

<b>Agenda Item No</b>	<b>Topic</b>	<b>Decision</b>
<b>2</b>	Minutes	That the Minutes of the West Mercia Energy Joint Committee held on 25 <sup>th</sup> February 2020 be approved as a correct record and signed by the Chairman.
<b>5</b>	Supplier Contracts	That the update on supplier contracts be noted.
<b>6</b>	Statement of Accounts 2019/2020 and Annual Governance Statement 2019/2020	<ol style="list-style-type: none"> <li>1. That the Letter of Representation, to be signed by the Chairman and submitted by the Treasurer, be noted.</li> <li>2. That the finalised Statement of Accounts 2019/20, to be signed by the Chairman and the Treasurer be considered.</li> <li>3. That the Annual Governance Statement 2019/20 be considered.</li> </ol>
<b>7</b>	External Audit - Audit Findings Report 2019/2020	That the contents of the West Mercia Energy Joint Committee Audit Findings Report 2019/20 be considered and endorsed.
<b>8</b>	Internal Audit - Annual Report 2019/2020	<ol style="list-style-type: none"> <li>1. That performance against the Audit Plan for the year ended 31 March 2020 be endorsed.</li> <li>2. To note that the system of governance, risk management and internal control is operating effectively and can be relied upon when considering the Annual Governance Statement for 2019/20.</li> <li>3. That the Head of Audit's positive year end opinion on West Mercia Energy's governance, risk management and internal control environment for 2019/20 based on the work undertaken and management responses received, be noted.</li> </ol>
<b>9</b>	Distribution of Surplus	<ol style="list-style-type: none"> <li>1. That the retention of accumulated surplus of £0.633 million be approved.</li> <li>2. That the distribution of accumulated surplus of £1.111 million, in accordance with the provisions of the Joint Agreement, be approved.</li> </ol>
<b>10</b>	Risk Management Update	That the medium and high risks presented be endorsed.

<b>Agenda Item No</b>	<b>Topic</b>	<b>Decision</b>
<b>12</b>	Exempt Minutes	That the Exempt Minutes of the West Mercia Energy Joint Committee held on 25 <sup>th</sup> February 2020 be approved as a correct record and signed by the Chairman
<b>13</b>	Update on Business Plan and Trading Performance to Date 2020/21	That the recommendations contained within the exempt report be approved.
<b>14</b>	Energy Governance, Accountability, Risk and Reporting Policy	That the recommendation contained within the exempt report be approved.