



Shropshire Council  
Legal and Democratic Services  
Shirehall  
Abbey Foregate  
Shrewsbury  
SY2 6ND

Date: 12<sup>th</sup> September 2024

**Committee:**  
**West Mercia Energy Joint Committee**

**Date: Friday, 20 September 2024**  
**Time: 10.30 am**  
**Venue: Shrewsbury/Oswestry Room, Shirehall, Abbey Foregate, Shrewsbury, Shropshire, SY2 6ND**

You are requested to attend the above meeting. The Agenda is attached

There will be some access to the meeting room for members of the press and public, but this will be limited. If you wish to attend the meeting please email [democracy@shropshire.gov.uk](mailto:democracy@shropshire.gov.uk) to check that a seat will be available for you.

Please click [here](#) to view the livestream of the meeting on the date and time stated on the agenda

The recording of the event will also be made available shortly after the meeting on the Shropshire Council Youtube Channel [Here](#)

Tim Collard  
Assistant Director - Legal and Governance

**Members of West Mercia Energy Joint Committee**

Herefordshire Council	Councillors Graham Biggs & Peter Stoddart
Shropshire Council	Councillors Gwilym Butler & Dean Carroll
Telford & Wrekin Council	Councillors Zona Hannington & Ollie Vickers
Worcestershire County Council	Councillors Adam Kent & David Ross

Your Committee Officer is:

**Shelley Davies** Committee Officer  
Tel: 01743 257718  
Email: [shelley.davies@shropshire.gov.uk](mailto:shelley.davies@shropshire.gov.uk)

# AGENDA

## 1 **Apologies for Absence**

To receive apologies for absence.

## 2 **Minutes** (Pages 1 - 4)

To approve the minutes of the Joint Committee meeting held on 22<sup>nd</sup> March 2024.

## 3 **Public Questions**

To receive any question from the public, notice of which has been given in accordance with Procedure Rule 14. The deadline for this meeting is 12.00 p.m. on Monday 16th September 2024.

## 4 **Disclosable Pecuniary Interests**

Members are reminded that they must declare their disclosable pecuniary interests and other registrable or non-registrable interests in any matter being considered at the meeting as set out in Appendix B of the Members' Code of Conduct and consider if they should leave the room prior to the item being considered. Further advice can be sought from the Monitoring Officer in advance of the meeting.

## 5 **Supplier Contracts**

The Director of West Mercia Energy Joint Committee will provide a verbal update in line with the West Mercia Energy Joint Committee Standing Orders.

## 6 **Statement of Accounts 2023/24 and Annual Governance Statement 2023/24** (Pages 5 - 58)

Report of Treasurer  
Contact: James Walton

## 7 **External Audit - Audit findings report 2023/24** (Pages 59 - 72)

Report of the Director of West Mercia Energy.  
Contact: Nigel Evans

**8 Internal Audit Annual Report 2023/24 (Pages 73 - 80)**

Report of Internal Audit  
Contact: Barry Hanson

**9 Distribution of surplus (Pages 81 - 84)**

Report of Treasurer  
Contact: James Walton

**10 Risk management update (Pages 85 - 88)**

Report of the Director of West Mercia Energy  
Contact: Nigel Evans

**11 Standing orders (Pages 89 - 106)**

Report of the Director of West Mercia Energy  
Contact: Nigel Evans

**12 Exclusion of Press and Public**

To consider a resolution under Section 100 (A) of the Local Government Act 1972 that the proceedings in relation to the following items shall not be conducted in public on the grounds that they involve the likely disclosure of exempt information as defined by the provisions of Schedule 12A of the Act.

**13 Exempt Minutes (Pages 107 - 110)**

To approve the exempt Minutes of the meeting held on 22nd March 2024.

**14 Update on Business Plan and Trading Performance to Date 2024/25 (Pages 111 - 128)**

Exempt Report of the Director of West Mercia Energy  
Contact: Nigel Evans

**15 Use Cleaner Use Less update (Pages 129 - 132)**

Exempt Report of the Director of West Mercia Energy  
Contact: Nigel Evans

**16 Date of Next Meeting**

To discuss and agree the date of the next meeting.