

**Appendix 1**  
**Overview and Scrutiny work programme 2019 to 2020**

**Performance Management Scrutiny Committee**

<b>Topic</b>	<b>Intended outcomes or objectives</b>	<b>What output is required?</b>	<b>Who needs to be heard from?</b>	<b>Expected impact or added value</b>	<b>Work date</b>
Digital Transformation Programme	To understand progress with the delivery of the Digital Transformation Programme and the realisation of the financial and non-financial benefits arising from the programme.	Committee report  Presentation	Head of Workforce and Transformation  Portfolio Holder for Transformation		13 Nov 2019
Draft Asset Management Strategy	To consider, comment on and scrutinise the draft Asset Management Strategy and identify opportunities and recommendations before the final version is written.	Draft Asset Management Strategy	Director of Place  Portfolio Holder		13 Nov 2019

## Communities Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Food poverty	<ul style="list-style-type: none"> <li>To receive a briefing on the nature of food poverty in Shropshire.</li> <li>To understand the dimensions of food poverty, including the cost of food and access to fresh food.</li> <li>To scrutinise how the council works with its partners to tackle food poverty.</li> </ul>	Committee overview report	Director of Place	Shropshire Council is better placed to work with partners to tackle food poverty.	25 Nov 2019
Engaging Diverse Communities (1)	<ul style="list-style-type: none"> <li>To agree a terms of reference for a review of how Shropshire Council engages with town and parish councils in Shropshire.</li> </ul>	Review terms of reference	Director of Place	Shropshire Council engages effectively with town and parish councils.	25 Nov 2019
Third sector support for vulnerable adults	<ul style="list-style-type: none"> <li>To understand how the local authority works with the third sector to support vulnerable adults</li> <li>To make recommendations to improve the effectiveness of the support that we provide.</li> </ul>	Committee overview report	Director of Adult social care	Shropshire Council makes effective use of its funding of third-sector agencies who support vulnerable adults	27 Jan 2020
Engaging Diverse Communities (2)	<ul style="list-style-type: none"> <li>To identify where Shropshire Council reaches into households e.g. Council Tax emails or paper bills,</li> </ul>	Committee overview report	Director of Place	Shropshire Council engages effectively with town and parish councils.	27 Jan 2020

## Communities Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
	<p>and what opportunities exist to share messages or signpost to messages</p> <ul style="list-style-type: none"> <li>To seek feedback from communities, Voluntary Community and Social Enterprises and Town and Parish Councils on their views of effective engagement that reaches all areas of communities</li> </ul>				
Homepoint	<ul style="list-style-type: none"> <li>Understand how Homepoint meets the needs of people in Shropshire seeking housing</li> <li>Explore how Homepoint could meet the needs of young adults seeking housing.</li> </ul>	<p>overview report</p> <p>presentation</p>	Director, Adult Services	Homepoint provides an effective service in providing housing for those in greatest need.	27 Jan 2020
Engaging Diverse Communities (3)	<ul style="list-style-type: none"> <li>To research and evaluate different models of engaging communities</li> <li>To learn from other similar councils and from neighbouring councils in Wales about their approaches to engaging communities and their learning</li> </ul>	<p>overview report</p> <p>presentation</p>	Director of Place	Shropshire Council engages effectively with town and parish councils.	16 Mar 2020

## Communities Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Rural Strategy	<ul style="list-style-type: none"> <li>To scrutinise Shropshire Council's draft rural strategy</li> </ul>	overview report presentation	Director of Place	Shropshire Council provides effective services to rural communities.	16 Mar 2020
Public transport funding	<ul style="list-style-type: none"> <li>To receive an update on funding for public transport</li> </ul>	overview report presentation	Director of Place	Shropshire Council supports a well-integrated public transport network	16 Mar 2020
Engaging Diverse Communities (4)	<ul style="list-style-type: none"> <li>To identify a preferred model for Shropshire Council</li> <li>To recommend a framework for engaging communities based on evidence of what works and is best for Shropshire.</li> </ul>	Committee overview report	Director of Place	Shropshire Council engages effectively with town and parish councils.	April 2020 (additional Meeting)

## Health and Social Care Scrutiny Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Review of 111 commissioning	<ul style="list-style-type: none"> <li>Scrutinise progress in delivering the new arrangements for 111 services in Shropshire.</li> <li>Understand how cross-border arrangements are working.</li> </ul>	<p>Committee overview report</p> <p>Presentation to committee</p>	Shropshire Clinical Commissioning Group	Provide assurance that new arrangements are working well.	23 September 2019
Delivering Public Health Outcomes	<ul style="list-style-type: none"> <li>To understand how the Public Health outcomes are being delivered</li> </ul>	<p>Committee overview report</p> <p>Presentation to committee</p>	Director of Public Health		23 September 2019
Better Care and Improved Better Care funds	<ul style="list-style-type: none"> <li>Consider the Improved Better Care Fund and the its implications/opportunities for Shropshire people.</li> <li>Understand the outcomes of the fund and whether these have been achieved.</li> </ul>	<p>Committee overview report</p> <p>Presentation to committee</p>	Director, Adult Services	Ensure good outcomes of the funds.	18 November 2019

## Health and Social Care Scrutiny Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Mental Health	<ul style="list-style-type: none"> <li>Understand the level of funding and the services that are commissioned in Shropshire and for Shropshire people, and the plans for the future.</li> </ul>	<p>Committee report</p> <p>Presentation to the committee</p>	<p>Shropshire CCG</p> <p>Director of Adult Services</p> <p>Midlands Partnership Foundation Trust</p>		20 January 2019
Primary Care Provision in Shropshire	<ul style="list-style-type: none"> <li>To understand the expected increase in demand for access to GP practices as a result of new homes being developed, an aging population and how this will be met.</li> </ul>	<p>Committee report</p> <p>Map of GP area boundaries</p> <p>Presentation</p>	<p>Shropshire CCG</p> <p>Local Medical Committee</p> <p>Director of Public Health</p>		18 November 2019
Keeping Adults Safe in Shropshire Board Report	<ul style="list-style-type: none"> <li>To receive the report and identify any topics for further consideration.</li> <li>To meet jointly with People Overview</li> </ul>	KASIB Report	<p>Independent Chair</p> <p>Director of Adult Social Care</p>	Move to a joint meeting with People Overview Committee to have KASIB and SSCB	December 2019

## Health and Social Care Scrutiny Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Delivering Public Health Outcomes	<ul style="list-style-type: none"> <li>To review the memorandums of understanding (mou's) for substituted services with a specific focus on mou's that are relate to services for Children and Young People</li> </ul>	Committee overview report	Director of Public Health	Move to a joint meeting with People Overview. The same meeting as the safeguarding reports	Dec 2021
111 Review	<ul style="list-style-type: none"> <li>Scrutinise progress in delivering the new arrangements for 111 services in Shropshire.</li> <li>Understand how cross-border arrangements are working.</li> </ul>	Committee overview report  Presentation to committee	Shropshire Clinical Commissioning Group  Shropshire Community Health Trust  ShropDoc		20 January 2020
Mental Health  What is Mental Health and how do you navigate the system?	<ul style="list-style-type: none"> <li>Understand what Mental Health services are and how people can navigate them and access the help they or someone they care for need.</li> </ul>	Committee report  Scenario's and  Presentation to the committee	Shropshire CCG  Director of Adult Services  Midlands Partnership Foundation Trust		20 January 2020

## Health and Social Care Scrutiny Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Primary Care Strategy – update on delivery and impact against plan February/March 2020	•				23 March 2020
IBCF Task and Finish Group – TOR (March 2020)					23 March 2020

### Potential future topics

- ASC Market Stewardship – Residential, Nursing and EMI
- Homelessness
- Community Catalysts including TRIBE – Micro commissioning
- Recommissioning of Equipment Services – involvement in the developing contract following commissioning
- Shropshire's STP
- Return on investment of Prevention

### Joint HOSC topics



- Be 4 U (CAMHS) - Strategic Leadership
- Future Fit monitoring progress and impact
- Midwife Led Unit Review – including on the ground delivery in communities
- Cardiology
- Boarding at SaTH
- STP – scope, delivery plans and what will be transformed - have a specific single topic meeting on Care Closer to Home with STP leadership group – real planning (what will be different in the future)
- Update on Future Community Learning Disabilities Health Facilities
- Chronic Pain Services – Areas of frailty in the system – Chronic Pain Services, Primary Care Provision
- CCG Merger

## People Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Children's services performance dashboard	<ul style="list-style-type: none"> <li>Scrutinise safeguarding and early help performance.</li> <li>Identify any specific patterns or changes that need to be looked at in detail.</li> </ul>	overview report presentation	Director, Children's Services	Ensure that Shropshire Council is targeting support where needed to improve safeguarding.	20 Nov 2019
Residential care for looked after children	<ul style="list-style-type: none"> <li>To receive a verbal update on the local authority's development of its residential care for its looked after children.</li> </ul>	overview report presentation	Fostering and adoption manager	Shropshire Council provides the best care it can for its looked-after children.	20 Nov 2019
Care Leaver Covenant	<ul style="list-style-type: none"> <li>Update on the new Care Leaver Covenant</li> </ul>	Verbal update	Assistant Director, Safeguarding	Shropshire Council provides opportunities for care leavers	20 Nov 2019
Ofsted feedback and action plan Inspection of focussed visit into achieving permanency	<ul style="list-style-type: none"> <li>Receive an update on the recent Ofsted focussed visit.</li> <li>Scrutinise the action plan resulting from the visit.</li> </ul>		Assistant Director, Safeguarding		20 Nov 2019
Unregistered placements	<ul style="list-style-type: none"> <li>Ascertain the extent to which we use unregistered placements</li> <li>Understand how we manage emergency placements</li> </ul>	Overview report	Fostering and adoption manager		20 Nov 2019

## People Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Exploitation	<ul style="list-style-type: none"> <li>Understand the nature of exploitation and its prevalence in Shrewsbury.</li> <li>Understand how the police and local authority work together to tackle child criminal exploitation.</li> </ul>	<p>overview report</p> <p>presentation</p>	<p>Director, Children's Services</p> <p>Director, Adult Services</p> <p>Chair of Safeguarding Partnership</p>	Children, young people and vulnerable adults are protected from criminal exploitation.	29 Nov 2019
Shropshire Music Service	<ul style="list-style-type: none"> <li>Understand the role the service plays in the education of children in Shropshire.</li> </ul>	<p>overview report</p> <p>presentation</p>			15 Jan 2020
Children's Services budgets 2019-2020	<ul style="list-style-type: none"> <li>Scrutinise proposed budgets for children's services</li> <li>Identify specific topics from the budget for further scrutiny</li> </ul>	<p>Budget overview</p> <p>Presentation</p>	Director Children's Services	More detailed scrutiny of the council's budget.	15 Jan 2020

## People Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Transitioning to adulthood	<ul style="list-style-type: none"> <li>Understand how the local authority supports looked after children, as well as children and young people with a special educational need or disability, as they transition into adulthood.</li> </ul>	Background report and presentation	Director, Children's Services	Shropshire's most vulnerable children and young people have a smooth and positive transition into adulthood.	15 Jan 2020
Housing support for looked-after children	<ul style="list-style-type: none"> <li></li> </ul>				15 Jan 2020
SEND inspection preparation	<ul style="list-style-type: none"> <li>Scrutinise preparations for future inspection of services for SEND children; or</li> <li>Scrutinise findings of the inspection and any resulting plan for improvement.</li> </ul>	Background report and presentation	Director, Children's Services	The council has made good preparations for any future service inspection.	18 Mar 2020

## People Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Safeguarding partnership (joint committee with Health and Social Care Scrutiny Committee)	<ul style="list-style-type: none"> <li>Consider the reports of safeguarding partnership.</li> <li>Scrutinise the effectiveness of new working arrangements</li> </ul>	Background report and presentation	Independent Chair, Safeguarding Partnership	Safeguarding arrangements are robust and well planned.	April 2020
Drug and alcohol services for young people	<ul style="list-style-type: none"> <li>Scrutinise how the service supports children and young people</li> <li>Understand the role that the service plays in supporting other services for children and young people.</li> </ul>	Report and presentation	Service lead	Drug and alcohol services support children and young people, directly and through supporting other services.	June 2020
Short breaks for respite care	<ul style="list-style-type: none"> <li>Consider existing services for respite care.</li> <li>Explore any potential new ways to support carers.</li> </ul>	Report and presentation	Head of Fostering and Adoption	Parents and carers have good access to respite care.	June 2020
Supporting the children and young people directorate	<ul style="list-style-type: none"> <li>Understand how other directorates ensure that their services meet the needs of children and young people.</li> </ul>	Reports and presentations	Director of adult services  Director of Place	Shropshire Council's policies and services meet the needs of people of all ages.	July 2020

## People Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Exploitation	<ul style="list-style-type: none"> <li>Receive an update on developing new pathways to tackle exploitation of children, young people and vulnerable adults.</li> </ul>	Report and presentations	Director of Children	Children, young people and vulnerable adults are protected from criminal exploitation.	July 2020

## Place Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
WSP and Kier annual reports	<ul style="list-style-type: none"> <li>Scrutinise performance of our highways delivery partnerships</li> </ul>	Annual report	Highways, Transport and Environment Commissioning Manager	Assurance that highways delivery partners provide a good service to people in Shropshire.	7 Nov 2019
Shrewsbury's shopping centres	<ul style="list-style-type: none"> <li>Scrutinise management of the centres.</li> <li>Consider any proposals to redevelop the centres</li> </ul>	Verbal update	Director of Place	Shrewsbury's shopping centres contribute to the vibrancy of the town centre.	7 Nov 2019

## Place Overview Committee

Local Transport Plan	<ul style="list-style-type: none"> <li>Consider the development of the new Local Transport Plan and how it relates to the delivery of the council's priorities.</li> </ul>	overview report presentation	Head of Commissioning	<p>Contribute to development of Local Transport Plan.</p> <p>Provide assurance that the plan contributes to housing and economic growth plans</p>	29 Jan 2020
Signs and Banners task and finish group	<ul style="list-style-type: none"> <li>Consider the findings of the recent signs and banners task and finish group</li> </ul>	Verbal report	Chair of Committee		29 Jan 2020
Biodiversity	<ul style="list-style-type: none"> <li>Understand the council's role in promoting biodiversity in Shropshire.</li> <li>Scrutinise work taking place and evaluate proposals for</li> </ul>	overview report presentation	Biodiversity Officer	The council maximises its opportunities to increase biodiversity in Shropshire.	26 March 2020
	<ul style="list-style-type: none"> <li></li> </ul>				
North West Relief Road	<ul style="list-style-type: none"> <li>Scrutinise ongoing development of the proposed relief road</li> </ul>	Overview report	Highways, Transport and Environment Commissioning Manager	Shropshire Council's full business case for the relief road is fit for purpose.	26 March 2020

## Place Overview Committee

Local Housing Company	<ul style="list-style-type: none"> <li>• Scrutinise the creation of a local housing company in Shropshire</li> </ul>	Overview report Presentation	Director of Place	Shropshire's Housing Development Corporation builds homes that support the council's strategic objectives.	June 2020
Communicating highways works and repairs	<ul style="list-style-type: none"> <li>• Understand how the council communicates disruptions to the highway.</li> <li>• Make recommendations on future development of communications</li> </ul>	Overview report Presentation	Technology and Communications Manager	People in Shropshire receive timely and relevant information about disruptions to the highway.	June 2020
Night-time economy and licensing	<ul style="list-style-type: none"> <li>• Understand the value of the night time economy in Shropshire</li> <li>• Scrutinise policies pertaining to the night time economy</li> </ul>	Overview report Presentation	Director of Place	<p>Shropshire's towns have vibrant, well-supported night-time economies.</p> <p>Night-time economies contribute to the vibrancy of town centres.</p>	July 2020



## Appendix 2

### Current and proposed task and finish groups

Title	Objectives	Reporting to
Financial Strategy and Innovation and Income Generation	<ul style="list-style-type: none"><li>• To understand the process and activity stages for developing the Financial Strategy 2018/19 to 2022/23 and how these translate into the Council's annual budgets</li><li>• To consider and scrutinise the proposals and emerging plans for the whole Financial Strategy and 2019/20 budget, including how they align to the four pillars. This will be through their development and their implementation, in particular for innovation and raising income.</li><li>• To consider the alignment of the Financial Strategy and the new Corporate Plan being developed autumn 2018.</li><li>• To consider the recommendations and areas for action identified in the Corporate Peer Challenge report relating to the Financial Strategy, and how they are being addressed.</li><li>• To consider the direct and indirect impacts, including risks, of 2019/20 Budget proposals on current services and customers.</li><li>• To complete specific pieces of work to identify and work up alternatives to emerging plans, including the feasibility of any alternative proposals</li><li>• Make evidence based recommendations in relation to plans and approaches for innovation and income generation, and alternative proposals for future budget setting.</li></ul>	Performance Management Scrutiny Committee
Road casualty reduction		

Title	Objectives	Reporting to
Community Transport	<ul style="list-style-type: none"> <li>• To understand how community transport operates in Shropshire, and the demand for community transport services.</li> <li>• Identify how the community transport groups, the council, and other partners can work together to provide community transport to people in Shropshire who do not have access to public or private transport.</li> </ul>	Communities Overview Committee
Engaging Diverse Communities	<ul style="list-style-type: none"> <li>• To review and propose the scope of Place Plans including their geography and subject areas</li> <li>• To propose options to ensure Place Plans are developed from the bottom-up</li> <li>• To understand how rural enterprise features in our procurement / commissioning processes.</li> <li>• To proposed opportunities to engage with Strategic Levels within the Council and partners in Place Planning</li> <li>• To engage with Town and Parish Councils on options to reset their relationship with Shropshire Council</li> <li>• To identify appropriate and effective mechanisms to communicate with and engage with diverse communities that can be used to inform co-design and collaboration on a range of matters</li> <li>• Make evidence based recommendations</li> </ul>	Communities Overview Committee

Title	Objectives	Reporting to
Brexit	<ul style="list-style-type: none"> <li>• To consider the information brought together to develop a view for Shropshire of the possible implications of Brexit for the Shropshire economy and the achievement of the Economic Growth Strategy.</li> <li>• To identify, with the relevant officers, the key evidence and related requirements of what Shropshire would require from a future UK funding approach.</li> <li>• To make evidence based recommendations to Cabinet.</li> </ul>	Performance Management Scrutiny Committee
Section 106 and Community Infrastructure Levy	<ul style="list-style-type: none"> <li>• To understand how Shropshire Council currently uses Section 106, CIL and NHB and the impact that this has had</li> <li>• To understand how Section 106, CIL and NHB could be used in Shropshire to enable or encourage projects or initiatives for economic growth and prosperity</li> <li>• To learn from other places how they have used Section 106, CIL and NHB to enable or encourage projects or initiatives for economic growth and prosperity</li> <li>• To make evidence based recommendations on how Section 106, CIL and NHB could be used in Shropshire to enable or encourage projects or initiatives for economic growth and prosperity</li> </ul>	Performance Management Scrutiny
Climate Change	<ul style="list-style-type: none"> <li>• To review Shropshire Council's existing work to reduce its CO<sup>2</sup>e output.</li> <li>• To scrutinise existing council policy and practice and recommend policy changes that would support further carbon reduction.</li> <li>• To identify and evaluate opportunities to reduce spending and generate income by adopting low-carbon technology and practices.</li> </ul>	Place Overview Committee

Title	Objectives	Reporting to
Youth work	<ul style="list-style-type: none"> <li>• To understand different models of providing Youth Services in a place like Shropshire.</li> <li>• To review information and evidence of need and demand for youth work in Shropshire.</li> <li>• To engage with Town and Parish Councils and explore their thoughts on their role in youth work.</li> <li>• To identify opportunities to lever in additional resources to deliver youth work</li> <li>• To identify how the impact of youth work should be measured and reported</li> <li>• To make evidence based recommendations on the options for youth work in Shropshire.</li> </ul>	Communities Overview Committee
Dog fouling and dangerous dogs	<ul style="list-style-type: none"> <li>• To scrutinise how the local authority tackles <ul style="list-style-type: none"> <li>○ dog fouling</li> <li>○ dog attacks</li> <li>○ stray dogs</li> </ul> </li> <li>• licenced dog breeding</li> </ul>	Performance Management Scrutiny Committee
Signs, banners and street furniture	<ul style="list-style-type: none"> <li>• Understand existing policies, charges and administrative arrangements</li> <li>• Scrutinise existing policy and suggest draft policy.</li> <li>• Identify opportunities to set and administer policy and licencing arrangements with town and parish councils.</li> <li>• Look at how other local authorities set and administer policy, to identify potential ways to improve arrangements in Shropshire.</li> </ul>	Place Overview Committee