

**APPENDIX 1**  
**TERMLY MONITORING AND EVALUATION SCHEDULE**  
(Revised 5 February 2016)

**The purpose of termly monitoring reports is to:**

- Demonstrate how the commissioning and delivery of the Delegated Functions is meeting the aims and outcomes z offered in the last quarter, the service users and information on take-up to monitor how the Delegated Functions are being discharged;
- Gather service user feedback,
- Demonstrate that your services are listening and responding to service user feedback (children and where appropriate parents / carers).

The termly monitoring reports shall include:

<b>Provider name:</b>	Shropshire Youth Association
<b>Service name:</b>	
<b>Scheme name:</b> (complete separate sheets for separate schemes)	Minsterley
<b>Quarter:</b>	Autumn 2016
<b>Date:</b>	December 2016

**1. Outcomes**

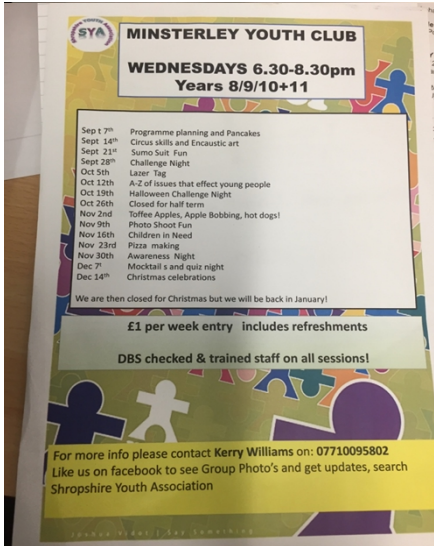
Please give specific examples/case studies of how your service has contributed to the Children and Young People Outcomes during the last term:

1. Ensure all children and young people are safe and well looked after in a supportive environment
2. Narrow the achievement gap in education and work
3. Ensure the emotional well-being of children and young people by focussing on prevention and early intervention
4. Keep more children healthy and reduce health inequalities

Examples of activities that would demonstrate how the outcome are achieved are provided below.

Been more active	The group are becoming more active as they participate each week in team games, football, hockey, circus skills, dodgeball, challenges and have enjoyed an end of term trip to laser
Positively engaged in an activity	The group is currently all male and have enjoyed quizzes and themed nights to enable them to discuss various subjects and share their thoughts and feelings and listen to others , this has really helped them to engage in an activity as the activities are

	<p>lasting along time due to the conversations they are having with youth workers and themselves</p> <div data-bbox="539 275 912 768" data-label="Image"> </div> <div data-bbox="932 327 1342 427" data-label="Text"> <p>They have discussed children in need and the reasons why we raise money etc and have</p> </div> <div data-bbox="932 445 1273 891" data-label="Image"> </div> <div data-bbox="932 891 1342 958" data-label="Text"> <p>taken part in fun activities for Halloween and Christmas</p> </div> <div data-bbox="515 768 912 1061" data-label="Image"> </div>
<p>Learned new skills</p>	<p>The group at present is very small due to some of the members now attending football on the same evening.</p> <p>We have used the opportunity to prepare activities that will increase their knowledge and skills in preparation for a senior member role, as the group is getting older we are trying to recruit some younger members, then the existing group can take on a young leader leadership role.</p> <p>Due to this they have learnt many new skills for example teamwork, participation, listening, communicating, understanding each other's needs and participating all skills that will help them in the future with work and college.</p> <p>They have also learnt how equipment and games work to enable them to lead on these in the future.</p>
<p>Displayed improved communication skills</p>	<div data-bbox="515 1563 774 2018" data-label="Image"> </div> <div data-bbox="791 1583 1342 1749" data-label="Text"> <p>The group have spent a lot of time communicating with each other and workers as they have discussed their programme ideas , their wants and needs for their session</p> </div> <div data-bbox="791 1767 979 2031" data-label="Text"> <p>The activities and workshops have promoted discussion which has also</p> </div> <div data-bbox="1002 1794 1449 2045" data-label="Image"> </div>

		increased their communication skills
Displayed positive behaviours	more	The groups behaviour is more positive as they are working as team not so much individuals within a group, they say more positive things to each other and from the information workshops they have gained a better understanding of many issues that affect society they are more informed to make informed choices which helps to prevents them from making negative choices that could impact on their lives.
Displayed improved skills	social	Due to the team work exercises and conversations their social skills have increased
Made new friends		Due to the low numbers this has not happened however their relationships have improved
Increased confidence		<p>The young people's confidence is growing due to participating in the activities and workshops</p> <p>They are taking more of a leadership role within the session and would like to expand this to running sessions for young members to continue to increase their confidence</p>
Improved concentration		<p>Due to participating in our termly programme the group have improved their concentration as the programme is varied an gives an opportunity to discuss issues and take leadership on activities</p> 
Displayed independent behaviour	more	<p>The group are making their own drinks and snacks , running different games, taking part in programme planning and trip ideas</p> <p>They choose run competitions and include the rest of the group which evidences more independent behaviour</p>
Other		The session numbers are very low due to loosing around 8-10 young men to football, I have advertised within school and

	around the local village and have spoken to David CEO about changing the age range to year 6 and 7 as if we meet and build relationships with parents we may be able to bring some volunteers into the sessions and the existing group would be trained as young leaders and would lead on activities for the year 6 and 7s. This is a model I feel would improve numbers and help to meet parents in the community.
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**Case Study detailing the benefit the activity has had on the child/young person (and their family):**

One young man that attends the youth club has grown in confidence from all the activities he had taken part in this term, he was due to attend our laser trip at the end of term however could not as he was ill, mum texted me to let me know and thanked the youth workers for making such a difference to her sons confidence

## 2. Participation of service users

Service user involvement – How have you involved parents/children in service development in the last quarter? Young people are included in programme planning, discussions around trips etc
Please provide an example/case study of how service user involvement/feedback has resulted in positive improvements to the service. Service users have expressed how they enjoy the quiz and discussions so our weekly session has included this to improve their skills
Service user feedback/compliments. Please provide a <b>summary</b> of the results of service user feedback. Parents do not come into the session however I have discussed the feedback from one parent and young people evaluate their session verbally every session which is good feedback for youth workers
Service user complaints/serious incidents e.g. safeguarding and health and safety issues none
Please provide detail of how you are planning to improve your service in the future We would like to increase numbers by opening the session to year 6 and 7s as discussed within the report and the existing group becoming senior members

## 3. Outputs Reporting

<b>Total number of different individuals who have benefited from the activities</b>	<b>10</b>
<b>Average attendance per session</b>	<b>6</b>

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<b>List below the individual activities that took place this term, the venue and the number of participants.</b> (Where the same activities are delivered at more than one location please list for each venue).	<b>Venue</b>	<b>No. of individuals benefited from session</b>
Programme planning and panckes	Vh- village hall	8
Circus skills and art	vh	6
Sumo fun	vh	4
Challenge nite	vh	6
Lazer tag	vh	5
a-z of issues that affect young people	vh	6
Halloween challenge night	vh	5
Toffee apple making and apple bobbing	vh	8
Photo shoot fun	Vh	7
Children in need nite	VH	6
Pizza making	VH	4
Awareness night	VH	6
Mocktails and quiz nite	VH	6
Lazer quest at amf	Amf shrewsbury	3

#### **4. Variation to service**

**Has there been any significant variation to the service that you were commissioned to provide in this quarter and what actions are you planning in responses?** (for example, service developments, changes of venues, sessions cancelled due to bad weather, fewer attendees than anticipated, etc.)