COMMUNITY RIGHT TO BID NOMINATION FORM

Assistance in completing this form can be found by downloading the guidance from the website www.shropshire.gov.uk or alternatively telephone 01743 281014.

Please use your tab button if you are completing this form electronically or click each section with the mouse

Section 1 About the property to be nominated

Name of property :
Address of property :

Postcode :

Property owner's name :
Address :

Postcode : Tel:

Current occupiers name :

Please provide a current copy of the Land Registry Title

Is the Asset currently being advertised for sale? :
If so please provide Agents contact details

Section 2 About your community organisation

Name of organisation :
Title : . First Name:
Surname :
Position in organisation :
Email address :
Address :

Postcode : Tel: Mobile:

Organisation type ☐ Parish Council ☐ Unincorporated Community Group*
*(*please provide a list of names and addresses of 21 members who are on the electoral register in the local area)*
☐ Neighbourhood Forum ☐ Industrial & Provident Society
☐ Community Interest Company ☐ Company Limited by Guarantee
☐ Charity

Does your group distribute profits to its members :

How many members do you have (this is particularly important for unincorporated groups)?

Please explain how your organisation has a local Connection as defined in the Asset Of Community Value regulations 2012:

Section 3 Supporting information for nomination

Any information entered in this section only may be copied and passed onto the owner of the property you are nominating. Definition of an asset of community value can be found in the guidance document.

Is the Property Currently used by the Community?
(If not, when did the use cease?)

How long has it been used for?

What activities occur there and how regularly?

How long do you anticipate this current use will continue for?

Why do you feel the property is an asset of community value? Please give as much information as possible and continue on a separate page if necessary

How would your group see the asset being acquired and used in the future?

Section 4 Boundary of property

What do you consider to be the boundary of the property? Please clarify the exact location and extent of the asset being nominated Please give as much detail/be descriptive as possible (if possible, please include a plan, sketch map or photograph).

Section 5 Attachment checklist

☐ Copy of group constitution (if you are a constituted group) and a list of key roles and signatories and example minutes
☐ Name & home addresses of 21 members registered to vote in nomination area (if group is unincorporated)
☐ Site boundary plan (if possible) or a full description of boundaries

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Section 6 Declaration

I can confirm that to the best of my knowledge the information contained in this nomination form is complete and accurate.

Signed: _____ Dated: _____

1. Information provided in the nomination form will be processed in accordance with the Data Protection Act 1998 for the purposes of administering the Community Right to Bid procedure. The information will be stored securely by Shropshire Council and will be destroyed after 6 years. Name and contact details provided will be shared with the owner/occupier/holder of the freehold and/or leasehold estate of the asset in the event that the nominator subsequently submits an intention to bid. The information provided will be subject to the Freedom of Information Act 2000, but personal information (names and contact details) will not be released in responses to Freedom of Information requests.

Please send your completed form to either
CommunityRight@shropshire.gov.uk or Strategic Asset Manager [CRTB],
Shropshire Council, Shirehall, Abbey Foregate, Shrewsbury, SY2 6ND