Increase %	Notes
<u>MUSIC SERVICE (Charges Based on Academic Year) *</u>					
<u>Bought In</u>					
Bought-in Lesson (per hour)	Discretionary	47.00	47.50	1.1%	* Fees are subject to change subject to grant confirmation
Bought-in Lesson (including admin service) (per hour)	Discretionary	51.00	51.50	1.0%	
Whole Class Tuition (KS2) (per hour)	Discretionary	40.00	40.50	1.3%	
Whole Class Tuition (per hour)	Discretionary	40.00	40.50	1.3%	
Curriculum Support (per hour)	Discretionary	49.00	49.50	1.0%	
School Ensembles	Discretionary	49.00	49.50	1.0%	
<u>Remissions</u>					
Income Support (Free School Meals) (Refund per term)	Discretionary	45.00 + Free Instrument	45.00 + Free Instrument		
Child Tax Credit & Working Tax Credit (contact Service for criteria) (Refund per term)	Discretionary	22.50 + 25% off Instrument Hire	22.50 + 25% off Instrument Hire		
<u>School of Music</u>					
A – see Service ensemble list	Discretionary	40.00	40.00	0.0%	
B – see Service ensemble list	Discretionary	30.00	30.00	0.0%	
<u>Special Double Bass Lessons</u>					
Term 1 (per hour)	Discretionary	Free + Free Instrument	Free + Free Instrument	0.0%	
Term 2 & 3 (per hour)	Discretionary	23.50 + Free Instrument	23.50 + Free Instrument	0.0%	
<u>Continuation from Whole Class (Groups of 6 or more in half an hour)</u>					
Year 1 (per hour)	Discretionary	23.50 + Free Instrument	23.50 + Free Instrument	0.0%	
<u>Festivals and Workshops - Charges to Schools</u>					
Area Festivals (per pupil) - minimum £95 and maximum £265	Discretionary	2.00	2.00	0.0%	
Djembe and Stomp Workshops	Discretionary				
Colleges (per hour)	Discretionary				
<u>Instrument Hire</u>					
Instrument Hire (Violin/Ukulele/Guitar) (per term)	Discretionary	8.50	8.50	0.0%	
Instrument Hire (Popular) (per term)	Discretionary	20.00	20.00	0.0%	
Instrument Hire (Other) (per term)	Discretionary	15.00	15.00	0.0%	
Popular - bassoon, double bass, euphonium, french horn, tuba, tenor horn, viola,					
Other - cello, clarinet, cornet, flute, trombone, trumpet, snare drum, saxophone, harp					
<u>SPECIAL EDUCATION</u>					
<u>EWO Penalty Charges</u>					
	Statutory	£60	The Statutory Instrument prescribing these charges has not been updated for a number of years so charges will remain at current levels until informed otherwise	0.0%	
- Per pupil (if paid within 21 days)	Statutory			0.0%	
- Per pupil (if paid within 22 - 28 days)		£120			
<u>Home to School / College Transport Charges (Charges Based on Academic Year)</u>					
<u>Post 16 (Mainstream & SEND)</u>					
Autumn	Discretionary	295.00	295.00	0.0%	** Subject to consultation
Spring	Discretionary	295.00	295.00	0.0%	
Summer	Discretionary	285.00	285.00	0.0%	
Annual	Discretionary	875.00	875.00	0.0%	
Benefits (Admin Fee)	Discretionary	**	**		
<u>In Catchment Pupils (Full Term)</u>					
Post 16	Discretionary	295.00	295.00	0.0%	
Primary & Secondary	Discretionary	180.00	180.00	0.0%	
2nd Child	Discretionary	156.00	156.00	0.0%	
Half Term / AM or PM	Discretionary	121.00	121.00	0.0%	
2nd Child	Discretionary	109.00	109.00	0.0%	
Free School Meals	Discretionary	10.00	10.00	0.0%	
<u>Out of Catchment Pupils (Full Term)</u>					
Post 16	Discretionary	295.00	295.00	0.0%	
Primary / Secondary	Discretionary	250.00	250.00	0.0%	
Free School Meals	Discretionary	10.00	10.00	0.0%	

FEES & CHARGES

APPENDIX 3

ADULT SERVICES	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	Increase %	Notes
Day Care Related Charges:					
Transport Daily Charges					
5 mile radius (up to 10 miles per day)	Discretionary	4.90	4.90	0.0%	
10 mile radius (up to 20 miles per day)	Discretionary	7.34	7.34	0.0%	
Over 10 miles radius (over 20 miles per day)	Discretionary	9.78	9.78	0.0%	
Day Centre Attendance Charge per day (includes refreshments and some activities)					
Older People					
Helena Lane	Discretionary	55.10	55.10	0.0%	
Learning Disabilities					
Abbotswood	Discretionary	52.85	52.85	0.0%	
Aquamira	Discretionary	106.75	106.75	0.0%	
Greenacres	Discretionary	39.65	39.65	0.0%	
Albert Road	Discretionary	47.35	47.35	0.0%	
Helena Lane	Discretionary	60.55	60.55	0.0%	
Wayfarers	Discretionary	45.10	45.10	0.0%	
Avalon	Discretionary	66.00	66.00	0.0%	
Hydrotherapy charges (based on hirers using their own staff)					
20 minute Hydro session	Discretionary	10.70	10.70	0.0%	
1 hour pool hire	Discretionary	32.15	32.15	0.0%	
Multi-sensory room Aquamira (per person for a half hour session)	Discretionary	5.35	5.35	0.0%	
Residential Nursing Related Charges:					
Older People					
Four Rivers existing residents (excluding FNC)	Discretionary	It is recommended that fees for current clients be increased by 3% from 1st April 2019	It is recommended that fees for clients be increased by inflation from 1st April 2020		Rate to be confirmed
Four Rivers new residents (excluding FNC)	Discretionary	798.46			Rate to be confirmed
COURT OF PROTECTION CLIENT PROPERTY CHARGES					
Work up to court decision appointing a deputy	Statutory Fee	745.00	745.00	0.0%	
Annual management fee -first year	Statutory Fee	775.00	775.00	0.0%	
Annual management fee -after 1st year	Statutory Fee	650.00	650.00	0.0%	
Annual property management fee	Statutory Fee	300.00	300.00	0.0%	
Completing Annual Report	Statutory Fee	216.00	216.00	0.0%	
Completion of Tax Return	Statutory Fee	70.00	70.00	0.0%	
Completion of Tax Return - Complex	Statutory Fee	140.00	140.00	0.0%	
Finalising of Accounts for Deceased Clients (Appointeeship and Deputyships)	Statutory Fee	325.00	325.00	0.0%	
We also charge 3.5% of P's Assets below £16K, as instructed by the COP - Practice Direction B -	Statutory Fee				
COMMUNITY SERVICES JOINT TRAINING COURSES					
					Full breakdown of individual course fees can be found in the current Joint Training booklet .
					Revised fees will be published in the next Joint Training Booklet and customers will be advised via E-gov newsletter in advance of increase.
- Band A Half Day (Voluntary Sector in Shropshire - paid workers)	Discretionary	£11.00 - £34.00	to be merged into Band 1	N/A	
- Band A Full Day (Voluntary Sector in Shropshire - paid workers)	Discretionary	£42.00 - £54.50	to be merged into Band 1	N/A	
- Band B Half Day (Shropshire)		£16-£39	to be merged into Band 1	N/A	
- Band B Full Day (Shropshire)		£47.00 - £59.50	to be merged into Band 1	N/A	
- Band 1 Half Day - Shropshire independent Adult Social Care & Health providers - combines old Bands A & B (Shropshire)	Discretionary	N/A	£17.00 - £40.00	See Notes	Band 1 price is an increase of £1 on the old Band B (Shropshire) half day price.
- Band 1 Full Day - Shropshire independent Adult Social Care & Health providers - combines old Bands A & B (Shropshire)	Discretionary	N/A	£49.00 - £61.50	See Notes	Band 2 price is an increase of £2 on the old Band B (Shropshire) full day price
- Band B Half Day (Telford & Wrekin)	Discretionary	£20.00 - £44.00	to be merged into Band 2	N/A	
- Band B Full Day (Telford & Wrekin)	Discretionary	£47.00 - £69.50	to be merged into Band 2	N/A	
- Band C Half Day (Other (Out of county care providers, other LAs and commercial organisations which are not care or health providers)	Discretionary	£30.00 - £74.00	to be merged into Band 2	N/A	
- Band C Full Day (Other (Out of county care providers, other LAs and commercial organisations which are not care or health providers)	Discretionary	£102-£114.50	to be merged into Band 2	N/A	
- Band 2 Half Day - Other - combines old Band B (Telford & Wrekin) & Band C	Discretionary	N/A	£24.50 - £55.00	See Notes	Band 2 price is an increase of £11 to the old Band B (Telford & Wrekin) half day price and a reduction of £19 to the old Band C half day price. Please note the cheapest priced course at £24.50 is a half day MAPA course which was not offered in 19/20 and is only available to those in this Band from the Telford & Wrekin Independent Adult Social Care workforce.
- Band 2 Full Day - Other - combines old Band B (Telford & Wrekin) & Band C	Discretionary	N/A	£49.00 - £91.50	See Notes	Band 2 price is an increase of £22 to the old Band B (Telford & Wrekin) full day price and a reduction of £23 to the old Band C full day price. Please note the cheapest priced course at £49 is a full day MAPA course and the price for this has been increased by £2 in line with Band 1 prices. This course is not available to anyone outside Shropshire or Telford & Wrekin as we are not licenced to provide outside this area.
- In House Training Half Day (Shropshire Adult Independent Provider Services, Shropshire Council non-Adult Social Care teams)	Discretionary	245.00	250.00	2.0%	
- In House Training Full Day (Shropshire Adult Independent Provider Services, Shropshire Council non-Adult Social Care teams)		420.00	430.00	2.4%	
- In House Training Half Day (Other organisations)	Discretionary	300.00	310.00	3.3%	
- In House Training Full Day (Other organisations)	Discretionary	500.00	520.00	4.0%	

FEES & CHARGES**APPENDIX 3**

HOUSING HEALTH	Statutory or Discretionary	Fee for 2019/20 £	Fee for 2020/21 £	% Increase	Notes
Home Point					
Advertising charges to Housing Associations for vacant properties on the Homepoint website	Discretionary	£70.00	£70.00	0.0%	
Handyperson fee					
Hourly rate	Discretionary	£20.00	£20.00	0.0%	
DFG fee		10% of works	15% of works		
Housing Options					
Temporary Accommodation (52 week basis)					
Shared accommodation or most single aged under 35	Statutory	LHA (Local Housing Allowance) entitlement for size of household up to max of 4 bedroom entitlement - any discretionary management fee can no longer be charged by law Rates as shown below per week:-			
1 bedroom	Statutory	£85.00	£86.28	1.5%	
2 bedrooms	Statutory	£90.00	£91.35	1.5%	
3 bedrooms	Statutory	£112.00	£113.50	1.3%	
4 bedrooms	Statutory	£133.00	£135.00	1.5%	
Bed & Breakfast	Statutory	£174.00	£176.50	1.4%	
Note: There has been a date specified of May 2018 for the full roll out of UC to couples and families in Shropshire. UC is paid according to the size of the household not the size of the property.		Reimbursement of cost to us minus £18.23 which we are unable to recover from Rev & Bens Housing Benefits	Reimbursement of cost to us minus £21.53 which we are unable to recover from Rev & Bens Housing Benefits		

HOUSING REVENUE ACCOUNT RENT LEVEL 2020/21

Summary

This report recommends the approach to be followed to calculate rent levels and service charges for the Council's retained housing stock and shared ownership homes for the 2020/21 financial year. The recommendations are made in compliance with the rent standard for social housing providers that will apply to local authorities from April 2020.

Recommendations

It is recommended that:

Social Housing rents for 2020/21 are increased by 2.7% from 6th April 2020.

Affordable rents for 2020/21 are increased by 2.7% from 6th April 2020.

Shared Ownership rents continue to be set at 2.75% of the outstanding capital value of the home at the time of sale and thereafter increased each April in accordance with the terms specified in the lease agreements.

Service charges continue to be set on the basis of actual cost.

Background

The Housing Revenue Account (HRA) is a ring fenced account separate from the General Fund that records the financial transactions relating to the management and maintenance of the Council's retained housing stock. The primary source of income (approximately 98%) comes from tenants' housing rent.

Since 2002 Council house rents in Shropshire were increased annually based on the Government's recommended formula rent calculation. This approach was followed by the former District and Borough Councils in Bridgnorth and Oswestry from 2002 and by subsequently Shropshire Council from 2009.

In May 2014 the coalition Government issued new Guidance on Rents for Social Housing. This guidance ended the previously complex formula rent calculation and replaced it with a simple annual inflationary uplift determined by the preceding September Consumer Price Index (CPI) plus 1%. The new guidance took effect from April 2015 and was intended to apply for 10 years.

Following the general election in May 2015 the Chancellor announced in his Budget Statement made on the 8th July 2015 that the new Government intended to abandon the 10 year guidance and instead impose a requirement for local authorities and housing associations to cut rent by 1% for 4 consecutive years commencing in April

2016. This policy was subsequently incorporated in the Welfare Reform and Work Act 2016 and has applied to rents up to and including 2019/20. This change in policy means that in the current year actual rent levels are 15.2% below the original expectation. This represents an annual loss of income to the HRA of around £2.5m.

Prior to the 4 year period of imposed rent reductions, the Government had used the Rent Rebate Subsidy Limitation scheme as a mechanism to prevent local authorities from applying rent increases above their recommendation. The move towards Universal Credit means this control can no longer be applied. As a consequence, in October 2017 the Government announced that from April 2020 local authority rent would be subject to the rent standard for social housing providers that had previously only applied to housing associations. This will permit a return to the previous policy of annual increases on both social and affordable rent of up to the preceding September CPI plus 1%. CPI in September 2019 stood at 1.7% which gives rise to an increase of 2.7% from April 2020.

Affordable Rent

The HRA new homes building programmes have so far delivered a total of 136 affordable homes for rent or shared ownership. These programmes have been part funded by Homes and Communities Agency (now Homes England) grant which has enabled the conversion of up to 241 homes from social rent to affordable rent as an additional contribution to the funding. Affordable rents are set at 80% of the market rent for a similar property in the area and are on average £18.10 a week higher than the social rent. There is a local safeguard that the affordable rent cannot exceed the Local Housing Allowance. Suitable properties are converted at re-let and to currently a total of 226 homes have been switched. All rented new build homes (96) are let on an affordable rent.

Shared Ownership Rent

Under shared ownership the purchaser buys a share of the home (typically between 40% and 60%) and pays rent to the Council initially set at 2.75% of the remaining unpurchased market value. Each subsequent April the rent payment is increased by the terms specified in the lease agreement which will be either the preceding September Consumer Price Index (CPI) plus 1% or the preceding September Retail Price Index (RPI) plus ½%. These terms are specified in the lease agreements between the Council and the purchaser and are not affected by the requirements of the Welfare Reform and Work Act 2016 or the rent standard. The September 2019 CPI was 1.7% and the RPI was 2.4% meaning that the uplift for April 2020 will be either 2.7% or 2.9% depending in the specific agreement. We currently have 40 shared ownership homes in the stock.

Service Charges

Service charges are applied to a number of tenancies in respect of specific services relating to either the property (such as cleaning in communal areas) or provided specifically for the tenant (such as garden maintenance). Service charges are applied

in addition to the rent charge and are subject to an individual calculation based on recovery of costs incurred in the provision of the service.

Financial Implications

Application of the recommended 2.7% rent increase will result in the 52 week average social rent rising by £2.15 to £81.94 per week and the average affordable rent rising by £2.62 to £100.04 per week. The inflationary increase for shared ownership properties will increase the average weekly rent by 99p to £36.71 on a 52 week basis. After adjustment for estimated changes on stock numbers the overall impact to the HRA will be an increase in rent income in the region of £370k from 2019/20 to 2020/21.

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Committee and Date

Council
27 February 2020

Item

Public

CAPITAL STRATEGY 2020/21 - 2024/25

Responsible Officer James Walton

e-mail: james.walton@shropshire.gvo.uk Tel: 01743 258915

1. Summary

- 1.1 The Council is required to prepare a Capital Strategy which demonstrates that the authority takes capital expenditure and investment decisions in line with service objectives and properly takes account of stewardship, value for money, prudence, sustainability and affordability. The 2019/20 financial year was the first year that the Council had to prepare a Capital Strategy and ensure that the Council was complying with the revised Prudential Code for Capital Finance in Local Authorities that CIPFA published in 2017.
- 1.2 The Council's Capital Strategy 2020/21 - 2024/25 has been updated to reflect new capital projects and further amended to take account of additional guidance, "Prudential Property Investment" issued by CIPFA in November 2019.
- 1.3 The strategy gives an overview of how capital expenditure, capital financing and treasury management activities contribute to the provision of services, but importantly considers the associated risks for future financial sustainability. The strategy also considers governance and management of risk in capital investments implemented by the Council.
- 1.4 The capital programme for 2020/21 to 2022/23 is also considered within the Capital Strategy and schemes are only included within the Capital Programme once they have been approved by the Capital Investment Board following a stringent gateway approval mechanism and the appropriate approval has been sought from Cabinet or Council

2. Recommendations

2.1 It is recommended that members:

- A. Agree the adoption of the Capital Strategy 2020/21 - 2024/25 attached as Appendix 1.
- B. Agree the revised Capital Programme as set out in the report and detailed at Section 7 and Appendix B to the Capital Strategy.

REPORT

3. Risk Assessment and Opportunities Appraisal

- 3.1. The development of the Council's Capital Strategy is a fundamental process in evaluating the financial risks arising from investment projects, both in terms of the risks arising from the individual projects and the impact that they have on the Council's financial position and sustainability.
- 3.2. The Strategy outlines the process for evaluating business cases for investment, which always considers the financial and non-financial risks arising from the project.
- 3.3. The Strategy also focusses on the overall financing capability of the Council to take forward prospective schemes and categorises potential projects into investment categories and types. Each investment category and type is evaluated to consider the level of investment risk associated with them. Each investment type is then given a risk score which gives a basis for the level of exposure the Council should consider when deciding which capital projects to pursue. Further details of the risk analysis are provided in Section 5 of the Capital Strategy attached.

4. Financial Implications

- 4.1 The Capital Strategy 2020/21 - 2024/25 has a direct and significant impact on the Council's financial position. The Capital Programme 2020/21 to 2022/23 includes funding from self-financed prudential borrowing of £102.420m, capital receipts of £17.823m and Housing Revenue Account revenue contributions of £8.180m.
- 4.2 Self-financed prudential borrowing impacts the revenue budget through the creation of a minimum revenue provision (MRP) to provide for the repayment of external debt.
- 4.3 There is currently a projected shortfall on capital receipts in 2020/21 of £4.069m rising to £9.470m in 2021/22. Disposals need to be progressed to ensure they are realised and so remove or minimise the funding shortfall. Any shortfall in capital receipts may need to be financed through prudential borrowing, increasing the impact on the revenue budget.

5. Climate Change Appraisal

- 5.1 The Council approved a Climate Change Strategy Framework in December 2019. Schemes detailed in the Capital Programme 2020/21 to 2022/23 and the development of future projects will take into consideration the Council's Climate Change Strategy Framework; promoting sustainable development, reducing Shropshire's overall carbon footprint and generating energy and cost savings wherever possible.

6. Background

6.1 Development of the Capital Strategy

- 6.1.1 Following the introduction of the revised Prudential Code for Capital Finance in Local Authorities by CIPFA in 2017, the Council considered and evaluated the necessary processes and procedures that we needed to have embedded in order to comply with the requirements of the Code. These processes and procedures have been developed further and are now firmly embedded within the Council.
- 6.1.2 In November 2019, CIPFA issued additional guidance "Prudential Property Investment", the objective of which is to explain the provisions in the updated Prudential Code and Framework that relate to the acquisition of properties intended to make investment returns and confirm their implications in the light of the growing activity and the changes to statutory guidance. The Capital Strategy has been revised and updated to take account of this guidance.
- 6.1.3 The "Hopper" process, developed by the Council during 2018/19, to provide a clear framework and set out governance arrangements for the consideration and evaluation of capital projects, has been further developed over the last twelve months and is firmly embedded within the Council.
- 6.1.4 Alongside this, the Council continues to consider the potential investment fund that could be available to take forward prospective projects. Prior to the finalisation of the Council's initial Capital Strategy, workshops were held with officers and members to consider the investment categories and risks that need to be considered when evaluating where the Council invests money into large scale projects.
- 6.1.5 The outcome of these activities enabled the Council's initial Capital Strategy to be drawn up and this has now been updated to include additional guidance and learning over the last twelve months. Whilst the Strategy detailed in Appendix 1 is the current position of projects and funding available, it is recognised that this will be constantly changing as new projects come forward and business cases are developed to confirm projected figures.
- 6.1.5 It is recognised that this Strategy and the projects identified within this Strategy need to be consistent with other Corporate Strategies including the Financial Strategy, the Treasury Strategy, the Corporate Plan, the Economic Growth Strategy, the Commercial Strategy, the Asset Management Strategy, the

Housing Strategy and the Workforce Digital Strategy. Work has been undertaken, and will continue, to ensure this consistency and alignment.

6.2 Capital Programme 2020/21 - 2022/23

6.2.1 The capital programme for 2020/21 to 2022/23 is shown in the table below and reported in more detail in the Capital Strategy.

Scheme Description	2020/21 Revised Budget £	2021/22 Revised Budget £	2022/23 Revised Budget £
<u>General Fund</u>			
Adult Services	7,277,407	3,200,000	3,200,000
Children's Services	15,611,241	11,000,000	5,500,000
Commercial Services	35,357,250	20,000,000	20,000,000
Place	40,867,841	36,934,566	55,709,635
Public Health	1,400,000	-	-
Resources & Support	260,000	-	-
Total General Fund	100,773,739	71,134,566	84,409,635
Housing Revenue Account	22,255,610	18,700,000	18,700,000
Total Approved Budget	123,029,349	89,834,566	103,109,635

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

Financial Strategy 2020/21 - 2024/25 - Council, 12th February 2020
 Financial Monitoring Report Quarter 3 - 2019/20 - Cabinet, 12th February 2020
 Treasury Strategy 2020/21 - Cabinet, 12th February 2020

Cabinet Member (Portfolio Holder)

David Minnery: Portfolio Holder - Finance & Corporate Support

Local Member

All

Appendices

Appendix 1 - Capital Strategy 2020/21 To 2024/25

Capital Strategy

2020/21 to 2024/25

Contents

Foreword

- 1. Introduction**
- 2. Objectives**
- 3. Asset Management Planning**
- 4. Commercial Activity & Investment**
- 5. Capital & Investment Priorities**
- 6. Governance of the Programme**
- 7. Capital Programme 2018/19 Actual - 2022/23 Estimate**
- 8. Funding the Current Capital Programme 2018/19 Actual - 2022/23 Estimate**
- 9. Approved Capital & Investment Schemes**
- 10. Future Capital & Investment Schemes**

Appendix A: Programme Governance

Appendix B: Capital Programme 2020/21 to 2022/23

Foreword

Shropshire Council's Capital Strategy considers the local authority's long-term aspirations taking into account corporate objectives, affordability criteria and available resources to guide capital investment decisions over the next five to ten years.

Capital expenditure relates to long term investment in assets and differs completely from the Council's revenue budget as set out in the Council's Financial Strategy. We receive capital grants, apply for capital funding and have the ability to raise capital finance ourselves, either by selling property and other assets that we no longer need, or by borrowing funds to support long-term investment in assets.

The Council has a limited amount of capital receipts to fund the capital programme. Furthermore, any borrowing undertaken needs to be repaid, with interest, and this creates a revenue burden. Together these shift the Council's capital strategy towards commercial considerations i.e. investments that generate a return, rather than investments that create a net revenue cost.

We have a robust process in place to test and consider all capital investment proposals with the underlying requirement that all decisions taken are affordable. A recent example of this was the acquisition of Shrewsbury Shopping Centres - a decision that committed significant amounts of capital expenditure but, nevertheless, generates an income stream to help support service delivery across the Council. The Council's Asset Management Strategy, Economic Growth Strategy and Commercial Strategy are important documents that link together with the Capital Strategy and Treasury Strategy to enable the Council to take long term and large-scale investment decisions in a balanced and well-considered manner.

James Walton

Director of Finance, Governance & Assurance (Section 151 Officer)

1. Introduction

- 1.1 The Prudential Code requires the production of a Capital Strategy approved by full Council each year. Section 15(1) of the Local Government Act 2003 states that in carrying out its capital finance function under the Act (including the power to invest), a local authority shall have regard to guidance issued by the Secretary of State, which includes the Statutory Guidance On Local Government Investments. This Guidance states that for each financial year, every local authority should prepare at least one Investment Strategy the content of which complies with the Guidance. The Council publishes the requirements for its Investment Strategy within the Capital Strategy in accordance with the Guidance.
- 1.2 The Chartered Institute of Public Finance and Accountancy (CIPFA) published a revised Prudential Code for Capital Finance in Local Authorities (The Code) in 2017. The objectives of the Code are to ensure that the capital expenditure plans of local authorities are affordable, prudent and sustainable, and that treasury management decisions are taken in accordance with good professional practice and in full understanding of the risks involved and how these risks will be managed to levels that are acceptable to the organisation.
- 1.3 In order to demonstrate that the authority takes capital expenditure and investment decisions in line with service objectives and properly takes account of stewardship, value for money, prudence, sustainability and affordability authorities should have in place a capital strategy that sets out the long-term context in which capital expenditure and investment decisions are made and gives due consideration to both risk and reward and impact on the achievement of priority outcomes.
- 1.4 Over the last five years there has been a growing trend for authorities to acquire land and buildings with the effect of supplementing their revenue budgets with rental income. Often these acquisitions have been supported by borrowing cheaply from the Public Works Loan Board (PWLb).
- 1.5 Questions have been asked about how these transactions fit with the guidance that has been traditionally given that borrowing to make an investment return is not permissible. The Ministry of Housing, Communities and Local Government's (MHCLG) Statutory Guidance on Local Government Investments and CIPFA's Prudential and Treasury Management codes have all been updated recently to address the implications of investment in property.
- 1.6 Alongside these updates, in November 2019 CIPFA issued additional guidance ("Prudential Property Investment") to explain the provisions in the updated Prudential Code and Framework that relate to the acquisition of properties intended to make investment returns and confirm their implications in the light of the growing activity and the changes to statutory guidance.
- 1.7 The capital strategy has been revised to accommodate these updates and additional guidance.

- 1.8 The capital strategy is intended to give a high-level overview of how capital expenditure; capital financing and treasury management activity contribute to the provision of services along with an overview of how associated risk is managed and the implications for future financial sustainability.
- 1.9 Capital expenditure is technically described as “Expenditure on the acquisition, creation, or enhancement of ‘long term assets’”. This is items of land, property and plant which have a useful life of more than 1 year.
- 1.10 The definition of capital investment is wider than that of capital expenditure. The Ministry of Housing, Communities & Local Government (MHCLG) Guidance on Local Authority Investment states “The definition of an investment covers all of the financial assets of a local authority as well as other non-financial assets that the organisation holds primarily or partially to generate profit; for example, investment property portfolios. For the avoidance of doubt, the definition of an investment also covers loans made by a local authority to one of its wholly-owned companies or associates, to a joint venture, or to a third party.”
- 1.11 The Capital Strategy will continue to develop over the coming years as greater certainty over Council resources and responsibilities is ascertained following the roll out of Fair Funding and Business Rates Retention by April 2021. It is anticipated that, in the fulness of time, the arrangements and ambitions set out in this document will be refined to appropriately reflect the nature of Shropshire Council’s Capital Strategy over a 5 to 20-year planning horizon.

2. Objectives

2.1 The key aims of the capital strategy are to:

- Provide a clear set of objectives and a framework, within the CIPFA codes and statutory legislation, by which new projects are evaluated to ensure that all new funding is targeted at meeting the priorities of the Councils Corporate Plan;
- Prioritise projects that not only achieve ongoing statutory requirements but also deliver the key underlying objective of all the Council's strategies; to become more financially sustainable;
- Set out how the Council identifies, programmes and prioritises funding requirements and proposals arising from business cases submitted through a Capital Investment Board following a stringent gateway appraisal mechanism comprising of Expression of Interest Case (EOI), Outline Business Case (OBC) and Full Business Case (FBC) before necessary Cabinet and/or Council approval. Under certain circumstances, as specified in the Commercial strategy, an alternative approach is necessary for spending decisions from the approved commercial investment pot;
- Consider options available for funding expenditure and how resources can be maximised to generate investment. To determine a prudent, affordable and self-sustaining funding policy framework, whilst minimising or mitigating the ongoing revenue implications of any such investment;
- Identify the resources available for investment;
- Ensure the strategy has an overall balance of risk, on a range of projects;
- Establish effective arrangements for the management of expenditure including the assessment of project outcomes, budget profiling, deliverability, value for money, liquidity and yield of investments.

3. Asset Management Planning

- 3.1 The overriding objective of asset management within the council is to achieve a corporate portfolio of property assets that is appropriate, fit for purpose and affordable. The latest Asset Management Strategy 2020 – 2025 sets out a portfolio approach and defines five keys areas. The five portfolios set out the definition of how and why the property and land is held and for what purposes:
- **Operational** - Efficient, suitable and fit for purpose accommodation for the future delivery of public services.
 - **Heritage** - Community infrastructure for the future, the Council as custodian, manages and invests in these assets for future generations.
 - **Development and regeneration** - Appropriate intervention and enablement to deliver economic growth.
 - **Investment** - In support of the Council's Commercial Strategy, maximising income generating opportunities through appropriate and effective property investment.
 - **Disposal** - To divest, reduce revenue burden and fuel the Council's capital programme.
- 3.2 Asset management is an important part of the council's business management arrangements and is crucial to the delivery of efficient and effective services, the ongoing management and maintenance of capital assets will be considered as part of the strategy. The asset management planning includes an objective to optimise the council's land and property portfolio through proactive estate management and effective corporate arrangements for the acquisition and disposal of land and property assets.
- 3.3 The Council's Asset Management Strategy sets out the requirements for the continued capital investment in its estate to ensure that its maintained appropriately to manage and mitigate against financial risk from health and safety breaches and / or failure of its landlord responsibilities incurring significant financial burden.
- 3.4 The Council's Asset Management Strategy sets out the requirement for the continued capital investment in its estate to ensure that the revenue income emanating from its property is protected and durable for future years.
- 3.5 The council will continue to realise the value of any properties that have been declared surplus to requirements in a timely manner, having regard to the prevailing market conditions.
- 3.6 When a capital asset is deemed as surplus, it may be sold so that the proceeds, known as capital receipts, can be spent on planned capital expenditure. Repayments of capital grants, loans and investments also generate capital receipts. The Council already has budget commitments within the current capital programme of projects expected to be funded from capital receipts. The current position of expected capital receipts against budget commitments is as follows:

	2019/20 £	2020/21 £	2021/22 £	2022/23 £
Corporate Resources Allocated in Capital Programme	8,876,475	8,422,575	5,400,824	-
Capital Receipts used to finance redundancy costs	-			
To be allocated from Ring Fenced Receipts	2,914,688	13,027,441	-	-
Total Commitments	11,791,163	21,450,016	5,400,824	-
Capital Receipts in hand/projected:				
Brought Forward in hand	20,478,421	12,649,884	(4,069,345)	(9,470,169)
Generated 2019/20YTD	3,811,382	-	-	-
Projected - 'Green'	151,244	4,730,787	-	-
Total in hand/projected	24,441,047	17,380,672	(4,069,345)	(9,470,169)
Shortfall to be financed from Prudential Borrowing / (Surplus) to carry forward	(12,649,884)	4,069,345	9,470,169	9,470,169
Further Assets Being Considered for Disposal	2,659,025	18,785,460	10,453,404	-

- 3.7 The previous table demonstrates that by 2022/23 the Council will require £9.470m of generated capital receipts to meet its current liabilities within the approved capital programme. Of this budget requirement £31.898m of assets have been identified as surplus to requirements with the potential to dispose, therefore potentially resolving the funding shortfall. However, considerable work will be required to realise these receipts and so minimise the funding shortfall.
- 3.8 Asset Management Planning needs full consideration as part of the Capital Strategy to fund future projects that are deemed unsuitable to be funded from Prudential Borrowing as they neither generate new income nor create revenue savings that will fund the resulting MRP requirement. At the point of considering such projects for inclusion in the Capital Programme, asset disposals to fund these projects will form part of the full appraisal process.

4. Commercial Activity & Investment

- 4.1 The Chartered Institute of Public Finance and Accountancy (CIPFA) defines investment property as property held solely to earn rentals or for capital appreciation or both. Returns from property ownership can be both income-driven (through the receipt of rent) and by way of appreciation of the underlying asset value (capital growth). The combination of these is a consideration in assessing the attractiveness of a property for acquisition.
- 4.2 The principal reasons for Shropshire Council to buy and own property investments are to secure a continuing service objective, to directly deliver service benefits and to promote economic development and regeneration activity in the Council's area: not primarily to take advantage of market and economic opportunities. Generation of financial returns from a property investment will normally be secondary to these principal reasons and the monies generated utilised to fund services to residents. However, there may be occasions where the Council decides to acquire a commercial investment to purely generate a financial gain.
- 4.3 The Council may also undertake other types of investment, such as investment property portfolios, loans to wholly owned companies or associates, to joint ventures, to local charities, or to third parties, where this is relevant to the Council's functions or management of its finances and generate income.
- 4.4 Local authorities have a range of powers available to them permitting the acquisition of property, powers to undertake income generating and commercial activity and to invest for purposes relevant to their functions, or for the purposes of the prudent management of their financial affairs (Section 12 of the Local Government Act 2011).
- 4.5 Before undertaking any commercial or investment activity, the Council will need to make sure that its proposals are legally compliant: consider any increased risk to the Council; take account of the requirement of its published strategies relevant to the project; and are compliant with other relevant statutory requirements, such as "state aid" rules, i.e. to ensure public funding is not used to subsidise commercial entities operating in a market economy.
- 4.6 Legal advice will be an early aspect of any development of commercial activities or investment projects to ensure the Council will be acting within the legislative framework in undertaking the activity and to inform good decision making. Specialist external advice will be sought as appropriate.
- 4.7 Identification of the relevant statutory powers to be relied upon may impact upon the funding available for a project, including whether the Council is permitted to borrow to fund the investment. The Council will consider the requirements of the statutory codes that comprise the CIPFA prudential framework, including the Prudential Code for Capital Finance in Local Authorities, in addition to the CIPFA guidance on Prudential Property Investment.
- 4.8 In summary, the ability to borrow for an investment will depend on the powers utilised for the acquisition. Where the Council acquires an investment property utilising a

power permitting the acquisition of land and building, borrowing will be considered to fund the acquisition, however, where a power permitting the acquisition of investments has been utilised, borrowing will not be considered as a funding option where this constitutes borrowing in advance of need.

- 4.9 Although local authorities are able to acquire land and property both inside and outside their own administrative areas, the Council will limit investments to within its own administrative area.
- 4.10 Historically, property has provided strong investment returns in terms of capital growth and generation of stable income. Property investment is not without risk as property values can fall as well as rise and changing economic conditions could cause tenants to leave with properties remaining vacant.
- 4.11 The strategy makes it clear that the Council will continue to invest prudently to support service delivery and provide additional sources of income and to take advantage of opportunities as they present themselves, supported by our robust governance process.

5. Capital & Investment Priorities

- 5.1 Underlying the Capital and Investment Strategy is the recognition that the financial resources available to meet capital expenditure priorities are constrained by a significant reduction in financial resources. The Council must therefore rely on internal capital resources including borrowing or external funds and seek ways in which all investment decisions can be no less than self-sustaining financially whilst generating significant positive returns in terms of meeting priorities.
- 5.2 The Council will assess its overall approach to investment. This will reflect those investments made into the delivery of services and those designed for a wider economic basis. A balanced portfolio approach to investment will ensure an overall net average return reflecting some investments will yield higher returns than others and limit exposure to volatility in any one area.
- 5.3 The Council envisages that investments can be classified into three main categories being:
- Commercial
 - Transformation
 - Economic Growth

5.4 **Commercial**

Commercial investments can be sub-divided into several investment types:

Private Commercial (C1)

Acquire, build, re-develop, manage, sell property for income generation purposes, for which the Council is predominantly seeking a return rather than another factor, such as economic regeneration.

Public Commercial (C2)

Acquire, build, re-develop and manage property specifically designed to deliver services from public sector partners.

Hybrid (C3)

Develop new and innovative solutions that provide a mix between Council functions, Public Sector, Commercial Return and Place Shaping.

Private Housing (C4)

Facilitate (including via provision of funding or loans), acquire land for, build, re-develop, manage or sell-on residential housing solutions encompassing all development types including high end to affordable, new build to redevelopment of iconic sites.

5.5 Transformation

Transformation investments can be sub-divided into several investment types:

Non-Property Service Investment (T1)

Invest in and re-develop direct service delivery, but not necessarily physical assets or property.

Assets to Manage Growth (T2)

Acquire land or property, build, re-develop, manage and deliver services from property specifically designed to deliver core Council services with the key objective being arresting growth in service costs.

Assets to Manage Rationalisation (T3)

Acquire land or property, build, re-develop, manage and deliver services from property specifically designed to deliver core Council services with the key objective being rationalisation, reduction and efficiency.

5.6 Economic Growth

Economic growth investments can be sub-divided into a few investment types:

Infrastructure (EG1)

Acquire land for infrastructure and build or commission strategic infrastructure within Shropshire, also with potential for a commercial return, potentially to reduce costs, potentially to create wider strategic opportunity for development.

Economic Growth (EG2)

Acquire land, provide investment (including via provision of funding or loans) and build, re-develop, manage, sell property with a focus on place shaping and regeneration that is financially viable in that, as a minimum, it remains affordable and delivers value for money to the Council.

5.7 Each investment category and investment type are exposed to the following investment risks:

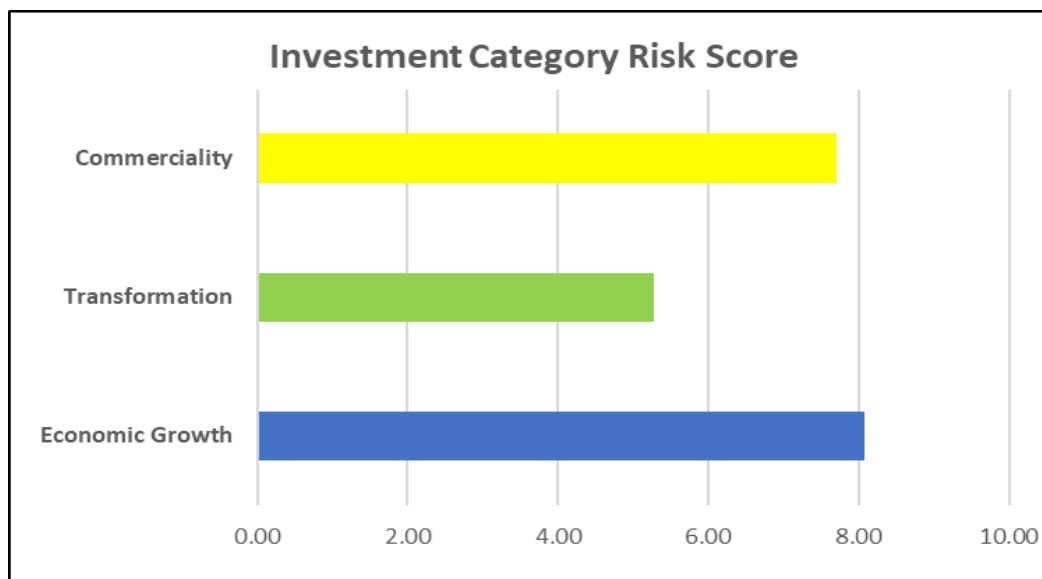
- Technological - impact of the Fourth Industrial Revolution¹.
- Demographic - Ageing population.
- Economic - Economic slowdown/slow recovery, death of the high street, Brexit - business investment in the UK and supply chain disruption.
- Employment - Brexit - large scale involuntary reverse migration.

¹ The Fourth Industrial Revolution is the current and developing environment in which disruptive technologies and trends such as the Internet of Things (IoT), robotics, virtual reality (VR) and artificial intelligence (AI) are changing the way we live and work.

- Governmental - Regulatory/legislative changes and fiscal impacts.

5.8 The Council has assessed each investment type in terms of the likelihood and impact of each investment risk and so compiled an investment risk score for each investment type and an overall investment risk score for each investment category.

5.9 The graph below shows the average investment risk score for each of the three investment categories.



5.10 Economic Growth is assessed as the riskiest investment category because of high-risk perception in relation to the impact of the Fourth Industrial Revolution, economic slowdown / slow recovery, death of the high street and Brexit - large scale involuntary reverse migration.

5.11 Economic Growth is closely followed by the Commercial investment category as the result of high-risk perception in relation the impact of the Fourth Industrial Revolution, death of the high street, economic slowdown / slow recovery and regulatory / legislative changes.

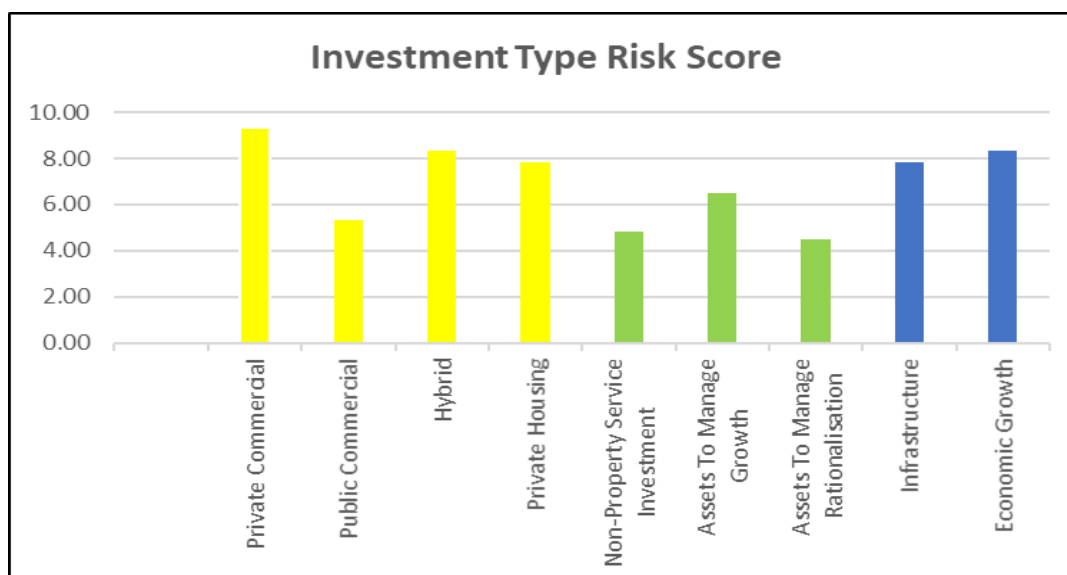
5.12 Unsurprisingly, the investment category with the lowest risk perception is Transformation. Essentially this is the Council investing in existing areas of expertise, i.e. investing in and developing direct service delivery either through non-property or assets to transform services and manage service growth and rationalisation.

5.13 Risk is one side of a Risk and Reward assessment that should be made for any proposed investment. It follows that higher risk areas would be expected to deliver a higher financial return. The scope and nature of potential investments that a local authority can make do not necessarily follow this pattern, however, and as such the management of risk at a macro level provides an appropriate level of assurance at early stages of development.

5.14 Diversification across all risks is the key to delivering a balanced portfolio of investment across the Council. It follows, however, that low risk, high return proposals, which may

centre around investment in local authority and other public sector bodies' assets, could be an acceptable exception to this general rule.

- 5.15 The following graph shows the average investment risk score for each of the nine investment types.



- 5.16 The risk scores for the various investment categories and investment types have been utilised to determine proposed, estimated Investment Fund exposure ranges for each investment type as follows:

Investment Category & Type	Investment Fund Exposure Range (%)		Investment Fund Exposure Range (£150m Investment Fund)	
	Minimum %	Maximum %	Minimum £m	Maximum £m
Commercial	34.0%	44.0%	51.0	66.0
- Private Commercial	6.3%	9.3%	9.5	14.0
- Public Commercial	12.2%	15.2%	18.2	22.7
- Hybrid	7.2%	10.2%	10.9	15.4
- Private Housing	7.8%	10.8%	11.7	16.2
Transformation	38.0%	48.0%	57.0	72.0
- Non-Property Service Investment	13.1%	17.1%	19.6	25.6
- Assets To Manage Growth	9.2%	13.2%	13.8	19.8
- Assets To Manage Rationalisation	14.2%	18.2%	21.3	27.3
Economic Growth	13.0%	23.0%	19.5	34.5
- Infrastructure	6.3%	12.3%	9.4	18.4
- Economic Growth	5.7%	11.7%	8.6	17.6

6. Governance of the Programme

- 6.1 To ensure that available resources are allocated optimally and deliver value for money, investment programme planning is, whilst having its own approval process, determined in parallel with the service and revenue budget planning process within the framework of the Financial Strategy.
- 6.2 New programmes of expenditure will be appraised along with other investments and grant allocation programmes following a clearly defined gateway process. The authority will make use of internal officer experience supported by external professional advisors where necessary to ensure robust investment decisions are made. This advice will cover financial, legal, property and economic outcomes through appropriate appointments.
- 6.3 The authority has an appraisal mechanism in place which will seek to ensure that there is an integrated approach to addressing cross-cutting issues, both internal and external to the authority, developing and improving service delivery through transformation and its investment in pursuance of the authority's over-arching aims. These include Officer Groups which bring together a range of service interests and professional expertise, including:
- Democratic decision-making and scrutiny processes which provide overall political direction and ensure accountability for the investment in the Capital Programme.
 - A Capital Investment Board (CIB) which will oversee the investment portfolio. It will be supported by a matrix group of officers of all specialities that will continue to appraise all business plans using independent external advisors if necessary. This will assist the making of investment decisions based on full site investigations, due diligence, funding package, undertaking full risk and reward assessments, lifetime costings, asset replacement and monitoring the outcome and reviewing those projects already in progress;
 - The Senior Programme Officer Group (SPOG) overseeing and approving business cases for investments prior to sign off and for submission to Capital Investment Board and Cabinet/Council approval;
 - Specific Project boards of management groups with wide ranging membership to oversee significant development projects as required.
- 6.4 For projects and programmes an Expression of Interest (EOI) will be submitted that needs to include the investment levels required, source of funding, outcomes to be delivered, risk assessments, appropriate due diligence, repayment mechanisms, revenue impacts and full lifetime costings. These will be scored against an agreed weighting and appropriate recommendations made to the investment board.

- 6.5 Subject to the EOI proposal being approved a detailed Outline Business Case (OBC) will be submitted and appraised prior to a Full Business Case being completed and appended to a Council report. A suite of template documents is appended to the OBC to ensure a consistent approach to project delivery. These include;
- Risk Register;
 - Lifetime Costing Plan;
 - Gantt Chart for project timeline;
 - Project Board Terms of Reference and Agenda;
 - Procurement considerations;
 - Project closure report.
- 6.6 Under certain circumstances, as specified in the Commercial strategy, an alternative approach is necessary for spending decisions from the approved commercial investment pot.
- 6.7 Officers negotiating commercial deals are aware of the core principles of the Prudential Framework and the regulatory regime through the provision of appropriate training and advice.
- 6.8 Officers and Members involved in the decision making process in relation to proposed projects and programmes will have the appropriate capacity, skills and information to enable them to take informed decisions to acquire specific investments, to assess investments in the context of the Council's strategic objectives and risk profile and to understand how decisions have changed the overall risk exposure of the Council.
- 6.9 This assurance will be secured through the provision of relevant training and advice, detailed scheme business cases and financial appraisals and regular monitoring and review of the Council's overall investment position.
- 6.10 A summary of the programme governance is detailed in Appendix A.
- 6.11 Future monitoring of the programmes will include more rigorous expenditure profiling, outcome achievements, delivery against timetable, returns, risk assessments and completion reviews for each project.
- 6.12 Quarterly Capital Programme reports will continue to be submitted to Cabinet that identify changes to the approved programme to reflect;
- New resource allocations
 - Rescheduling in programme delivery
 - Programmes reduced or removed
 - Virements between schemes and programmes to maximise delivery.
 - Revisions to spend profile and funding to ensure ongoing revenue costs are minimised.
 - Monitor the funding of the programme
 - Capital receipts generated

7. Capital Programme 2018/19 Actual - 2022/23 Estimate

- 7.1 The current projected capital programme is shown below in summary with the full detailed programme included as Appendix B. It includes all projects that have proceeded to approval stage, either via delegated powers or full Cabinet and Council recommendation approvals. It also includes estimates for capital grants for 2020/21 and beyond where there is an expectation that grant funding will continue, such as Highways Maintenance and School Maintenance Grants.

Capital expenditure	2018/19 Actual	2019/20 Estimate	2020/21 Estimate	2021/22 Estimate	2022/23 Estimate
	£ m	£ m	£ m	£ m	£ m
Non HRA Capital expenditure	41.9	46.2	64.4	51.1	64.4
HRA Capital expenditure	5.50	11.1	22.3	18.7	18.7
Commercial activities/non-financial investments	3.7	3.9	32.4	20.0	20.0
Total Capital expenditure	51.0	61.3	119.0	89.8	103.1

- 7.2 The above table shows the expected capital programme budget as at Quarter 3 2019/20. It will be revised following completion of the 2019/20 capital closedown procedure when final figures are established, which may result in slippage of budgets from 2019/20 into 2021/22.
- 7.3 The Council may also receive additional grant notifications throughout the financial year or if bids are submitted for additional grant funding as the year progresses. These changes will be reported as part of the quarterly finance strategy reporting.
- 7.4 There are several projects being considered that are being processed via the appraisal mechanism that is in place. As these projects have not completed the full cycle of appraisal they are not included in the capital programme budget above but are informed as part of Section 10 "Future Capital & Investments Schemes", where the impact of having additional budget requirements, and the resulting effect on the Capital Financing Requirement against prudential indicators is fully assessed. As these projects progress through both the appraisal process and the Councils governance requirements they will added into the capital programme.

8. Funding the Current Capital Programme 2018/19 Actual - 2022/23 Estimate

8.1 There are several sources of funding the Council can use to finance its Capital Programme. The Current Programme is funded from the following sources;

- Capital Receipts
- Prudential Borrowing
- Developers Contribution (S106, CIL)
- Revenue Contributions
- Capital Grants
- Cash Balances / Internal Borrowing

8.2 Capital Receipts

Capital Receipts come from the sale of the Council's assets. If the disposal is Housing Revenue Account land or property, then the whole receipt is not available to support the capital programme as a percentage must be paid over to the MHCLG. Where the sale of an asset leads to the requirement to repay grant, the capital receipt will be utilised for this purpose. Once this liability has been established and provided for, capital receipts will be available to support the capital programme as a corporate resource. Where the asset has been funded from prudential borrowing a review will be undertaken to determine whether the most cost-effective option is to utilise the receipt to repay debt, considering the balance sheet position of the authority.

8.3 Flexible use of Capital Receipts

The 2015 Comprehensive Spend Review (CSR) announced that local authorities will be allowed to spend up to 100% of capital receipts (excluding Right to Buy receipts) on the revenue costs of reform projects. Instead of holding assets that could be made surplus, councils will be able to sell them to reinvest in their services. Guidance relating to specific conditions, number of years that this will be offered and the qualifying criteria for a 'reform' project was issued as part of the Final Local Government Settlement on 11th March 2016. The key points included:

- The direction only relates to new receipts received in the period 1st April 2016 to 31st March 2019 that could be applied to meet the revenue costs of reform incurred in the same timeframe;
- The key criteria to use when deciding whether expenditure can be funded by the capital receipts flexibility is that it is forecast to generate ongoing savings to the authority's net service expenditure and is expenditure on a project where incurring upfront costs will generate ongoing savings; and
- Individual authorities demonstrate the highest standards of accountability and transparency.

- Examples of qualifying expenditure include the sharing of back office and administrative services; investment in service reform feasibility work; collaboration between central and local government to free up land for economic use; funding the cost of service reconfiguration or restructuring leading to ongoing efficiencies; sharing Chief Executives; driving a digital approach; aggregating procurement on common goods; improving systems and processes to tackle fraud; setting up commercial or alternative delivery models to deliver services more efficiently or increase revenue income; and integrating public facing services across two or more public sector bodies

8.4 HRA Right to Buy Receipts

In most cases there will be no ring fencing of capital receipts to specific projects. One exception to this is the retained Right to Buy (RTB) receipts held by the Council under the agreement signed in June 2012 and amended in June 2013. Under this agreement any retained RTB receipts, which are not used for the specific purpose of providing replacement affordable housing, must be returned to MHCLG.

8.5 Prudential Borrowing

The Council will investigate opportunities to resource capital projects using prudential borrowing where plans are sustainable, affordable and prudent. Full appraisal will take place to ensure that, where appropriate, sufficient revenue returns are generated to cover the cost of borrowing.

Where it is considered that prudential borrowing is the appropriate method of funding, but it requires additional revenue financing, the cost will be built into the revenue budget planning process. There are various debt instruments available for financing prudential borrowing and these are explored in detail in the Treasury Management Strategy.

The PWLB remains the Council's preferred source of long-term borrowing given the transparency and control that its facilities continue to provide. The Council qualified for borrowing at the 'Certainty Rate' (20 basis points, i.e. 0.20%, below the PWLB standard rate) for a twelve-month period from 01/11/2019, through its application to MHCLG) in September 2019.

8.6 S106 Developer Contributions

S106 agreements are made with developers / landowners as part of the planning approval process to ensure that new development mitigates its own impact and provides the necessary infrastructure to support it.

These contributions are site specific or can be 'pooled' for a maximum of 5 site specific projects. Any contributions received are 'ring-fenced' for the purpose as set out in the relevant S106 agreement and are applied to fund schemes within the relevant capital programme once an eligible scheme has been identified.

S106 contribution agreements have covered all types of infrastructure including transport, affordable housing, play areas, open spaces, playing fields, public realm and public art. However, since the Council adopted CIL the planning obligations sought

within S106 agreements have been scaled back to deal with only site-specific requirements, as required by the CIL Regulations. Pooled contributions previously sought for strategic transport, public realm and public open space related obligations are now dealt with by CIL.

The S106 contributions are time limited in that if they are not spent within an agreed timescale, typically 5 - 10 years, dependent on what has been agreed in the S106 agreement and any funds not spent in line with the agreement would have to be repaid to the developer, which, may include interest.

Consideration of available S106 funding should be taken into consideration when agreeing, for example, the roads programme for future years to maximise the use of the available funding and reduce the reliance on other sources of funding, predominantly borrowing. With the exception of funding for affordable housing the other pooled S106 obligations, such as Strategic Transport, Public Realm and Public Open Space will become zero over time as the CIL continues to be applied.

8.7 Community Infrastructure Levy (CIL)

CIL contributions are determined by set rates as detailed within the Council's CIL Charging Schedule and based on the amount of floor space being created by the development. CIL can be used to fund a wide range of infrastructure that is needed as a result of new development but is not site specific, giving more flexibility in where the funding can be used in geographical terms.

The CIL does not replace the requirement of S106 contributions. S106 contributions will still be relevant and will be sought alongside CIL.

The Planning Act and subsequent Community Infrastructure Levy Regulations 2010 (as amended) says that authorities can only spend CIL on providing infrastructure to support the development of their areas. This includes flood defence, open space, recreation and sport, roads and transport facilities, education and health facilities. However, it does not include affordable housing, which will continue to be funded by S106 obligations.

8.8 Revenue Contributions

An element of the revenue budget can be set aside to fund the capital programme (Direct Revenue Financing). However, with increasing General Fund revenue pressures these amounts available are reducing. A service or school may wish to offer some of its revenue budget to support the financing of a capital project. This is acceptable if it can be demonstrated that this funding is unfettered.

8.9 Government Grants

Capital resources from Central Government can be split into two categories:

- *Non-ring fenced* - resources which are delivered through grant that can be utilised on any project (albeit that there may be an expectation of use for a specific purpose). This now encompasses the vast majority of Government

funding and the Council will initially allocate these resources to a general pool from which prioritised schemes can be financed.

- *Ring-fenced* - resources which are ring fenced to particular areas and therefore have restricted uses, specified by the funder.

8.10 Non-Government Contributions

Where there is a requirement to make an application to an external agency to receive external funding, and when appropriate to commit Council resources as matched funding to any bid for external resources, a business case should first be presented for consideration to the CIB. The business case must demonstrate how the project aligns to Council's priorities and how matched funding and any revenue consequences can be managed within the context of the capital and revenue budget.

8.11 Funding Summary of the Capital Programme 2019/20 - 2022/23

The current projected capital programme is financed as follows:

Financing of capital expenditure	2018/19 Actual	2019/20 Estimate	2020/21 Estimate	2021/22 Estimate	2022/23 Estimate
	£ m	£ m	£ m	£ m	£ m
Capital receipts	0.3	9.3	8.4	5.4	0.0
Capital grants	38.5	35.4	43.7	34.2	61.5
Other Contributions	2.6	3.6	14.0	13.6	5.0
Major Repairs Allowance	4.3	4.6	5.0	3.7	3.7
Revenue	0.6	3.0	4.2	2.0	2.0
Prudential Borrowing	4.6	5.4	43.6	30.9	30.9
Total Financing	51.0	61.3	119.0	89.8	103.1

The term Prudential Borrowing above does not automatically lead to external borrowing as the Council may be able to use cash it holds in reserves and as working capital which is usually termed internal borrowing. Over time all debt whether it be internal or external borrowing must be repaid, and this is therefore replaced over time by other financing, usually from revenue which is known as minimum revenue provision (MRP). The Council is required to make annual MRP statement which is included within the annual Treasury Management Strategy report. The project appraisal process ensures that all projects that are not fully funded from secured grants or capital receipts are assumed to be funded from Prudential Borrowing and must demonstrate that any future borrowing requirement is affordable and sustainable within the requirements of the project.

The current MRP budget requirements based on the estimated capital programme above are as follows:

MRP Budget Requirement	2018/19 Actual	2019/20 Estimate	2020/21 Estimate	2021/22 Estimate	2022/23 Estimate
	£ m	£ m	£ m	£ m	£ m
MRP (Excluding PFI / Finance Leases)	4.2	4.4	4.8	5.7	6.4

9. Approved Capital & Investment Schemes

- 9.1 To date several Expressions of Interest (EoIs) have been submitted to the Senior Project Officer Group (SPOG), considered and scored against an agreed weighting by the SPOG Appraisal Group and appropriate recommendations made to SPOG and subsequently Capital Investment Board.
- 9.2 These schemes and programmes are currently at various stages of approval and are either detailed below as approved capital schemes and so included in the Council's Capital Programme or in Section 10 "Future Capital & Investment Schemes".
- 9.3 Several projects and programmes were approved by the Capital Investment Board to proceed to Outline Business Case (OBC) and / or Full Business Case (FBC) and subsequently approved as investment schemes or programmes by Cabinet and / or Council. A summary of these projects and programmes is detailed below:
- Shrewsbury Shopping Centres.
 - The Tannery Development - Student Accommodation (Block C)
 - The Tannery Development - Medical Practice (Block B)
 - Whitchurch Medical Practice.
 - Shrewsbury - Commercial Site Acquisition.
 - Oswestry Central - Commercial Site Acquisition.
- 9.4 In future the actual performance (actual net yield) of approved schemes and programmes in delivery will be tracked against both the Council's target yield and the forecast yield of the schemes and programmes. The Council's target yield is that, at the very least, schemes must be self-financing and breakeven but should ideally provide a clear positive yield.
- 9.5 Shrewsbury Shopping Centres and The Tannery Development are the schemes currently in delivery. Whitchurch Medical Practice, Shrewsbury - Commercial Site Acquisition and Oswestry Central - Commercial Site Acquisition have all been approved by Council but have yet to commence.
- 9.6 The table below summarised the performance of these schemes and programmes:

Scheme / Programme	Investment £'000s	Forecast Yield %	Forecast Yield £'000s	Projected Yield 2019/20 £'000s
Shrewsbury Shopping Centres	52,732	5.12%	2,700	1,350
The Tannery - Student Accommodation (Block C)	2,776	Breakeven	Breakeven	(68)
The Tannery - Medical Practice (Block B)	5,244	2.00%	56	N/A
Whitchurch Medical Centre	3,778	1.99%	75	N/A
Shrewsbury Commercial Site Acquisition	1,200	4.33%	52	N/A
Oswestry Central Commercial Site Acquisition	3,475	0.12%	4	N/A
Total	69,205		2,887	1,282

- 9.7 The Shrewsbury Shopping Centres, in particular Pride Hill and Riverside, are facing significant challenges not uncommon to many other shopping centres and town centres across the UK, driven by rapidly changing consumer behaviour and structural changes in the retail market which is radically changing the retail property landscape across the country. Pride Hill has experienced a number of store closures and the centre is struggling to remain as a viable retail environment within the current sector conditions. The yield of the Shrewsbury Shopping Centres has fallen during 2019/20 as a direct result of the structural changes in the retail market. In order to address this change in the retail market and the consequent fall in income, the Council is moving forward with plans to reconfigure and repurpose Pride Hill Centre for leisure led uses.
- 9.8 The Student Accommodation element of The Tannery Development has a negative yield projected for the 2019/20 financial year. This is as a result of only 47 of the completed 54 rooms being available for rent due to ongoing construction for the infill and the Medical Practice (Block B). The full cohort of rooms will be available from September 2020 as will the additional 8 rooms in the infill block. Additionally, the retail lettings in Block C and the infill are unoccupied and still under construction respectively. Tenancies are anticipated to be in place in 2020/21. A breakeven position is therefore anticipated in 2020/21.
- 9.9 Each scheme and programme will be categorised to one of the nine investment types discussed in Section 5 “Capital & Investment Priorities” and so enable the level of investment in each type to be tracked in relation to the investment fund exposure ranges determined in the same section.
- 9.10 The table below details the investment categories and types of the currently approved schemes and programmes.

Scheme / Programme	Investment £'000s	Investment Category	Investment Type
Shrewsbury Shopping Centres	52,732	Economic Growth	Economic Growth
The Tannery - Student Accommodation (Block C)	2,776	Commercial	Private Commercial
The Tannery - Medical Practice (Block B)	5,244	Commercial	Public Commercial
Whitchurch Medical Centre	3,778	Commercial	Public Commercial
Shrewsbury Commercial Site Acquisition	1,200	Economic Growth	Economic Growth
Oswestry Central Commercial Site Acquisition	3,475	Economic Growth	Economic Growth
	69,205		

- 9.11 The Council has allocated an Investment Fund to facilitate the acquisition of commercial investments and provide for the impact on revenue in terms of the cost of investment. A commercial investments income target of £2m per year from 2019/20 to 2022/23 was initially included in the Council's 2019/20 Financial Strategy equating to investment of £80m and cost of investment of £4.4m. The commercial investments income target has subsequently been revised and reprofiled to £4.5m over the period 2020/21 to 2022/23 to align with actual investments undertaken to date and anticipated income realisation profiles.

9.12 The following table summarises the commercial investments made to date and the remaining balance on the Investment Fund.

	2019/20	2020/21	2021/22	2022/23	Total
Approved budget allocation	20,000,000	20,000,000	20,000,000	20,000,000	80,000,000
Unutilised Fund Carry Forward:	0	12,420,000	23,627,000	43,527,000	
Drawn down into capital programme:					
Tannery Block C & B	-7,580,000	-440,000			-8,020,000
Whitchurch Medical Practice		-3,678,000	-100,000		-3,778,000
Shrewsbury - Commercial Site Acquisition		-1,200,000			-1,200,000
Oswestry Central - Commercial Site Acquisition		-3,475,000			-3,475,000
Balance of unutilised fund	12,420,000	23,627,000	43,527,000	63,527,000	
Schemes not yet in the capital programme:	0	-11,400,000	-6,500,000	0	-17,900,000
Balance of unutilised fund - futures	12,420,000	12,227,000	25,627,000	45,627,000	

10. Future Capital & Investment Schemes

- 10.1 The main objective for the introduction of the Capital Strategy requirement was in response to the major expansion of local authority investment activity into the purchase of non-financial investments, particularly property. The capital strategy therefore requires local authorities to assess investments over the long-term as opposed to the usual three years that planning has been conducted over.
- 10.2 Section 7 of this strategy details the current approved capital programme for the three years to 2022/23. The projects included within this programme have progressed through the governance process and are deemed to have been assessed fully to ascertain the outcomes of the project against criterion of risk and reward.
- 10.3 In order to comply with the requirement to consider capital expenditure over a medium to long-term period and to determine the financial sustainability of the authority, focusing on the affordability of the capital programme, Shropshire Council has compiled a planned programme of both Capital and Investment Scheme expenditure that is proposed but is yet to complete the full due diligence process.
- 10.4 All projects being considered have been evaluated to establish an estimated cost, delivery timeline and categorisation against investment type to produce a proposed capital programme 2019/20 to 2024/25 which totals £402.422m and is summarised as follows:

Investment Category & Type	2019/20 £m	2020/21 £m	2021/22 £m	2022/23 £m	2023/24 £m	2024/25 £m	Total £m
Commercial							
Private Commercial	-	3.000	6.400	1.000	-	-	10.400
Public Commercial	-	-	3.500	-	-	-	3.500
Hybrid	-	-	1.000	-	-	-	1.000
Private Housing	0.000	4.000	1.500	28.500	-	-	34.000
Transformation							
Non-Property Service Investment	0.000	-	3.000	3.000	4.000	-	10.000
Assets To Manage Growth	0.000	-	3.000	1.500	4.000	-	8.500
Assets To Manage Rationalisation	-	5.000	22.417	28.867	5.666	4.000	65.950
Economic Development							
Infrastructure	1.271	15.280	28.802	32.914	34.779	10.000	123.046
Economic Growth	0.066	5.518	35.830	57.705	33.907	13.000	146.026
Total	1.337	32.798	105.449	153.486	82.352	27.000	402.422

- 10.5 All capital expenditure must be financed. Some of the proposed projects above have been identified as securing Government and External Grants to the sum of £72.321m as part of their deliverability and also the utilisation of Private Contributions and a SALIX loan facility to the sum of £3.251m. There is a remaining requirement for financing by Shropshire Council of £289.930m from either Capital Receipts or Prudential Borrowing. The planned financing of the proposed expenditure is as follows:

Financing the future capital programme:

Proposed Financing Source	2019/20 £m	2020/21 £m	2021/22 £m	2022/23 £m	2023/24 £m	2024/25 £m	Total £m
Government Grants		3.200	11.000	12.000	15.000	10.000	51.200
External Grants	1.045	11.456	6.232	1.634			20.367
Developer Contributions	0.271	7.283	0.579	0.884	11.873		20.890
Private Contributions	0.013	0.188	0.363	0.188			0.750
Revenue Contributions		0.200					0.200
Capital Receipts	0.009	4.491	33.198	48.828	19.406	4.000	109.932
SALIX Loan			0.834	0.834	0.833		2.500
Internal Borrowing			1.500	28.500			30.000
Prudential Borrowing		5.980	51.744	60.620	35.240	13.000	166.583
Total	1.337	32.798	105.449	153.486	82.352	27.000	402.422

- 10.6 In the above table, financing of the proposed capital programme required several proposed projects to be categorised as funded from either Capital Receipts or from Prudential Borrowing. Those projects considered not to be of an investment nature, and therefore not expected to generate a new income stream or operational savings to finance future debt repayment have been shown as funded from Capital Receipts as the preferred route. This includes infrastructure development or asset management schemes that cannot be funded from other sources. The total of the schemes identified as non-investment activity, and thus requiring Capital Receipt financing, total £109.932m.
- 10.7 The current known Capital Receipt position detailed in section 3.6 above highlights a shortfall in funding the current three-year approved capital programme of £9.494m. Adding in a further Capital Receipt funding requirement for the proposed future programme will add to this shortfall and require the Council to fund through Prudential Borrowing if the gap cannot be addressed over the five-year period.
- 10.8 A review of Capital Receipts has been undertaken and projections extended to include anticipated capital receipts for the 2022/23 and 2023/24 financial years. The review is based on a worst-case scenario. An updated forecast Capital Receipt position, taking into account the current approved programme and required future programme has been calculated as follows:

Projected Capital Receipt Position	2019/20 £m	2020/21 £m	2021/22 £m	2022/23 £m	2023/24 £m	2024/25 £m	Total £m
Proposed Capital Programme Requirement	11,791,163	21,450,016	5,400,824	-	-	-	38,642,004
Future Capital & Investment Schemes Requirement	9,255	4,490,857	33,197,800	48,828,212	19,405,876	4,000,000	109,932,000
Capital Receipts In Hand	20,478,421						20,478,421
Generated In Year	3,811,382						3,811,382
Projected Green	151,244	4,730,787	-	-	-	-	4,882,032
Projected Red / Amber	(10,975)	13,760,460	5,753,404	7,000,000	4,250,000	-	30,752,889
Shortfall / (Surplus)	(12,629,654)	7,449,626	32,845,220	41,828,212	15,155,876	4,000,000	88,649,280
Cumulative Shortfall / (Surplus)		(5,180,028)	27,665,192	69,493,403	84,649,280	88,649,280	

10.9 A further £30.753m of assets have been identified as surplus to requirements with the potential to dispose, therefore potentially resolving the current funding shortfall of £9.470m and providing additional capital receipts of £21.283m potentially available to fund some elements of the proposed capital programme of £402.422m.

10.10 A significant element of the further £30.753m of assets identified as surplus to requirements with the potential to dispose is reliant on the sale of sites around Oxon Sustainable Urban Extension (SUE) totalling £16.000m and the sale of the Council's small holding estate (£6.950m). Realisation of these disposals and at the values estimated is crucial to providing capital receipts to fund any future capital programme.

10.10 This demonstrates that, based on the current funding assumptions, the Council would have a potential shortfall in Capital Receipts required to finance the proposed capital programme of £88.649m by 2024/25. The Council does not have sufficient assets to fund this shortfall from disposals, consequently, the gap would require financing from Prudential Borrowing if not addressed by alternative funding sources.

10.11 The Council has already secured external funding in relation to some schemes, which are aligned to key Council strategies, within the proposed capital programme of £402.422m as follows:

Proposed Capital Scheme	Estimated Scheme Cost £m	External Funding £m	Funding Gap £m
Infrastructure Schemes			
- North West Relief Road (NWRR)	74.253	54.407	19.846
- Oswestry Mile End Roundabout	12.800	9.322	3.478
Business Park Programme Schemes	38.251	12.518	25.733
	125.304	76.247	49.057

10.12 Taking into consideration external funding (Government Grant, LEP, ERDF and HIF) secured for these schemes of £73.949m, there remains a funding gap of £49.057m. In the absence of the identification of alternative sources of funding such as S106, CIL, etc., the funding gap would fall on prudential borrowing and capital receipts. The currently projected available balance of capital receipts of £21.283m is insufficient to

resolve the total requirement. Between Cabinet (12th February) and Council (27th February) officers undertook further work to identify alternative funding sources and so reduce the reliance on capital receipts.

- 10.13 Alternative funding identified by officers is detailed below. The Oswestry Innovation Park (OIP) scheme has been analysed in the table below as two schemes: an employment land infrastructure enabling element, predominantly funded by LEP, and an employment land infrastructure build out element, for which the funding has yet to be determined. Officers will explore potential funding sources as part of the development of the detailed business case. The schemes have been shown together as they are fundamentally linked.

Proposed Capital Scheme	Estimated Scheme Cost £m	External Funding £m	Additional External Funding £m	Funding Gap £m
Infrastructure Schemes				
- North West Relief Road (NWRR)	74.253	54.407	19.190	0.656
- Oswestry Mile End Roundabout	12.800	9.322	1.700	1.778
Business Park Programme Schemes	38.251	12.518		25.733
	125.304	76.247	20.890	28.167

- 10.14 Alternative funding identified for the North West Relief Road scheme relates to Section 106 developer contributions of £13.050m and Community Infrastructure Levy (CIL) of £6.140m. However, it is important to note that these contributions relate to the development of land which may not occur for some considerable time (potentially in excess of 10 years) and so, in all probability, will not actually be available to fund the scheme during construction, so creating a cashflow issue for the Council.
- 10.15 A funding gap of £28.167m still remains even after the identification of the additional alternative funding sources. A total of £9.700m can potentially be released from capital reserves which comprises underspends against budgeted revenue contributions available for capital schemes, resulting in a remaining funding gap of £18.467m. The underspends within the capital reserve have arisen due to slippage in capital schemes or because funding streams were utilised during the year so as to maximise time limited grants.
- 10.16 As investments generating new income streams, the Business Parks Programme schemes are appropriate / suitable for funding through Prudential borrowing as future debt repayments could be financed from the new income streams generated. The remaining funding gap of £18.467m could, therefore, be managed through a combination of borrowing of £16.033m specific to the Business Parks Programme and the balance of £2.434m within infrastructure projects could be funded by utilising some of the currently projected future capital receipts balance of £21.283m, provided that capital receipts can be appropriately progressed within the required timeframe.

- 10.17 Implementation of this course of action must be taken in the knowledge that it will create a cashflow issue for the Council and exhaust the availability of capital reserves for any future projects.
- 10.18 The remainder of the financing requirement to deliver the proposed capital programme has been identified as funded from Prudential Borrowing. This currently totals £166.583m over the next five years and is linked to projects identified as investment type proposals. This assumption will be given fuller consideration during the due diligence process, with proposed projects having to demonstrate full affordability of any debt financing requirements as part of the Business Case completion.
- 10.19 As Business Cases progress through the governance process put in place, the financing requirement will be reflected both in the capital financing requirement (CFR) calculation and in the future Treasury Management Strategy.
- 10.20 The Council's cumulative outstanding amount of debt finance is measured by the capital financing requirement (CFR). This increases with new debt financed capital expenditure and reduces with MRP, lease principal repayments and capital receipts used to replace debt. The CFR is expected to increase by £164.884m over the period 2020/21 to 2024/25 if the proposed capital programme progresses. Based on the above figures for expenditure and financing, the Council's estimated CFR will be as follows, which includes HRA CFR.

	2020/21 £m	2021/22 £m	2022/23 £m	2023/24 £m	2024/25 £m
CFR	444	531	557	523	494

- 10.16 Statutory guidance states that debt should remain below the capital financing requirement, except in the short term. The Council's projected level of outstanding debt which includes borrowing to fund the proposed capital programme is shown below, compared with the capital financing requirement. This demonstrates that the Council expects to comply with this in the medium term.

	2020/21 £m	2021/22 £m	2022/23 £m	2023/24 £m	2024/25 £m
Current Debt	304	292	292	286	285
New Proposed Borrowing	46	80	87	34	13
Total Forecast Debt	349	372	379	320	298
CFR	444	531	557	523	494

- 10.17 As discussed in Section 9 "Approved Capital & Investment Schemes" proposed investment schemes and programmes are at various stages of approval. The vast majority of investment schemes and programmes are currently progressing through the governance process. Consequently, there are schemes and programmes currently under consideration which may or may not progress to full approval and delivery.

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<u>Committee and Date</u>	<u>Item</u>
Cabinet 12 February 2020	
Audit Committee 25 February 2020	
Council 27 February 2020	
	Public

TREASURY STRATEGY 2020/21

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1. Summary

1.1 The report proposes the Treasury Strategy for 2020/21 and recommends Prudential and Treasury Indicators for 2020/21 to 2022/23. The report is technical in nature but the key points to note are:-

- Borrowing is largely driven by the requirements of the approved Capital Programme. From 2011/12 the Council's borrowing requirement has been significantly reduced due to the Government changing the way in which it funds the Council's capital expenditure and providing capital grants rather than supported borrowing approval with on-going (as it was defined at the time) revenue support grant to meet the financing costs of the borrowing. Currently the approved borrowing requirement identified within the Capital Programme 2020/21 to 2022/23 is prudential borrowing of £94.956m.
- In late December 2017, CIPFA issued revised Prudential and Treasury Management Codes. As from 2019/20 all local authorities are required to prepare an additional report, a Capital Strategy report. The Council is developing both the Capital Strategy report and business cases for a number of large schemes linked to proposals set out in the Council's Finance Strategy. Any updates required as a result of future decisions will be reported accordingly.
- The Council's lending continues to be restricted to highly credit rated Banks, three Building Societies, Money Market Funds and Part Nationalised Institutions which meet Link Asset Services creditworthiness policy, other Local Authorities and the UK Government.
- The internal Treasury Team will continue to look for opportunities to make savings by actively managing the cash and debt portfolio in accordance with the Treasury Strategy.
- The bank rate was increased to 0.75% in August 2018, only the second increase since 2009. We are unlikely to see any further action from the Monetary Policy Committee (MPC) until the uncertainties over Brexit clear.

Every 0.25% increase in the bank rate equates to around £250,000 of additional interest receivable per annum on the Council's current average investment balances.

- Long term borrowing rates are expected to be higher than investment rates during 2020/21 therefore long term borrowing may be postponed in order to maximise savings in the short term. Currently the borrowing requirement identified within the Capital Programme 2020/21 to 2022/23 is prudential borrowing of £94.956m. Any changes to this requirement as a result of future decisions will be reported accordingly.
- The Council has agreed to offer to lend funds to Shropshire Housing Ltd (which incorporates both South Shropshire Housing Association and the Meres & Mosses Housing Association) and Severnside Housing at an agreed rate. It has previously been agreed to offer to lend up to £10 million to each of these Housing Associations in order to support the building of affordable housing and shared office accommodation in Shropshire. For security purposes, each loan has been secured against existing assets held by or owned by the Housing Association. To date £9,770,000 has been drawn down by Shropshire Housing Ltd and £10,000,000 by Severnside Housing.
- In December 2017, Cabinet & Council approved the purchase of units held in a Jersey Property Unit Trust (JPUT) for the acquisition of 100% of the units for the Shrewsbury Shopping Centres. This reduced cash balances available for investment in 2018/19 by £52.6m which represents the actual payment made on 23 January 2018. This investment is classified as a short term capital investment and has been financed from internal cash balances in the short to medium term.
- Following Council approval on 28th February 2019, Shropshire Council formed a Wholly Owned Local Housing Company, known as Cornovii Developments Limited. An initial unsecured loan to the Company of £0.250m was also approved to provide funding for operating and set up costs. The Council has subsequently approved funding in the form of equity and a loan to facilitate land purchases and development costs. The loan element, totalling £14m, is anticipated to be released to the Company over the financial years 2020/21 and 2021/22.

2. Recommendations

2.1. Recommendations to Cabinet

Cabinet recommend that Council:-

- a) Approve, with any comments, the Treasury Strategy for 2020/21.
- b) Approve, with any comments, the Prudential Indicators, set out in Appendix 1, in accordance with the Local Government Act 2003.
- c) Approve, with any comments, the Investment Strategy, set out in Appendix 2 in accordance with the MHCLG Guidance on Local Government Investments.
- d) Approve, with any comments, the Minimum Revenue Provision (MRP) Policy Statement, set out in Appendix 3.

- e) Authorise the Section 151 Officer to exercise the borrowing powers contained in Section 3 of the Local Government Act 2003 and to manage the Council's debt portfolio in accordance with the Treasury Strategy.
- f) Authorise the Section 151 Officer to use other Foreign Banks which meet Link's creditworthiness policy as required.

2.2. Recommendations to Audit Committee

- g) Audit Committee are asked to consider and endorse, with appropriate comment, the Treasury Strategy 2020/21.

2.3. Recommendations to the Council

- h) Approve, with any comments, the Treasury Strategy for 2020/21.
- i) Approve, with any comments, the Prudential Indicators, set out in Appendix 1, in accordance with the Local Government Act 2003.
- j) Approve, with any comments, the Investment Strategy, set out in Appendix 2 in accordance with the MHCLG Guidance on Local Government Investments.
- k) Approve, with any comments, the Minimum Revenue Provision (MRP) Policy Statement, set out in Appendix 3.
- l) Authorise the Section 151 Officer to exercise the borrowing powers contained in Section 3 of the Local Government Act 2003 and to manage the Council's debt portfolio in accordance with the Treasury Strategy.
- m) Authorise the Section 151 Officer to use other Foreign Banks which meet Link's creditworthiness policy as required.

REPORT

3. Risk Assessment and Opportunities Appraisal

- 3.1. The recommendations contained in this report are compatible with the provisions of the Human Rights Act 1998.
- 3.2. There are no direct environmental, equalities or climate change consequences arising from this report.
- 3.3. Compliance with the CIPFA Code of Practice on Treasury Management, the Council's Treasury Policy Statement and Treasury Management Practices and the Prudential Code for Capital Finance together with the rigorous internal controls will enable the Council to manage the risk associated with Treasury Management activities and the potential for financial loss.

4. Financial Implications

- 4.1 The financial implications arising from the Treasury Strategy are detailed in this report. The Council makes assumptions about the levels of borrowing and investment income over the financial year. Reduced borrowing as a result of capital receipt generation or delays in delivery of the capital programme will both have a positive impact of the council's cash position. Similarly, higher than benchmarked returns on available cash will also help the Council's financial position. For monitoring purposes, assumptions are made early in the year about borrowing and returns based on the strategies agreed by Council in the preceding February. Performance outside of these assumptions results in increased or reduced income for the Council.
- 4.2 As at 31 December 2019 the Council held £133 million in investments and borrowing of £308 million at fixed interest rates. The amount held in investments has reduced by £52.6m following the purchase of units held in a Jersey Property Unit Trust (JPUT) for the acquisition of 100% of the units for the Shrewsbury Shopping Centres on 23 January 2018.

5. Background

- 5.1. The Council is required to operate a balanced budget, which broadly means that cash raised during the year will meet cash expenditure. Part of the treasury management operation is to ensure that this cash flow is adequately planned, with cash being available when it is needed. Surplus monies are invested in low risk counterparties or instruments commensurate with the Council's risk appetite, providing adequate liquidity initially before considering investment return.
- 5.2. The second main function of the treasury management service is the funding of the Council's capital plans. These capital plans provide a guide to the borrowing need of the Council, essentially the longer-term cash flow planning, to ensure that the Council can meet its capital spending obligations. This management of longer-term cash may involve arranging long or short-term loans, or using longer-term cash flow surpluses. On occasion, when it is prudent and economic, any debt previously drawn may be restructured to meet Council risk or cost objectives.
- 5.3. The contribution the treasury management function makes to the authority is critical, as the balance of debt and investment operations ensure liquidity or the ability to meet spending commitments as they fall due, either on day-to-day revenue or for larger capital projects. The treasury operations will see a balance of the interest costs of debt and the investment income arising from cash deposits affecting the available budget. Since cash balances generally result from reserves and balances, it is paramount to ensure adequate security of the sums invested, as a loss of principal will in effect result in a loss to the General Fund Balance.
- 5.4. Whilst any commercial initiatives or loans to third parties will impact on the treasury function, these activities are generally classed as non-treasury activities, (arising usually from capital expenditure), and are separate from the day to day treasury management activities.
- 5.5. The Council defines its treasury management activities as "the management of the authority's borrowing, investments and cash flows, its banking, money market and capital market transactions, the effective control of the risks associated with those activities, and the pursuit of optimum performance consistent with those risks".
- 5.6. Revised reporting was required for the 2019/20 reporting cycle due to revisions of the MHCLG Investment Guidance, the MHCLG Minimum Revenue Provision

(MRP) Guidance, the CIPFA Prudential Code and the CIPFA Treasury Management Code. The primary reporting changes include the introduction of a capital strategy, to provide a longer-term focus to the capital plans and greater reporting requirements surrounding any commercial activity undertaken under the Localism Act 2011. The capital strategy is being reported separately.

- 5.7. This strategy statement has been prepared in accordance with CIPFA's revised Code of Practice on Treasury Management. Accordingly, the Council's Treasury Strategy will be approved annually by full Council and there will also be a mid year review report. In addition, treasury management update reports will be submitted quarterly to Directors and Cabinet. The aim of these reporting arrangements is to ensure that those with ultimate responsibility for the treasury management function appreciate fully the implications of policies and practices, and that those implementing policies and executing transactions have properly fulfilled their responsibilities with regard to delegation and reporting.
- 5.8. In late December 2017, CIPFA issued a revised Treasury Management Code of Practice and a revised Prudential Code. These revisions particularly focused on non-treasury investments and the requirement for all local authorities to produce a detailed Capital Strategy as from 2019/20. The majority of these requirements are already included in an appendix to the Council's Financial Strategy but this will now be included as a separate Capital Strategy report. This report will provide the following:-
- a high-level long term overview of how capital expenditure, capital financing and treasury management activity contribute to the provision of services
 - an overview of how the associated risk is managed
 - the implications for future financial sustainability
- 5.9. The aim of this capital strategy is to ensure that all elected members on the full council fully understand the overall long-term policy objectives and resulting capital strategy requirements, governance procedures and risk appetite.
- 5.10. This capital strategy is reported separately from the Treasury Management Strategy Statement; non-treasury investments will be reported through the former. This ensures the separation of the core treasury function under security, liquidity and yield principles, and the policy and commercialism investments usually driven by expenditure on an asset. The capital strategy will show:
- The corporate governance arrangements for these types of activities;
 - Any service objectives relating to the investments;
 - The expected income, costs and resulting contribution;
 - The debt related to the activity and the associated interest costs;
 - The payback period (MRP policy);
 - For non-loan type investments, the cost against the current market value;
 - The risks associated with each activity.

Where a physical asset is being bought, details of market research, advisers used, (and their monitoring), ongoing costs and investment requirements and any credit information will be disclosed, including the ability to sell the asset and realise the investment cash.

- 5.11. Attached in appendix 2 is the Council's Annual Investment Strategy which includes a list of additional responsibilities for the Section 151 Officer role following the issue of the revised Treasury Management Code of Practice and Prudential Code.

5.12. The revised codes have clarified CIPFA's position that there is a clear separation between treasury and non-treasury investments and on the role of the treasury management team. Accordingly, periodic reporting by the treasury management team to members will focus solely on treasury investments. If non treasury investments are considered, such as the acquisition of units in relation to the Shrewsbury Shopping Centres, a separate report will be presented for approval and any changes required to Prudential indicators incorporated within an updated Treasury Strategy if necessary.

5.13. The Council will adopt the following reporting arrangements in accordance with the requirements of the Code:-

Area of Responsibility	Council/Committee/Officer	Frequency
Treasury Management Policy Statement	Full Council/Cabinet	As required
Treasury Strategy/Annual Investment Strategy/MRP Policy	Full Council/Cabinet	Annually before the start of the financial year
Capital Strategy	Full Council/Cabinet	Annually before the start of the financial year
Treasury Strategy/Annual Investment Strategy/MRP Policy – mid year report	Full Council/Cabinet	Mid year
Treasury Strategy/Annual Investment Strategy/MRP Policy – updates or revisions at other times	Full Council/Cabinet	As required
Annual Treasury Report	Full Council/Cabinet	Annually by 30 September after the end of the financial year
Quarterly Treasury Management Update Reports	Directors/Cabinet	Quarterly
Treasury Management Monitoring Reports	Reports prepared by Investment Officer to the Head of Treasury & Pensions who reports to the Section 151 Officer	Monthly
Treasury Management Practices	Section 151 Officer	As required
Scrutiny of Treasury Strategy	Audit Committee	Annually before the start of the financial year
Scrutiny of the treasury management performance	Audit Committee	Half yearly

6. Treasury Strategy 2020/21

- 6.1. The Local Government Act 2003 and supporting Regulations requires the Council to have regard to the CIPFA Prudential Code and the CIPFA Treasury Management Code of Practice to set Prudential and Treasury Indicators for the next three years to ensure that capital investment plans are affordable, prudent and sustainable. This report incorporates the indicators to which regard should be given when determining the Council's Treasury Management Strategy for the next financial year.
- 6.2. As the Council is responsible for housing, Prudential Indicators relating to Capital Expenditure, financing costs and the Capital Financing Requirement will be split between the Housing Revenue Account (HRA) and the General Fund.
- 6.3. The Act also requires the Council to set out its Treasury Strategy for borrowing and to prepare an Annual Investment Strategy. This sets out the Council's policies for managing its investments and for giving priority to the security and liquidity of those investments.
- 6.4. The proposed Strategy for 2020/21 in respect of the following aspects of the treasury management function is based upon the Section 151 Officer's view on interest rates, supplemented with leading market forecasts provided by the Council's Treasury Advisor, Link Asset Services.
- 6.5. The proposed strategy will focus on the following areas of treasury activity:-
- Treasury limits in force which will limit the treasury risk and activities of the Council.
 - The determination of Prudential and Treasury Indicators.
 - The current treasury position.
 - Prospects for interest rates.
 - Capital borrowing strategy.
 - Policy on borrowing in advance of need.
 - Debt rescheduling.
 - Investment strategy.
 - Capital plans.
 - Creditworthiness policy.
 - Policy on use of external service providers.
 - The MRP strategy.
 - Leasing.
- 6.6. It is a statutory requirement under Section 33 of the Local Government Finance Act 1992, for the Council to produce a balanced budget. In particular, Section 32 requires a local authority to calculate its budget requirement for each financial year to include the revenue costs that flow from capital financing decisions. This therefore means that increases in capital expenditure must be limited to a level whereby increases in charges to revenue from:-
- increases in interest charges caused by increased borrowing to finance additional capital expenditure, and
 - any increase in running costs from new capital projects

are limited to a level which is affordable within the projected income of the Council for the foreseeable future.

7. Treasury Limits for 2020/21 to 2022/23

- 7.1. It is a statutory requirement under Section 3 of the Local Government Act 2003 and supporting Regulations, for the Council to determine and keep under review how much it can afford to borrow. The amount so determined is termed the “Affordable Borrowing Limit”. This authorised limit represents the legislative limit specified in section 3 of the Local Government Act 2003.
- 7.2. The Council must have regard to the Prudential Code when setting the Authorised Limit, which essentially requires it to ensure that total capital investment remains within sustainable limits.
- 7.3. Whilst termed an “Affordable Borrowing Limit”, the capital plans to be considered for inclusion incorporate those planned to be financed by both internal/external borrowing and other forms of liability, such as credit arrangements. The Authorised Borrowing Limit is to be set, on a rolling basis, for the forthcoming financial year and two successive financial years and is the limit which the Council must not breach. All of the other Prudential Indicators are estimates only and can be breached temporarily but this is very rarely the case. If this did happen it would be reported to Members outlining the reasons for this temporary breach.
- 7.4. The Council are asked to approve these Prudential Indicators in Appendix 1.

8. Prudential & Treasury Indicators for 2020/21 to 2022/23

- 8.1. The Prudential Code and CIPFA Code of Practice on Treasury Management require the Council to set a number of Prudential and Treasury Indicators. Following the December 2017 publication of the revised CIPFA Treasury Management Code of Practice, there is no longer a requirement to include the prudential indicator showing the incremental impact on the Council tax / Housing rents of Capital Investment decisions so this has been removed. In addition to the specified indicators, we have set further internal indicators for Treasury Management, regarding lower limits on interest rate exposure for both borrowing and investments.
- 8.2. It should be noted that these indicators should not be used for comparison with indicators from other local authorities. Use of them in this way would be likely to be misleading and counter-productive as other authorities Treasury Management policies and practices vary. The most important indicator is prudential indicator number 4 which specifies the authorised limit which cannot be breached under any circumstances. In the event that this indicator was breached a separate report would be brought to Council.
- 8.3. **Prudential Indicator 1** - The ratio of financing costs indicator shows the trend in the cost of financing capital expenditure as a proportion of the Authority’s net revenue. This indicator also shows the ratio of the HRA financing costs to the HRA net revenue stream.

Prudential Indicator No. 1	2019/20 Estimate	2020/21 Estimate	2021/22 Estimate	2022/23 Estimate
	%	%	%	%
Non HRA ratio of financing costs (gross of investment income) to net revenue stream	8.7	9.1	7.0	7.7
Non HRA ratio of financing costs (net of investment income) to net revenue stream	7.9	8.4	6.3	7.0
HRA Ratio of financing costs to HRA net revenue stream	39.0	38.0	37.1	36.2

8.4. Prudential Indicator 2 - A key indicator of prudence is that gross external borrowing should not, except in the short term, exceed the capital financing requirement (CFR). The capital financing requirement is the maximum we would expect to borrow based on the current capital programme. Compliance with the indicator will mean that this limit has not been breached. Gross borrowing includes debt administered on behalf of Telford and Wrekin Council, Magistrates Courts and Probation Service. It also includes the debt transferred from Oswestry Borough Council and North Shropshire District Council on the 1st April 2009. In accordance with the Code the HRA Capital Financing requirement has been calculated separately and has been updated due to the HRA reform which took place on the 28 March 2012. The 2017/18 Non HRA Capital Financing Requirement includes £53.1 million (which represents the gross capital cost of the acquisition of £52.6m net payment plus £0.5m capitalised rental top ups) in relation to the Shrewsbury Shopping Centres.

Prudential Indicator No. 2	2018/19 Actual	2019/20 Estimate	2020/21 Estimate	2021/22 Estimate	2022/23 Estimate
Net Borrowing & Capital Financing Requirement:	£ m	£ m	£ m	£ m	£ m
Non HRA Capital Financing Requirement	389	384	390	394	378
HRA Capital Financing Requirement	85	85	95	105	115
Commercial activities/non-financial investments Capital Financing Requirement	0	10	48	76	102
Total CFR	474	479	533	575	595
Movement in CFR	-2	5	54	42	20
Movement in CFR represented by					
Net financing need for the year (above)	41.4	9.3	37.5	29.4	28.1
Less MRP/VRP and other financing movements	-43.8	-4.2	16.2	12.1	-7.9
Movement in CFR	-2.4	5.1	53.7	41.5	20.2

Gross Borrowing including HRA	312	308	304	292	292
Investments	127	110	110	110	110
Net Borrowing	185	198	194	182	182

- 8.5. **Prudential Indicator 3** - The estimated capital expenditure has been split between Non HRA and HRA and represents commitments from previous years to complete ongoing schemes, the expenditure arising from the proposed new schemes within the capital programme for 2019/20, and the estimated expenditure for 2020/21, 2021/22 and 2022/23. This indicator also includes details on the financing of capital expenditure. In 2017/18 the net financing need for the year includes £53.1m gross cost invested in the acquisition of units in relation to the Shopping Centres. This has been funded in the short to medium term by the use of cash balances therefore there is no requirement to borrow at the current time but this will be reviewed going forward.

Prudential Indicator No. 3	2018/19 Actual	2019/20 Estimate	2020/21 Estimate	2021/22 Estimate	2022/23 Estimate
	£ m	£ m	£ m	£ m	£ m
Non HRA Capital expenditure	41.9	51.9	64.4	51.1	64.4
HRA Capital expenditure	5.5	5.5	22.3	18.7	18.7
Commercial activities/non-financial investments	3.7	3.9	32.4	20.0	20.0
Total Capital expenditure	51.1	61.3	119.1	89.8	103.1
Financing of capital expenditure					
Capital receipts	0.3	9.3	8.4	5.4	0.0
Capital grants	38.5	35.4	43.7	34.2	61.5
Other Contributions	2.6	3.6	14.0	13.6	5.0
Major Repairs Allowance	4.3	4.6	5.0	3.7	3.7
Revenue	0.6	3.0	4.2	2.0	2.0
Net financing need for the year	4.8	5.4	43.8	30.9	30.9
Commercial activities/non-financial investments	2018/19 Actual	2019/20 Estimate	2020/21 Estimate	2021/22 Estimate	2022/23 Estimate
	£ m	£ m	£ m	£ m	£ m
Capital expenditure	3.7	3.9	32.4	20.0	20.0
Financing Costs	0.0	0.0	0.0	0.0	0.0
Net financing need for the year	3.7	3.9	32.4	20.0	20.0
Percentage of total net financing need	100%	100%	100%	100%	100%

- 8.6. **Prudential Indicator 4 which must not be breached** - The authorised limit is the borrowing limit set for Shropshire Council and includes the HRA borrowing. This

indicator shows the maximum permitted amount of outstanding debt for all purposes. It includes three components:

1. The maximum amount for capital purposes;
2. The maximum amount for short term borrowing to meet possible temporary revenue shortfalls;
3. The maximum permitted for items other than long term borrowing i.e. PFI & leasing.

Prudential Indicator No. 4	2020/21	2021/22	2022/23
External Debt	£ m	£ m	£ m
Authorised Limit for External Debt:			
Borrowing	531	519	505
Other long term liabilities	97	95	97
Commercial activities/ non-financial investments	37	29	28
Total	665	643	630

- 8.7. Previously, the Council was limited to a maximum HRA debt limit through the HRA self-financing regime. This limit was as follows:

Prudential Indicator	2019/20	2020/21	2021/22	2022/23
	£ m	£ m	£ m	£ m
HRA Debt Limit*	N/A	N/A	N/A	N/A
HRA CFR	85	95	105	115
HRA Headroom	N/A	N/A	N/A	N/A

****Abolition of HRA debt cap.** In October 2018, Prime Minister Theresa May announced a policy change of abolition of the HRA debt cap. The Chancellor announced in the Budget that the applicable date was 29.10.18.*

- 8.8. **Prudential Indicator 5** – The more likely outcome for the level of external debt is shown in the operational boundary which the Council is required to set. This is calculated on the same basis as prudential indicator number 4, however, this is the limit which external debt is not normally expected to exceed.

Prudential Indicator No. 5	2020/21	2021/22	2022/23
External Debt	£ m	£ m	£ m
Operational Boundary:			
Borrowing	438	476	465
Other long term liabilities	97	95	97
Commercial activities/ non-financial investments	37	29	28
Total	572	600	590

- 8.9. **Prudential Indicator 6** - The estimated external debt is based on the capital programme for 2019/20.

Prudential Indicator No. 6	2018/19 Actual	2019/20 Estimate
Actual External Debt	£ m	£ m
Borrowing	312	308
Other long term liabilities	103	101
Total	415	409

8.10. **Prudential Indicator 7** - The Prudential Code requires the Council to set interest rate exposure limits for borrowing and investments.

Prudential Indicator No. 7* Internal Indicator No. 1 ** No. 7^ Internal Indicator No. 2 ^^	2020/21	2021/20 22	2022/20 23
Borrowing Limits			
	£ m	£ m	£ m
Upper Limit for Fixed Interest Rate Exposure *	531	519	505
Upper Limit for Variable Interest Rate Exposure ^	266	260	253
Lower Limit for Fixed Interest Rate Exposure **	265	259	252
Lower Limit on Variable Interest Rate Exposure ^^	0	0	0

These indicators seek to control the amount of debt exposed to fixed and variable interest rates. Variable rate debt carries the risk of unexpected increases in interest rates and consequently increases in cost. The upper limit for variable rate exposure has been set following advice from Link, however, this limit is never likely to be reached due to authority's objective to have no more than 25% of outstanding debt at variable interest rates.

Upper limit for fixed rate exposure

Calculation:

A maximum of 100% of the Authorised Limit (£531m in 2020/21) exposed to fixed rates is consistent with the Authority's objective to have a long term stable debt portfolio.

Upper limit for variable rate exposure

Calculation:

For efficient management of the debt portfolio it is considered prudent by Link to permit up to 50% (£266m in 2020/21) of the Authorised Limit to be borrowed at variable interest rates.

Lower limit for fixed rate exposure

Calculation:

Upper limit for fixed rate exposure less the maximum permitted borrowing at variable interest rates

Lower limit for variable rate exposure

Calculation:

To be consistent with the Authority's objective to have a long term stable portfolio all of the debt portfolio could be at a fixed rate therefore the lower limit for variable rate exposure should be nil.

Prudential Indicator No. 8* Internal Indicator No. 3 ** No. 8^ Internal Indicator No. 4 ^^	2020/21	2021/22	2022/23
Investment Limits			
	£ m	£ m	£ m
Upper Limit for Fixed Interest Rate Exposure *	220	220	220
Upper Limit for Variable Interest Rate Exposure ^	220	220	220
Lower Limit for Fixed Interest Rate Exposure **	0	0	0
Lower Limit on Variable Interest Rate Exposure ^^	0	0	0

These indicators seek to control the amount of investments exposed to fixed and variable interest rates. Variable rate investments are subject to changes in interest rates, but have a higher degree of liquidity and action can be taken at short notice in response to interest rate changes.

Upper limit for fixed rate exposure

Calculation:

Maximum amount of fixed rate investments in order to maintain a stable investment portfolio.

Upper limit for variable rate exposure

Calculation:

For the purposes of efficient portfolio management in response to interest rate conditions a maximum potential exposure to variable rates of £220m in 2020/21 is recommended.

Lower limit for fixed rate exposure

Calculation:

A lower limit of zero is locally set so as to enable full advantage to be taken of market conditions.

Lower limit for variable rate exposure

Calculation:

A lower limit of zero is locally set so as to enable full advantage to be taken of market conditions.

8.11. **Prudential Indicator 9** - The upper and lower limit for the maturity structure of borrowings is detailed below.

Prudential Indicator No. 9	Upper Limit	Lower Limit
Maturity Structure of Fixed/Variable Rate Borrowing 2020/21*	%	%
Under 12 months	15	0
12 months & within 24 months	15	0
24 months & within 5 years	45	0
5 years to 10 years	75	0
10 years to 20 years	100	0
20 years to 30 years	100	0
30 years to 40 years	100	0
40 years to 50 years	100	0
50 years and above	100	0

- **The internal limit is to have no more than 15% of total outstanding debt maturing in any one financial year. This is to ensure that the risk of having to replace maturing debt at times of high interest rates is controlled.**

8.12. **Prudential Indicator 10** - The Council is required to set maximum levels for investments over 365 days for both the internal treasury team and an external fund manager if appointed.

Prudential Indicator No. 10	2020/21	2022/22	2023/24
Investment Limits			
	£m	£m	£m
Upper Limit for Total Principal Sums Invested for over 365 days:			
Externally Managed (if appointed)	30	30	30
Internally Managed	50	50	50
Shrewsbury Shopping Centres	90	90	90

Rationale: The limit for the external cash fund manager has been set at £30 million in the event that an external manager is appointed. The limit for the internal treasury team has been set in order for the authority to potentially take advantage of more stable returns going forward. This includes the lending to date to local housing associations. A separate limit of £90 million is included for the investment in units held within the JPUT for the Shrewsbury Shopping Centres. This limit is higher than the gross capital investment cost of £53.1m as it includes headroom for any future capital investment requirements.

9. Current Treasury Position

9.1. The Council's treasury position at 31 December 2019 is set out below:-

Outstanding debt for capital purposes	Actual £m
Long-term fixed rate PWLB	258.8
Long term fixed rate – Market	49.2
Total	308.0
Investments	£m
Internally managed - long term (1 Year)	53.0
- short term cash flow	80.3
Total	133.3

10. Prospects for Interest Rates

10.1. The Council retains the services of Link Asset Services as adviser on treasury matters and part of the service provided is to help the Council to formulate a view on interest rates. The following table gives the latest Link central view:-

Link's interest rate forecast as at December 2019

Link Asset Services Interest Rate View														
	Dec-19	Mar-20	Jun-20	Sep-20	Dec-20	Mar-21	Jun-21	Sep-21	Dec-21	Mar-22	Jun-22	Sep-22	Dec-22	Mar-23
Bank Rate View	0.75	0.75	0.75	0.75	0.75	1.00	1.00	1.00	1.00	1.00	1.25	1.25	1.25	1.25
3 Month LIBID	0.70	0.70	0.70	0.80	0.90	1.00	1.00	1.00	1.10	1.20	1.30	1.30	1.30	1.30
6 Month LIBID	0.80	0.80	0.80	0.90	1.00	1.10	1.10	1.20	1.30	1.40	1.50	1.50	1.50	1.50
12 Month LIBID	1.00	1.00	1.00	1.10	1.20	1.30	1.30	1.40	1.50	1.60	1.70	1.70	1.70	1.70
5yr PWLB Rate	2.30	2.40	2.40	2.50	2.50	2.60	2.70	2.80	2.90	2.90	3.00	3.10	3.20	3.20
10yr PWLB Rate	2.60	2.70	2.70	2.70	2.80	2.90	3.00	3.10	3.20	3.20	3.30	3.30	3.40	3.50
25yr PWLB Rate	3.20	3.30	3.40	3.40	3.50	3.60	3.70	3.70	3.80	3.90	4.00	4.00	4.10	4.10
50yr PWLB Rate	3.10	3.20	3.30	3.30	3.40	3.50	3.60	3.60	3.70	3.80	3.90	3.90	4.00	4.00

Link's current interest rate view is that Bank Rate will: -

- remain at its current level of 0.75% until March 2021 when it is expected to rise to 1.00%.
- reach 1.25% by June 2022.

The effect on interest rates for the UK is expected to be as follows:-

Short-term interest rates (investments)

10.2. The above forecasts have been based on an assumption that there is an agreed deal on Brexit, including agreement on the terms of trade between the UK and EU, at some point in time. The result of the general election has removed much uncertainty around this major assumption. However, it does not remove uncertainty around whether agreement can be reached with the EU on a trade deal within the short time to December 2020, as the prime minister has pledged.

It has been little surprise that the Monetary Policy Committee (MPC) has left Bank Rate unchanged at 0.75% so far in 2019 due to the ongoing uncertainty over Brexit and the outcome of the general election. In its meeting on 7 November, the MPC became more dovish due to increased concerns over the outlook for the domestic economy if Brexit uncertainties were to become more entrenched, and for weak global economic growth: if those uncertainties were to materialise, then the MPC were likely to cut Bank Rate. However, if they were both to dissipate, then rates would need to rise at a “gradual pace and to a limited extent”. Brexit uncertainty has had a dampening effect on UK GDP growth in 2019, especially around mid-year. There is still some residual risk that the MPC could cut Bank Rate as the UK economy is still likely to only grow weakly in 2020 due to continuing uncertainty over whether there could effectively be a no deal Brexit in December 2020 if agreement on a trade deal is not reached with the EU. Until that major uncertainty is removed, or the period for agreeing a deal is extended, it is unlikely that the MPC would raise Bank Rate.

Long-term interest rates (borrowing)

- 10.3. The 50 year PWLB rate is expected to rise gradually to reach 3.5% by the end of March 2021. It is expected to continue rising gradually to reach 4.0% by the end of December 2022. There is scope for it to move around the central forecast by + or – 0.25%. The 25 year PWLB rate is also expected to rise slightly to reach 3.6% by the end of March 2021 and 4.1% by the end of December 2022. The 10 year PWLB rate is expected to rise gradually to 2.9% by the end of March 2021. Again further gradual rises are expected in 2021/22 & 2022/23. The 5 year PWLB rate is also expected to rise gradually from 2.3% to 2.6% by the end of March 2021 and to 3.2% by the end of December 2022. The PWLB rates and forecasts shown above take into account the 0.2% certainty rate reduction effective as of the 1 November 2012.
- 10.4. On 9 December 2019, the PWLB unexpectedly decided to increase their margin over gilt yields by 100bps to 180bps on loans lent to local authorities. As a consequence, consideration will also need to be given to sourcing funding at cheaper rates.

11. Borrowing Strategy

- 11.1. The Council is currently maintaining an under-borrowed position. This means that the capital borrowing need (the Capital Financing Requirement), has not been fully funded with loan debt as cash supporting the Council's reserves, balances and cash flow has been used as a temporary measure. This strategy is prudent as investment returns are low and counterparty risk is still an issue that needs to be considered.
- 11.2. The approved external borrowing requirement for 2020/21 to 2022/23 within the Capital Programme is £94.956m self-financing prudential borrowing. The Council will adopt a pragmatic approach to changing circumstances when considering new borrowing if required in the future. Consideration will be given to the following:-
- i) As long term borrowing rates are expected to be higher than investment rates and look likely to be for the next couple of years or so all new external borrowing may be deferred in order to maximise savings in the short term. The running down of investments also has the added benefit of reducing exposure to interest rate and credit risk. However, in view of the overall

forecast for long term borrowing rates to increase over the next few years, consideration will also be given to weighing up the short term advantage of internal borrowing against potential long term costs if the opportunity is missed for taking loans at long term rates which will be higher in future years.

- ii) Temporary borrowing from the money markets or other local authorities.
- iii) PWLB variable rate loans for up to 10 years.
- iv) Long term fixed rate market loans (including loans offered by the Municipal Bond Agency) at rates below PWLB rates for the equivalent maturity period.
- v) Short term PWLB rates are expected to be cheaper than longer term borrowing therefore borrowing could be undertaken in the under 10 year period early on in the financial year when rates are expected to be at their lowest. This will also have the added benefit of spreading debt maturities away from a concentration in longer dated debt.
- vi) If it was felt that there was a significant risk in a sharp fall in long and short term rates then long term borrowings will be postponed. If it was felt there was a significant risk of a sharp rise in long and short term rates then the portfolio position would be re-appraised with the likely action that fixed rate funding will be drawn whilst interest rates were still relatively cheap.

11.3. Delegated authority is sought for the Section 151 Officer to exercise the borrowing powers contained in the Local Government Act 2003 to manage the debt portfolio.

12. External versus internal borrowing

12.1. The Prudential Code requires the Council to explain its policy on gross and net debt. The Council currently has gross debt of £308 million and net debt (after deducting cash balances) of £175 million. The next financial year is expected to see the Bank Rate increase by 0.25% to reach 1.00%. As borrowing rates are expected to be higher than investment rates this would indicate that value could best be obtained by avoiding new external borrowing and using internal cash balances to finance new capital expenditure. The policy of avoiding new borrowing by running down spare cash balances has served well over the last few years. This is referred to as internal borrowing and maximises short term savings. This is subject to change as the Brexit negotiations are yet to be finalised.

12.2. However, this needs to be carefully reviewed to avoid incurring higher borrowing costs in the future when authorities may not be able to avoid new borrowing to finance capital expenditure and/or the refinancing of maturing debt.

12.3. The Council has examined the potential for undertaking early repayment of some external debt in order to reduce the difference between its gross and net debt positions. However, the introduction by the PWLB of significantly lower rates for repayments than for new borrowing means that large premiums would be incurred and such levels of premiums cannot be justified on value for money grounds.

12.4. Against this background caution will be adopted with the 2020/21 treasury operations. The Section 151 Officer will monitor the interest rate market and adopt a pragmatic approach to changing circumstances, reporting any decisions to Members at the next available opportunity.

13. Policy on borrowing in advance of need

13.1. The Council will not borrow more than or in advance of its needs purely in order to profit from the investment of the extra sums borrowed. Any decision to borrow in advance will be within forward approved Capital Financing Requirement estimates, and will be considered carefully to ensure value for money can be demonstrated and that the Council can ensure the security of such funds.

13.2. In determining whether borrowing will be undertaken in advance of need the Council will:-

- Ensure that there is a clear link between the capital programme and maturity profile of the existing debt portfolio which supports the need to take funding in advance of need.
- Ensure the ongoing revenue liabilities created, and the implications for the future plans and budgets have been considered.
- Evaluate the economic and market factors that might influence the manner and timing of any decision to borrow.
- Consider the merits and demerits of alternative forms of funding.
- Consider the alternative interest rate bases available, the most appropriate periods to fund and repayment profiles to use.
- Consider the impact of borrowing in advance on temporarily (until required to finance capital expenditure) increasing investment cash balance and the consequent increase in exposure to counterparty risk, and other risks, and the level of such risks given the controls in place to minimise them.

14. Debt Rescheduling

14.1. Consideration will be given to the potential for making savings by running down investment balances to repay debt prematurely as short term rates on investments are likely to be lower than rates currently paid on debt. However, this will need careful consideration in the light of premiums that may be incurred by such a course of action. The proposals for debt rescheduling are a continuation of the existing policy and such transactions will only be undertaken:-

- in order to generate cash savings at minimum risk.
- to help fulfil the strategy set out above.
- in order to enhance the balance of the long term portfolio by amending the maturity profile and/or volatility of the portfolio.

15. Investment Strategy

15.1. The MHCLG and CIPFA have extended the meaning of 'investments' to include both financial and non-financial investments. This report deals solely with financial investments, (as managed by the treasury management team). Non-financial investments, essentially the purchase of income yielding assets, are covered in the Capital Strategy.

15.2. The Council is required, under CIPFA's Treasury Management Code of Practice, to formulate an Annual Investment Strategy (Appendix 2). This outlines the Council's approach to:-

- Security of capital
- Creditworthiness policy
- Monitoring of credit ratings
- Specified and Non Specified Investments

- Temporary Investments

15.3 The Council's investment priorities are the security of capital and the liquidity of its investments. The Council will also aim to achieve the optimum return on its investments commensurate with proper levels of security and liquidity. The above guidance from the MHCLG and CIPFA place a high priority on the management of risk. This authority has adopted a prudent approach to managing risk as outlined in the Annual Investment Strategy.

15.4 The Council are asked to approve the Investment Strategy set out in Appendix 2.

16. Minimum Revenue Provision (MRP) Statement

16.1 The Council is required to pay off an element of the accumulated general fund capital spend each year (the CFR) through a revenue charge (the Minimum Revenue Provision - MRP) although it is also allowed to undertake additional voluntary payments if required. MHCLG regulations have been issued which require the full Council to approve an MRP Statement in advance of each year. Council are asked to approve the Minimum Revenue Provision Statement set out in Appendix 3.

17. Leasing

17.1. In the past the Council has used operating leases to finance the purchase of vehicles and equipment. The Section 151 Officer will assess the relative merits of operating and finance leases on a case by case basis and enter into the most advantageous. Schools I.T equipment will continue to be internally financed by borrowing against a small fund set against school balances with schools repaying their borrowing over a period of 3 years.

18. Lending to Housing Associations

18.1. As previously approved by full Council, the Council has offered to lend funds to Shropshire Housing Ltd (which incorporates South Shropshire Housing Association and the Meres & Mosses Housing Association) and Severnside Housing at an agreed rate.

18.2. It has been agreed that the interest rate charged will depend on the period over which the loan is to be taken and that it will be linked to the applicable PWLB rate plus an administration fee. It has been agreed to offer to lend up to £10 million to each of these Housing Associations in order to support the building of affordable housing and shared office accommodation in Shropshire. For security purposes, each loan has been secured against existing assets held by or owned by the Housing Association. Officers have sought advice from Wragge & Co who have confirmed that the Council has the power to lend funds to Housing Associations under the Housing Act 1996 and have drawn up the legal documentation relating to the loan agreement. To date £9,770,000 has been drawn down by Shropshire Housing Ltd and £10,000,000 by Severnside Housing.

18.3. Following Council approval on 28th February 2019, Shropshire Council formed a Wholly Owned Local Housing Company, known as Cornovii Developments Limited. An initial unsecured loan to the Company of £0.250m was also approved to provide funding for operating and set up costs. The Council has subsequently approved funding in the form of equity and a loan to facilitate land purchases and development costs. The loan element, totalling £14m, is anticipated to be released to the Company over the financial years 2020/21 and 2021/22.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

Treasury Management Practices

Treasury Strategy 2019/20 (Council 28 February 2019)

Treasury Strategy 2019/20 Mid-Year Review (Council 12 December 2019)

Financial Strategy Report 2020/21 to 2022/23 (Cabinet 16 December 2019)

Shrewsbury Shopping Centres Report (Council 14 December 2017)

Cornovii Initial loan approval paper, (Council 28 February 2019)

Cabinet Member : David Minnery, Portfolio Holder for Finance

Local Member

N/A

Appendices:

1 – Prudential Indicators

2 – Council's Annual Investment Strategy

3 – Minimum Revenue Provision Policy Statement

Prudential Indicators

Prudential Indicator	2019/20 Estimate	2020/21 Estimate	2021/22 Estimate	2022/23 Estimate
	%	%	%	%
Non HRA ratio of financing costs to net revenue stream	8.7	9.1	7.0	7.7
HRA ratio of financing costs to HRA net revenue stream	39.0	38.0	37.1	36.2

Prudential Indicator	2019/20 Estimate	2020/21 Estimate	2021/22 Estimate	2022/23 Estimate
	%	%	%	%
Non HRA ratio of financing costs (net of investment income) to net revenue stream	7.9	8.4	6.3	7.0

Prudential Indicator	2018/19 Actual	2019/20 Estimate	2020/21 Estimate	2021/22 Estimate	2022/23 Estimate
Net Borrowing & Capital Financing Requirement:	£ m	£ m	£ m	£ m	£ m
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Less MRP/VRP and other financing movements	-43.8	-4.2	16.2	12.1	-7.9
Movement in CFR	-2.4	5.1	53.7	41.5	20.2
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Prudential Indicator	2018/19 Actual	2019/20 Estimate	2020/21 Estimate	2021/22 Estimate	2022/23 Estimate
	£ m	£ m	£ m	£ m	£ m
Non HRA Capital expenditure	41.9	51.9	64.4	51.1	64.4
HRA Capital expenditure	5.5	8.4 5.5	22.3	18.7	18.7
Commercial activities/non-financial investments	3.7	3.9	32.4	20.0	20.0
Total Capital expenditure	51.1	61.3	119.1	89.8	103.1
Financing of capital expenditure					
Capital receipts	0.3	9.3	8.4	5.4	0.0
Capital grants	38.5	35.4	43.7	34.2	61.5
Other Contributions	2.6	3.6	14.0	13.6	5.0
Major Repairs Allowance	4.3	4.6	5.0	3.7	3.7
Revenue	0.6	3.0	4.2	2.0	2.0
Net financing need for the year	4.8	5.4	43.8	30.9	30.9
Commercial activities/non-financial investments	2018/19 Actual	2019/20 Estimate	2020/21 Estimate	2021/22 Estimate	2022/23 Estimate
	£ m	£ m	£ m	£ m	£ m
Capital expenditure	3.7	3.9	32.4	20.0	20.0
Financing Costs	0.0	0.0	0.0	0.0	0.0
Net financing need for the year	3.7	3.9	32.4	20.0	20.0
Percentage of total net financing need	100%	100%	100%	100%	100%

Prudential Indicator	2020/21	2021/22	2022/23
External Debt	£ m	£ m	£ m
Authorised Limit for External Debt:			
Borrowing	531	519	505
Other long term liabilities (PFI)	97	95	97
Commercial activities/ non-financial investments	37	29	28
Total	665	643	630

Prudential Indicator	2019/20	2020/21	2021/22	2022/23
	£ m	£ m	£ m	£ m
HRA Debt Limit*	N/A	N/A	N/A	N/A
HRA CFR	85	95	105	115
HRA Headroom	N/A	N/A	N/A	N/A

***Abolition of HRA debt cap.** In October 2018, Prime Minister Theresa May announced a policy change of abolition of the HRA debt cap. The Chancellor announced in the Budget that the applicable date was 29.10.18

Prudential Indicator	2020/21	2021/22	2022/23
External Debt	£ m	£ m	£ m
Operational Boundary:			
Borrowing	438	476	465
Other long term liabilities (PFI)	97	95	97
Commercial activities/ non-financial investments	37	29	28
Total	572	600	590

Prudential Indicator	2018/19 Actual	2019/20 Estimate
External Debt	£ m	£ m
Borrowing	312	308
Other long term liabilities (PFI)	103	101
Total	415	409

Prudential Indicator	2020/21	2021/22	2022/23
Borrowing Limits	£ m	£ m	£ m
Upper Limit for Fixed Interest Rate Exposure	531	519	505
Upper Limit for Variable Interest Rate Exposure	266	260	253
Lower Limit for Fixed Interest Rate Exposure	265	259	252
Lower Limit on Variable Interest Rate Exposure	0	0	0

Prudential Indicator	2020/21	2021/22	2022/23
Investment Limits	£ m	£ m	£ m
Upper Limit for Fixed Interest Rate Exposure	220	220	220
Upper Limit for Variable Interest Rate Exposure	220	220	220
Lower Limit for Fixed Interest Rate Exposure	0	0	0
Lower Limit on Variable Interest Rate Exposure	0	0	0

Prudential Indicator	Upper Limit	Lower Limit
Maturity Structure of Fixed/Variable Rate Borrowing During 2020/21 **	%	%
Under 12 months	15	0
12 months & within 24 months	15	0
24 months & within 5 years	45	0
5 years & within 10 years	75	0
10 years & within 20 years	100	0
20 years & within 30 years	100	0
30 years & within 40 years	100	0
40 years & within 50 years	100	0
50 years and above	100	0

**** Internal limit is to have no more than 15% of total outstanding debt maturing in any one financial year.**

Prudential Indicator	2020/21	2021/22	2022/23
Investment Limits			
	£m	£m	£m
Upper Limit for Total Principal Sums Invested for over 365 days:			
Externally Managed (if appointed)	30	30	30
Internally Managed	50	50	50
Shrewsbury Shopping Centres	90	90	90

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The Council's Annual Investment Strategy

The Council's investment policy has regard to the MHCLG Guidance on Local Government Investments and the CIPFA Treasury Management Code of Practice which requires the Council to formulate a strategy each year regarding the investment of its revenue funds and capital receipts. Authorities are required to take the guidance into account under the terms of section 12 of the Local Government Act 2003.

In accordance with the above guidance from the MHCLG and CIPFA, and in order to minimise the risk to investments, the Council applies minimum acceptable credit criteria in order to generate a list of highly creditworthy counterparties which also enables diversification and thus avoidance of concentration risk. The key ratings used to monitor counterparties are the Short Term and Long Term ratings.

Ratings will not be the sole determinant of the quality of an institution; it is important to continually assess and monitor the financial sector on both a micro and macro basis and in relation to the economic and political environments in which institutions operate. The assessment will also take account of information that reflects the opinion of the markets. To this end the Council will engage with its advisors to maintain a monitor on market pricing such as credit default swaps and overlay that information on top of the credit ratings.

The income and expenditure flow of the Council is such that funds are temporarily available for investment. Under the Annual Investment Strategy the Council may use, for the prudent management of its treasury balances, any of the investments highlighted under the headings of **Specified Investments** and **Non-Specified Investments** as detailed on the attached table (Appendix 2A).

Creditworthiness Policy

The Council uses the creditworthiness service provided by its treasury advisor, Link Asset Services. This service employs a sophisticated modelling approach utilising credit ratings from the three main credit rating agencies Fitch, Moody's and Standard and Poor's. In addition, in line with the Treasury Management Code of Practice, it does not rely solely on the current credit ratings of counterparties but also uses the following overlays:-

- Credit watches and credit outlooks from credit rating agencies.
- Credit Default Swap (CDS) spreads to give an early warning of likely changes in credit ratings.
- Sovereign ratings to select counterparties from only the most creditworthy countries.

This modelling approach combines credit ratings, credit watches and credit outlooks in a weighted scoring system which is then combined with an overlay of CDS spreads for which the end product is a series of colour coded bands which indicate the relative creditworthiness of counterparties. These colour codes are used by the Council to determine the duration of investments and are therefore referred to as durational bands. The Council is satisfied that this service gives the required level of security for its investments. It is also a service which the Council would not be able to replicate using in house resources.

The selection of counterparties with a high level of creditworthiness will be achieved by a selection of institutions down to a minimum durational band with Link's weekly credit list of worldwide potential counterparties. The Council will therefore use counterparties within the following durational bands:-

- Yellow – 5yrs e.g. AAA rated Government debt, UK Gilts, Collateralised Deposits
- Dark Pink – 5 years for Ultra-Short Dated Bond Funds or Enhanced Money Market Funds with a credit score of 1.25 (Not currently used)
- Light Pink - 5 years for Ultra-Short Dated Bond Funds or Enhance Money Market Funds with a credit score of 1.5 (Not currently used)
- Purple - 2yrs (Council currently has maximum of 1 year)
- Blue - 1 year (only applies to nationalised or part nationalised UK Banks)
- Orange - 1 year
- Red - 6 months
- Green – 100 days
- No colour – not to be used

The Link Asset Services creditworthiness service uses ratings from all three agencies and uses a wider array of information than just primary credit ratings to determine creditworthy counterparties. By using this approach and applying it to a risk weighted scoring system, it does not give undue over reliance to just one agency's ratings.

Monitoring of Credit Ratings

All credit ratings will continue to be monitored continuously and formally updated monthly if any changes are required. The Council is alerted to interim changes in ratings from all three agencies by Link Asset Services.

If a counterparty's or investment scheme's rating is downgraded with the result that it no longer meets the Council's minimum criteria, the further use of that counterparty will be withdrawn immediately. If a counterparty is upgraded so that it fulfils the Council's criteria, its inclusion will be considered for approval by the S151 Officer.

In addition to credit ratings the Council will be advised of information in movements in CDS against the iTraxx benchmark and other market data on a daily basis via the Passport website. Extreme market movements may result in the downgrade of an institution or the removal from the Council's lending list.

Sole reliance will not be placed on the use of this external service. In addition the Council will monitor the financial press and also use other market data and information e.g. information on external support for banks.

UK banks – ring fencing

The largest UK banks, (those with more than £25bn of retail / Small and Medium-sized Enterprise (SME) deposits), are required, by UK law, to separate core retail banking services from their investment and international banking activities by 1st January 2019. This is known as "ring-fencing". Whilst smaller banks with less than £25bn in deposits are exempt, they can choose to opt up. Several banks are very close to the threshold already and so may come into scope in the future regardless.

Ring-fencing is a regulatory initiative created in response to the global financial crisis. It mandates the separation of retail and SME deposits from investment banking, in order to improve the resilience and resolvability of banks by changing their structure. In general, simpler, activities offered from within a ring-fenced bank, (RFB), will be

focused on lower risk, day-to-day core transactions, whilst more complex and “riskier” activities are required to be housed in a separate entity, a non-ring-fenced bank, (NRFB). This is intended to ensure that an entity’s core activities are not adversely affected by the acts or omissions of other members of its group.

While the structure of the banks included within this process may have changed, the fundamentals of credit assessment have not. The Council will continue to assess the new-formed entities in the same way that it does others and those with sufficiently high ratings, (and any other metrics considered), will be considered for investment purposes.

The Council currently has investments with HSBC, Barclays & Lloyds. HSBC and Lloyds are classified as ring fenced banks and Barclays as non ring fenced. All these institutions appear on Link Asset Services approved lending list and meet the council’s creditworthiness criteria.

Country Limits

It is recommended that the Council will only use approved counterparties from the UK and from other countries with a minimum sovereign credit rating of AA- from Fitch Ratings (or equivalent from other agencies). It is recommended that UK institutions continue to be used unless the sovereign credit rating falls below A. Following the problems with Icelandic Banks lending is currently restricted to the UK which currently has a sovereign credit rating of AA and Sweden which has the highest possible sovereign rating of AAA. The S151 Officer has delegated authority to revert back to placing investments in countries with a minimum sovereign credit rating of AA- in line with Link’s revised creditworthiness policy if required.

Security of Capital

The Council’s current policy is to not place investments with any Foreign banks. The only exception to this is a call account set up with the Swedish bank, Handelsbanken, but this is a highly credit rated institution and the sovereign rating of Sweden is AAA as stated above. Funds are also repayable immediately if required. Following approval of the S151 Officer, lending to AAA rated Money Market Funds has also recommenced. Lending to other Foreign banks which comply with Link’s creditworthiness policy may be considered again but only with the express approval of the S151 Officer.

In addition, in order not to solely rely on an institution’s credit ratings there have also been a number of other developments which require separate consideration and approval for use:

Part Nationalised banks in the UK effectively take on the creditworthiness of the Government itself i.e. deposits made with them are effectively being made to the Government. This is because the Government owns significant stakes in the banks and this ownership is set to continue. Link are still supportive of the Council using these institutions with a maximum 12 month duration. For this reason Royal Bank of Scotland (RBS) and National Westminster Bank which are part of the RBS Group are included on the approved counterparty list.

Local Authorities are not credit rated but where the investment is a straightforward cash loan, statute suggests that the credit risk attached to local authorities is an acceptable one (Local Government Act 2003 s13). Local Authorities are therefore included on the approved list.

The total permitted investment in any one organisation at any one time varies with the strength of the individual credit rating. For the highest rated and Part

Nationalised Institutions the maximum amount is currently limited to £20m. Any changes to the maximum limit must be approved by the S151 Officer.

MHCLG Investment Guidance

Guidance from the MHCLG requires Councils to give priority to the security and portfolio liquidity of investments over yield whilst still aiming to provide good returns. This is in line with the Council's current practice and it is recommended that the policy should be reaffirmed.

The guidance also requires Councils to categorise their investments as either "specified" or "non-specified" investments.

(i) Specified Investments

Specified investments are deemed as "safer" investments and must meet certain conditions, ie they must :-

- be denominated in sterling
- have less than 12 months duration
- not constitute the acquisition of share or loan capital
- either: be invested in the UK government or a local authority
 or a body or investment scheme with a "high" credit quality.

The Council is required to specify its creditworthiness policy and how frequently credit ratings should be monitored. It must also specify the minimum level of such investments.

Of the investments currently authorised by the Council, deposits in the Debt Management Office Account and with other Local Authorities automatically qualify as specified investments as they are of less than 12 months duration and are denominated in sterling.

The classification of the other investments is dependent on the counterparty having high credit quality in line with Link's creditworthiness policy. The Council is alerted to any changes in an institutions credit rating by Link Asset Services.

(ii) Non Specified Investments

These are any investments which do not meet the specified investment criteria outlined above. The Council is required to look at non-specified investments in more detail. It must set out:

- procedures for determining which categories of non-specified investments should be used
- the categories deemed to be prudent
- the maximum amount to be held in each category

The Strategy must also set out procedures for determining the maximum period for committing funds.

It is recommended that the following procedure be adopted for determining which categories of non-specified investments should be used:

- the Cabinet/Council should approve categories on an annual basis
- advice should be provided by the S151 Officer

- priority should be given to security and portfolio liquidity ahead of yield

It is recommended that for specified investments the range of maximum limits is set between £5m and £20m for the internal treasury team. For non specified investments it is recommended that the limit for the internal treasury team should be restricted to £50m of the total investment portfolio (excluding the Shrewsbury Shopping Centre acquisition). Any changes to the maximum limits must be approved by the S151 Officer.

Temporary Investment Strategy

The Monetary Policy Committee (MPC) delivered a 0.25% increase in Bank rate to 0.75% in August 2018. It is felt that the bank rate will remain at its current level of 0.75% until March 2021 when it is expected to rise to 1.00%. The Bank rate is then expected to rise to 1.25% by June 2022. This view is based on the latest forecasts obtained by the Authority's treasury advisor, Link Asset Services.

If an external fund manager is appointed in 2020/21 they would also have to adhere to the authorised specified and non-specified investments on the attached table. They would also have to comply with the Council's Annual Investment Strategy and their agreement must stipulate guidelines and other limits in order to contain and control risk.

The market is continually monitored for opportunities to lock in to higher, longer term rates in order to bring some stability to the returns going forward and add value. However, based on the interest rate assumptions outlined above, we do not expect to lock into longer term deals unless exceptionally attractive rates are available which make longer term deals worthwhile.

For the cash flow generated balances, we will seek to utilise instant access accounts, Money Market Funds and short dated deposits (1-3 months) in order to benefit from the compounding of interest.

The present strategy is to diversify investments so as to spread risk over a range of investment types and periods and provide the opportunity to enhance returns. Due to the current lending restrictions in place diversification has been some what reduced due to the reduction in the number of institutions which we can lend to, however, by taking this course of action the credit risk has been reduced. The portfolio as at 31 December 2019 is set out in paragraph 9.1 of the Treasury Strategy 2020/21 report. The amount held in investments has reduced by £52.6m following the purchase of units held in a Jersey Property Unit Trust (JPUT) for the acquisition of 100% of the units for the Shrewsbury Shopping Centres on 23 January 2018. Performance of the in-house operation will continue to be monitored on a monthly basis by your officers in conjunction with the treasury advisor.

All investments will continue to be made in accordance with the Local Government Act 2003, and with those institutions on the authorised lending list. The credit status of institutions on the approved list is monitored continuously.

At the end of the financial year, the Council will report on its investment activity as part of its Annual Treasury Report.

Policy on the use of external service providers

The Council currently uses Link Asset Services, as its external treasury management advisers. The Council recognises that the responsibility for treasury management decisions remains with the Council at all times and will ensure that undue reliance is not placed upon our external service providers. The Council also recognises that there is value in employing external providers of treasury management services in order to acquire access to specialist skills and resources. The Council will ensure that the terms of their appointment and the methods by which their value will be assessed are properly agreed and documented and subjected to review.

Scheme of Delegation

Full Council

- Approval of Treasury Strategy.
- Receiving and reviewing reports on treasury management policies, practices and activities including the Annual Treasury Report and Mid-Year Strategy Report.
- Budget consideration and approval

Cabinet

- Receiving & reviewing Treasury Strategy, Mid-Year Strategy Report, Annual Treasury Report and Quarterly Treasury Management Update Reports

Audit Committee

- Reviewing the treasury management policy and procedures and making recommendations to the responsible body.
- Receiving & reviewing Treasury Strategy, Mid Year Report, Annual Treasury Report.

Role of the Section 151 Officer

The role of the S151 Officer in relation to treasury management is as follows:-

- Recommending clauses, treasury management policy/practices for approval, reviewing the same regularly and monitoring compliance.
- Approval of segregation of responsibilities.
- Approval of the Treasury Policy Statement and Treasury Management Practices.
- Submitting regular treasury management policy reports.
- Submitting budgets and budget variations.
- Receiving and reviewing management information reports.
- Reviewing the performance of the treasury management function.
- Ensuring the adequacy of treasury management resources and skills and the effective division of responsibilities within the treasury management function.
- Ensuring the adequacy of internal audit and liaising with external audit.
- Recommending the appointment of external service providers.

The above list of specific responsibilities of the s151 Officer in the 2017 Treasury Management Code has not changed. However, implicit in the changes in both Codes, is a major extension of the functions of this role, especially in respect of non-financial investments:-

- preparation of a capital strategy to include capital expenditure, capital financing, non-financial investments and treasury management, with a long term timeframe.
- ensuring that the capital strategy is prudent, sustainable, affordable and prudent in the long term and provides value for money
- ensuring that due diligence has been carried out on all treasury and non-financial investments and is in accordance with the risk appetite of the authority

- ensure that the authority has appropriate legal powers to undertake expenditure on non-financial assets and their financing
- ensuring the proportionality of all investments so that the authority does not undertake a level of investing which exposes the authority to an excessive level of risk compared to its financial resources
- ensuring that an adequate governance process is in place for the approval, monitoring and ongoing risk management of all non-financial investments and long term liabilities
- provision to members of a schedule of all non-treasury investments including material investments in subsidiaries, joint ventures, loans and financial guarantees
- ensuring that members are adequately informed and understand the risk exposures taken on by an authority
- ensuring that the authority has adequate expertise, either in house or externally provided, to carry out the above
- creation of Treasury Management Practices which specifically deal with how non treasury investments will be carried out and managed, to include the following: -
 - *Risk management (TMP1 and schedules), including investment and risk management criteria for any material non-treasury investment portfolios;*
 - *Performance measurement and management (TMP2 and schedules), including methodology and criteria for assessing the performance and success of non-treasury investments;*
 - *Decision making, governance and organisation (TMP5 and schedules), including a statement of the governance requirements for decision making in relation to non-treasury investments; and arrangements to ensure that appropriate professional due diligence is carried out to support decision making;*
 - *Reporting and management information (TMP6 and schedules), including where and how often monitoring reports are taken;*
 - *Training and qualifications (TMP10 and schedules), including how the relevant knowledge and skills in relation to non-treasury investments will be arranged.*

Pension Fund Cash

The Council complies with the requirements of the Local Government Pension Scheme (Management and Investment of Funds) Regulations 2009 and does not pool pension fund cash with its own balances for investment purposes.

LOCAL GOVERNMENT INVESTMENTS (England)

SPECIFIED INVESTMENTS

All investments listed below must be sterling-denominated.

Investment	Share/ Loan Capital?	Repayable/ Redeemable within 12 months?	Security / Minimum Credit Criteria	Capital Expenditure?	Circumstance of use	Maximum period
Term deposits with the UK government (e.g. DMO Account) or with local authorities (i.e. local authorities as defined under Section 23 of the 2003 Act) with maturities up to 1 year	No	Yes	High security although most LAs not credit rated.	No	In-house and by external fund manager	1 year
Term deposits with credit-rated deposit takers (banks and building societies), including callable deposits, with maturities up to 1 year	No	Yes	Yes – Minimum colour band green	No	In-house and by external fund manager	1 year
Certificates of Deposit issued by credit-rated deposit takers (banks and building societies) up to 1 year. <i>Custodial arrangement required prior to purchase</i>	No	Yes	Yes – Minimum colour band green	No	In house buy and hold and External fund managers	1 year
Banks nationalised by high credit rated (sovereign rating) countries – non UK	No	Yes	Minimum Sovereign Rating AA-	No	In house and external fund managers	1 year

Investment	Share/ Loan Capital?	Repayable/ Redeemable within 12 months?	Security / 'High' Credit Rating criteria	Capital Expenditure?	Circumstance of use	Maximum period
UK Nationalised & Part Nationalised banks	No	Yes	Yes – Minimum colour band green	No	In House and external managers	1 year
Government guarantee (explicit) on all deposits by high credit rated (sovereign rating) countries	No	Yes	Yes – Minimum Sovereign Rating AA- / UK Sovereign Rating	No	In house and external fund managers	1 year
Bonds issued by multilateral development banks (Euro Sterling Bonds as defined in SI 2004 No 534) Bond issuance issued by a financial institution which is explicitly guaranteed by the UK Government e.g. National Rail <i>Custodial arrangement required prior to purchase</i>	No	Yes	AAA	No	In-House on a buy and hold basis after consultation/advice from Link also for use by External fund manager	1 year
	No	Yes	UK sovereign rating	No		
	No	Yes	AAA	No	In House and by external fund managers	1 year
Gilts : up to 1 year <i>Custodial arrangement required prior to purchase</i>	No	Yes	Govt-backed UK Sovereign Rating	No	In House on a buy and hold basis and for trading by external fund manager subject to the guidelines and parameters agreed with them	1 year

Investment	Share/ Loan Capital?	Repayable/ Redeemable within 12 months?	Security / 'High' Credit Rating criteria	Capital Expenditure?	Circumstance of use	Maximum period
Money Market Funds (CNAV), Enhanced Money Market Funds (LVNAV & VNAV) & Government Liquidity Funds (including CCLA Fund)	No	Yes	Yes AAA rated & UK sovereign rating. Enhanced MMFs minimum colour Dark Pink/Light Pink & AAA rated	No	In-house and by external fund managers subject to the guidelines and parameters agreed with them	the period of investment may not be determined at the outset but would be subject to cash flow and liquidity requirements. Deposits are repayable at call.
Treasury bills [Government debt security with a maturity less than one year and issued through a competitive bidding process at a discount to par value] Fiduciary arrangement required prior to purchase	No	Yes	Govt-backed UK Sovereign Rating	No	In House or external fund managers subject to the guidelines and parameters agreed with them	1 year

Monitoring of credit ratings:

All credit ratings will be monitored continuously and formally updated on a monthly basis if required. If a counterparty or investment scheme is downgraded with the result that it no longer meets the Council's minimum credit criteria, the use of that counterparty / investment scheme will be withdrawn.

Any intra-month credit rating downgrade which the Council has identified that affects the Council's pre-set criteria will also be similarly dealt with.

LOCAL GOVERNMENT INVESTMENT (England)

NON-SPECIFIED INVESTMENTS

All investments listed below must be sterling-denominated (with the exception of the WME US dollar account).

<u>Investment</u>	<u>(A) Why use it?</u> <u>(B) Associated risks?</u>	<u>Share/</u> <u>Loan</u> <u>Capital?</u>	<u>Repayable/</u> <u>Redeemable</u> <u>within 12</u> <u>months?</u>	<u>Security /</u> <u>Minimum credit</u> <u>rating</u>	<u>Capital</u> <u>Expen-</u> <u>diture?</u>	<u>Circumstance of</u> <u>use</u>	<u>Max % of</u> <u>overall</u> <u>investments</u>	<u>Maximum</u> <u>maturity of</u> <u>investment</u>
Certificates of Deposit with credit rated deposit takers (banks and building societies) with maturities greater than 1 year <i>Custodial arrangement required prior to purchase</i>	(A) tradable more liquid than fixed term deposits (B) (i) 'Market or interest rate risk' : Yield subject to movement during life of CD which could negatively impact on price of the CD. (ii) Although in theory tradable, are relatively illiquid.	No	Yes	UK Sovereign rating	No	In house on a buy and hold basis after consultation/advice from Link & external cash fund manager(s) subject to the guidelines and parameters agreed with them.	50%	<i>Suggested limit :</i> Average duration in the portfolio not to exceed 5 years
Collateralised deposit	Deposits are backed by collateral of AAA rated local authority	No	Yes	UK Sovereign rating	No	In house & External Manager	25%	<i>5 years</i>
UK government gilts with maturities in excess of 1 year <i>Custodial arrangement required prior to purchase</i>	(A)((i) Excellent credit quality. (ii)Very Liquid). (iii) If held to maturity, known yield (rate of return) per annum ~ aids forward planning. (iv) If traded, potential for capital gain through appreciation in value (i.e. sold before maturity) (v) No currency risk (B) (i) 'Market or interest rate risk' : Yield subject to movement during life of sovereign bond which could negatively impact on price of the bond i.e. potential for capital loss.	No	Yes	UK Sovereign rating	NO	In house on a buy & hold basis following advice from Link and for trading by external cash fund manager subject to the guidelines and parameters agreed with them	50%	<i>Suggested limit :</i> Average duration in the portfolio not to exceed 5 years

Investment	(A) Why use it? (B) Associated risks?	Share/ Loan Capital?	Repayable/ Redeemable within 12 months?	Security / Minimum credit rating **	Capital Expen- diture?	Circumstance of use	Max % of overall investment s	Maximum maturity of investment
Term deposits with UK government, other Local Authorities, and credit rated deposit takers (banks and building societies) including callable deposits with maturities greater than 1 year	(A)(i) Certainty of rate of return over period invested. (ii) No movement in capital value of deposit despite changes in interest rate environment. (B) (i) Illiquid : as a general rule, cannot be traded or repaid prior to maturity. (ii) Return will be lower if interest rates rise after making the investment. (iii) Credit risk : potential for greater deterioration in credit quality over longer period	No	No	Minimum colour band purple	NO	In-House For trading by external cash fund manager subject to the guidelines and parameters agreed with them	£40 million 50%	<i>Suggested limit:</i> 3 years
Sovereign bond issues ex UK Government Gilts: any maturity	(A) (i) Excellent credit quality. (ii) Liquid. (iii) If held to maturity, known yield (rate of return) per annum – aids forward planning. (iv) If traded, potential for capital gain through appreciation in value (i.e. sold before maturity) (v) No currency risk (B) (i) “Market or interest rate risk” : Yield subject to movement during life of sovereign bond which could negatively impact on price of the bond i.e. potential for capital loss	No	Yes	AAA	No	For trading by external cash fund manager only subject to the guidelines and parameters agreed with them	50%	<i>Suggested limit:</i> 5 years
Bonds issued by multilateral development banks (Euro-Sterling Bonds) or issued by a financial institution guaranteed by UK government Custodial arrangement required prior to purchase	(A) (i) Excellent credit quality. (ii) Liquid. (iii) If held to maturity, known yield (rate of return) per annum – aids forward planning. (iv) If traded, potential for capital gain through appreciation in value (i.e. sold before maturity) (v) No currency risk (B) (i) “Market or interest rate risk” : Yield subject to movement during life of bond which could negatively impact on price of the bond i.e. potential for capital loss	Yes	Yes	AAA	No	In house on a buy and hold basis after consultation/advice from Link. Also for use by external fund managers	10% 50%	5 years

Investment	(A) Why use it? (B) Associated risks?	Share/ Loan Capital?	Repayable/ Redeemable within 12 months?	Security / Minimum credit rating **	Capital Expen- diture?	Circumstance of use	Max % of overall investment s	Maximum maturity of investment
Corporate Bonds & Corporate Bond funds (the use of these investments would constitute capital expenditure although this is currently under review)	(A)(i) Excellent credit quality. (ii) Liquid. (iii) If held to maturity, known yield (rate of return) per annum – aids forward planning. (iv) If traded, potential for capital gain through appreciation in value (i.e. sold before maturity) (v) No currency risk (B)(i) "Market or interest rate risk" : Yield subject to movement during life of sovereign bond which could negatively impact on price of the bond i.e. potential for capital loss	Yes	Yes	Minimum Sovereign rating AA-	Yes	To be used by external fund managers only	50%	<i>Suggested limit:</i> 5 years
Jersey Property Unit Trust (JPUT)	Required to facilitate the acquisition of the Shrewsbury Shopping Centres via a Jersey based Property Unit Trust – required only subject to full Council approval of the acquisition method on 14 th December 2017.	No	No	No Minimum Credit rating – assets held within the fund to undergo annual valuation to determine value of Units within the Trust.	Yes	In House use following specialist technical and legal advice.	£60m	5 years
Pooled property funds including CCLA Local Authorities Property Fund	Enhanced return but increased risk, only to be used following advice from Link	No	Yes	No Minimum Credit rating need to assess underlying assets within fund following advice taken from Link	No	In House Use & External Fund managers following advice from Link	20%	5 years
Floating Rate notes	(A)(i) Rate of return tied to some measure of current interest rates, so when interest rates are expected to go up they offer protection to investors against such rises (ii) In some circumstances may have access to banks which meet minimum credit criteria but generally don't take small fixed term deposit cash amounts (B)(i) Credit quality : if financial health of issuer deteriorates, investors will demand a greater yield and the price of the bond will fall	Yes	Yes	Minimum Colour band green	No	In House Use & External Fund managers following advice from Link	10%	3 years
US Dollar Deposits (WME Only)	US dollar account to be utilised as a part of West Mercia Energy prudent management of income and expenditure, ensuring that ongoing US dollar commitments can be hedged, thus extinguishing any adverse risk of	No	Yes	Minimum Colour band green	No	West Mercia Energy Only	N/A	3 Months

	exposure to movements in the exchange rate and guaranteeing a known cashflow for West Mercia Energy. The account is only to be used for this purpose and not for the purpose of speculative or trading transactions.							
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Appendix 3

The Council's Annual Minimum Revenue Provision Statement

Statutory Requirements

The Council is required by statute to set aside a minimum revenue provision (MRP) to repay external debt. The calculation of the minimum revenue provision (MRP) is as per the *Local Authority (Capital Finance and Accounting) (England) (Amendment) Regulations 2008 [SI 2008/414]*. In regulation 28, detailed rules were replaced with a simple duty for an authority to make an amount of MRP which it considers to be "prudent".

The broad aim of a prudent provision is to ensure that debt is repaid over a period that is either reasonably commensurate with that over which the capital expenditure provides benefits, or, in the case of borrowing supported by Government Revenue Support Grant, reasonably commensurate with the period implicit in the determination of that grant. The guidance includes four options (and there are two alternatives under Option three) for the calculation of a prudent provision.

There is no requirement to charge MRP where the Capital Financing Requirement (CFR) is nil or negative at the end of the preceding financial years. There is also no requirement to charge MRP on the Housing Revenue Account share of the CFR.

The legislation recommends that before the start of each financial year the Council prepares a statement of its policy on making MRP in respect of that financial year and submits it to the Full Council for approval.

Policy for Calculation of Prudent Provision

The options for the calculation of a Prudent Provision are detailed in appendix 3(a) to this report. Authorities must always have regard for the guidance and the decision on what is prudent is for the authority to conclude, taking into account detailed local circumstances, including specific project timetables and revenue-earning profiles.

Following a review of the MRP policy from 2018/19 the prudent provision for Supported Borrowing has been calculated based on the expected useful life of the asset on an annuity calculation basis.

Option 3a - Asset life method (Unsupported Borrowing) - equal instalment method will continue to be used for unsupported borrowing agreed prior to 2018/19 and specific treatment for PFI Assets and assets held under Finance Leases and long-term capital loans. For any approved unsupported borrowing from 2018/19 the prudent provision will be calculated on an annuity basis linked to the expected useful life of the asset for consistency with the Supported Borrowing calculation, Option 3b.

Supported Borrowing

From 2016/17 the approach for calculating the MRP was on a straight line (equal instalments) calculation basis on the remaining asset life of the assets linked to the borrowing. An analysis of the average remaining asset life of the assets financed from

previous supported borrowing, determined the average remaining life to be around 45 years and this was used as the basis of calculation.

From 2018/19 Council approved to adopt the annuity calculation method for supported borrowing whilst retaining the link to the average remaining useful life of the assets it was used to finance. The annuity calculation method results in lower MRP payments in the early years, but higher payments in later years. This method has the advantage of linking MRP to the flow of benefits from an asset where these are expected to increase in later years.

CIPFA puts forward the following reasons for using the annuity method in CIPFA's "The Practitioner's Guide to Capital Finance in Local Government" (2008) which states:

- The annuity method provides a fairer charge than equal instalments as it takes account of the time value of money, whereby paying £100 in 10 year's time, is less of a burden than paying £100 now.
- The schedule of charges produced by the annuity method results in a consistent charge over an asset's life, taking into account the real value of the amounts when they fall due.
- The annuity method is a prudent basis for providing for assets that provide a steady flow of benefits over their useful life.

For 2018/19 and onwards the Council has adopted the annuity-based calculation on a 45-year basis.

Unsupported Borrowing - Asset Life Method

For new borrowing under the Prudential system for which no Government support is being given and is therefore self-financed (unsupported borrowing) the MRP has been calculated in accordance with Option 3 Asset Life Method. Option 3 is to make provision over the estimated life of the asset for which the borrowing is undertaken.

Freehold land cannot properly have a life attributed to it, so for the purposes of Option 3 it should be treated as equal to a maximum of 50 years. But if there is a structure on the land which the authority considers to have a life longer than 50 years, that same life estimate may be used for the land.

To the extent that expenditure is not on the creation of an asset and is of a type that is subject to estimated life periods that are referred to in the guidance, these periods will generally be adopted by the Council. However, the Council reserves the right to determine useful life periods and prudent MRP in exceptional circumstances where the recommendations of the guidance would not be appropriate. For energy efficiency schemes the payback period of scheme is used as the basis for calculating the period over which MRP is calculated.

This method is a straightforward calculation of MRP for unsupported borrowing which calculates MRP based on asset life.

Provision for debt under Option 3 will normally commence in the financial year following the one in which the expenditure is incurred. But the guidance highlights an important exception to the rule. In the case of a new asset, MRP would not have to be charged until the asset came into service and would begin in the financial year following the one in which the asset became operational. This “MRP holiday” would be perhaps two or three years in the case of major projects, or possibly longer for some complex infrastructure schemes, and could make them more affordable.

Prior to 2018/19 the Council adopted the Option 3a Straight Line calculation for unsupported borrowing. From 2018/19 Council approved to adopt the Option 3b annuity calculation method for new unsupported borrowing whilst retaining the link to the average remaining useful life of the assets it was used to finance. The annuity calculation method results in lower MRP payments in the early years, but higher payments in later years. This method has the advantage of linking MRP to the flow of benefits from an asset where these are expected to increase in later years.

The authority can still make voluntary extra provision for MRP in any year.

Adjustment A

This is an accounting adjustment to the MRP calculation that ensures consistency with previous capital regulations. Once calculated, the amount remains constant within the MRP calculations.

Between 2016/17 and 2017/18 the adjustment A was not included in the MRP calculation but continues to be a legitimate part of the calculation under the 2003 Regulations (Regulation 28) and can therefore continue to be used to reduce the supported borrowing CFR for MRP purposes. It has been considered to be prudent to include the Adjustment A value from 2018/19 onwards to calculate the CFR value. For Shropshire the fixed Adjustment A calculation is £4,446,483.75

PFI Assets and Assets Held Under Finance Leases

For assets under on-balance sheet PFI contracts and finance leases, the annual principal payment amount in the PFI or finance lease model is used as the MRP payment amount, with no additional charges above those within the contract.

Long Term Capital Loans

The Council has made available a small number of capital loans to Housing Associations and Village Halls, financed from the Councils balances. The annual repayments of principal amounts are treated as capital receipts and set aside in the Capital Adjustment Account in place of a revenue MRP charge.

Housing Revenue Account MRP

As at 31/03/20 the HRA CFR is £84.8m, this includes the £83.35m transferred to the Council as part of housing self-financing. In managing the HRA debt and considering the HRA business plan there is no mandatory requirement to make provision in the HRA for annual MRP payments. However, the Council will make annual voluntary provision for debt repayment in the HRA based on affordable levels in the HRA

against the need for investment and delivering services in the HRA. The annual level of provision will be determined annually as part of the closure of the HRA.

2020/21 Annual MRP Statement

Appendix 3(b) provides the MRP statement for the 2020/21 financial year.

Capital Receipts Set Aside

The current regulations, Local Authority (Capital Finance and Accounting) (England) (Amendment) Regulations 2008 [SI 2008/414] state that the minimum revenue provision is calculated using the previous year's closing Capital Financing Requirement for supported borrowing.

In 2009/10 Shropshire Council got DCLG approval to allow the new council to voluntarily set aside capital receipts as at 1st April 2009 to reduce the CFR and consequently reduce the MRP charge for 2009/10. This approach was discussed with our Treasury Advisors and External Auditors and was approved by Members in a report to Council in December 2009.

As the extent of new borrowing is not subject to any limitation the sum of capital receipts set aside are still available to support capital expenditure in future years. This will increase the CFR to its previous level and the MRP charge in future years will increase, but not beyond the level had the saving not been generated in 2009/10. Thus, the saving in MRP is therefore temporary, albeit very helpful to the short-term financial position.

As the full level of capital receipts set aside were not required to finance capital expenditure between 2009/10 and 2018/19, a balance was retained as set aside as at the end of each financial year to enable a further MRP saving in the following financial years. In the 2020/21 MRP Statement it has been assumed all the capital receipts retained as set aside as at 31 March 2020 to reduce the CFR will be offset by an increase in the CFR in 2020/21 from capital expenditure incurred in 2020/21. In the event that the level of capital expenditure in 2020/21 to be financed from the capital receipts set aside is below the level of capital receipts set aside, it is proposed to retain the balance in capital receipts as set aside in order to achieve a further MRP saving in 2021/22. This will be reported for approval as part of the Capital Outturn report 2019/20.

Appendix 3(a): Options for Prudent Provision

Option 1: Regulatory Method (Supported borrowing)

MRP is equal to the amount determined in accordance with the former regulations 28 and 29 of the 2003 Regulations, as if they had not been revoked by the 2008 Regulations. For the purposes of that calculation, the Adjustment A should normally continue to have the value attributed to it by the authority in the financial year 2004-05. However, it would be reasonable for authorities to correct any perceived errors in Adjustment A, if the correction would be in their favour.

Option 2: CFR Method (Supported borrowing)

MRP is equal to 4% of the non-housing CFR at the end of the preceding financial year without any adjustment for Adjustment A, or certain other factors which were brought into account under the previous statutory MRP calculation.

Option 3: Asset Life Method (Unsupported borrowing)

Where capital expenditure on an asset is financed wholly or partly by borrowing or credit arrangements, MRP is to be determined by reference to the life of the asset. There are two main methods by which this can be achieved, as described below. Under both variations, authorities may in any year make additional voluntary revenue provision, in which case they may make an appropriate reduction in later years' levels of MRP.

(a) Equal Instalment Method

MRP is the amount given by the following formula:

$$\frac{A - B}{C}$$

Where:

A is the amount of the capital expenditure in respect of the asset financed by borrowing or credit arrangements

B is the total provision made before the current financial year in respect of that expenditure

C is the inclusive number of financial years from the current year to that in which the estimated life of the asset expires.

For the purpose of the above formula in the initial year of making the MRP the variable "C" should be given the maximum values set out in the following table:

Expenditure Type	Maximum value of "C" in initial year
Expenditure capitalised by virtue of a direction under s16(2)(b)	"C" equals 20 years
Regulation 25(1)(a) Expenditure on computer programs	"C" equals the value it would have for computer hardware
Regulation 25(1)(b) Loans and grants towards capital expenditure by third parties	"C" equals the estimated life of the assets in relation to which the third-party expenditure is incurred
Regulation 25(1)(c) Repayment of grants and loans for capital expenditure	"C" equals 25 years, or the period of the loan, if longer
Regulation 25(1)(d) Acquisition of share or loan capital	"C" equals 20 years
Regulation 25(1)(e)	"C" equals the estimated life of the assets

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Expenditure on works to assets not owned by the authority	
Regulation 25(1)(ea) Expenditure on assets for use by others	"C" equals the estimated life of the assets
Regulation 25(1)(f) Payment of levy on Large Scale Voluntary Transfers (LSVTs) of dwellings	"C" equals 25 years

(b) Annuity Method

MRP is the principal element for the year of the annuity required to repay over the asset life the amount of capital expenditure financed by borrowing or credit arrangements. The authority should use an appropriate interest rate to calculate the amount. Adjustments to the calculation to take account of repayment by other methods during the repayment period (e.g. by the application of capital receipts) should be made as necessary.

Option 4: Depreciation Method (Unsupported borrowing)

MRP is to be equal to the provision required in accordance with depreciation accounting in respect of the asset on which expenditure has been financed by borrowing or credit arrangements. This should include any amount for impairment chargeable to the Income and Expenditure Account.

For this purpose, standard depreciation accounting procedures should be followed, except in the following respects.

- (a) MRP should continue to be made annually until the cumulative amount of such provision is equal to the expenditure originally financed by borrowing or credit arrangements. Thereafter the authority may cease to make MRP.
- (b) On disposal of the asset, the charge should continue in accordance with the depreciation schedule as if the disposal had not taken place. But this does not affect the ability to apply capital receipts or other funding sources at any time to repay all or part of the outstanding debt.
- (c) Where the percentage of the expenditure on the asset financed by borrowing or credit arrangements is less than 100%, MRP should be equal to the same percentage of the provision required under depreciation accounting.

Appendix 3(b): Minimum Revenue Provision Statement 2020/21

	£
<u>Supported Borrowing - Asset Life (45 years)</u>	
General Fund	
Closing CFR 2018/19	193,885,725
Proposed use of capital receipts voluntarily set aside to be applied in 2019/20	8,182,852
Adjustment A	(4,446,484)
	<u>197,622,093</u>
Less LGR (98) Debt	(87,659)
	<u>197,534,434</u>
Less MRP 2019/20	(2,441,000)
Add Back LGR (98) Debt	87,659
CFR for Supported Borrowing MRP Calculation	<u>195,181,094</u>
Add Back Adjustment A	4,446,484
Closing CFR 31/03/20 - Supported Borrowing (GF)	<u>199,627,577</u>
Housing Revenue Account	
Closing CFR 2018/19	84,804,619
Add transfer of asset from GF to HRA	0
Less MRP 2019/20 (none budgeted as per HRA MRP policy)	0
	<u>84,804,619</u>
Closing CFR 31/03/20 - Supported Borrowing (GF&HRA)	<u>284,432,197</u>
<u>Unsupported Supported Borrowing – Asset Life (based on individual assets)</u>	
Unsupported Borrowing brought forward	74,178,793
Add profiled prudential borrowing 2019/20	9,326,659
Less MRP – 2019/20	(1,957,590)
Closing CFR 31/03/20 - Unsupported Supported Borrowing	<u>81,547,863</u>
Closing CFR (GF&HRA) 31/03/20 - Borrowing Requirement	<u>365,980,060</u>
Additional items included:	
Village Hall Loans	284,973
Housing Association Loans	17,257,609
	<u>383,522,642</u>
<u>Summary MRP</u>	
MRP 2020/21 at on Annuity Basis at 45 year life from 2018/19	2,476,921
LGR (98) Debt MRP	30,840
Prudential Borrowing MRP	2,262,256
Total MRP 2020/21	<u>4,770,018</u>

N.B. The above excludes the CFR and MRP charges in relation to the on-balance sheet PFI schemes and finance leases.

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<u>Committee and date</u> Council 27 February 2020 10.00 a.m.
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<u>Item No</u> Public

SHROPSHIRE COMMUNITY GOVERNANCE REVIEW

Responsible Officer Claire Porter

Email: claire.porter@shropshire.gov.uk

Telephone: (01743) 252763

1.0 Summary

1.1 The Local Government and Public Involvement in Health Act 2007 provides authority for Shropshire Council to undertake community governance reviews and to decide whether to give effect to recommendations made in those reviews. In making those decisions, it is necessary to take account of the views of local people.

1.2 It is considered that a community governance review is desirable to acknowledge and resolve a number of anomalies which currently exist with regard to the current governance arrangements.

2.0 Recommendations

2.1 That preparatory work is undertaken with a view to submitting draft Terms of Reference for consideration by Council in 2021 for community governance reviews including areas to be transferred from one parish to another and considering wider governance issues including numbers of Councillors and warding/division arrangements.

2.2 That the existing Community Governance Review working Group, currently comprising Councillors Bardsley, Butler (Chairman), Mellings, Mosley, Motley, Shingleton, and Turner oversee the preparation of the draft terms of reference.

3. Risk Assessment and Opportunities Appraisal

3.1 The recommendations in this report have no impact on the safeguarding arrangements for children and vulnerable adults. Shropshire Council is required to keep the electoral arrangements of Parishes in its area under review. The recommendations in this report do not have an adverse impact on human rights or equalities. When conducting a review, the Council is required to have regard to the identities and interests of the community in the area and is required to consult with local government electors in the area under review and any other person or body which, in the opinion of the Council, might have an interest in the review.

4. Financial Implications

- 4.1 There are cost implications for the Council which will involve not only officer time, but also incidental costs if carrying out reviews to include publicity and postage.

5.0 Community Governance Reviews

- 5.1 The Local Government and Public Involvement in Health Act 2007 provides authority for Shropshire Council to undertake community governance reviews and to decide whether to give effect to recommendations made in those reviews. In making those decisions, it is necessary to take account of the views of local people.
- 5.2 It is necessary first to identify where the greatest need for reviews exists. This would be based on existing knowledge and through discussions with Members.
- 5.3 Town/Parish Councils would be invited to suggest the potential need for a review and to enter into discussions with surrounding parishes in order to assist the process by identifying any common ground.
- 5.4 Draft Terms of Reference to be prepared for consideration to include proposals for changes to boundaries and/or to the amendment of the current governance arrangements within Parishes.
- 5.5 In the event that any proposals have an impact on the Division Boundaries, the Local Government Boundary Commission for England will be asked to make the appropriate changes to ensure that parish and division boundaries remain coterminous, having in mind electoral equality
- 5.6 It is expected that a large number of reviews will require to be undertaken and it may not be possible to conduct a large number of reviews together. A rolling program of reviews would need to be managed.
- 5.7 A report will be submitted to Council in 2021 for approval of the draft terms of reference and for the commencement of Community Governance Reviews.
- 5.8 Any orders approved by the Council amending Community Governance Arrangements would come into effect from the ordinary elections of Councillors in 2025.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

None

Cabinet Member

Peter Nutting

Local Member

All members

Appendices

None



Committee and date
Council

27 February 2020

10.00 a.m.

Item No

Public

COMMUNITY GOVERNANCE REVIEW - BRIDGNORTH

Responsible Officer Claire Porter

Email: claire.porter@shropshire.gov.uk

Telephone: (01743) 252763

1.0 Summary

- 1.1 The Council is requested to approve the recommendations of the Community Governance Working Party in respect of a review recently undertaken respect of the Parishes of Bridgnorth, Tasley, and Worfield.
- 1.2 This work was undertaken by a Working Party comprising Councillors Bardsley, Butler (Chairman), Mellings, Mosley, Motley, Shingleton, and Turner.

2.0 Recommendations

- 2.1 That, having regard to the provisions of the Local Government and Public Involvement in Health Act 2007, associated Guidance on Community Governance Reviews produced jointly by the department for Communities and Local Government and the Local Government Boundary Commission for England and to the responses that have been received during the consultation periods, there should be no change to the current community governance arrangements for parishes of Bridgnorth, Tasley and Worfield.

3. Risk Assessment and Opportunities Appraisal

- 3.1 The recommendations in this report have no impact on the safeguarding arrangements for children and vulnerable adults. Shropshire Council is required to keep the electoral arrangements of Parishes in its area under review. The recommendations in this report do not have an adverse impact on human rights or equalities. When conducting a review, the Council is required to have regard to the identities and interests of the community in the area and is required to consult with local government electors in the area under review and any other person or body which, in the opinion of the Council, might have an interest in the review.

4. Financial Implications

- 4.1 There are no cost implications for the Council.

5.0 Community Governance Review

- 5.1 A petition was submitted by Bridgnorth Town Council for a Community Governance Review to consider amendments to those boundaries of the parish which adjoin the parishes of both Tasley and Worfield.
- 5.2 If this change, following the Community Governance Review, was recommended by the Council to be made, it is likely to have had implications to the relevant electoral divisions along the boundary between Bridgnorth and Worfield and representations would need to be made to the Local Government Boundary Commission.
- 5.3 The Council gave public notice of a Community Governance Review and published the Terms of Reference for the review in July 2019 and invited public comments.
- 5.4 The Community Governance Working Party published, in October 2019, its draft proposals to make no change to the current community governance arrangements at this stage and consulted further.
- 5.5 Having regard to representations received during the periods of public consultations, the Community Governance Working Party has published its final recommendations that there should be no change to the current community governance arrangements.
- 5.6 S79 of the 2007 Act provides authority for Shropshire Council to consider and, if appropriate, to make an order confirming such changes to the electoral arrangements of a Parish Council.
- 6.4 Councillors Lea, Lynch, Parr, Winwood, and Wood, Shropshire Councillors for the divisions in which the Parishes are situated, support the proposal to make no change.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

Final Recommendations document

Cabinet Member

Peter Nutting

Local Member

Christian Lea, Elliott Lynch, William Parr, Les Winwood, and Michael Wood

Appendices

None



<u>Committee and Date</u>	<u>Item</u>
Council 27 February 2020	Public

PORTFOLIO HOLDER ANNUAL REPORT FOR ASSETS, ECONOMIC GROWTH AND REGENERATION

Portfolio Holder: Cllr Steve Charmley, Portfolio Holder for Assets, Economic Growth and Regeneration

e-mail: steve.charmley@shropshire.gov.uk

Summary Overview

Shropshire Council has set an ambitious programme for economic growth and regeneration in the county and established a clear framework and objectives for asset management, commercial activity and investment that will enable the council to be more innovative and maintain a sustainable budget.

The council's Commercial Strategy for 2020 to 2023 has been updated to reflect the council's new corporate vision and plan. The strategy is closely aligned with the council's capital strategy, the asset management strategy, the economic growth strategy and the digital workforce strategy

The current Economic Growth Strategy for Shropshire (2017-21) is in its third year of delivery and the Council and its partners have been on a journey to deliver a number of projects and realise opportunities to increase the level of economic activity in the county. Our collective strategy is focused on the following objectives in order to achieve increased economic productivity;

- supporting and growing existing businesses
- attracting new investment
- retaining and developing skills and talent

Summary of key headlines;

- £53 million investment by foreign owned companies
- £67 million investment by UK owned companies
- 1,600 new and safeguarded jobs to date
- Shropshire Business Board joint working across sectors and with educational partners
- Continued success and growth of the Shropshire Growth Hub outreach model
- Secured external funding from the Marches LEP and £9.3 million from Homes England towards key growth projects
- £2.2 million in grants to support businesses in Shropshire this year, leading to a further £5.5 million of private sector investment

Key for the Economic Growth Strategy was that it was 'of and for' Shropshire and therefore has sought to be based strongly on the economic characteristics of the

county including the market towns. The first of the Local Economic Growth Strategies for Ludlow, Market Drayton, Whitchurch, Oswestry, and Bridgnorth have been developed and will be going out for public consultation. We are also working with Shifnal on taking forward their Local Economic Growth Strategy in 2020. These documents sit beneath the framework of the overarching Shropshire Economic Growth Strategy with the purpose of them being to set out economic delivery plans within these key localities, as well as being a proposition document which will encourage growth and attract new businesses and investment into the area. The Shrewsbury Big Town Plan was completed and endorsed in November 2018 and an update on delivery of the next stages of this is included in the 'Economic Opportunities' section.

Below is a summary of activities in the last 12 months under each of the priority actions in the Economic Growth Strategy. It should also be noted that the Economic Growth service is involved in the current emerging Communities and Rural Strategy and have played a leading role in the development of the refreshed Place Plans.

Economic Opportunities

Summary of key headlines;

- Driving forward development and unlocking infrastructure in our key growth corridors including securing Housing Infrastructure Fund for Oswestry (£9.3 million) and leveraging in LEP development funding to help develop plans and feasibility of sites.
- Moving forward with the next phase of the Shrewsbury Big Town Plan and Movement Strategy in partnership and engaged with many stakeholders in its development.
- Progressed the business plan for Shrewsbury shopping centres with the objective to support the economic growth and future vitality of the town centre including investment in Darwin refurbishment which will commence Spring 2020.
- Taking forward a Strategic Development Framework for the Riverside shopping centre and adjacent car park in Shrewsbury to rethink the future of the area and opportunities to develop this.
- Future Oswestry group – driving forward the growth and aspirations of the town including taking forward Heritage Action Zone Funding from Historic England to support the town.
- River Severn Partnership formed to take strategic view of flood and water resource management along the River Severn
- Former Ironbridge Power Station – demolition progressed with the cooling towers in December. Strategic development site as part of Local Plan Review. Work with Harworth Group and Network Rail to bring forward use of railway.
- Developing the business park opportunities in some of our market towns, commencing with plans for Bishops Castle, Ellesmere and Ludlow.

Recognising the importance of Shropshire's economic partnerships and geographic relationships, the Council continues to proactively engage as part of the West Midlands Combined Authority at Board level and Midlands Engine for example in Midlands Connect and the Housing and Land Delivery Board. Shropshire hosted a visit from the chair of Midlands Engine, Sir John Peace and the Chief Executive of

Midlands Connect, Maria Machancoses in September 2019 focused on two key aspects, the development of University Centre Shrewsbury and the Shrewsbury Big Town Plan. The visit was viewed as a real success providing both Midlands Engine and Midlands Connect the opportunity to offer their support for this vision moving forward.

The LEP's Strategic Economic Plan (SEP) for the Marches sets out key priorities, sectors and opportunities for Shropshire together with the required support and infrastructure to bring these forward. This includes the emerging work on a number of our growth corridors including Shrewsbury Big Town Plan area, the M54 including the former Ironbridge power station, A49 and A5/A483. The approach of the Local Plan Review supports the identification of strategic growth corridors and the urban focus for development set out in the Economic Growth Strategy.

Big Town Plan for Shrewsbury:

Following from Cabinet endorsement of the Big Town Plan in November 2018, a lot of work has taken place to drive forward key aims within the plan. The Big Town Plan Partnership has appointed Glenn Howells and their team to deliver a investable masterplan and a movement strategy for the town. This work is well underway, engaging with key stakeholders in the town and wider area. This work is due to be completed in April this year and will start to bring forward the key elements within the town, supporting Shrewsbury and the wider Shropshire Economy.

Strategic Development Framework for Riverside:

The Council is moving forward with re-thinking Riverside and have now embarked on the Strategic Development Framework (SDF) for the area. This will help set out the vision and aspiration for the area, creating a new sense of place in the town, rethinking movement and bring forward new commercial, leisure, cultural and residential opportunities and the approach in which we will want to deliver this. The output of the SDF will become clearer in June of this year when a final report will be prepared. In addition, and in line with what the Council has stated, officers have started to look in detail at the demolition programme for the area.

Partnerships:

The Council has worked closely with partners and stakeholders progressing a number of strategic development schemes in the county. This includes Historic England who on track with the full restoration of the historic Flaxmill main mill and kiln building to create commercial opportunities that will be available from 2021.

The Council continues to convene the Tern Hill Task Force for Clive Barracks with the local MP and Defence Infrastructure Organisation, a significant development site on the A41 corridor available from 2025 when the current battalion are due to vacate.

Ironbridge Power Station is the single largest development site in Shropshire offering 350 acres. After purchasing the site in June 2018 Harworth has worked with the community hosting two public stakeholder events and a meeting for local parish councils and local councillors from Shropshire and Telford & Wrekin prior to the validation of two planning applications in January 2020. The first planning application is for the extraction of sand and gravel, the other an outline planning application with a masterplan for the redevelopment of the wider site which seeks to provide. The applications are under consideration and will be determined later this year following an extended period of public consultation.

River Severn Partnership:

The River Severn Partnership (“RSP”) is a newly formed strategic coalition initially comprising Shropshire Council, the Environment Agency, Natural Resources Wales, Telford and Wrekin Council, Worcestershire and Gloucestershire County and District Councils and the new regional water planning group Water Resources West but with a view to expanding further. The RSP aims to take a strategic view of flood and water resource management along the River Severn, with a shared set of expectations and aspirations as well as establishing an up to date and comprehensive baseline hydraulic model for the whole river and main tributaries, including climate change allowances. Shropshire Council working with the Environment Agency have led the exploratory work with potential partners to date.

The Future Oswestry Group is a newly formed partnership between Shropshire Council, Oswestry Town Council and the Oswestry Business Improvement District. The group meets monthly with the key objectives to:

- Support joint working of the partner organisations around a shared purpose to develop the long-term vision
- Co-ordinate identified improvements and projects
- Support the development and delivery of funding applications

Current work that the Future Oswestry Group is involved in includes:

- Investigating the re-purposing of empty buildings including opportunities for housing
- Commissioning the refresh of a masterplan for the Town – draft prepared and will be finalised with stakeholders
- Traffic regulations review to include short term actions and long-term actions that would need to be reviewed as part of the wider masterplan
- Sustainable Transport study commissioned to undertake a pre-feasibility exercise to look at options for improving connectivity in Oswestry including links between Gobowen Station with the town centre, and employment centres.
- Heritage Action Zone Programme

Oswestry High Streets Heritage Action Zone:

In September, Oswestry was selected as one of the 69 towns to progress to the next stage of the Heritage Action Zone award.

A workshop was held in December to engage local stakeholders and provide initial information on the programme, which has three key strands:

- Physical interventions – a grant based programme to repair/ reinstate historic features, repurpose buildings and potentially improve public realm in the town
- Cultural programme – through the development of a consortium of heritage and arts focused groups and organisations delivering cultural events and projects to enhance vibrancy of town

- Community engagement – embedding ‘ownership’ of HSHAZ within local community through widespread engagement to ensure long term sustainability beyond 4 year programme

The programme submitted to Historic England has now been through a rigorous assessment by Historic England’s regional teams. We should be notified of the outcome in late March following agreement with DCMS. However, work will continue on developing the programme and setting up the Cultural Consortium and engagement with stakeholders.

Growth Sectors

Targeting the identified key growth sectors is an ongoing activity. Production of marketing collateral including eight sector proposition documents covering agri-tech, food and drink, advanced manufacturing, creative and digital, environmental technology, health and social care, construction and business, professional and financial services and a strategic development sites document. A more general sales brochure including a focus on lifestyle, housing, education and leisure and the redevelopment of the Invest in Shropshire website are currently being developed for delivery in the new financial year.

Enable business to start, grow and succeed

During 2019, Shropshire Council has continued to grow its key account activity and has developed a revised list of accounts with engagement now with more than 250 businesses within Shropshire and growing. This developed approach operates on a platinum, gold, silver and bronze model, dependent on the needs and wants of a business and measures the intensity of engagement. Visits with these businesses allows the team to develop relationships and offer a range of support including exploring property and site requirements, recruitment, training and apprenticeship needs, access to finance and actively engaging the business networks, schools and colleges. This work has very much been used to identify concerns with occupiers and react both where positive and negative issues are identified to retain and support growth of these indigenous occupiers. Some funding was secured from the Department of International Trade (DIT) to increase the number of foreign owned companies engaged. This has led to the development of a number of new key accounts in addition to current engagement.

Officers continue to use the local business and professional services network, including commercial property agents, developers, legal professionals and intermediaries to strengthen the offer available to existing businesses and attract companies to Shropshire. Further engagement continues to be undertaken on a regional and national basis through engagement with commercial property agents such as JLL, CBRE, Knight Frank, Harris Lamb and Bulleys and developer. Since the inception of the Economic Growth strategy, Shropshire has seen £53 million of investments by foreign owned companies expanding with whom we are directly working, with work continuing alongside colleagues in DIT to secure foreign owned inward investment into the county. Officers are currently working on an active pipeline of 24 prospects and enquiries.

There has also been a further £67 million of investment by UK owned occupiers into the county, with 93% of the investment made across the Marches landing in Shropshire so far this financial year, equating to £34.75 million of the £37.4m total. This is 84% of the new jobs created by FDI businesses this year so far. Additional work with DIT, has also included showcasing the sector strengths the county has. In particular this year we have contributed to the following national propositions: Agri-tech, Healthy Ageing and Audio visual / Virtual Reality / Immersive Technology.

Overall, the team have been involved in the creation and retention of approx. 1,600 jobs within the County. Examples of successes this year have included the £7.7m investment made by Aico in Oswestry to relocate to their new HQ premises allowing the company to increase staff numbers from 55 to 70. The inward investment of Hickorys Smokehouse was also secured in Shrewsbury with the company creating 70 new jobs as part of the c£1m investment into their new site adjacent to the Armoury, that can cater for up to 170 guests. This was a huge success for the team, with the company outlining that they were not considering Shropshire until a deal in a neighbouring authority fell through. The company felt that the proactive and resourceful approach to problem solving and active engagement moved us ahead of competing locations and prompted their investment into Shropshire.

Economic Growth continues to play an active role in securing funding to support businesses with more than £2.2m in grants sourced, leading to a further £5.5m of investment recorded so far this financial year from businesses within the county. These have been drawn from a range of initiatives: including BEEP (Business Energy Efficiency Programme), BGP (Business Growth Programme), RDPE (Rural Development Programme for England) and MBIG (Marches Building Investment Grant). The Market Drayton grant scheme, a pot of Shropshire Council funding has also highlighted considerable interest and supports the start-up of new businesses and the growth of existing Small/Medium Enterprises (SMEs) within Market Drayton and those also looking to relocate or expand their business into the town. To date more than £332,000 of the £443,000 of grant funding has been allocated across 4 awards, supporting the creation of 25 new jobs, safeguarding a further 81 jobs and led to the inward investment of Valley Motorsport from across the Welsh border. The company, which builds, restores and prepares historic racing cars were supported by the Marches Growth Hub Shropshire to secure a 50% grant towards the £137,000 transformation of a unit at Tern Valley Business Park enabling the company to move 11 staff and one apprentice from Wrexham, with a further apprentice joining the business this year. The support from the growth hub has also been followed by a 20 per cent growth in the last 4 months.

The Marches Growth Hub Shropshire provides businesses with a seamless, simple customer journey, helping to navigate the business support maze, signposting to relevant advice, information, access to finance and funded programmes. To engage with local entrepreneurs across the county, the Growth Hub has designed an outreach programme, 'Let's do Business in.....' hosting a number of events and workshops and developing stronger partnerships and links with local business networks across the market towns. This has been done in partnership, with the team linking up with the likes of CREST (Centre for Research into Environmental Science and Technology) at UCS, Shropshire Libraries and the Digital Solutions project at UCS to stage the event at various Libraries across the county.

The events attracted a range of businesses looking for help and advice and has supported to reach out to new businesses across the County. To date, the Growth Hub has visited, Market Drayton, Wem, Whitchurch, Shrewsbury, Ludlow and Ellesmere with further market towns scheduled throughout 2020. As well as working with the Libraries, the team also proactively visit local business parks and industrial estates.

During the last financial year, the team have supported 3,065 businesses, which is a 400% increase on the previous year and communicated with in excess of 4,600 businesses through e-newsletters and e-alerts. The Marches Growth Hub Shropshire also offers a drop-in service and face to face consultations, alongside hot desking facilities and access to meetings with public and private sector partner organisations. Engagement continues to grow each month with a good cross section of pre-start, early stage and growth businesses. The number of pre-start and Start-Up businesses has risen, with 34.3% of all businesses supported last financial year being start-ups.

The Growth Hub have also run and been involved in the delivery of a number of projects including the 'Pop in Shop' initiative, a collaboration between the Growth Hub, Shropshire Council, Shrewsbury Shopping Centres and Buy-From Shropshire. This offered local independent crafters, artists, designers and retail start-ups an opportunity to showcase their products in a co-operative shop in the Darwin Shopping Centre for a week from October 23 to 27 October 2018.

Further examples include working with Shropshire HR to deliver a series of complimentary HR Breakfast Briefings to businesses across the county, which has been delivered on a 'roadshow' basis in Shrewsbury, Oswestry, and Church Stretton (so far). Over 170 businesses have engaged in these sessions. The Summer Funding Summit, which highlighted ways in which businesses can access vital funding, was a key success. 127 businesses and 36 exhibitors attended the event at Shrewsbury Town's ground. The event brought together representatives from banks, peer-to-peer lenders, alternative finance and European and Government supported programmes to showcase the range of funding schemes available to businesses. The event also included the launch of the Marches Growth Hub's £10million Growth Challenge – designed to simplify access to finance – and a Brexit and national business update from the Department for Business, Energy and Industrial Strategy (BEIS). Finally, Google Garage, a free programme of workshops to give businesses everything they need to know about digital marketing was launched in Shropshire – led by one of Google's top digital trainers. The ten-module Shropshire Digital Skills Academy provides a comprehensive guide to making the most of all forms of digital marketing.

The role of the Shropshire Business Board continues to play a critical role in ensuring the private and public sector are working closely together to deliver the Economic Growth Strategy. During the course of the last twelve months, there has been a change in Chair, with Paul Bennett, the previous Vice-Chair taking over from Mandy Thorn. The team have actively supported this transition and have regular engagement with the chair to support both the content and delivery of the Business Board and supported in the recruitment of a number of new members from across a broad range of sectors. The board have continued to engage on a number of key pieces of work including the Marches Strategic Economic Plan and Local Industrial Strategy consultations, Midlands Engine and Midlands Connect visit and the Big Town Plan.

Deliver infrastructure to support growth

An application for HIF funding of £9.3m was submitted by Shropshire Council to undertake improvements to the strategic road network at Mile End roundabout to accommodate the predicted growth based on the planned developments within Oswestry (HIF). Work undertaken to date includes Public Consultation on the proposed scheme, the funding agreement has been approved, Planning Application has been submitted in January 2020. A report is being presented at the same Council as this report which sets out more detail on the scheme and to enable the award of the construction contract to move forward.

The Council have played a key role in the completion of the Marches Freight Strategy, led by the LEP, and continues to input to the Midlands Connect partnership and periodic Rail industry consultations to ensure that Shropshire's schemes are captured. Senior meetings have taken place between the Council and Midlands Connect and we are also highlighting our strategic priorities within the Combined Authority Land and Housing work, which recognises that strategic corridors and infrastructure priorities will be key to unlocking growth on the West Midlands footprint.

The strategic infrastructure forum has been active in bring strategic infrastructure providers together and has played a key role in place shaping and looking at projects in a more holistic way.

Digital Infrastructure:

This now sits in the portfolio for Transformation and Digital Infrastructure with Councillor Lee Chapman. As a key part of the Economic Growth Strategy, a summary of headlines and business implications are noted here.

- Since the start of programme in 2013, 68.5k premises have been given access to superfast broadband as a result of the partnership programme with Building Digital UK (BDUK);
- Availability of superfast broadband has risen in the Council area from 28% in 2013 to 93.7% (January 2020);
- Over 65% of premises have now upgraded to superfast broadband as a result of BT contracts;
- Funding has been secured from DCMS to connect up to 22 schools as part of a national BDUK Local Full Fibre Networks initiative to upgrade 150 schools nationally;
- The Government has now turned its attention to full fibre with an aspiration to give all premises in the UK access to gigabit-capable broadband by 2033;
- Connecting Shropshire are continuing to look for solutions to the final premises that cannot get superfast broadband. This remains a priority;
- Shropshire has recently seen a number of new commercial entrants to the full fibre market in Shropshire, with Virgin Media, Full Fibre Limited and Airband all deploying. This is positive news. Connecting Shropshire will continue to engage with the market to encourage local infrastructure investment in Shropshire.

Meet skills needs and aspirations

Summary of key headlines;

- Ongoing work to implement the skills action plan
- Careers and Enterprise co-ordination engaged with all education providers

- Continued support of Centre for Research in Environmental Science and Technology (CREST) by University Centre Shrewsbury
- Continued growth of private sector led Marches Centre for Manufacturing and Technology, Bridgnorth

Shropshire Council is continuing its commitment to make the best use of the apprenticeship levy by encouraging staff to undertake apprenticeship training. The first apprenticeship awards were issued in 2019 to nominated staff who have completed an apprenticeship as a recognition of their hard work and commitment.

Across the county small and medium enterprises have been able to benefit from ESF funding. Funding has been committed to various projects across the Marches LEP area. These range from skills support for businesses to helping the unemployed back into work and young people reengaging in education or training. The majority of ESF funding has been committed and projects have been running from 2019.

Current projects that are operating in Shropshire:

- Life Ready Work Ready – supporting education /business links
- Building skills and growth – supporting the growth of SMEs with skill development
- MCMT building growth for SMEs, supporting skills development and future skills needs
- Skills support for the workforce – free training for staff employed in SMEs
- In2 – support for young people 15-24 that are not engaged in education or training (NEET)
- Building better opportunities – supporting aged 19+ who are furthest from the labour market get back into work
- Work routes - job support and in work support for unemployed people
- Community grants scheme - to support small and voluntary organisations with grants from £5,000-£20,000

As part of the skills agenda there has been a focus on careers education in schools and colleges. The Careers and Enterprise Company (CEC) support education-business links. All of Shropshire's secondary schools are signed up to the programme and are guided and supported by an Enterprise coordinator. Each school has an Enterprise adviser, a volunteer from a business, to support the school in developing its careers strategy. Two of the schools have re-instated work experience programmes, with Shrewsbury Colleges Group wanting to make regular work experience mandatory for vocational courses, this will require a significant increase in engagement with employers over the coming year.

Schools across Shropshire are continuing to develop programmes of engagement both with the business community and to develop their curriculum for the future workforce. Examples of this included Belvidere School running a pilot mock interview day, Bishop's Castle Community College developing a Creative Careers week where they were matched up with Attingham Park, who hosted a group of year 7s for the day planting trees and learning about the different jobs in the National Trust. Mary Webb School hosted its first Careers Fair, Meole Brace School held its first speed-networking event and Oldbury Wells and William Brookes School have a series of career assemblies running throughout the year using different employers – these are offered to multiple year groups. Sir John Talbot's School has also introduced 'Real

Life Careers’ – subject leaders are implementing ‘introducing careers’ into the curriculum.

In October 14 the first Life Ready Work Ready Conference was held in Shrewsbury, attended by 100 representatives from schools, colleges and businesses from across the county. This was a mixture of training, sharing good practice and celebrating the good work going on to improve careers guidance provision in Shropshire schools and colleges. Guest speakers included the Lead Inspector for Ofsted, the Principal from Severndale Specialist Academy, the Careers Leader for Church Stretton School, the Enterprise Adviser for Priory School, the Vice Principal at Shrewsbury Colleges Group and representatives from Lanyon Bowdler Solicitors. Awards were given to Enterprise Advisers and to schools achieving certain standards in the Gatsby Benchmarks.

Economic Growth supports the continued development of establishing UCS in Shropshire including the development of the curriculum and continued development of CREST. UCS are also an active member of the Shropshire Business Board. The team continues to support MCMT with their growth plans in Bridgnorth, with new apprentices continuing to come on board at the centre. Growth within the centre has been a little slower than anticipated, impacted by a number of macro issues such as Brexit and the slow-down of growth in the advanced manufacturing and particularly automotive sectors. The team has however continued to engage on a range of issues including signage and public transport access.

Promote Shropshire

Summary of key headlines;

- Raised profile of Shropshire to investors and developers which has led to new interest e.g. hotel operators, property developers
- Continued work to develop the Invest in Shropshire website and brand collateral

The team continues to build relationships with local public sector partners such as Midlands Engine, WMCA, Constellation Partnership, Grow Mid Wales and Marketing Cheshire. Partnerships with the Midlands Engine continued to be strengthened with Shropshire’s contribution to the international commercial property event, MIPIM. Following an initial exercise to test the quality and outcomes of the event in 2018, the Shropshire team again exhibited alongside Midlands partners, showcasing projects including the Shrewsbury Big Town Plan, Oswestry Growth Corridor and Former Ironbridge Power Station. The team hosted two presentations within the Midlands Pavilion and hosted a lunch for 20 selected developers, investors and key intermediaries. The team also hosted 33 pre-arranged 1-2-1 meetings and engaged with a total of 116 delegates throughout the week. Discussions with a number of those met continue to be developed including a range of end occupiers, commercial agents, developers and multipliers all keen to further potential interest in Shropshire. Plans for MIPIM 2020 are well advanced, which allow these discussions to further and support engagement with new targets.

The team continue to develop the Invest in Shropshire collateral, including the redevelopment of the Invest in Shropshire website, which will see the introduction of a property search function to support businesses both locally and outside the area

explore potential properties and sites available across the county. The team has commissioned a number of pieces of research this year to further our understanding of a number of markets. The first of these focusing on the Innovative Health Sector, in conjunction with the University of Birmingham. This piece is due for completion imminently and will further our understanding of a sector of real opportunity for the county. These, in conjunction with supporting in the development of a visitor economy strategy and digital strategy in conjunction with Marches LEP partners. Economic Growth also commissioned its first business survey in a number of years, which is being used to understand the broad economic climate, ranging from their skills needs and experiences of business support, to macro issues such as Brexit and the state of the economy.

Over 100 delegates attended this years Business Leaders' Breakfast. In November, a packed audience at the Shrewsbury Town Football Club enjoyed presentations from Maria Machancoses, Director of Midlands Connect, Seb Slater, Executive Director of Shrewsbury BID and Matt Small, Director of Aico. Mark Barrow, Executive Director of Place also gave an overview on the exciting progress of a range of ambitious plans and projects across Shropshire from. 88% of delegates rated the event as 'good' or 'excellent' with particular emphasis on the quality of the information within the presentations and the opportunity to network.

'A Council that is good to do business with'

This is an underpinning priority for the delivery of the Strategy and the actions outlined above. Economic Growth works alongside many other teams and departments in the council to support increased economic productivity for the benefit of businesses and residents. Recent examples include the Shrewsbury Big Town Plan which has involved a number of different departments in the preparation of the Plan and in the current development of the masterplans, and the preparation of the Housing Infrastructure Fund bid for Oswestry to Homes England. The team are also engaging increasingly with health and social care colleagues and were involved in a recent workshop focused on the Sustainable Transformation Plan. Areas of mutual work include data and intelligence, the Communities and Rural Strategy and the responsibilities of corporate parenting.

One very practical example recently was the permission for Hickory's in Shrewsbury involving colleagues across Regulatory Services, Planning Services and Business Growth and Investment. This was highlighted in a recent email from the company stating; "Once again, huge thanks to you for everything you did to help make this project happen. As I keep saying, if only other Councils could follow Shropshire's example, business would be booming! We've been breaking some serious trading records in Shrewsbury."

During the summer, the team commissioned a business survey, the first such piece of work for a number of years and was undertaken to understand both constraints and opportunities for business growth. The study was used to gauge a broad picture of Shropshire and to ensure this, the sample size took into account a proportional split of engagement from companies across the place plan areas, of differing sizes and from a range of sectors. Initial results have proved positive and whilst some companies highlighted concerns related to Brexit and the state of the economy,

generally businesses were highlighting stability and growth, with solid local supply chains established.

Commercial Strategy

In February 2020 Cabinet and Council have considered an updated Commercial strategy for 2020 to 2023. The primary objectives are to raise money for the council and reduce cost by doing things more innovatively and commercially.

The commercial strategy also helps to deliver other key strategies which enable economic growth, housing growth, digital workforce enablement, deliver new integrated models of health and care, infrastructure growth and more sustainable ways of working to reduce the council's carbon footprint.

The council has established an £80m investment fund for property investment and development in the council's administrative area over four years from 2019/20 to 2022/23. This will generate long term revenue returns whilst increasing the value of the council's estate.

The value of commercial projects approved to date for 2020/21 and which have been drawdown into the council's capital programme is £16.5m. Schemes which are not yet in the capital programme are valued at £17.9m. These projects shall generate long term income streams for the council and create an increase in land and property value which builds balance sheet strength.

The council is on track to complete the second block at the Tannery site in Shrewsbury which will relocate the Riverside medical practice and provide pharmacy services from the adjacent link block. Rental income from this investment along with commercial property acquisitions approved in Oswestry will achieve the revenue income target for 2020/21. Further pipeline projects and property acquisitions in Shropshire will help to achieve the revenue income targets for 2021/22 and 2022/23.

An extension programme of training and development has been delivered for managers to embed commercial thinking and practice into all aspects of their work. This includes reviewing methods and reducing costs, challenging performance and negotiating contracts with suppliers, being innovative and generating income.

The council has increased the level of commercial and trading activity it undertakes in providing a wide range of professional services to public sector and private sector clients. Growth sectors for trading include housing, health and other local government organisations.

The commercial investment team will continue to drive forward a pipeline of commercial projects and support all service areas within the council to embrace and embed innovative and commercial activity.

Commercial performance will be monitored and reported more consistently from 2020/21 to enable targets to be set, and performance measured, across all areas of the council. These will be reported via quarterly revenue and capital monitoring reports.

Asset management

In February 2020 Cabinet and Council have considered a new asset management strategy for 2020-25 which provides the clear principles, ethos and goals of the Council in the management of its property including land and buildings.

Every council property and piece of land will be determined through a clear process of assessment will be categorised as being required for operational purposes, forms part of the heritage estate, required for development and regeneration or having investment/ commercial potential. The council will also acquire land and property in its administrative area that creates a commercial return and supports the wider council objectives.

Any council owned land and property that isn't required for these purposes and which performs badly in terms of carbon emissions will be sold. The capital receipts raised from sales will provide income to fund other projects in the council's capital programme.

Asset management performance will be reported via quarterly revenue and capital monitoring reports.

The council is also the lead organisation and accountable body for One Public Estate (OPE) programme in Shropshire, Telford & Wrekin. The Chief Executive is the senior responsible officer for estates in the NHS sustainable transformation programme. This work has enabled public sector organisations in Shropshire, Telford & Wrekin to work together and review how services can be delivered more innovatively and from shared locations in market towns. OPE funds have been used for feasibility work to enable investment in housing delivery and health and care services in Shropshire.

In summary the commercial programme and the asset management programme help to provide revenue and capital funds required to sustain the council's budget and support investment into public services in the county.

Commercial professional services

Shire Services is the council's fully traded commercial service which provides catering, cleaning, facilities management and hospitality services to customers within Shropshire and further afield.

The service won 20 new catering contracts in 2019/20 including seven outside of the county in Wolverhampton, Cannock and Chasetown. They have submitted a tender for the Isle of Anglesey catering contracts which involves 41 schools.

Seven new cleaning contracts have been awarded in Shropshire. The student accommodation services provided at Mardol House and the Tannery have led to all available rooms being occupied and high levels of customer satisfaction. The service has won several awards within their respective professional sectors in 2019/20.

The council's Property Services Group (PSG) provides a wide range of property professional services for the council, public sector partners, schools & colleges and housing companies in Shropshire. PSG provides property maintenance services for 113 schools, academies and education centres. The service has completed 14 school projects in Shropshire including classroom extensions, nursery units, new school restaurants and renewable energy installations.

PSG has helped to deliver new children's homes for looked after children, assisted living accommodation for adults and supported the delivery of the Tannery development in Shrewsbury town centre. PSG will act as project lead for the new Haughmond federation primary school and provide surveying services for the council's new housing company, Cornovii developments limited.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

Economic Growth Strategy for Shropshire 2017 – 21

Shrewsbury Big Town Plan

Updated Commercial Strategy 2020 to 2023

Asset Management Strategy 2020 to 2025

Cabinet Member (Portfolio Holder)

Councillor Steve Charmley, Portfolio Holder Assets, Economic Growth and Regeneration

Local Member

All Members

COUNCIL 27TH FEBRUARY 2020

MEMBER QUESTIONS REPORT

1. Question from Councillor Ioan Jones

Kinship care is where a child or young person lives full-time with a relative or family friend because they are not able to live with their birth parents.

Thousands of people care for children because their birth parents are unable to do so for Health, Bereavement, Family relationship breakdowns, Substance Dependency and Financial issues amongst the reasons.

Kinship care is also known as 'family and friends care', 'connected care', 'relative care' or kincare and has always been with us.

Grandparents, aunts, uncles, sisters, brothers, cousins and close friends have always come forward to keep children in the family when there is a crisis.

There are growing numbers of people who are becoming kinship carers – with an estimated 180,000+ children in the care of relatives in the UK

The term kinship care covers:-

- Informal or private kinship arrangement between parents and & relatives.

This form of care removes large numbers of Young People from requiring direct support from the Council's Children's Services (Fostering and Residential) thus reducing the financial impact on Shropshire Council's Children's Services budget.

Questions.

- What help, and support does Shropshire Council offer to Kinship Careers?
- Is this help and support widely publicised?

If so

- Where is it publicised?

Response from the Portfolio Holder for Children's Services

COUNCILLOR ED POTTER, PORTFOLIO HOLDER:

Thank you for your enquiry, I will endeavour to answer your questions in the context of fostering services in Shropshire.

Firstly, it is important to highlight that there are many children who reside within their extended family, such as grandparents, aunts, uncles, close friends and siblings who do so without any intervention from children's services and without any involvement from local authority fostering services. These are known as private family

arrangements, which families organise, support and financially support themselves. Families in this situation can assess universal services for support and can and should access universal benefits such as child benefit and child tax credits. If these families require support other than what is available universally, they can contact Shropshire First Point of Contact to discuss this. If appropriate, families can be sign-posted to additional services, sometimes this may result in a referral to early help or a referral into Compass for an assessment of need to be completed.

Fostering services become involved with families where it has been determined that a child or children are unable to remain with their birth parents due to safeguarding concerns and where the local authority has intervened to safeguard children. It is important that wherever possible children remain in their family of origin. Extended family members are encouraged to come forward to offer alternative care. Once families identify themselves as a possible option, viability assessments are undertaken to determine suitability to offer care. If the decision is to proceed and place a child with a family or friend member, approval is sought from the Fostering Agency Decision Maker and temporary approval is given for a period of 16 weeks with the option to extend for a further 8 weeks to allow for a further period of assessment. Once assessments are completed, these are presented to fostering panel for a recommendation to approve and then to the fostering ADM to agree the approval as a connected person foster carer. Once these processes have taken place a carer then becomes an approved connected person foster carer for a specific child or children.

Questions.

What help and support does Shropshire Council offer to Kinship Carers?

Shropshire connected person foster carers are, under case law, afforded the same level of support as a mainstream in-house foster carer. Connected carers will be allocated a designated supervising social worker who will visit them between 4-12 weeks dependant on the need to carry out a formal supervision. This will also be supported by contact via email, telephone and texts dependant on the medium which engages the carer most. There is also a social worker attached to the child who will visit frequently and monitor and implement the child's care plan and also an Independent Reviewing Officer who will oversee the progress of the child's care plan.

Connected person foster carers are entitled to the same training offer as mainstream carers and are expected to complete a pre-approval training day entitled 'Skills to Care' which prepares them for the role and informs them of the legal and regulatory framework within which they are operating.

Connected person foster carers are entitled to free membership to Fostering Network which offer a range of support and resources to all foster carers including membership discounts. They are also automatically joined to the Shropshire Foster Carer Association (SFCA) which is run by Shropshire foster carers for Shropshire foster carers. The SFCA provide buddy support and also social events and trips.

Connected person foster carers receive Looked After Children allowances for the child in their care and also a skills allowance when they are approved at fostering panel and

have completed their skills to care course. They are also given festival, holiday and birthday allowances as well as start-up costs and uniform allowance.

Where there are concerns regarding placement stability, connected carers can access additional support from support workers in the fostering service, such as a targeted youth worker, a carer intervention specialist and where appropriate access to short breaks for a small minority of children.

Is this help and support widely publicised?

The above support is information which is shared by the supervising social worker and the training department. Information is also given to the connected carers when they are approved at fostering panel, for example the membership of the Fostering Network and SFCA.

Information about fostering is found on www.shropshirefostering.co.uk

People who are applying to be connected person foster carers in general would not be seeking this support independently, as they will have either an assessing or supervising social worker who would be covering the support available as well the expectations of the connected person foster carer and their role.

Where is it publicised?

www.shropshirefostering.co.uk

Information is also available from the assessing or supervising social worker. We are currently working on a revised document for information for people applying to be connected person foster carers and also the Foster Carers handbook.

I hope this has provided the answers to your queries. If you require any further information, please do not hesitate to contact the Service Manager for Fostering Lisa Preston, her email is lisa.preston@shropshire.gov.uk

2. Question from Councillor Dave Tremellen

Before employing outside consultants, could I, on behalf of what would appear to be a substantial majority of Shropshire residents, respectfully suggest that this Council submits any such proposal to whatever Scrutiny Committee is considered most appropriate so that this Council's own internal fund of expertise, whether in the form of relevantly experienced officers or elected Members, is first examined to determine whether outside intervention is needed?

Response from the Leader of the Council

COUNCILLOR PETER NUTTING, LEADER

As Members will be aware, this Council rarely engages consultants and only does so if other opportunities have been exhausted. In this case it is obvious to us all that the effective management of our Highways Services has been an issue for some time. Indeed, highways issues is the most complained about in the Council.

With respect, the Conservative Party is in power and has been elected to run this Council. Whilst we are open to and welcome challenge through the Scrutiny process we should not, and will not, make decisions through Scrutiny Committees, which, as Members will know, is not a decision-making function of the Council.

I believe that our decision to engage this consultant was the best course of action. Whilst the short-term costs are significant, on balance the savings and improvement we are making far out-weigh this and so the arrangement offers value for money on an 'invest to save basis'. This is the key point I would make to the public, the savings and improvement we will make as a result of engaging this consultant will be far greater than the costs.

I want to pay tribute to all of our Highways staff who I know have welcomed the leadership changes we have made. The dedication and commitment this service has shown during the recent storms for example, demonstrates just how fantastic we can be when it really matters, and people are depending on us. Such dedication deserves good leadership.

Sometimes when in power, tough and potentially unpopular decisions have to be made. We will not shy away from making these decisions in the best interests of Shropshire and our residents.

Shropshire and Wrekin Fire and Rescue Authority Chair's Report of the Meeting held on 12 February 2020

Capital Programmes, Treasury Management Statement and Capital Strategy

The Fire Authority confirmed its 2020/21 to 2024/25 capital programmes, and approved its Capital Strategy for the same period, together with its Treasury Strategy Statement for 2020/21.

Adequacy of Reserves and Robustness of Budget

The Fire Authority agreed the reserves, recommended by its Strategy and Resources Committee, and noted the Treasurer's assurances covering the robustness of the 2020/21 budget and adequacy of the reserves.

Revenue Budget 2020/21

The Fire Authority considered recommendations made by its Strategy and Resources Committee in relation to the revenue budget for 2020/21.

The Committee had recommended, and it was agreed by the Fire Authority, a precept increase of 1.99% in 2020/21.

Revenue Budget: 2020/21 Precept

The Fire Authority agreed:

- A net budget requirement of £23,221,499
- A total precept of £16,915,395 to be levied on the billing authorities
- A Council Tax resulting in a basic amount of Council Tax at Band D of £102.25
- The amount payable by billing authorities for 2020/21, as follows:

Council	Precept £
Shropshire Council	11,611,248
Borough of Telford & Wrekin Council	5,304,147
	<hr/>
	16,915,395

Annual Plan 2020/21

The Fire Authority agreed the outline format and contents of the Annual Plan 2020/21.

In addition, the Fire Authority delegated responsibility to its Strategy and Resources Committee to agree the Service Targets 2020/21, which support the Fire Authority's four Strategic Aims.

Annual Review of Charges for Special Services

The Fire Authority has completed its annual review of the tariff for special services charges and agreed an increase of 2% with effect from 1 April 2020, in line with the interim pay increase awarded to firefighters in 2019/20.

Amendments to the Pay Policy Statement 2020/21

The Fire Authority has conducted its annual review of the Pay Policy Statement and agreed minor changes to bring it up to date. The amended Statement has now been published and will be reviewed annually, following notification of national pay decisions determined in respect of Gold, Grey and Green Book staff each year.



Eric Carter
Chair
Shropshire and Wrekin Fire and Rescue Authority
February 2020

Background Papers

Agenda and Papers for the meeting of Shropshire and Wrekin Fire and Rescue Authority held on 12 February 2020

The agendas and reports (with the exception of exempt or confidential items) for all Fire Authority meetings and those of its Committees appear on the Brigade's website:

<https://www.shropshirefire.gov.uk/>

To access reports go to the Fire Service's website and follow the steps below.

- Click on 'About Us' at the top of the page
- Click on 'Fire and Rescue Authority'
- Click on 'Meetings' in the list on the right hand side of the screen
- Click on '12 February 2020' and the various reports and appendices will be listed

If you have any difficulty with the website, please contact Lynn Ince, Executive Support Officer, on 01743 260225.

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Full Council – 27th February 2020 – Oxon Link Road and Shrewsbury North West Relief Road - Joint Delivery Plan Project Combination.



<u>Committee and Date</u>	<u>Item</u>
Full Council	
27 th February 2020	<u>Exempt</u>

Oxon Link Road and Shrewsbury North West Relief Road - Project Combination

Responsible Officer Mark Barrow, Executive Director - Place
e-mail; mark.barrow@shropshire.gov.uk Tel: 01743 258916

1.0 Summary

The purpose of this Report is to provide details of the benefits and burdens of merging the Oxon Link Road (OLR) and the North West Relief Road (NWRR), and to seek a formal decision to join the two projects in design and delivery.

2.0 Recommendation

It is recommended that Council;

- 2.1 Approve the proposal that Shropshire Council combine the NWRR and OLR,
- 2.2 Adopt the combined objectives for the new combined project and which are listed at paragraph 3.12 of this report.

3.0 Report

- 3.1 To date, the OLR and the NWRR projects have been developed as individual projects based on separate Outline Business Cases (OBC) and funding streams.
- 3.2 The OLR, part funded by the March LEP through the Growth Deal fund, seeks to provide a local distributor road to facilitate the Shrewsbury West Sustainable Urban Extension (SUE). The NWRR, part funded by the Department for Transport through the Large Local Major fund, seeks to provide a new strategic link between the west and north of

Shrewsbury to improve journey times and relieve the town centre from through traffic. The two schemes are intrinsically linked in providing the completion of the outer Shrewsbury Ring Road.

- 3.3 Since the announcement of funding for the NWRR and with the two schemes being intrinsically linked, Officers have explored the option of combining the two projects.
- 3.4 The funding award for the NWRR undermined the case for a standalone application for the OLR. Shropshire Council therefore withdrew the planning application for the OLR in August 2019.
- 3.5 A decision to pursue a combined scheme was endorsed at the Major Projects Board on 23rd October 2019, and a Technical Note on this decision was approved by the Marches Local Enterprise Partnership Board on 7th November 2019.

3.6 **Strategic Benefits**

The NWRR funding award in Spring 2019 presented an opportunity to review both the OLR and NWRR and how they achieve their objectives. The combined scheme proposals could then be adjusted with significant strategic benefit:

- Better scheme value for money. The changed nature of the OLR will improve the transport user benefits – increasing the benefit for private, commuter and business users.
- Improved pedestrian and cycle safety. The strategic nature of the combined scheme justifies the inclusion of pedestrian and cycle overbridges at the OLR section.
- Improved investment perception. Creation of a single flag-ship project promotes Shrewsbury and Shropshire as a place for investment.
- Reduced real-terms costs. Through economies-of-scale and efficient working practices the combined scheme costs should be less than the delivery of two separate projects.

3.7 **Oxon Link Road Modifications**

- 3.7.1 By combining the OLR with the NWRR, the OLR will become part of the strategic link between the west and north of Shrewsbury.

- 3.7.2 For this link to be a seamless corridor for users, the OLR will need to be reappraised as a 60mph road, consistent with the NWRR.
- 3.7.3 The Little Oxon Lane roundabout, included at the mid-point of the OLR, would need to be removed to reflect the new strategic role of the road.
- 3.7.4 As a result of the increased speed, at-grade pedestrian and cycle crossings are no longer acceptable and segregated alternatives will be designed.
- 3.7.5 The combined scheme will also necessitate changes to the treatment of Welshpool Road. The stopping-up of direct access from Welshpool Road to the A5 will no longer be necessary and instead additional traffic calming measures will be implemented. The traffic calming will be introduced through the SUE West local centre and introduce new pedestrian and cycle facilities to aid sustainable travel.

3.7.6 Figure 1.0 below shows the proposed layout.

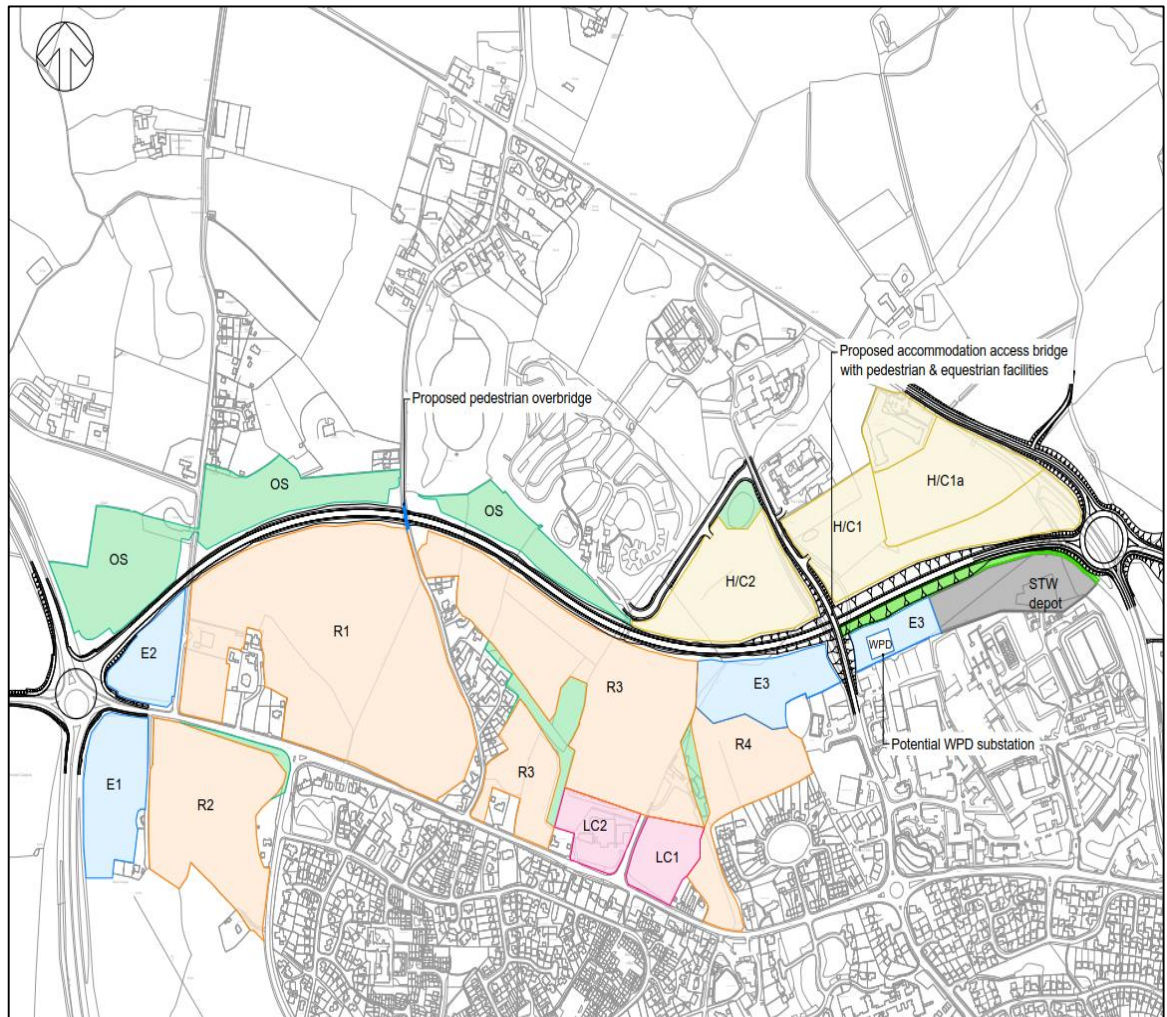


Figure 1.0: Proposed Layout

3.8 Oxon Link Road Benefits

3.8.1 The merger of the two schemes offers some key benefits to the OLR section;

- **Planning objections.** The planning application for the OLR had received significant numbers of objections associated with a number citing the disconnect between the standalone application and the Council's stated aspiration to deliver the NWRR. A combined scheme is better placed to address these concerns.
- **Additional connectivity.** The NWRR will provide a strategic link between the SUE and the north of Shrewsbury including the Battlefield Enterprise Park. The new road link is expected to have a beneficial impact on the development sites comprising the SUE.

- **Shared costs and reduced public disruption.** The OLR and NWRR required different junction works on Holyhead Road. By combining the schemes, a single junction can be delivered with costs proportioned between the schemes and with minimised disruption to the public.
- **Enhanced pedestrian and cycle safety.** The combined scheme will deliver segregated crossing facilities.
- **Validity of environmental surveys.** The survey work previously undertaken in support of the OLR planning application will remain valid for a combined application.

3.9 Oxon Link Road Burdens

3.9.1 The combined scheme offers a series of challenges for the OLR;

- **No direct access.** Removal of Little Oxon Lane Roundabout takes away the direct access to the development land north of the alignment. Instead access will be made through the existing Oxon Business Park site.
- **Delivery programme delay.** Construction of the OLR was due to be completed by November 2020 based on the delay in obtaining planning approval this is longer feasible. The merger with the NWRR will mean a construction completion of June 2023.
- **Masterplan review.** The ongoing SUE Masterplan review may need further consideration to adopt the combined scheme proposal.
- **Redesign of the OLR.** The combined scheme will require redesign of the OLR section. The costs of redesign are borne by the NWRR as off-site mitigation measures similar to other side roads

3.10 Output and Financial Implications

3.10.1 The outputs for the OLR scheme are defined as job creation, housing units completed, and infrastructure created – new roads and cycleways. The quantum of each output will remain unchanged by merging the two schemes. The timing of the outputs is not directly related to the scheme delivery and therefore the delay in the delivery programme is not anticipated to affect the timing of the outputs. Table 1.0 demonstrates that the agreed outputs are unaffected by the proposal to combine the OLR.

	OBC Outputs	Forecast Outputs in combined scheme
<i>Jobs Created</i>	280	280
<i>New Homes Completed</i>	750	750

Table 1.0: Output Comparison

3.10.2 The OLR / NWRR have already been subject to a series of amendments to address technical challenges and stakeholder concerns. Throughout the scheme development the focus has been to maintain outputs and protect the overall scheme budget. These budgets are in line with that agreed at Council in Feb 2017 (OLR) and in May 2019 (NWRR), based on OBC predictions. (See Background Papers)

3.10.3 Further cost forecasting work is currently underway to confirm whether spend will stay within the original financial envelope of the two separate schemes, and this will be detailed in a future report to Council prior to construction contract award, alongside the match source of funding.

3.11 Revised Milestones

3.11.1 The combined scheme would align to the NWRR delivery programme with the key milestone noted below.

- Planning Application – Spring 2020
- Public Inquiry – Winter 2020
- Construction Start – Spring 2022
- Road Opening – Spring 2023
- Full Construction Completion – Summer 2023

3.12 Combined Scheme Objectives

3.12.1 As part of a merged scheme a set of common objectives need to be agreed. These have been considered and approved by the NWRR Project Board and are set out below;

1. To improve regional and local access and connectivity by enhancing the resilience of the strategic and local network, reducing traffic congestion and improving journey time reliability for all modes of transport;
2. To provide the infrastructure needed to facilitate Shrewsbury's development strategy for the Shrewsbury West Urban Extension ("SUE") under Policy CS2 of the Adopted Core Strategy, by enabling the provision of an existing housing allocation for 700 new

dwellings and the improvement of the Local Centre on Welshpool Road;

3. To support the economic growth and competitiveness of Shrewsbury and Shropshire by enabling the provision of an additional 9 – 12 hectares of employment land, to be used for the potential expansion of Oxon Business Park, a business campus and a gateway commercial area;
4. To enhance the benefits of other current and anticipated transport investment schemes, including the A49/A5 Dobbies Island junction, the Preston Boats junction, the Emstrey roundabout and the Shrewsbury Integrated Transport Package;
5. To improve road safety and reduce road casualties and accidents, in part by reducing heavy traffic from unsuitable routes and rat-running on unsuitable rural roads;
6. To protect and enhance Shrewsbury's built and natural environment by reducing emissions of CO₂ and other greenhouse gases and minimising the environmental impact of the Scheme; and
7. To support sustainable modes of transport, particularly by altering the form and function of Welshpool Road and by the inclusion of the combined footpath / cycle way along the Proposed Scheme route.

Further information on these can be found in **Appendix 1**.

4.0 Governance and Related Decisions

- OLR / Growth Deal Programme Entry – Feb 2017 – Full Council
- NWRR DfT Programme Entry – May 2019 – Full Council
- OLR / NWRR scheme combining – NWRR Project Board Oct 2019 – Agreed
- OLR / NWRR scheme combining – SUE West Project Board Nov 2019 – Agreed
- OLR / NWRR scheme combining - Major Projects Board – Oct 2019 – Agreed
- OLR / NWRR scheme combining– Marches LEP Board – Nov 2019 – Agreed

5.0 Climate Change Appraisal

Early engagement with the Council's Lead Climate and Carbon Agenda officer has taken place. An active role will be taken by this officer at the Project Board. This will in due course inform the project's approach taken through Planning, as regards environmental mitigation, construction methodology, materials choices and post scheme monitoring to ensure compliance / potential betterment with wider Council aims.

6.0 Key Delivery Risk Summary

Risk	Mitigation
DfT Funding could be withdrawn at any time due to national funding issues	Ongoing liaison with DfT nationally on a quarterly basis on project monitoring and forecasting, also ongoing local liaison with DfT stakeholder representative. This will allow the programme to be managed with maximum foresight of any changes to DfT funding allocations.
FBC with any increased costs and/or scope not accepted by DfT	To work to submitted OBC programme in establishing market costs and construction programme costs. Early engagement with DfT to be undertaken on establishment of actual construction costs, prior to FBC being submitted. Consideration of increased local funding contribution. Value engineering approach in latter design stages as required
Project delivery suspended / halted due to local changes in circumstance (financial, planning, Public Inquiry) leading to financial clawback	Establishment and management of local project risk register, ongoing engagement with Planning Authority and key stakeholders and rigorous pre-application preparation.

Land and asset acquisition being made by Shropshire Council in advance of accepted FBC	All land acquisition agreements to be made pending, and subject to, the condition that FBC is accepted by DfT
Costs in FBC preparation exceed current OBC forecasts	Work programme and resource allocation to engineering, stakeholder engagement, traffic modelling, project management and pre planning preparation to be monitored and managed closely by NWRR Project Board.
ESIA requirement as part of ongoing project delivery	To undertake ESIA, most usefully in parallel with planned public and stakeholder engagement, under the pre planning application process. Regular updates will be made as overall NWRR design elements are finalised

List of Background Papers ;

1. Full Council 23rd Feb 2017 - FINANCIAL STRATEGY 2017/18 – 2019/20

<https://shropshire.gov.uk/committee-services/documents/s14603/10%20Council%20Financial%20Strategy%20report.pdf>

2. Full Council 16th May 2019 - Shrewsbury North West Relief Road – DfT Programme Entry

<https://shropshire.gov.uk/committee-services/documents/b13274/Shrewsbury%20North%20West%20Relief%20Road%20-%20DfT%20Programme%20Entry%2016th-May-2019%2010.00%20Council.pdf?T=9>

Cabinet Member (Portfolio Holder)

Cllr Steve Davenport

Local Members

Cllr Peter Adams

Cllr Peter Nutting

Cllr Alexander Phillips

Cllr Ioan Jones

Cllr Dean Carroll

Appendices

Appendix 1 - Technical Note 70056211-WSP-GEN-AS-DT-ZM-00005.

NWRR - TECHNICAL NOTE

DATE:	01 August 2019	CONFIDENTIALITY:	Restricted
SUBJECT:	NWRR Combined Scheme Objectives		
PROJECT:	North West Relief Road	AUTHOR:	Nick Jones
CHECKED:	Gary Dymond	APPROVED:	Project Board
DOCUMENT REF:	70056211-WSP-GEN-AS-DT-ZM-00005		

NWRR COMBINED SCHEME OBJECTIVES

Purpose and Background

The purpose of this Technical Note is to confirm the scheme objectives for a combined NWRR scheme which incorporates the Oxon Link Road (OLR) project. To avoid unnecessary delay, the formal objectives of a combined scheme have been developed ahead of a Shropshire Council's final decision on combining the NWRR and OLR.

To date, the NWRR and OLR projects have developed as individual projects with separate Outline Business Cases (OBC). Since the announcement of funding for the NWRR and with the two schemes being intrinsically linked, Shropshire Council have explored the option of combining the two projects. At present the NWRR and OLR have different, but largely complementary, objectives set out in their respective OBCs. The combined objectives, set out below, sought to combine the aspirations of both schemes in a way that will assist public and stakeholder understanding of the combined project. The objectives form a key part of the Planning Application and will be used as a future measure of the scheme's success.

Oxon Link Road Objectives

The core scheme objectives of the Oxon Link Road are set out on pages 52 and 53 of the OBC prepared in 2015. These are as follows:

- To deliver the Core Strategy housing targets
- To open up employment land, creating jobs and supporting economic growth and competitiveness
- To improve resilience in the local road network
- To reduce accidents
- To allow the form and function of Welshpool Road to be altered in favour of more sustainable modes of transport
- To facilitate improvement of the existing local centre
- To enable delivery of a North West Relief Road (NWRR) in the longer term

NWRR - TECHNICAL NOTE

DATE:	01 August 2019	CONFIDENTIALITY:	Restricted
SUBJECT:	NWRR Combined Scheme Objectives		
PROJECT:	North West Relief Road	AUTHOR:	Nick Jones
CHECKED:	Gary Dymond	APPROVED:	Project Board
DOCUMENT REF:	70056211-WSP-GEN-AS-DT-ZM-00005		

North West Relief Road Objectives

The objectives for the North West Relief Road are set out at four levels – primary, strategic, specific and operational – and are included on pages 65 and 66 of the OBC. The most applicable in the context of this Technical Note are the specific objectives listed below:

- To improve connectivity and accessibility between the north and west of Shrewsbury for all modes of transport
- To reduce traffic congestion
- To improve the reliability of journey times and reduce unforeseen delays
- To reduce the amount of traffic rat-running on unsuitable rural roads
- To improve the efficiency of Shrewsbury's transport network for all modes of transport.
- To improve the resilience of Shrewsbury's transport network.
- To enhance the benefits of the Oxon Link Road and Integrated Transport Plan schemes.
- To reduce the number of people killed or seriously injured on roads in Shrewsbury.
- To improve air quality, especially in the built-up areas of Shrewsbury
- To reduce net emissions of CO2 and other greenhouse gases.

Proposed Combined Scheme Objectives

Following a review of all of the objectives across both the NWRR and OLR, the proposed objectives for the combined scheme are as follows:

1. To improve regional and local access and connectivity by enhancing the resilience of the strategic and local network, reducing traffic congestion and improving journey time reliability for all modes of transport;
2. To provide the infrastructure needed to facilitate Shrewsbury's development strategy for the Shrewsbury West Urban Extension ("SUE") under Policy CS2 of the Adopted Core Strategy, by enabling the provision of an existing housing allocation for 700 new dwellings and the improvement of the Local Centre on Welshpool Road;
3. To support the economic growth and competitiveness of Shrewsbury and Shropshire by enabling the provision of an additional 9 – 12 hectares of employment land, to be used for the potential expansion of Oxon Business Park, a business campus and a gateway commercial area;

NWRR - TECHNICAL NOTE

DATE:	01 August 2019	CONFIDENTIALITY:	Restricted
SUBJECT:	NWRR Combined Scheme Objectives		
PROJECT:	North West Relief Road	AUTHOR:	Nick Jones
CHECKED:	Gary Dymond	APPROVED:	Project Board
DOCUMENT REF:	70056211-WSP-GEN-AS-DT-ZM-00005		

4. To enhance the benefits of other current and anticipated transport investment schemes, including the A49/A5 Dobbies Island junction, the Preston Boats junction, the Emstrey roundabout and the Shrewsbury Integrated Transport Package;
5. To improve road safety and reduce road casualties and accidents, in part by reducing heavy traffic from unsuitable routes and rat-running on unsuitable rural roads;
6. To protect and enhance Shrewsbury's built and natural environment by reducing emissions of CO2 and other greenhouse gases and minimising the environmental impact of the Scheme; and
7. To support sustainable modes of transport, particularly by altering the form and function of Welshpool Road and by the inclusion of the combined footpath / cycle way along the Proposed Scheme route.

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