



Shropshire Council
Legal and Democratic Services
Shirehall
Abbey Foregate
Shrewsbury
SY2 6ND

Date: 22nd February 2021

Committee:
West Mercia Energy Joint Committee

Date: Tuesday, 2 March 2021

Time: 10.00 am

Venue: THIS IS A VIRTUAL MEETING - PLEASE USE THE LINK ON THE AGENDA TO LISTEN TO THE MEETING

Members of the public will be able to listen to this meeting by clicking on this link:

www.shropshire.gov.uk/WestMerciaEnergyJointCommittee2March2021

Please note that this meeting will be made available through Microsoft Teams Live Events - your device will need to meet the minimum specification as detailed on the Microsoft website at this link: [Device Specification](#)

- You will need to download MS Teams (free) and click on the link to listen to the meeting if you are using a PC
- If using a mobile device, you will need to download the MS Teams app (free) before clicking the link
- Use the link at 10.00 a.m. on the day of the meeting and click on 'Join as Guest'

You may receive an error message or a request for login details if you try to gain access before 10.00 a.m.

Claire Porter
Director of Legal and Democratic Services

Members of West Mercia Energy Joint Committee

Herefordshire Council

L Harvey
G Davies

Shropshire Council

P Nutting (Vice-Chairman)
R Macey

Telford & Wrekin Council

L Carter
R Evans

Worcestershire County Council

J Smith
A Hardman (Chairman)

Your Committee Officer is:

Emily Marshall Committee Officer

Tel: 01743 257717

Email: emily.marshall@shropshire.gov.uk

AGENDA

1 Election of Chairman

To elect a Chairman for the ensuing year.

2 Apologies for Absence

To receive apologies for absence.

3 Appointment of Vice-Chairman

To appoint a Vice-Chairman for the ensuing year.

4 Minutes (Pages 1 - 4)

To receive the minutes of the Joint Committee meeting held on 29th September 2020

Copy attached marked 4.

5 Public Questions

To receive any question or petitions from the public, notice of which has been given in accordance with Procedure Rule 14. The deadline for this meeting is 10.00 a.m. on Friday, 26th February.

6 Disclosable Pecuniary Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

7 Supplier Contracts

The Director of West Mercia Energy will provide a verbal update in line with the West Mercia Energy Standing Orders.

8 External Audit - Audit Plan 2020/21 (Pages 5 - 18)

Report of the Director of West Mercia Energy.

Contact: Nigel Evans (0333101 4353)

9 Internal Audit - Performance Reports to March 2021 (Pages 19 - 50)

Report of the Audit Services Manager.

Contact: Ceri Pilawski (01743 257739)

10 Internal Audit - Strategic Plan 2021/22 (Pages 51 - 54)

Report of the Audit Services Manager.

Contact: Ceri Pilawski (01743 257739)

11 Anti-Slavery and Human Trafficking Statement - 2020-21 (Pages 55 - 58)

Report of the Director of West Mercia Energy.

Contact: Nigel Evans (0333101 4353)

12 Risk Management Update (Pages 59 - 66)

Report of the Director of West Mercia Energy.

Contact: Nigel Evans (0333101 4353)

13 Exclusion of Press and Public

To consider a resolution under Section 100 (A) of the Local Government Act 1972 that the proceedings in relation to the following items shall not be conducted in public on the grounds that they involve the likely disclosure of exempt information as defined by the provisions of Schedule 12A of the Act.

14 Exempt Minutes (Pages 67 - 68)

To approve the exempt Minutes of the meeting held on 29th September 2020.

15 Annual Business Plan and Budget 2021/22 Including a Review of 2020/21
(Pages 69 - 106)

Exempt Report of the Director of West Mercia Energy.

Contact: Nigel Evans (0333101 4353)

16 Date of Next Meeting

The next meeting of the West Mercia Energy Joint Committee will be held on Tuesday, 28th September 2021 at 10.00 a.m. Venue to be confirmed