



Committee and Date

Cabinet  
10 February 2016

Council  
25<sup>th</sup> February 2016

## INCOME REVIEW OF FEES AND CHARGES FOR 2016/17

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### 1 Summary

- 1.1 The Council has a gross budget of £576.4m for 2015/16 which is funded by Council Tax, Localised Business Rates, Revenue Support and Top up Grant, Other Specific Grants and Contributions and Fees and Charges. Fees and Charges contribute significantly to the Council's ability to provide a diverse range of services. As detailed in the Council's Financial Strategy, the Council has significant savings to find in 2016/17 which amount to over £36m and a further £20m in the following two financial years. The council has already implemented £150m of savings over the last six years and continuing to deliver significant savings is becoming increasingly difficult.

As the government continues to reduce central funding so the reliance on local taxes increases. The Council provides a diverse range of services and it is important that it is clear on how the services it provides are funded. This will allow it to not only set fair charges for users when it is appropriate to do so but also to make a clear case for additional funding where the cost of key statutory services cannot be met by locally raised taxes. For non-priority services, there will be a need to cover the full cost of the service by charges if the service is to continue in the longer term. This in turn will allow the Council to allocate a reducing net budget to priority services which the Council has a duty to provide.

On 17 July 2014, Council agreed the Council Charging Policy which should be followed when charges are being reviewed and the mechanism for approving annual fees and charges. This report recommends the level of fees and charges to be applied in 2016/17.

A full schedule of 2016/17 charges is contained in Appendix 3

- 1.2 The report also recommends the approach to be followed to calculate rent levels for the Council's retained housing stock for the 2016/17 financial year. It should be noted that the recommendations in the report for Social Housing Rents are based on the current requirements set in the Welfare Reform and Work Bill which is currently being passed through Parliament and may need amending if changes are made to the Bill as it proceeds through Parliament.

## **2 Recommendations**

It is recommended that Members:-

- 2.1 Note the breakdown of the total income for 2015/16 and in particular that the charges for discretionary services represent only £16.233m of the £55.560m of income derived from Fees and Charges.
- 2.2 Recommend to Council the charges for 2016/17 as detailed in Appendix 3 to be implemented 1 April 2016, recognising that managers have proposed varying policies for 2016/17 fees and charges ranging from a reduction or freeze in certain areas to above inflation level increases in others, based on the nature of the service, market forces, customer reaction and competition from other providers as well as the state of the economy. Any changes required further to ongoing reviews will be approved in line with the Council's charging policy, officer delegations and the financial rules.
- 2.3 Note that as previously agreed, any changes to fees and charges proposed by Shropshire Community Leisure Trust Ltd. in relation to the outsourced leisure facilities will only be referred to cabinet and council for approval if the proposed increases exceed Consumer Price Index (CPI) for the preceding November.
- 2.4 Note that monitoring reports will identify adjustments required to income budgets in the financial strategy which may or may not be offset by corresponding adjustments to expenditure budgets.
- 2.5 Subject to restrictions or exemptions identified in the Welfare Reform and Work Bill it is recommended to Council that
  - I. Social Housing Rents are reduced by 1% from 4<sup>th</sup> April 2016.
  - II. Affordable rents for 2016/17 are reduced by 1% from 4<sup>th</sup> April 2016.
  - III. Shared Ownership rents continue to be set at 2.75% of the outstanding capital value of the home.
  - IV. Up to 58 Social rents are converted to Affordable rents in accordance with the Homes and Communities Agency grant funding for the Phase 2 new homes building programme.
  - V. Service charges continue to be set on the basis of actual cost.
- 2.6 Recommend to Council the Personal Budget Contributions policy for Adult Services which is reviewed annually.

## **REPORT**

### **3 Risk Assessment and Opportunities Appraisal**

- 3.1 Income is a key part of the Council's financial strategy. The identification of additional income across the Council provides opportunities to remove the Council's

reliance on other forms of funding, some of which we are unable to control. The key risks associated with income generation relate to the potential for under-recovery through a number of factors such as elasticity of demand, changing economic circumstances and emergence of competition. Growth in the reliance of income from fees and charges heightens this risk. Consideration of new charges will take into account the requirements of the Human Rights Act, any necessary environmental appraisals, the need for Equalities Impact Needs Assessments and in some cases any necessary service user feedback.

#### **4 Financial Implications**

- 4.1 The Council's 2015/16 gross revenue budget includes £360.536m of income. The majority of this income is specific grant and the amount to be received in the year is generally known and fixed within a year. The balance, which for the Council is £106.789m, can vary significantly and requires careful management and monitoring throughout the year. Variations in income can significantly affect the Council's financial position. By detailed consideration of income streams and factors which affect the levels of income the Council receives, the risk of significant budget variations caused by a shortfall in income levels will be reduced.
- 4.2 Application of a 1% rent cut for Social and Affordable rents will result in the 52 week average social rent falling by 83p to £82.66 per week and the average affordable rent falling by £1.02 to £101.36 per week. The overall impact to the HRA will be a reduction in rent income of £180,400 from 2015/16 to 2016/17.

#### **5 Background**

- 5.1 The financial landscape for local authorities continues to be very challenging as we look towards 2016/17. Having already delivered £150m savings to the end of 2015/16 the Council has a further £36m to find in 2016/17 and £20m over the following two years. To meet the challenges of reduced government funding and additional service pressures the Council needs to continue to explore all options to reduce net expenditure, by both reducing gross expenditure and/or increasing income.
- 5.2 The Council has the power to charge for some services under various legislation dating back many years e.g. 1949 Prevention of Damage by Pests Act. The Local Government Act 2003 provides clarity over charging powers and is clear that a local authority can charge for discretionary services on the basis of recovering the full costs of providing the service but that it should not make a profit year on year. The same Act also covers local authority's power to trade whereby a profit/surplus can be made as long as trading is carried out through a company. This report concentrates on charging for discretionary services. A key point is that charges should be set at the right level to balance the subsidy between service user and taxpayer.
- 5.3 The current Financial Strategy does not specifically identify additional income from fees and charges in future years. Within agreed savings plans, however, there are reviews of income levels which will contribute to the savings. The Financial Strategy details how the projected funding for the Council over the next 3 years will not be sufficient to enable it to continue to deliver all services. To allow non-priority services to continue both alternative delivery mechanism and revised charging strategies will

need to be explored. Increases in charges may deliver savings, or offset existing service pressures. An increase in individual fees and charges does not necessarily create additional funding beyond the current approved budget and it is important not to “double count” any potential savings from increased income. As savings are implemented budgets will need fine tuning and adjustments will be required to both expenditure and income headings.

## 6 The Council’s 2015/16 Income Budget

- 6.1 The Council’s gross revenue budget for 2015/16 is £576.376m. This budget is part funded by government grants and other income such as fees and charges to give the Council’s net budget of £215.842m which is funded by formula grant and council tax. A large proportion of the income funding the Council’s gross budget comes from national government in the form of specific and/or ringfenced grants. This report looks at the remaining “Other Income” figure with a view to understanding how this figure is made up and how much control the Council has over this figure in terms of seeking to increase it.
- 6.2 The total gross income for the Council is shown in Table 1 below.

**Table 1: 2015/16 Gross Income**

	£m
RSG (including returned amounts)	44.155
Top up Grant	10.036
Business Rates	39.166
Council Tax and Collection Funds	122.485
<b>Net Budget Requirement</b>	<b>215.842</b>
Specific Grants (incl. DSG)	253.747
Other Income	106.789
<b>Total Gross Income</b>	<b>576.376</b>

- 6.3 This report will concentrate on an evaluation of the “Other Income” line above. For completeness, a list of specific grants is shown in Appendix 2.
- 6.4 Just as expenditure is categorised into different types, employees, premises, supplies and services and so on, income is also split into different categories. The table below gives a breakdown of the “Other Income” figure identified above.

**Table 2: Categorisation of “Other Income”**

	£m
Other Grants and Contributions	32.226
Fees & Charges	56.101
Internal Recharges	18.462
<b>Total Other Income</b>	<b>106.789</b>

- 6.5 As in previous years, the income figure shown above for fees and charges can be further categorised into income arising from fees and charges for the provision of

services which can be set at the discretion of the Council (discretionary) and income where the levels are set by statute or restricted by regulations or guidance. The latter includes planning fees, which are set at a statutory level and other fees, the level of which must follow statutory guidance (for example charges for residential accommodation which are governed by CRAG (Charges for Residential Accommodation Guide)). There are also areas where the service is operating on a trading basis e.g. County Training, Shire Services and Landlord Services where the income is currently included as ring-fenced although all traded services are being considered as part of Business Planning. For the purpose of this report, income which is part of a contractual/service level agreement has been considered as non-discretionary. All contract and service level agreements are being reviewed as part of the Business Planning process for the Council.

6.6 The report, although detailing all fees and charges in Appendix 3, concentrates on discretionary income areas where there is a decision to be made by the Council on the level of charge. For car parking fees which vary across the county, internet links to the relevant sites are contained in Appendix 3. The Council Financial Strategy does not separately identify any additional income from increases to fees and charges. As part of the achievement of future year's budget savings several service areas are reviewing income targets and ensuring that the contribution towards offsetting costs is maximised.

## **7 Charging Policy**

7.1 The Council Charging Policy was agreed by Council on 17 July 2014 and can be accessed via the Council website.

7.2 The key factors to be considered for the Council when setting fees and charges are:

- Set to achieve council policy
- Recovery of full costs where possible
- Where user is subsidised by tax payer this should be transparent
- Charges should be based on validated management and customer information.
- Charges and concessions for services should follow a consistent and logical pattern

7.3 It is important that the income targets set remain challenging and stretching and wherever possible recognise current inflation levels. In setting 2016/17 targets, however, managers have been able to use their knowledge of the service, the market forces and competitors to set meaningful targets. There needs to be recognition of constraints on public finance and the ability to provide services which are ultimately subsidised by the council tax and business rate payers. The review allows a consolidation of income policies, monitoring and savings issues within the overall framework of the financial strategy.

7.4 The next section of the report will cover the analysis of the 2015/16 income budget with detail about specific service budgets provided in Appendix 1.

## 8 2015/16 Income Analysis

- 8.1 The original budget for fees and charges income for 2015/16 is £56.101m. Since the Budget was set in February a number of small virements have adjusted the total Fees and Charges budget to create a revised budget of £55.560m. Table 4 below provides details of this revised income by Directorate and also details the breakdown of this figure as discretionary and non-discretionary income. The detail by service area is provided in Appendix 1

**Table 4: Analysis of 2015/16 Income by Service Area**

Service Area	2015/16 Budget £m	Discretionary Income £m	Non- Discretionary Income £m
Adults	16.089	0.114	15.975
Children's	8.119	0.928	7.191
Commissioning	15.708	10.560	5.148
Public Health	0.754	0.596	0.158
Resources and Support	6.875	4.035	2.840
Shire Services	8.015		8.015
<b>Total Fees and Charges</b>	<b>55.560</b>	<b>16.233</b>	<b>39.327</b>

- 8.2 The £39.327m of non-discretionary income shown in Table 4 above can be further analysed between statutory income, trading income and other, as shown in Table 5:

**Table 5: Analysis of 2012/13 Non-Discretionary Income by Service Area**

Service Area	Statutory Income £m	Trading Income £m	Other Income £m
Adults	15.431		0.544
Children's	0.038	5.658	1.495
Commissioning	4.863	0.226	0.059
Public Health	0.068		0.09
Resources and Support	1.171	0.597	1.072
Shire Services		8.015	

<b>Total Non-Discretionary Income</b>	<b>21.571</b>	<b>14.496</b>	<b>3.260</b>
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- 8.3 The Statutory income figure in Adults relates to charges to clients which are set by individual assessments and are governed by Department of Health guidelines. The Council's Policy for charging, the Personal Budgets Contributions Policy, is attached at Appendix 5 for approval. The policy replaces "Charging for Residential Accommodation Guide" and the Council's Fairer Charging Policy and is reviewed annually.
- 8.4 The majority of the remaining statutory income is in Commissioning within Regulatory Services and relates to income in Development Management (planning and land charges search fees), Public Protection Services (licensing fees and penalty charge notices) and Highways & Transport (highways development control and New Road & Street Works Act). The amount in Resources and Support relates mainly to the Council's financing arrangements.
- 8.5 The trading account income of £14.496m relates chiefly to Shire Services income (£8.015m) and County Training income (£5.658m) in Children's Services. There are small amount in other Directorates relating to trading activities
- 8.6 The remaining areas of 'Other Income' relate to areas where there are service Level Agreements to provide a service, primarily in relation to education services which are traded with schools and academies and are subject to separate service level agreements. The other income in Resources and Support relates to the provision of services to outside bodies governed by service level agreements and rental agreements for properties. Also, interest arising from financing arrangements including interest earned on the Council's investments which is dictated by the financial markets.
- 8.7 For discretionary income, totalling £16.233m, more detail on individual services is provided in Appendix 1. The main areas where the Council has discretion to agree fees and charges outside of any contract or service level agreement are
- Car parking
  - New road and street works
  - Theatre
  - Leisure and Visitor Economy
  - Music and Arts Services
  - Registrars

## 9 2016/17 Charges

- 9.1 Charges recommended for 2016/17 are detailed in Appendix 3.
- 9.2 Increases in charges are proposed in certain service areas and individual tariffs subject to increases are shaded in grey within Appendix 3.

## **10 2016/17 Income Levels**

- 10.1 This report considers the level of fees and charges the Council will set for 2016/17. All changes to income budgets will be considered as part of the Budget Setting and Financial Strategy process. As previously noted, the Financial Strategy does not currently include any inflationary adjustments to income budgets for future years. The combination of stretching existing income targets and further challenging savings targets still to be implemented means that it would not be prudent to increase income budgets. Issues around income levels will continue to be identified as part of revenue monitoring and any required adjustment to income budgets will be identified through the monitoring process. This is appropriate as often changes in income forecasts need to be considered in conjunction with corresponding changes in expenditure budgets. Where it is necessary to update income budget due to service redesign, growth and savings implementation the effect on the income budget will be included in the Revenue and Capital Budget Book 2016/17 and an update will be provided when this report is taken to Council on 25 February 2016.
- 11 It is important when making changes to the way services are delivered that the net effect on the budget is considered. Often, what appears like a savings in expenditure is offset by a significant reduction in income or conversely increased income requires significant increases in expenditure.

## **12 Future years Income**

- 12.1 Fees and charges will continue to be reviewed annually in line with the Council's Charging Policy. In addition, savings targets and new council policies will be clear about the impact on the Council's income levels ensuring a holistic approach to maximising resources.
- 12.2 As we continue to transform services and manage within reducing government funding, the appraisal of new service provision options will include an analysis of the effect on the Council's income streams.
- 12.3 Where services are being developed, income strategies will form a key part of business planning.

## **13 Housing Revenue Account Rent Levels 2016/17**

- 13.1 The Housing Revenue Account (HRA) is a ring fenced account separate from the General Fund that records the financial transactions relating to the management and maintenance of the Council's retained housing stock and the primary source of income (approximately 98%) comes from tenants' housing rent.
- 13.2 To date, the council has followed the government's guidance on setting rent levels. In the Chancellors Budget Statement on 8 July 2015, the government's intention to terminate the existing model for the calculation of rent increases and to instead impose a 1% reduction on Social and Affordable rents was announced. This policy has been incorporated in the Welfare Reform and Work Bill which is currently progressing through Parliament. More detail on this is provided in Appendix 4 with recommendations at section 2 and financial implications for the Housing Revenue Account set out in section 4.



**List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)**

Charging Policy – Cabinet 4 June 2014, Council 17 July 2014

**Cabinet Member (Portfolio Holder)**

Malcolm Pate

**Local Member**

All

**Appendices**

Appendix 1 – Discretionary Income - Service Specific Detail

Appendix 2 2015/16 Specific Grants Schedule

Appendix 3 2016/17 Fees and Charges

Appendix 4 Housing Revenue Rent Level 2016/17

Appendix 5 Personal Budgets Contributions Policy

## Discretionary Income - Service Specific Detail

### Summary

- 1.1 The table below summaries the Fees and Charges income for the Council by Directorate and more detail per directorate is then provided in the relevant sections below.

	Total Income £m	Discretionary £m	Non-Discretionary £m
Adults	16.089	0.114	15.975
Children's	8.119	0.928	7.191
Commissioning	15.708	10.560	5.148
Public Health	0.754	0.596	0.158
Resources and support	6.875	4.035	2.840
Shire Services	8.015		8.015
<b>Total</b>	<b>55.560</b>	<b>16.233</b>	<b>39.327</b>

- 1.2 The paragraphs summarise the key areas and nature of income within each service area, concentrating on discretionary income.

### Adult Services

- 1.3 Total budgeted income within Adult Services is £16.089m of which only £0.114m is discretionary income. This comprises Meals on Wheels income (£0.041m) in Long Term Support and day care services charges (£0.073m) in Provider Services. Non-Discretionary Charges total £15.975m. The vast majority of this income is Client's contribution to their care costs while in Long Term Support. The level of charge must follow statutory guidance (for example charges for residential accommodation are governed by CRAG (Charges for Residential Accommodation Guide). The Council's policy on Contributions to Care Costs, Personal Budgets Contributions Policy, is attached at Appendix 5. More detail on the discretionary fees & charges budgets can be found below.

## Long Term Support

- 1.4 An arrangement exists whereby Apetito deliver Meals on Wheels across the County and Shropshire Council receives a share of the income collected. The budget for Meals on Wheels income has been reduced in 2015/16 to £0.041m to bring the budget more in line with the level of income received by Apetito. It is important to note that any surplus income generated between contract meal price and meal charge price is reinvested into community based support services for older people via VCS.

The frozen meals contract is shortly going out to tender and a decision will be made in the first half of 2016/17. Following this decision the charge for frozen meals will be reviewed and adjusted.

## Provider Services

- 1.5 The day care charges for 2016/17 have increased by an average 1% with the exception of Ellesmere where charges have increased by 22% to bring them in line with Wayfarers WRT as shown in Appendix 3. The discretionary income budget totalling £0.073m has reduced in 2015/16 due to changes in the commissioning approach to services in this area.

## Children's Services

- 1.6 Within the Children's Services budget area, fees & charges income is £8.119m, the majority, £7.191m is deemed non –discretionary.
- 1.7 Discretionary income of £0.928m all relates to the Music and Arts Service. The service has discretion to determine the fees and charges schedule for services provided and sets these fees in relation to music tuition and instrument hire charges in order to recover the costs of the service. Fees and charges are set on an academic year basis and the fees for 2016/17 are likely to rise in line with any teachers national pay award.
- 1.8 The non-discretionary income is made up of County Training Income of £5.497m a fully traded service where income is primarily derived through external contracts. A further £1.694m of income is derived from education support services which are traded with maintained schools and academies and are subject to separate service level agreements (SLAs). Education support service Income streams includes School Library Service, Information, Advice and Guidance (IAG), Education Improvement Service.

## Commissioning

	Discretionary	Non-Discretionary	Total
	£m	£m	£m
<b>Commissioning Support</b>	0.001	-	<b>0.001</b>
<b>Libraries</b>	0.139	0.118	<b>0.257</b>
<b>Waste</b>	0.223	0.007	<b>0.230</b>
<b>Environmental Maintenance</b>	0.107	-	<b>0.107</b>
<b>Highways &amp; Transport</b>	5.352	0.578	<b>5.930</b>
<b>Leisure Services</b>	0.516	0.042	<b>0.557</b>
<b>Infrastructure &amp; Growth</b>	0.201	-	<b>0.201</b>
<b>Outdoor Recreation</b>	0.113	0.054	<b>0.167</b>
<b>Planning &amp; Policy</b>	0.017	-	<b>0.017</b>
<b>Regulatory</b>	0.030	4.288	<b>4.318</b>
<b>Theatre</b>	3.391	-	<b>3.391</b>
<b>Visitor Economy</b>	0.471	0.063	<b>0.534</b>
<b>Total</b>	<b>10.560</b>	<b>5.148</b>	<b>15.708</b>

- 1.9 The vast majority of the Council's total discretionary income of £16.233m is received by services within the Commissioning directorate. The full breakdown of the £10.560m discretionary income is shown in the table above with more detail in the paragraphs that follow. A summary would be that the main areas of discretionary income are car parking, theatre, leisure services and the visitor economy.
- 1.10 Other services within Commissioning have significant income levels but the associated charges are not discretionary (£5.148m). Some of the most significant examples of non-discretionary charges within Commissioning are planning application fees, land charges and various fees within Public Protection e.g. penalty charge notices and the majority of licensing fees.
- 1.11 The paragraphs below detail all the income.

## Library Services

- 1.12 Total budgeted income from fees & charges for Library Services is £0.257m. This includes income streams such as fees, charges, and sales, including sales of tickets and publications at shops located within various libraries and Visitor Information Centres (VICs) which make up the (£0.118m) of non-discretionary income. Library Service discretionary income is comprised of fees and charges for library services of £0.139m, and this mainly comprises of book loans and fines.
- 1.13 General library service income has seen a downward trend in income achievement. Current fees and charges have recently been reviewed by library managers and the proposed fees are detailed in Appendix 3. The downward trend does not apply in cases where the libraries are able to charge for room hire and these fees are proposed to increase.

## **Waste Services**

1.14 Total budgeted income from fees & charges within Waste Services is £0.230m. This is primarily discretionary income and comprises of the resale of materials from Shropshire WEEE services (£0.110m) and the forecast income for bulky waste collections (£0.055m), schedule 2 and schedule 4 waste collections (£0.040m), and second garden bins (£0.018m). The proposed fees for these services are detailed within Appendix 3. There is a total of £0.007m non-discretionary income from rents of land at our waste sites.

## **Environmental Maintenance**

1.15 There is budgeted income of £0.107m all of which is discretionary. Of this, (£0.082m) relates to contributions towards Street Lighting which are negotiated with external bodies (e.g. Parish and Town Councils). The remainder (£0.022m) is essentially charges for rectification works following road traffic accidents. There is a small amount (£0.003m) generated from the proposed fees for services shown in Appendix 3.

## **Highways & Transport**

1.16 Budgeted income within Highways & Transport totals £5.930m in 2015/16. The main areas of income relate to: - off-street car parking income (£3.684m), on-street car parking charges in Shrewsbury and Ludlow (£0.523m), works on the highways network (£1.439m) including £0.578m of Permits which is non-discretionary income and contributions from neighbouring Local Authorities for shared public transport routes (£0.169m). (£0.115m) relates to Highways Development Control search queries.

1.17 There is currently ongoing a member-led review of parking provision and associated charges. The findings and recommendations will be separately reported to Cabinet.

1.18 Car parking charges vary across the county and a link is provided in Appendix 3 to the existing charges for 2015/16.

1.19 On-Street Street Parking is also being considered as part of the review into car parking across the County.

1.20 Streetworks income (£1.439m) is received mainly from utility companies in accordance with the charging structure detailed in Appendix 3.

## **Leisure Services**

1.21 Fees & and Charges income streams within Leisure Services total £0.557m. £0.516m of this is categorised as discretionary, relating to the fees and charges levied for use of Shropshire leisure facilities. The remaining £0.042m relates to income streams that fall under the heading of Sports Development, which now comes under the umbrella of Leisure Services.

1.22 Examples of the non-discretionary income budgets are for the Ellesmere Triathlon (£0.036m), where fees are dictated by Tri UK, and the Triathlon Committee and Sports Development Scheme course fees (£0.003m) where there are contracts to deliver programmes on behalf of various national governing bodies of sport who also set the price parameters and provide grants to subsidise prices.

- 1.23 Where there is discretion, current fees and charges at the leisure facilities which are scheduled to remain in-house, during at least the first part of 2016/17, have recently been reviewed by managers and Shropshire Council is proposing an average of 5% increase at Much Wenlock Leisure Centre, 2% increase at Roman Road Sports Centre, and 6% increase at Meole Brace Golf Course, with greater increases for some activities where the service manager believes demand will not curtail. In a few circumstances fees have been held the same in response to local competition or where they are likely to be at the discretion of the school e.g. Idsall Sports Centre. A detailed list of proposed fees for Leisure is found in Appendix 3.
- 1.24 Shropshire Community Leisure Trust Ltd. has been operating the following five sites since 1 August 2012 on behalf of Shropshire Council - Shrewsbury Sports Village, The Quarry Swimming & Fitness Centre, Oswestry Leisure Centre, Market Drayton Swimming Centre and Whitchurch Swimming Centre. Schedule 7 of the Management Contract refers specifically to the Fees and Charges chargeable by the Trust and process for review of fees and charges. Within this Schedule it states that 'by 30 November in any year the Contractor shall submit proposals to the Leisure Management Partnership Officer for changes to fees and charges', following which 'the Council will review these changes in discussion with the Contractor during December and January as part of the annual review process. Provided proposed increases do not exceed CPI for the preceding November, Shropshire Community Leisure Trust Ltd is permitted to alter fees and charges in relation to the outsourced leisure facilities simply by notification to the Leisure Management Partnership Officer and without seeking full council approval.
- 1.25 During 2015/16, Bridgnorth Leisure Centre and Rhyn Park Sports Hall have been passed to school management, in conjunction with Halo Leisure in the case of Bridgnorth Leisure Centre. The external organisations that manage these facilities have discretion to amend the fees in future years. As a consequence of continued outsourcing, there have been significant reductions to income budgets within Leisure Services year on year. However, reductions in discretionary income budgets have been more than offset by reductions in corresponding expenditure budgets

### **Business Growth & Prosperity – Planning Policy**

- 1.26 Under Planning Policy the main areas of income within grants and reimbursements relate to Section 106 (admin element) (£0.030m) and Community Infrastructure Levy (CIL) income (admin element) of (£0.060m). Section 106 and CIL income are both discretionary. The vast majority of Section 106 income is negotiated on a case by case basis with developers with the exception of affordable housing which is a fixed rate set at the discretion of the Council. CIL charges are fixed rates for urban and rural settings and are set at the discretion of the Council. These levy rates for different types and locations of development are set out in the CIL Charging Schedule available on the Council website, and can be found in Appendix 3. CIL charges are currently set at £40 (Shrewsbury, market towns and key centres) and £80 (rural/rest of Shropshire) and will remain so for 2016/17.
- 1.27 There is only £0.017m of discretionary fees and charges income which relates to rents from Shropshire Rural Housing.

### **Business Growth & Prosperity - Infrastructure & Growth**

1.28 Income relates to rents and lettings of industrial/employment workshops, units and land. All income of £0.201m is discretionary, set to maximise income yield, whilst promoting business opportunities and a high level of occupancy. All lettings are covered by a lease agreement, handled by 'Shropshire Council's Property Services' under the 'Corporate Landlord' model.

### **Business Growth & Prosperity - Outdoor Rec**

1.29 The fees & charges budget within this area totals £0.167m of which £0.113m is discretionary and comes from the County's two main Parks & Countryside sites, The Mere in Ellesmere and Severn Valley Country Park. Car parking charges at both venues have been reviewed and the proposal is to increase these in 2016/17 as detailed in Appendix 3. The non-discretionary income £0.054m is made up of trading income from County Park retail outlets.

### **Business Growth & Prosperity - Theatre Services**

1.30 Theatre Services income totals £3.391m. In 2015/16 charges to non-profit organisations for use of the Auditorium, Studio Theatre, Dance Studio and Haydn Smith Room were frozen to encourage use of these rooms by non-profit organisations. For 2016/17, charges have been increased on average by approx. 2.3%.

1.31 For commercial organisations the charges for these rooms will increase in 2016/17 on average by approx. 2%.

1.32 Proposed fees are detailed in Appendix 3. It is important to appreciate that Theatre Services income cannot be viewed in isolation as the vast majority of income budgets have corresponding expenditure budgets.

### **Business Growth & Prosperity - Visitor Economy**

1.33 Budgeted fees & charges income, within Visitor Economy, totals £0.534m in 2015/16 of which £0.471m is discretionary which is derived mainly from Acton Scott Working Farm Museum, Shrewsbury Museum, Shropshire Archives and Modern Records Management. £0.63m is on-discretionary income which relates to trading activities at these venues.

1.34 Of the fees and charges income for admissions at Acton Scott Working Farm is, (£0.105m). Increases to the admission fees and all other proposed changes are detailed in Appendix 3.

1.35 A budget of (£0.195m) relates to charges at Shrewsbury Museum. Following a freeze in 15/16, it is proposed that admission prices will be increased by at an average of 6% with the exception of season tickets which have been reduced to stimulate demand for 16/17. Some other fees and charges received by the museum have been increased and are as proposed within the schedule can be found at Appendix 3.

1.36 Admission packages and passports have been removed with the exception of the Shrewsbury Museum & Castle where adult and senior citizen packages have been increased on average by approx. 25% with children packages remaining frozen.

- 1.37 Promotions, discounts and refunds have been removed from the budget and charging schedule at Appendix 3 as it is impossible to predict revenues. Promotions will be offered as and when opportunities arise to increase revenue, with refunds to be offered at the discretion of the manager on a case by case basis.
- 1.38 Shropshire Archives accounts for (£0.064m) of the discretionary fees and charges budget. Income is split between fees received by various external organisations for access to archive material (£0.054m), in addition to this, (£0.010m) of discretionary income relates to Modern Records Management and this income comes from services within Shropshire Council.

### **Business Growth & Prosperity - Regulatory Services**

- 1.39 Regulatory Services combines Development Management and Public Protection. These services transferred to ip&e from 1 June 2015.
- 1.40 There is £0.030m of income which is deemed Discretionary and £4.288m which is non-discretionary. The discretionary income is mainly in Development Management (£0.025m) with (£0.05m) in Public Protection. The Non-Discretionary income is split (£3.192m) in Development Management and (£1.095m) in Public Protection.

### **Regulatory Services - Development Management**

- 1.41 Development Management is now part of 'Regulatory and Business Support Services', within IP&E. The main sources of income are: - Planning Applications, Building Control and Land Charges (searches). There is also income received for 'pre-application' advice and for copies of plans and documents.
- 1.42 Fees for processing planning applications are updated periodically following statutory guidance/notification. Current fees were revised by statute in November 2012 and have remained unchanged since this date.
- 1.43 The areas of discretionary fee setting are for 'Pre-Application advice' (and for copies of plans and documents, these are to be determined by IP&E in accordance with its contract with Shropshire Council.
- 1.44 Fees for Building Control are set in accordance with the Chartered Institute of Public Finance and Accountancy (CIPFA) guidelines on building control accounting. There is guidance in fee setting, but overall this is a ring-fenced activity which must cover its costs but not generate a surplus. There is a small area of discretionary income generated from energy surveys, the price of which is negotiated on a job by job basis.
- 1.45 Land Charges (Search Fees) are updated in line with statutory guidance.

### **Regulatory Services - Public Protection and Enforcement**

- 1.46 Public Protection is now part of Regulatory and Business Support Services, within ip&e. Several fees and charges are now at the discretion of ip&e, for example pest control fees. However, as the majority of Public Protection fees and charges are non-discretionary they are still received by the council.
- 1.47 Budgeted income from fees and charges, to be received by the council, is £1.099m the majority of which relates to statutory fees (non-discretionary income) such as premises



and club licences (£0.3m), civil parking enforcement fines (£0.32m) and pollution prevention charges (£0.044m).

1.48 Discretionary income streams in this area that have been retained by the council relate to street trading consents. These are minor income streams (£0.005m).

1.49 With regard to licenses for which the council has the discretionary power to set the fees, for example taxi and private hire licences (£0.228m) and public health animal licences (£0.015m), an exercise has been undertaken involving managers, licensing officers and finance officers to capture the costs involved in licensing procedures, as the council can only set these licence fees on a cost recovery basis, in accordance with statutory guidance. Proposed fees were submitted to Strategic Licensing Committee on 6<sup>th</sup> January 2016 and supported by the Committee. The process for setting the 2016/17 fees that the council has discretion over is discussed at length in the corresponding Strategic Licensing Committee paper, along with the changes to the fees themselves. Appendix 3 sets out the fees, as well as the statutory licence fees.

## **Public Health**

1.50 There are two components making up the total Public Health income budget of £0.753m, Registrars income of £0.663m and Income from the Bereavement Services Contract of £0.090m. The remaining income within Public Health is the Public Health Specific Grant.

## **Registrars**

1.51 Within Registrars total budgeted income is £0.663m which is generated from fees and charges for registrar services. Fees and charges for registrar services are a mixture of statutory (£0.068m) and discretionary (£0.595m). Standard or basic level services are subject to statutory charges which are set on a national basis, however, local authorities have the freedom to levy additional fees for special arrangements or for provision of a faster service. For example, there is a standard charge set nationally for provision of a wedding ceremony performed by a registrar and an additional fee can be levied for performing the ceremony at a venue other than a registry office. Charges for the production of historical certificates are subject to national review and are, therefore, deemed to be statutory.

1.52 Appendix 3 includes proposed Fees and charges for Registrars service up to 2018/19. This is required to allow for the pre-booking of ceremonies in advance.

## **Resources & Support**

1.53 Within Resources & Support, total budgeted income of £6.861m, of which £4.035 is discretionary income and £2.826 is non-discretionary income, as shown in the table below:

	Discretionary	Non-Discretionary	Total
	£m	£m	£m
Finance	0.8454	0.0000	0.8454
Commercial Services	3.0549	1.3002	4.3551
Customer Involvement	0.0000	0.5342	0.5342
HR & Development	0.0084	0.1425	0.1510
Legal & Democratic Services	0.1014	0.0070	0.1084
Corporate Budgets	0.0244	0.8425	0.8670
Total	4.0346	2.8265	6.8610

## Finance

1.54 All budgeted income from fees & charges is classed as discretionary. This relates to fees from external clients including audit fees (£0.021m), West Mercia Energy (£0.016m) and Pension Fund (£0.017m) and internal income from the provision of the Section 151 officer (£0.019m), purchase ledger (£0.007m), treasury (£0.013m) & insurance team (£0.323m). These fees are almost entirely set by annual service level agreements (SLAs). The remaining (£0.429m) relates to the recovery of council tax costs.

## Commercial Services

1.55 The main discretionary income budgets within property services cover Property Fees from internal service areas (schools) and external organisations (£0.502m).

1.56 Discretionary income in Assets & Estates is comprised of rents on gypsy sites (£0.124m), asbestos risk management (£0.020m), management fee for displaying energy certificates (£0.026m). Shropshire Council receives rental income on four gypsy sites. Any increase to these rentals should not be done so above housing benefit subsidy limits.

1.57 The service has some discretion over the fees charged to other service areas within the Council for Portable Appliance Testing, microwave testing and SVC Fly Killer (£0.059m). The 2016/17 proposed fees for Testing of Portable Equipment is in Appendix 3. Fees are set at such a level as to be competitive with external contractors.

1.58 Within the Council's property portfolio there are a small number of smallholdings, (£0.028m) is non-discretionary income relating to farm single payment scheme. Cottage rents are subject to tenancy agreements which are reviewed annually and grazing rents are subject to either annual licences or two, three and five year farm business tenancies. Sporting rights are subject to tenancy agreements which are reviewed at the end of the term.

1.59 The Corporate Landlord model was recently introduced into the structure, resulting in a large increase in income compared to last year. Property income budgets transferred from other service areas into resources and support to be managed centrally. A total of £2.382m discretionary income has been realised, with an additional £1.064m non-discretionary income. This is currently being evaluated as part of the implementation of

the Corporate Landlord model. The non-discretionary income includes recharges to Counties Furniture Group for actual costs incurred on their behalf (£0.149m).

## **Customer Involvement**

- 1.60 Non-Discretionary income streams within the Customer Service Centre total £0.534m and relate to the sale of tickets at the Customer Service Centre.
- 1.61 One of the main non-discretionary income budgets (£0.254m) relates to income for providing printing services to internal customers. Pricing is determined and calculated based on lease agreements, accommodation costs, staff costs, rates, utilities and maintenance costs.
- 1.62 Following the review of printing services only the core workflow is now undertaken which the Council has a statutory need to produce including revenues and benefits bills and pension services statements.
- 1.63 School's IT Support Services generate income from Schools for Technician Support and School visits and switch maintenance fees (£0.256m). This income is classed as non-discretionary and is in addition to the income received from Schools as set by annual service level agreements (SLAs). Charges are subject to market forces as Schools can choose to buy their IT Support Services from neighbouring Councils or external companies such as Capita Services.
- 1.64 Other non-discretionary income relates to the Business Design & Engagement team (£0.019m), this is no longer achievable and has been removed for 16/17.

## **Human Resources and Development**

- 1.65 The vast majority of total budgeted income from fees and charges within Human Resources and Development is non-discretionary.
- 1.66 Discretionary income relates to fees received from Town Councils, academies and other external organisations for health and safety training courses (£0.007m), and charges to other service areas within the Council for administering urgent payments (£0.001m). As per Appendix 3 it is proposed that the course fees for the IOSH Managing Safely course will be frozen at £300 for internal services and £350 for external customers.
- 1.67 Charges related to Occupational Health Services include additional health surveillance charges. See Appendix 3 for proposed fees for First Aid and Occupational Health Services.
- 1.68 Non-discretionary fees (£0.143m) relate wholly to income from Town Councils, charities, academies and other external organisations for employment services or payroll provision. These charges are determined by annual service level agreements (SLAs).

## **Legal and Democratic Services**

- 1.69 Discretionary income relates to professional fees charged for work undertaken for outside bodies (£0.090m). The charges for 2016/17 have been reviewed and hourly

rates will remain the same, however there will be an hourly rate plus disbursements charge for Highways Act (1980) Section 38 and Section 78 Legal Agreements.

- 1.70 The Council's Legal Services team charge £100 per hour for advice given in respect of School Admissions Appeals and £80-£120 per hour in the event of providing advice in respect of Schools Exclusion Appeals, this is also discretionary income (£0.011m).
- 1.71 The non-discretionary income stream is £0.007m for sale of the register electors. The Council is restricted by law as to whom they can sell the register to and the fees are determined by Statute.
- 1.72 Elections will stop the subsidy when charging for Elections to Parish and Town Councils. The charges will be amended from the May 2017 elections to be the actual costs if contested and half the actual costs for a combined election involving a parish/town council. Uncontested elections will remain at £100 per election (if warded or grouped the cost is £100 for each ward or parish in a group as they are classed as separate elections). Deferring of charges to the following financial year will remain.

### **Corporate Budgets**

- 1.73 Total budgeted income from fees & charges classed as non-discretionary £0.843m and relates to the Council's financing arrangements, primarily interest receivable from investments which is entirely determined by the financial market. Discretionary income totals £0.024m relating to historic agreement for a graduate scheme which ended on 31/03/2015, this budget has been removed for 2016/17.

### **Shire Services**

- 1.74 Budget income from fees and charges within Shire Services is categorised wholly as traded income and therefore non-discretionary.

2015/16 SPECIFIC GRANT SCHEDULE	APPENDIX 2
	2015/16 Allocations £
Dedicated Schools Grant	140,736,040
Education Services Grant	2,750,960
Local Reform & Community Voices Grant	251,740
Quality in Community Services - Private Finance Initiative	1,522,650
Waste - Private Finance Initiative	3,185,610
2011/12 New Homes Bonus	1,791,670
2012/13 New Homes Bonus	1,037,910
2013/14 New Homes Bonus	1,373,790
2014/15 New Homes Bonus	1,554,570
2015/16 New Homes Bonus	1,595,230
Housing Benefit Administration Subsidy	1,024,690
Localised Council Tax Support Administration Subsidy	321,800
2015/16 Council Tax Freeze Grant	1,319,950
Public Health Grant	9,843,000
Community Safety Fund	172,000
Local Services Support Grant	
- Extended Rights to Free Transport / General Duty to Promote Sustainable Travel	181,600
- Lead Local Flood Authorities	59,510
Pupil Premium Grant	6,474,390
Sixth Form Funding	5,675,410
Skills Funding Agency (SFA) Adult & Community Learning Grant	322,000
Education Funding Agency (EFA) Study Programme	619,380
Mandatory Rent Allowances: Subsidy	58,500,090
Rent Rebates: Subsidy	10,562,520
Magistrates Courts Loan Charges	4,440
Tackling Troubled Families	200,800
Community Right to Challenge New Burdens	8,550
Youth Justice Board - Children on Remand (Transfer of Responsibility)	15,750
Community Right to Bid	7,860
Local Enterprise Partnerships Core Funding Grant	250,000
Small Business Rate Relief Scheme	1,798,930
Business Rates Compensation Grant	402,020
SEN Reform Grant	182,240

Please contact James Walton on 01743 255011

253,742,100

FEES & CHARGES			APPENDIX 3	
LIBRARIES	NOTES	Fee for 2015/16 £	Fee from 1st January 2016 £	% Increase
<b>LIBRARY CHARGES</b>	ALL DISCRETIONARY			
DVD - Standard titles	Take up is very low so to encourage use	2.00	2.00	0.0%
DVD - Premium titles		2.75	2.75	0.0%
Compact Discs - Music	Take up is very low No longer purchased. Phasing out.	1.00	1.00	0.0%
<b>Talking Books &amp; Language courses</b>				
Up to 2 tapes		1.00	1.00	0.0%
CD & larger tape packs		2.50	2.50	0.0%
The above for the Visually Impaired		Free	Free	
<b>Computer Use</b>		£1.00 for guests, free for library members.	£1.00 for guests, free for library members.	
<b>Printing/Photocopying</b>				
Printing & Photocopying - A4 sheet	To reflect the cost of cartridges	0.15	0.15	0.0%
Printing & Photocopying - A4 sheet colour		0.40	0.40	0.0%
Laminating copies - A4 sheet	To cover costs	1.50	1.50	0.0%
Laminating copies - A3 sheet	To cover costs	2.50	2.50	0.0%
<b>Fax Services</b>				
Message sent UK - per sheet	To reflect the cost of the staff time	1.50	1.50	0.0%
Message sent Overseas - per sheet	To reflect the cost of the staff time	2.50	2.50	0.0%
Message received (per 10 sheets)	To reflect the cost of cartridges	1.50	1.50	0.0%
<b>Fines</b>				
Adult items per item per day	Based on national benchmarking	0.25	0.25	0.0%
children's items per item per day		No charge	No charge	
Music/drama sets returned late or incomplete		18.00	20.00	11.1%
final reminder letters	Done via automated E-mail system			
<b>Library Cards</b>				
New library membership card		Free	Free	
Replacement library membership card		1.00	1.00	
<b>Requests</b>				
per item		0.50	0.60	20.0%
per item through inter-lending scheme	Revised due to dramatic drop in demand due to high price	6.00	6.00	0.0%
Sets of vocal scores through inter-lending scheme - per copy		0.75	0.90	20.0%
Orchestral sets through inter-lending scheme		18.00	20.00	11.1%
Drama sets through inter-lending scheme - per copy		0.75	0.90	20.0%

FEES & CHARGES			APPENDIX 3		
LIBRARIES	NOTES	Fee from 1st January 2015 £	Fee from 1st January 2016 £	% Increase	
<b>Room Hire</b>					
Room Hire - Shrewsbury Library per session	Charge doubles for business use	30.00 for personal/voluntary group/charity group use. 60.00 for business use	32.50 for personal/voluntary group/charity group use. 65.00 for business use		
Room Hire - Oswestry Library per session - without projector	Charge doubles for business use	22.50 for personal/voluntary group/charity group use. 45.00 for business use	25.00 for personal/voluntary group/charity group use. 50.00 for business use		
Room Hire - Oswestry Library per session - with projector	Charge doubles for business use	No longer applicable.	No longer applicable.		
Room Hire - Albrighton Library per session	Charge doubles for business use	15.00 for personal/voluntary group/charity group use. 30.00 for business use	N/A		
Room Hire - Bridgnorth Library per session	Charge doubles for business use	25.00 for personal/voluntary group/charity group use. 50.00 for business use	30.00 for personal/voluntary group/charity group use. 60.00 for business use		
Interview Room Hire - Bridgnorth Library per Hour	New charge.	12.00 for personal/voluntary group/charity group use. 24.00 for business use	5.00 for personal/voluntary group/charity group use. 10.00 for business use		
Room Hire - Broseley Library per session	Charge doubles for business use	15.00 for personal/voluntary group/charity group use. 30.00 for business use	N/A		
Room Hire - Ellesmere Library per session	Charge doubles for business use	12.00 for personal/voluntary group/charity group use. 24.00 for business use	N/A	0.0%	
Room Hire - Church Stretton Library per session	Charge doubles for business use	15.00 for personal/voluntary group/charity group use. 30.00 for business use	20.00 for personal/voluntary group/charity group use. 40.00 for business use		
Room Hire - Wem Library per session	Charge doubles for business use	12.00 for personal/voluntary group/charity group use. 24.00 for business use	12.00 for personal/voluntary group/charity group use. 24.00 for business use	0.0%	
Room Hire - Ludlow Education Room per session			32.50 for personal/voluntary group/charity group use. 65.00 for business use		
Room Hire - Ludlow Library gallery space per session	Space has been reduced	20.00	25.00		
Hire of gallery hanging space at Oswestry Library per month	Charge doubles for business use	20.00 for personal/voluntary group/charity group use. 40.00 for business use	25.00 for personal/voluntary group/charity group use. 50.00 for business use	0.0%	
Hire of gallery hanging space at Market Drayton Library per month	Charge doubles for business use	20.00 for personal/voluntary group/charity group use. 40.00 for business use	25.00 for personal/voluntary group/charity group use. 50.00 for business use	0.0%	
Hire of window display space at Bridgnorth Library per month	New Charge		25.00 for personal/voluntary group/charity group use. 50.00 for business use		
Ludlow Library and Museum Resource Centre Gallery Commission		20%	20%	20%	
<b>Reading Groups</b>					
Per year per group	Approximately 150 groups	30.00 + 6.00 VAT	32.50 + 6.50 VAT	8.3%	
<b>Book Sales</b>					
At local discretion	Dependent on condition of book				
<b>Filming</b>					
Flat rate filming fee per day		150.00	300.00	-100.0%	
Provision of staff member per hour		40.00	Dependent on member of staff.		
<b>Hot Drinks</b>					
Oswestry & Bridgnorth	It is anticipated that customers will not use the service if prices increase	0.60	0.60		
<b>Deliveries via library vans</b>					
per box	New Charge	1.00	1.00	0.0%	
per small package	New Charge	0.50	0.50	0.0%	

FEES & CHARGES				APPENDIX 3	
POSITIVE ACTIVITIES FOR YOUNG PEOPLE	Statutory or Discretionary	Fee for 2015/16 £	Fee for 2016/17 £	Increase %	Notes
<b>POSITIVE ACTIVITIES</b>					
<b>Room Hire</b>	Discretionary				A wholesale review of these charges is to take place in 16/17
<b>Bridgnorth Youth Centre</b>					
<b>Commercial Charges</b>					
Hall (30ft x 30ft)/kitchen area/ computers	Discretionary		51.00		
Hall (Elections)	Discretionary		120.00 all day		
Small Room (Chill out room) (up to 15 x 15 ft)	Discretionary		31.00		
Whole building (Public areas)	Discretionary		65.00		
<b>Voluntary / Charity Rate</b>					
Hall (30ft x 30ft)/kitchen area/ computers	Discretionary		21.00		
Small Room (Chill out room) (up to 15 x 15 ft)	Discretionary		21.00		
Whole building (Public areas)	Discretionary		40.00		
<b>Grange Youth Centre</b>					
<b>Commercial Charges</b>					
Small Room	Discretionary		33.00		
Large Room	Discretionary		51.00		
<b>Voluntary / Charity Rate</b>					
Small Room	Discretionary		21.00		
Large Room	Discretionary		30.00		
<b>Market Drayton Youth Centre</b>					
<b>Commercial Charges</b>					
Coffee bar & Well	Discretionary		51.00		
Coffee bar, Well & Computer room	Discretionary		66.00		
Computer room	Discretionary		33.00		
Small interview room	Discretionary		33.00		
<b>Voluntary / Charity Rate</b>					
Coffee bar & Well	Discretionary		33.00		
Coffee bar, Well & Computer room	Discretionary		51.00		
Computer room	Discretionary		21.00		
Small interview room	Discretionary		21.00		
<b>Monkmoor Youth Centre</b>					
<b>Commercial Charges</b>					
Small Room (up to 15 x 15 ft)	Discretionary		33.00		
Large Room (up to 30 x 30 ft)	Discretionary		51.00		
<b>Voluntary / Charity Rate</b>					
Small Room (up to 15 x 15 ft)	Discretionary		21.00		
Large Room (up to 30 x 30 ft)	Discretionary		30.00		
<b>Pontesbury Youth Centre</b>					
<b>Commercial Charges</b>					
Small Room	Discretionary		33.00		
Large Room	Discretionary		51.00		
<b>Voluntary / Charity Rate</b>					
Small Room	Discretionary		21.00		
Large Room	Discretionary		30.00		
<b>Sundorne Youth Centre</b>					
Charges are for 55 minute session:					
off-peak before 5pm week days					
peak time after 5pm week days & weekends					
<b>Sports Hall:</b>					
<b>Off Peak Charges</b>					
Games Hall	Discretionary		23.00		
Half Hall Space	Discretionary		15.60		
<b>Peak Charges</b>					
Games Hall	Discretionary		30.50		
Half Hall Space	Discretionary		19.20		
<b>Square Room:</b>					
Off Peak Charges	Discretionary		11.65		
Peak Charges	Discretionary		15.50		
<b>Whitchurch Youth Centre</b>					
<b>Commercial Charges</b>					
Laura's Room	Discretionary		33.00		
Coffee Bar	Discretionary		51.00		
Meeting room	Discretionary		51.00		
<b>Voluntary / Charity Rate</b>					
Laura's Room	Discretionary		21.00		
Coffee Bar	Discretionary		30.00		
Meeting room	Discretionary		30.00		
<b>The Centre, Oswestry</b>					
<b>Standard Rates (per hour)</b>					
					<b>Maximum Capacity</b>
Main Hall	Discretionary		30.00		120
Art Room	Discretionary		20.00		15
Kitchen	Discretionary		30.00		n/a
Meeting Room 1	Discretionary		7.50		5
Meeting Room 2	Discretionary		7.50		5
Meeting Room 3	Discretionary		25.00		30
Meeting Room 4	Discretionary		12.50		8
Discounts - at the discretion of the centre					
Only one discount (to a maximum of 20%) is available to non-constituted groups per booking.					
Constituted groups may be entitled to a 50% reduction in room hire cost at the discretion of The Centre.					
Proof of eligibility may be required.					
Please contact James Walton on 01743 255011					



<b>FEES &amp; CHARGES</b>					<b>APPENDIX 3</b>
<b>WASTE SERVICES</b>	<b>Statutory or Discretionary</b>	<b>Fee for 2015/16 £</b>	<b>Fee for 2016/17 £</b>	<b>% Increase</b>	<b>Notes</b>
<b>WASTE</b>					
<u>Bulky waste charges</u>					
Up to 3 items of bulky household waste	Discretionary	30.00	30.30	1.00%	
4-6 items of bulky household waste	Discretionary	45.00	45.50	1.11%	
7-9 items of bulky household waste	Discretionary	60.00	60.70	1.17%	
10-12 items of bulky household waste	Discretionary	74.00	74.90	1.22%	
13-15 items of bulky household waste	Discretionary	90.00	91.00	1.11%	
up to 10 sacks of residual waste	Discretionary	46.00	46.50	1.09%	
<u>Other Charges</u>					
Excess Black Bags (max 10)	Discretionary	46.00	47.00	2.17%	
Second Garden Bin	Discretionary	60.00	60.00	0.00%	
<u>Liners &amp; Caddies</u>					
Liners	Discretionary	4.00	4.00	0.00%	
Caddies	Discretionary	3.50	3.50	0.00%	
<u>Schedule 2 contract rates per fortnightly collection (based on waste type and container size)</u>					
Residual Sack (cost per sack)	Discretionary				
Admin Fee	Discretionary	40.00	40.00	0.00%	
<i>No Disposal</i>					
Residual Sack (cost per sack)		35.10	35.50	1.14%	excludes above admin fee
Residual 240	Discretionary	80.30	81.20	1.12%	excludes above admin fee
Residual 360	Discretionary	112.50	113.70	1.07%	excludes above admin fee
Residual 660	Discretionary	192.80	194.90	1.09%	excludes above admin fee
Residual 750	Discretionary	203.50	205.70	1.08%	excludes above admin fee
Residual 1100	Discretionary	278.50	281.60	1.11%	excludes above admin fee
Residual 1280L	Discretionary				
<i>With Disposal</i>					
Residual Sack (cost per sack)		46.80	47.30	1.07%	excludes above admin fee
Residual 240	Discretionary	134.00	135.50	1.12%	excludes above admin fee
Residual 360	Discretionary	190.20	192.30	1.10%	excludes above admin fee
Residual 660	Discretionary	335.00	338.70	1.10%	excludes above admin fee
Residual 750	Discretionary	369.30	373.40	1.11%	excludes above admin fee
Residual 1100	Discretionary	517.10	522.80	1.10%	excludes above admin fee
Residual 1280L	Discretionary				
<i>With or without Disposal</i>					
Recycling 240	Discretionary	61.60	62.30	1.14%	excludes above admin fee
Recycling 360	Discretionary	85.70	86.60	1.05%	excludes above admin fee
Recycling 660	Discretionary	141.90	143.50	1.13%	excludes above admin fee
Recycling 750	Discretionary	152.70	154.40	1.11%	excludes above admin fee
Recycling 1100	Discretionary	192.80	194.90	1.09%	excludes above admin fee
Recycling 1280	Discretionary				
<u>Annual Schedule 4 collection contract rates (based on waste type and container size)</u>					
<i>With Disposal</i>					
Residual Sack (cost per sack)		107.10	108.30	1.12%	excludes above admin fee
Residual 240		322.60	326.20	1.12%	excludes above admin fee
Residual 360		356.60	360.50	1.09%	excludes above admin fee
Residual 660		496.30	501.80	1.11%	excludes above admin fee
Residual 1100		662.80	670.10	1.10%	excludes above admin fee

<b>FEES &amp; CHARGES</b>					<b>APPENDIX 3</b>
<b>ENVIRONMENTAL MAINTENANCE</b>	<b>Statutory or Discretionary</b>	<b>Fee for 2015/16</b>	<b>Fee for 2016/17</b>	<b>Increase %</b>	<b>Notes</b>
		<b>£</b>	<b>£</b>		
<b>Alterations to the Highway</b>					
Advisory disabled bay	Discretionary	275.00	275.00	0.0%	
H bar markings	Discretionary	330.00	330.00	0.0%	
Double H bar markings	Discretionary	330.00	330.00	0.0%	
Mirrors	Discretionary	600.00	600.00	0.0%	
Brown tourism signs	Discretionary	at cost	at cost		
Traffic data - historic data on record	Discretionary	110.00	110.00	0.0%	
Automatic traffic counter data and report	Discretionary	550.00	700.00	27.3%	
Highway accident data	Discretionary	110.00	110.00	0.0%	
<b>Dog Control</b>					
Collection fee for stray dogs	Statutory	25.00	25.00	0.0%	
Release/Admin fee (plus costs - like for like)	Discretionary	40.00	45.00	12.5%	
Re-Offending Penalty Charge:					
- Incident No. 2	Discretionary	16.00	16.00	0.0%	
- Incident No. 3	Discretionary	30.00	30.00	0.0%	
- Incident No. 4	Discretionary	44.00	44.00	0.0%	
<b>ABANDONED VEHICLES</b>					
Removal of Vehicle-On road (less than 3.5 tonnes)	Statutory. Plus VAT	175.00	150.00	-14.3%	
Removal of Vehicle-On road (3.5 to 7.5 tonnes)	Statutory. Plus VAT	225.00	200.00	-11.1%	
Removal of Vehicle-On road (7.5 to 18 tonnes)	Statutory. Plus VAT	375.00	350.00	-6.7%	
Removal of Vehicle-On road (more than 18 tonnes)	Statutory. Plus VAT	375.00	350.00	-6.7%	
Removal of Vehicle-On road, damaged (less than 3.5 tonnes)	Statutory. Plus VAT	335.00	250.00	-25.4%	
Removal of Vehicle-On road, damaged (3.5 to 7.5 tonnes)	Statutory. Plus VAT	675.00	650.00	-3.7%	
Removal of Vehicle-On road, damaged (7.5 to 18 tonnes)	Statutory. Plus VAT	Unladen £2000, Laden £3000	Unladen £2000, Laden £3000	0.0%	
Removal of Vehicle-On road, damaged (more than 18 tonnes)	Statutory. Plus VAT	Unladen £3000, Laden £4500	Unladen £3000, Laden £4500	0.0%	
Removal of Vehicle-off road (less than 3.5 tonnes)	Statutory. Plus VAT	225.00	200.00	-11.1%	
Removal of Vehicle-off road (3.5 to 7.5 tonnes)	Statutory. Plus VAT	425.00	400.00	-5.9%	
Removal of Vehicle-off road (7.5 to 18 tonnes)	Statutory. Plus VAT	Unladen £1000, Laden £1500	Unladen £1000, Laden £1500	0.0%	
Removal of Vehicle-off road (more than 18 tonnes)	Statutory. Plus VAT	Unladen £1500, Laden £2000	Unladen £1500, Laden £2000	0.0%	
Removal of Vehicle-off road, damaged (less than 3.5 tonnes)	Statutory. Plus VAT	325.00	300.00	-7.7%	
Removal of Vehicle-off road, damaged (3.5 to 7.5 tonnes)	Statutory. Plus VAT	875.00	850.00	-2.9%	
Removal of Vehicle-off road, damaged (7.5 to 18 tonnes)	Statutory. Plus VAT	Unladen £3000, Laden £4500	Unladen £3000, Laden £4500	0.0%	
Removal of Vehicle-off road, damaged (more than 18 tonnes)	Statutory. Plus VAT	Unladen £4500, Laden £6000	Unladen £4500, Laden £6000	0.0%	
Storage of Vehicle (per day) two wheeled	Statutory. Plus VAT	20.00	10.00	-50.0%	
Storage of Vehicle (per day) less than 3.5 tonnes	Statutory. Plus VAT	30.00	20.00	-33.3%	
Storage of Vehicle (per day) 3.5 to 7.5 tonnes	Statutory. Plus VAT	35.00	25.00	-28.6%	
Storage of Vehicle (per day) 7.5 to 18 tonnes	Statutory. Plus VAT	40.00	30.00	-25.0%	
Storage of Vehicle (per day) more than 18 tonnes	Statutory. Plus VAT	45.00	35.00	-22.2%	
Disposal of Vehicle - two wheeled	Statutory. Plus VAT	75.00	50.00	-33.3%	
Disposal of Vehicle - less than 3.5 tonnes	Statutory. Plus VAT	100.00	75.00	-25.0%	
Disposal of Vehicle - 3.5 to 7.5 tonnes	Statutory. Plus VAT	125.00	100.00	-20.0%	
Disposal of Vehicle - 7.5 to 18 tonnes	Statutory. Plus VAT	150.00	125.00	-16.7%	
Disposal of Vehicle - more than 18 tonnes	Statutory. Plus VAT	175.00	150.00	-14.3%	

**FEES & CHARGES**

**APPENDIX 3**

HIGHWAYS & TRANSPORT	Discretionary or Statutory	Fee for 2015/16 £	Fee for 2016/17 £	Increase %	Notes
<b>HIGHWAYS</b>					
<u>Licences (per application)</u>					
Charge for road closure:-					
- Road Closure by Temporary Notice	Discretionary	995.00	1,150.00	15.6%	
- Extension to Temporary Notice Road Closure	Discretionary	840.00	750.00	-10.7%	
- Road Closure by Temporary Order	Discretionary	1,295.00	1,600.00	23.6%	
- Extension to Temporary Order Road Closure	Discretionary	840.00	750.00	-10.7%	
New apparatus	Discretionary	310.00	370.00	19.4%	
Existing apparatus	Discretionary	310.00	370.00	19.4%	
Boring	Discretionary	310.00	310.00	0.0%	Same to encourage less disruption
Skip permit	Discretionary	70.00	115.00	64.3%	
Extention to skip permit	Discretionary	-	100.00		
Illegal Skip permit	Discretionary	-	250.00		
Scaffold permit	Discretionary	70.00	115.00	64.3%	
Extention to scaffold permit	Discretionary	-	100.00	N/A	New Charge
Illegal Scaffold Permit	Discretionary	-	250.00	N/A	New Charge
Temporary excavations	Discretionary	310.00	370.00	19.4%	
Building materials	Discretionary	70.00	115.00	64.3%	
Skip bags	Discretionary	70.00	115.00	64.3%	
Temporary signage	Discretionary	70.00	90.00	28.6%	Per 6 months
Temporary signage extention	Discretionary	-	85.00		
NRSWA sample inspections	Statutory	50.00	50.00	0.0%	
Sample inspection defects	Statutory	47.50	47.50	0.0%	
Third party defect notifications	Statutory	68.00	68.00	0.0%	
Coring defects	Discretionary	240.00	300.00	25.0%	HAUC guidance used
<u>Section 74 contractor overrun charges</u>	Statutory	As per Statutory Guidance	As per Statutory Guidance		
<b>RECHARGEABLE WORKS</b>		POA	POA		
<b>PUBLIC TRANSPORT</b>					
Operator fee per departure from Bus Station					
-Shrewsbury	Discretionary	0.45	0.50	11.1%	
-Oswestry	Discretionary	0.45	0.50	11.1%	
-Market Drayton	Discretionary	0.30	0.35	16.7%	
Sale of railcards (each)	Discretionary	9.00	9.00	0.0%	
<b>Car Parking Charges (On and Off Street)</b>					
- In accordance with current Traffic Regulation Orders	Discretionary		Subject to a Member Led Parking Review		
Carpark 'Lock in Fees':-					
- Ravens Meadow Multi Storey Car Park	Discretionary	20.00	20.00	0.0%	
- Meole Brace Park and Ride	Discretionary	20.00	20.00	0.0%	
- Oxon Park and Ride	Discretionary	20.00	20.00	0.0%	

FEES & CHARGES					APPENDIX 3		
LEISURE (Non SCLT facilities)	Proposed Fee From 1st April 2015 MEMBERS	Proposed Fee From 1st April 2015 NON MEMBERS	Proposed Fee From 1st April 2016 MEMBERS	Proposed Fee From 1st April 2016 NON MEMBERS	Notes	% Increase MEMBERS	% Increase NON MEMBERS
<b>Types Of Membership - BeActive Card</b>					Concessionary Rate is not applicable to non member rates.		
Adult Membership					Keeping membership card prices the same to encourage participation in the scheme		
Adult Concessionary Rate 60+							
Junior Membership							
Junior Concessionary Rate							
Team/Group Membership							
<b>Learn to Swim Programme</b>							
Parents & Toddlers	41.90	52.40	43.15	53.95		3.0%	3.0%
Parents & Toddlers - Concessionary	20.95	26.20	21.60	26.95		3.1%	2.9%
Parent & Toddlers - Pay as you go	4.80	6.00	4.95	6.20		3.1%	3.3%
Pre-School (3yrs to 5yrs)	47.90	59.85	49.00	61.00		2.3%	1.9%
Pre-School (3yrs to 5yrs) - Concessionary	23.90	29.85	24.50	30.65		2.5%	2.7%
Junior Lessons	47.90	59.85	49.00	61.00		2.3%	1.9%
Junior Lessons - Concessionary	23.90	29.85	24.50	30.65		2.5%	2.7%
Adult Lessons	63.65	79.55	65.55	81.95		3.0%	3.0%
Adult Lessons - Concessionary	31.85	39.80	32.80	41.00		3.0%	3.0%
60+	47.90	59.85	49.00	61.00		2.3%	1.9%
Private Lessons - 1 to 1	12.70	15.90	12.95	16.25		2.0%	2.2%
Private Lessons - 1 to 2	19.10	23.90	19.30	24.40		1.0%	2.1%
Private Lessons - 1 to 1 - Concessionary	6.40	8.00	6.55	8.20		2.3%	2.5%
Private Lessons - 1 to 2 - Concessionary	9.55	11.90	9.70	12.15		1.6%	2.1%
Private Lessons - 1 to 3 - Concessionary	11.10	13.90	11.45	14.30		3.2%	2.9%
Individual Support Classes	95.80	119.75	98.65	123.35		3.0%	3.0%
Individual Support Classes - Concessionary	47.90	59.85	49.00	61.00		2.3%	1.9%
Lessons - Direct Debit (per month)			18.90	18.90			
Lessons - Direct Debit (per month) - concessionary			9.45	9.45			
<b>Water Sports</b>							
Synchro - 45 mins	47.90	59.85	49.35	61.65		3.0%	3.0%
Synchro - 45 mins Concessionary	23.90	29.85	24.60	30.75		2.9%	3.0%
Canoeing - 30 mins	47.90	59.85	49.35	61.65		3.0%	3.0%
Canoeing - 30 mins Concessionary	23.90	29.85	24.60	30.75		2.9%	3.0%
Water Polo - 45 mins	47.90	59.85	49.35	61.65		3.0%	3.0%
Water Polo - 45 mins Concessionary	23.90	29.85	24.60	30.75		2.9%	3.0%
Distance Awards - up to 60 mins	47.90	59.85	49.35	61.65		3.0%	3.0%
Distance Awards - up to 60 mins Concessionary	23.90	29.85	24.60	30.75		2.9%	3.0%
Diving - 30 mins	47.90	59.85	49.35	61.65		3.0%	3.0%
Diving - 30 mins Concessionary	23.90	29.85	24.60	30.75		2.9%	3.0%
Snorkelling - 30 mins	47.90	59.85	49.35	61.65		3.0%	3.0%
Snorkelling - 30 mins Concessionary	23.90	29.85	24.60	30.75		2.9%	3.0%
<b>Possible Countywide Promotions</b>							
Introduce a Friend and get £5 off next months membership							
Introduce a Friend and get next months DD Membership for Free.							
6 Months DD membership for the Price of 5							
Price for Life on all new DD Memberships - this encourages members to remain signed up, changes to price are a trigger for members to leave.							
Free Inductions for a calendar month							
Club mark Discounts - Affiliated Clubs receive 10% discount							
Large Groups of Children (Over 20) accompanied by Adults - pay Junior BeActive Rates							
Golf Course Loyalty Card to continue buy 9 get 1 free							
Full-time students 18yrs+ monthly special rate similar to 60+ rate.							
Outdoor Court full court hire on special offer such as hire for £12 per 55 minutes							
Outdoor Tennis Court hire special offer £4 per court							
Olympics Track Special Offer - Juniors £1, Adults £2. (Olympic Legacy offer)							
6-week student membership during summer holidays							
D/D sign up in October, November & December and get a free badminton court once a week for initial month							
Give 15% reduction (Member rate) to those on holiday at local camp/caravan sites on production of their camping permit during summer holiday period							
Couples evenings for £4.00 per couple - All facilities							
Count down to Christmas 10-week membership price with a programme set							
50% off Tennis Court hire as a pre-Wimbledon promotion							
50% off Netball Court prior to start of Summer League as a training offer							
50% off Football Court during summer months to promote off-season training offer							
Holiday Course offer of pay for 4-days and get 5th day free							
Special Children's Activities - Junior 60 mins							
Arts Events (i.e. pantomime £7 tickets)							
FREE Fun Days for Centre promotion							
PRIZES for facebook (i.e. swim course / birthday party / month membership)							

<b>FEES &amp; CHARGES</b>					<b>APPENDIX 3</b>		
LEASURE (Non SCLT facilities)	Proposed Fee From 1st April	Proposed Fee From 1st April	Proposed Fee From 1st April	Proposed Fee From 1st April	Notes	% Increase MEMBERS	% Increase NON MEMBERS
	2015 MEMBERS	2015 NON MEMBERS	2016 MEMBERS	2016 NON MEMBERS			
<b>All fees individual sites</b>							
<b>Meole Brace Golf Course</b>							
<i>Annual membership</i>							
Adult Be Active Members	500.00	N/A	500.00	N/A	No price increase due to continued competition		
Junior Be Active Members	250.00	N/A	250.00	N/A			
<i>Green Fees 18 Holes</i>							
Adult	13.25	16.60	14.00	17.00		5.7%	2.4%
Adult 60+	11.00	13.70	11.00	14.00		0.0%	2.2%
Adult CR	8.30	N/A	8.80	N/A		6.0%	
Junior	6.70	8.35	7.00	9.00		4.5%	7.8%
Junior CR	4.10	N/A	4.60	N/A		12.2%	
<i>Green Fees 12 Holes</i>							
Adult	8.55	10.70	9.00	11.20		5.3%	4.7%
Adult 60+	7.40	9.25	8.00	9.75		8.1%	5.4%
Adult CR	5.35	N/A	5.85	N/A		9.3%	
Junior	4.40	5.50	5.00	6.00		13.6%	9.1%
Junior CR	2.55	N/A	3.00	N/A		17.6%	
<i>Temporary Green Fees 18 Holes</i>							
Adult	10.50	13.15	11.00	14.00		4.8%	6.5%
Adult 60+	8.40	10.50	9.00	11.00		7.1%	4.8%
Junior	5.25	6.55	5.75	7.00		9.5%	6.9%
<i>Temporary Green Fees 12 Holes</i>							
Adult	7.35	9.20	8.00	9.70		8.8%	5.4%
Adult 60+	5.90	7.35	6.50	7.90		10.2%	7.5%
Junior	3.70	4.60	4.00	5.20		8.1%	13.0%
<i>Winter Tickets</i>							
Adult Winter Ticket	150.00	N/A	155.00	N/A		3.3%	
Junior Winter Ticket	75.00	N/A	80.00	N/A		6.7%	
<i>Afternoon Special rates</i>							
Summer Adult Afternoon Ticket April - Sept after 3pm	N/A	N/A	N/A	N/A			
Winter Adult Afternoon Ticket Oct - March after 2pm	N/A	N/A	N/A	N/A			
Afternoon Ticket (After 1pm)	7.15	9.00	8.00	9.50		11.9%	5.6%
<i>Pitch and Putt (All Times)</i>							
Adult	3.10	3.90	3.10	3.90		0.0%	0.0%
Adult 60+	2.50	3.05	2.50	3.05		0.0%	0.0%
Junior	1.65	2.05	1.65	2.05		0.0%	0.0%
Family Ticket (2 Adults + 2 Juniors)	7.10	8.85	7.10	8.85		0.0%	0.0%

FEES & CHARGES					APPENDIX 3		
LEISURE (Non SCLT facilities)	Proposed Fee From 1st April	Proposed Fee From 1st April	Proposed Fee From 1st April	Proposed Fee From 1st April	Notes	% Increase MEMBERS	% Increase NON MEMBERS
	2015 MEMBERS	2015 NON MEMBERS	2016 MEMBERS	2016 NON MEMBERS			
<b>Roman Road Sports Centre</b>							
<b>Peak Period</b>							
Whole hall (Hockey/Basketball/Volleyball)	28.70	35.90	29.30	36.60		2.1%	1.9%
Badminton Court	9.40	11.75	9.60	12.00		2.1%	2.1%
Bowls Lane (max. 3 lanes per court)	12.55	15.70	12.80	16.05		2.0%	2.2%
Table Tennis Table (max. 3 tables per court)	12.55	15.70	12.80	16.05		2.0%	2.2%
<b>Sports Hall - Party Bookings</b>							
Whole Hall	103.45	129.30	105.50	131.90		2.0%	2.0%
Half Hall	52.30	65.35	53.35	66.70		2.0%	2.1%
<b>Courses and Coaching (per person)</b>							
<b>General:</b>							
Adult 60 mins	5.15	6.45	5.25	6.55		1.9%	1.6%
Adult Concessionary 60 mins	2.50	N/A	2.55	N/A		2.0%	
60+ 60 mins	4.15	5.15	4.25	5.30		2.4%	2.9%
Adult 90 mins	7.50	9.35	7.65	9.55		2.0%	2.1%
Adult Concessionary 90 mins	3.70	N/A	3.75	N/A		1.4%	
60+ 90 mins	5.90	7.40	6.00	7.50		1.7%	1.4%
Junior 60 mins	2.50	3.10	2.55	3.20		2.0%	3.2%
Junior Concessionary 60 mins	1.40	N/A	1.45	N/A		3.6%	
Junior 90 mins	3.70	4.65	3.75	4.70		1.4%	1.1%
Junior Concessionary 90 mins	1.90	N/A	1.95	N/A		2.6%	
<b>Group Activities (per person)</b>							
<b>Aerobics, Keep Fit etc.:</b>							
Adult 60 mins	5.35	6.70	5.45	6.80		1.9%	1.5%
CR 60 mins	2.70	N/A	2.55	N/A		-5.6%	
60+ 60 mins	4.25	5.30	4.35	5.40		2.4%	1.9%
Junior 60 mins	2.70	3.40	2.75	3.45		1.9%	1.5%
CR 60 mins	1.45	N/A	1.50	N/A		3.4%	
<b>Miscellaneous Charges</b>							
Changing Rooms Only (Sports Hall)	12.80	16.00	13.00	16.30		1.6%	1.9%
Spectators - Adult	1.20	1.55	1.25	1.60		4.2%	3.2%
Spectators - Junior	0.60	0.75	0.65	0.80		8.3%	6.7%
Shower Only - Adult	1.50	1.85	1.55	1.90		3.3%	2.7%
Shower Only - Adult CR	0.65	N/A	0.70	N/A		7.7%	
Shower Only - Adult 60+	1.10	1.40	1.10	1.40		0.0%	0.0%
Shower Only Junior	0.65	0.85	0.70	0.90		7.7%	5.9%
Shower Only Junior CR	0.30	N/A	0.35	N/A		16.7%	
<b>Synthetic Pitch AREA</b>							
<b>Area</b>							
Whole Pitch 55 mins	55.85	69.80	56.00	70.00		0.3%	0.3%
Half Pitch 55 mins	35.45	44.30	36.00	44.50		1.6%	0.5%
Quarter Pitch 55 mins	23.80	29.75	24.00	30.00		0.8%	0.8%
Whole Pitch 1hr 25 mins	81.35	101.70	81.75	102.20		0.5%	0.5%
Half Pitch 1hr 25 mins	51.55	64.45	52.10	65.15		1.1%	1.1%
Quarter Pitch 1hr 25 mins	32.95	41.20	33.40	41.75		1.4%	1.3%
Whole Pitch 1hr 55 mins	109.25	136.55	110.00	137.50		0.7%	0.7%
Half Pitch 1hr 55 mins	67.10	83.90	67.70	84.65		0.9%	0.9%
Quarter Pitch 1hr 55 mins	45.15	56.40	45.50	56.90		0.8%	0.9%
<b>OFF PEAK CHARGE</b>							
Whole hall	21.50	26.90	21.90	27.40		1.9%	1.9%
Half Hall	10.75	13.45	10.95	13.70		1.9%	1.9%
Badminton Court	7.05	8.80	7.20	9.00		2.1%	2.3%
Bowls Lane (max. 3 lanes per court)	9.40	11.75	9.60	12.00		2.1%	2.1%
Table Tennis Table (max. 3 tables per court)	9.40	11.75	9.60	12.00		2.1%	2.1%
Trampoline (to include hire of one court)	13.00	16.25	13.25	16.60		1.9%	2.2%
<b>Sports Hall - Party Bookings</b>							
Whole Hall	77.10	96.40	78.65	98.30		2.0%	2.0%
Half Hall	39.00	48.75	39.80	49.75		2.1%	2.1%
<b>OUTDOOR SPORTS</b>							
<b>Synthetic Pitch AREA</b>							
Whole Pitch 55 mins	41.85	52.35	42.00	52.50		0.4%	0.3%
Half Pitch 55 mins	26.55	33.20	26.70	33.50		0.6%	0.9%
Quarter Pitch 55 mins	17.95	22.45	18.10	22.70		0.8%	1.1%
Whole Pitch 1hr 25 mins	60.95	76.20	61.50	76.90		0.9%	0.9%
Half Pitch 1hr 25 mins	38.70	48.40	39.00	48.75		0.8%	0.7%
Quarter Pitch 1hr 25 mins	24.75	30.90	25.00	31.25		1.0%	1.1%
Whole Pitch 1hr 55 mins	82.00	102.50	82.70	103.40		0.9%	0.9%
Half Pitch 1hr 55 mins	50.30	62.85	50.80	63.50		1.0%	1.0%
Quarter Pitch 1hr 55 mins	33.85	42.35	34.20	42.75		1.0%	0.9%
Junior Play & Pay	1.00			1.00	Various sports - if specific area not being used		

FEES & CHARGES	APPENDIX 3						
	Proposed Fee From 1st April	Proposed Fee From 1st April	Proposed Fee From 1st April	Proposed Fee From 1st April	Notes	% Increase MEMBERS	% Increase NON MEMBERS
	2015 MEMBERS	2015 NON MEMBERS	2016 MEMBERS	2016 NON MEMBERS			
<b>LBSURE (Non SCLT facilities)</b>							
<b>Idsall Sports Centre</b>							
<b>Sports Hall</b>							
Adult peak	39.00	48.85	39.00	48.85		0.0%	0.0%
Adult Off Peak	29.35	36.65	29.35	36.65		0.0%	0.0%
Junior Peak	19.65	24.55	19.65	24.55		0.0%	0.0%
Junior off peak	14.45	18.05	14.45	18.05		0.0%	0.0%
<b>Badminton Court</b>							
Adult peak	9.40	11.75	9.40	11.75		0.0%	0.0%
Adult Off Peak	7.05	8.80	7.05	8.80		0.0%	0.0%
Junior Peak	4.85	6.05	4.85	6.05		0.0%	0.0%
Junior off Peak	3.50	4.40	3.50	4.40		0.0%	0.0%
Adult Trampoline Hire (1 Court)	20.30	25.35	20.30	25.35		0.0%	0.0%
Junior Trampoline Hire (1 Court)	10.15	12.70	10.15	12.70		0.0%	0.0%
<b>Cricket Nets</b>							
Adult	46.70	58.40	46.70	58.40		0.0%	0.0%
Junior	23.35	29.20	23.35	29.20		0.0%	0.0%
<b>Fitness Suite</b>							
Room Hire	30.05	37.55	30.05	37.55		0.0%	0.0%
Adult peak	5.00	6.25	5.00	6.25		0.0%	0.0%
Adult peak - Concessionary	3.20	4.00	3.20	4.00		0.0%	0.0%
Junior peak	2.50	3.10	2.50	3.10		0.0%	0.0%
Adult off peak	3.70	4.65	3.70	4.65		0.0%	0.0%
Junior off peak	1.90	2.35	1.90	2.35		0.0%	0.0%
Casual Session 60+	3.20	4.00	3.20	4.00		0.0%	0.0%
Adult Induction	10.70	13.40	10.70	13.40		0.0%	0.0%
Youth Induction (11yrs - 18yrs)	5.35	6.70	5.35	6.70		0.0%	0.0%
<b>Gymnasium / Small Gym (per 55 minutes)</b>							
Room Hire Adult peak	31.45	39.35	31.45	39.35		0.0%	0.0%
Room Hire Junior peak	15.50	19.40	15.50	19.40		0.0%	0.0%
Room Hire Adult off peak	23.55	29.45	23.55	29.45		0.0%	0.0%
Room Hire Junior off peak	11.50	14.35	11.50	14.35		0.0%	0.0%
<b>Table Tennis (per 55 minutes)</b>							
Adult peak	10.50	13.15	10.50	13.15		0.0%	0.0%
Junior peak	5.10	6.40	5.10	6.40		0.0%	0.0%
Adult off peak	7.80	9.75	7.80	9.75		0.0%	0.0%
Junior off peak	3.85	4.80	3.85	4.80		0.0%	0.0%
<b>OUTDOOR FACILITIES</b>							
<b>All Weather full pitch (1 hour)</b>							
Adult w ith lights peak	68.25	85.30	68.25	85.30		0.0%	0.0%
Junior w ith lights peak	33.25	41.55	33.25	41.55		0.0%	0.0%
Adult w ith lights off peak	55.10	68.85	55.10	68.85		0.0%	0.0%
Junior w ith lights off peak	26.95	33.65	26.95	33.65		0.0%	0.0%
Adult w ithout lights peak	49.85	62.30	49.85	62.30		0.0%	0.0%
Junior w ithout lights peak	24.35	30.40	24.35	30.40		0.0%	0.0%
Adult w ithout lights off peak	47.35	59.15	47.35	59.15		0.0%	0.0%
Junior w ithout lights off peak	23.05	28.80	23.05	28.80		0.0%	0.0%
<b>All Weather half pitch (1 hour)</b>							
Adult w ith lights peak	33.85	42.35	33.85	42.35		0.0%	0.0%
Junior w ith lights peak	16.50	20.65	16.50	20.65		0.0%	0.0%
Adult w ith lights off peak	27.60	34.50	27.60	34.50		0.0%	0.0%
Junior w ith lights off peak	13.45	16.85	13.45	16.85		0.0%	0.0%
Adult w ithout lights peak	25.05	31.30	25.05	31.30		0.0%	0.0%
Junior w ithout lights peak	12.25	15.30	12.25	15.30		0.0%	0.0%
Adult w ithout lights off peak	23.65	29.60	23.65	29.60		0.0%	0.0%
Junior w ithout lights off peak	11.60	14.45	11.60	14.45		0.0%	0.0%
<b>Netball Court (per 55 minutes)</b>							
Adult w ith lights peak	26.80	33.45	26.80	33.45		0.0%	0.0%
Junior w ith lights peak	13.05	16.30	13.05	16.30		0.0%	0.0%
Adult w ithout lights off peak	17.35	21.70	17.35	21.70		0.0%	0.0%
Junior w ithout lights off peak	8.45	10.60	8.45	10.60		0.0%	0.0%
All Courts Adult w ith lights peak	66.25	82.80	66.25	82.80		0.0%	0.0%
All Courts Junior w ith lights peak	32.40	40.50	32.40	40.50		0.0%	0.0%
All Courts Adult w ithout lights off peak	48.40	60.50	48.40	60.50		0.0%	0.0%
All Courts Junior w ithout lights off peak	24.70	30.85	24.70	30.85		0.0%	0.0%
<b>Tennis Court (per 55 minutes)</b>							
Adult w ithout lights	8.00	10.00	8.00	10.00		0.0%	0.0%
Junior w ithout lights	4.00	5.00	4.00	5.00		0.0%	0.0%
Adult w ith lights	10.00	12.50	10.00	12.50		0.0%	0.0%
Junior w ith lights	5.10	6.40	5.10	6.40		0.0%	0.0%

FEES & CHARGES					APPENDIX 3		
	Proposed Fee From 1st April  2015 MEMBERS	Proposed Fee From 1st April  2015 NON MEMBERS	Proposed Fee From 1st April  2016 MEMBERS	Proposed Fee From 1st April  2016 NON MEMBERS	Notes	% Increase MEMBERS	% Increase NON MEMBERS
<b>LEASURE (Non SCLT facilities)</b>							
<b>Football Pitches per match</b>							
Adult Pitch	52.90	66.10	52.90	66.10		0.0%	0.0%
Youth Pitch	39.45	49.35	39.45	49.35		0.0%	0.0%
Junior Pitch	26.10	32.65	26.10	32.65		0.0%	0.0%
Mini Football Pitch	16.45	20.60	16.45	20.60		0.0%	0.0%
Football Training Adult	29.40	36.70	29.40	36.70		0.0%	0.0%
Football Training Junior	14.35	17.90	14.35	17.90		0.0%	0.0%
<b>Rugby Pitches per match</b>							
Adult Pitch	52.90	66.10	52.90	66.10		0.0%	0.0%
Youth Pitch	26.40	33.00	26.40	33.00		0.0%	0.0%
<b>Changing Rooms</b>							
Adult group	21.60	27.05	21.60	27.05		0.0%	0.0%
Junior group	10.60	13.25	10.60	13.25		0.0%	0.0%
<b>Room Hire</b>							
Adult per hour	12.75	15.95	12.75	15.95		0.0%	0.0%
<b>Birthday Parties</b>							
1 Hour (no party room)	62.55	78.15	63.80	78.15		2.0%	0.0%
1½ Hour (with party room)	75.00	93.80	75.00	93.80		0.0%	0.0%
1½ Hour (no party room)	78.75	98.45	78.75	98.45		0.0%	0.0%
2 Hour (with party room)	87.55	109.45	87.55	109.45		0.0%	0.0%
<b>Classes</b>							
Adult Yoga/Pilates/Circuits (per hour)	4.30	5.35	4.30	5.35		0.0%	0.0%
Junior Yoga/Pilates/Circuits (per hour)	2.15	2.70	2.15	2.70		0.0%	0.0%
Junior Gymnastics Class (1½ hours)	4.30	5.35	4.30	5.35		0.0%	0.0%
Junior Trampoline Class (per hour)	3.20	4.00	3.20	4.00		0.0%	0.0%
<b>Equipment Hire</b>							
Hire Badminton	2.10	2.60	2.10	2.60		0.0%	0.0%
Hire Tennis Racket	2.10	2.60	2.10	2.60		0.0%	0.0%
<b>Sundries for purchase</b>							
Tea, Coffee & Biscuits (per person)	1.35	1.65	1.35	1.65		0.0%	0.0%
Tennis Balls (per tube)	6.80	8.50	6.80	8.50		0.0%	0.0%
Football	9.00	11.20	9.00	11.20		0.0%	0.0%
Shuttlecock	1.15	1.45	1.15	1.45		0.0%	0.0%
Headphones	2.15	2.70	2.15	2.70		0.0%	0.0%
<b>Membership fees</b>							
Individual Monthly D/D	22.00	N/A	22.00	N/A		0.0%	
Joint Monthly D/D	40.00	N/A	40.00	N/A		0.0%	
Annual Individual fee	220.00	N/A	220.00	N/A		0.0%	
<i>Membership includes; fitness suite &amp; fitness classes during community time</i>							
Monthly Card Adult	30.00	37.50	30	37.5		0.0%	0.0%
Monthly Card Junior	15.00	18.75	15.00	18.75		0.0%	0.0%
<i>Monthly Card includes; fitness suite &amp; fitness classes during community time</i>							
Junior Play & Pay							



FEES & CHARGES					APPENDIX 3		
	Proposed Fee From 1st April	Proposed Fee From 1st April	Proposed Fee From 1st April	Proposed Fee From 1st April	Notes	% Increase MEMBERS	% Increase NON MEMBERS
LEISURE (Non SCLT facilities)	2015 MEMBERS	2015 NON MEMBERS	2016 MEMBERS	2016 NON MEMBERS			
<b>Much Wenlock Leisure Centre</b>							
<b>Sports Hall &amp; Gymnasium</b>							
Whole Main Sports Hall	39.05	48.85	41.00	51.25		5.0%	4.9%
Half Main Sports Hall	19.65	24.55	20.65	25.80		5.1%	5.1%
Badminton Court	9.40	11.75	9.85	12.35		4.8%	5.1%
Gymnasium room hire	19.65	24.55	20.65	25.80		5.1%	5.1%
<b>Equipment Hire</b>							
Hire Badminton/Tennis Racket	2.45	3.05	2.50	3.05		2.0%	0.0%
Buy Shuttlecock	1.20	1.55	1.20	1.50		0.0%	-3.2%
Hire Football / basketball / Netball	1.50	1.85	1.50	1.85		0.0%	0.0%
<b>Fitness Suite</b>							
Room Hire	31.75	N/A	33.35	N/A		5.0%	
Adult Induction	10.70	N/A	11.25	N/A		5.1%	
Youth Induction (16yrs - 18yrs)	5.35	N/A	5.60	N/A		4.7%	
Adult Session	4.75	N/A	5.00	N/A		5.3%	
Adult Session - Concessionary	2.40	N/A	2.50	N/A		4.2%	
Youth Session (16yrs - 18yrs)	2.35	N/A	2.45	N/A		4.3%	
Youth Session (16yrs - 18yrs) - Concessionary	1.20	N/A	1.25	N/A		4.2%	
60+ Session	3.20	3.85	3.20	4.05		0.0%	5.2%
60+ Session - Concessionary	1.95	N/A	2.15	N/A		10.3%	
<b>Fitness Classes</b>							
Adult Session	4.10	5.10	4.30	5.35		4.9%	4.9%
Adult Session - Concessionary	2.05	N/A	2.15	N/A		4.9%	
Junior Session (16yrs - 18yrs)	2.05	2.55	2.10	2.55		2.4%	0.0%
Junior Session (16yrs - 18yrs) - Concessionary	1.00	N/A	1.05	N/A		5.0%	
60+ Casual Session	3.05	3.85	3.20	4.05		4.9%	5.2%
60+ Casual Session - Concessionary	2.05	N/A	2.15	N/A		4.9%	
<b>Changing Rooms</b>							
Adult group	20.80	26.00	21.85	27.30		5.0%	5.0%
Junior group	10.40	13.00	10.60	13.25		1.9%	1.9%
<b>POOL FACILITIES</b>							
<b>Public Swimming</b>							
Adult Swim	4.00	5.00	4.20	5.25		5.0%	5.0%
Adult Swim - Concessionary	2.00	N/A	2.10	N/A		5.0%	
Junior Swim	2.05	2.55	2.15	2.70		4.9%	5.9%
Junior Swim - Concessionary	1.00	N/A	1.05	N/A		5.0%	
60+ Casual Session	3.20	4.00	3.20	3.35		0.0%	-16.3%
60+ Casual Session - Concessionary	2.05	N/A	2.15	N/A		4.9%	
Inflataplay Adult	4.60	5.75	4.85	6.05		5.4%	5.2%
Junior Inflataplay - Concessionary	2.55	N/A	2.70	N/A		5.9%	
Inflataplay Junior	2.75	3.45	2.90	3.60		5.5%	4.3%
Junior Inflataplay - Concessionary	1.40	N/A	1.45	N/A		3.6%	
60+ Inflataplay	4.10	5.10	4.30	5.35		4.9%	4.9%
60+ Inflataplay - Concessionary	2.05	N/A	2.15	N/A		4.9%	
<b>Swimming - Activity Classes</b>							
Adult Aqua Aerobics	4.10	5.10	4.30	5.40		4.9%	5.9%
Adult Aqua Aerobics - Concessionary	2.05	N/A	2.15	N/A		4.9%	
Junior Aerobics / Fit Swim (16yrs - 18yrs)	2.05	2.55	2.15	2.70		4.9%	5.9%
Junior Aerobics / Fit Swim (16yrs - 18yrs) - Concessionary	1.00	N/A	1.05	N/A		5.0%	
60+ Aerobics / Fit Swim	3.05	3.85	3.20	4.00		4.9%	3.9%
60+ Aerobics / Fit Swim - Concessionary	2.05	N/A	2.15	N/A		4.9%	
<b>Children's Parties</b>							
Sports Hall Party (55mins)	60.55	75.65	66.60	83.25		10.0%	10.0%
Sports Hall Party (90mins)	90.85	113.55	99.95	124.90		10.0%	10.0%
Pool Party w ith Inflatable (55mins)	91.35	114.20	100.50	125.65		10.0%	10.0%
Pool Party w ith Inflatable (90mins)	102.30	127.90	112.55	140.70		10.0%	10.0%
Pool Party Pool Only (55mins)			83.45	104.30			
Pool Party Pool Only (90mins)			104.10	130.15			
<b>Swimming Pool Hire</b>							
Pool only Adult	79.45	99.30	83.45	104.30		5.0%	5.0%
Lane hire	15.00	18.75	15.75	19.70		5.0%	5.1%
<b>OUTDOOR FACILITIES</b>							
<b>Artificial Turf Pitch (not floodlit)</b>							
Whole Pitch Adult	65.45	81.80	68.75	85.90		5.0%	5.0%
Half Pitch Adult	32.75	40.95	34.40	43.00		5.0%	5.0%
1/3 Pitch Adult	25.45	31.80	26.75	33.40		5.1%	5.0%
<b>Athletics Track (not floodlit)</b>							
Whole Track Adult (exclusive access)	38.00	47.50	40.00	49.90		5.3%	5.1%
Whole Track Junior (exclusive access)	18.50	23.15	19.45	24.30		5.1%	5.0%
Pay & Play Adult (per person)	4.45	5.55	4.70	5.85		5.6%	5.4%
Pay & Play Junior (per person)	2.10	2.60	2.20	2.75		4.8%	5.8%
<b>Multi Use Games Area (floodlit)</b>							
Full MUGA Adult w ithout lights	53.60	67.00	56.30	70.35		5.0%	5.0%
Full MUGA Junior w ithout lights	26.80	33.45	28.15	35.20		5.0%	5.2%
Full MUGA Adult w ith lights	68.55	85.70	72.00	90.00		5.0%	5.0%
Full MUGA Junior w ith lights	34.25	42.85	36.00	45.00		5.1%	5.0%
Netball/5-a-side Court Adult w ithout lights	18.75	23.45	19.70	24.65		5.1%	5.1%
Netball/5-a-side Court Junior w ithout lights	9.40	11.75	9.90	12.35		5.3%	5.1%
Netball/5-a-side Court Adult w ith lights	27.60	34.50	29.00	36.25		5.1%	5.1%
Netball/5-a-side Court Junior w ith lights	13.80	17.30	14.50	18.20		5.1%	5.2%
7-a-side Court Adult w ithout lights	35.40	44.25	37.20	46.50		5.1%	5.1%
7-a-side Court Junior w ithout lights	17.70	22.10	18.60	23.25		5.1%	5.2%
7-a-side Court Adult w ith lights	44.20	55.25	46.40	58.00		5.0%	5.0%
7-a-side Court Junior w ith lights	22.05	27.55	23.15	28.95		5.0%	5.1%
Tennis Court Adult w ithout lights	8.80	11.05	9.25	11.60		5.1%	5.0%
Tennis Court Junior w ithout lights	4.45	5.55	4.70	5.85		5.6%	5.4%
Tennis Court Adult w ith lights	11.00	13.75	11.55	14.45		5.0%	5.1%
Tennis Court Junior w ith lights	5.50	6.90	5.80	7.25		5.5%	5.1%
<b>Football Pitches per match</b>							
Junior Pitch	26.10	32.65	27.40	34.30		5.0%	5.1%
Football Training Junior	14.35	17.90	15.10	18.80		5.2%	

FEES & CHARGES					APPENDIX 3		
	Proposed Fee From 1st April 2015 MEMBERS	Proposed Fee From 1st April 2015 NON MEMBERS	Proposed Fee From 1st April 2016 MEMBERS	Proposed Fee From 1st April 2016 NON MEMBERS	Notes	% Increase MEMBERS	% Increase NON MEMBERS
<b>LEISURE (Non SCLT facilities)</b>							
<b>INDOOR FACILITIES</b>							
<b>Main Sports Hall</b>							
Whole Main Sports Hall	29.35	36.65	30.85	38.50		5.1%	5.0%
Half Main Sports Hall	15.70	19.65	16.50	20.65		5.1%	5.1%
Badminton Court	7.05	8.80	7.40	9.25		5.0%	5.1%
Gymnasium room hire	15.70	19.65	16.50	20.65		5.1%	5.1%
<b>Fitness Suite</b>							
Adult Session	3.70	N/A	3.90	N/A		5.4%	
Adult Session - Concessionary	1.90	N/A	2.55	N/A		34.2%	
Youth Session (16yrs - 18yrs)	1.90	N/A	2.00	N/A		5.3%	
Youth Session (16yrs - 18yrs) - Concessionary	0.95	N/A	1.30	N/A		36.8%	
60+ Session	3.00	N/A	3.15	N/A		5.0%	
60+ Session - Concessionary	1.60	N/A	1.70	N/A		6.3%	
<b>Artificial Turf Pitch (not floodlit)</b>							
Whole Pitch Adult	54.05	67.60	56.75	71.00		5.0%	5.0%
Half Pitch Adult	27.05	33.80	28.40	35.50		5.0%	5.0%
1/3 Pitch Adult	20.95	26.20	22.00	27.50		5.0%	5.0%
<b>Membership fees</b>							
Individual Monthly D/D	28.95	N/A	28.95	N/A		0.0%	
Individual Monthly D/D Swimming or Fitness Suite only	20.00	N/A	20.00	N/A		0.0%	
Joint Monthly D/D	52.95	N/A	52.95	N/A		0.0%	
Annual Individual fee	274.60	N/A	274.60	N/A		0.0%	
<i>Membership includes; casual swim, fitness suite &amp; fitness classes during community time</i>							
Monthly Card	43.25	54.05	43.25	N/A		0.0%	
Student Monthly Card			21.65	N/A			
<i>includes; casual swim, fitness suite &amp; fitness classes during community time</i>							
Junior Play & Pay			1.00	1.00			
<b>SPORTS DEVELOPMENT</b>							
<b>Ellesmere Triathlon</b>							
BTF Members	£65.00						
Non BTF Members	£68.00						
<b>Seven Bridges Road Race</b>							
Pre Paid Attached Runner	£7.50						
Pre Paid Non Attached Runners	£10.50						
Pay on the Day Attached Runners	£10.50						
Pay on the Day Non Attached Runners	£12.50						
<b>Coach Education Courses</b>							
Sports Coach UK Courses	£25 - £30						
Emergency Aid Courses	£25.00						
Dynamic Fitness Courses	£20.00						
<b>Play Development</b>							
After School Activities per session	£25.00						
Roller Skating - (If hiring Skates as well)	£4.00						
Roller Skating - (If provide own Skates)	£4.00						
Tot-Tastics	£2.00						
Play Store (Price for 3-4 pieces of equipment)	£10.00						
Introduction of 'running series' events for 2015/16 onwards							
					No increase in price from 15/16 across all Sports Development		

Cabinet: 10<sup>th</sup> February 2016 Income Review of Fees and Charges for 2016/17

FEES & CHARGES		APPENDIX 3		
DEVELOPMENT MANAGEMENT	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
<b>DEVELOPMENT MANAGEMENT</b>				
<b>PLANNING APPLICATIONS</b> - Fees for Processing Planning Applications	Planning Fees are updated in line with Statutory guidance		Please see website for current charges	
<b>BUILDING CONTROL</b>	Shropshire Council adopts the Chartered Institute of Public Finance and Accountancy (CIPFA) guidelines on building control accounting.		Please See Building Control section of the Council's Website for detailed table of charges	
<b>LAND CHARGES</b> - Search Fees	Search Fees are updated in line with Statutory guidance		Please see website for current charges	
<b>PLANNING - OTHER</b>				
Pre planning application advice	Discretionary		POA	
Minerals and Waste Landfilling site monitoring	Discretionary		Please see website for current charges	
Plan Copying (including copyright fee) - Using Planprinter (per copy)	Discretionary	23.80	25.00	5%
Copying of documents - Planning Decision Notices (per copy) - Planning Decision Notices (additional copies of same site)	Discretionary Discretionary	16.70 4.15	17.50 4.40	5% 6%
Tree Preservation Orders - First 3 sheets - Additional Sheets	Discretionary Discretionary	6.60 1.00	6.90 1.10	5% 10%
Appeal Statements - First 3 sheets - Additional Sheets	Discretionary Discretionary	6.60 1.00	6.90 1.10	5% 10%
Section 52's and 106's (per Legal Agreement)	Discretionary	12.50	13.10	5%
Details of Listed Buildings (per copy)	Discretionary	2.50	2.60	4%
Survey Maps/Large Plans (per copy)	Discretionary	8.45	8.90	5%
High Hedge Complaints	Discretionary	380.00	400.00	5%
<b>Mapping Services (available for any reason not just Planning related reasons)</b>				
<b>A4 Maps</b>				
1:500 - Rural and Urban				
- 1 Copy	Discretionary	12.50	13.10	5%
- 2 Copies	Discretionary	13.70	14.40	5%
- 3 Copies	Discretionary	14.90	15.60	5%
- 4 Copies	Discretionary	16.10	16.90	5%
- 5 Copies	Discretionary	17.20	18.10	5%
- 6 Copies	Discretionary	18.40	19.30	5%
- Extra Copies	Discretionary	1.20	1.30	8%
1:1250 - Rural and Urban				
- 1 Copy	Discretionary	20.80	21.80	5%
- 2 Copies	Discretionary	22.05	23.20	5%
- 3 Copies	Discretionary	23.25	24.40	5%
- 4 Copies	Discretionary	24.45	25.70	5%
- 5 Copies	Discretionary	25.50	26.80	5%
- 6 Copies	Discretionary	26.75	28.10	5%
- Extra Copies	Discretionary	1.20	1.30	8%
1:2500 - Urban				
- 1 Copy	Discretionary	54.20	56.90	5%
- 2 Copies	Discretionary	55.40	58.20	5%
- 3 Copies	Discretionary	56.60	59.40	5%
- 4 Copies	Discretionary	57.80	60.70	5%
- 5 Copies	Discretionary	59.00	62.00	5%
- 6 Copies	Discretionary	60.00	63.00	5%
- Extra Copies	Discretionary	1.75	1.80	3%
1:2500 - Rural				
- 1 Copy	Discretionary	25.50	26.80	5%
- 2 Copies	Discretionary	26.75	28.10	5%
- 3 Copies	Discretionary	28.00	29.40	5%
- 4 Copies	Discretionary	29.20	30.70	5%
- 5 Copies	Discretionary	30.40	31.90	5%
- 6 Copies	Discretionary	31.60	33.20	5%
- Extra Copies	Discretionary	1.75	1.80	3%
<b>A3 Maps</b>				
1:500 - Rural and Urban				
- 1 Copy	Discretionary	17.20	18.10	5%
- Extra Copies	Discretionary	1.20	1.30	8%
1:1250 - Rural and Urban				
- 1 Copy	Discretionary	37.50	39.40	5%
- Extra Copies	Discretionary	1.75	1.80	3%
1:2500 - Urban				
- 1 Copy	Discretionary	102.00	107.10	5%
- Extra Copies	Discretionary	2.40	2.50	4%
1:2500 - Rural				
- 1 Copy	Discretionary	42.35	44.50	5%
- Extra Copies	Discretionary	2.40	2.50	4%
Photocopying Planning Permissions (and other documents requiring research and/or extraction of info)				
- Copies of documents per hour (plus cost of copying)	Discretionary	46.00	48.30	
- Hourly rate for requests for information	Discretionary	72.70	76.30	

<b>FEES &amp; CHARGES</b>		<b>APPENDIX 3</b>		
	<b>Notes</b>	<b>Fee for 2015/16</b>	<b>Fee for 2016/17</b>	<b>% Increase</b>
		<b>£</b>	<b>£</b>	
<b>DEVELOPMENT MANAGEMENT</b>				
<b>POLICY</b>				
<b>Shropshire CIL - Levy Rates per Square Metre:-</b>				
<b>Shrewsbury, the market towns and other key Centres</b>				
Residential Developments (use class C3) excluding affordable housing as defined below	Discretionary	40.00	40.00	0%
<b>Rural - Rest of Shropshire</b>				
Residential Developments (use class C3) excluding affordable housing as defined below	Discretionary	80.00	80.00	0%
<b>LOCAL PLAN RELATED</b>				
Core Strategy	Discretionary	40.50	41.00	1%
Site Allocations and Management of Development (SAMDev Plan)	Discretionary		150.00	
Annual Monitoring report	Discretionary	26.00	30.00	15%
Strategic Housing Land Availability Assessment (SHLAA)	Discretionary	6.10	6.10	0%
Objectively Assessed Need for Housing	Discretionary	92.30	95.00	3%
Supplementary Planning Documents	Discretionary	3.75	20.00	433%
Statement of Community Involvement	Discretionary	8.60	10.00	16%
Employment Land Review	Discretionary	92.30	95.00	3%
Retail Studies	Discretionary	92.30	95.00	3%
Water Cycle Study	Discretionary	92.30	95.00	3%
Landscape Sensitivity and Capacity Study 2008	Discretionary	92.30	95.00	3%
Strategic Housing Market Assessment (SHMAA)	Discretionary	92.30	95.00	3%
Gypsy and Traveller Accommodation Assessment (GTAA)	Discretionary	92.30	95.00	3%

FEES & CHARGES			APPENDIX 3	
OUTDOOR RECREATION	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
<b>COUNTRYSIDE ACCESS</b>				
Guided walk adult	Discretionary	3.50	3.50	0.0%
Guided walk Child (under 16's)	Discretionary	2.00	2.00	0.0%
Children's school holiday events	Discretionary	3.50	3.50	0.0%
Car parking charges @ Severn Valley Country Park	Discretionary	1.70	2.00	17.6%
Car parking charges @ The Mere	Discretionary	1.70	2.00	17.6%
School Visits per hour per Ranger	Discretionary	35.00	35.00	0.0%
Birthday Parties @ Severn Valley Country Park	Discretionary	130.00	130.00	0.0%
Room Hire at SVCP (insurance extra)	Discretionary	130.00	130.00	0.0%
Boat Launching fees at The Mere - Annual Charge	Discretionary	15.00	15.00	0.0%
Fishing Fees at The Mere	Discretionary	5.00	5.00	0.0%
Memorial bench at SVCP	Discretionary	420.00	420.00	0.0%
Adopt a bench at SVCP	Discretionary	40.00	40.00	0.0%
Use of SVCP for commercial filming (1 day)	Discretionary	175.00	175.00	0.0%
Use of SVCP for commercial filming (per hour)	Discretionary	50.00	50.00	0.0%
Sponsor a fruit tree at SVCP	Discretionary	60.00	60.00	0.0%
Bags of firewood at SVCP	Discretionary	2.50	2.50	0.0%
Use of Countryside Sites for events	Discretionary	50.00	50.00	0.0%
<b>Public Path Order - Standard Charge</b>				
- Pre-publication				
Initial investigative work	Discretionary	150.00	150.00	0.0%
Site visit	Discretionary	200.00	200.00	0.0%
Formal consultation letter	Discretionary	230.00	230.00	0.0%
Officer time	Discretionary	350.00	350.00	0.0%
Assessment of legal implications	Discretionary	75.00	75.00	0.0%
Research into history and status of right of way	Discretionary	70.00	70.00	0.0%
Preparation of committee reports / delegated powers report	Discretionary	250.00	250.00	0.0%
- Publication				
Drawing up map / legal notice	Discretionary	185.00	185.00	0.0%
Letters to consultees	Discretionary	215.00	215.00	0.0%
Consideration and response to statutory consultation	Discretionary	250.00	250.00	0.0%
Drawing up statement of reasons for order	Discretionary	75.00	75.00	0.0%
Site visit	Discretionary	150.00	150.00	0.0%
Admin cost for advert	Discretionary	38.00	40.00	5.3%
- Confirmation of Order				
Negotiations of objections	Discretionary	155.00	155.00	0.0%
Forward order to DEFRA	Discretionary	125.00	125.00	0.0%
Final site visit	Discretionary	150.00	150.00	0.0%
Confirmation of order	Discretionary	215.00	215.00	0.0%
Admin costs for advertisement	Discretionary	38.00	40.00	5.3%
Site visit	Discretionary	150.00	150.00	0.0%
<b>Additional Charges</b>				
Officer time including extra time at site visits (per hour)	Discretionary	19.30	20.00	3.6%
Additional Letters not covered by above (per letter)	Discretionary	70.00	70.00	0.0%
Additional Visits for first hour.	Discretionary	150.00	150.00	0.0%
Motor Rallies	Discretionary	150.00	150.00	0.0%
Landowner Statements	Discretionary	350.00	350.00	0.0%
Landowner Statements - additional notices/site visits (per additional location)	Discretionary	150.00	150.00	0.0%
ROW Search	Discretionary	58.82	60.00	2.0%
Copies of legal orders	Discretionary	6.50	6.50	0.0%
Temporary & Permanent Closures	Discretionary	1000.00	1000.00	0.0%

FEES & CHARGES			APPENDIX 3	
OUTDOOR RECREATION	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
<b>Mapping Services</b>				
A4 Map	Discretionary	10.00	10.00	0.0%
A3 Map	Discretionary	11.00	11.00	0.0%
A1 Plotter	Discretionary	60.00	60.00	0.0%
A0 Plotter	Discretionary	80.00	80.00	0.0%
Copies of ROW documents requiring research/extraction	Discretionary	39.70	40.00	0.8%
<b>Memorial items - indicative costs</b>				
Memorial oak benches	Discretionary	300.00	300.00	0.0%
Softwood Benches	Discretionary	200.00	200.00	0.0%
Softwood seat with back	Discretionary	350.00	350.00	0.0%
Hardwood seat with back	Discretionary	400.00	400.00	0.0%
Memorial trees with commemorative plaque on oak board	Discretionary	100.00	100.00	0.0%
Dedicated furniture - stiles oak	Discretionary	250.00	250.00	0.0%
Dedicated furniture - stiles oak - dog friendly	Discretionary	300.00	300.00	0.0%
Dedicated furniture - gates oak 4'	Discretionary	300.00	300.00	0.0%
Dedicated furniture - fingerposts oak	Discretionary	150.00	150.00	0.0%
picnic table softwood	Discretionary	650.00	650.00	0.0%
picnic table hardwood	Discretionary	800.00	800.00	0.0%
dedicated disabled/easy access per metre	Discretionary	42.00	42.00	0.0%
cost of carving letters/letter in wood	Discretionary	3.50	3.50	0.0%
Commemorative geocaches. Owner maintained	Discretionary	0.00	0.00	
Commemorative geocaches (SC maintained) annual cost	Discretionary	0.00	0.00	
My favourite walk/ annual charge	Discretionary	0.00	0.00	
sponsored interpretation boards/signs	Discretionary	0.00	0.00	
Play area check package (1)	Discretionary	£540.00	£550.00	1.9%
Play area check package (2)	Discretionary	372.00	379.00	1.9%

FEES & CHARGES		APPENDIX 3		
THEATRE SERVICES	Discretionary / Statutory	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
<b>THEATRE SEVERN</b>				
<b>Not for Profit Organisations</b>				
- Auditorium (NEW - All charges subject to a 7% commission on Box Office income or £1 per ticket venue levy)				
- Hire Per Day (Mon to Thur)				
- 1 Performance				
Daily rate : Mon - Thurs	Discretionary	1,285.00	1,311.00	2.0%
- 2 Performances (same day)	Discretionary	1,625.00	1,658.00	2.0%
- Hire Per Day (Fri to Sun)				
- 1 Performance	Discretionary	1,500.00	1,530.00	2.0%
- 2 Performances	Discretionary	1,825.00	1,862.00	2.0%
- Setting Up/Rehearsal Charges				
- 4 hours	Discretionary	360.00	368.00	2.2%
- 8 hours	Discretionary	720.00	735.00	2.1%
Per hour after midnight	Discretionary	105.00	108.00	2.9%
- Studio Theatre (NEW - All charges subject to a 7% commission on Box Office income or £1 per ticket venue levy)				
- Hire Per Day (Mon to Thur)				
- 1 Performance	Discretionary	555.00	567.00	2.2%
- 2 Performances (same day)	Discretionary	790.00	806.00	2.0%
- Flat Floor				
Daily rate : Mon - Thurs	Discretionary	890.00	908.00	2.0%
Daily rate : Fri-Sun	Discretionary	940.00	959.00	2.0%
- Hire Per Day (Fri to Sun)				
- 1 Performance	Discretionary	720.00	735.00	2.1%
- 2 Performances	Discretionary	940.00	969.00	3.1%
- Flat Floor	Discretionary	940.00	959.00	2.0%
- Setting Up/Rehearsal Charges				
- 4 hours	Discretionary	180.00	184.00	2.2%
- 8 hours	Discretionary	360.00	368.00	2.2%
Per hour after midnight	Discretionary	60.00	62.00	3.3%
- Dance Studio, Term Time Only				
- Hire Per Hour (with minimum hire being 2 hours)	Discretionary	26.00	26.50	1.9%
- Hire Per Hour for 10 Bookings or More (with minimum hire being 2 hours)	Discretionary	24.00	24.50	2.1%
- Haydn Smith Room				
Per day (8 hours)	Discretionary	200.00	204.00	2.0%
Per Hour (Minimum 2 hours)	Discretionary	30.00	31.00	3.3%
<b>Additional Charges</b>				
Credit Card Commission	Discretionary	3%	3%	0.0%
Merchandise / Programme Commission	Discretionary	15%	15%	0.0%
Merchandise / Programme Commission using Theatre Staff	Discretionary	20%	20%	0.0%
Performing Rights Society Charges	Discretionary	POA	POA	
Staffing (per Hour):-				
- Extra Staff before midnight	Discretionary	16.50	17.00	3.0%
- Extra Staff after midnight	Discretionary	24.00	25.00	4.2%
Security Staff (at discretion of Theatre Management when security staff required)	Discretionary	POA	POA	
Marketing Services		POA	POA	
<b>Commercial Organisations</b>				
- Auditorium (All charges subject to 10% Box Office Commission)				
- Hire Per Day (Mon to Thur)				
- 1 Performance	Discretionary	1,885.00	1,923.00	2.0%
- 2 Performances (same day)	Discretionary	2,317.50	2,364.00	2.0%
- Hire Per Day (Fri to Sun)				
- 1 Performance	Discretionary	2,140.00	2,183.00	2.0%
- 2 Performances	Discretionary	2,600.00	2,652.00	2.0%
- Setting Up/Rehearsal Charges				
- 4 hours	Discretionary	500.00	510.00	2.0%
- 8 hours	Discretionary	1,000.00	1,020.00	2.0%
Per hour after midnight		140.00	143.00	2.1%
- Studio Theatre (All charges subject to 10% Box Office Commission)				
- Hire Per Day (Mon to Thur)				
- 1 Performance	Discretionary	900.00	918.00	2.0%
- 2 Performances (same day)	Discretionary	1,250.00	1,275.00	2.0%
- Flat Floor	Discretionary	1,250.00	1,275.00	2.0%
- Hire Per Day (Fri to Sun)				
- 1 Performance	Discretionary	1,080.00	1,102.00	2.0%
- 2 Performances	Discretionary	1,395.00	1,423.00	2.0%
- Flat Floor	Discretionary	1,395.00	1,423.00	2.0%
- Setting Up/Rehearsal Charges				
- 4 hours	Discretionary	250.00	255.00	2.0%
- 8 hours	Discretionary	500.00	510.00	2.0%
Per hour after midnight	Discretionary	77.50	79.00	1.9%
- Dance Studio, Term Time Only (Commercial Organisations)				
- Hire Per Hour (with minimum hire being 2 hours)	Discretionary	30.00	30.50	1.7%
- Hire Per Hour for 10 Bookings or More (with minimum hire being 2 hours)	Discretionary	27.00	27.50	1.9%
- Haydn Smith Room				
Per day (8 hours)	Discretionary	335.00	342.00	2.1%
Per Hour (Minimum 2 hours)	Discretionary	47.50	49.00	3.2%
<b>Additional Charges</b>				
Credit Card Commission	Discretionary	3%	3%	0.0%
Merchandise / Programme Commission	Discretionary	15%	15%	0.0%
Merchandise / Programme Commission using Theatre Staff	Discretionary	20%	20%	0.0%
Performing Rights Society Charges	Discretionary	POA	POA	
Staffing (per Hour):-				
- Extra Staff before midnight	Discretionary	16.50	17.00	3.0%
- Extra Staff after midnight	Discretionary	24.00	25.00	4.2%
Security Staff (at discretion of Theatre Management when security staff required)	Discretionary	POA	POA	
Marketing Services	Discretionary	POA	POA	
<b>All charges subject to VAT.</b>				
For bookings of two or more performance days a 10% reduction will be applied to the booking. This discount does not apply to rehearsal or set up bookings.				
Hire of the whole building, longer lets and / or special events - charges by negotiation				
<b>OLD MARKET HALL</b>				
Film Ticket Admission Fees	Discretionary	The OMH has the	The OMH has the	
		discretion to vary admission charges	discretion to vary admission charges	

Please contact James Walton on 01743 255011

FEES & CHARGES		APPENDIX 3		
VISITOR ECONOMY	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
<b>VISITOR ECONOMY</b>				
<b>ACTON SCOTT</b>				
<b>Admissions</b>				
Adult 18+	Discretionary	8.50	9.00	5.9%
Senior Citizens	Discretionary	7.50	8.00	6.7%
Children				
- Children (5-17)	Discretionary	5.00	5.00	0.0%
- Children (0-4)	Discretionary	Free of charge	Free of Charge	
<b>Season Tickets</b>				
Adult 18+	Discretionary	12.00	20.00	66.7%
Senior Citizens	Discretionary	11.00	17.00	54.5%
Children				
- Children (5-17)	Discretionary	8.50	12.00	41.2%
- Children (0-4)	Discretionary	Free of charge	Free of charge	
Family	Discretionary	N/A	50.00	
Groups - Adults	Discretionary	7.00	7.25	3.6%
Groups - Seniors	Discretionary	7.00	7.25	3.6%
Groups - Children	Discretionary	5.00	5.00	0.0%
<b>Coach Tour Admissions</b>				
Coach tour passengers	Discretionary	7.00	7.25	3.6%
<b>Tours &amp; Talks</b>				
Guided (up to 25 people)	Discretionary	37.00	37.00	0.0%
Introductory (up to 55 people)	Discretionary	50.00	50.00	0.0%
<b>Education Visitors</b>				
<b>Pre-school, Playgroup &amp; Nursery Education Admissions</b>				
Child	Discretionary	3.25	3.25	0.0%
Adult	Discretionary	7.50	8.00	6.7%
<b>Pre-school, Playgroup &amp; Nursery Education Sessions</b>				
Various	Discretionary	55.00	55.00	0.0%
<b>Primary Education Admissions</b>				
Child (with session)	Discretionary	3.25	3.25	0.0%
Child (without session)	Discretionary	3.25	4.50	38.5%
<b>Primary Education Sessions</b>				
Various	Discretionary	55.00	55.00	0.0%
<b>Secondary Education Admissions</b>				
Child (with session)	Discretionary	3.25	3.25	0.0%
Child (without session)	Discretionary	3.25	4.50	38.5%
<b>Secondary Education Sessions/Talks</b>				
Sessions	Discretionary	55.00	55.00	0.0%
Talks/Seminars	Discretionary	55.00	55.00	0.0%
<b>ROOM HIRE ETC</b>				
<b>Room</b>				
<i>A 10% discount on room hire is available for return bookings in same financial year. A 10% discount is available for SC bookings. Only one discount can be applied to any booking. Other discounts may be offered to achieve best return on space*</i>				
- New Barn - per day (or part thereof)	Discretionary	75.00	75.00	0.0%
- Black Barn - per day (or part thereof)	Discretionary	50.00	50.00	0.0%
<b>LIMITED FACILITY OPEN DAYS</b>				
<b>In 'season'</b>				
- Adult (18+)	Discretionary	3.50	3.50	0.0%
- Senior	Discretionary	3.50	3.50	0.0%
- Child (5-17)	Discretionary	3.50	3.50	0.0%
- Child (0-4)	Discretionary	FOC	FOC	
<b>Christmas</b>				
- Adult (18+)	Discretionary	3.50	3.50	0.0%
- Senior	Discretionary	3.50	3.50	0.0%
- Child (5-17)	Discretionary	3.50	3.50	0.0%
- Child (0-4)	Discretionary	FOC	FOC	
<b>Out of 'season'</b>				
- Adult (18+)	Discretionary	4.25	4.25	0.0%
- Senior	Discretionary	4.25	4.25	0.0%
- Child (5-17)	Discretionary	4.25	4.25	0.0%
- Child (0-4)	Discretionary	FOC	FOC	



FEES & CHARGES		APPENDIX 3		
VISITOR ECONOMY	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
<b>Ludlow Museum Resource Centre</b>				
Education Sessions (Various)	Discretionary		110.00 - 200.00	
Room Hire (Various Per Day)	Discretionary		32.00	
Room Hire (Various Per Day to Partner Organisations)	Discretionary		16.00	
<b>MUCH WENLOCK MUSEUM</b>				
Room Hire (Per Day)	Discretionary		10.00	
Room Hire (Per Day Partner Organisations)	Discretionary		5.00	
<b>SHREWSBURY MUSEUMS</b>				
Weddings/ Civil Partnership Ceremonies (Circular Room & Castle Grounds)				
- Per Ceremony ( 2 hours - Saturdays )	Discretionary	400.00	450.00	12.5%
- Per Ceremony ( 2 hours - Tuesday - Friday )	Discretionary	350.00	400.00	14.3%
- Per Ceremony ( 2 hours - Sunday - Monday)	Discretionary	Negotiable	Negotiable	
- Steward Service	Discretionary	50.00	50.00	0.0%
Naming Ceremony Castle				
- Per Ceremony (Saturday)	Discretionary	400.00	450.00	12.5%
- Per Ceremony (Tuesday -Friday)	Discretionary	350.00	400.00	14.3%
- Per Ceremony (Sunday - Monday)	Discretionary	Negotiable	Negotiable	
Adult(18+)	Discretionary	3.00	4.00	33.3%
Concession Senior 60+)	Discretionary	2.00	3.00	50.0%
Child (5-17)	Discretionary	1.00	1.00	0.0%
Child (0-4)	Discretionary	Free of Charge	Free of Charge	
Child Education Visit (5-17)	Discretionary	1.00	1.00	
Room Hire (Circular Room per hr.)	Discretionary	30.00	20.00	-33.3%
Castle Ground Event Hire per hour - guide price	Discretionary	100.00	100.00	0.0%
Castle Grounds Hire Per Day - guide Price	Discretionary	300.00	300.00	0.0%
Shropshire Regimental Trust Grounds Hire - per hour	Discretionary	75.00	75.00	0.0%
Shropshire Regimental Trust Hire per day	Discretionary	250.00	250.00	0.0%
Education Session (2 hr. Session)	Discretionary	80.00	80.00	0.0%
Advertising (Per Week)	Discretionary		25.00	

FEES & CHARGES		APPENDIX 3		
VISITOR ECONOMY	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
<b>SHREWSBURY VISITOR INFORMATION CENTRE</b>				
Bed booking service-deposit	Discretionary	10%	10%	0.0%
Bed booking service fee	Discretionary	3.00	3.00	0.0%
Bed booking service over telephone	Discretionary	4.00	4.00	0.0%
Photocopying	Discretionary	0.20	0.20	0.0%
Ticket Sales	Discretionary	5%-15%	5%-15%	
Arts and Crafts Cabinet commission	Discretionary	20%	20%	0.0%
Guided Walks (public) Adult	Discretionary	5.00	6.00 & 7.50	
Guided Walks (public) Child	Discretionary	3.00	3.00	0.0%
Guided Walks (private)	Discretionary	40.00	55.00	37.5%
Guided Walks Themed (private)	Discretionary	45.00	60.00	33.3%
Language supplement	Discretionary	6.00	POA	
Talks	Discretionary	45.00	45.00	0.0%
Coach Tours full day	Discretionary	150.00	POA	
Coach Tours half day	Discretionary	100.00	POA	
Supplement Cadfael Tour	Discretionary	10.00	POA	
Online Booking Transaction Fee	Discretionary	0.50	0.50	0.0%
<b>SHREWSBURY MUSEUM &amp; ART GALLERY</b>				
<b>Admissions</b>				
Adult 18+	Discretionary	4.00	4.50	12.5%
Senior Citizens	Discretionary	3.50	4.00	14.3%
Children (5-17)	Discretionary	2.00	2.00	0.0%
Children (0-4))	Discretionary	FOC	FOC	
Essential Companion to a disabled person	Discretionary	FOC	FOC	
Student	Discretionary	3.60	3.60	0.0%
Family Day Ticket (2 Adults and up to 3 children)	Discretionary	10.00	10.00	0.0%
Family Day Ticket (1 Adult and up to 3 children)	Discretionary		7.00	
Museum Guided Tour (minimum 12)	Discretionary	4.50	5.00	11.1%
Themed Events - Various	Discretionary	2.00 - 20.00	VARIOUS	
<b>Season Tickets</b>				
Adult 18+	Discretionary	40.00	25.00	-37.5%
Two Adults	Discretionary	60.00	35.00	-41.7%
Senior Citizens	Discretionary	35.00	22.50	-35.7%
Two Senior Citizens	Discretionary	50.00	30.00	-40.0%
Children (0-4))	Discretionary	FOC	FOC	
Children (5-17)	Discretionary	25.00	25.00	0.0%
Student	Discretionary	36.00	23.00	-36.1%
Family [2 adults & 3 Children	Discretionary	85.00	47.50	-44.1%
Family [1 adult & 3 children	Discretionary	50.00	30.00	-40.0%
Friends of Shrewsbury Museum	Discretionary	10.00	10.00	0.0%
<b>Be Active Season Tickets - Concessions</b>				
Adult 18+	Discretionary	20.00	20.00	0.0%
Two Adults	Discretionary	30.00	30.00	0.0%
Senior Citizens [ 60+]	Discretionary	17.50	17.50	0.0%
Two Senior Citizens	Discretionary	24.00	24.00	0.0%
Family [ 2 Adults73 Children]	Discretionary	42.50	42.50	0.0%
Family [ 1 Adult & 3 children]	Discretionary	25.00	25.00	0.0%
<b>Be Active - non concession</b>				
Adult (18+)	Discretionary	3.00	3.00	0.0%
Senior Citizen [60 +]	Discretionary	2.50	2.50	0.0%
Student	Discretionary	2.60	2.60	0.0%
Child [5-17]	Discretionary	2.00	2.00	0.0%
<b>Be Active - concession</b>				
Adult	Discretionary	2.00	2.00	0.0%
Senior Citizen [60+]	Discretionary	1.75	1.75	0.0%
Student	Discretionary	1.80	1.80	0.0%
Children (5-17)	Discretionary	1.00	1.00	0.0%
<b>Group Admissions (12 or more)</b>				
Adult 18+		3.25	4.00	23.1%
Senior Citizens		3	3.50	16.7%
Children (5-17)		1.5	1.50	0.0%
Children (0-4))		FOC	FOC	
<b>Pre-school, Playgroup &amp; Nursery Education Sessions</b>				
Various	Discretionary	55.00	80.00 - 250.00	
<b>Primary Education Admissions</b>				
Child (with session)	Discretionary	FOC	FOC	
Child (without session)	Discretionary	2.00	2.00	0.0%
<b>Primary Education Sessions</b>				
Various Sessions (1/2/Full Day and Specialist Sessions)	Discretionary		80.00 - 250.00	
<b>Primary Education Sessions (one and a half hours)</b>				
Various	Discretionary	55.00		
	Discretionary	110 - 140 full day		
<b>Secondary Education Admissions</b>				
Child (with session)	Discretionary	FOC	FOC	
Child (without session)	Discretionary	2.00	2.00	0.0%
<b>Secondary Education Sessions/Talks</b>				
Sessions	Discretionary	25.00 - 70.00	30.00 - 70.00	

FEES & CHARGES		APPENDIX 3		
VISITOR ECONOMY	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
<b>Adult Education</b>				
Per Class	Discretionary	individually priced to reflect cost of delivery	individually priced to reflect cost of delivery	
<b>Room Hire (POA - dependant on numbers)</b>				
Special Exhibitions Gallery (10.00 - 16.00 - Half Day Rate min 3 hours)	Discretionary	150	80	-46.7%
Special Exhibitions Gallery (10.00-16.00 minimum 2 hours - Hourly Rate)	Discretionary	60	POA	
Special Exhibitions Gallery (16.00 - 23.00 Minimum 3 hours -Hourly Rate)	Discretionary	POA	POA	
Special Exhibitions Gallery Full Day (7 hours)	Discretionary	275.00	275.00	0.0%
Owen Room (10.00-16.00 minimum 2 hours - Hourly Rate)	Discretionary	15.00	15.00	0.0%
Owen Room (16.00 - 23.00 Minimum 2 hours -Hourly Rate)	Discretionary	POA	POA	
Owen Room Half Day (3 hours)	Discretionary	40.00	40.00	0.0%
Owen Room Gallery Full Day (7 hours)	Discretionary	75.00	75.00	0.0%
Balcony (10.00-16.00)* Limited Availability - Hourly Rate	Discretionary	50.00	50.00	0.0%
Balcony (16.00- 23.00) (min 2 hrs) - Hourly Rate	Discretionary	POA	POA	
Balcony Half Day Limited Availability (3 hours)	Discretionary	125.00	125.00	0.0%
Balcony Gallery Full Day Limited Availability (7 hours)	Discretionary	200.00	200.00	0.0%
Vaughans (10.00-16.00 minimum 2 hours - Hourly Rate)	Discretionary	20.00	25.00	25.0%
Vaughans (16.00 - 23.00 Minimum 2 hours -Hourly Rate)	Discretionary	POA	POA	
Vaughans Half Day (3 hours)	Discretionary	50.00	55.00	10.0%
Vaughans Gallery Full Day (7 hours)	Discretionary	95.00	100.00	5.3%
Walker Education [education use up to 18 years per hour]	Discretionary	10.00	12.00	20.0%
Walker (10.00-16.00 minimum 2 hours - Hourly Rate)	Discretionary	25.00	25.00	0.0%
Walker (16.00 - 23.00 Minimum 2 hours -Hourly Rate)	Discretionary	POA	POA	
Walker Half Day (3 hours)	Discretionary	60.00	60.00	0.0%
Walker Gallery Full Day (7 hours)	Discretionary	110.00	110.00	0.0%
Projector/Whiteboard	Discretionary	12.50	12.50	0.0%
Flip Chart	Discretionary	6.00	6.00	0.0%
*Staffing charges may need to be applied for evening events or where multiple rooms/spaces are being hired			POA	
<b>Admission Packages/Passports</b>				
<b>SM&amp;CA</b>				
Adult 18+	Discretionary	5.50	7.00	27.3%
Senior Citizens	Discretionary	4.50	5.50	22.2%
Children (5-17)	Discretionary	2.50	2.50	0.0%
<b>THE SQUARE</b>				
<b>Hire Charges</b>				
Reg Charities (Mon to Thurs)	Discretionary	25.00	30.00	20.0%
Reg Charities (Fri and Sat)	Discretionary	32.00	35.00	9.4%
Not for Profit Organisations (Mon to Thurs)	Discretionary	58.00	60.00	3.4%
Not for Profit Organisations (Fri and Sat)	Discretionary	62.00	65.00	4.8%
Tech Support per Hour (min 4 Hours)	Discretionary	16.50	17.00	3.0%
<b>Commercial</b>				
Trading (Per day) - (10%) discount fro 2 consecutive days)	Discretionary	435.00	440.00	1.1%
Non trading (Per day) - (10%) discount fro 2 consecutive days)	Discretionary	200.00	210.00	5.0%
Single Trading Pitch (Per day) - (local Business only) 12.5 m2	Discretionary	215.00	220.00	2.3%
Single Non Trading Pitch (Per day) - (local Business only) 12.5 m3	Discretionary	100.00	105.00	5.0%
Power Supply Install /Tech support (Per day)	Discretionary	160.00	165.00	3.1%

FEES & CHARGES		APPENDIX 3		
VISITOR ECONOMY	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
<b>Archives and archaeology</b>				
<i>Reprographics</i>				
Postal handling charges, 1-5 pages	Discretionary	n/a	n/a	
Postal handling charges, 6-10 pages	Discretionary	n/a	n/a	
Postal handling charges, 11-15 pages	Discretionary	n/a	n/a	
Postal handling charges, over 15 pages	Discretionary	n/a	n/a	
Digital image file via email, low resolution	Discretionary	n/a	n/a	
<i>Consultancy, room hire</i>				
Consultancy, bespoke training, workshops, archives/archaeology	Discretionary	£120 per half day	£120 per half day	
Commercial research	Discretionary	£175 per half day	n/a	
Conservation work, basic cleaning etc.	Discretionary	£30 per hour	£30 per hour	
Conservation work, repair work	Discretionary	£120 per half day	£40 per hour	
Hire of Shropshire Archives for events	Discretionary	£110 per evening session plus refreshments	£110 per evening session plus refreshments	
<b>Photography permit</b>				
Daily	Discretionary	6.00	10.00	66.7%
Weekly	Discretionary	10.00	15.00	50.0%
Monthly	Discretionary	30.00	45.00	50.0%
Annual	Discretionary	50.00	70.00	40.0%
<b>Research/consultancy</b>				
Research/photography service	Discretionary	30 per hour	40 per hour	
Consultancy/commercial research/photography	Discretionary	50 per hour	60 per hour	
Short search (one item)	Discretionary	6.00	10.00	66.7%
Advice surgeries	Discretionary	n/a	n/a	
<b>Photocopying</b>				
Printed up to A4	Discretionary	0.20	0.20	0.0%
Printed up to A3	Discretionary	0.40	0.40	0.0%
Archives A4	Discretionary	1.00	1.00	0.0%
Archives A3	Discretionary	1.00	2.00	100.0%
<b>Microform printouts</b>				
Printed A4(self service)	Discretionary	0.50	0.50	0.0%
Printed A4 (staff)	Discretionary	1.00	1.00	0.0%
Printed up to A3	Discretionary	1.50	1.50	0.0%
Archives A4 or A3	Discretionary	n/a	n/a	
<b>Colour</b>				
Printed up to A4	Discretionary	n/a	n/a	
Printed up to A3	Discretionary	n/a	n/a	
Archives A3 or A4	Discretionary	3.00	4.00	33.3%
<b>Internet printouts</b>				
		0.20	0.20	0.0%
<b>Image services</b>				
Print up to A4	Discretionary	10.00	10.00	0.0%
Print up to A3	Discretionary	14.00	14.00	0.0%
Digital file	Discretionary	10.00	10.00	0.0%
Low res via email	Discretionary	5.00	n/a	
<b>Records Management</b>				
External customers, storage and retrieval service	Discretionary	£8.20 per box	£8.20 per box	

<b>FEES &amp; CHARGES</b>		<b>APPENDIX 3</b>		
<b>PUBLIC PROTECTION</b>	<b>Notes</b>	<b>Fee for 2015/16</b>	<b>Fee for 2016/17</b>	<b>% Increase</b>
		<b>£</b>	<b>£</b>	
<b>LICENCES</b>				
<b>LICENSING ACT 2003 - Personal licences, temporary events and other fees</b>				
Application for a grant or renewal of personal licence	Statutory Fee	37.00	37.00	0.0%
Temporary event notice	Statutory Fee	21.00	21.00	0.0%
Theft, loss etc. of premises licence or summary	Statutory Fee	10.50	10.50	0.0%
Application for a provisional statement where premises being built etc.	Statutory Fee	315.00	315.00	0.0%
Notification of change of name or address	Statutory Fee	10.50	10.50	0.0%
Application to vary licence to specify individual as premises supervisor	Statutory Fee	23.00	23.00	0.0%
Application for transfer of premises licence	Statutory Fee	23.00	23.00	0.0%
Interim authority notice following death etc. of licence holder	Statutory Fee	23.00	23.00	0.0%
Theft, loss etc. of certificate of summary	Statutory Fee	10.50	10.50	0.0%
Notification of change of name or alteration of rules of club	Statutory Fee	10.50	10.50	0.0%
Change of relevant registered address of club	Statutory Fee	10.50	10.50	0.0%
Theft, loss etc. of temporary event notice	Statutory Fee	10.50	10.50	0.0%
Theft, loss etc. of personal licence	Statutory Fee	10.50	10.50	0.0%
Duty to notify change of name or address	Statutory Fee	10.50	10.50	0.0%
Right of freeholder etc. to be notified of licensing matters	Statutory Fee	21.00	21.00	0.0%
Minor Variation	Statutory Fee	89.00	89.00	0.0%
Removal of DPS at Community Premises	Statutory Fee	23.00	23.00	0.0%
Copy of public register entry (per individual entry)	Discretionary	33.00	37.00	12.1%
<b>LICENSING EXCEPTIONALLY LARGE EVENTS</b>				
Additional Application Fee (5,000 - 9,999)	Statutory Fee	1,000.00	1,000.00	0.0%
Additional Annual Fee (5,000 - 9,999)	Statutory Fee	500.00	500.00	0.0%
Additional Application Fee (10,000 - 14,999)	Statutory Fee	2,000.00	2,000.00	0.0%
Additional Annual Fee (10,000 - 14,999)	Statutory Fee	1,000.00	1,000.00	0.0%
Additional Application Fee (15,000 - 19,999)	Statutory Fee	4,000.00	4,000.00	0.0%
Additional Annual Fee (15,000 - 19,999)	Statutory Fee	2,000.00	2,000.00	0.0%
Additional Application Fee (20,000 - 29,999)	Statutory Fee	8,000.00	8,000.00	0.0%
Additional Annual Fee (20,000 - 29,999)	Statutory Fee	4,000.00	4,000.00	0.0%
Additional Application Fee (per additional 10,000 up to 90,000)	Statutory Fee	8,000.00	8,000.00	0.0%
Additional Annual Fee (per additional 10,000 up to 90,000)	Statutory Fee	4,000.00	4,000.00	0.0%
Additional Application Fee (90,000 and over)	Statutory Fee	64,000.00	64,000.00	0.0%
Additional Annual Fee (90,000 and over)	Statutory Fee	32,000.00	32,000.00	0.0%
<b>PREMISES LICENCES AND CLUB PREMISES CERTIFICATES</b>				
<i>No rateable value to £4,300 (Band A)</i>				
Application Fee (Initial/Variation)	Statutory Fee	100.00	100.00	0.0%
Annual Fee	Statutory Fee	70.00	70.00	0.0%
<i>Rateable value £4,301 - £33,000 (Band B)</i>				
Application Fee (Initial/Variation)	Statutory Fee	190.00	190.00	0.0%
Annual Fee	Statutory Fee	180.00	180.00	0.0%
<i>Rateable value £33,001 - £87,000 (Band C)</i>				
Application Fee (Initial/Variation)	Statutory Fee	315.00	315.00	0.0%
Annual Fee	Statutory Fee	295.00	295.00	0.0%
<i>Rateable value £87,001 - £125,000 (Band D) - All premises other than where primary business is the sale of alcohol</i>				
Application Fee (Initial/Variation)	Statutory Fee	450.00	450.00	0.0%
Annual Fee	Statutory Fee	320.00	320.00	0.0%
<i>Rateable value £125,001 and above (Band E) - All premises other than where primary business is the sale of alcohol</i>				
Application Fee (Initial/Variation)	Statutory Fee	635.00	635.00	0.0%
Annual Fee	Statutory Fee	350.00	350.00	0.0%
<i>Rateable value £87,001 - £125,000 (Band D) - where primary business is the sale of alcohol</i>				
Application Fee (Initial/Variation)	Statutory Fee	900.00	900.00	0.0%
Annual Fee	Statutory Fee	640.00	640.00	0.0%
<i>Rateable value £125,001 and above (Band E) - where primary business is the sale of alcohol</i>				
Application Fee (Initial/Variation)	Statutory Fee	1,905.00	1,905.00	0.0%
Annual Fee	Statutory Fee	1,050.00	1,050.00	0.0%

<b>FEES &amp; CHARGES</b>		<b>APPENDIX 3</b>		
<b>PUBLIC PROTECTION</b>	<b>Notes</b>	<b>Fee for 2015/16</b>	<b>Fee for 2016/17</b>	<b>% Increase</b>
		<b>£</b>	<b>£</b>	
<b>GAMBLING ACT 2005</b>				
<b>Regional Casino Premises Licence</b>				
Fee in respect of other premises	Statutory Maximum Set	13,100.00	13,100.00	0.0%
Annual Fee	Statutory Maximum Set	13,000.00	13,000.00	0.0%
Fee for application to vary licence	Statutory Maximum Set	6,500.00	6,500.00	0.0%
Fee for application to transfer a licence	Statutory Maximum Set	5,600.00	5,600.00	0.0%
Fee for application to reinstate a licence	Statutory Maximum Set	5,600.00	5,600.00	0.0%
Fee for application for provisional statement	Statutory Maximum Set	13,100.00	13,100.00	0.0%
<b>Large Casino Premises</b>				
Fee in respect of other premises	Statutory Maximum Set	8,700.00	8,700.00	0.0%
Annual Fee	Statutory Maximum Set	8,700.00	8,700.00	0.0%
Fee for application to vary licence	Statutory Maximum Set	4,350.00	4,350.00	0.0%
Fee for application to transfer a licence	Statutory Maximum Set	1,900.00	1,900.00	0.0%
Fee for application to reinstate a licence	Statutory Maximum Set	1,900.00	1,900.00	0.0%
Fee for application for provisional statement	Statutory Maximum Set	8,700.00	8,700.00	0.0%
<b>Small casino premises</b>				
Fee in respect of other premises	Statutory Maximum Set	6,900.00	6,900.00	0.0%
Annual Fee	Statutory Maximum Set	4,300.00	4,300.00	0.0%
Fee for application to vary licence	Statutory Maximum Set	3,450.00	3,450.00	0.0%
Fee for application to transfer a licence	Statutory Maximum Set	1,500.00	1,500.00	0.0%
Fee for application to reinstate a licence	Statutory Maximum Set	1,500.00	1,500.00	0.0%
Fee for application for provisional statement	Statutory Maximum Set	6,900.00	6,900.00	0.0%
<b>Bingo premises licence</b>				
Fee in respect of other premises	Statutory Maximum Set	2,000.00	2,000.00	0.0%
Annual Fee	Statutory Maximum Set	900.00	900.00	0.0%
Fee for application to vary licence	Statutory Maximum Set	1,200.00	1,200.00	0.0%
Fee for application to transfer a licence	Statutory Maximum Set	950.00	950.00	0.0%
Fee for application to reinstate a licence	Statutory Maximum Set	950.00	950.00	0.0%
Fee for application for provisional statement	Statutory Maximum Set	2,000.00	2,000.00	0.0%
<b>Adult Gaming Centre Premises Licence</b>				
Fee in respect of other premises	Statutory Maximum Set	1,500.00	1,500.00	0.0%
Annual Fee	Statutory Maximum Set	900.00	900.00	0.0%
Fee for application to vary licence	Statutory Maximum Set	820.00	820.00	0.0%
Fee for application to transfer a licence	Statutory Maximum Set	900.00	900.00	0.0%
Fee for application to reinstate a licence	Statutory Maximum Set	900.00	900.00	0.0%
Fee for application for provisional statement	Statutory Maximum Set	1,500.00	1,500.00	0.0%
<b>Betting Premises (track) licence</b>				
Fee in respect of other premises	Statutory Maximum Set	1,850.00	1,850.00	0.0%
Annual Fee	Statutory Maximum Set	900.00	900.00	0.0%
Fee for application to vary licence	Statutory Maximum Set	790.00	790.00	0.0%
Fee for application to transfer a licence	Statutory Maximum Set	790.00	790.00	0.0%
Fee for application to reinstate a licence	Statutory Maximum Set	790.00	790.00	0.0%
Fee for application for provisional statement	Statutory Maximum Set	1,850.00	1,850.00	0.0%
<b>Family Entertainment Centre Premises Licence</b>				
Fee in respect of other premises	Statutory Maximum Set	1,400.00	1,400.00	0.0%
Annual Fee	Statutory Maximum Set	600.00	600.00	0.0%
Fee for application to vary licence	Statutory Maximum Set	800.00	800.00	0.0%
Fee for application to transfer a licence	Statutory Maximum Set	700.00	700.00	0.0%
Fee for application to reinstate a licence	Statutory Maximum Set	700.00	700.00	0.0%
Fee for application for provisional statement	Statutory Maximum Set	1,400.00	1,400.00	0.0%
<b>Betting Premises (other) licence</b>				
Fee in respect of other premises	Statutory Maximum Set	2,100.00	2,100.00	0.0%
Annual Fee	Statutory Maximum Set	575.00	575.00	0.0%
Fee for application to vary licence	Statutory Maximum Set	1,160.00	1,160.00	0.0%
Fee for application to transfer a licence	Statutory Maximum Set	950.00	950.00	0.0%
Fee for application to reinstate a licence	Statutory Maximum Set	950.00	950.00	0.0%
Fee for application for provisional statement	Statutory Maximum Set	2,100.00	2,100.00	0.0%
<b>Applicable for all gaming licences</b>				
Change of circumstances fee - for all gaming licences	Statutory Maximum Set	45.00	45.00	0.0%
Fee for copy licence - for all gaming licences	Statutory Maximum Set	22.00	22.00	0.0%
Copy of public register entry (per individual entry)	Discretionary	N/A	37.00	
<b>LOTTERIES</b>				
Lottery - new registration	Statutory Fee	40.00	40.00	0.0%
Lottery - renewal of existing registration	Statutory Fee	20.00	20.00	0.0%
<b>LICENSED PREMISES GAMING MACHINE PERMITS</b>				
<b>Notice of intention</b>				
Gaming Machine - Up to 2 Machines	Statutory Fee	50.00	50.00	0.0%
Gaming Machine Permits - New	Statutory Fee	150.00	150.00	0.0%
Gaming Machine Permits - Variation	Statutory Fee	100.00	100.00	0.0%
Gaming Machine Permits - Change of name	Statutory Fee	25.00	25.00	0.0%
Gaming Machine Permits - Transfer of permit	Statutory Fee	25.00	25.00	0.0%
Gaming Machine Permits - Copy (lost, stolen, damaged)	Statutory Fee	15.00	15.00	0.0%
Gaming Machine Permits - annual fee	Statutory Fee	50.00	50.00	0.0%

Cabinet: 10<sup>th</sup> February 2016 Income Review of Fees and Charges for 2016/17

FEES & CHARGES		APPENDIX 3		
PUBLIC PROTECTION	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
<b>CLUB GAMING / CLUB MACHINE PERMITS</b>				
Club Gaming / Club Machine Permits - New or Renew	Statutory Fee	200.00	200.00	0.0%
Club Gaming / Club Machine Permits for holders of club premises certificates - New or Renew	Statutory Fee			0.0%
Club Gaming / Club Machine Permits - Annual Fee	Statutory Fee	100.00	100.00	0.0%
Club Gaming / Club Machine Permits - Variation	Statutory Fee	50.00	50.00	0.0%
Club Gaming / Club Machine Permits - Copy (lost, stolen, damaged)	Statutory Fee	100.00	100.00	0.0%
		15.00	15.00	0.0%
<b>PRIZE GAMING PERMITS</b>				
Prize Gaming Permits - New or Renewal	Statutory Fee	300.00	300.00	0.0%
Prize Gaming Permits - Change of Name	Statutory Fee	25.00	25.00	0.0%
Prize Gaming Permits - Copy (lost, stolen or damaged)	Statutory Fee	15.00	15.00	0.0%
<b>FAMILY ENTERTAINMENT GAMING CENTRE GAMING MACHINE PERMITS</b>				
Family Entertainment Gaming Centre Gaming Machine Permits - New or Renewal	Statutory Fee	300.00	300.00	0.0%
Family Entertainment Gaming Centre Gaming Machine Permits - Change of Name	Statutory Fee	25.00	25.00	0.0%
Family Entertainment Gaming Centre Gaming Machine Permits - Copy (lost, stolen, damaged)	Statutory Fee	15.00	15.00	0.0%
<b>PUBLIC HEALTH - GENERAL LICENCES</b>				
Zoo licences (plus Vet Fees) (new) - where licensing procedure takes no more than 5.5 hrs	Discretionary	611.00	662.00	8.3%
Zoo licences (plus Vet Fees) (renewal) - where licensing procedure takes more than 5.5 hrs	Discretionary			
		497.00	465.00	-6.4%
<b>Animal Boarding</b>				
Animal Boarding (new & renewal) - up to 10 animals	Discretionary	135.00	167.00	23.7%
Animal Boarding (new & renewal) - 11 to 30 animals	Discretionary	N/A	N/A	
Animal Boarding (new & renewal) - 31 to 50 animals	Discretionary	152.00	216.00	42.1%
Animal Boarding (new & renewal) - 51 to 100 animals	Discretionary	N/A	N/A	
Animal Boarding (new & renewal) - 101 to 200 animals	Discretionary	213.00	216.00	1.4%
Animal Boarding (new & renewal) - 201 and over animals	Discretionary	252.00	216.00	-14.3%
Animal Boarding (renewal) - where number of boarding animals increases to such extent that a different category of licence is applicable.	Discretionary	139.00	268.00	92.8%
<b>Breeding Establishments for Dogs</b>				
Animal Breeding (new & renewal) - up to 10 animals	Discretionary	135.00	167.00	23.7%
Animal Breeding (new & renewal) - 11 to 20 animals	Discretionary	N/A	N/A	
Animal Breeding (new & renewal) - 21 to 30 animals	Discretionary	143.00	216.00	51.0%
Animal Breeding (new & renewal) - 31 to 40 animals	Discretionary	N/A	N/A	
Animal Breeding (new & renewal) - 41 to 50 animals	Discretionary	N/A	N/A	
Animal Breeding (new & renewal) - 51 and over animals	Discretionary	161.00	216.00	34.2%
Animal Breeding (renewal) - applicable to all categories, where the number of breeding animals increases to such an extent that a different category of licence is applicable.	Discretionary	139.00	268.00	92.8%
<b>Pet Shops</b>				
Pet Shops (New) (where total licensing procedure takes no more than 4.5 hrs)	Discretionary	135 + hourly charge (if exceed 4.5 hrs) for each additional hour of part thereof @ £26/hr	167 + hourly charge (if exceed 5 hrs) for each additional hour of part thereof @ £24/hr	24.0%
Pet Shops (renewal) where total licensing procedure takes no more than 4.5 hrs	Discretionary	139 + hourly charge (if exceed 4.5 hrs) additional hour or part thereof @ £26/hr	268 + hourly charge (if exceed 5 hrs) additional hour or part thereof @ £24/hr	93.0%
Pet Shops (where total licensing procedure takes more than 4.5 hrs)	Discretionary			
		N/A	N/A	
<b>Riding Establishments</b>				
Riding Establishment - New & Renewal (plus Veterinary Surgeon's fee where inspection required) - up to 20 animals	Discretionary	164 + Vet fees (if exceed 5.5 hrs) hourly charge for each additional hour or part thereof @ £26/hr	239 + Vet fees (if exceed 7 hrs) hourly charge for each additional hour or part thereof @ £24/hr	71.0%
Riding Establishment - New & Renewal (plus Veterinary Surgeon's fee where inspection required) - 21 to 50 animals	Discretionary	N/A	N/A	
Riding Establishment - New & Renewal (plus Veterinary Surgeon's fee where inspection required) - 51 or more animals (where total licensing procedure takes more than 5.5 hours)	Discretionary	N/A	N/A	
Riding Establishments(Renewal) - 21 to 50 animals	Discretionary	168 + hourly charge (if exceed 5.5 hrs) for each additional hour or part thereof @ £26/hr	287 + hourly charge (if exceed 3.5 hrs) for each additional hour or part thereof @ £24/hr	71.0%
<b>Dangerous Animals</b>				
Dangerous Wild Animals (plus Veterinary Surgeon's fee where required) - New & Renewal - up to 5 animals	Discretionary	164 + hourly charge (if exceed 5.5 hrs) for each additional hour or part thereof @ £26/hr	239 + Vet fees (if exceed 7 hrs) hourly charge for each additional hour or part thereof @ £24/hr	46.0%
Dangerous Wild Animals (plus Veterinary Surgeon's fee where required) - New & Renewal - 5 to 10 animals	Discretionary	N/A	N/A	
Dangerous Wild Animals (plus Veterinary Surgeon's fee where required) - New & Renewal - 11 or more animals (where total licensing procedure takes more than 5.5 hours)	Discretionary	N/A	N/A	
Dangerous Wild Animals (plus Veterinary Surgeon's Fee where required) (renewal) - where total licensing procedure takes no more than 5.5 hrs	Discretionary	168 + hourly charge (if exceed 5.5 hrs) for each additional hour or part thereof @ £26/hr.	287 + hourly charge (if exceed 3.5 hrs) for each additional hour or part thereof @ £24/hr	71.0%
<b>Performing Animals</b>				
Performing Animals - up to 20 animals	Discretionary	135 + hourly charge (if exceed 4.5 hrs) for each additional hour or part thereof @ £26/hr	302 + hourly charge (if exceed 5 hrs) for each additional hour or part thereof @ £24/hr	124.0%
Performing Animals - 21 to 50 animals	Discretionary	N/A	N/A	
Performing Animals - 51 or more animals (where total licensing procedure takes more than 4.5 hrs)	Discretionary	N/A	N/A	
<b>Street Trading Consent</b>				
- Minimum charge for up to 7 days (The 7 days may be used at any time within a 12 month period commencing from the date the consent is issued, but the dates must be confirmed on application)	Discretionary	89.00	75.00	-15.7%
Each additional day or part thereof (the dates must be confirmed on application)	Discretionary	4.00	4.00	0.0%
<b>Acupuncture, Cosmetic Piercing, Electrolysis, Tattooing (including semi-permanent skin colouring)</b>				
- Each Person (not including premises - submitted separately)	Discretionary	68.00	48.00	-29.4%
- Premises including one person	Discretionary	165 + £34 per additional person included on same application.	145 + £24 per additional person included on same application.	-12.0%
<b>Scrap Metal Dealers</b>				
Scrap Metal Dealers - Site (New (inc DBS fee)	Discretionary	759.00	660.00	-13.0%
Scrap Metal Dealers - Site (Renewal) (inc DBS fee)	Discretionary	759.00	763.00	0.5%
Scrap Metal Dealers - Collectors (New (inc DBS fee)	Discretionary	206.00	177.00	-14.1%
Scrap Metal Dealers - Collectors (Renewal (inc DBS fee)	Discretionary	206.00	280.00	35.9%
Scrap Metal Dealer Site Manager Variation	Discretionary	99.00	87.00	-12.1%
Scrap Metal Dealer - Site/Collector License Name - Variation (not transfer of licensee)	Discretionary	37.00	46.00	24.3%
Please contact James Walton on 01743 255011	Discretionary	540.00	470.00	-13.0%
Scrap Metal Dealer - Site to collector variation	Discretionary	105.00	92.00	-12.4%

FEES & CHARGES		APPENDIX 3		
PUBLIC PROTECTION	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
<b>TAXI AND PRIVATE HIRE LICENCES</b>	Formal Consultation to take place early 2015	Provisional Fees under consultation between 12.01.2015 and 15.02.2015 be confirmed by 31.03.2015		
<b>Vehicles</b>	Statutory Guidance on Cost Recovery			
Hackney Carriage Vehicle - New		155.00	135.00	-12.9%
Hackney Carriage Vehicle - Renewal		159.00	152.00	-4.4%
Private Hire Vehicle - New		168.00	142.00	-15.5%
Private Hire Vehicle - Renewal		172.00	164.00	-4.7%
Exterior Plate replacement following damage or loss		13.00	45.00	246.2%
Hackney Carriage Licence Transfer (Transfer of existing licence to a new vehicle)		94.00	99.00	5.3%
Private Hire Vehicle Licence Transfer (Transfer of existing licence to a new vehicle)		107.00	107.00	0.0%
Internal Plate replacement following damage or loss		15.00	45.00	200.0%
Fare Card replacement following damage or lost		2.50	2.50	0.0%
Private hire door signs replacement (pair)		15.00	45.00	200.0%
<b>Additional administrative charges</b>				
Licence holder transfer/change of details	Statutory Guidance on Cost Recovery	10.00	24.00	140.0%
<b>Drivers</b>	Statutory Guidance on Cost Recovery			
Driver's Joint Badge New - 3 year (inc. DVLA, DBS Check, first knowledge test and first driver training assessment)		239.00	218.00	-8.8%
Driver's Badge Renewal - 3 Years (including DVLA and DBS check).		174.00	190.00	9.2%
Driver Training Assessment		26.00	23.00	-11.5%
Driver's Knowledge Test Resit		57.00	53.00	-7.0%
Driver's Badge Replacement following damage or loss		10.00	45.00	350.0%
<b>Private Hire Operators - 1 year - New</b>	Statutory Guidance on Cost Recovery			
up to 5 vehicles		132.00	n/a	
6 to 10 vehicles (mid point for fee calculation purposes = 8)		166.00	n/a	
11 to 30 vehicles (mid point for fee calculation purposes = 20)		217.00	n/a	
31 to 100 vehicles (mid point for fee calculation purposes = 60)		387.00	n/a	
101 to 200 vehicles (mid point for fee calculation purposes = 150)		770.00	n/a	
> 200 vehicles (mid point for fee calculation purposes = 300)		1407.00	n/a	
<b>Private Hire Operators - 5 Years (Formerly 3 years) - New</b>	Statutory Guidance on Cost Recovery			
up to 5 vehicles		220.00	250.00	13.6%
6 to 10 vehicles (mid point for fee calculation purposes = 8)		288.00	250.00	-13.2%
11 to 30 vehicles (mid point for fee calculation purposes = 20)		390.00	250.00	-35.9%
31 to 100 vehicles (mid point for fee calculation purposes = 60)		730.00	672.00	-7.9%
101 to 200 vehicles (mid point for fee calculation purposes = 150)		1495.00	672.00	-55.1%
> 200 vehicles (mid point for fee calculation purposes = 300)		2770.00	672.00	-75.7%
<b>Private Hire Operators - 1 year - Renewal</b>	Statutory Guidance on Cost Recovery			
up to 5 vehicles		128.00	n/a	
6 to 10 vehicles (mid point for fee calculation purposes = 8)		162.00	n/a	
11 to 30 vehicles (mid point for fee calculation purposes = 20)		213.00	n/a	
31 to 100 vehicles (mid point for fee calculation purposes = 60)		383.00	n/a	
101 to 200 vehicles (mid point for fee calculation purposes = 150)		766.00	n/a	
> 200 vehicles (mid point for fee calculation purposes = 300)		1403.00	n/a	
<b>Private Hire Operators - 5 Years (Formerly 3 years) - Renewal</b>	Statutory Guidance on Cost Recovery			
up to 5 vehicles		215.00	332.00	54.4%
6 to 10 vehicles (mid point for fee calculation purposes = 8)		283.00	332.00	17.3%
11 to 30 vehicles (mid point for fee calculation purposes = 20)		385.00	332.00	-13.8%
31 to 100 vehicles (mid point for fee calculation purposes = 60)		725.00	755.00	4.1%
101 to 200 vehicles (mid point for fee calculation purposes = 150)		1490.00	755.00	-49.3%
> 200 vehicles (mid point for fee calculation purposes = 300)		2765.00	755.00	-72.7%



FEES & CHARGES		APPENDIX 3		
PUBLIC PROTECTION	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
<b>LICENSING SEX SHOPS AND ESTABLISHMENTS</b>				
Sex establishments (application) New	Discretionary	2921.00	2391.00	-18.1%
Sex establishments Renewal	Discretionary	2064.00	1705.00	-17.4%
<b>PLEASURE BOATS AND VESSELS</b>				
Per Annum (plus Boat Inspector fees)	Discretionary	165 + marine surveyor's report fee	145 + marine surveyor's report fee	-12.0%
<b>DISTRIBUTION OF FREE PRINTED MATTER</b>				
Weekly permit	Statutory	102.00	87.00	-14.7%
Monthly	Statutory	166.00	126.00	-24.1%
Annual permit	Statutory	357.00	169.00	-52.7%
<b>POLLUTION PREVENTION AND CONTROL ACT**</b>				
Local Authority Integrated Pollution Prevention and Control Charges				
Application Fee				
Standard process	Statutory Fee			
Additional fee for operating without a permit	Statutory Fee			
Recovery of cost of advertising applications	Statutory Fee			
Annual Subsistence Charge				
Low	Statutory Fee			
Medium	Statutory Fee			
High	Statutory Fee			
Additional fee where Subsistence is paid in quarterly instalments	Statutory Fee			
Transfer and Surrender				
Standard transfer	Statutory Fee			
Partial transfer	Statutory Fee			
Surrender	Statutory Fee			
Substantial variation	Statutory Fee			
Environment Agency Subsistence Fee for Discharge to Controlled Waters				
Band A	Statutory Fee			
Band B	Statutory Fee			
Band C	Statutory Fee			
Band D	Statutory Fee			
Local Authority Pollution Prevention Control Charges				
Application Fee				
Standard process	Statutory Fee			
Additional fee for operating without a permit	Statutory Fee			
Reduced fee activities:	Statutory Fee			
PVR I & II	Statutory Fee			
Vehicle refinishers	Statutory Fee			
Reduced fee activities: Additional fee for operating without a permit	Statutory Fee			
Mobile screening and crushing plant for the third to seventh applications	Statutory Fee			
for the eighth and subsequent applications	Statutory Fee			
Additional fee where there is a combined Part B and waste application	Statutory Fee			
Recovery of cost of advertising applications	Statutory Fee			
Annual Subsistence Charge				
Standard process Low	Statutory Fee			
Standard process Medium	Statutory Fee			
Standard process High	Statutory Fee			
<b>NOTE - fees in brackets are additional fees where there is combined Part B and waste installation</b>				
Reduced fee activities - low	Statutory Fee			
Reduced fee activities - med	Statutory Fee			
Reduced fee activities - high	Statutory Fee			
PVR I & II - low	Statutory Fee			
PVR I & II - medium	Statutory Fee			
PVR I & II - high	Statutory Fee			
Vehicle refinishers - low	Statutory Fee			
Vehicle refinishers - med	Statutory Fee			
Vehicle refinishers - high	Statutory Fee			
Odourising of natural gas - low	Statutory Fee			
Odourising of natural gas - med	Statutory Fee			
Odourising of natural gas - high	Statutory Fee			
Mobile screening and crushing plant - low for third to seventh authorisations - low	Statutory Fee			
for eighth and subsequent authorisations - low	Statutory Fee			
Mobile screening and crushing plant - med for the third to seventh authorisations - med	Statutory Fee			
for the eighth and subsequent authorisations - med	Statutory Fee			
Mobile screening and crushing plant - high for the third to seventh authorisations - high	Statutory Fee			
for the eighth and subsequent authorisations - high	Statutory Fee			
Additional fee where paid in quarterly instalments	Statutory Fee			
Additional fee where subject to E-PRTR reporting	Statutory Fee			

TO BE UPDATED  
FOLLOWING  
STATUTORY  
GUIDANCE in MAR 2016

FEES & CHARGES		APPENDIX 3		
PUBLIC PROTECTION	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
Transfer and Surrender				
Standard process transfer	Statutory Fee			
Standard process partial transfer	Statutory Fee			
New operator at low risk reduced fee activity	Statutory Fee			
Surrender: all Part B activities	Statutory Fee			
Reduced fee activities: transfer	Statutory Fee			
Reduced fee activities: partial transfer	Statutory Fee			
Temporary transfer for mobiles - first transfer	Statutory Fee			
Temporary transfer for mobiles - repeat transfer	Statutory Fee			
Temporary transfer for mobiles - repeat transfer following enforcement or warning	Statutory Fee			
Substantial change s10 and s11				
Standard process	Statutory Fee			
Standard process where the substantial change results in a new PPC activity	Statutory Fee			
Reduced fee activities	Statutory Fee			
Local Authority Pollution Prevention Control Mobile Plant Charges				
Application Fee				
Mobile with 1 or 2 applications	Statutory Fee			
Mobile third to seventh applications	Statutory Fee			
Mobile for the eighth and subsequent applications	Statutory Fee			
Annual Subsistence Fee (based on number of authorisations)				
Mobile - Low	Statutory Fee			
for the third to seventh authorisations - Low	Statutory Fee			
for the eighth and subsequent authorisations - Low	Statutory Fee			
Mobile - Medium	Statutory Fee			
for the third to seventh authorisations - Medium	Statutory Fee			
for the eighth and subsequent authorisations - Medium	Statutory Fee			
Mobile - High	Statutory Fee			
for the third to seventh authorisations - High	Statutory Fee			
for the eighth and subsequent authorisations - High	Statutory Fee			
Additional Fee where Subsistence is paid in quarterly instalments	Statutory Fee			
<b>GENERAL SERVICES COSTS</b>				
Professional PPO hourly rate		62.50	67.75	8.4%
Support PPO Hourly Rate		35.00	37.50	7.1%
<b>ENVIRONMENTAL HEALTH</b>				
<b>PRIVATE WATER SUPPLIES</b>				
Risk Assessment:	Statutory Max			
Risk Assessment(each assessment)	Statutory Max	200.00	200.00	0.0%
Risk Assessment(each assessment)additional hours up to a statutory maximum of £500	Statutory Max	50.00	50.00	0.0%
Auditing risk assessments carried out by others	Statutory Max	100.00	100.00	0.0%
Auditing risk assessments carried out by others additional hours (up to sta max of £500)	Statutory Max	50.00	50.00	0.0%
Sampling fee per visit	Statutory Max	100.00	100.00	0.0%
Investigation (each investigation)	Statutory Max	100.00	100.00	0.0%
Analysis for check and audit sampling of supplies	Statutory Max	actual cost up to maximum	actual cost up to maximum	0.0%
Analysis of samples taken during check monitoring	Statutory Max	actual cost up to maximum	actual cost up to maximum	0.0%
Analysis for samples taken during auditing monitoring	Statutory Max	actual cost up to maximum	actual cost up to maximum	0.0%
Swimming pool sampling - (plus analysis costs at direct cost)	Discretionary	100.00	100.00	0.0%
<b>PRIVATE SECTOR HOUSING</b>				
Manadatory HMO Licence (Homes in Multiple Occupancy)	Discretionary		£500 (for up to 6 units) then £75 per additional unit	
<b>ENVIRONMENTAL &amp; OTHER INFORMATION</b>				
Pollution Prevention & Control Act/Environmental Protection Act				
- Register Copy - per entry	Discretionary	11.00	11.00	0.0%
- Copy - documents relating to authorisation (per hour, plus the cost of any materials)	Discretionary	62.50	62.50	0.0%
- Environmental Information Regulations (pollution information)				
- Information request (minimum charge for up to 1 hour)	Discretionary	67.75	67.75	0.0%
- Additional charge per hour for more than 1 hours work	Discretionary	67.75	67.75	0.0%
- Factual Statements				
- Civil Proceedings - re accidents in Retail Premises (plus the cost of any materials)	Discretionary	144.00	Traded	
- Food Safety Act 1990 ( register copies )				
- Copy of total register ( based on hourly rate ) - per hour	Discretionary	62.50	62.50	0.0%
- Copy of individual entry	Discretionary	11.00	11.00	0.0%
<b>HEALTH CERTIFICATES</b>				
Export Health Certificate		60.00	60.00	0.0%
<b>ENVIRONMENTAL HEALTH TRAINING COURSES</b>				
Standard basic level course per person	Discretionary	60.00	Traded	
Bespoke course (based on hourly rate) - per hour	Discretionary	62.50	Traded	
<b>PEST CONTROL</b>				
<b>Domestic Premises</b>				
- Within Normal Working Hours				
- Wasps (up to two nests treated per visit)	Discretionary	50.00		
- Wasps (each additional nest treated after two at the same visit)	Discretionary	15.00		
- Flies & flying insects	Discretionary	70.00		
- Fleas & crawling insects (two or less bedrooms)(up to 2 treatment visits in a 4 week period)	Discretionary	80.00		
- Fleas & crawling insects (each additional bedroom)	Discretionary	15.00		
- Fleas & crawling insects (up to two additional treatment visits immediately after the 4 weeks)	Discretionary	25.00		
- Rats (up to four treatment visits)	Discretionary	70.00		
Rats (additional visits beyond the included four visits - per visit)	Discretionary	15.00		
- Mice (up to four treatment visits)	Discretionary	70.00		
Mice (additional visits beyond the included four visits - per visit)	Discretionary	15.00		
Bedbugs	Discretionary	80.00		
Moles ,mink, rabbits, pigeons & squirrels (up to four site visits included)	Discretionary	70.00		
Moles ,mink, rabbits, pigeons & squirrels (additional visits - per visit)	Discretionary	15.00		
Cockroaches	Discretionary	£50 p/hr. & materials at cost		
Rabbits & pigeons	Discretionary	£45 p/hr. & materials at cost		
Minimum charge for any call out even if no treatment is necessary or possible	Discretionary	25.00		
All above costs are subject to a 50% discounted rate for those on Guaranteed Pension Credit or Income Support				
<b>Non Domestic Premises</b>				
<b>Please contact James Walton on 01743 255011</b>				
- Contract Work (per hour, plus the cost of any materials)	Discretionary	40.00		
- Non-Contract Work (per hour, plus the cost of any materials)	Discretionary	52.00		

TO BE UPDATED FOLLOWING STATUTORY GUIDANCE in MAR 2016

These are fully traded services - IP&E to set charges

FEES & CHARGES		APPENDIX 3			
PUBLIC PROTECTION	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase	
<b>TRADING STANDARDS</b>					
Weights & measures: testing weighing equipment (additional costs will be incurred for hire of specialised weighing and measuring equipment on a case-by-case basis and will be recharged at direct cost)					
Up to 15kg	Discretionary	31.20	Hourly rate on a case by case basis		
Over 15kg and up to 60kg	Discretionary	62.40			
Over 60kg and up to 500 kg	Discretionary	140.40			
Over 500kg and up to 1 tonne	Discretionary	187.20			
Over 1 tonne and up to 2 tonne	Discretionary	280.80			
Over 2 tonne and up to 50 tonne	Discretionary	249.60			
Over 50 tonne and up to 60 tonnes	Discretionary	312.00			
<b>Weights &amp; measures: testing liquid fuel</b>					
Containers Un-subdivided	Discretionary	70.20			
Single and multi-outlets - First Nozzle	Discretionary	132.60			
Each additional nozzle	Discretionary	70.20			
Peripheral equipment and credit card acceptor	Discretionary	85.80			
Bulk Fuel Meter Systems	Discretionary	124.80			
Certificate of errors	Discretionary	46.80			
Hourly rate (TSO + support officer)	Discretionary	97.50			
<b>Weights and measures: hiring of equipment</b>					
A. Hand weights - per tonne or part thereof per day or part thereof	Discretionary	50.00			
B. Suspended load platform - per day or part thereof	Discretionary	25.00			
C. Delivery and collection of weights/suspended load platform - per hour per officer	Discretionary	62.50			
<b>POISONS LIST - NON-MEDICINAL POISONS</b>					
Entry in the Local Authority list 1 year duration	Discretionary	105.00			
Retention of entry in the Local Authority list 1 year duration	Discretionary	52.00			
Alteration of an entry in the Local Authority list	Discretionary	35.00			
<b>FIREWORKS AND EXPLOSIVES</b>					
Manufacture & Storage of Explosives Regulation 2005					
R.10 New licence 1 year duration	Statutory Fee	Statutory Instrument. Do not anticipate any changes to the fees	Statutory Instrument. Do not anticipate any changes to the fees		
R.10 Licence renewal 1 year duration	Statutory Fee				
R.11 New registration 1 year duration	Statutory Fee				
R. 11 Registration renewal 1 year duration	Statutory Fee				
R.16/R.20 Licence/Registration variation/transfer	Statutory Fee				
Fireworks Regulations 2004					
R.9 Licence - 1 year duration	Statutory Fee				
<b>CIVIL PARKING ENFORCEMENT FINES</b>					
Higher Level	Statutory Fee	70.00	70.00	0.0%	
Lower Level	Statutory Fee	50.00	50.00	0.0%	
<b>BLUE BADGE PERMITS</b>					
	Statutory Fee	10.00	10.00	0.0%	

FEES & CHARGES		APPENDIX 3		
HOUSING HEALTH	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
TRADING ACCOUNT				
<b>HOUSING REVENUE ACCOUNT</b>	Trading			
<b>HOUSING RENTS (48 week basis)</b>				
Housing Rents-Increased by Formula rent calculation		Subject to separate recommendation	Subject to separate recommendation	
<b>Heating Charges (per week - 48 week basis)</b>				
Greenfields		4.30	3.81	-11.4%
Sheldon Court		11.70	11.95	2.1%
<b>Service Charges (per week - 48 week basis)</b>				
Admirals Flats		4.90	5.68	15.9%
Greenfields		9.85	8.71	-11.6%
Sheldon Court		12.00	12.16	1.3%
Intensive Housing Management - South (subject to agreement with Sustain Consortium)		7.50	10.50	40.0%
Intensive Housing Management - North (proposed by ST&R Housing subject to agreement with Sustain Consortium)		7.50	10.50	40.0%
Communal Cleaning - Oswestry		1.80	1.80	0.0%
Communal TV aerial		0.73	0.74	1.4%
Caretaking Service - new for 2016/17 (subject to tenant consultation)		-	2.30	
<b>GARAGE RENTS</b>				
Bridgnorth (VAT charged to Council tenants on 3rd or more garages and all non-tenants)				
Oswestry - tenant (VAT charged on 3rd or more garages)		£7.35 per wk (+VAT where due)	£7.40 per wk (+VAT where due)	
Oswestry - non-tenant		£7.35 per wk (+VAT where due)	£7.40 per wk (+VAT where due)	
		£8.83 per wk +VAT	£8.90 per wk +VAT	
Garage Plot (Bridgnorth) (48-week basis)		£1.30per wk (+VAT where due)	£1.31per wk (+VAT where due)	
<b>COMMUNITY ALARMS</b>				
Leased Service - unit + service Charge set by ST&R Housing	Charge per quarter	44.05 + VAT	44.85 + VAT	
<b>Private Customers</b>				
Oswestry (Non Council tenants) Charge set by ST&R Housing	Charge per quarter	45.12 + VAT	45.12 + VAT	
Monitoring charge on non-leased unit Charge set by ST&R Housing	Charge per quarter	13.00 + VAT	13.00 + VAT	
Former Grant Supported - Council Tenant Sheltered Schemes	Per week (52 weeks)		2.00 + VAT	
Former Grant Supported - Other	Per week (52 weeks)		2.00 + VAT	
<b>Installation Charge</b>				
Oswestry Charge set by ST&R Housing		25.00	25.00	0.0%
Bridgnorth Charge set by ST&R Housing		25.00	25.00	0.0%
<b>Replacement Pendants</b>				
Per pendant. Charge set by ST&R Housing		50.00	50.00	0.0%
<b>GARDEN MAINTENANCE - HRA Properties (48 week basis)</b>				
Lawn Cut - Annual Maintenance (20mm to 60mm)	Front or rear garden	£1.80 (+VAT where due)	1.81 (+VAT where due)	0.8%
Hedge Cutting - Annual Maintenance	Front or rear garden	£0.88 (+VAT where due)	0.89 (+VAT where due)	0.8%
<b>Housing Options</b>				
		Rental Charges will be changing with the move to Universal Credit, which will be a gradual process at intervals throughout the year based upon each individual circumstance. The rental amounts below are the current charges.	Figures provided are estimated Universal Credit rental figures based on 15/16 LHA rates, 16/17 LHA Rates are published at the end of January. Charge per week inclusive of £45 management fee. UC	
<b>Temporary Accommodation (52 week basis)</b>				
Shared accomodation or most single aged under 35		-	£114.04	
1 bedroom		£143 per week	£132.41	
2 bedrooms		£162 per week	£154.32	
3 bedrooms		£183 per week	£174.47	
4 bedrooms			£215.67	
Hostels (predominantly 1 bedroom and part furnished)		£153 per week	Commissioning review in progress	
Bed & Breakfast		£35 - £100 per day (dependant on size of family, type of room and geographical location)	LHA entitlement for size of household up to max of 4 bedroom entitlement plus management fee	
Note: There has been no date specified yet for the introduction of UC to couples or families in Shropshire. UC is paid according to the size of the household not the size of the property.				
<b>Private Sector Housing</b>				
Mandatory HMO Licence (House Multiple Occupation)	Approved by cabinet	£450 (for up to 6 units) then £75 per additional unit.	£450 (for up to 6 units) then £75 per additional unit.	0.0%

Cabinet: 10<sup>th</sup> February 2016 Income Review of Fees and Charges for 2016/17

FEES & CHARGES		APPENDIX 3						
	Notes	Fee for 2015/16 £	Fee for 2016/17 £	Fee for 2017/18 £	Fee for 2018/19 £	% Inc 2016-17	% Inc 2017-18	% Inc 2018-19
<b>PUBLIC HEALTH</b>								
<b>REGISTRARS</b>								
SAMIS Codes and Statutory or Discretionary								
<b>Civil Weddings / Partnerships at approved venues</b>								
G0000LG or G0000LH								
Mon - Thu	Fees & charges increased following due consideration to charges of the alternative providers in the area.	361.00	361.00	386.00	400.00	0.0%	6.9%	3.6%
Fri		386.00	386.00	386.00	400.00	0.0%	0.0%	3.6%
Sat		421.00	421.00	446.00	450.00	0.0%	5.9%	0.9%
Sun & Bank Holiday		446.00	446.00	446.00	450.00	0.0%	0.0%	0.9%
Advanced booking fee for ceremonies booked over a year but under two years from the date of the ceremony		60.00	60.00	60.00	70.00	0.0%	0.0%	16.7%
Advanced Booking Fee for ceremonies booked within one year-Not Refundable	NEW for 2011/12	46.00	46.00	46.00	46.00	0.0%	0.0%	0.0%
Administration fee for changes to dates or venues	NEW for 2011/12	25.00	25.00	25.00	30.00	0.0%	0.0%	20.0%
Civil Partnerships in Council Ceremony Rooms on Saturdays up to 12:00		150.00	150.00	170.00	180.00	0.0%	13.3%	5.9%
Civil Partnerships/Weddings at Registration Offices after 12.30 on Saturday		240.00	240.00	250.00	265.00	0.0%	4.2%	6.0%
Civil Partnerships/Weddings at Registration Offices after 12.30 on Sundays and Bank Hols		276.00	280.00	300.00	320.00	1.4%	7.1%	6.7%
<b>Reaffirmation of vows &amp; civil naming ceremonies at approved</b>								
Mon - Fri	G0000LE-DISCRETIONARY	240.00	250.00	265.00	265.00	4.2%	6.0%	0.0%
Sat	G0000LE-DISCRETIONARY	260.00	250.00	265.00	265.00	-3.8%	6.0%	0.0%
Sun & Bank Holiday	G0000LE-DISCRETIONARY	270.00	280.00	300.00	320.00	3.7%	7.1%	6.7%
<b>Reaffirmation of vows &amp; civil naming ceremonies at Registration Office</b>								
Mon - Fri	G0000LE-DISCRETIONARY	190.00	250.00	250.00	265.00	31.6%	0.0%	6.0%
Sat	G0000LE-DISCRETIONARY	190.00	250.00	250.00	265.00	31.6%	0.0%	6.0%
After 12.30 on Saturday	G0000LE-DISCRETIONARY	240.00	250.00	250.00	265.00	4.2%	0.0%	6.0%
On Sunday & Bank Hols	G0000LE-DISCRETIONARY	275.00	280.00	300.00	320.00	1.8%	7.1%	6.7%
Civil Funeral	G0000LE-DISCRETIONARY	160.00	170.00	180.00	190.00	6.3%	5.9%	5.6%
<b>Private Citizenship ceremonies</b>								
Bronze Service Handling and postage		1.00	1.00	1.00	1.50	0.0%	0.0%	50.0%
At the Shropshire Register Office, Mon - Fri	G0000LF-DISCRETIONARY	160.00	160.00	170.00	180.00	0.0%	6.3%	5.9%
Group Citizenship ceremonies	Statutory	N/A						
<b>Licensing of approved venues</b>								
First time applications (up to 2 rooms)	G0000LJ-DISCRETIONARY	1,610.00	1,610.00	1,610.00	1,700.00	0.0%	0.0%	5.6%
Renewals (up to 2 rooms)	G0000LJ-DISCRETIONARY	1,610.00	1,610.00	1,610.00	1,700.00	0.0%	0.0%	5.6%
Addition of extra room	G0000LJ-DISCRETIONARY	220.00	220.00	220.00	250.00	0.0%	0.0%	13.6%
Licensing of additional building within curtilage	G0000LJ-DISCRETIONARY	710.00	710.00	710.00	750.00	0.0%	0.0%	5.6%
Appeals against revocation or refusal to issue approval (non-refundable charge)	G0000LJ-DISCRETIONARY	1,200.00	1,200.00	1,200.00	1,300.00	0.0%	0.0%	8.3%
<b>Copy certificates-issued at registration</b>								
Short birth certificates	G0000LG. STATUTORY	4.00	4.00			0.0%		
Standard birth certificates	G0000LG. STATUTORY	4.00	4.00			0.0%		
Death certificates	G0000LG. STATUTORY	4.00	4.00			0.0%		
Marriage certificates	G0000LG. STATUTORY	4.00	4.00			0.0%		
Extract from civil partnership register	G0000LG. STATUTORY	4.00	4.00			0.0%		
Standard certificate from civil partnership register	G0000LG. STATUTORY	4.00	4.00			0.0%		
Marriage Certificates following Conversion from a Civil Partnership. Issued on the day	G0000LG. STATUTORY	4.00	4.00			0.0%		
<b>Copy certificates-issued after registration</b>								
Short birth certificates	G0000LG. STATUTORY	7.00	7.00			0.0%		
Standard birth certificates	G0000LG. STATUTORY	7.00	7.00			0.0%		
Death certificates	G0000LG. STATUTORY	7.00	7.00			0.0%		
Marriage certificates	G0000LG. STATUTORY	7.00	7.00			0.0%		
Extract from civil partnership register	G0000LG. STATUTORY	7.00	7.00			0.0%		
Standard certificate from civil partnership register	G0000LG. STATUTORY	7.00	7.00			0.0%		
<b>Copy certificates-issued month or more after registration</b>								
Short birth certificates	G0000LG. STATUTORY	10.00	10.00			0.0%		
Standard birth certificates	G0000LG. STATUTORY	10.00	10.00			0.0%		
Death certificates	G0000LG. STATUTORY	10.00	10.00			0.0%		
Marriage certificates	G0000LG. STATUTORY	10.00	10.00			0.0%		
Extract from civil partnership register	G0000LG. STATUTORY	10.00	10.00			0.0%		
Standard certificate from civil partnership register	G0000LG. STATUTORY	10.00	10.00			0.0%		
Marriage Certificates following Conversion from a Civil Partnership. Issued after the day	G0000LG. STATUTORY	10.00	10.00			0.0%		
<b>Gold - priority service</b>								
Expediated service charge (including certificate fee)								
Expediated service charge - next day delivery (including certificate fee)	G0000LG- Discretionary	40.00	40.00	40.00	40.00	0.0%	0.0%	0.0%
<b>Silver - premium service</b>								
Recorded delivery (including certificate fee)	G0000LG- Discretionary	16.50	16.50	16.50	16.50	0.0%	0.0%	0.0%
<b>Bronze - standard service</b>								
Certificate fee only	G0000LG- Discretionary	10.00	10.00	10.00	10.00	0.0%	0.0%	0.0%
<b>Registration of birth Certificate</b>								
Registration of birth Certificate	STATUTORY							
<b>Registration of death Certificate</b>								
Registration of death Certificate	STATUTORY							
Notice of marriage (per person)	STATUTORY	35.00	35.00			0.0%		
Fee payable on day of ceremony	STATUTORY	45.00	45.00			0.0%		
Notice of civil registration (per person)	STATUTORY	35.00	35.00			0.0%		
Fee payable on day of registration	STATUTORY	45.00	45.00			0.0%		
<b>Nationality checking service fees</b>								
- Adult	G0000 LQ - DISCRETIONARY	60.00	75.00	80.00	90.00	25.0%	6.7%	12.5%
- Husband and wife (who apply at same time)	G0000 LQ - DISCRETIONARY	90.00	110.00	120.00	130.00	22.2%	9.1%	8.3%
- Husband and wife plus up to 4 children (who apply at same time)	G0000 LQ - DISCRETIONARY	100.00	130.00	150.00	160.00	30.0%	15.4%	6.7%
- Additional child	G0000 LQ - DISCRETIONARY	35.00	60.00	60.00	60.00	71.4%	0.0%	0.0%
- One or more children under the age of 18 who apply separately from their parents	G0000 LQ - DISCRETIONARY	60.00	60.00	60.00	60.00	0.0%	0.0%	0.0%
<b>Rehearsals</b>								
Rehearsals at any Registration Office Mon-Fri normal office hours	G0000 LG - DISCRETIONARY	50.00	50.00	50.00	50.00	0.0%	0.0%	0.0%
Rehearsals at any Registration Office Sat pre 12.30	G0000 LG - DISCRETIONARY	70.00	70.00	70.00	100.00	0.0%	0.0%	42.9%
<b>Commemorative Certificate-e.g. for siblings</b>								
Commemorative Certificate-e.g. for siblings	NEW FOR 2012/13	4.50	4.50	4.50	4.50	0.0%	0.0%	0.0%
Commemorative Certificate-e.g. anniversaries	NEW FOR 2012/13	6.00	6.00	6.00	6.00	0.0%	0.0%	0.0%
Commemorative Certificate-Limiting	NEW FOR 2012/13	1.00	1.00	1.00	1.00	0.0%	0.0%	0.0%

FEES & CHARGES		APPENDIX 3		
COMMERCIAL SERVICES	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
<b>Room Hire Charges</b>				
<b>Shirehall Meeting Rooms</b>				
<i>Monday - Friday</i>				
Council Chamber - Full day		129.00	129.00	0.0%
Council Chamber - Full day (concessionary)		64.00	64.00	0.0%
Council Chamber - Half day		72.00	72.00	0.0%
Council Chamber - Half day (concessionary)		36.00	36.00	0.0%
Council Chamber - Evening		92.00	92.00	0.0%
Council Chamber - Evening (concessionary)		46.00	46.00	0.0%
Committee Rooms - Full day		77.00	77.00	0.0%
Committee Rooms - Full day (concessionary)		39.00	39.00	0.0%
Committee Rooms - Half day		46.00	46.00	0.0%
Committee Rooms - Half day (concessionary)		24.00	24.00	0.0%
Committee Rooms - Evening		51.00	51.00	0.0%
Committee Rooms - Evening (concessionary)		26.00	26.00	0.0%
Gallery - Full day		62.00	62.00	0.0%
Gallery - Full day (concessionary)		31.00	31.00	0.0%
Gallery - Half day		46.00	46.00	0.0%
Gallery - Half day (concessionary)		24.00	24.00	0.0%
Gallery - Evening		51.00	51.00	0.0%
Gallery - Evening (concessionary)		26.00	26.00	0.0%
<i>Saturday</i>				
Council Chamber - Full day		159.00	159.00	0.0%
Council Chamber - Full day (concessionary)		80.00	80.00	0.0%
Council Chamber - Half day		92.00	92.00	0.0%
Council Chamber - Half day (concessionary)		46.00	46.00	0.0%
Committee Rooms - Full day		82.00	82.00	0.0%
Committee Rooms - Full day (concessionary)		41.00	41.00	0.0%
Committee Rooms - Half day		62.00	62.00	0.0%
Committee Rooms - Half day (concessionary)		31.00	31.00	0.0%
Gallery - Full day		67.00	67.00	0.0%
Gallery - Full day (concessionary)		37.00	37.00	0.0%
Gallery - Half day		51.00	51.00	0.0%
Gallery - Half day (concessionary)		26.00	26.00	0.0%
* For Parish and Town Councils and other partners grant aided by the Council it is				
<b>Castle View - Oswestry</b>				
<i>Monday - Friday</i>				
Council Chamber - Full day		105.00	105.00	0.0%
Council Chamber - Full day (concessionary)		52.50	52.50	0.0%
Council Chamber - Half day		55.00	55.00	0.0%
Council Chamber - Half day (concessionary)		27.50	27.50	0.0%
Council Chamber - Evening		55.00	55.00	0.0%
Council Chamber - Evening (concessionary)		27.50	27.50	0.0%
Meeting Rooms - Full day		55.00	55.00	0.0%
Meeting Rooms - Full day (concessionary)		27.50	27.50	0.0%
Meeting Rooms - Half day		45.00	45.00	0.0%
Meeting Rooms - Half day (concessionary)		22.50	22.50	0.0%
Meeting Rooms - Evening		45.00	45.00	0.0%
Meeting Rooms - Evening (concessionary)		22.50	22.50	0.0%
<b>The Lantern</b>				
Charity / Community Rate Monday to Friday	8:30 am to 6:00 pm	N/A	£5.00 per hour	
Charity / Community Rate Monday to Friday	6:00 pm to 11:00 pm	N/A	£10.00 per hour	
Charity / Community Rate Saturday & Sunday	9:00 am to 11:00 pm	N/A	£15.00 per hour	
Commercial Rate Monday to Friday	8:30 am to 6:00 pm	N/A	£15.00 per hour	
Commercial Rate Monday to Friday	6:00 pm to 11:00 pm	N/A	£30.00 per hour	
Commercial Rate Saturday & Sunday	9:00 am to 11:00 pm	N/A	£45.00 per hour	
<b>Louise House</b>				
<b>Meeting Rooms 1 &amp; 2</b>				
Charity / Community Rate		£5 per hour	£6 per 2 hours	
Commercial Rate		£10 per hour	£21 per 2 hours	
<b>Reception Interview Room</b>				
Charity / Community Rate		£5 per hour	£3 per 2 hours	
Commercial Rate		£10 per hour	£16 per 2 hours	
<b>IT Suite</b>				
Charity / Community Rate		£5 per hour	£3 per 2 hours	
Commercial Rate		£10 per hour	£20 per 2 hours	
Computer Use		n/a	£8 per 2 hours	
<b>Physio Suite</b>				
Charity / Community Rate		£5 per hour	£11 per 2 hours	
Commercial Rate		£10 per hour	£36 per 2 hours	

<b>FEES &amp; CHARGES</b>		<b>APPENDIX 3</b>		
<b>COMMERCIAL SERVICES</b>	<b>Notes</b>	<b>Fee for 2015/16 £</b>	<b>Fee for 2016/17 £</b>	<b>% Increase</b>
<b>PROPERTY MAINTENANCE</b>				
<u>Testing of portable appliance</u>				
Attendance Charge	Fees & charges increased	26.00	26.00	0.0%
1 - 199 items	by an amount to ensure	2.01	2.01	0.0%
200 - 499 items	the service remains	2.00	2.00	0.0%
500 - 999 items	competitive	1.97	1.97	0.0%
1000 - 1999 items		1.95	1.95	0.0%
2000+ items		1.90	1.90	0.0%
	no increase 2016/17			
<u>Plugtops and Fuses</u>				
Supply & fit plugtop		3.22	3.22	0.0%
Supply & fit fuse		0.15	0.15	0.0%
Supply & fit 1 gang trailing cable		2.99	2.99	0.0%
Supply & fit 2 gang trailing cable		4.93	4.93	0.0%
Supply & fit 4 gang trailing cable		9.41	9.41	0.0%
Supply & fit socket on kettle		2.37	2.37	0.0%
<u>Cable Repair</u>				
Supply & fit 2 core 0.5 (per metre)		0.15	0.15	0.0%
Supply & fit 2 core 0.75 (per metre)		0.17	0.17	0.0%
Supply & fit 3 core 0.5 (per metre)		0.22	0.22	0.0%
Supply & fit 3 core 0.75 (per metre)		0.29	0.29	0.0%
Supply & fit 3 core 1.0 (per metre)		0.32	0.32	0.0%
Supply & fit 3 core 1.25 (per metre)		0.41	0.41	0.0%
Supply & fit 3 core 1.5 (per metre)		0.45	0.45	0.0%
<u>Stationery Prices</u>				
SCC Register Stickers (per label)		0.02	0.02	0.0%
Green 'Do Not Use After' (per label)		0.02	0.02	0.0%
Plastic Cable Tags (per label)		0.03	0.03	0.0%
Register Sheets EN6 (per label)		0.03	0.03	0.0%
Red Defective Labels (per label)		0.03	0.03	0.0%
<u>Equipment Servicing</u>				
Microwave leakage & performance tests		14.75	14.75	0.0%
Fly killer service (Clean etc)		17.15	17.15	0.0%
<u>Fly Killer lamp replacement (lamps + starters)</u>				
I 603 – TS15 WS		8.20	8.20	0.0%
I 607 – circular		9.18	9.18	0.0%
I 608 – TS20		8.63	8.63	0.0%
I 610 – TS08		8.20	8.20	0.0%
I 691 – 15W UV		8.34	8.34	0.0%
I 800 – TT25 WS		10.94	10.94	0.0%
Starters		1.40	1.40	0.0%

FEES & CHARGES			APPENDIX 3	
HUMAN RESOURCES & DEV	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
<b>HUMAN RESOURCES &amp; DEV</b>				
- Media skills development		Fee to be determined through consultation with trainers to establish costs	Fee to be determined through consultation with trainers to establish costs	
- Disengagement / MAPA		Fee to be determined through consultation with trainers to establish costs	Fee to be determined through consultation with trainers to establish costs	
Non-Attendance Charge				
<b>SAFETY</b>				
- Managing Safely	Discretionary	300 (internal). 350.00 (external)	300 (internal). 350.00 (external)	0.0%
<b>First Aid &amp; Occupational Health</b>				
Pre employment review of questionnaire		33.00	33.00	0.0%
Pre employment review of medical and risk assessment		N/A	N/A	
Pre employment medical	The Service Manager has looked into the implications of increasing the fees and decided that the fees will remain the same in the short term	75.00	75.00	0.0%
Medical review and report to employer		75.00	75.00	0.0%
Medical Review and report to employer by OHP			160.00	
Visits to employee		75.00 per hour	75.00 per hour	0.0%
Ill health retirements, review of papers and certificate signed		130.00	130.00	0.0%
Ill health retirements, interview, review of papers and certificate signed		205.00	205.00	0.0%
<b>Provision of Health Surveillance (price per appointment)</b>				
Hand Arm Vibration, Initial and annual screen	Discretionary		25.00	
Hand Arm Vibration, Clinical assessment by OHA			50.00	
Hand Arm Vibration, Clinical assessment by OHP			145.00	
Spirometry (lung function test)			25.00	
Audiometric screening			25.00	
<b>Courses</b>				
- First Aid at work	Discretionary and based on local market place review.	215.00	215.00	0.0%
- First Aid at work - refresher	Discretionary and based on local market place review.	163.00	163.00	0.0%
- Emergency Aid / Appointed person (per group)	Discretionary and based on local market place review.	78.00 per person, 702.00 per group	78.00 per person, 702.00 per group	
- Annual update for First Aid at work trained personnel	Discretionary and based on local market place review.	43.00	43.00	0.0%
- Paediatric Course	Discretionary and based on local market place review.	100.00	100.00	0.0%



FEES & CHARGES			APPENDIX 3	
LEGAL & DEMOCRATIC	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
<b>LEGAL FEES</b>				
All legal advice and transactions ( excluding disbursements) - level of charge dependent on charge out rate of respective fee earner)	Discretionary	£80 - £120 per hour	£80 - £120 per hour	0.0%
S106 Agreements Generally	Discretionary	£80 - £120 per hour	£80 - £120 per hour	0.0%
S106 Agreement - Single Plot (to be reviewed in early 2012)	Discretionary	450.00	450.00	0.0%
S106 Agreement - For Off-site Affordable Housing Contributions (to be reviewed in early 2012)	Discretionary	200.00	200.00	0.0%
Hourly Charge	Discretionary			
S 38 Agreements	Discretionary	£80- £120 per hour plus disbursements	£80- £120 per hour plus disbursements	0.0%
S 278 Agreements	Discretionary	£80- £120 per hour plus disbursements	£80- £120 per hour plus disbursements	0.0%
Deed of Grant for surface water drainage	Discretionary	£80- £120 per hour plus disbursements	£80- £120 per hour plus disbursements	0.0%
Consents for sublease / charge on Battlefield/Oxon business park	Discretionary	40.00	40.00	0.0%
Deeds of covenant for assignments on Battlefield/ Oxon	Discretionary	175.00	175.00	0.0%
Deeds of covenant for assignments on former smallholdings	Discretionary	350.00	350.00	0.0%
Commons Register Amendments	Discretionary		1,000.00	
<b>Education Appeals (There are further charges for each appeal whc)</b>				
Admissions Appeals				
If the Chairman of the Appeals Panel considers that further legal advice is necessary then the Appeals Clerk will seek advice from the Council's legal services at a cost of £100 per hour (pro rata)	Discretionary - Fee to be reviewed March 15	£100 per hour (pro rata)	£100 per hour (pro rata)	0.0%
Exclusion Appeals				
Recharge school at cost separately for any legal services, if required, which will be charged at the rate of £80 to £120 per hour depending upon the solicitor instructed. (NB: It is highly likely that a Solicitor will be required to attend for the entire Panel hearing.)	Discretionary - Fee to be reviewed March 15	£80 - £120 per hour	£80 - £120 per hour	0.0%
<b>ELECTORIAL REGISTRATION</b>				
<b>Sale of Full or Edited Register of Electors</b>				
In Data Form	Statutory	£20 plus £1.50 per 1000 entries	£20 plus £1.50 per 1000 entries	0.0%
In Printed Form	Statutory	£10 plus £5 per 1000 entries	£10 plus £5 per 1000 entries	0.0%
<b>Sale of Full list of Overseas Electors</b>				
In Data Form	Statutory	£20 plus £1.50 per 100 entries	£20 plus £1.50 per 100 entries	0.0%
In Printed Form	Statutory	£10 plus £5 per 100 entries	£10 plus £5 per 100 entries	0.0%
<b>Elections Charges to Parish and Town Councils</b>				
Uncontested Elections	Discretionary		£100 per election (if warded or grouped the cost is £100 for each ward or parish as they are classed as separate elections)	100.0%
Contested Elections	Discretionary		Actual cost of election.	100.0%

**FEES & CHARGES**

**APPENDIX 3**

SHIRE SERVICES	Notes	Fee for 2015/16 £	Fee for 2016/17 £
<b>SHIRE SERVICES</b>			
Cleaning	Trading		
Average charge per hour	Trading	To be determined in 2015/16 to ensure a break- even level.	To be determined in 2016/17 to ensure a break- even level.
Catering	Trading		
Primary - average per meal	Trading		
Secondary - average per meal	Trading		
Worcester schools - average per meal	Trading		

FEES & CHARGES		APPENDIX 3		
CHILDREN'S SERVICES	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
<b>MUSIC SERVICE (Charges Based on Academic Year) (Alison Stevens)</b>				
<u>Charges to parents</u>				
Group lesson (per lesson)	Discretionary	7.42	)	
Group lesson (per term)	Discretionary	)	)	
Instrumental workshops	Discretionary	)	)	
Mini Music / Under 3's (per term)	Discretionary	)	)	
Music Clubs (per term)	Discretionary	)	)	
<u>Ensemble Membership</u>				
School of Music (Area) (per term)	Discretionary	25.00	)	charges in 2016/17 are likely to
School of Music (County) (per term)	Discretionary	38.50	)	rise in line with any teachers
<u>Charges to Schools</u>				
Specialists (per hour)	Discretionary	46.50	)	) national pay award and any deduction
Ensemble Directors (per hour)	Discretionary	46.50	)	) in grant funding
Primary School Instrumental Teaching	Discretionary	44.50	)	
Secondary School Instrumental Teaching	Discretionary	44.50	)	
Colleges Instrumental Teaching	Discretionary	42.50	)	
Area Festivals (per pupil) - minimum £92 and maximum £260	Discretionary	)	)	
Instrumental Recitals	Discretionary	120.00	)	
<u>Bought In</u>				
Bought-in Lesson (per hour)	Discretionary	44.50	)	
Bought-in Lesson (including admin service) (per hour)	Discretionary	48.50	)	
Bought-in Lesson (secondary school, pupils that cannot be grouped) (per hour)	Discretionary	36.50	)	
Extended Schools (per hour)	Discretionary	44.50	)	
Whole Class Tuition (KS2) (per hour)	Discretionary	29.00	)	
Whole Class Tuition (KS2) (per hour)	Discretionary	50.00	)	
Curriculum Support (per hour)	Discretionary	46.50	)	
Centre Teaching (group, individual) (per hour)	Discretionary	44.50	)	
Centre Teaching (pupils that cannot be grouped) (per hour)	Discretionary	36.00	)	
Bought-in Lessons Academies (per hour)	Discretionary	44.50	)	
Bought-in Lesson Academies (including admin service) (per hour)	Discretionary	48.50	)	
Bought-in Lesson Academies (secondary school, pupils that cannot be grouped) (per hour)	Discretionary	36.50	)	
Curriculum Support Academies (per hour)	Discretionary	51.10	)	
Colleges (per hour)	Discretionary	42.50	)	
<u>Whole Class / Subsidised Wider Opportunities Teaching</u>				
Annual prices - 36 weeks	Discretionary	1020.00	)	
Annual prices - subsidised	Discretionary	)	)	
6 week Folk Whistle Course	Discretionary	150.00	)	
<u>Instrument Hire</u>				
Instrument Hire (Popular) (per term)	Discretionary	15.00	)	0%
Instrument Hire (Other) (per term)	Discretionary	20.00	)	0%
Instrument Hire (Popular) CHILD TAX CREDIT (per term)	Discretionary	11.25	)	0%
Instrument Hire (Other) CHILD TAX CREDIT (per term)	Discretionary	15.00	)	0%
Instrument Hire (Popular) INCOME SUPPORT (per term)	Discretionary	-	)	
Instrument Hire (Other) INCOME SUPPORT (per term)	Discretionary	-	)	
Instrument Hire (Violin/Ukelele) (per term)	Discretionary	8.50	)	0%
<b>Popular</b> - bassoon, double bass, euphonium, french horn, snare drum, tuba, tenor horn, violin / viola, oboe, saxophone				
<b>Other</b> - cello, clarinet, cornet, flute, trombone, trumpet				
<b>SPECIAL EDUCATION (Janice Stackhouse)</b>				
<u>Charges to Other LEA's (per hour)</u>				
Teaching OLEA's	Discretionary	No longer applicable	No longer applicable	
Teaching SACC's	Discretionary	No longer applicable	No longer applicable	
Ancillary OLEA's	Discretionary	No longer applicable	No longer applicable	
Ancillary SACC's	Discretionary	No longer applicable	No longer applicable	
Lunchtime supervision OLEA's	Discretionary	No longer applicable	No longer applicable	
Lunchtime supervision SACC's	Discretionary	No longer applicable	No longer applicable	
Behavioural Support Tuition OLEA's	Discretionary	No longer applicable	No longer applicable	
Behavioural Support Tuition SACC's	Discretionary	No longer applicable	No longer applicable	
NNEB Support OLEA's	Discretionary	No longer applicable	No longer applicable	
NNEB Support SACC's	Discretionary	No longer applicable	No longer applicable	
<u>Out-County Re-coupment</u>				
Severdale net pupil cost	Discretionary	No longer applicable	No longer applicable	
Woodlands net pupil cost	Discretionary	No longer applicable	No longer applicable	
<u>EWO Penalty Charges</u>				
- Per pupil (if paid within 28 days)	Statutory			
- Per pupil (if paid within 29 - 42 days)	Statutory			
- Per pupil (if paid within 21 days)	Statutory			
- Per pupil (if paid within 22 - 28 days)	Statutory			
			The SI prescribing these charges will not be issued until early 16/17	

FEES & CHARGES		APPENDIX 3		
CHILDREN'S SERVICES	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
<b>Home to School / College Transport Charges (Charges Based on Academic Year) (James Willocks)</b>				
<b>Post 16</b>				
Post 16 Contribution Scheme	Discretionary	See below	See below	
Full Term - Autumn / Spring / Summer		See below	See below	
Autumn		220.00	293.00	33.2%
Spring		220.00	291.00	32.3%
Summer		218.00	291.00	33.5%
Annual		£658 until Sept 2015	875.00	33.0%
Benefits (Admin Fee)		67.50	142.50	111.1%
<b>Temporary Seats Payment Scheme</b>				
Temporary Seats Payment Scheme	Discretionary	See below	See below	
<b>In Catchment Pupils (Full Term)</b>				
Post 16	Discretionary	220.00	293.00	33.2%
Primary & Secondary	Discretionary	145.00	161.00	11.0%
2nd Child	Discretionary	122.00	138.00	13.1%
Half Term / AM or PM	Discretionary	91.00	105.00	15.4%
2nd Child	Discretionary	80.00	94.00	17.5%
Free School Meals	Discretionary	10.00	10.00	0.0%
<b>Out of Catchment Pupils (Full Term)</b>				
Post 16 / Primary / Secondary	Discretionary	N/A		
Post 16	Discretionary	220.00	293.00	33.2%
Primary / Secondary	Discretionary	208.00	227.00	9.1%
Free School Meals	Discretionary	10.00	10.00	0.0%
<b>COUNTY TRAINING</b>				
Commercial courses	Trading	) Variable rates dependent on	) Variable rates dependent on	
Employer contributions	Trading	) course, market forces and ) size of employer	) course, market forces and ) size of employer	

FEES & CHARGES		APPENDIX 3		
ADULT SERVICES	Notes	Fee for 2015/16 £	Fee for 2016/17 £	% Increase
<b>Day Care Related Charges:</b>				
<b>Transport Daily Charges</b>				
5 mile radius (up to 10 miles per day)	Discretionary	4.60	4.65	1.00%
10 mile radius (up to 20 miles per day)	Discretionary	6.90	6.97	1.00%
Over 10 miles radius (over 20 miles per day)	Discretionary	9.20	9.29	1.00%
<b>Day Centre Attendance Charge per day (includes refreshments and some activities)</b>				
<b>Older People</b>				
Helena Lane	Discretionary	51.40	51.91	1.00%
The Meres Day Centre	Discretionary	51.40	51.91	1.00%
Four Rivers	Discretionary		It is recommended that fees be increased by 1% from 1st April 2016	1.00%
<b>Learning Disabilities</b>				
Abbotswood	Discretionary	49.30	49.79	1.00%
Aquamira	Discretionary	99.60	100.60	1.00%
Greenacres	Discretionary	37.00	37.37	1.00%
Albert Road	Discretionary	44.20	44.64	1.00%
Helena Lane	Discretionary	56.50	57.07	1.00%
Sandford Avenue / Mayfair	Discretionary	41.10	no longer provided by SC	
Oak Farm	Discretionary	39.00	39.39	1.00%
Innage Lane	Discretionary	59.60	60.20	1.00%
Wayfarers	Discretionary	42.10	42.52	1.00%
Ellesmere	Discretionary	34.90	42.52	21.83%
Avalon	Discretionary	61.60	62.22	1.00%
Patchworks	Discretionary	53.40	53.93	1.00%
Maesbury Metals	Discretionary	41.10	41.51	1.00%
<b>Hydrotherapy charges (based on hirers using their own staff)</b>				
20 minute Hydro session		10.00	10.10	1.00%
1 hour pool hire		30.00	30.30	1.00%
Multi sensory room Aquamira (per person for a half hour session)		5.00	5.05	1.00%
<b>COURT OF PROTECTION CLIENT PROPERTY CHARGES</b>				
Work up to court decision appointing a deputy	Statutory Fee			
Annual management fee -first year	Statutory Fee		As per statute	
Annual management fee -after 1st year	Statutory Fee			
Annual property management fee	Statutory Fee			
<b>COMMUNITY SERVICES JOINT TRAINING COURSES</b>				
- Band A Half Day (Voluntary Sector in Shropshire (paid workers) and Telford & Wrekin)	)	)	)	)
- Band A Full Day (Voluntary Sector in Shropshire (paid workers) and Telford & Wrekin)	)	)	)	)
- Band B Half Day (Shropshire)	)	)	)	)
- Band B Full Day (Shropshire)	)	)	)	)
- Band B Half Day (Telford & Wrekin)	) Charges reviewed annually in	) Charges reviewed annually in	)	)
- Band B Full Day (Telford & Wrekin)	) consultation with the Care Work	) consultation with the Care Workforce	)	)
- Band C Half Day (Other (Out of county care providers, other LAs and commercial organisations which are not care or health providers)	) Development Partnership)	) Development Partnership and	) other partners -T&W and CCG	)
- Band C Full Day (Other (Out of county care providers, other LAs and commercial organisations which are not care or health providers)	)	)	)	)
- Bespoke Training	)	)	)	)

## **HOUSING REVENUE ACCOUNT RENT LEVEL 2016/17**

### **Summary**

This paper recommends the approach to be followed to calculate rent levels and service charges for the Council's retained housing stock for the 2016/17 financial year. Social Housing rents are subject to significant changes currently being passed through Parliament in the Welfare Reform and Work Bill. At the time of preparing these recommendations the final draft of this Bill is unknown and as such the recommendations are made on the basis of the current draft. If any amendments are made prior to the Bill receiving Royal Assent these will be reflected in the final recommendations applied as identified below. If necessary a further report will follow.

### **Recommendations**

Subject to restrictions or exemptions identified in the Welfare Reform and Work Bill it is recommended to Council that

Social Housing rents for 2016/17 are reduced by 1% from 4<sup>th</sup> April 2016.

Affordable rents for 2016/17 are reduced by 1% from 4<sup>th</sup> April 2016.

Shared Ownership rents continue to be set at 2.75% of the outstanding capital value of the home.

Up to 58 Social rents are converted to Affordable rents in accordance with the Homes and Communities Agency grant funding for the Phase 2 new homes building programme.

Service charges continue to be set on the basis of actual cost.

### **Background**

The Housing Revenue Account (HRA) is a ring fenced account separate from the General Fund that records the financial transactions relating to the management and maintenance of the Council's retained housing stock, and the primary source of income (approximately 98%) comes from tenants' housing rent.

Since 2002 Council House rents in Shropshire were increased annually based on the Government's recommended formula rent calculation. This approach was followed by the former District and Borough Councils in Bridgnorth and Oswestry since 2002 and subsequently by Shropshire Council since 2009.

In May 2014 the Government issued new Guidance on Rents for Social Housing. This guidance ended the previously complex formula rent calculation and replaced it with a simple annual inflationary uplift determined by the preceding September Consumer

Price Index (CPI) plus 1%. The new guidance took effect from April 2015 and was intended to apply for 10 years. The stated aims of this new guidance included the following:

“For local authorities, specifically, our aim is also to support them to make use of the opportunities presented by self-financing. Ten years of rent certainty should put them in a strong position to plan strategically and utilise the freedoms they now have following our reforms – including the ability to keep full rental income – and invest in homes and services”.

Within Shropshire we have utilised these self-financing “opportunities” to provide 68 new affordable homes, including 43 homes for rent and 25 shared ownership built in the Phase 1 new build programme, and achieve the decent homes standard for 100% of the housing stock in March 2015. We are currently undertaking the Phase 2 new build programme which aims to provide a further 31 new affordable homes by December 2016.

## **Welfare Reform and Work Bill**

In the budget presented on 8<sup>th</sup> July 2015 the Chancellor announced the Government’s intention to terminate the 10 year rent increase model defined in the May 2014 guidance after only 1 year and instead impose a 1% rent reduction on local authorities and housing associations for 4 years from April 2016 resulting in a 12% reduction in average rents by 2020/21 based on the original forecasts.

This policy has been incorporated in the Welfare Reform and Work Bill which is currently progressing through Parliament and is expected to receive Royal Assent early in 2016. Based on latest drafts of the Bill the 1% reduction will apply to Social rents and Affordable rents but not Shared Ownership rent. In anticipation that this will become law, it is recommended that Social and Affordable rents are reduced by 1% from April 2016. As the Bill progresses a number of amendments are being proposed including possible exemptions from the rent cut for certain property types. The recommendations are made on the basis that any restrictions or exemptions in the Act will be implemented. Should there be any significant changes to the Bill prior to enactment that impacts on the requirement to impose a rent cut a further report will follow.

## **Affordable Rent**

The Phase 1 new build programme was partly funded by Homes and Communities Agency (HCA) grant. A condition of the grant was that a number of social rents would be converted to affordable rent on change of tenancy. Affordable rents are set at 80% of the market rent for the property and on average are around £18 a week higher than the equivalent social rent. A total of 183 properties were converted as a result of the Phase 1 HCA grant. All new homes built for rent are also let on an affordable rent basis.

We are currently undertaking the Phase 2 new build programme and have successfully secured some further HCA grant to part fund the works. As part of the funding application we will convert a further 58 properties to affordable rent. The HCA have advised that the conversion programme should continue and will not be restricted by the 1% rent cut identified in the Welfare Reform Bill. Should this position change when the Bill is enacted the conversion programme will be revised accordingly.

### **Shared Ownership Rent**

Under shared ownership the purchaser buys a share of the home (typically between 40% and 60%) and pays rent to the Council set at 2.75% of the remaining unpurchased market value. The market value is subject to ongoing review which will in turn impact on the rent payment. It is understood that the Welfare Reform and Work Bill makes no proposal to change this arrangement and as such it is recommended that Shared Ownership rents continue to be set at 2.75% of the unpurchased capital value of the home.

### **Service Charges**

Service charges are applied to a number of tenancies in respect of specific services relating to either the property or provided to the tenant. Service charges are applied in addition to the rent charge and are subject to an individual calculation based on recovery of costs incurred in the provision of the service. Independent legal advisors who specialise in housing law have advised that under the current draft of the Welfare Reform and Work Bill service charges do not fall under the requirements of the 1% rent reduction and on that basis it is recommended that service charges for 2016/17 continue to be set on a cost recovery calculation. Should the final legislation impose a restriction on service charges this will be reflected in the charges applied.

### **Financial Implications**

Application of a 1% rent cut will result in the 52 week average social rent falling by 83p to £82.66 per week and the average affordable rent falling by £1.02 to £101.36 per week. The overall impact to the HRA will be a reduction in rent income of £180,400 from 2015/16 to 2016/17.