

**Committee and Date**Cabinet
15th February 2023

Item

Public



Fees and Charges 2023/24

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Cabinet Member (Portfolio Holder):	Gwilym Butler, Finance & Corporate Support		

1. Synopsis

Councils receive income from three sources: local taxation, government grants, and fees and charges levied for services we provide. This report presents the budgeted income to be received and proposes the level of fees and charges to be applied by Shropshire Council in 2023/24.

2. Executive Summary

- 2.1. Like other councils, we receive income from three sources – local taxation, government grants, and a range of fees and charges we can levy for services we provide (e.g. in libraries or car parking). Together, this funding is used to create a budget for the Council to provide all Council Services, which themselves help to deliver the Council's outcomes. Furthermore, the use of charging can help nudge behaviour and reduce or cover the costs of administration in the exercising of Council duties. Together, the strategic deployment of fees and charges is an essential tool in enabling the Council to deliver the outcomes and strategic objectives set out in The Shropshire Plan.
- 2.2. The need to generate funds locally, at the point of service delivery rather than from local or national taxation, is encouraged by Government.
- 2.3. The Council can raise income from several sources and this report identifies the areas for charging and includes details of the individual fees and charges proposed.

- 2.4. It is important to note that the council does not have full discretion, in many cases, over what it is able to charge. Some fees are set nationally, whilst others are governed by certain restrictions e.g. linking increases to changes in inflation.
- 2.5. This report recommends the level of fees and charges to be applied in 2023/24 and a full schedule of 2023/24 charges is contained in Appendix 3.
- 2.6. This report also recommends the approach to be followed to calculate rent levels and service charges for the Council's retained housing stock and shared ownership homes for the 2023/24 financial year. The recommendations are made in compliance with the rent standard for social housing providers that will apply to local authorities from April 2023.

3. Recommendations

Cabinet members are asked to discuss the proposed fees and charges and recommend Full Council to -

- 3.1. note the breakdown of the total income for 2022/23 and 2023/24 and in particular that the proposed 2023/24 charges for discretionary services represent £45.052m of the £86.918m of income derived from Fees and Charges.
- 3.2. approve the charges for 2023/24 as detailed in Appendix 3 to be implemented from 1 April 2023.
- 3.3. note that as previously agreed, any changes to fees and charges proposed by Shropshire Community Leisure Trust Ltd. in relation to the outsourced leisure facilities will only be referred to Cabinet and Council for approval if the proposed increases exceed Consumer Price Index (CPI) for the preceding November.
- 3.4. Revise housing rents as follows (subject to restrictions or exemptions identified in the Welfare Reform and Work Bill):
 - I. Social Housing rents for 2023/24 are increased by 7% from 3rd April 2023.
 - II. Affordable rents for 2023/24 are increased by 7% from 3rd April 2023
 - III. Shared Ownership rents continue to be set at 2.75% of the outstanding capital value of the home at the time of sale and thereafter increased each April in accordance with the terms specified in the lease agreements. For 2023/24 the increase is capped at 7% in line with the cap imposed on social housing rents.
 - IV. Service charges continue to be set based on actual cost.

4. Risk Assessment and Opportunities Appraisal

- 4.1. Income from fees and charges is a key part of the Council's financial strategy, and represents £83m of planned income in the current year and is proposed to increase to £87m in the coming year. At these levels the average overall increase is 5% (although actual changes will vary both across different fees and charges and depending on the overall volumes of receipts achieved).

- 4.2. Securing additional income where appropriate across the Council's activities provides opportunities to reduce the Council's reliance on other forms of funding. This is part of our financial risk management strategy.

The key risks associated with income generation relate to the potential for under-recovery through several factors such as elasticity of demand, changing economic circumstances and emergence of competition.

- 4.3. Consideration of any new charges will require appropriate application of the Human Rights Act, necessary environmental appraisals, Equalities Impact Needs Assessments, and service user consultation. These are policy decisions and will require subsequent member decisions (put another way, approval of these proposed fees and charges would not be the final approval for a proposed new charge due to the considerations listed above – rather, it would be the first step toward possible adoption).

5. Financial Implications

- 5.1. The Council's proposed 2023/24 gross revenue budget includes £389.827m of income. Much of this income is specific grants (£258.988m) and the amount to be received in the year is generally known and fixed. The balance, which for the Council is £130.839m, can vary significantly and requires careful management and monitoring throughout the year. Variations in income can significantly affect the Council's financial position. By detailed consideration of income streams and factors which affect the levels of income the Council receives, the risk of significant budget variations caused by a shortfall in income levels will be reduced.
- 5.2. In common with other councils, the overall number of fees and charges at this council is substantial (they are set out in appendix 3, covering over 40 pages). It is good practice to periodically review all fees and charges, focusing on those which have the highest volumes of transactions and consequent income, to ensure that the overall approach to the operational and financial management of this income is efficient and effective. It is therefore intended that a general review of fees and charges will be undertaken in 2023/24.

6. Climate Change Appraisal

- 6.1. There is a potential to promote positive changes in resident behaviour through the application of fees and charges. This approach can be an influential factor in making meaningful changes towards the impact of climate change.
- 6.2. Strategic alignment around the Corporate Climate Strategy and the creation of effective strategies towards this is an area being progressed across the Council. Service areas currently consider the impact on Climate Change when Fees and Charges are reviewed, and new charges set.

7. Background

- 7.1. The financial landscape for local authorities continues to be very challenging as we look towards 2023/24. To meet the challenges of reduced government funding and additional service pressures the Council needs to continue to explore all options to reduce net expenditure, by both reducing gross expenditure and/or increasing income. Increases in charges may deliver savings or may only be an approach to offset existing service pressures.
- 7.2. The Council has the power to charge for some services under various legislation dating back many years e.g. 1949 Prevention of Damage by Pests Act. The Local Government Act 2003 provides clarity over charging powers and is clear that a local authority can charge for discretionary services on the basis of recovering the full costs of providing the service but that it should not make a profit year on year. The same Act also covers local authority's power to trade whereby a profit/surplus can be made as long as trading is carried out through a company. This report concentrates on charging for discretionary services. A key point is that charges should be set at the right level to balance the subsidy between service user and taxpayer.

8. Additional Information

- 8.1. The Council's proposed gross revenue budget for 2023/24 is £645.741m. This budget is part funded by government grants and other income such as fees and charges to give the Council's net budget of £255.914m which is funded by revenue support grant, non domestic rates and council tax. A large proportion of funding of the Council's gross budget comes from national government in the form of specific and/or ringfenced grants. This report looks at the remaining income figures with a view to understanding how this figure is made up and how much control the Council has over this figure in terms of seeking to increase it.
- 8.2. The total gross income for the Council is shown in Table 1 below.

	2022/23 Revised Budget	2023/24 Proposed Budget
	£m	£m
RSG (including returned amounts)	6.450	7.479
Top up Grant	10.031	11.120
Business Rates	36.844	39.424
Council Tax and Collection Funds	171.291	197.891
Net Budget Requirement	224.616	255.914
Specific Grants (incl. DSG)	253.605	258.988
Other Grants and Contributions	30.803	33.445
Fees & Charges	82.758	86.918
Internal Recharges	9.014	10.476
Total Gross Income	600.796	645.741

- 8.3. The income figure shown above for fees and charges can be further categorised into income arising from fees and charges for the provision of services which can be set at the discretion of the Council (discretionary) and income where the levels are set by statute or restricted by regulations or guidance. The latter includes planning fees, which are set at a statutory level and other fees, the level of which must follow

statutory guidance (for example charges within Adult Social Care which are governed by Department of Health and Social Care guidelines).

- 8.4. The report, although detailing all fees and charges in Appendix 3, concentrates on discretionary income where there is a decision to be made by the Council on the level of charge.

2023/24 Fees and Charges Analysis

- 8.5. The latest budget for fees and charges income for 2022/23 is £82.758m and the proposed budget for 2023/24 is £86.918m. Table 2 below provides details of this income by Directorate and also details the breakdown of the proposed 2023/24 income figure as discretionary and non-discretionary income.

Table 2: Analysis of 2022/23 and 2023/24 proposed Income by Service Area

Service Area	2022/23 Revised Budget			2023/24 Proposed Budget		
	Total Income £m	Discretionary Income £m	Non-Discretionary Income £m	Total Income £m	Discretionary Income £m	Non-Discretionary Income £m
Corporate	1.301	0.000	1.301	2.645	0.000	2.645
Health and Wellbeing	0.231	0.147	0.085	1.291	1.206	0.085
People	28.944	5.423	23.521	28.125	4.685	23.440
Place	46.955	34.003	12.952	49.666	36.569	13.096
Resources	5.326	2.715	2.611	5.193	2.592	2.601
Strategic Management Board	0.000	0.000	0.000	0.000	0.000	0.000
Total Fees and Charges	82.758	42.288	40.470	86.918	45.052	41.866

- 8.6. Further detail on individual services provided under the heading discretionary income, totalling £45.052m, is provided in Appendix 1.
- 8.7. The Council does not have discretion to set fees for all the income it receives. Further details of the non-discretionary income figure is provided in Appendix 2.
- 8.8. Appendix 3 provides details of the recommended charges for 2023/24.

Housing Revenue Account Rent Levels

- 8.9. The Housing Revenue Account (HRA) is a ring fenced account separate from the General Fund that records the financial transactions relating to the management and maintenance of the Council's retained housing stock, and the primary source of income (approximately 98%) comes from tenants' housing rent.
- 8.10. Over recent years the Government's policy regarding the level of rent for social housing has been subject to significant changes, the most recent being those introduced by the Welfare Reform and Work Act 2016 and the Government announcement in October 2017 that from April 2020 local authority rent would be subject to the rent standard for social housing providers. More detail on this is provided in Appendix 4 with recommendations at section 3.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

Local Member: All

Appendices

Appendix 1 Discretionary Income - Service Summaries

Appendix 2 Non-discretionary Income - Service Summaries

Appendix 3 2023/24 Fees and Charges

Appendix 4 Housing Revenue Rent Level 2023/24

DISCRETIONARY INCOME – SERVICE SUMMARIES

1.1 The table below provides a summary of the Fees and Charges income for the Council by Directorate. More detail per directorate is provided in the relevant sections below, concentrating on discretionary income (£45.052m).

Service Area	2023/24 Budget £m	Discretionary Income £m	Non- Discretionary Income £m
Corporate	2.645	0.000	2.645
Health & Wellbeing	1.291	1.206	0.085
People	28.125	4.685	23.440
Place	49.666	36.569	13.096
Resources	5.193	2.592	2.601
Strategic Management Board	0.000	0.000	0.000
Total Fees and Charges	86.918	45.052	41.866

Corporate

1.2 The total Fees and Charges proposed for 2023/24 in the Corporate service area are £2.645m which is all non-discretionary.

Health and Wellbeing

1.3 The total Fees and Charges for Health & Wellbeing proposed for 2023/24 is £1.291m of which £1.206m is discretionary.

1.4 The main source of discretionary income within Health & Wellbeing is from Social Prescribing Services provided to GP surgeries. This income is budgeted to be £1.047m for 2023/24.

The remaining discretionary income within Health & Wellbeing is generated from Regulatory Services (£0.158m) including Environmental Health and Pest Control. Details of these fees are provided in Appendix 3.

People

- 1.5 The total Fees and Charges for the People Directorate proposed for 2023/24 are £28.125m of which £4.685m is discretionary.
- 1.6 Discretionary income is made up of charges for Day Care (£0.111m), Choice Based Letting Advertising (£0.125m), Work Placement Income (£2.398m), Handy Person services (£0.083m), Joint Training to Care Providers (£0.114m), Shropshire Music Service (£0.907m), Education Support Services (£0.570m), Social care (£0.201m) and Housing Services (£0.175m)
- 1.7 Total discretionary income has decreased by £0.738m from 2022/23. The main areas of change are highlighted below.
- 1.8 Work Placement income has decreased by £1.089m (31.23%) due to several contracts coming to an end. There has been a corresponding decrease in expenditure to offset the reduction in income.
- 1.9 Shropshire Music Service income has increased by £0.248m (37.70%) in 2023/24. The service has discretion to determine the fees and charges schedule for services provided and sets these fees in relation to music tuition and instrument hire charges in order to recover the costs of the service. Fees and charges are set on an academic year basis.
- 1.10 Education support service income streams includes Education Access and School Library Service. These are services which are traded with academy schools and are subject to annual service level agreements (SLAs).

Place

- 1.11 The total Fees and Charges for Place proposed for 2023/24 are £49.666m of which £36.569m is discretionary.
- 1.12 The majority of the Council's total discretionary income received is by services within the Place directorate, which also includes Shire Services. In summary, the main areas of discretionary income are Shire Services (£6.339m), Car Parking (£7.060m), Theatre Services (£5.304m), Leisure Services (£0.846m), Commercial Services (£7.310m), Streetworks (£2.347m), Registrars (£0.931m), Museums and Archives (£0.372m), Housing Development (£0.558m) and Economy & Place (£3.796m).
- 1.13 Total discretionary income has increased by £2.566m from 2022/23 (7.55%). There are various levels of increases and decreases across these services, and the main changes are set out below.

There is an increase in projected income from car parking of £1.652m. Car parking fees are currently under review, they will be subject to consultation and approval at a later date. Fees will continue at 2022/23 rates until the revised charges are approved.

- Projected commercial income has increased by £0.690m. A savings target has been included against Shirehall and Mount McKinley relating to the leasing of space to external organisations, this is part of our strategy to maximise the use

of our building assets as much as possible. A budget has also been created for the new Bishop's Castle Business Park as this is now available for lease.

- Income for Museums and Archives has decreased by £0.136m (26.75%) due to the closure of Acton Scott Farm.
- The income budget within Housing Development has increased by £0.188m to cover the cost of services provided to external clients.
- The Shires Services discretionary income of £6.339m is for fees charged to Schools, Colleges and Academies outside of Shropshire Council's control. The fees shown for Shire Services are 2022/23 latest estimates. As in previous years, the level of charges for Shires Services will be set to ensure a break-even position for 2023/24.
- Licence fees relating to Taxi and Private Hire are under consultation until 5 February 2023. The proposed fees, as set out in Appendix 3, will take effect on 6 February 2023 unless objection is made and not withdrawn. Where any objections are made and not withdrawn these will be considered by the Strategic Licensing Committee on the 15 March 2023 and the subsequently agreed fees will take effect from 1 April 2023.

Resources

- 1.14 The total Fees and Charges for Resources proposed for 2023/24 are £5.193m of which £2.592m is discretionary. Total discretionary income has decreased by £0.123m from 2022/23 (4.54%).
- 1.15 The discretionary income for Communications & Engagement proposed for 2023/24 totals £0.170m. This has increased in 2023/24 by £0.093m. This is mainly due to a proposed increase in contributions from partners towards the Safer Community Coordination Service.
- 1.16 The total discretionary income for Legal and Governance proposed for 2023/24 is £0.116m. This includes income from external organisations for services such as Audit and the provision of legal advice. Details of fees charged by Legal Services are provided in Appendix 3.
- 1.17 The discretionary income for Workforce and Improvement proposed for 2023/24 totals £0.559m. The discretionary income within Workforce and Improvement includes income from Town Councils, charities, academies and other external organisations for services such as payroll provision and human resources services which are covered by annual contracts and charges for First Aid and Occupational Health Services. Discretionary income has decreased in 2023/24 by £0.123m (18.00%) due to reduced buy back from schools and academies for annual contracts for support services, and an overall reduction in external income from training and conferences.
- 1.18 The total discretionary income for Finance & Technology proposed for 2023/24 is £1.720m. The discretionary income with Finance & Technology includes income from external organisations for the provision of finance and ICT services which are covered by annual contracts. Income has decreased in 2023/24 by £0.093m (5.14%) due to a reduction in buy back levels from schools and academies for contracted ICT support services.

NON-DISCRETIONARY INCOME – SERVICE SUMMARIES

2.1 The table below provides a summary of the non-discretionary Fees and Charges income for the Council by Directorate

Service Area	2023/24 Budget £m	Non-Discretionary Income - Statutory £m	Non-Discretionary Income - Other £m
Corporate	2.645	0.000	2.645
Health & Wellbeing	0.085	0.085	0.000
People	23.440	22.858	0.581
Place	13.096	11.921	1.175
Resources	2.601	0.001	2.600
Strategic Management Board	0.000	0.000	0.000
Total	41.866	34.865	7.001

2.2 The non-discretionary statutory income figure in People mainly relates to charges to service users that are set by individual assessments and are governed by Department of Health and Social Care guidelines. The Council's policy for charging, the 'Adult Social Care Charging And Financial Assessment' policy, is updated annually and is contingent upon information from the Department of Health and Social Care, which has not yet been circulated.

2.3 The policy includes the Council's Minimum Income Guarantee, which is the amount that a recipient of Adult Social Care must be left with to pay for everyday living costs when a financial assessment for non-residential services is made. From April 2015 the minimum level of Minimum Income Guarantee has been determined by Government statute. The statutorily required Minimum Income Guarantee for 2023/24 is yet to be announced by the Department of Health and Social Care, but, historically it is usually published in late February or early March. The DHSC circular also determines the Personal Expenses Allowance for service users in a residential care setting, and the capital threshold that determines whether the Council is required to assist in funding a service user's care and support. Following its publication, the Council will be in a position to determine its Minimum Income Guarantee for 2023/24, and the Adult Social Care Charging And Financial Assessment Policy will be updated accordingly.

2.4 The majority of the remaining non-discretionary statutory income is in Place. This relates to income in Development Management (planning and land charges search fees), Highways & Transport (highways development control and New Road & Street Works Act), trading standards and licensing. The non-discretionary for Corporate Services is interest, including interest earned on the Council's investments. Within Resources non-discretionary Other Income relates to recovery of Housing Benefit overpayments.

PROPOSED FEES AND CHARGES 2023/24

HEALTH & WELLBEING

FEES & CHARGES

APPENDIX 3

REGULATORY SERVICES	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	% Increase	Notes	
POLLUTION PREVENTION AND CONTROL ACT**						
Local Authority Integrated Pollution Prevention and Control Charges						
Application Fee						
Standard process (includes solvent emission activities)	Statutory Fee	1,650.00	1,650.00	0.0%	Fees set by central Government 23/24 fee uplift to be advised	
Additional fee for operating without a permit	Statutory Fee	1,188.00	1,188.00	0.0%		
PVRI, SWOBs and Dry Cleaners	Statutory Fee	155.00	155.00	0.0%		
PVR I & II combined	Statutory Fee	257.00	257.00	0.0%		
VRs and other Reduced Fee Activities	Statutory Fee	362.00	362.00	0.0%		
Reduced fee activities: Additional fee for operating without a permit	Statutory Fee	71.00	71.00	0.0%		
Mobile plant**	Statutory Fee	1,650.00	1,650.00	0.0%		
for the third to seventh applications	Statutory Fee	985.00	985.00	0.0%		
for the eighth and subsequent applications	Statutory Fee	498.00	498.00	0.0%		
Where an application for any of the above is for a combined Part B and waste application, add an extra £297 to the above amounts						
Annual Subsistence Charge						
Standard process Low *	Statutory Fee	772(104)	772(104)	0.0%		
Standard process Medium *	Statutory Fee	1161(156)	1161(156)	0.0%		
Standard process High *	Statutory Fee	1747(207)	1747(207)	0.0%		
PVRI, SWOBs and Dry Cleaners L/MH	Statutory Fee	79/158/237	79/158/237	0.0%		
PVR I & II combined L/MH	Statutory Fee	113/226/341	113/226/341	0.0%		
VRs and other Reduced Fees L/MH	Statutory Fee	228/365/548	228/365/548	0.0%		
Mobile plant, for first and second permits L/MH**	Statutory Fee	626/1034/1551	626/1034/1551	0.0%		
for the third to seventh permits L/MH	Statutory Fee	385/617/924	385/617/924	0.0%		
eighth and subsequent permits L/MH	Statutory Fee	198/314/473	198/314/473	0.0%		
Late payment Fee	Statutory Fee	52.00	52.00	0.0%		
* the additional amounts in brackets must be charged where a permit is for a combined Part B and waste installation						
Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £99 to the above amounts						
Transfer and Surrender						
Standard process transfer	Statutory Fee	169.00	169.00	0.0%		
Standard process partial transfer	Statutory Fee	497.00	497.00	0.0%		
Surrender: all Part B activities	Statutory Fee	-	-	0.0%		
Reduced fee activities: transfer	Statutory Fee	-	-	0.0%		
Reduced fee activities: partial transfer	Statutory Fee	47.00	47.00	0.0%		
Temporary transfer for Mobiles						
First transfer	Statutory Fee	53.00	53.00	0.0%		
Repeat following enforcement or warning	Statutory Fee	53.00	53.00	0.0%		
Substantial Change						
Standard process	Statutory Fee	1,050.00	1,050.00	0.0%		
Standard process where the substantial change results in a new PPC activity	Statutory Fee	1,650.00	1,650.00	0.0%		
Reduced fee activities	Statutory Fee	102.00	102.00	0.0%		
LA-IPPC charges						
Application	Statutory Fee	3,363.00	3,363.00	0.0%	NB – every subsistence charge includes the additional £99 charge to cover LA extra costs in dealing with reporting under the E-PRTR Regulation	
Additional fee for operating without a permit	Statutory Fee	1,188.00	1,188.00	0.0%		
Annual Subsistence LOW	Statutory Fee	1,343.00	1,343.00	0.0%		
Annual Subsistence MEDIUM	Statutory Fee	1,507.00	1,507.00	0.0%		
Annual Subsistence HIGH	Statutory Fee	2,230.00	2,230.00	0.0%		
Late Payment Fee	Statutory Fee	52.00	52.00	0.0%		
Substantial Variation	Statutory Fee	3,363.00	3,363.00	0.0%		
Transfer	Statutory Fee	235.00	235.00	0.0%		
Partial transfer	Statutory Fee	698.00	698.00	0.0%		
Surrender	Statutory Fee	698.00	698.00	0.0%		
Key						
Subsistence charges can be paid in four equal quarterly instalments paid on 1st April, 1st July, 1st October and 1st January. Where paid quarterly the total amount payable to the local authority will be increased by £36. Reduced fee activities are listed in the Schedule to the Part B scheme						
Newspaper advertisements						
Newspaper adverts may be required under EPR at the discretion of the LA as part of the consultation process when considering an application (see Chapter 9 of the General Guidance Manual). This will be undertaken and paid for by the LA and the charging scheme contains a provision for the LA to recoup its costs.						
Petroleum storage certificates						
	Statutory Fee	TBA	TBA			

FEES & CHARGES

APPENDIX 3

REGULATORY SERVICES	Statutory or Discretionary	Fee for 2022/23	Fee for 2023/24	% Increase	Notes
<u>GENERAL SERVICES COSTS</u>		£	£		
Professional PPO hourly rate	Discretionary	POA cost recovery Standard charge £70	POA cost recovery Standard charge £80	14.3%	
Support PPO Hourly Rate	Discretionary	POA cost recovery standard charge £55	POA cost recovery standard charge £60	9.1%	
ENVIRONMENTAL HEALTH					
PRIVATE WATER SUPPLIES					
Risk Assessment:					
Risk Assessment(each assessment)	Discretionary	350.00	390.00	11.4%	
Risk Assessment(each assessment)additional hours	Discretionary	70.00	80.00	14.3%	
Auditing risk assessments carried out by others	Discretionary	125.00	140.00	12.0%	
Auditing risk assessments carried out by others additional hours	Discretionary	70.00	80.00	14.3%	
Sampling fee per visit	Discretionary	110.00	120.00	9.1%	
Investigation (each investigation)	Discretionary	110.00	120.00	9.1%	
Analysis for check and audit sampling of supplies	Discretionary				
		Actual cost up to maximum £25	Price at time of request	0.0%	
Analysis of samples taken during check monitoring	Discretionary				
		Actual cost up to maximum £100	Price at time of request	0.0%	
Analysis for samples taken during auditing monitoring	Discretionary				
		Actual cost up to maximum £500	Price at time of request	0.0%	
Swimming pool sampling - (plus analysis costs at direct cost)	Discretionary	100.00	110.00	10.0%	
ENVIRONMENTAL & OTHER INFORMATION					
Pollution Prevention & Control Act/Environmental Protection Act					
- Register Copy - per entry	Discretionary	12.00	15.00	25.0%	
- Copy - documents relating to authorisation (per hour, plus the cost of any materials)	Discretionary	70 per hour or part thereafter	80 per hour or part thereafter	14.3%	
- Environmental Information Regulations (pollution information)					
- Information request (minimum charge for up to 1 hour)	Discretionary	70.00	80.00	14.3%	
- Additional charge per hour for more than 1 hours work	Discretionary	70.00	80.00	14.3%	
- Factual Statements					
- Civil Proceedings - re accidents in Retail Premises (plus the cost of any materials)	Discretionary	£210 (includes up to 3 hours work)	£240 (includes up to 3 hours work)		
- Food Safety Act 1990 (register copies)					
- Copy of total register (based on hourly rate) - per hour	Discretionary	70.00	80.00	14.3%	
- Copy of individual entry	Discretionary	15.00	16.50	10.0%	
HEALTH CERTIFICATES					
Export Health Certificate	Discretionary	70.00	80.00	14.3%	
VOLUNTARY SURRENDER					
Voluntary Surrender Certificate (does not include other charges such as disposal)	Discretionary	70.00	80.00	14.3%	
PRIMARY AUTHORITY					
	Discretionary	Bespoke based on cost recovery	Bespoke based on cost recovery	0.0%	
SAFETY AT SPORTS GROUNDS					
	Discretionary	Cost recovery	Cost recovery	0.0%	
ENVIRONMENTAL HEALTH TRAINING COURSES					
Level 2 food hygiene course costs					
- officer time	Discretionary	POA Standard Charge £70 per hour	N/A	N/A	No longer running courses for 2023/24
- plus expenses (room hire / refreshments)	Discretionary	at cost	N/A	N/A	No longer running courses for 2023/24
- course booklets and exam papers	Discretionary	at cost	N/A	N/A	No longer running courses for 2023/24
Refresher food hygiene course per person					
- officer time	Discretionary	POA Standard Charge £70 per hour	N/A	N/A	No longer running courses for 2023/24
- plus expenses (room hire / refreshments)		at cost	N/A	N/A	No longer running courses for 2023/24
- course booklets and exam papers		at cost	N/A	N/A	No longer running courses for 2023/24
Bespoke courses charged at:					
- officer hourly rate	Discretionary	POA Standard Charge £70 per hour	N/A	N/A	No longer running courses for 2023/24
- expenses (at cost)	Discretionary				No longer running courses for 2023/24
- course booklets and papers (at cost)	Discretionary				No longer running courses for 2023/24
NFHS Re-rating Inspection	Discretionary	250.00	275.00	10.0%	

FEES & CHARGES

APPENDIX 3

REGULATORY SERVICES	Statutory or Discretionary	Fee for 2022/23	Fee for 2023/24	% Increase	Notes
		£	£		
PEST CONTROL					
Domestic Premises					
Within Normal Working Hours					
Wasps (up to 2 nests)	Discretionary	50.00	65.00	30.0%	Fully Traded (including VAT)
- additional nest	Discretionary	15.00	20.00	33.3%	Including VAT
Fleas (two or less bedrooms) up to 2 treatments in a 14 day period	Discretionary	160.00	200.00	25.0%	Including VAT
- 3 bedroom house	Discretionary	200.00	240.00	20.0%	Including VAT
- 4 bedroom house	Discretionary	240.00	290.00	20.8%	Including VAT
- 5 bedroom house	Discretionary	320.00	385.00	20.3%	Including VAT
Rats (up to four treatment visits at the discretion of the service)	Discretionary	125.00	140.00	12.0%	Including VAT
Mice (up to four treatment visits at the discretion of the service)	Discretionary	125.00	140.00	12.0%	Including VAT
Bedbugs (up to 2 bedrooms and one revisit) up to 2 treatments in a 14 day period	Discretionary	220.00	250.00	13.6%	Including VAT
- 3 bedroom house	Discretionary	260.00	295.00	13.5%	Including VAT
- 4 bedroom house	Discretionary	320.00	365.00	14.1%	Including VAT
- 5 bedroom house	Discretionary	380.00	440.00	15.8%	Including VAT
Moles , rabbits & squirrels - POA based on hourly rate plus cost of materials	Discretionary	POA	POA	0.0%	+ VAT
Cockroaches - POA based on hourly rate plus cost of materials	Discretionary	POA	POA	0.0%	+ VAT
Other crawling insects - POA based on hourly rate plus cost of materials	Discretionary	POA	POA	0.0%	+ VAT
Flies and flying insects - POA based on hourly rate plus cost of materials	Discretionary	POA	POA	0.0%	+ VAT
Minimum charge for any call out even if no treatment is necessary or possible	Discretionary	30.00	35.00	16.7%	includes VAT
'minimum charge for any call out where monitoring work is undertaken in domestic premises			65.00	N/A	New Charge
Non Domestic Premises- contracts					
Contract Work (POA based on hourly rate and the cost of materials)	Discretionary	POA	POA	0.0%	+ VAT
Non Domestic Premises- non contracts					
Non-Contract Work (per hour, plus the cost of any materials)	Discretionary	POA	POA	0.0%	+ VAT
Minimum charge for any call out even if no treatment is necessary or possible or no access	Discretionary	30.00	70.00	133.3%	+ VAT
Commercial business wasp nest treatment		N/A	65.00	N/A	New Charge
Commercial call out fee with monitoring visit		N/A	100.00	N/A	New Charge

RESOURCES

FEES & CHARGES

APPENDIX 3

LEGAL & GOVERNANCE	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	Increase %	Notes
Legal fees					
All legal advice and transactions (excluding disbursements) - level of charge dependent on charge out rate of respective fee earner	Discretionary	£84 - £126 per hour	£84 - £126 per hour	0.0%	
S106 Agreements Generally	Discretionary	£84 - £126 per hour	£84 - £126 per hour	0.0%	
S106 Agreement - Single Plot	Discretionary	472.50	520.20	10.1%	
S106 Agreement - For Off-site Affordable Housing Contributions	Discretionary	210.00	231.20	10.1%	
Hourly Charge	Discretionary				
S 38 Agreements	Discretionary	£84- £126 per hour plus disbursements	£84- £126 per hour plus disbursements	0.0%	
S 278 Agreements	Discretionary	£84- £126 per hour plus disbursements	£84- £126 per hour plus disbursements	0.0%	
Deed of Grant for surface water drainage	Discretionary	£84- £126 per hour plus disbursements	£84- £126 per hour plus disbursements	0.0%	
Consents for sublease / charge on Battlefield/Oxon business park	Discretionary	42.00	46.20	10.0%	
Deeds of covenant for assignments on Battlefield/ Oxon	Discretionary	183.75	202.30	10.1%	
Deeds of covenant for assignments on former smallholdings	Discretionary	367.50	404.50	10.1%	
Committee Services					
Admissions Appeals					
If the Chairman of the Appeals Panel considers that further legal advice is necessary then the Appeals Clerk will seek advice from the Council's legal services at a cost of £100 per hour (pro rata)	Discretionary	£105 per hour (pro rata)	£115.60 per hour (pro rata)	10.1%	
Exclusion Appeals					
Recharge school at cost separately for any legal services, if required, which will be charged at the rate of £80 to £120 per hour depending upon the solicitor instructed. (NB: It is highly likely that a Solicitor will be required to attend for the entire Panel hearing.)	Discretionary	£84 - £126 per hour	£92 - £139 per hour	10.3%	
Education Appeals - Academy Schools					
Recharge school at cost separately for any interpreter services, if required. Recharge school at cost separately for any legal services, if required, which will be charged at the rate of £80 to £120 per hour depending upon the solicitor instructed (NB: It is highly likely that a Solicitor will be required to attend for the entire Panel hearing). Recharge school at cost separately should Council's Admissions Team be requested to present.	Discretionary	£241.50 first appeal held per day £168 second and every other appeal held per day £52.50 per appeal lodged but subsequently withdrawn before hearing	£266 first appeal held per day £185 second and every other appeal held per day £58 per appeal lodged but subsequently withdrawn before hearing	10.1%	
Permanent Exclusion Appeals - Academy Schools					
Recharge school at cost separately for any interpreter services, if required. Recharge school at cost separately for any SEN expert services, if required by parent. Recharge school at cost separately for any legal services, if required, which will be charged at the rate of £80 to £120 per hour depending upon the solicitor instructed. (NB: It is highly likely that a Solicitor will be required to attend for the entire Panel hearing.)	Discretionary	£273 per permanent exclusion appeal plus £21 per hour of the actual panel sitting. £73.50 per permanent exclusion appeal lodged but subsequently withdrawn before hearing.	£301 per permanent exclusion appeal plus £23 per hour of the actual panel sitting. £81 per permanent exclusion appeal lodged but subsequently withdrawn before hearing.	10.1%	
Commons Register Amendments					
	Discretionary	1,050.00	1,156.00	10.1%	
Electoral Registration					
Sale of Full or Edited Register of Electors					
In Data Form	Statutory	£20 plus £1.50 per 1000 entries (or part)	£20 plus £1.50 per 1000 entries (or part)	0.0%	
In Printed Form	Statutory	£10 plus £5 per 1000 entries (or part)	£10 plus £5 per 1000 entries (or part)	0.0%	
Sale of Full list of Overseas Electors					
In Data Form	Statutory	£20 plus £1.50 per 100 entries (or part)	£20 plus £1.50 per 100 entries (or part)	0.0%	
In Printed Form	Statutory	£10 plus £5 per 100 entries (or part)	£10 plus £5 per 100 entries (or part)	0.0%	
Elections Charges to Parish and Town Councils					
Uncontested Elections	Discretionary	£100 per election (if warded or grouped the cost is £100 for each ward or parish as they are classed as separate elections)	£110.10 per election (if warded or grouped the cost is £110.10 for each ward or parish as they are classed as separate elections)	10.1%	
Contested Elections	Discretionary	Actual cost of election.	Actual cost of election.		

PLACE**FEES & CHARGES**

APPENDIX 3

Bereavement Services	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	% Increase	Notes
Sale of Burial Rights					
Burial Fees	Discretionary	1620	1669	3%	Burial fees will be standardised to the 2023/24 rate across all Shropshire Council operated cemeteries

FEES & CHARGES

APPENDIX 3

REGISTRARS	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	Increase %	Notes
Civil Weddings / Partnerships at approved venues					
Registration Fees					
Mon - Fri	Discretionary	421.00	N/A	N/A	The fee is no longer split on the day of the week- its one fee for any day.
Sat	Discretionary	471.00	N/A	N/A	
Sun & Bank Holiday	Discretionary	471.00	N/A	N/A	
Registration fee	Discretionary	N/A	288.00	N/A	New charge. One fee for any day of the week.
Advance Fee					
Advanced booking fee for ceremonies booked over a year but under two years from the date of the ceremony	Discretionary	60.00	N/A	N/A	Fee structure has now been changed to one 'Booking Fee'.
Advanced Booking Fee for ceremonies booked within one year-Not Refundable	Discretionary	46.00	N/A	N/A	
Booking fee	Discretionary	N/A	250.00	N/A	New charge. New fee structure- to be paid upfront and is non refundable.
Administration fee for changes to dates or venues	Discretionary	25.00	50.00	100.0%	
Civil Partnerships					
Civil Partnerships/ Weddings at Council Ceremony Rooms on Mon-Sat	Discretionary	266.00	N/A	N/A	The fee is no longer split on the day of the week- its one fee for any day.
Civil Partnerships/Weddings at Registration Offices Sundays and Bank Hols	Discretionary	316.00	N/A	N/A	
Booking fee	Discretionary	N/A	100.00	N/A	New charge. One fee for any day of the week.
Additional charge for use of Ceremony room for photographs only	Discretionary	50.00	50.00	0.0%	
Reaffirmation of vows & civil naming ceremonies at approved venues and registration office					
Mon - Fri	Discretionary	270.00	N/A	N/A	The fee is no longer split on the day of the week- its one fee for any day.
Sat	Discretionary	270.00	N/A	N/A	
Sunday & Bank Hols	Discretionary	320.00	N/A	N/A	
Booking fee	Discretionary	N/A	125.00	N/A	New charge. One fee for any day of the week.
Customized Ceremony additions:					
Bespoke Ceremony	Discretionary	N/A	200.00	N/A	New charge
Enhanced Bespoke Ceremony	Discretionary	N/A	400.00	N/A	New charge
Blended Ceremony	Discretionary	N/A	2,000.00	N/A	New charge
Civil Funeral					
Funeral fee	Discretionary	190.00	N/A	N/A	This fee is now split between reservation and final fee below.
Reservation Fee	Discretionary	N/A	100.00	N/A	
Final Fee	Discretionary	N/A	125.00	N/A	New charge
Private Citizenship ceremonies					
At the Shropshire Register Office, Mon - Fri	Discretionary	180.00	180.00	0.0%	
Group Citizenship ceremonies	Statutory	0.00	0.00	0.0%	
Licensing of approved venues					
First time applications (up to 2 rooms) - 3 year duration	Discretionary	1,700.00	1,700.00	0.0%	
Renewals (up to 2 rooms) - 3 year duration	Discretionary	1,700.00	1,700.00	0.0%	
Renewals (up to 2 rooms) - 5 year duration	Discretionary	2,550.00	2,550.00	0.0%	
Renewals (up to 2 rooms) - 7 year duration	Discretionary	3,400.00	3,400.00	0.0%	
Renewals (up to 2 rooms) - 10 year duration	Discretionary	4,600.00	4,600.00	0.0%	
Addition of extra room	Discretionary	250.00	250.00	0.0%	
Appeals against revocation or refusal to issue approval (non-refundable charge)	Discretionary	1,300.00	1,300.00	0.0%	

FEES & CHARGES

APPENDIX 3

REGISTRARS	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	Increase %	Notes
Copy certificates					
Copy certificates-issued at registration					
Standard birth certificates	Statutory	11.00	11.00	0.0%	
Death certificates	Statutory	11.00	11.00	0.0%	
Marriage certificates	Statutory	11.00	11.00	0.0%	
Extract from civil partnership register	Statutory	11.00	11.00	0.0%	
Standard certificate from civil partnership register	Statutory	11.00	11.00	0.0%	
Marriage Certificates following Conversion from a Civil Partnership. Issued on the day	Statutory	11.00	11.00	0.0%	
Copy certificates-issued after registration					
Standard birth certificates	Statutory	11.00	11.00	0.0%	
Death certificates	Statutory	11.00	11.00	0.0%	
Marriage certificates	Statutory	11.00	11.00	0.0%	
Extract from civil partnership register	Statutory	11.00	11.00	0.0%	
Standard certificate from civil partnership register	Statutory	11.00	11.00	0.0%	
Gold - priority service					
Expediated service charge (including certificate fee)					
Expediated service charge - next day delivery (including certificate fee)	Discretionary	35.00	35.00	0.0%	
Silver - premium service					
Recorded delivery (including certificate fee)	Discretionary	16.50	16.50	0.0%	
Bronze - standard service					
Certificate fee only	Discretionary	11.00	11.00	0.0%	
Bronze Service Handling and postage	Discretionary	1.00	1.00	0.0%	
Other Services					
Space 17- Insertion/ Removal of Forenames within 12 months of registration	Statutory	40.00	40.00	0.0%	
Notice of marriage (per person)	Statutory	35.00	35.00	0.0%	
Home Office Referral (if necessary)	Statutory	24.00	24.00	0.0%	
Fee payable for a statutory basic marriage ceremony in a registrar's office	Statutory	46.00	46.00	0.0%	
Notice of marriage - additional charge for late appointment 16:30-18:30	Discretionary	20.00	20.00	0.0%	
Notice of civil partnership registration (per person)	Statutory	35.00	35.00	0.0%	
Fee payable for a statutory basic civil partnership formation in a registrar's office	Statutory	46.00	46.00	0.0%	
Conversion of Civil Partnership to Marriage	Statutory	45.00	45.00	0.0%	
Conversion of Civil Partnership to Marriage (BASIC SINGLE STAGE)	Statutory	27.00	27.00	0.0%	
Conversion of Civil Partnership to Marriage (2 stage)	Statutory				
SR's attendance at a building registered for the marriage of same sex couples, or at a conversion at according to the usages of the Jews or Society of Friends, or at a military, naval or air force chapel registered for the marriage of same sex couples.	Statutory	91.00	91.00	0.0%	
Consideration by Registrar of Divorce/dissolution/nullity outside the British Isles	Statutory	50.00	50.00	0.0%	
Consideration by Registrar General of Divorce/dissolution/nullity outside the British Isles	Statutory	75.00	75.00	0.0%	
Applications to waiver 28 days waiting period	Statutory	60.00	60.00	0.0%	
Corrections:					
Consideration by registrar of a correction application	Statutory	75.00	75.00	0.0%	
Consideration by Registrar General of a correction application	Statutory	90.00	90.00	0.0%	
Rehearsals					
Rehearsals at any Registration Office Mon-Fri normal office hours	Discretionary	50.00	50.00	0.0%	
Rehearsals at any Registration Office Sat pre 12.30	Discretionary	100.00	100.00	0.0%	
Additional Services					
Completion of PD2	Discretionary	10.00	25.00	150.0%	
Personalisation of Wedding Vows					
Commemorative Certificate-e.g. for siblings	Discretionary	4.50	4.50	0.0%	
Commemorative Certificate-e.g. anniversaries	Discretionary	6.00	6.00	0.0%	
Commemorative Certificate Laminating	Discretionary	1.00	1.00	0.0%	
Confetti	Discretionary	1.00	1.00	0.0%	

FEES & CHARGES

APPENDIX 3

TRADING STANDARDS & LICENSING	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	% Increase	Notes
LICENSING ACT 2003					
Licences- licensing Act					
Personal licences, temporary events and other fees					
Application for a grant or renewal of personal licence	Statutory Fee	37.00	37.00	0.0%	
Temporary event notice	Statutory Fee	21.00	21.00	0.0%	
Theft, loss etc. of premises licence or summary	Statutory Fee	10.50	10.50	0.0%	
Application for a provisional statement where premises being built etc.	Statutory Fee			0.0%	
		315.00	315.00		
Notification of change of name or address	Statutory Fee	10.50	10.50	0.0%	
Application to vary licence to specify individual as premises supervisor	Statutory Fee			0.0%	
		23.00	23.00		
Application for transfer of premises licence	Statutory Fee	23.00	23.00	0.0%	
Interim authority notice following death etc. of licence holder	Statutory Fee	23.00	23.00	0.0%	
Theft, loss etc. of certificate of summary	Statutory Fee	10.50	10.50	0.0%	
Notification of change of name or alteration of rules of club	Statutory Fee	10.50	10.50	0.0%	
Change of relevant registered address of club	Statutory Fee	10.50	10.50	0.0%	
Theft, loss etc. of temporary event notice	Statutory Fee	10.50	10.50	0.0%	
Theft, loss etc. of personal licence	Statutory Fee	10.50	10.50	0.0%	
Duty to notify change of name or address	Statutory Fee	10.50	10.50	0.0%	
Right of freeholder etc. to be notified of licensing matters	Statutory Fee	21.00	21.00	0.0%	
Minor Variation	Statutory Fee	89.00	89.00	0.0%	
Removal of DPS at Community Premises	Statutory Fee	23.00	23.00	0.0%	
Copy of public register entry (per individual entry)	Discretionary	39.00	39.00	0.0%	
Licensing Exceptionally Large Events					
Additional Application Fee (5,000 - 9,999)	Statutory Fee	1,000.00	1,000.00	0.0%	
Additional Annual Fee (5,000 - 9,999)	Statutory Fee	500.00	500.00	0.0%	
Additional Application Fee (10,000 - 14,999)	Statutory Fee	2,000.00	2,000.00	0.0%	
Additional Annual Fee (10,000 - 14,999)	Statutory Fee	1,000.00	1,000.00	0.0%	
Additional Application Fee (15,000 - 19,999)	Statutory Fee	4,000.00	4,000.00	0.0%	
Additional Annual Fee (15,000 - 19,999)	Statutory Fee	2,000.00	2,000.00	0.0%	
Additional Application Fee (20,000 - 29,999)	Statutory Fee	8,000.00	8,000.00	0.0%	
Additional Annual Fee (20,000 - 29,999)	Statutory Fee	4,000.00	4,000.00	0.0%	
Additional Application Fee (30,000 - 39,999)	Statutory Fee	16,000.00	16,000.00	0.0%	
Additional Annual Fee (30,000 - 39,999)	Statutory Fee	8,000.00	8,000.00	0.0%	
Additional Application Fee (40,000 - 49,999)	Statutory Fee	24,000.00	24,000.00	0.0%	
Additional Annual Fee (40,000 - 49,999)	Statutory Fee	12,000.00	12,000.00	0.0%	
Additional Application Fee (50,000 - 59,999)	Statutory Fee	32,000.00	32,000.00	0.0%	
Additional Annual Fee (50,000 - 59,999)	Statutory Fee	16,000.00	16,000.00	0.0%	
Additional Application Fee (60,000 - 69,999)	Statutory Fee	40,000.00	40,000.00	0.0%	
Additional Annual Fee (60,000 - 69,999)	Statutory Fee	20,000.00	20,000.00	0.0%	
Additional Application Fee (70,000 - 79,999)	Statutory Fee	48,000.00	48,000.00	0.0%	
Additional Annual Fee (70,000 - 79,999)	Statutory Fee	24,000.00	24,000.00	0.0%	
Additional Application Fee (80,000 - 89,999)	Statutory Fee	56,000.00	56,000.00	0.0%	
Additional Annual Fee (80,000 - 89,999)	Statutory Fee	28,000.00	28,000.00	0.0%	
Additional Application Fee (90,000 and over)	Statutory Fee	64,000.00	64,000.00	0.0%	
Additional Annual Fee (90,000 and over)	Statutory Fee	32,000.00	32,000.00	0.0%	
Premises Licenses and Club Premises Certificates					
No rateable value to £4,300 (Band A)					
Application Fee (Initial/Variation)	Statutory Fee	100.00	100.00	0.0%	
Annual Fee	Statutory Fee	70.00	70.00	0.0%	
Rateable value £4,301 - £33,000 (Band B)					
Application Fee (Initial/Variation)	Statutory Fee	190.00	190.00	0.0%	
Annual Fee	Statutory Fee	180.00	180.00	0.0%	
Rateable value £33,001 - £87,000 (Band C)					
Application Fee (Initial/Variation)	Statutory Fee	315.00	315.00	0.0%	
Annual Fee	Statutory Fee	295.00	295.00	0.0%	
Rateable value £87,001 - £125,000 (Band D) - All premises other than where primary business is the sale of alcohol					
Application Fee (Initial/Variation)	Statutory Fee	450.00	450.00	0.0%	
Annual Fee	Statutory Fee	320.00	320.00	0.0%	
Rateable value £125,001 and above (Band E) - All premises other than where primary business is the sale of alcohol					
Application Fee (Initial/Variation)	Statutory Fee	635.00	635.00	0.0%	
Annual Fee	Statutory Fee	350.00	350.00	0.0%	
Rateable value £87,001 - £125,000 (Band D) - where primary business is the sale of alcohol					
Application Fee (Initial/Variation)	Statutory Fee	900.00	900.00	0.0%	
Annual Fee	Statutory Fee	640.00	640.00	0.0%	
Rateable value £125,001 and above (Band E) - where primary business is the sale of alcohol					
Application Fee (Initial/Variation)	Statutory Fee	1,905.00	1,905.00	0.0%	
Annual Fee	Statutory Fee	1,050.00	1,050.00	0.0%	

FEES & CHARGES					APPENDIX 3	
TRADING STANDARDS & LICENSING	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	% Increase	Notes	
GAMBLING ACT 2005						
Licences- Gambling						
Regional Casino Premises Licence						
Fee in respect of other premises	Statutory	POA	POA		For all casino premises licences refer to the Gambling Act 2005 Policy Statement 2016 to 2019 paragraphs 36.1 and 36.2 GAMBLING ACT 2005 POLICY STATEMENT 2016 TO 2019 PARAGRAPHS 36.1 AND 36.2 36.1 The Council has not passed a resolution not to issue casino premises licences under Section 166 (1) of the Act. Should the Council decide to do so in the future details of the resolution will be included in this Policy, including the date on which such a resolution will take effect. 36.2 Despite the fact that the Council has not passed such a resolution, the Council is currently not enabled by the Secretary of State (in accordance with regulations made under Section 175 of the Act) to grant a premises licence for a small or large casino. In practice, this means that the Council cannot grant such a licence. Note 9. Bingo is equal chance gaming and is commonly either cash bingo or prize bingo. The Commission has published its view of what bingo is and how it differs from other forms of gambling. This can be found in the Commission's advice note 'What Constitutes Bingo'.	
Annual Fee	Statutory	POA	POA			
Fee for application to vary licence	Statutory	POA	POA			
Fee for application to transfer a licence	Statutory	POA	POA			
Fee for application to reinstate a licence	Statutory	POA	POA			
Fee for application for provisional statement	Statutory	POA	POA			
Large Casino Premises						
Fee in respect of other premises	Statutory	POA	POA			
Annual Fee	Statutory	POA	POA			
Fee for application to vary licence	Statutory	POA	POA			
Fee for application to transfer a licence	Statutory	POA	POA			
Fee for application to reinstate a licence	Statutory	POA	POA			
Fee for application for provisional statement	Statutory	POA	POA			
Small casino premises						
Fee in respect of other premises	Statutory	POA	POA			
Annual Fee	Statutory	POA	POA			
Fee for application to vary licence	Statutory	POA	POA			
Fee for application to transfer a licence	Statutory	POA	POA			
Fee for application to reinstate a licence	Statutory	POA	POA			
Fee for application for provisional statement	Statutory	POA	POA			
Bingo premises licence						
Fee in respect of other premises	Statutory	1,832.00	1,888.00	3.1%		
Annual Fee	Statutory	1,000.00	1,000.00	0.0%		
Fee for application to vary licence	Statutory	1,694.00	1,747.00	3.1%		
Fee for application to transfer a licence	Statutory	1,200.00	1,200.00	0.0%		
Fee for application to reinstate a licence	Statutory	1,200.00	1,200.00	0.0%		
Fee for application for provisional statement	Statutory	1,818.00	1,877.00	3.2%		
Adult Gaming Centre Premises Licence						
Fee in respect of other premises	Statutory	1,832.00	1,888.00	3.1%		
Annual Fee	Statutory	1,000.00	1,000.00	0.0%		
Fee for application to vary licence	Statutory	1,000.00	1,000.00	0.0%		
Fee for application to transfer a licence	Statutory	1,200.00	1,200.00	0.0%		
Fee for application to reinstate a licence	Statutory	1,200.00	1,200.00	0.0%		
Fee for application for provisional statement	Statutory	1,818.00	1,877.00	3.2%		
Betting Premises (track) licence						
Fee in respect of other premises	Statutory	1,832.00	1,888.00	3.1%		
Annual Fee	Statutory	1,000.00	1,000.00	0.0%		
Fee for application to vary licence	Statutory	1,250.00	1,250.00	0.0%		
Fee for application to transfer a licence	Statutory	950.00	950.00	0.0%		
Fee for application to reinstate a licence	Statutory	950.00	950.00	0.0%		
Fee for application for provisional statement	Statutory	1,818.00	1,877.00	3.2%		
Family Entertainment Centre Premises Licence						
Fee in respect of other premises	Statutory	1,832.00	1,888.00	3.1%		
Annual Fee	Statutory	750.00	750.00	0.0%		
Fee for application to vary licence	Statutory	1,000.00	1,000.00	0.0%		
Fee for application to transfer a licence	Statutory	950.00	950.00	0.0%		
Fee for application to reinstate a licence	Statutory	950.00	950.00	0.0%		
Fee for application for provisional statement	Statutory	1,818.00	1,877.00	3.2%		
Betting Premises (other) licence						
Fee in respect of other premises	Statutory	1,832.00	1,888.00	3.1%		
Annual Fee	Statutory	600.00	600.00	0.0%		
Fee for application to vary licence	Statutory	1,500.00	1,500.00	0.0%		
Fee for application to transfer a licence	Statutory	1,200.00	1,200.00	0.0%		
Fee for application to reinstate a licence	Statutory	1,200.00	1,200.00	0.0%		
Fee for application for provisional statement	Statutory	1,818.00	1,877.00	3.2%		
Applicable for all gaming licences						
Change of circumstances fee - for all gaming licences	Statutory	50.00	50.00	0.0%		
Fee for copy licence - for all gaming licences	Statutory	25.00	25.00	0.0%		
Copy of public register entry (per individual entry)	Discretionary	39.00	39.00	0.0%		
Temporary Use of Premises						
Temporary Use Notice	Statutory	500.00	500.00	0.0%		
Replacement of an endorsed copy of a Temporary Use Notice	Statutory	25.00	25.00	0.0%		
Occasional Use Notice	No Charge	No Charge	No Charge	0.0%		
LOTTERIES						
Lottery - new registration	Statutory Fee	40.00	40.00	0.0%		
Lottery - renewal of existing registration	Statutory Fee	20.00	20.00	0.0%		
LICENSED PREMISES GAMING MACHINE PERMITS						
Gaming Machine - Up to 2 Machines	Statutory Fee	50.00	50.00	0.0%		
Gaming Machine Permits - New	Statutory Fee	150.00	150.00	0.0%		
Gaming Machine Permits - Variation	Statutory Fee	100.00	100.00	0.0%		
Gaming Machine Permits - Change of name	Statutory Fee	25.00	25.00	0.0%		
Gaming Machine Permits - Transfer of permit	Statutory Fee	25.00	25.00	0.0%		
Gaming Machine Permits - Copy (lost, stolen, damaged)	Statutory Fee	15.00	15.00	0.0%		
Gaming Machine Permits - annual fee	Statutory Fee	50.00	50.00	0.0%		
CLUB GAMING / CLUB MACHINE PERMITS						
Club Gaming / Club Machine Permits - New or Renew	Statutory Fee	200.00	200.00	0.0%		
Club Gaming / Club Machine Permits for holders of club premises certificates - New or Renew	Statutory Fee	100.00	100.00	0.0%		
Club Gaming / Club Machine Permits - Annual Fee	Statutory Fee	50.00	50.00	0.0%		
Club Gaming / Club Machine Permits - Variation	Statutory Fee	100.00	100.00	0.0%		
Club Gaming / Club Machine Permits - Copy (lost, stolen, damaged)	Statutory Fee	15.00	15.00	0.0%		
PRIZE GAMING PERMITS						
Prize Gaming Permits - New or Renewal	Statutory Fee	300.00	300.00	0.0%		
Prize Gaming Permits - Change of Name	Statutory Fee	25.00	25.00	0.0%		
Prize Gaming Permits - Copy (lost, stolen or damaged)	Statutory Fee	15.00	15.00	0.0%		
UNLICENSED FAMILY ENTERTAINMENT GAMING CENTRE GAMING MACHINE PERMITS						
Family Entertainment Gaming Centre Gaming Machine Permits - New or Renewal	Statutory Fee	300.00	300.00	0.0%		
Family Entertainment Gaming Centre Gaming Machine Permits - Change of Name	Statutory Fee	25.00	25.00	0.0%		
Family Entertainment Gaming Centre Gaming Machine Permits - Copy (lost, stolen, damaged)	Statutory Fee	15.00	15.00	0.0%		

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TRADING STANDARDS & LICENSING	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	% Increase	Notes
Animal Licences					
Zoo licences (plus Vet Fees) (new)	Discretionary	901.00	934.00	3.7%	Plus Vets Fees - Initial application fee £420.30. Fee due after Licence granted £513.70.
Zoo licences (plus Vet Fees) (renewal)	Discretionary	848.00	877.00	3.4%	Plus Vets Fees - Initial application fee £324.49. Fee due after Licence granted £552.51.
Dog Day Care < 10 dogs (new)	Discretionary	520.00	535.00	2.9%	Initial application fee £256.80. Fee due after Licence granted £278.20.
Dog Day Care > 10 dogs (new)	Discretionary	589.00	604.00	2.5%	Initial application fee £298.92. Fee due after Licence granted £305.08.
Dog Day Care < 10 dogs (renewal)	Discretionary	455.00	464.00	2.0%	Initial application fee £278.40. Fee due after Licence granted £185.60.
Dog Day Care > 10 dogs (renewal)	Discretionary	500.00	511.00	2.2%	Initial application fee £296.38. Fee due after Licence granted £214.62.
Dog Day Care < 10 dogs - (additional activity)	Discretionary	168.00	173.00	3.0%	
Dog Day Care > 10 dogs (additional activity)	Discretionary	224.00	230.00	2.7%	
Breeding for dogs < 10 dogs (new)	Discretionary	553.00	569.00	2.9%	Initial application fee £369.85. Fee due after Licence granted £199.15.
Breeding for dogs > 10 dogs (new)	Discretionary	622.00	642.00	3.2%	Initial application fee £353.10. Fee due after Licence granted £288.90.
Breeding for dogs < 10 dogs (renewal)	Discretionary	455.00	466.00	2.4%	Initial application fee £279.60. Fee due after Licence granted £186.40.
Breeding for dogs > 10 dogs (renewal)	Discretionary	477.00	489.00	2.5%	Initial application fee £283.62. Fee due after Licence granted £205.38.
Breeding for dogs < 10 dogs (additional activity)	Discretionary	213.00	222.00	4.2%	
Breeding for dogs > 10 dogs (additional activity)	Discretionary	260.00	270.00	3.8%	
Boarding for cats < 10 cats (new)	Discretionary	520.00	535.00	2.9%	Initial application fee £284.50. Fee due after Licence granted £250.50.
Boarding for cats > 10 cats (new)	Discretionary	589.00	604.00	2.5%	Initial application fee £289.92. Fee due after Licence granted £314.08.
Boarding for cats < 10 cats (renewal)	Discretionary	455.00	464.00	2.0%	Initial application fee £278.40. Fee due after Licence granted £185.60.
Boarding for cats > 10 cats (renewal)	Discretionary	500.00	511.00	2.2%	Initial application fee £291.27. Fee due after Licence granted £219.73.
Boarding for cats < 10 cats (additional activity)	Discretionary	168.00	173.00	3.0%	
Boarding for cats > 10 cats (additional activity)	Discretionary	224.00	230.00	2.7%	
Kennel Boarding < 10 animals (new)	Discretionary	520.00	536.00	3.1%	Initial application fee £273.36. Fee due after Licence granted £262.64.
Kennel Boarding > 10 animals (new)	Discretionary	589.00	606.00	2.9%	Initial application fee £296.94. Fee due after Licence granted £309.06.
Kennel Boarding < 10 animals (renewal)	Discretionary	455.00	460.00	1.1%	Initial application fee £225.40. Fee due after Licence granted £234.60.
Kennel Boarding > 10 animals (renewal)	Discretionary	500.00	505.00	1.0%	Initial application fee £237.35. Fee due after Licence granted £267.65.
Kennel Boarding < 10 animals (additional activity)	Discretionary	168.00	173.00	3.0%	
Kennel Boarding for cats > 10 animals (additional activity)	Discretionary	224.00	231.00	3.1%	
Home Boarding < 10 animals (new)	Discretionary	520.00	535.00	2.9%	Initial application fee £267.50. Fee due after Licence granted £267.50.
Home Boarding > 10 animals (new)	Discretionary	589.00	604.00	2.5%	Initial application fee £289.92. Fee due after Licence granted £314.08.
Home Boarding < 10 animals (renewal)	Discretionary	455.00	464.00	2.0%	Initial application fee £278.40. Fee due after Licence granted £185.60.
Home Boarding > 10 animals (renewal)	Discretionary	500.00	511.00	2.2%	Initial application fee £291.27. Fee due after Licence granted £219.73.
Home Boarding < 10 animals (additional activity)	Discretionary	168.00	173.00	3.0%	
Home Boarding for animals > 10 animals (additional activity)	Discretionary	226.00	233.00	3.1%	
Selling animals as pets < 10 (new)	Discretionary	520.00	537.00	3.3%	Initial application fee £284.61. Fee due after Licence granted £252.39.
Selling animals as pets > 10 (new)	Discretionary	589.00	608.00	3.2%	Initial application fee £322.24. Fee due after Licence granted £285.76.
Selling animals as pets < 10 (renewal)	Discretionary	455.00	467.00	2.6%	Initial application fee £270.86. Fee due after Licence granted £196.14.
Selling animals as pets > 10 (renewal)	Discretionary	500.00	514.00	2.8%	Initial application fee £292.98. Fee due after Licence granted £221.02.
Selling animals as pets < 10 (additional activity)	Discretionary	191.00	198.00	3.7%	
Selling animals as pets > 10 (additional activity)	Discretionary	226.00	234.00	3.5%	
Keeping or training animals for exhibition < 10 (new)	Discretionary	520.00	537.00	3.3%	Initial application fee £263.13. Fee due after Licence granted £273.87.
Keeping or training animals for exhibition > 10 (new)	Discretionary	589.00	608.00	3.2%	Initial application fee £279.68. Fee due after Licence granted £328.32.
Keeping or training animals for exhibition < 10 (renewal)	Discretionary	523.00	534.00	2.1%	Initial application fee £320.40. Fee due after Licence granted £213.60.
Keeping or training animals for exhibition > 10 (renewal)	Discretionary	592.00	604.00	2.0%	Initial application fee £350.32. Fee due after Licence granted £253.68.
Keeping or training animals for exhibition < 10 (additional activity)	Discretionary	156.00	160.00	2.6%	
Keeping or training animals for exhibition > 10 (additional activity)	Discretionary	224.00	230.00	2.7%	
Hiring out horses < 10 horses (new)	Discretionary	554.00	573.00	3.4%	Initial application fee £303.69. Fee due after Licence granted £269.31.
Hiring out horses > 10 horses (new)	Discretionary	623.00	643.00	3.2%	Initial application fee £315.07. Fee due after Licence granted £327.93.
Hiring out horses < 10 horses (renewal)	Discretionary	489.00	504.00	3.1%	Initial application fee £322.56. Fee due after Licence granted £181.44.
Hiring out horses > 10 horses (renewal)	Discretionary	534.00	550.00	3.0%	Initial application fee £335.50. Fee due after Licence granted £214.50.
Hiring out horses < 10 horses (additional activity)	Discretionary	275.00	287.00	4.4%	
Hiring out horses > 10 horses (additional activity)	Discretionary	297.00	312.00	5.1%	
Horses annual inspection	Discretionary	81.00	81.00	0.0%	
Variation of the licence with inspection	Discretionary	81.00	81.00	0.0%	
Licence variation with no inspection	Discretionary	60.00	60.00	0.0%	
Licence variation with inspection <10	Discretionary	131.00	134.00	2.3%	
Licence variation with inspection >10	Discretionary	150.00	154.00	2.7%	
Re-inspection request < 10 no vet	Discretionary	136.00	139.00	2.2%	
Re-inspection request > 10 no vet	Discretionary	156.00	160.00	2.6%	
Re-inspection request < 10 with a vet	Discretionary	197.00	204.00	3.6%	
Re-inspection request > 10 with a vet	Discretionary	208.00	217.00	4.3%	
Dangerous Animals					
Dangerous Wild Animals (plus Veterinary Surgeon's fee)	Discretionary	270.00	281.00	4.1%	Plus vets fees; if exceed 9 hours plus hourly charge for each additional hour or part thereof @ £25/hr.
Dangerous Wild Animals (plus Veterinary Surgeon's Fee) (renewal) - where total licensing procedure takes no more than 3.75 hrs	Discretionary	290.00	260.00	-10.3%	Plus vets fees; if exceed 3.75 hours plus hourly charge for each additional hour or part thereof @ £25/hr.

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TRADING STANDARDS & LICENSING	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	% Increase	Notes
PUBLIC HEALTH LICENCES					
Acupuncture - Each Person (not including premises) - submitted separately	Discretionary	149.00	152.00	2.0%	
Acupuncture Premises - Premises including one person	Discretionary	314.00	317.00	1.0%	Additional persons included on same application £29/person
Electrolysis Each Person - (not including premises) - submitted separately	Discretionary	149.00	152.00	2.0%	
Electrolysis Premises - Premises including one person	Discretionary	314.00	317.00	1.0%	Additional persons included on same application £29/person
Cosmetic piercing techniques - Each Person (not including premises) - submitted separately	Discretionary	149.00	152.00	2.0%	
Cosmetic piercing techniques - Premises including one person	Discretionary	314.00	317.00	1.0%	Additional persons included on same application £29/person
Tattooing - Each Person (not including premises) - submitted separately	Discretionary	149.00	152.00	2.0%	
Tattooing Premises - Premises including one person	Discretionary	314.00	317.00	1.0%	Additional persons included on same application £29/person
SCRAP METAL LICENCES					
Scrap Metal Dealers - Site (New)	Discretionary	706.00	748.00	5.9%	Initial application fee £119.68. Fee due after licence granted £628.32.
Scrap Metal Dealers - Site (Renewal)	Discretionary	2,873.00	2,917.00	1.5%	Initial renewal application fee £495.89. Fee due after licence granted £2,421.11.
Scrap Metal Dealers - Collectors (New)	Discretionary	217.00	219.00	0.9%	Initial application fee £135.78. Fee due after licence granted £83.22.
Scrap Metal Dealers - Collectors (Renewal)	Discretionary	469.00	472.00	0.6%	Initial renewal application fee £245.44. Fee due after renewal granted £226.56.
Scrap Metal Dealer Site Manager Variation	Discretionary	100.00	100.00	0.0%	
Scrap Metal Dealer - Site/Collector Licensee Name - Variation (not transfer of licensee)	Discretionary	55.00	55.00	0.0%	
Scrap Metal Dealer - collector to site variation	Discretionary	480.00	507.00	5.6%	Initial application fee £81.12. Fee due after variation granted £425.88.
Scrap Metal Dealer - site to collector variation	Discretionary	115.00	115.00	0.0%	

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TRADING STANDARDS & LICENSING	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	% Increase	Notes	
TAXI AND PRIVATE HIRE LICENCES						
Vehicle Hire- Hackney						
Hackney Carriage Vehicle - New	Discretionary	174.00	192.00	10.3%	Fees subject to further consultation.	
Hackney Carriage Vehicle - Renewal	Discretionary	175.00	193.00	10.3%		
Hackney Carriage Licence Transfer (Transfer of existing licence to a new vehicle)	Discretionary	175.00	193.00	10.3%		
Vehicle Hire- Private						
Private Hire Vehicle - New	Discretionary	183.00	201.00	9.8%		
Private Hire Vehicle - Renewal	Discretionary	188.00	207.00	10.1%		
Private Hire Vehicle Licence Transfer (Transfer of existing licence to a new vehicle)	Discretionary	183.00	201.00	9.8%		
Vehicle Hire- Novelty						
Novelty Vehicle - New	Discretionary	170.00	188.00	10.6%		
Novelty Vehicle - Renewal	Discretionary	184.00	201.00	9.2%		
Novelty Vehicle Licence Transfer (Transfer of existing licence to a new vehicle)	Discretionary	166.00	183.00	10.2%		
Vehicle Hire- Executive						
Executive Vehicle - New	Discretionary	172.00	192.00	11.6%		
Executive Vehicle - Renewal	Discretionary	184.00	213.00	15.8%		
Executive Vehicle Licence Transfer (Transfer of existing licence to a new vehicle)	Discretionary	172.00	192.00	11.6%		
Other Vehicle						
Exterior Plate replacement following damage or loss	Discretionary	45.00	45.00	0.0%	Fees subject to further consultation.	
Internal Plate replacement following damage or loss	Discretionary	45.00	45.00	0.0%		
Fare Card replacement following damage or lost	Discretionary	3.00	3.00	0.0%		
Private hire door signs replacement (pair)	Discretionary	45.00	45.00	0.0%		
Trailer - New	Discretionary	123.00	123.00	0.0%		
Trailer - Renewal	Discretionary	126.00	126.00	0.0%		
Additional administrative charges						
Vehicle Licence holder (Licensee) transfer	Discretionary	98.00	98.00	0.0%		
Licence Holder Change of Details	Discretionary	24.00	25.00	4.2%		
Drivers Joint Badge- New						
Driver's Joint Badge New - 3 year (inc. DVLA, DBS Check, first knowledge test and first driver training assessment) including Safeguarding	Discretionary	274.00	309.00	12.8%		
Driver's Joint Badge New - 3 year (inc. DVLA, DBS Check, first knowledge test and first driver training assessment) excluding Safeguarding	Discretionary	225.00	254.00	N/A		
Drivers Joint Badge- Renewal						
Driver's Badge Renewal - 3 Years (including DVLA and DBS check), including safeguarding	Discretionary	245.00	267.00	9.0%		
Driver's Badge Renewal - 3 Years (including DVLA and DBS check), excluding safeguarding	Discretionary	190.00	213.00	N/A		
Drivers Joint Badge- other						
Driver Training Assessment	Discretionary	69.00	70.00	1.4%	Fees subject to further consultation.	
Driver's Knowledge Test	Discretionary	59.00	59.00	0.0%		
Driver's Knowledge Test Resit	Discretionary	52.00	52.00	0.0%		
Driver's Badge Replacement following damage or loss	Discretionary	45.00	45.00	0.0%		
Licence Holder Change of Details	Discretionary	24.00	25.00	4.2%		
Safeguarding Training	Discretionary	48.00	48.00	0.0%		
Private Hire Operators - 5 Years (Formerly 3 years) - New						
Private Hire Operator - up to and including 30 vehicles and one base	Discretionary	319.00	328.00	2.8%		
Private Hire Operator - 31 vehicles and more and/or more than one base	Discretionary	778.00	850.00	9.3%		
Private Hire Operators - 5 Years (Formerly 3 years) - Renewal						
Private Hire Operator - up to and including 30 vehicles and one base	Discretionary	333.00	349.00	4.8%		
Private Hire Operator - 31 vehicles and more and/or more than one base	Discretionary	786.00	832.00	5.9%		
Private Hire Operators - 5 Years (Formerly 3 years) - other						
Licence Holder Change of Details	Discretionary	24.00	25.00	4.2%		
MISCELLANEOUS LICENCES- Street trading						
Street Trading Consent/ Licence- minimum charge for up to 7 days (the 7 days may be used at any time within a 12 month period commencing from the date the consent is issued, but the dates must be confirmed on the Street Trading Consent/Licence- each additional day or part thereof (the dates must be confirmed on application))	Discretionary	396.00	405.00	2.3%		
Street Trading Consent/Licence- Annual	Discretionary	928.00	1,078.00	16.2%		
Street Trading Consent/Licence- Annual-Renewal	Discretionary	932.00	1,081.00	16.0%		
Street Trading Event - Daily. Minimum charge for up to 7 days (the 7 days may be used at any time within a 12 month period commencing from the date the consent is issued, but the dates must be confirmed on application))	Discretionary	N/A	226.00	N/A	New Fee	
Street Trading Event - Each additional day or part thereof (the dates must be confirmed on application))	Discretionary	N/A	4.00	N/A	New Fee	
Street Trading Event - Annual	Discretionary	N/A	804.00	N/A	New Fee	
MISCELLANEOUS LICENCES- other						
Sex establishments (application) New	Discretionary	2,590.00	2,592.00	0.1%		
Sex establishments Renewal	Discretionary	1,837.00	1,837.00	0.0%		
Sex establishments Transfer	Discretionary	1,837.00	1,838.00	0.1%		
Mobile Homes / Residential Site Licences						
Mobile Homes (Requirement for Manager of Site to be Fit and Proper Person) 2014 New Application	Discretionary	153.25	194.00	26.6%		
Mobile Homes (Requirement for Manager of Site to be Fit and Proper Person) 2014 Annual fee up to 5 conditions	Discretionary	110.77	136.00	22.8%		
Mobile Homes (Requirement for Manager of Site to be Fit and Proper Person) 2014 Annual fee 6-10 conditions	Discretionary	173.71	203.00	16.9%		
Mobile Homes (Requirement for Manager of Site to be Fit and Proper Person) 2014 Annual fee > 10 conditions	Discretionary	248.10	282.00	13.7%		
New Relevant Protected Site 1- 20	Discretionary	582.03	752.00	29.2%		
New Relevant Protected Site 21- 50	Discretionary	652.07	826.00	26.7%		
New Relevant Protected Site 51- 100	Discretionary	696.47	874.00	25.5%		
New Relevant Protected Site >100	Discretionary	742.24	923.00	24.4%		
Relevant Protected Site - Alteration of conditions	Discretionary	656.42	831.00	26.6%		
Relevant Protected Site - Transfer	Discretionary	564.87	733.00	29.8%		
Relevant Protected Site - Deposit of site rules or deletion notice	Discretionary	29.02	51.00	75.7%		
PLEASURE BOATS AND VESSELS						
Per Annum (plus Marine Inspector's fees)	Discretionary	168.00	241.00	43.5%		
DISTRIBUTION OF FREE PRINTED MATTER						
Weekly permit	Discretionary	87.00	87.00	0.0%		
Monthly	Discretionary	122.00	122.00	0.0%		
Annual permit	Discretionary	156.00	156.00	0.0%		
FINANCIAL PENALTIES RELATING TO LETTING AGENTS, ETC						
Penalty for breach of duty to publicise fees	Statutory Fee	5,000.00	5,000.00	0.0%	These penalties are now covered in the Council's "Policy for the enforcement and determination of financial penalties for breaches of relevant letting agency requirements", which has been separately approved by Cabinet.	
Penalty for breach of requirement to belong to a redress scheme	Statutory Fee	5,000.00	5,000.00	0.0%		

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TRADING STANDARDS & LICENSING	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	% Increase	Notes	
FIREWORKS AND EXPLOSIVES (Explosives Regulations 2014)						
Licences- Fireworks and explosives						
Licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed						
1 year	Statutory Fee	189.00	189.00	0.0%	The fees listed are for whole years. Fees for parts of a year are charged on a pro-rata basis.	
2 years	Statutory Fee	248.00	248.00	0.0%		
3 years	Statutory Fee	311.00	311.00	0.0%		
4 years	Statutory Fee	382.00	382.00	0.0%		
5 years	Statutory Fee	432.00	432.00	0.0%		
Renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed						
1 year	Statutory Fee	88.00	88.00	0.0%		
2 years	Statutory Fee	150.00	150.00	0.0%		
3 years	Statutory Fee	211.00	211.00	0.0%		
4 years	Statutory Fee	272.00	272.00	0.0%		
5 years	Statutory Fee	333.00	333.00	0.0%		
Licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed						
1 year	Statutory Fee	111.00	111.00	0.0%		
2 years	Statutory Fee	144.00	144.00	0.0%		
3 years	Statutory Fee	177.00	177.00	0.0%		
4 years	Statutory Fee	211.00	211.00	0.0%		
5 years	Statutory Fee	243.00	243.00	0.0%		
Renewal of licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed						
1 year	Statutory Fee	55.00	55.00	0.0%		
2 years	Statutory Fee	88.00	88.00	0.0%		
3 years	Statutory Fee	123.00	123.00	0.0%		
4 years	Statutory Fee	155.00	155.00	0.0%		
5 years	Statutory Fee	189.00	189.00	0.0%		
Varying the name of licensee or address of site	Statutory Fee	37.00	37.00	0.0%		
Transfer of licence	Statutory Fee	37.00	37.00	0.0%		
Replacement of licence if lost	Statutory Fee	37.00	37.00	0.0%		
Licensing of Firework Suppliers - one years duration	Statutory Fee	500.00	500.00	0.0%		
Any other kind of variation (Not varying name of licensee or address of site)	Discretionary	574.00	721.00	25.6%		
Explosives Assent Procedure	Discretionary	377.00	470.00	24.7%		
Copy of public register entry (per individual entry)	Discretionary	46.00	46.00	0.0%		

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TRADING STANDARDS & LICENSING	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	% Increase	Notes
CIVIL PARKING ENFORCEMENT FINES					
Higher Level	Statutory Fee	70.00	70.00	0.0%	
Lower Level	Statutory Fee	50.00	50.00	0.0%	
BLUE BADGE PERMITS					
	Statutory Fee	10.00	10.00	0.0%	
Pavement permits/ licences					
PAVEMENT PERMITS					
New Application	Discretionary	230.00	230.00	0.0%	
Renewal	Discretionary	107.00	107.00	0.0%	
PAVEMENT LICENCES					
New Pavement Licence (maximum 3 months duration)	Discretionary	40.00	N/A	N/A	No longer offered
Renewal Pavement Licence (maximum 3 months duration)	Discretionary	20.00	N/A	N/A	
New Pavement Licence (maximum 12 months duration)	Discretionary	100.00	100.00	0.0%	The Levelling-up and Regeneration Bill is proposing to amend the Business and Planning Act 2020 to increase the maximum permitted fees to £350 in the case of an application which is made by a person who already holds a pavement licence and is in respect of the premises to which that existing licence relates (whether or not it is a renewal application), and £500 in any other case. The Council will charge these increased maximum fees, or any differing amounts, in accordance with the provisions of the Levelling-up and Regeneration Bill as and when it receives Royal Assent.
Renewal Pavement Licence (maximum 12 months duration)	Discretionary	100.00	100.00	0.0%	

FEES & CHARGES

APPENDIX 3

TRADING STANDARDS & LICENSING	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	% Increase	Notes
PRIVATE SECTOR HOUSING					
Mandatory HMO Licence (Homes in Multiple Occupancy)	Discretionary	£1,000 (for up to 5 units) then £95 per additional unit	£1,145 (for up to 5 units) then £163 per additional unit	14.5%	
Inspection of dwellings for immigration	Discretionary	£130	£250	92.3%	+ VAT
STUDENT ACCOMODATION ACCREDITATION SCHEME					
Inspection of property	Discretionary	226.00	250.00	10.6%	+ VAT. Fee payable every 3 years Where the inspection takes more than 3 hours, any additional hours or part therefore, will be charged at a rate of £79.00 +VAT.
Half day briefing for Landlords	Discretionary	40.00	44.00	10.0%	+ VAT. Fee payable every 3 years

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APPENDIX 3

TRADING STANDARDS & LICENSING	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	% Increase	Notes	
TRADING STANDARDS						
Weights & measures: testing weighing equipment (additional costs will be incurred for hire of specialised weighing and measuring equipment on a case-by-case basis and will be recharged at direct cost)						
Up to 15kg	Discretionary	POA	POA		Will be a minimum charge of £79.00 for a W&M Inspector and £45.00 for a Technical/Support Officer; and each job priced individually to ensure full cost recovery. Fees for statutory verification purposes do not incur VAT. Fees for "request tests" will incur VAT on top of the hourly fees referred to above.	
Over 15kg and up to 60kg	Discretionary	POA	POA			
Over 60kg and up to 500 kg	Discretionary	POA	POA			
Over 500kg and up to 1 tonne	Discretionary	POA	POA			
Over 1 tonne and up to 2 tonne	Discretionary	POA	POA			
Over 2 tonne and up to 50 tonne	Discretionary	POA	POA			
Over 50 tonne and up to 60 tonnes	Discretionary	POA	POA			
Weights & measures: testing liquid fuel						
Containers Un-subdivided	Discretionary	POA	POA			
Single and multi-outlets - First Nozzle	Discretionary	POA	POA			
Each additional nozzle	Discretionary	POA	POA			
Peripheral equipment and credit card acceptor	Discretionary	POA	POA			
Bulk Fuel Meter Systems	Discretionary	POA	POA			
Certificate of errors	Discretionary	POA	POA			

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OUTDOOR RECREATION	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	% Increase	Notes
COUNTRYSIDE ACCESS					
Guided walks					
Guided walk adult	Discretionary	4.30	4.30	0.0%	
Guided walk Child (under 16's)	Discretionary	2.50	2.50	0.0%	
Car parking					
Car parking charges countryside sites (2 hours, SVCP)	Discretionary	1.50	1.65	10.0%	
Car parking charges countryside sites (all day)	Discretionary	2.50	3.00	20.0%	
Membership Scheme					
Shropshire's Great Outdoors Membership Scheme	Discretionary	37.60	37.60	0.0%	
Shropshire's Great Outdoors Membership Scheme (Monthly Direct Debit)	Discretionary	3.10	3.10	0.0%	
Shropshire's Great Outdoors Membership Scheme (Joint membership)	Discretionary	46.60	46.60	0.0%	
Shropshire's Great Outdoors Membership Scheme (Family membership)	Discretionary	50.70	50.70	0.0%	
Other					
Children's school holiday events	Discretionary	3.50	4.00	14.3%	
School Visits 1 activity	Discretionary	4.00	4.00	0.0%	
School Visits 2 activities	Discretionary	7.00	7.00	0.0%	
Wild Toddlers	Discretionary	5.00	5.00	0.0%	
Individual Canoe Membership at The Mere per year	Discretionary	21.95	30.00	36.7%	
Child (16) Canoe Membership at The Mere per year	Discretionary	N/A	15.00	N/A	New fee
Family Canoe Membership at The Mere per year	Discretionary	N/A	75.00	N/A	New fee
Group Canoe charges per boat per day	Discretionary	5.55	6.00	8.1%	
Community room hire at Mere Wardens Bungalow (per hour)	Discretionary	14.90	17.00	14.1%	
Community room hire at Mere Wardens Bungalow (per day)	Discretionary	74.45	80.00	7.5%	
Memorial bench softwood SVCP	Discretionary	500.00	550.00	10.0%	
Memorial bench softwood (North)	Discretionary	266.00	300.00	12.8%	
Adopt a bench	Discretionary	62.60	62.60	0.0%	
Use of Countryside Sites for commercial filming (1 day)	Discretionary	273.85	300.00	9.5%	
Use of Countryside Sites for commercial filming (per hour)	Discretionary	76.65	85.00	10.9%	
Sponsor a fruit tree	Discretionary	75.00	82.50	10.0%	
Bags of firewood at SVCP	Discretionary	3.60	3.60	0.0%	
Hire of Countryside Sites for commercial events per day (not incl facilities)	Discretionary	273.85	300.00	9.5%	
Hire of Countryside Sites for community events per day (not incl facilities)	Discretionary	76.65	85.00	10.9%	

FEES & CHARGES		APPENDIX 3			
OUTDOOR RECREATION	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	% Increase	Notes
Public Path Order - Standard Charge					
Pre-publication, Publication and confirmation					
Pre-publication					
Initial investigative work	Discretionary	179.70	179.70	0.0%	
Site visit	Discretionary	239.50	239.50	0.0%	
Formal consultation letter	Discretionary	275.50	275.50	0.0%	
Officer time	Discretionary	423.35	423.35	0.0%	
Assessment of legal implications	Discretionary	89.75	89.75	0.0%	
Research into history and status of right of way	Discretionary	83.80	83.80	0.0%	
Preparation of committee reports / delegated powers report	Discretionary	299.35	299.35	0.0%	
Publication					
Drawing up map / legal notice	Discretionary	221.55	221.55	0.0%	
Letters to consultees	Discretionary	257.40	257.40	0.0%	
Consideration and response to statutory consultation	Discretionary	299.35	299.35	0.0%	
Drawing up statement of reasons for order	Discretionary	89.75	89.75	0.0%	
Site visit	Discretionary	179.70	179.70	0.0%	
Admin cost for advert	Discretionary	47.90	47.90	0.0%	
Confirmation of Order					
Negotiations of objections	Discretionary	185.64	185.64	0.0%	
Forward order to DEFRA	Discretionary	149.62	149.62	0.0%	
Final site visit	Discretionary	179.70	179.70	0.0%	
Confirmation of order	Discretionary	257.40	257.40	0.0%	
Admin costs for advertisement	Discretionary	47.90	47.90	0.0%	
Site visit	Discretionary	179.70	179.70	0.0%	
Additional Charges					
Officer time including extra time at site visits (per hour)	Discretionary	Variable	Variable		Varies depending on staff time required (see below contracting labour rates)
Additional Letters not covered by above (per letter)	Discretionary	83.80	83.80	0.0%	
Additional Visits for first hour.	Discretionary	179.70	179.70	0.0%	
Motor Rallies	Discretionary	183.55	183.55	0.0%	
Landowner Statements (Including Village Green) notices required	Discretionary	410.25	410.25	0.0%	
Landowner Statements (only) -no notices required	Discretionary	286.10	286.10	0.0%	
Landowner Statements - additional notices/site visits (per additional location)	Discretionary	180.30	180.30	0.0%	
ROW Search	Discretionary	66.90	66.90	0.0%	
Copies of legal orders	Discretionary	7.35	7.35	0.0%	
Temporary & Permanent Closures	Discretionary	1,198.55	1,198.55	0.0%	
Extension to Temporary Closure	Discretionary	601.10	601.10	0.0%	Excludes advertising
Mapping Services					
A4 Map	Discretionary	10.50	10.50	0.0%	Per copy
A3 Map	Discretionary	11.55	11.55	0.0%	Per copy
A1 Plotter	Discretionary	63.00	63.00	0.0%	Per copy
A0 Plotter	Discretionary	84.00	84.00	0.0%	Per copy
Copies of ROW documents requiring research/extraction	Discretionary	42.00	42.00	0.0%	Per copy
Contracting labour rates (per hour)					
Countryside Maintenance Manager	Discretionary	59.10	65.01	10.0%	
Contract & Depot Manager	Discretionary	47.45	52.20	10.0%	
Contracts Development Officer	Discretionary	43.90	48.29	10.0%	
Area Officer	Discretionary	41.40	45.54	10.0%	
Countryside Maintenance Officer	Discretionary	30.10	33.11	10.0%	

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LIBRARIES	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	% Increase	NOTES
DVD Income					
DVD - Standard titles	Discretionary	2.20	2.40	9.1%	
DVD - Premium titles	Discretionary	2.20	2.40	9.1%	
Talking Books & Language courses					
Up to 2 tapes	Discretionary	1.20	1.30	8.3%	
CD & larger tape packs	Discretionary	2.70	2.95	9.3%	
Audio/Visual Income	Discretionary	Free	Free	0.0%	
Computer Use	Discretionary	£1.30 for guests, free for library members	£1.40 for guests, free for library members	7.7%	
Printing/Photocopying					
Printing & Photocopying - A4 sheet	Discretionary	0.20	0.22	10.0%	
Printing & Photocopying - A4 sheet colour	Discretionary	0.50	0.55	10.0%	
Laminating copies - A4 sheet	Discretionary	1.60	1.75	9.4%	
Laminating copies - A3 sheet	Discretionary	2.60	2.85	9.6%	
Fax Services					
Message sent UK - per sheet	Discretionary	1.60	N/A	N/A	No longer offered
Message sent Overseas - per sheet	Discretionary	2.50	N/A	N/A	No longer offered
Message received (per 10 sheets)	Discretionary	1.60	N/A	N/A	No longer offered
Fines & Replacement Library cards					
Fines					
Adult items per item per day	Discretionary	0.25	0.25	0.0%	
Children's items per item per day	Discretionary	No Charge	No Charge	0.0%	
Music/drama sets returned late or incomplete	Discretionary	22.00	24.00	9.1%	
Final reminder letters	Discretionary	No Charge	No Charge	0.0%	
Cards					
New library membership card	Discretionary	Free	Free	0.0%	
Replacement library membership card	Discretionary	1.50	1.65	10.0%	
Requests					
per item	Discretionary	1.00	1.10	10.0%	
per item through inter-lending scheme	Discretionary	20.00	22.00	10.0%	
Sets of vocal scores through inter-lending scheme - per copy	Discretionary	1.10	1.20	9.1%	
Orchestral sets through inter-lending scheme	Discretionary	24.00	26.50	10.4%	
Drama sets through inter-lending scheme - per copy	Discretionary	1.10	1.20	9.1%	

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LIBRARIES	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	% Increase	NOTES
Book Sales					
At local discretion	Discretionary	Variable	Variable	0.0%	Dependent on condition of book
Filming					
Flat rate filming fee per day	Discretionary	360.00	390.00	8.3%	
Provision of staff member per hour	Discretionary	Dependent on member of staff			
Library Events	Discretionary	Variable	Variable	0.0%	Dependent on costs of event, audience, venue, partner arrangements etc.
Deliveries via library vans					
per box	Discretionary	1.20	N/A	N/A	Service no longer offered
per small package	Discretionary	0.60	N/A	N/A	

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LIBRARIES	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	% Increase	NOTES
Shrewsbury Library room hire					
Shrewsbury Library room hire per session (Morning or Afternoon)					
Personal/Voluntary group/ Charity Group	Discretionary	36.00	40.00	11.1%	
Business Use	Discretionary	72.00	80.00	11.1%	
Oswestry Library Room Hire/Gallery					
Oswestry Library Room Hire per session (Morning or Afternoon) - without projector					
Personal/Voluntary group/ Charity Group	Discretionary	33.00	36.00	9.1%	
Business Use	Discretionary	61.00	70.00	14.8%	
Hire of gallery hanging space at Oswestry Library per month					
Personal/Voluntary group/ Charity Group	Discretionary	26.00	28.00	7.7%	
Business Use	Discretionary	52.00	55.00	5.8%	
Bridgnorth Library Room Hire					
Room Hire - Bridgnorth Library per session (Morning or Afternoon)					
Personal/Voluntary group/ Charity Group	Discretionary	34.00	36.00	5.9%	
Business Use	Discretionary	64.00	70.00	9.4%	
Interview Room Hire - Bridgnorth Library per Hour					
Personal/Voluntary group/ Charity Group	Discretionary	8.00	9.00	12.5%	
Business Use	Discretionary	15.00	16.50	10.0%	
Hire of window display space at Bridgnorth Library per month					
Personal/Voluntary group/ Charity Group	Discretionary	26.00	28.00	7.7%	
Business Use	Discretionary	52.00	55.00	5.8%	
Church Stretton Library Room Hire					
Room Hire - Church Stretton Library per session (Morning or Afternoon)					
Personal/Voluntary group/ Charity Group	Discretionary	21.00	23.00	9.5%	
Business Use	Discretionary	42.00	46.00	9.5%	
Gobowen Library Room Hire					
Room Hire - Gobowen Library per session (Morning or Afternoon)					
Personal/Voluntary group/ Charity Group	Discretionary	12.00	13.00	8.3%	
Business Use	Discretionary	14.00	26.00	85.7%	
Wem Library Room Hire					
Room Hire - Wem Library per session (Morning or Afternoon)					
Personal/Voluntary group/ Charity Group	Discretionary	15.00	16.00	6.7%	
Business Use	Discretionary	28.00	31.00	10.7%	
Ludlow Room Hire					
Room Hire - Ludlow Education Room per session (Morning or Afternoon)					
Personal/Voluntary group/ Charity Group	Discretionary	35.00	36.00	2.9%	
Business Use	Discretionary	70.00	70.00	0.0%	
Room Hire - Ludlow Library gallery space per session (Morning or Afternoon)					
	Discretionary	27.00	28.00	3.7%	
Market Drayton Library- Gallery					
Hire of gallery hanging space at Market Drayton Library per month					
Personal/Voluntary group/ Charity Group	Discretionary	26.00	28.00	7.7%	
Business Use	Discretionary	52.00	56.00	7.7%	
Reading groups					
Reading Group admin fee:	Discretionary	£50 (£41.67 + £8.33 VAT)	£50 (£41.67 + £8.33 VAT)		
Fab Reads: Box of 15 hand selected books (to borrow)	Discretionary	37.00	39.00	5.4%	
Fab Reads: Introductory librarian visit:	Discretionary	17.00	18.00	5.9%	Per hour
Fab Reads: Six themed resource packs:	Discretionary	32.00	34.00	6.3%	
Fab Reads: Round up/discussion librarian visit:	Discretionary	17.00	19.00	11.8%	Per hour
Commission					
Ludlow Library and Museum Resource Centre Gallery Commission	Discretionary	25%	25%	0.0%	

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WASTE SERVICES	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	% Increase	Notes
Bulky waste charges					
Up to 3 items of bulky household waste	Discretionary	38.00	43.00	13.16%	
4-6 items of bulky household waste	Discretionary	56.00	64.00	14.29%	
7-9 items of bulky household waste	Discretionary	74.00	84.00	13.51%	
10-12 items of bulky household waste	Discretionary	91.00	103.00	13.19%	
13-15 items of bulky household waste	Discretionary	110.00	125.00	13.64%	
up to 10 sacks of residual waste	Discretionary	58.00	66.00	13.79%	
Other Charges- Second green bin					
Second Garden Bin	Discretionary	69.00	78.00	13.04%	
Schedule 2 contract rates per fortnightly collection (based on waste type and container size)					
Admin Fee	Discretionary	46.00	51.00	10.87%	
No Disposal					
<i>Residual Sack (cost per sack)</i>					
Residual 240	Discretionary	43.00	49.00	13.95%	excludes above admin fee
Residual 360	Discretionary	99.00	112.00	13.13%	excludes above admin fee
Residual 660	Discretionary	137.00	156.00	13.87%	excludes above admin fee
Residual 750	Discretionary	234.00	266.00	13.68%	excludes above admin fee
Residual 1100	Discretionary	247.00	280.00	13.36%	excludes above admin fee
Residual 1100	Discretionary	338.00	384.00	13.61%	excludes above admin fee
With Disposal					
<i>Residual Sack (cost per sack)</i>					
Residual 240	Discretionary	58.00	66.00	13.79%	excludes above admin fee
Residual 360	Discretionary	164.00	186.00	13.41%	excludes above admin fee
Residual 660	Discretionary	231.00	262.00	13.42%	excludes above admin fee
Residual 750	Discretionary	407.00	462.00	13.51%	excludes above admin fee
Residual 1100	Discretionary	449.00	510.00	13.59%	excludes above admin fee
Residual 1100	Discretionary	627.00	712.00	13.56%	excludes above admin fee
With or without Disposal					
Recycling 240	Discretionary	75.00	85.00	13.33%	excludes above admin fee
Recycling 360	Discretionary	104.00	118.00	13.46%	excludes above admin fee
Recycling 660	Discretionary	173.00	196.00	13.29%	excludes above admin fee
Recycling 750	Discretionary	185.00	210.00	13.51%	excludes above admin fee
Recycling 1100	Discretionary	234.00	266.00	13.68%	excludes above admin fee
Annual Schedule 4 collection contract rates (based on waste type and container size)					
With Disposal					
<i>Residual Sack (cost per sack)</i>					
Residual 240	Discretionary	130.00	148.00	13.85%	
Residual 360	Discretionary	392.00	445.00	13.52%	
Residual 660	Discretionary	435.00	494.00	13.56%	
Residual 1100	Discretionary	601.00	682.00	13.48%	
Residual 1100	Discretionary	803.00	911.00	13.45%	

FEES & CHARGES

APPENDIX 3

LEISURE	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	% Increase	Notes
Meole Brace Golf Course					
Adult Members	Discretionary	525.00	580.00	10.48%	
Green Fees					
Green Fees 12 Holes					
Adult - up to midday	Discretionary	9.50	10.50	10.53%	
Adult - 12 noon - 4pm	Discretionary	8.50	9.50	11.76%	
Adult - 4pm to close	Discretionary	7.50	8.50	13.33%	
Junior	Discretionary	6.50	7.50	15.38%	
Concessionary Rate	Discretionary	6.50	7.50	15.38%	
Temporary Green Fees 12 Holes					
Adult	Discretionary	6.50	7.50	15.38%	
Junior	Discretionary	6.50	7.50	15.38%	
Afternoon Special rates	Discretionary	See note	See note		As and when required

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LEISURE	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	% Increase	Notes	
Roman Road Sports Centre						
Hall Hire						
Peak Period						
Whole Hall (Hockey/Basketball/Volleyball)	Discretionary	34.40	N/A	N/A	Roman Road Sports Centre no longer run by leisure services.	
Badminton Court	Discretionary	11.00	N/A	N/A		
Table Tennis Table (max. 3 tables per court)	Discretionary	10.90	N/A	N/A		
Off Peak Period						
Whole hall	Discretionary	25.80	N/A	N/A		
Badminton court	Discretionary	8.50	N/A	N/A		
Table Tennis Table (max. 3 tables per court)	Discretionary	8.80	N/A	N/A		
Sports Hall - Party Bookings						
Peak Period						
Whole Hall	Discretionary	123.70	N/A	N/A		
Off Peak Period						
Whole Hall	Discretionary	89.70	N/A	N/A		
Synthetic Pitch AREA						
Peak Period						
Whole Pitch 55 mins	Discretionary	64.60	N/A	N/A		
Half Pitch 55 mins	Discretionary	41.70	N/A	N/A		
Quarter Pitch 55 mins	Discretionary	27.70	N/A	N/A		
Whole Pitch 1hr 25 mins	Discretionary	94.50	N/A	N/A		
Half Pitch 1hr 25 mins	Discretionary	60.20	N/A	N/A		
Quarter Pitch 1hr 25 mins	Discretionary	38.50	N/A	N/A		
Whole Pitch 1hr 55 mins	Discretionary	127.20	N/A	N/A		
Half Pitch 1hr 55 mins	Discretionary	78.20	N/A	N/A		
Quarter Pitch 1hr 55 mins	Discretionary	52.60	N/A	N/A		
Off Peak Period						
Whole Pitch 55 mins	Discretionary	48.50	N/A	N/A		
Half Pitch 55 mins	Discretionary	30.90	N/A	N/A		
Quarter Pitch 55 mins	Discretionary	21.00	N/A	N/A		
Whole Pitch 1hr 25 mins	Discretionary	71.20	N/A	N/A		
Half Pitch 1hr 25 mins	Discretionary	45.10	N/A	N/A		
Quarter Pitch 1hr 25 mins	Discretionary	29.00	N/A	N/A		
Whole Pitch 1hr 55 mins	Discretionary	95.60	N/A	N/A		
Half Pitch 1hr 55 mins	Discretionary	58.80	N/A	N/A		
Quarter Pitch 1hr 55 mins	Discretionary	39.60	N/A	N/A		
Junior Play & Pay						
	Discretionary	1.00	N/A	N/A		
Miscellaneous Charges						
Changing Rooms Only (Sports Hall)	Discretionary	15.30	N/A	N/A		

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LEISURE	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	% Increase	Notes
Much Wenlock Leisure Centre					
Artificial Turf Pitch (not floodlit)					
Whole pitch adult - peak	Discretionary	75.70	N/A	N/A	
Whole pitch adult - off-peak	Discretionary	62.40	68.60	9.9%	
Half pitch adult - peak	Discretionary	37.90	N/A	N/A	
Half pitch adult - off-peak	Discretionary	31.20	34.30	9.9%	
1/3 pitch adult - peak	Discretionary	29.50	N/A	N/A	
1/3 pitch adult - off-peak	Discretionary	24.20	26.60	9.9%	
Athletics Track (not floodlit)					
Whole Track Adult	Discretionary	41.95	46.20	10.1%	
Whole Track Junior	Discretionary	20.40	22.40	9.8%	
Pay & Play Adult (per person)	Discretionary	4.95	5.50	11.1%	
Pay & Play Junior (per person)	Discretionary	2.30	2.50	8.7%	
Multi Use Games Area (floodlit)					
Full MJGA adult	Discretionary	59.05	65.00	10.1%	
Full MJGA junior	Discretionary	29.50	32.50	10.2%	
Full MJGA adult with lights	Discretionary	75.50	83.00	9.9%	
Full MJGA junior with lights	Discretionary	37.75	41.50	9.9%	
Netball/5-a-side Court adult	Discretionary	20.65	22.70	9.9%	
Netball/5-a-side Court junior	Discretionary	10.40	11.40	9.6%	
Netball/5-a-side Court adult with lights	Discretionary	30.45	33.50	10.0%	
Netball/5-a-side Court junior with lights	Discretionary	15.20	16.70	9.9%	
7-a-side Court adult	Discretionary	39.00	42.90	10.0%	
7-a-side Court junior	Discretionary	19.50	21.50	10.3%	
7-a-side Court adult with lights	Discretionary	48.60	53.50	10.1%	
7-a-side Court junior with lights	Discretionary	24.25	26.70	10.1%	
Tennis Court adult	Discretionary	9.70	10.70	10.3%	
Tennis Court junior	Discretionary	4.95	5.50	11.1%	
Tennis Court adult with lights	Discretionary	12.15	13.40	10.3%	
Tennis Court junior with lights	Discretionary	6.05	6.70	10.7%	
Sports Hall & Gymnasium					
Whole Main Sports Centre	Discretionary	48.10	52.90	10.0%	
Half Main Sports Hall	Discretionary	24.30	26.70	9.9%	
Badminton Court	Discretionary	11.70	13.20	12.8%	
Gymnasium room hire	Discretionary	24.20	26.60	9.9%	
Fitness Suite					
Adult Induction	Discretionary	12.40	13.60	9.7%	
Youth Induction (16 yrs - 18 yrs)	Discretionary	6.10	6.70	9.8%	
Adult Session	Discretionary	5.40	5.90	9.3%	
Adult Session - Concessionary	Discretionary	2.70	3.00	11.1%	
Youth Session (16yrs - 18 yrs)	Discretionary	2.70	3.00	11.1%	
Youth Session (16 yrs - 18 yrs) - Concessionary	Discretionary	1.40	N/A	N/A	
60+ Session	Discretionary	3.60	4.00	11.1%	
Swimming- public swim/ swim classes					
Adult Swim	Discretionary	5.00	5.50	10.0%	
Adult Swim - Concessionary	Discretionary	2.50	2.80	12.0%	
Junior Swim	Discretionary	2.50	2.80	12.0%	
60+ Casual Session	Discretionary	3.90	4.30	10.3%	
Inflataplay Adult	Discretionary	6.00	6.60	10.0%	
Inflataplay Junior	Discretionary	4.00	4.40	10.0%	
60+ Inflataplay	Discretionary	5.00	5.50	10.0%	
Pool hire only Adult	Discretionary	105.10	110.00	4.7%	
Lane Hire	Discretionary	20.00	22.00	10.0%	
Learn to Swim Programme					
Junior Lessons	Discretionary	6.00	6.60	10.0%	
Junior Lessons - Concessionary	Discretionary	3.00	3.30	10.0%	
60+	Discretionary	57.50	63.30	10.1%	
Private Lessons - 1 to 1	Discretionary	15.20	17.00	11.8%	
Private Lessons - 1 to 2	Discretionary	22.70	25.00	10.1%	
Private Lessons - 1 to 1 - Concessionary	Discretionary	7.80	N/A	N/A	
Private Lessons - 1 to 2 - Concessionary	Discretionary	11.60	N/A	N/A	
Lessons - Direct Debit (per month)	Discretionary	21.80	24.00	10.1%	
Lessons - Direct Debit (per month) - Concessionary	Discretionary	14.00	15.40	10.0%	
Children's Parties					
Pool Party - 1 hour Atlantis run only	Discretionary	100.00	120.00	20.0%	
Pool Party 1 hour Atlantis obstacle course	Discretionary	200.00	230.00	15.0%	
Room Hire after pool party - 1 hour	Discretionary	50.00	55.00	10.0%	
Membership Fees					
Individual Monthly D/D	Discretionary	28.95	33.00	14.0%	
Individual Monthly D/D - swimming OR f/suite	Discretionary	20.00	22.00	10.0%	
Individual Monthly D/D (corporate)	Discretionary	N/A	24.75	N/A	New product- Proposal to introduce Corporate Membership- 25% reduction per individual- minimum of 10 to qualify. A larger discount would be considered for more members.
Individual Monthly D/D - swimming OR f/suite (corporate)	Discretionary	N/A	16.50	N/A	
Joint Monthly D/D	Discretionary	52.95	58.30	10.1%	
Annual Individual Fee - swimming & f/suite	Discretionary	274.60	300.00	9.2%	
Student Monthly Card	Discretionary	21.65	24.00	10.9%	
Swim badges					
	Discretionary	3.50	3.90	11.4%	

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LEISURE	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	% Increase	Notes
SpArC Bishops Castle					
Artificial Turf Pitch					
Whole Pitch Adult	Discretionary	37.70	41.50	10.1%	
Sports Hall					
Whole Hall	Discretionary	35.10	38.60	10.0%	
2/3 Sports Hall	Discretionary	23.40	25.70	9.8%	
1/3 Sports Hall		14.00	15.40	10.0%	
Badminton/Pickleball Court (1 court)	Discretionary	12.00	13.20	10.0%	
Table Tennis - per table		9.00	9.90	10.0%	
Theatre					
Theatre	Discretionary	20.00	22.00	10.0%	
Green Room	Discretionary	10.00	11.00	10.0%	
Theatre Package	Discretionary	26.00	28.60	10.0%	
Club storage - per month	Discretionary	5.00	5.50	10.0%	
Fitness Suite					
Fitness Suite- Adult/Junior					
Adult Session	Discretionary	5.60	6.20	10.7%	
Junior Session	Discretionary	3.00	3.30	10.0%	
60+ Concessionary	Discretionary	5.00	5.50	10.0%	
Personal Training					
8 x sessions	Discretionary	183.00	201.30	10.0%	
Single session	Discretionary	32.30	35.50	9.9%	
Induction	Discretionary	16.20	17.80	9.9%	
Exercise Class					
Adult	Discretionary	6.00	6.60	10.0%	
Junior	Discretionary	N/A	4.00	N/A	New product
Fitness Suite- GP					
GP Consultation	Discretionary	25.00	27.50	10.0%	
GP Session	Discretionary	4.50	5.00	11.1%	
GP Pass x 12 sessions	Discretionary	45.00	50.00	11.1%	
GP Package (consultation + 3 months membership)	Discretionary	75.00	82.50	10.0%	
Squash Courts					
Adult Court	Discretionary	6.60	7.50	13.6%	
Junior Court	Discretionary	5.20	6.00	15.4%	
Court x 12 sessions	Discretionary	72.60	N/A	N/A	
Guest Fee - adult	Discretionary	N/A	4.00	N/A	New product
Guest Fee - junior	Discretionary	N/A	3.00	N/A	New product
Coach Hire Fee (40 mins)	Discretionary	N/A	10.00	N/A	New product
Pool Facilities					
Public Swimming					
Adult	Discretionary	4.50	5.00	11.1%	
Junior Swim (U16)	Discretionary	3.00	3.50	16.7%	
60+ (concessionary)	Discretionary	3.50	4.00	14.3%	
Student	Discretionary	3.50	3.90	11.4%	
U3's	Discretionary	FREE	FREE	0.0%	
Junior Fun Splash	Discretionary	3.50	3.90	11.4%	
Adult - 12 x sessions	Discretionary	46.20	50.00	8.2%	
Junior - 12 x sessions	Discretionary	31.90	35.00	9.7%	
60+ - 12 x sessions	Discretionary	37.40	40.00	7.0%	
Swim Badges	Discretionary	3.50	3.90	11.4%	
		Contact centre for prices	Contact centre for prices		
Birthday parties	Discretionary				
Pool Hire					
	Discretionary	58.20	64.00	10.0%	
Learn to Swim Programme					
Junior Lessons - (30 mins)	Discretionary	5.50	6.10	10.9%	
Junior Lessons - (45 mins)	Discretionary	6.50	7.20	10.8%	
Junior Lessons - (1hr)	Discretionary	8.00	8.80	10.0%	
Adult Lessons	Discretionary	5.10	N/A	N/A	
Adult Lessons - (1hr)	Discretionary	N/A	10.00	N/A	New product
Private Lessons - 1 to 1 - 30 mins	Discretionary	18.80	21.00	11.7%	
Sauna (20 mins)					
Sauna	Discretionary	3.30	3.60	9.1%	
Sauna & Swim	Discretionary	N/A	6.50	N/A	New product
Membership Fees					
Individual Monthly DD	Discretionary	30.00	30.00	0.0%	
Individual Monthly DD (Corporate)	Discretionary	N/A	22.50	N/A	New product- Proposal to introduce Corporate Membership- 25% reduction per individual- minimum of 10 to qualify. A larger discount would be considered for more members.
Annual Individual Fee	Discretionary	315.00	315.00	0.0%	
Joint Monthly D/D	Discretionary	55.00	55.00	0.0%	
Annual Joint Fee	Discretionary	575.00	575.00	0.0%	
Concession Monthly D/D	Discretionary	27.50	27.50	0.0%	
Annual Concession Fee	Discretionary	292.00	292.00	0.0%	
Joint Concession Monthly D/D	Discretionary	55.00	55.00	0.0%	
Annual Joint Concession Fee	Discretionary	575.00	575.00	0.0%	
Swim only annual	Discretionary	200.00	200.00	0.0%	
Squash only annual	Discretionary	120.00	120.00	0.0%	
Squash - bolt-on	Discretionary	120.00	132.00	10.0%	
Junior Squash annual	Discretionary	N/A	160.00	N/A	New product
Junior Gym & Swim monthly (13-17 years)	Discretionary	13.50	17.50	29.6%	
Coached Session (football, basketball, squash)					
Junior Group	Discretionary	N/A	4.00	N/A	New product
Junior 1:1	Discretionary	N/A	20.00	N/A	New product
Adult 1:1	Discretionary	N/A	28.00	N/A	New product
Junior Play & Pay					
Adult Pay & Play	Discretionary	1.00	2.00	100.0%	
	Discretionary	N/A	4.00	N/A	New product

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LEISURE	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	% Increase	Notes
Church Stretton					
Outdoor Facilities					
Tennis Courts	Discretionary	4.30	5.50	27.9%	
Indoor Facilities					
Main Sports Hall					
Whole Main Sports Hall	Discretionary	42.00	46.20	10.0%	
Half Main Sports Hall	Discretionary	23.40	25.70	9.8%	
Badminton Court	Discretionary	12.00	13.20	10.0%	
Fitness Suite					
Adult Session	Discretionary	5.70	6.30	10.5%	
Junior Session	Discretionary	3.00	3.30	10.0%	
60+ Concessionary		5.10	5.60	9.8%	
GP Consultation	Discretionary	25.00	27.50	10.0%	
GP Session	Discretionary	4.50	5.00	11.1%	
GP Pass x 12 sessions	Discretionary	45.00	49.50	10.0%	
GP Package (consultation + 3 months membership)	Discretionary	75.00	82.50	10.0%	
Personal Training					
8 x sessions	Discretionary	183.00	201.30	10.0%	
Single session	Discretionary	32.30	35.50	9.9%	
Induction	Discretionary	16.20	17.80	9.9%	
Exercise Class					
	Discretionary	6.00	6.60	10.0%	
Pool Facilities					
Public Swimming					
Adult	Discretionary	4.50	5.00	11.1%	
Junior Swim (U16)	Discretionary	3.00	3.50	16.7%	
60+ Concessionary	Discretionary	3.50	4.00	14.3%	
Student	Discretionary	3.50	3.90	11.4%	
U3's	Discretionary	FREE	FREE	0.0%	
Junior Fun Splash	Discretionary	3.50	3.90	11.4%	
Adult - 12 x sessions	Discretionary	46.20	50.00	8.2%	
Junior - 12 x sessions	Discretionary	31.90	35.00	9.7%	
60+ Concessionary - 12 x sessions	Discretionary	37.40	40.00	7.0%	
Swim badges					
	Discretionary	3.50	3.90	11.4%	
Pool Hire					
	Discretionary	58.20	64.00	10.0%	
Learn to Swim Programme					
	Discretionary				
Junior Lessons - (30 mins)	Discretionary	5.50	6.10	10.9%	
Junior Lessons - (45 mins)	Discretionary	6.50	7.20	10.8%	
Junior Lessons - (1hr)	Discretionary	8.00	8.80	10.0%	
Adult Lessons	Discretionary	5.10	5.60	9.8%	
Private Lessons - 1 to 1 - 30 mins	Discretionary	18.80	21.00	11.7%	
Membership Fees					
Individual Monthly DD	Discretionary	30.00	33.00	10.0%	
Individual Monthly DD (Corporate)	Discretionary	N/A	24.75	N/A	New product- Proposal to introduce Corporate Membership- 25% reduction per individual- minimum of 10 to qualify. A larger discount would be considered for more members.
Annual Individual Fee	Discretionary	315.00	346.50	10.0%	
Joint Monthly D/D	Discretionary	56.20	61.80	10.0%	
Annual Joint Fee	Discretionary	575.00	632.50	10.0%	
Concession Monthly D/D	Discretionary	27.50	30.00	9.1%	
Annual Concession Fee	Discretionary	292.00	321.20	10.0%	
Joint Concession Monthly D/D	Discretionary	55.00	60.50	10.0%	
Annual Joint Concession Fee	Discretionary	575.00	632.50	10.0%	
Swim annual	Discretionary	200.00	220.00	10.0%	
Junior Gym & Swim monthly (13-17 years)	Discretionary	13.50	17.50	29.6%	
Parties					
	Discretionary	Contact centre for prices	Contact centre for prices		
Junior Play & Pay					
	Discretionary	1.00	2.00	100.0%	

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Youth Centres	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	Increase %	Notes
Bridgnorth Youth Centre					
Commercial Charges					
Hall (30ft x 30ft)/kitchen area/ computers	Discretionary	60.40	66.45	10.0%	All day charge
Hall (Elections)	Discretionary	142.30	156.55	10.0%	
Small Room (Chill out room) (up to 15 x 15 ft)	Discretionary	36.65	40.30	10.0%	
Whole building (Public areas)	Discretionary	77.05	84.75	10.0%	
Voluntary / Charity Rate					
Hall (30ft x 30ft)/kitchen area/ computers	Discretionary	24.90	27.40	10.0%	
Small Room (Chill out room) (up to 15 x 15 ft)	Discretionary	24.90	27.40	10.0%	
Whole building (Public areas)	Discretionary	47.55	52.30	10.0%	
Ludlow Youth Centre					
Small Room					
Commercial Rate	Discretionary	36.05	39.65	10.0%	Per hour
Charity / Community Rate	Discretionary	24.35	26.80	10.1%	Per hour
Hall/Kitchen/Computers					
Commercial Rate	Discretionary	59.35	65.30	10.0%	Per hour
Charity / Community Rate	Discretionary	24.35	26.80	10.1%	Per hour
Whole Building					
Commercial Rate	Discretionary	75.45	83.00	10.0%	Per hour
Charity / Community Rate	Discretionary	46.45	51.10	10.0%	Per hour
The Centre, Oswestry					
Commercial Charges					
Main Hall	Discretionary	45.15	49.65	10.0%	Per hour
Art Room	Discretionary	29.50	32.45	10.0%	Per hour
Kitchen	Discretionary	38.00	41.80	10.0%	Per hour
Café	Discretionary	29.50	32.45	10.0%	Per hour
Meeting Room 1	Discretionary	11.75	12.95	10.2%	Per hour
Meeting Room 2	Discretionary	11.75	12.95	10.2%	Per hour
Meeting Room 3	Discretionary	33.35	36.70	10.0%	Per hour
Meeting Room 4	Discretionary	21.30	23.45	10.1%	Per hour
Meeting Room 10	Discretionary	11.75	12.95	10.2%	Per hour
Recording Studio (x2 rooms)	Discretionary	41.60	45.75	10.0%	Per hour
Charity Rate					
Main Hall	Discretionary	22.60	24.85	10.0%	Per hour
Art Room	Discretionary	14.70	16.15	9.9%	Per hour
Café	Discretionary	14.70	16.15	9.9%	Per hour
Kitchen	Discretionary	19.00	20.90	10.0%	Per hour
Meeting Room 1	Discretionary	9.55	10.50	9.9%	Per hour
Meeting Room 2	Discretionary	9.55	10.50	9.9%	Per hour
Meeting Room 3	Discretionary	16.70	18.35	9.9%	Per hour
Meeting Room 4	Discretionary	10.65	11.70	9.9%	Per hour
Meeting Room 10	Discretionary	9.55	10.50	9.9%	Per hour
Recording Studio (x2 rooms)	Discretionary	20.80	22.90	10.1%	Per hour
Discounts - at the discretion of the centre					Only one discount (to a maximum of 20%) is available to non-constituted groups per booking. Constituted groups may be entitled to a 50% reduction in room hire cost at the discretion of The Centre. Proof of eligibility may be required.

FACILITIES MANAGEMENT	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	Increase %	Notes
Louise House					
Meeting Rooms 1 & 2					
Charity / Community Rate	Discretionary	5.80	6.40	10.3%	
Commercial Rate	Discretionary	11.45	12.60	10.0%	
Reception Interview Room					
Charity / Community Rate	Discretionary	5.80	6.40	10.3%	
Commercial Rate	Discretionary	11.45	12.60	10.0%	
IT Suite					
Charity / Community Rate	Discretionary	5.80	6.40	10.3%	
Commercial Rate	Discretionary	11.45	12.60	10.0%	
Physio Suite					
Charity / Community Rate	Discretionary	5.80	6.40	10.3%	
Commercial Rate	Discretionary	11.45	12.60	10.0%	

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FACILITIES MANAGEMENT	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	Increase %	Notes
Room Hire Charges					
Shirehall Meeting Rooms					
Monday - Friday					
Council Chamber - Full day	Discretionary	148.05	162.85	10.0%	
Council Chamber - Full day (concessionary)	Discretionary	74.05	81.45	10.0%	
Council Chamber - Half day	Discretionary	82.95	91.25	10.0%	
Council Chamber - Half day (concessionary)	Discretionary	41.60	45.75	10.0%	
Council Chamber - Evening	Discretionary	106.60	117.25	10.0%	
Council Chamber - Evening (concessionary)	Discretionary	53.30	58.65	10.0%	
Committee Rooms - Full day	Discretionary	89.15	98.05	10.0%	
Committee Rooms - Full day (concessionary)	Discretionary	44.65	49.10	10.0%	
Committee Rooms - Half day	Discretionary	53.30	58.65	10.0%	
Committee Rooms - Half day (concessionary)	Discretionary	26.65	29.30	9.9%	
Committee Rooms - Evening	Discretionary	59.00	64.90	10.0%	
Committee Rooms - Evening (concessionary)	Discretionary	29.50	32.45	10.0%	
Shrewsbury & Oswestry Room - Full Day	Discretionary	133.80	147.20	10.0%	
Shrewsbury & Oswestry Room - Full Day (concessionary)	Discretionary	66.90	73.60	10.0%	
Shrewsbury & Oswestry Room - Half Day	Discretionary	80.00	88.00	10.0%	
Shrewsbury & Oswestry Room - Half Day (concessionary)	Discretionary	40.00	44.00	10.0%	
Shrewsbury & Oswestry Room - Evening	Discretionary	88.50	97.35	10.0%	
Shrewsbury & Oswestry Room - Evening (concessionary)	Discretionary	44.25	48.70	10.1%	
Gallery - Full day	Discretionary	71.10	78.20	10.0%	
Gallery - Full day (concessionary)	Discretionary	35.50	39.05	10.0%	
Gallery - Half day	Discretionary	53.30	58.65	10.0%	
Gallery - Half day (concessionary)	Discretionary	26.65	29.30	9.9%	
Gallery - Evening	Discretionary	59.00	64.90	10.0%	
Gallery - Evening (concessionary)	Discretionary	29.50	32.45	10.0%	
Saturday					
Council Chamber - Full day	Discretionary	207.90	228.70	10.0%	
Council Chamber - Full day (concessionary)	Discretionary	103.95	114.35	10.0%	
Council Chamber - Half day	Discretionary	106.60	117.25	10.0%	
Council Chamber - Half day (concessionary)	Discretionary	53.30	58.65	10.0%	
Committee Rooms - Full day	Discretionary	118.65	130.50	10.0%	
Committee Rooms - Full day (concessionary)	Discretionary	59.35	65.30	10.0%	
Committee Rooms - Half day	Discretionary	71.10	78.20	10.0%	
Committee Rooms - Half day (concessionary)	Discretionary	35.50	39.05	10.0%	
Gallery - Full day	Discretionary	100.60	110.65	10.0%	
Gallery - Full day (concessionary)	Discretionary	50.30	55.35	10.0%	
Gallery - Half day	Discretionary	59.00	64.90	10.0%	
Gallery - Half day (concessionary)	Discretionary	29.50	32.45	10.0%	

FACILITIES MANAGEMENT	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	Increase %	Notes
Castle View - Oswestry					
Monday - Friday					
Council Chamber - Full day	Discretionary	118.65	130.50	10.0%	
Council Chamber - Full day (concessionary)	Discretionary	59.35	65.30	10.0%	
Council Chamber - Half day	Discretionary	59.35	65.30	10.0%	
Council Chamber - Half day (concessionary)	Discretionary	29.50	32.45	10.0%	
Council Chamber - Evening	Discretionary	59.00	64.90	10.0%	
Council Chamber - Evening (concessionary)	Discretionary	29.50	32.45	10.0%	
Meeting Rooms - Full day	Discretionary	59.00	64.90	10.0%	
Meeting Rooms - Full day (concessionary)	Discretionary	29.50	32.45	10.0%	
Meeting Rooms - Half day	Discretionary	47.25	52.00	10.1%	
Meeting Rooms - Half day (concessionary)	Discretionary	23.65	26.00	9.9%	
Meeting Rooms - Evening	Discretionary	47.25	52.00	10.1%	
Meeting Rooms - Evening (concessionary)	Discretionary	23.65	26.00	9.9%	

FACILITIES MANAGEMENT	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	Increase %	Notes
Room Hire Charges					
The Lantern					
Charity / Community Rate Monday to Friday - Community Hall 1	Discretionary	9.35	10.30	10.2%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Community Hall 1	Discretionary	13.95	15.35	10.0%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Community Hall 1	Discretionary	19.70	21.65	9.9%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Community Hall 1	Discretionary	19.70	21.65	9.9%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Community Hall 1	Discretionary	37.15	40.85	10.0%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Community Hall 1	Discretionary	54.60	60.05	10.0%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - Community Hall 2	Discretionary	9.35	10.30	10.2%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Community Hall 2	Discretionary	13.95	15.35	10.0%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Community Hall 2	Discretionary	19.70	21.65	9.9%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Community Hall 2	Discretionary	19.70	21.65	9.9%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Community Hall 2	Discretionary	37.15	40.85	10.0%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Community Hall 2	Discretionary	54.60	60.05	10.0%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - Community Hall 1 & 2	Discretionary	16.40	18.05	10.1%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Community Hall 1 & 2	Discretionary	24.55	27.00	10.0%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Community Hall 1 & 2	Discretionary	32.75	36.05	10.1%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Community Hall 1 & 2	Discretionary	32.75	36.05	10.1%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Community Hall 1 & 2	Discretionary	65.65	72.20	10.0%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Community Hall 1 & 2	Discretionary	98.40	108.25	10.0%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - IT Suite	Discretionary	9.35	10.30	10.2%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - IT Suite	Discretionary	12.85	14.15	10.1%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - IT Suite	Discretionary	18.60	20.45	9.9%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - IT Suite	Discretionary	18.60	20.45	9.9%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - IT Suite	Discretionary	36.10	39.70	10.0%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - IT Suite	Discretionary	53.55	58.90	10.0%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - Interview/Meeting Room	Discretionary	9.35	10.30	10.2%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Interview/Meeting Room	Discretionary	10.40	11.45	10.1%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Interview/Meeting Room	Discretionary	16.40	18.05	10.1%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Interview/Meeting Room	Discretionary	16.40	18.05	10.1%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Interview/Meeting Room	Discretionary	33.60	36.95	10.0%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Interview/Meeting Room	Discretionary	51.15	56.25	10.0%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - Ground Floor Meeting Room	Discretionary	9.35	10.30	10.2%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Ground Floor Meeting Room	Discretionary	11.45	12.60	10.0%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Ground Floor Meeting Room	Discretionary	17.55	19.30	10.0%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Ground Floor Meeting Room	Discretionary	17.55	19.30	10.0%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Ground Floor Meeting Room	Discretionary	34.95	38.45	10.0%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Ground Floor Meeting Room	Discretionary	52.50	57.75	10.0%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - Large Meeting Room	Discretionary	9.35	10.30	10.2%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Large Meeting Room	Discretionary	11.45	12.60	10.0%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Large Meeting Room	Discretionary	17.55	19.30	10.0%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Large Meeting Room	Discretionary	17.55	19.30	10.0%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Large Meeting Room	Discretionary	34.95	38.45	10.0%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Large Meeting Room	Discretionary	52.50	57.75	10.0%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - Small Meeting Room	Discretionary	9.35	10.30	10.2%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Small Meeting Room	Discretionary	11.45	12.60	10.0%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Small Meeting Room	Discretionary	17.55	19.30	10.0%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Small Meeting Room	Discretionary	17.55	19.30	10.0%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Small Meeting Room	Discretionary	34.95	38.45	10.0%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Small Meeting Room	Discretionary	52.50	57.75	10.0%	9:00 am to 11:00 pm
Charity / Community Rate Monday to Friday - Community Kitchen	Discretionary	5.80	6.40	10.3%	8:30 am to 6:00 pm
Charity / Community Rate Monday to Friday - Community Kitchen	Discretionary	6.30	6.95	10.3%	6:00 pm to 11:00 pm
Charity / Community Rate Saturday & Sunday - Community Kitchen	Discretionary	6.85	7.55	10.2%	9:00 am to 11:00 pm
Commercial Rate Monday to Friday - Community Kitchen	Discretionary	10.90	12.00	10.1%	8:30 am to 6:00 pm
Commercial Rate Monday to Friday - Community Kitchen	Discretionary	14.20	15.60	9.9%	6:00 pm to 11:00 pm
Commercial Rate Saturday & Sunday - Community Kitchen	Discretionary	15.75	17.35	10.2%	9:00 am to 11:00 pm

FEES & CHARGES

APPENDIX 3

SHIRE SERVICES	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	Increase %	Notes
SHIRE SERVICES					
Cleaning					
Average charge per hour	Discretionary	17.42	20.09	15.3%	
Catering					
Primary (Reception to Year 2) - average per meal	Statutory	2.34	2.41	3.0%	
Primary (Year 3 onwards) - average per meal	Discretionary	2.28	To be determined in 2023/24 to ensure a break-even level.	N/A	
Secondary - average per meal	Discretionary	2.35		N/A	
Worcester schools Primary- average per meal	Discretionary	2.30		N/A	
Worcester schools Secondary - average per meal	Discretionary	2.42		N/A	

FEES & CHARGES

APPENDIX 3

THEATRE SERVICES	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	Increase %	Notes
THEATRE SEVERN					
Memberships					
Friend- Annual	Discretionary	25.00	29.00	16.0%	To be applied from 1st January
Friend Plus- Annual	Discretionary	45.00	49.00	8.9%	To be applied from 1st January

FEES & CHARGES

APPENDIX 3

THEATRE SERVICES	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	Increase %	Notes	
THEATRE SEVERN						
Not for Profit Organisations						
- Auditorium (All charges subject to a 7% commission on Box Office income or minimum £1 per ticket venue levy)						
- Hire Per Day (Mon to Thur)						
- 1 Performance Daily rate	Discretionary	1,554.00	1,709.40	10.0%	An element of flexibility will still be required throughout the year to enable the service to respond quickly to any specific requests.	
- 2 Performances (same day)	Discretionary	1,967.00	2,163.70	10.0%		
- Hire Per Day (Fri to Sun)						
- 1 Performance	Discretionary	2,027.00	2,229.70	10.0%		
- 2 Performances	Discretionary	2,672.00	2,939.20	10.0%		
- Setting Up/Rehearsal Charges						
- 4 hours	Discretionary	436.30	479.95	10.0%		
- 8 hours	Discretionary	872.50	959.75	10.0%		
Per hour after midnight	Discretionary	128.25	141.10	10.0%		
- Studio Theatre (All charges subject to a 7% commission on Box Office income or minimum £1 per ticket venue levy)						
- Hire Per Day (Mon to Thur)						
- 1 Performance	Discretionary	780.00	858.00	10.0%		
- 2 Performances (same day)	Discretionary	1,111.50	1,222.65	10.0%		
- Flat Floor						
- Daily rate :Mon - Thurs	Discretionary	1,251.75	1,376.95	10.0%		
- Daily rate : Fri-Sun	Discretionary	1,322.00	1,454.20	10.0%		
- Hire Per Day (Fri to Sun)						
- 1 Performance	Discretionary	1,013.80	1,115.20	10.0%		
- 2 Performances	Discretionary	1,336.00	1,469.60	10.0%		
- Flat Floor	Discretionary	1,322.00	1,454.20	10.0%		
- Setting Up/Rehearsal Charges						
- 4 hours	Discretionary	219.00	240.90	10.0%		
- 8 hours	Discretionary	437.85	481.65	10.0%		
Per hour after midnight	Discretionary	73.50	80.85	10.0%		
- Dance Studio, Term Time Only						
- Hire Per Hour (with minimum hire being 2 hours)	Discretionary	33.00	36.30	10.0%		
- Hire Per Hour for 10-17 hours per week (with minimum hire being 2 hours)	Discretionary	30.50	33.55	10.0%		
18 or more hours per week	Discretionary	25.75	28.35	10.1%		
- Haydn Smith Room						
- Per day (8 hours)	Discretionary	242.00	266.20	10.0%		
- Per Hour (Minimum 2 hours)	Discretionary	37.30	41.10	10.2%		
Additional Charges						
Payment Processing Commission	Discretionary	3.50%	3.50%	0.0%		
Merchandise Commission	Discretionary	15%	15%	0.0%		
Programme Commission	Discretionary	10%	10%	0.0%		
Merchandise / Programme Commission using Theatre Staff	Discretionary	25%	25%	0.0%		
Performing Rights Society Charges	Discretionary	POA	POA			
Staffing (per Hour):-						
- Extra Staff before midnight	Discretionary	21.50	23.65	10.0%		
- Extra Staff after midnight	Discretionary	31.00	34.10	10.0%		
- Extra Staff bank holidays	Discretionary	43.00	47.30	10.0%		
Security Staff (at discretion of Theatre Management when security staff required)	Discretionary	POA	POA			
Marketing Services	Discretionary	POA	POA			

FEES & CHARGES		APPENDIX 3				
THEATRE SERVICES		Statutory or Discretionary	Fee for 2022/23	Fee for 2023/24	Increase %	Notes
			£	£		
THEATRE SEVERN						
Commercial Organisations						
- Auditorium (All charges subject to 10% Box Office Commission)						
- Hire Per Day (Mon to Thur)						
- 1 Performance	Discretionary	3,000.00	3,300.00	10.0%		
- 2 Performances (same day)	Discretionary	4,000.00	4,400.00	10.0%		
- Hire Per Day (Fri to Sun)						
- 1 Performance	Discretionary	3,500.00	3,850.00	10.0%		
- 2 Performances	Discretionary	4,500.00	4,950.00	10.0%		
- Setting Up/Rehearsal Charges						
- 4 hours	Discretionary	677.25	745.00	10.0%		
- 8 hours	Discretionary	1,354.50	1,489.95	10.0%		
Per hour after midnight	Discretionary	192.75	212.05	10.0%		
- Studio Theatre (All charges subject to 10% Box Office Commission)						
- Hire Per Day (Mon to Thur)						
- 1 Performance	Discretionary	1,500.00	1,650.00	10.0%		
- 2 Performances (same day)	Discretionary	2,000.00	2,200.00	10.0%		
- Flat Floor	Discretionary	2,000.00	2,200.00	10.0%		
- Hire Per Day (Fri to Sun)						
- 1 Performance	Discretionary	1,750.00	1,925.00	10.0%		
- 2 Performances	Discretionary	2,500.00	2,750.00	10.0%		
- Flat Floor	Discretionary	2,500.00	2,750.00	10.0%		
- Setting Up/Rehearsal Charges						
- 4 hours	Discretionary	339.15	373.10	10.0%		
- 8 hours	Discretionary	678.30	746.15	10.0%		
Per hour after midnight	Discretionary	106.00	116.60	10.0%		
- Dance Studio, Term Time Only (Commercial Organisations)						
- Hire Per Hour (with minimum hire being 2 hours)	Discretionary	37.00	40.70	10.0%		
- Hire Per Hour for 10 -17 hours per week (with minimum hire being 2 hours)	Discretionary	33.50	36.85	10.0%		
18 hours or more per week	Discretionary	29.00	31.90	10.0%		
Haydn Smith Room						
- Per day (8 hours)	Discretionary	406.50	447.15	10.0%		
- Per Hour (Minimum 2 hours)	Discretionary	58.30	64.15	10.0%		
Additional Charges						
Payment Processing Commission	Discretionary	3.5%	3.5%	0.0%		
Merchandise Commission	Discretionary	15%	15%	0.0%		
Programme Commission	Discretionary	10%	10%	0.0%		
Merchandise / Programme Commission using Theatre Staff	Discretionary	25%	25%	0.0%		
Performing Rights Society Charges	Discretionary	POA	POA			
Staffing (per Hour)-						
Extra Staff before midnight	Discretionary	29.40	32.35	10.0%		
Extra Staff after midnight	Discretionary	38.85	42.75	10.0%		
Extra staff bank holidays	Discretionary	56.00	61.60	10.0%		
Security Staff (at discretion of Theatre Management when security staff required)	Discretionary					
Marketing Services	Discretionary	POA	POA			
Hire of the whole building, longer lets and / or special events - charges by negotiation						

FEES & CHARGES		APPENDIX 3				
THEATRE SERVICES		Statutory or Discretionary	Fee for 2022/23	Fee for 2022/23	Increase %	Notes
			£	£		
OLD MARKET HALL						
Admission Charges						
Film Ticket Admission Fees	Discretionary	The OMH has the discretion to vary admission charges	The OMH has the discretion to vary admission charges			

HIGHWAYS & TRANSPORT	Discretionary or Statutory	Fee for 2022/23 £	Fee for 2023/24 £	Increase %	Notes
Traffic Data					
Traffic data - historic data on record	Discretionary	170.00	187.00	10.0%	
Automatic traffic count data	Discretionary	718.00	789.80	10.0%	
Highway accident data	Discretionary	169.00	185.90	10.0%	
Streetworks Permits					
	Statutory	POA	POA		
Charge for road closure:-					
- Road Closure by Temporary Notice	Discretionary	1,180.00	1,300.00	10.2%	
- Extension to Temporary Notice Road Closure	Discretionary	770.00	850.00	10.4%	
- Road Closure by Temporary Order	Discretionary	1,650.00	1,820.00	10.3%	
- Extension to Temporary Order Road Closure	Discretionary	770.00	850.00	10.4%	
Charge for road closure for events					
- Town/Parish Council Event with <1000 Predicted Attendance	Discretionary	N/A	100.00	N/A	New Charges:- Proposed Charges for Events - Pending Review by Cabinet and any Subsequent Consultation Period
- Town/Parish Council Event with >1000 Predicted Attendance	Discretionary	N/A	295.00	N/A	
- Non-Commercial Event <100 Predicted Attendance	Discretionary	N/A	40.00	N/A	
- Non-Commercial Event 100-500 Predicted Attendance	Discretionary	N/A	100.00	N/A	
- Non-Commercial Event 500-1000 Predicted Attendance	Discretionary	N/A	295.00	N/A	
- Non-Commercial Event >1000 Predicted Attendance	Discretionary	N/A	590.00	N/A	
- Film Production Company Event	Discretionary	N/A	740.00	N/A	
- Commercial Event <500 Predicted Attendance	Discretionary	N/A	145.00	N/A	
- Commercial Event 500-1000 Predicted Attendance	Discretionary	N/A	740.00	N/A	
- Commercial Event >1000 Predicted Attendance	Discretionary	N/A	1,480.00	N/A	
Apparatus					
New apparatus	Discretionary	450.00	500.00	11.1%	
Existing apparatus	Discretionary	450.00	500.00	11.1%	
Skips					
Skip permit	Discretionary	130.00	140.00	7.7%	
Extension to skip permit	Discretionary	120.00	130.00	8.3%	
Illegal Skip permit	Discretionary	280.00	310.00	10.7%	
Skip bags	Discretionary	130.00	140.00	7.7%	
Scaffold					
Scaffold permit	Discretionary	155.00	170.00	9.7%	
Scaffold permit	Discretionary	120.00	130.00	8.3%	
Illegal Scaffold Permit	Discretionary	310.00	340.00	9.7%	
Signs					
Temporary signage	Discretionary	225.00	250.00	11.1%	
Temporary signage extension	Discretionary	100.00	110.00	10.0%	
Other streetwork licences					
Temporary excavations	Discretionary	450.00	500.00	11.1%	
Building materials	Discretionary	130.00	140.00	7.7%	
S184 - Vehicular Access					
Conveyancing queries / Notice of conformity	Discretionary	120.00	130.00	8.3%	
Single Residential Access	Discretionary	180.00	200.00	11.1%	
Commercial or Agricultural Access	Discretionary	470.00	520.00	10.6%	
Commercial bell-mouth access (U or C Road)	Discretionary	1,230.00	1,350.00	9.8%	
Commercial bell-mouth access (A or B Road or Traffic Sensitive)	Discretionary	1,650.00	1,820.00	10.3%	
Residential dropped kerb access up to 3 properties (or equivalent traffic use)	Discretionary	780.00	860.00	10.3%	
Residential dropped kerb access 4-10 properties (or equivalent traffic use)	Discretionary	1,050.00	1,160.00	10.5%	
Residential bell-mouth access up to 3 properties (or equivalent traffic use)	Discretionary	1,250.00	1,380.00	10.4%	
Residential bell-mouth access 4-10 properties (or equivalent traffic use)	Discretionary	1,450.00	1,600.00	10.3%	
Residential bell-mouth access >10 properties (or equivalent traffic use)	Discretionary	1,650.00	1,820.00	10.3%	
Housing development (>10 properties U or C Road)	Discretionary	1,700.00	1,870.00	10.0%	
Commercial bell-mouth access (in lieu of S278)	Discretionary	2,000.00	2,200.00	10.0%	
Housing development (>10 properties A or B Road)	Discretionary	2,100.00	2,310.00	10.0%	
Construction Access to facilitate the start of development sites with a S278 or S38 agreed in principle	Discretionary	2,200.00	2,420.00	10.0%	
The S184 application fees are set to reflect the location, size, layout and vehicular use of the access, taking into account the assessment and supervision required by the Highway Authority. The Authority reserves the right to assess "special situations", i.e. where the level of resource required from the Highway Authority differs greatly from the norm. In these instances applications will be assessed on an individual basis, and the fee will be adjusted accordingly. Any illegal VA's may incur a fine of £500, plus have to undertake a retrospective application and appropriate payment as above.					
NRSWA sample inspections					
NRSWA sample inspections	Statutory	50.00	N/A	N/A	New Code of Practice Being Introduced from April 2023 (details to be confirmed)
Sample inspection defects	Statutory	47.50	50.00	5.3%	
Third party defect notifications	Statutory	68.00	N/A	N/A	
Standard core charge	Discretionary	295.00	330.00	11.9%	
Core charge with air void test	Discretionary	420.00	460.00	9.5%	
Core charge with TM	Discretionary	700.00	1,140.00	62.9%	
Core charge with TM and air void test	Discretionary	825.00	1,230.00	49.1%	
Section 74 contractor overrun charges					
	Statutory	As per Statutory Guidance	As per Statutory Guidance		
PUBLIC TRANSPORT					
Operator fee per departure from Bus Station					
-Shrewsbury	Discretionary	0.56	0.62	10.7%	
-Oswestry	Discretionary	0.56	0.62	10.7%	
-Market Drayton	Discretionary	0.39	0.43	10.3%	
Sale of railcards (each)					
	Discretionary	10.50	11.60	10.5%	
DEVELOPING HIGHWAYS					
Extent of Highway search	Discretionary	65.00	83.00	27.7%	New charge. Details on request.
Extent of Highway search (extensive searches, charge per hour)	Discretionary	N/A	50.00	N/A	
Section 38/278 Checking and Inspection fees	Discretionary	10% of bond value	10% of bond value	0.0%	

FEES & CHARGES

APPENDIX 3

HIGHWAYS & TRANSPORT	Discretionary or Statutory	Fee for 2022/23	Fee for 2023/24	Increase %	Notes
		£	£		
Car Parking Charges (On and Off Street)					
- Charge per hour:- (Please see notes below)					
Band 1 Parking	Discretionary	2.80	2.80	0.0%	https://www.shropshire.gov.uk/parking/ Car parking fees are currently under review, they will be subject to consultation and approved at a later date. Fees will continue at 22/23 rates until the revised charges are approved.
Band 2 Parking	Discretionary	2.00	2.00	0.0%	
Band 3 Parking	Discretionary	1.20	1.20	0.0%	
Band 4 Parking	Discretionary	0.80	0.80	0.0%	
Band 5 Parking	Discretionary	0.60	0.60	0.0%	
Band 6 Parking	Discretionary	0.40	0.40	0.0%	
Band 7 Parking	Discretionary	Free	Free	0.0%	
Band 1					
Shrewsbury On Street	Discretionary	2.80	2.80	0.0%	Per hour
Band 2					
<i>Quarry Swimming & Fitness Centre - Shrewsbury</i>					
<i>Ludlow On-Street (Red Zone) -</i>					
<i>Bridge Street - Shrewsbury</i>					
<i>St Austin's - Shrewsbury</i>					
<i>Raven Meadows MSCP - Shrewsbury</i>					
<i>Barker Street (SLA Morris Property) Car Park</i>					
<i>The Gap Raven Meadows Car Park</i>					
Sunday and Bank/Public holidays (excluding Raven Meadows MSCP)	Discretionary	1.00	1.00	0.0%	Per hour
Sunday and Bank/Public holidays (Raven Meadows MSCP) a flat rate (up to 10 hours)	Discretionary	2.00	2.00	0.0%	
A cap is applied to the tariff rates after 8 hours at Raven Meadows MSCP.					
A 3-hour cap on the linear tariff of 3 hours for parking periods between the hours of 8.00pm and 8.00am at Raven Meadows excluding Sunday and Bank Holidays					
Band 3					
<i>St Julian's Friars - Shrewsbury</i>					
<i>Castle Street - Ludlow</i>					
<i>Listley Street North - Bridgnorth</i>					
<i>Listley Street South - Bridgnorth</i>					
<i>Sainsbury's - Bridgnorth</i>					
<i>Festival Square - Oswestry</i>					
<i>Mereside On-Street - Ellesmere</i>					
Sunday and Bank/Public holidays	Discretionary	0.60	0.60	0.0%	Per hour
Off Street Resident Permit - 12 months - St Julian's Friars only	Discretionary	512.00	512.00	0.0%	
Band 4					
<i>Riverside - Bridgnorth</i>					
<i>Beatrice Street - Oswestry</i>					
<i>Frankwell Main, Riverside & Quay - Shrewsbury</i>					
<i>Smithfield - Bridgnorth</i>					
<i>Ludlow On Street (Blue Zone) - Ludlow</i>					
<i>Back Lane - Much Wenlock</i>					
Sundays and Bank/Public holidays free					
Off Street Weekly Ticket - 7 days	Discretionary	27.00	27.00	0.0%	For full details refer to the website
Off Street Season Ticket - 1 month	Discretionary	94.00	94.00	0.0%	For full details refer to the website
Off Street Season Ticket - 3 months	Discretionary	240.00	240.00	0.0%	For full details refer to the website
Off Street Season Ticket - 6 months	Discretionary	400.00	400.00	0.0%	For full details refer to the website
Off Street Season Ticket - 12 months	Discretionary	640.00	640.00	0.0%	For full details refer to the website
Off Street Resident Permit - 12 months	Discretionary	512.00	512.00	0.0%	For full details refer to the website
Band 5					
<i>Galdeford Zone A - Ludlow</i>					
<i>Frogmore Road - Market Drayton</i>					
<i>Easthope Road - Church Stretton</i>					
<i>Queen Street - Market Drayton</i>					
<i>Abbey Foregate - Shrewsbury</i>					
<i>St Mary's Lane - Much Wenlock</i>					
<i>Falcons Court - Much Wenlock</i>					
<i>Pepper Street - Whitchurch</i>					
<i>Castle Hill - Whitchurch</i>					
Sundays and Bank/Public holidays free					
Off Street Weekly Ticket - 7 days	Discretionary	20.00	20.00	0.0%	For full details refer to the website
Off Street Season Ticket - 1 month	Discretionary	70.00	70.00	0.0%	For full details refer to the website
Off Street Season Ticket - 3 months	Discretionary	180.00	180.00	0.0%	For full details refer to the website
Off Street Season Ticket - 6 months	Discretionary	300.00	300.00	0.0%	For full details refer to the website
Off Street Season Ticket - 12 months	Discretionary	480.00	480.00	0.0%	For full details refer to the website
Off Street Resident Permit - 12 months	Discretionary	384.00	384.00	0.0%	For full details refer to the website

FEES & CHARGES

HIGHWAYS & TRANSPORT	Discretionary or Statutory	Fee for 2022/23 £	Fee for 2023/24 £	Increase %	Notes
Band 6					
<i>Innage Lane - Bridgnorth</i>					
<i>Severn Street - Bridgnorth</i>					
<i>Galdeford Zone B - Ludlow</i>					
<i>Oswald Road - Oswestry</i>					
<i>Towers Lawn 1 - Market Drayton</i>					
<i>Towers Lawn 2 - Market Drayton</i>					
<i>Smithfield - Ludlow</i>					
<i>Oak Street - Oswestry</i>					
<i>Newtown - Whitchurch</i>					
<i>St John's Street - Whitchurch</i>					
<i>Brownlow Street - Whitchurch</i>					
<i>New Road - Much Wenlock</i>					
<i>Talbot Street, Ellesmere Car Park</i>					
<i>Spar Bridge Ellesmere Car Park</i>					
<i>Cross Street Ellesmere Car Park</i>					
<i>High Street - Wem</i>					
<i>Leek Street - Wem</i>					
<i>Mill Street - Wem</i>					
<i>Prees Heath HGV/Coach/Cars - Prees Heath</i>					
<i>Crossways - Church Stretton</i>					
Sundays and Bank/Public holidays free					
Off Street Weekly Ticket - 7 days	Discretionary	13.00	13.00	0.0%	For full details refer to the website
Off Street Season Ticket - 1 month	Discretionary	47.00	47.00	0.0%	For full details refer to the website
Off Street Season Ticket - 3 months	Discretionary	120.00	120.00	0.0%	For full details refer to the website
Off Street Season Ticket - 6 months	Discretionary	200.00	200.00	0.0%	For full details refer to the website
Off Street Season Ticket - 12 months	Discretionary	320.00	320.00	0.0%	For full details refer to the website
Off Street Resident Permit - 12 months	Discretionary	256.00	256.00	0.0%	For full details refer to the website
Band 7 Free car park					
<i>Newport Road - Market Drayton</i>					
<i>Gobowen Station - Gobowen</i>					
<i>Crown Hotel, High Street - Albrighton</i>					
<i>Church Street - Bishops Castle</i>					
<i>Harley Jenkins - Bishops Castle</i>					
<i>Dark Lane - Broseley</i>					
<i>Ciun - Ciun</i>					
<i>Lloyd Street - Oswestry</i>					
<i>High Street - Highley</i>					
<i>Auction Yard - Bishops Castle</i>					
<i>Bridgnorth Road - Broseley</i>					
<i>Childe Road East & West - Cleobury Mortimer</i>					
<i>Corvedale Road - Craven Arms</i>					
<i>Newington Way - Craven Arms</i>					
<i>Gatacre - Oswestry</i>					
<i>Sherrymill Hill - Whitchurch</i>					
<i>Church Street - Prees</i>					
On-street Parking Bridgnorth					
A trade's person waiver is available at £20 per waiver.	Discretionary	20.00	20.00	0.0%	
Weekly off street parking tickets are available (some restrictions)	Discretionary				For full details refer to the website
Off-street resident's car park permits are available (some restrictions)	Discretionary				For full details refer to the website
Off Street Season tickets are available (some restrictions)	Discretionary				For full details refer to the website
On Street Resident Parking - Restrictions apply - Ludlow	Discretionary	100.00	100.00	0.0%	
On Street Resident Parking - Restrictions apply - Bridgnorth	Discretionary	50.00	50.00	0.0%	
On Street Resident Parking - Restrictions apply - Oswestry	Discretionary	0.00	0.00	0.0%	
Carpark 'Lock in Fees'					
- Raven Meadows Multi Storey Car Park	Discretionary	50.00	50.00	0.0%	
- Meole Brace Park and Ride	Discretionary	50.00	50.00	0.0%	
- Oxon Park and Ride	Discretionary	50.00	50.00	0.0%	

FEES & CHARGES

HIGHWAYS & TRANSPORT	Discretionary or Statutory	Fee for 2022/23 £	Fee for 2023/24 £	Increase %	Notes
Alterations to the Highway					
Advisory disabled bay	Discretionary	POA	POA		
H bar markings	Discretionary	POA	POA		
Double H bar markings	Discretionary	POA	POA		
Mirrors	Discretionary	POA	POA		
Brown tourism signs	Discretionary	POA	POA		
Advertising Banners (Shrewsbury approaches)	Discretionary	POA	POA		
Dog Control					
Release Fee	Discretionary	46.00	46.00	0.0%	
Re-Offending Penalty Charge					
- Incident No. 2	Discretionary	18.00	18.00	0.0%	
- Incident No. 3	Discretionary	32.00	32.00	0.0%	
- Incident No. 4	Discretionary	47.00	47.00	0.0%	
ABANDONED VEHICLES					
https://www.legislation.gov.uk/uksi/2008/2095/regulation/4/made					
On road, upright, not damaged					
- Removal of Vehicle-On road (less than 3.5 tonnes)	Statutory	150.00	150.00	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-On road (3.5 to 7.5 tonnes)	Statutory	200.00	200.00	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-On road (7.5 to 18 tonnes)	Statutory	350.00	350.00	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-On road (more than 18 tonnes)	Statutory	350.00	350.00	0.0%	Set by DfT (Current Fee)
On road, damaged or not upright					
- Removal of Vehicle-On road, damaged (less than 3.5 tonnes)	Statutory	250.00	250.00	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-On road, damaged (3.5 to 7.5 tonnes)	Statutory	650.00	650.00	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-On road, damaged (7.5 to 18 tonnes)	Statutory	Unladen £2000 Laden £3000	Unladen £2000 Laden £3000	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-On road, damaged (more than 18 tonnes)	Statutory	Unladen £3000 Laden £4500	Unladen £3000 Laden £4500	0.0%	Set by DfT (Current Fee)
Off road, upright not damaged					
- Removal of Vehicle-off road (less than 3.5 tonnes)	Statutory	200.00	200.00	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-off road (3.5 to 7.5 tonnes)	Statutory	400.00	400.00	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-off road (7.5 to 18 tonnes)	Statutory	Unladen £1000 Laden £1500	Unladen £1000 Laden £1500	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-off road (more than 18 tonnes)	Statutory	Unladen £1500 Laden £2000	Unladen £1500 Laden £2000	0.0%	Set by DfT (Current Fee)
Off road, damaged or not upright					
- Removal of Vehicle-off road, damaged (less than 3.5 tonnes)	Statutory	300.00	300.00	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-off road, damaged (3.5 to 7.5 tonnes)	Statutory	850.00	850.00	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-off road, damaged (7.5 to 18 tonnes)	Statutory	Unladen £3000 Laden £4500	Unladen £3000 Laden £4500	0.0%	Set by DfT (Current Fee)
- Removal of Vehicle-off road, damaged (more than 18 tonnes)	Statutory	Unladen £4500 Laden £6000	Unladen £4500 Laden £6000	0.0%	Set by DfT (Current Fee)
Storage of Vehicle (per day) two wheeled	Statutory	10.00	10.00	0.0%	Set by DfT (Current Fee)
Storage of Vehicle (per day) less than 3.5 tonnes	Statutory	20.00	20.00	0.0%	Set by DfT (Current Fee)
Storage of Vehicle (per day) 3.5 to 7.5 tonnes	Statutory	25.00	25.00	0.0%	Set by DfT (Current Fee)
Storage of Vehicle (per day) 7.5 to 18 tonnes	Statutory	30.00	30.00	0.0%	Set by DfT (Current Fee)
Storage of Vehicle (per day) more than 18 tonnes	Statutory	35.00	35.00	0.0%	Set by DfT (Current Fee)
Disposal of Vehicle - two wheeled	Statutory	50.00	50.00	0.0%	Set by DfT (Current Fee)
Disposal of Vehicle - less than 3.5 tonnes	Statutory	75.00	75.00	0.0%	Set by DfT (Current Fee)
Disposal of Vehicle - 3.5 to 7.5 tonnes	Statutory	100.00	100.00	0.0%	Set by DfT (Current Fee)
Disposal of Vehicle - 7.5 to 18 tonnes	Statutory	125.00	125.00	0.0%	Set by DfT (Current Fee)
Disposal of Vehicle - more than 18 tonnes	Statutory	150.00	150.00	0.0%	Set by DfT (Current Fee)

FEES & CHARGES

APPENDIX 3

DEVELOPMENT MANAGEMENT	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	Increase %	Notes
PLANNING APPLICATIONS - Fees for Processing Planning Applications					
	Statutory	Please see website for current charges	Please see website for current charges		https://www.shropshire.gov.uk/planning/applications/submit-an-application/
Informal enquiry	Discretionary	50.00	55.00	10.00%	Per hour
Administrative fee for invalid applications that are returned	Discretionary	30.00	33.00	10.00%	Per hour
Compliance Checking Service	Discretionary	66.00	73.00	10.61%	Per hour
Minerals and Waste Landfilling site monitoring	Discretionary	Please see website for current charges	Please see website for current charges		https://www.shropshire.gov.uk/planning/applications/submit-an-application/
Photocopying Planning Permissions (and other documents requiring research and/or extraction of info)	Discretionary	63.50	69.90	10.08%	
- Copies of documents per hour (plus cost of copying)	Discretionary	99.30	109.20	9.97%	Per hour
- Hourly rate for requests for information					
BUILDING CONTROL					
	Fees are set in accordance with CIPFA accounting guidelines	Please See Building Control section of the Council's Website for detailed table of charges	Please See Building Control section of the Council's Website for detailed table of charges		https://www.shropshire.gov.uk/building-control/applications/
Dangerous Buildings and Structures hourly rates (Office Hours 08:00 to 17:00):-					
Business support (administration)		81.80	90.00	10.02%	Per hour
Business support (specialist)		102.20	112.00	9.59%	Per hour
Building Control Surveyor		102.20	112.00	9.59%	Per hour
Dangerous Buildings and Structures hourly rates (Out of Office Hours):-					
Building Control Surveyor		204.50	225.00	10.02%	Per hour
Completion Inspection (projects completed and occupied over 3 years). Inspection of outstanding items and issuing of completion certificate.		242.00	266.00	9.92%	
Completion Inspection (projects completed and occupied over 3 years, incomplete inspections records or application exceeds 10 years old).		484.00	532.00	9.92%	
Certificate of Lawfulness (enquiries which request advice confirming if works are exempt).		96.80	106.00	9.50%	
Search and copy fee.					
Copying		29.00	32.00	10.34%	
Certificates (per copy)		25.00	28.00	12.00%	
Certificate of exemption.		49.90	55.00	10.22%	
Demolition Notice (issue section 81 Notice, neighbour letters and site inspection)					
- minimum fee		Please see note 200.00	Please see note 220.00	10.00%	The minimum fee is £220 to cover admin, issue of Section 81 Notice and inspection. This may be increased depending on the size and scale of the project to allow full recovery of all reasonable costs incurred by the authority.
LAND CHARGES - Search Fees					
	Fees are set in accordance with Govt guidelines	Please see website for current charges	Please see website for current charges		https://www.shropshire.gov.uk/land-charges/land-charges-fees/
STREET NAMING AND NUMBERING -					
Fees for Processing Applications for the creation and amendment of addresses					
Creation of a new individual address	Discretionary	42.00	46.00	9.52%	
Creation of new addresses on developments up to 25 plots (per plot)	Discretionary	42.00	46.00	9.52%	
Creation of new addresses on developments up to 50 plots (per plot), plots 26 to 50	Discretionary	36.30	40.00	10.19%	
Creation of new addresses on developments over 50 plots (per plot), plots 51 and above	Discretionary	25.30	28.00	10.67%	
Individual property renaming or renumbering	Discretionary	42.00	46.00	9.52%	
Addition of a name to a numbered property	Discretionary	42.00	46.00	9.52%	
Alterations to development after initial notification - per affected address	Discretionary	36.30	40.00	10.19%	
Confirmation of postal addresses for solicitors or conveyancers and all consultees	Discretionary	33.00	36.00	9.09%	
PLANNING - OTHER					
Pre planning application advice					
- Category A (Largescale Major)	Discretionary	2,200.00	2,420.00	10.00%	
- Category B (Smallscale Major)	Discretionary	1,320.00	1,452.00	10.00%	
- Category C (Minor)	Discretionary	660.00	726.00	10.00%	
- Category D (Other proposals)	Discretionary	110.00	121.00	10.00%	
- Minerals proposals - EIA Proposals	Discretionary	2,750.00	3,025.00	10.00%	
- Minerals proposals - Major Non EIA Proposals exceeding 1ha	Discretionary	1,650.00	1,815.00	10.00%	
- Minerals proposals - All other proposals	Discretionary	390.00	429.00	10.00%	
- Change of use / Single dwelling	Discretionary	280.00	308.00	10.00%	
Bespoke Service (on agreement) - relevant flat rate fee plus a unit cost of:-	Discretionary	77.00	85.00	10.39%	Charge per hour for additional advice beyond that which can be delivered for the flat rate fee
HISTORIC & NATURAL ENVIRONMENT					
Tree Preservation Orders - Copy of TPO (electronic)	Discretionary	18.20	25.00	37.36%	
Tree and hedgerow decision notices - Copy of tree and hedgerow decision notices:	Discretionary	18.20	25.00	37.36%	
High Hedge Complaints					
Officer time for Historic Environment Record (HER) single site searches (commercial clients)	Discretionary	665.50	730.00	9.69%	
Officer time for Historic Environment Record (HER) searches (commercial clients)	Discretionary	50.00	60.00	20.00%	Per hour
Officer time for Historic Environment Record (HER) priority searches (commercial clients)	Discretionary	100.00	110.00	10.00%	Per hour
Officer time for Historic Environment Record (HER) priority searches (commercial clients)	Discretionary	200.00	220.00	10.00%	Per hour
Provision of Countryside Stewardship consultation advice - middle tier					
- Band 1 Application area 0 - 30 ha	Discretionary	35.00	See note		
- Band 2 Application area 31 - 75 ha	Discretionary	70.00	See note		
- Band 3 Application area 76 - 150 ha	Discretionary	140.00	See note		
- Band 4 Application area 150 ha upwards	Discretionary	280.00	See note		Rates are agreed as part of a national Service Standard agreed by Natural England, Historic England and ALGAO (Rate for 2023/24 to be agreed)
Provision of Countryside Stewardship consultation advice - higher tier responses					
- Band 1 Application area 0 - 30 ha	Discretionary	52.00	See note		
- Band 2 Application area 31 - 75 ha	Discretionary	105.00	See note		
- Band 3 Application area 76 - 150 ha	Discretionary	210.00	See note		
- Band 4 Application area 150 ha upwards	Discretionary	420.00	See note		Rates are agreed as part of a national Service Standard agreed by Natural England, Historic England and ALGAO (Rate for 2023/24 to be agreed)
Provision of commercial Conservation Building Surveyor Advice (hourly rates)					
- Conservation Building Surveyor - office hours (08:00 - 17:00)	Discretionary	85.00	94.00	10.59%	Per hour
- Conservation Building Surveyor - Out of Hours	Discretionary	170.00	187.00	10.00%	Per hour
Provision of Pre-Purchase advice on Listed Buildings					
- Copy of LBC Decision Notices or associated documents (electronic)	Discretionary	20.00	22.00	10.00%	Per hour
- Officer time for provision of pre-purchase advice	Discretionary	105.00	116.00	10.48%	Per hour
- Officer time and expenses for pre-purchase site visit	Discretionary	210.00	231.00	10.00%	Per hour

FEES & CHARGES

APPENDIX 3

DEVELOPMENT MANAGEMENT	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	Increase %	Notes
POLICY					
Shropshire CIL - Levy Rates per Square Metre:-					
Shrewsbury, the market towns and other key Centres					
Residential Developments (use class C3) excluding affordable housing	Statutory	59.29	63.39	6.92%	Charge applicable to calendar year index linked
Rural - Rest of Shropshire					
Residential Developments (use class C3) excluding affordable housing	Statutory	118.57	126.79	6.93%	Charge applicable to calendar year index linked
Self-build and Custom House building Register					
Initial annual fee (to be included in the register)	Discretionary	32.00	35.00	9.38%	
Renewal fee	Discretionary	16.00	18.00	12.50%	
Workshop (to include self build guidance, support and signposting) per delegate	Discretionary	126.00	139.00	10.32%	
LOCAL PLAN RELATED					
Core Strategy	Discretionary	43.00	47.00	9.30%	
Site Allocations and Management of Development (SAMDev Plan)	Discretionary	158.00	174.00	10.13%	
Annual Monitoring report	Discretionary	32.00	35.00	9.38%	
Objectively Assessed Need for Housing	Discretionary	100.00	110.00	10.00%	
Supplementary Planning Documents	Discretionary	21.00	23.00	9.52%	
Statement of Community Involvement	Discretionary	11.00	12.00	9.09%	

FEES & CHARGES

APPENDIX 3

Museums & Archives	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	% Increase	Notes	
ACTON SCOTT						
Admission Charges						
Admissions						
Adult 18+	Discretionary	9.00	N/A	N/A	Following a review of the Acton Scott Farm Museum, the decision has been made to stop this service.	
Senior Citizens	Discretionary	8.00	N/A	N/A		
Children						
- Children (3-17)	Discretionary	5.00	N/A	N/A		
- Children (0-2)	Discretionary	Free of Charge	N/A	N/A		
Family Tickets (2 Adults & up to 3 Children)	Discretionary	25.00	N/A	N/A		
Season Tickets						
Adult 18+	Discretionary	20.00	N/A	N/A		
Senior Citizens	Discretionary	17.00	N/A	N/A		
Children						
- Children (3-17)	Discretionary	12.00	N/A	N/A		
- Children (0-2)	Discretionary	Free of Charge	N/A	N/A		
Family	Discretionary	50.00	N/A	N/A		
Essential Companion to a disabled person	Discretionary	Free of Charge	N/A	N/A		
Groups - Adults	Discretionary	7.25	N/A	N/A		
Groups - Seniors	Discretionary	7.25	N/A	N/A		
Groups - Children	Discretionary	5.00	N/A	N/A		
Coach Tour Admissions						
Coach tour passengers	Discretionary	7.25	N/A	N/A		
Tours & Talks						
Guided (up to 25 people)	Discretionary	37.00	N/A	N/A		
Introductory (up to 55 people)	Discretionary	50.00	N/A	N/A		
Education Visitors						
Pre-school, Playgroup & Nursery Education Admissions						
Child	Discretionary	3.25	N/A	N/A		
Adult	Discretionary	3.25	N/A	N/A		
Pre-school, Playgroup & Nursery Education Sessions						
Various	Discretionary	55.00	N/A	N/A		
Primary Education Admissions						
Child (with session)	Discretionary	3.25	N/A	N/A		
Child (without session)	Discretionary	3.25	N/A	N/A		
Primary Education Sessions						
Various	Discretionary	55.00	N/A	N/A		
Secondary Education Admissions						
Child (with session)	Discretionary	3.25	N/A	N/A		
Child (without session)	Discretionary	3.25	N/A	N/A		
Secondary Education Sessions/Talks						
Sessions	Discretionary	55.00	N/A	N/A		
Talks/Seminars	Discretionary	55.00	N/A	N/A		
ROOM HIRE ETC						
Room						
A 10% discount on room hire is available for return bookings in same financial year. A 10% discount is available for SC bookings. Only one discount can be applied to any booking. Other discounts may be offered to achieve best return on space*						
- New Barn - per day (or part thereof)	Discretionary	75.00	N/A	N/A		
- Black Barn - per day (or part thereof)	Discretionary	50.00	N/A	N/A		
Black Barn including all equipment (eg. Cookery) - per day or part thereof	Discretionary	100.00	N/A	N/A		
Course Fees	Discretionary	POA	N/A	N/A		

FEES & CHARGES		APPENDIX 3			
Museums & Archives	Statutory or Discretionary	Fee for 2022/23	Fee for 2023/24	% Increase	Notes
		£	£		
Shropshire Museums Collections Centre					
Room Hire					
Room Hire - Ludlow Education Room per session (Morning or Afternoon)	Discretionary	37.50	60.00	60.0%	
Personal/Voluntary group/ Charity Group	Discretionary	75.00	90.00	20.0%	
Business Use	Discretionary	N/A	60.00	N/A	New fee
Conservation Lab	Discretionary	50.00	60.00	20.0%	
Freezer (materials pre-packed)	Discretionary	75.00	90.00	20.0%	
Freezer plus packing service	Discretionary				
Store Tours					
45 Minute Store Tour	Discretionary	3.00	9.00	200.0%	per person
Group Tour and Talk	Discretionary	80.00	90.00	12.5%	per group
Store Tour and Handling Session	Discretionary	6.00	15.00	150.0%	per person
Handling Specimens for self lead session	Discretionary	20.00	40.00	100.0%	flat fee
Object Loans					
Not for Profit Venue Assessment	Discretionary	N/A	50.00	N/A	New fee
Not for Profit Loan Assessment, Packing & Administration	Discretionary	N/A	10.00	N/A	New fee
Not for Profit (outside Shropshire) Venue Assessment	Discretionary	N/A	80.00	N/A	New fee
Not for Profit (outside Shropshire) Loan Assessment, Packing & Administration	Discretionary	N/A	50.00	N/A	New fee
Commercial Loan Assessment and Condition Check	Discretionary	N/A	TBC	N/A	New fee
Commercial Packing and Transportation	Discretionary	N/A	TBC	N/A	New fee
Commercial Administration fee	Discretionary	N/A	110.00	N/A	New fee
Archaeology Archive Deposition					
Findsspots: local authority area of Shropshire (Standard Finds Box)	Discretionary	60.00	90.00	50.0%	
Findsspots: local authority area of Shropshire (Standard Archive Box)	Discretionary	40.00	60.00	50.0%	
Findsspots: local authority area of Shropshire (Plan Tube)	Discretionary	10.00	15.00	50.0%	
Findsspots: local authority area of Telford & Wrekin (Standard Finds Box)	Discretionary	90.00	120.00	33.3%	
Findsspots: local authority area of Telford & Wrekin (Standard Archive Box)	Discretionary	60.00	90.00	50.0%	
Findsspots: local authority area of Telford & Wrekin (Plan Tube)	Discretionary	15.00	20.00	33.3%	
Processing on non-compliant depositions	Discretionary	50.00	80.00	60.0%	
Consultancy					
Commercial consultancy work	Discretionary	N/A	170-350 (Daily rate dependant on staff)	N/A	New fee
Image Use					
Books, periodicals, magazines etc. (per image)	Discretionary	N/A	50.00	N/A	New fee
Non-Profit Making Publications (per image)	Discretionary	N/A	30.00	N/A	New fee
Use of Supplied Image in film and moving media (per image)	Discretionary	N/A	80.00	N/A	New fee
Facility Filming Fee	Discretionary	N/A	TBC	N/A	New fee
High resolution images for educational websites (per image)	Discretionary	N/A	30.00	N/A	New fee
High resolution images for commercial websites (per image)	Discretionary	N/A	50.00	N/A	New fee
Temporary Not for Profit Exhibitions	Discretionary	N/A	20.00	N/A	New fee
Temporary Commercial Exhibitions (per image)	Discretionary	N/A	50.00	N/A	New fee
5 Years Plus Not for Profit Exhibitions (per image)	Discretionary	N/A	45.00	N/A	New fee
5 Years Plus Commercial Exhibitions (per image)	Discretionary	N/A	90.00	N/A	New fee
Advertising (per image)	Discretionary	N/A	200.00	N/A	New fee
Gifts (per image)	Discretionary	N/A	90.00	N/A	New fee
Design and Décor (per image)	Discretionary	N/A	80.00	N/A	New fee
Non-Profit Making Public Presentations (Up to 5 Images)	Discretionary	N/A	5.00	N/A	New fee
Commercial Public Presentations (Up to 5 Images)	Discretionary	N/A	10.00	N/A	New fee
High Resolution images for personal study / Research (Up to 10 Images)	Discretionary	N/A	10.00	N/A	New fee
On site photography permit- per day	Discretionary	N/A	5.00	N/A	New fee
Archival Quality Print (A4) (per image)	Discretionary	N/A	15.00	N/A	New fee
Archival Quality Print (A3) (per image)	Discretionary	N/A	20.00	N/A	New fee

FEES & CHARGES		APPENDIX 3			
Museums & Archives	Statutory or Discretionary	Fee for 2022/23	Fee for 2023/24	% Increase	Notes
		£	£		
MUCH WENLOCK MUSEUM					
Room Hire					
Room Hire (Per Hour)	Discretionary	12.00	13.00	8.3%	
Room Hire (Per Hour Partner Organisations)	Discretionary	6.00	7.00	16.7%	

FEES & CHARGES		APPENDIX 3			
Museums & Archives	Statutory or Discretionary	Fee for 2022/23	Fee for 2023/24	% Increase	Notes
		£	£		
SHREWSBURY CASTLE					
Event Income					
Weddings/ Civil Partnership Ceremonies/ Naming Ceremony					
Weddings/ Civil Partnership Ceremonies (Circular Room & Castle Grounds)					
- Per Ceremony (2 hours - Saturdays)	Discretionary	935.00	N/A	N/A	
- Per Ceremony (2 hours - Tuesday - Friday)	Discretionary	880.00	N/A	N/A	
- Per Ceremony (2 hours - Sunday - Monday)	Discretionary	Negotiable	N/A	N/A	
- Steward Service	Discretionary	66.00	N/A	N/A	
- Per Ceremony (2 hours - Saturdays, Sundays & Bank Holidays)	Discretionary	N/A	975.00	N/A	New fee
- Per Ceremony (2 hours - Monday - Friday)	Discretionary	N/A	880.00	N/A	New fee
Naming Ceremony Castle					
- Per Ceremony (Saturday)	Discretionary	935.00	N/A	N/A	
- Per Ceremony (Tuesday -Friday)	Discretionary	880.00	N/A	N/A	
- Per Ceremony (Sunday - Monday)	Discretionary	Negotiable	N/A	N/A	
- Per Ceremony (Saturday, Sunday & Bank Holidays)	Discretionary	N/A	975.00	N/A	New fee
- Per Ceremony (Monday -Friday)	Discretionary	N/A	880.00	N/A	New fee
Admissions					
Adult(18+)	Discretionary	5.00	5.50	10.0%	
Concession Senior 60+	Discretionary	4.00	4.50	12.5%	
Child (5-17)	Discretionary	3.00	3.00	0.0%	
Child (0-4)	Discretionary	Free of Charge	Free of Charge		
Child Education Visit (5-17)	Discretionary	POA	POA		
Room Hire (Circular Room per hr.)	Discretionary	35.00	38.50	10.0%	
Castle Ground Event Hire per hour - guide price	Discretionary	150.00	165.00	10.0%	
Castle Grounds Hire Per Day - guide Price	Discretionary	500.00	550.00	10.0%	
Shropshire Regimental Trust Grounds Hire - per hour	Discretionary	80.00	88.00	10.0%	
Shropshire Regimental Trust Hire per day	Discretionary	250.00	275.00	10.0%	
Education Session (2 hr. Session)	Discretionary	POA	POA		
Advertising (Per Week)	Discretionary	35.00	40.00	14.3%	

FEES & CHARGES		APPENDIX 3			
Museums & Archives	Statutory or Discretionary	Fee for 2022/23	Fee for 2023/24	% Increase	Notes
		£	£		
SHREWSBURY VISITOR INFORMATION CENTRE					
Ticket Sales	Discretionary	no less than 10%	no less than 10%		
Arts and Crafts Cabinet commission	Discretionary	Variable	Variable	N/A	
Guided Walks (public) Adult	Discretionary	POA	POA	N/A	
Guided Walks (public) Child	Discretionary	POA	POA	N/A	
Guided Walks (private)	Discretionary	POA	POA	N/A	
Guided Walks Themed (private)	Discretionary	POA	POA	N/A	
Language supplement	Discretionary	POA	POA	N/A	
Talks	Discretionary	POA	POA	N/A	
Coach Tours full day	Discretionary	POA	POA	N/A	
Coach Tours half day	Discretionary	POA	POA	N/A	
Supplement Cadfael Tour	Discretionary	POA	POA	N/A	
Online Booking Transaction Fee	Discretionary	0.50	0.50	0.0%	

FEES & CHARGES		APPENDIX 3			
Museums & Archives	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	% Increase	Notes
SHREWSBURY MUSEUM & ART GALLERY					
Admissions					
Admissions					
Adult 18+	Discretionary	Free of Charge	Free of Charge	N/A	
Senior Citizens	Discretionary	Free of Charge	Free of Charge	N/A	
Children (5-17)	Discretionary	Free of Charge	Free of Charge	N/A	
Children (0-4)	Discretionary	Free of Charge	Free of Charge	N/A	
Essential Companion to a disabled person	Discretionary	Free of Charge	Free of Charge	N/A	
Student	Discretionary	Free of Charge	Free of Charge	N/A	
Family Day Ticket (2 Adults and up to 3 children)	Discretionary	Free of Charge	Free of Charge	N/A	
Family Day Ticket (1 Adult and up to 3 children)	Discretionary	Free of Charge	Free of Charge	N/A	
Events/Tours					
Museum Guided Tour (minimum 12)	Discretionary	5.00	VARIOUS	N/A	
Themed Events - Various	Discretionary	VARIOUS	VARIOUS	N/A	
Temporary Exhibitions	Discretionary	VARIOUS	VARIOUS	N/A	
Pre-school, Playgroup & Nursery Education Sessions					
Various	Discretionary	POA	POA	N/A	
Primary Education Admissions					
Child (without session)	Discretionary	N/A	N/A	N/A	
Primary Education Sessions					
Various Sessions (1/2/Full Day and Specialist Sessions)	Discretionary	POA	POA	N/A	
Secondary Education Admissions					
Child (without session)	Discretionary	0.00	0.00	N/A	
Secondary Education Sessions/Talks					
Sessions	Discretionary	POA	POA	N/A	
Per Class	Discretionary	POA	POA	N/A	
Room Hire (POA - dependant on numbers)					
Special Exhibitions Gallery (10.00 - 16.00 - Half Day Rate min 3 hours)	Discretionary	175.00	200.00	14.3%	
Special Exhibitions Gallery (16.00 - 23.00 Minimum 3 hours -Hourly Rate)	Discretionary	POA	POA	N/A	
Special Exhibitions Gallery Full Day (7 hours)	Discretionary	350.00	385.00	10.0%	
Balcony (10.00-16.00)* Limited Availability - Hourly Rate	Discretionary	POA	POA	N/A	
Balcony (16.00- 23.00) (min 2 hrs) - Hourly Rate	Discretionary	POA	POA	N/A	
Balcony Half Day Limited Availability (3 hours)	Discretionary	175.00	175.00	0.0%	
Balcony Gallery Full Day Limited Availability (7 hours)	Discretionary	350.00	350.00	0.0%	
Vaughans (10.00-16.00 minimum 2 hours - Hourly Rate)	Discretionary	35.00	38.50	10.0%	
Vaughans (16.00 - 23.00 Minimum 2 hours -Hourly Rate)	Discretionary	POA	POA	N/A	
Vaughans Half Day (3 hours)	Discretionary	80.00	88.00	10.0%	
Vaughans Gallery Full Day (7 hours)	Discretionary	150.00	165.00	10.0%	
Walker Education [education use up to 18 years per hour]	Discretionary	15.00	15.00	0.0%	
Walker (10.00-16.00 minimum 2 hours - Hourly Rate)	Discretionary	35.00	38.50	10.0%	
Walker (16.00 - 23.00 Minimum 2 hours -Hourly Rate)	Discretionary	POA	POA	N/A	
Walker Half Day (3 hours)	Discretionary	80.00	88.00	10.0%	
Walker Gallery Full Day (7 hours)	Discretionary	150.00	165.00	10.0%	
Projector/Whiteboard	Discretionary	15.00	15.00	0.0%	
Flip Chart	Discretionary	7.50	7.50	0.0%	
*Staffing charges may need to be applied for evening events or where multiple rooms/spaces are being hired		POA	POA	N/A	
Weddings/ Civil Partnership Ceremonies					
- Per Ceremony (2 hours - Saturdays)	Discretionary	935.00	975.00	4.3%	
- Per Ceremony (2 hours - exc. Saturday)	Discretionary	880.00	880.00	0.0%	
Special Exhibitions Gallery					
Per Ceremony 2 hours - Saturdays	Discretionary	N/A	1,300.00	N/A	New fee
Per Ceremony 2 hours - exc. Saturdays	Discretionary	N/A	1,000.00	N/A	New fee
- Steward Service	Discretionary	POA	POA	N/A	
Naming Ceremony					
- Per Ceremony (Saturday)	Discretionary	935.00	975.00	4.3%	
- Per Ceremony (exc. Saturday)	Discretionary	800.00	880.00	10.0%	

FEES & CHARGES		APPENDIX 3			
Museums & Archives	Statutory or Discretionary	Fee for 2022/23	Fee for 2023/24	% Increase	Notes
		£	£		
THE SQUARE					
Room Hire					
Reg Charities (Mon to Thurs)	Discretionary	45.00	N/A	N/A	The fee is no longer split on the day of the week- its one fee for any day.
Reg Charities (Fri and Sat)	Discretionary	55.00	N/A	N/A	
Reg Charities (any day)	Discretionary	N/A	60.00	N/A	
Not for Profit Organisations (Mon to Thurs)	Discretionary	90.00	N/A	N/A	The fee is no longer split on the day of the week- its one fee for any day.
Not for Profit Organisations (Fri and Sat)	Discretionary	95.00	N/A	N/A	
Non Trading	Discretionary	N/A	100.00	N/A	
Trading	Discretionary	250.00	250.00	0.0%	
Tech Support per Hour (min 4 Hours)	Discretionary	25.00	30.00	20.0%	
Electricity (up to 4 hours)	Discretionary	90.00	120.00	33.3%	
Commercial Trading					
Whole Square Trading (Per day)	Discretionary	550.00	600.00	9.1%	
Whole Square Non trading (Per day)	Discretionary	275.00	300.00	9.1%	
Single Trading Pitch (Per day) - (local Business only) 12.5 m2	Discretionary	250.00	250.00	0.0%	
Single Non Trading Pitch (Per day) - (local Business only) 12.5 m3	Discretionary	120.00	120.00	0.0%	

FEES & CHARGES		APPENDIX 3			
Museums & Archives	Statutory or Discretionary	Fee for 2022/23	Fee for 2023/24	% Increase	Notes
		£	£		
Archives and archaeology					
Consultancy, room hire					
Consultancy, bespoke training, workshops, archives/archaeology (per half day)	Discretionary	£130.00	£143.00	10.0%	
Commercial research (per hour)	Discretionary	£65.00	£71.50	10.0%	
Conservation work, basic cleaning etc. (per hour)	Discretionary	£35.00	£38.50	10.0%	
Conservation work, repair work (per hour)	Discretionary	£45.00	£49.50	10.0%	
Hire of Shropshire Archives for events - (evening session incl refreshments)	Discretionary	120	132	10.0%	
Group visits/outside talks	Discretionary	£55	£61	10.0%	
Photography/ printing					
Photography permit					
Daily	Discretionary	£15.00	£15.00	0.0%	
Monthly	Discretionary	£50.00	£50.00	0.0%	
Annual	Discretionary	£75.00	£80.00	6.7%	
Group	Discretionary	£100.00	£120.00	20.0%	
Research/consultancy					
Research/photography service (per hour)	Discretionary	£45.00	£45.00	0.0%	
Consultancy/commercial research/photography (per hour)	Discretionary	£65.00	£70.00	7.7%	
Short search (one item)	Discretionary	£12.00	£12.00	0.0%	
Photocopying					
Printed up to A4	Discretionary	£0.20	£0.20	0.0%	
Printed up to A3	Discretionary	£0.40	£0.40	0.0%	
Archives A4	Discretionary	£1.00	£1.00	0.0%	
Archives A3	Discretionary	£2.00	£2.00	0.0%	
Microform printouts					
Printed A4(self service)	Discretionary	£0.50	£0.50	0.0%	
Printed A4 (staff)	Discretionary	£1.00	£1.00	0.0%	
Printed up to A3	Discretionary	£1.50	£1.50	0.0%	
Colour					
Archives A4	Discretionary	£2.00	£2.00	0.0%	
Archives A3	Discretionary	£3.00	£3.00	0.0%	
Internet printouts					
	Discretionary	£0.20	£0.20	0.0%	
Image services					
Print up to A4 including digitisation fee	Discretionary	£17.50	£17.50	0.0%	
Print up to A3 including digitisation fee	Discretionary	£20.00	£20.00	0.0%	
Digital file/new digitisation	Discretionary	£15.00	£15.00	0.0%	
Records Management					
External customers, storage and retrieval service	Discretionary	£8.35 per box	£8.35 per box	0.0%	

PEOPLE

FEES & CHARGES

APPENDIX 3

ADULT SERVICES	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	Increase %	Notes
Day Care Related Charges:					
Transport Daily Charges					
5 mile radius (up to 10 miles per day)	Discretionary	5.05	5.60	11.0%	
10 mile radius (up to 20 miles per day)	Discretionary	7.55	8.40	11.3%	
Over 10 miles radius (over 20 miles per day)	Discretionary	10.05	11.20	11.4%	
Day Centre Attendance Charge per day (includes refreshments and some activities)					
Older People					
Helena Lane per day					
1/2 day	Discretionary	57.60	63.35	10.0%	
Sessional rate (2 hours)	Discretionary	28.80	31.70	10.1%	
	Discretionary	15.55	17.15	10.3%	
Learning Disabilities					
Helena Lane per day					
1/2 day	Discretionary	63.30	69.60	9.9%	
1/2 day	Discretionary	31.65	34.80	9.9%	
Sessional rate (2 hours)	Discretionary	17.10	18.80	10.0%	
Abbotswood per day					
1/2 day	Discretionary	55.25	60.80	10.0%	
1/2 day	Discretionary	27.65	30.40	10.0%	
Sessional rate (2 hours)	Discretionary	14.95	16.45	10.0%	
Greenacres per day					
1/2 day	Discretionary	41.50	50.00	20.5%	
1/2 day	Discretionary	20.75	25.00	20.5%	
Sessional rate (2 hours)	Discretionary	11.20	13.50	20.6%	
Albert Road per day					
1/2 day	Discretionary	49.50	55.45	12.0%	
1/2 day	Discretionary	24.75	27.75	12.1%	
Sessional rate (2 hours)	Discretionary	13.40	15.00	11.9%	
Wayfarers per day					
1/2 day	Discretionary	47.20	52.85	12.0%	
1/2 day	Discretionary	23.60	26.45	12.1%	
Sessional rate (2 hours)	Discretionary	12.75	14.30	12.2%	
Avalon per day					
1/2 day	Discretionary	69.00	75.90	10.0%	
1/2 day	Discretionary	34.50	38.00	10.1%	
Sessional rate (2 hours)	Discretionary	18.65	20.50	9.9%	
Maesbury Metals per day					
1/2 day	Discretionary	61.00	73.20	20.0%	
1/2 day	Discretionary	30.50	36.60	20.0%	
Sessional rate (2 hours)	Discretionary	16.50	19.80	20.0%	
Aquamira (Day centre, Hydrotherapy, Sensory room)					
Attendance charge					
1/2 day	Discretionary	111.60	115.00	3.0%	
1/2 day	Discretionary	55.80	57.50	3.0%	
Sessional rate (2 hours)	Discretionary	30.15	31.10	3.1%	
Hydrotherapy charges					
30 minute Hydro session using Hirer's staff	Discretionary	16.80	18.80	11.9%	
30 minute Hydro session weekday (using Aquamira supervision)	Discretionary	25.50	28.50	11.8%	
30 minute Hydro session evening (using Aquamira supervision)	Discretionary	27.68	31.00	12.0%	
30 minute Hydro session weekend (using Aquamira supervision)	Discretionary	29.85	33.40	11.9%	
1 hour pool hire	Discretionary	33.60	37.60	11.9%	
1 hour Hydro session weekday (using Aquamira supervision)	Discretionary	48.85	54.70	12.0%	
1 hour Hydro session evening (using Aquamira supervision)	Discretionary	52.65	59.00	12.1%	
1 hour Hydro session weekend (using Aquamira supervision)	Discretionary	56.45	63.20	12.0%	
Multi-sensory room with new equipment and staff induction					
Multi-sensory room Aquamira (for a half hour session)	Discretionary	14.30	16.02	12.0%	
Multi-sensory room Aquamira (for a half hour session) EVENING	Discretionary	16.50	18.50	12.1%	
Multi-sensory room Aquamira (for a half hour session) WEEKEND	Discretionary	18.65	20.90	12.1%	
Multi-sensory room Aquamira (for one hour session)	Discretionary	26.45	29.60	11.9%	
Multi-sensory room Aquamira (for one hour session) EVENING	Discretionary	30.25	33.90	12.1%	
Multi-sensory room Aquamira (for one hour session) WEEKEND	Discretionary	34.05	38.15	12.0%	
Residential Nursing Related Charges:					
Older People					
Four Rivers existing residents (excluding FNC)	Discretionary	It is recommended that fees for clients be increased by 3.8% inflation from 1st April	It is recommended that fees for clients be increased by 10% inflation from 1st April		The % increase to be charged will be confirmed once agreed
Four Rivers new residents (excluding FNC)	Discretionary				
COURT OF PROTECTION CLIENT PROPERTY CHARGES					
Work up to court decision appointing a deputy	Statutory Fee	745.00	745.00	0.0%	No increase for 2023-24
Annual management fee -first year	Statutory Fee	775.00	775.00	0.0%	
Annual management fee -after 1st year	Statutory Fee	650.00	650.00	0.0%	
Annual property management fee	Statutory Fee	300.00	300.00	0.0%	
Completing Annual Report	Statutory Fee	216.00	216.00	0.0%	
Completion of Tax Return	Statutory Fee	70.00	70.00	0.0%	
Completion of Tax Return - Complex	Statutory Fee	140.00	140.00	0.0%	
Finalising of Accounts for Deceased Clients (Appointeeship and We also charge 3.5% of P's Assets below £16K, as instructed by the COP - Practice Direction B - Fixed Costs	Statutory Fee	325.00	325.00	0.0%	
Statutory Fee	Statutory Fee				
Fixed travel costs of £40 per hour	Statutory Fee	40.00	40.00	0.0%	

FEES & CHARGES

APPENDIX 3

ADULT SERVICES	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	Increase %	Notes
COMMUNITY SERVICES JOINT TRAINING COURSES					
<p>Full breakdown of individual course fees can be found in the current Joint Training booklet . Revised fees will be published in the next Joint Training Booklet and customers will be advised via E-gov newsletter in advance of increase.</p>		50.00	60.50	21.0%	
Face to face delivery - Group 1 (2hrs to 5hrs) - Shropshire Adult Care & Health Services, Shropshire Council non-ASC.	Discretionary	£19.50 - £40.00	£23-£47.50	Various	Pricing varies according to length of course. Please note 2 hours courses were not available last year.
Face to face delivery - Group 1 Full Day - Shropshire Adult Care & Health Services, Shropshire Council non-ASC.	Discretionary	£50.00 - £63.00	£60.50	Various	23/24 Fee does not include any charges for course material packs. The cost of any set course materials packs will be added to the base charge when applicable.
Face to face delivery - Group 2 (2hrs - 5hrs) - Other	Discretionary	£43.00	£29 - £65	Various	Pricing varies according to length of course.
Face to face delivery - Group 2 Full Day - Other	Discretionary	£81.00 - £93.50	£94.50	Various	
Webinar delivery: Group 1 (Various Lengths) - Shropshire Adult Care & Health Services, Shropshire Council non-ASC.	Discretionary	£15.50 - £150	N/A	N/A	
Webinar delivery: Group 1 (2hrs - 5hrs) - Shropshire Adult Care & Health Services, Shropshire Council non-ASC.	Discretionary	N/A	£17.50-£42.00	N/A	Pricing varies according to length of course. Please note that last year, webinars were not broken down into two length categories.
Webinar delivery: Group 1 Full day - Shropshire Adult Care & Health Services, Shropshire Council non-ASC.	Discretionary	N/A	£55.00	N/A	
Webinar delivery: Group 2 (Various Lengths) - Other	Discretionary	£23 - £243	N/A	N/A	Pricing varies according to length of course. Please note that last year, webinars were not broken down into two length categories.
Webinar delivery: Group 2 (2hrs-5hrs) - Other	Discretionary	N/A	£26.50-£66	N/A	
Webinar delivery: Group 2 Full day - Other	Discretionary	N/A	£89.00	N/A	
In House Training Face to Face & Webinar: Group 1 (2hrs to 6hrs) (Shropshire Adult Care & Health Services, Shropshire Council non-ASC.)	Discretionary	£155 - £260	£170-£429	Various	Pricing varies according to length of course. Please note last year 2hr, 3 hr & 6 hr prices were not offered. The webinar and face to face prices have now been combined.
In House Training Face to Face & Webinar: Group 1 Training Full Day (Shropshire Adult Care & Health Services, Shropshire Council non-ASC.	Discretionary	445.00	500.00	12.4%	
In House Training Face to Face & Webinar: - Group 2 (2hrs - 6hrs) (Other organisations)	Discretionary	£188 - £320	£207-£528	Various	Pricing varies according to length of course. Please note last year 2hr, 3 hr & 6 hr prices were not offered. The webinar and face to face prices have now been combined.
In House Training - Group 2 Full Day (Other organisations)	Discretionary	535.00	616.00	15.1%	

FEES & CHARGES

APPENDIX 3

HOUSING HEALTH	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	% Increase	Notes
Home Point					
Advertising Income					
Advertising charges to Housing Associations for vacant properties on the Homepoint website	Discretionary	£73.50	£75.00	2.0%	Subject to negotiation with Landlords
Handyperson fee					
Handyperson rates					
Hourly rate	Discretionary	£25.00	£27.50	10.0%	Not including VAT
Mileage rate per mile		N/A	£0.415	N/A	Not including VAT
DFG Fee					
DFG fee - total work costs up to, and including £20,000 (pre VAT)	Discretionary	14% of works	14% of works	0.0%	No increase for 23-24
DFG fee - total work costs above £20,000 (pre VAT), for those without Planning requirements	Discretionary	9% of works	9% of works	0.0%	
DFG fee - total work costs above £20,000 (pre VAT), for those with Planning requirements	Discretionary	11% of works	11% of works	0.0%	
Housing Options					
Temporary Accommodation (52 week basis)					
Shared accommodation or most single aged under 35	Statutory	£90.50	£99.50	9.9%	
1 bedroom	Statutory	£96.20	£106.00	10.2%	
2 bedrooms	Statutory	£119.10	£130.00	9.2%	
3 bedrooms	Statutory	£142.00	£156.00	9.9%	
4 bedrooms	Statutory	£185.10	£203.00	9.7%	
Hostel accommodation (Service charge)	Discretionary	N/A	£10.00	N/A	New charge per week
Bed & Breakfast	Statutory	Reimbursement of cost to us minus £21.53 which we are unable to recover from Rev & Bens Housing Benefits	Reimbursement of cost to us minus £21.53 which we are unable to recover from Rev & Bens Housing Benefits	0.0%	

FEES & CHARGES

APPENDIX 3

CHILDREN'S SERVICES	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	Increase %	Notes
Home to School / College Transport Charges (Charges Based on Academic Year)					
Post 16 (Mainstream & SEND)					
Autumn	Discretionary	310.00	315.00	1.6%	
Spring	Discretionary	310.00	315.00	1.6%	
Summer	Discretionary	298.00	303.00	1.7%	
Annual	Discretionary	918.00	933.00	1.6%	
Benefits (Admin Fee)	Discretionary	294.00	299.00	1.7%	
In Catchment Pupils (Full Term)					
Post 16	Discretionary	310.00	315.00	1.6%	
Primary & Secondary	Discretionary	189.00	193.00	2.1%	
2nd Child	Discretionary	163.00	167.00	2.5%	
Half Term / AM or PM	Discretionary	127.00	130.00	2.4%	
2nd Child	Discretionary	114.00	117.00	2.6%	
Free School Meals	Discretionary	10.00	15.00	50.0%	
Out of Catchment Pupils (Full Term)					
Post 16	Discretionary	310.00	315.00	1.6%	
Primary / Secondary	Discretionary	262.00	267.00	1.9%	
Free School Meals	Discretionary	10.00	15.00	50.0%	

FEES & CHARGES

APPENDIX 3

CHILDREN'S SERVICES	Statutory or Discretionary	Fee for 2022/23	Fee for 2023/24	Increase %	Notes	
		£	£			
MUSIC SERVICE (Charges Based on Academic Year) *						
Parent Billed- lessons, Remissions and Instrument Hire						
Lessons						
Billed Lessons	Discretionary	49.00	49.00	0.0%	* Fees are subject to change subject to grant confirmation	
School of Music - Orchestra/Ensembles/Choirs	Discretionary	45.00	45.00	0.0%		
Remissions						
Income Support (Free School Meals) (Refund per term)	Discretionary	50 + Free Instrument	50 + Free Instrument	0.0%		
Child Tax Credit & Working Tax Credit (contact Service for criteria) (Refund per term)	Discretionary	25 + 25% off Instrument Hire	25 + 25% off Instrument Hire	0.0%		
Instrument Hire						
Instrument Hire (Violin/Ukulele/Guitar) (per term)	Discretionary	8.50	8.50	0.0%		
Instrument Hire (Popular) (per term)	Discretionary	20.00	20.00	0.0%		
Instrument Hire (Other) (per term)	Discretionary	15.00	15.00	0.0%		
Popular - bassoon, double bass, euphonium, french horn, tuba, tenor horn, viola, oboe, Other - cello, clarinet, cornet, flute, trombone, trumpet, snare drum, saxophone, harp						
School Billed						
Music lessons						
Instrumental Lessons (per hour)	Discretionary	49.00	49.00	0.0%		
Whole Class Tuition (per hour)	Discretionary	47.00	47.00	0.0%		
Curriculum Support (per hour)	Discretionary	53.00	53.00	0.0%		
School Ensembles	Discretionary	53.00	53.00	0.0%		
Remissions & Billed lessons						
Income Support (Free School Meals) (Refund per term)	Discretionary	50 + Free Instrument	50 + Free Instrument	0.0%		
Child Tax Credit & Working Tax Credit (contact Service for criteria) (Refund per term)	Discretionary	25 + 25% off Instrument Hire	25 + 25% off Instrument Hire	0.0%		
Instrument Hire						
Instrument Hire (Violin/Ukulele/Guitar) (per term)	Discretionary	8.50	8.50	0.0%		
Instrument Hire (Popular) (per term)	Discretionary	20.00	20.00	0.0%		
Instrument Hire (Other) (per term)	Discretionary	15.00	15.00	0.0%		
Popular - bassoon, double bass, euphonium, french horn, tuba, tenor horn, viola, oboe, Other - cello, clarinet, cornet, flute, trombone, trumpet, snare drum, saxophone, harp						
Festivals and Workshops - Charges to Schools						
Area Festivals (per pupil) - minimum £95 and maximum £265	Discretionary	2.00	2.00	0.0%		
Instrumental Workshop (per hour)	Discretionary	53.00	53.00	0.0%		
SPECIAL EDUCATION						
EWO Penalty Charges						
- Per pupil (if paid within 21 days)	Statutory	See note	See note	0.0%	The Statutory Instrument prescribing these charges has not been updated for a number of years so charges will remain at current levels until informed otherwise	
- Per pupil (if paid within 22 - 28 days)	Statutory	See note	See note	0.0%		

HOUSING REVENUE ACCOUNT

FEES & CHARGES

APPENDIX 3

HOUSING - HRA	Statutory or Discretionary	Fee for 2022/23 £	Fee for 2023/24 £	% Increase	Notes
HOUSING RENTS (48 week basis)					
Housing Rents-Increased by Formula rent calculation		Subject to separate recommendation	Subject to separate recommendation		
HEATING CHARGES (per week - 48 week basis)					
Greenfields		4.29	4.59	7.0%	Per week (48 weeks)
Sheldon Court		13.40	14.34	7.0%	Per week (48 weeks)
Service Charges/ Community Alarms/ Garden Maintenance					
SERVICE CHARGES (per week - 48 week basis)					
Admirals Flats		6.37	6.82	7.1%	Per week (48 weeks)
Broseley Flats		0.97	1.04	7.2%	Per week (48 weeks)
Red House		1.86	1.99	7.0%	Per week (48 weeks)
Greenfields		10.26	10.98	7.0%	Per week (48 weeks)
Sheldon Court		13.65	14.61	7.0%	Per week (48 weeks)
New Century Court Service Charge		177.71	193.70	9.0%	Per week (48 weeks)
New Century Court Licence Fee		62.67	67.06	7.0%	
Intensive Housing Management - South (proposed by STAR Housing subject to agreement with Sustain Consortium)		15.00	16.35	9%	Per week (48 weeks)
Intensive Housing Management - North (proposed by STAR Housing subject to agreement with Sustain Consortium)		15.00	16.35	9%	Per week (48 weeks)
Intensive Housing Management - (General Needs)		11.50	12.50	9%	Per week (48 weeks)
Intensive Housing Management - New Century Court		23.20	25.30	9.1%	Per week (48 weeks)
Intensive Housing Management - Enhanced		21.30	23.20	9%	Per week (48 weeks)
Communal Cleaning - Oswestry		2.02	2.16	6.9%	Per week (48 weeks)
Communal TV Aerial		0.82	0.88	6.8%	Per week (48 weeks)
Caretaking Service		2.48	2.65	6.9%	Per week (48 weeks)
COMMUNITY ALARMS					
Leased Services					
Leased Service (Council tenants) - service charge set by STAR Housing		45.24 + VAT	45.24 + VAT	0%	Charge per quarter
Leased Service (Non-Council tenants) - charge set by STAR Housing		45.24 + VAT	45.24 + VAT	0%	Charge per quarter
Other charges					
Monitoring charge on non-leased unit charge set by STAR Housing		13.00 + VAT	13.00 + VAT	0%	Charge per quarter
Former Grant Supported - Council Tenant Sheltered Schemes		2.17 + VAT	2.17 + VAT	0%	Per week (48 weeks)
Former Grant Supported - Other		2.17 + VAT	2.17 + VAT	0%	Per week (48 weeks)
Installation Charge:					
Alarm Installation Charge - set by STAR Housing		25.00	25.00	0%	
Replacement Pendants:					
Per pendant. Charge set by STAR Housing		50.00	50.00	0%	Per item
Other peripheral equipment e.g. key safe (cost plus installation & admin charge)		Cost plus installation & admin charge (+VAT where due)	Cost plus installation & admin charge (+VAT where due)		
GARDEN MAINTENANCE - HRA Properties (48 week basis)					
Lawn Cut - Annual Maintenance (20mm to 60mm)		2.03 (+VAT where due)	2.17 (+VAT where due)	6.9%	Front or rear garden
Hedge Cutting - Annual Maintenance		1.01 (+VAT where due)	1.08 (+VAT where due)	6.9%	Front or rear garden
GARAGE RENTS					
Bridgnorth & Oswestry (VAT charged to Council tenants on third or more garages and all non-tenants)		£7.50 per week (+VAT where due)	£7.50 per week (+VAT where due)	0%	Per week (48 weeks)
Oswestry - non-tenant		£9 per wk +VAT	£9 per wk +VAT	0%	Per week (48 weeks)
Garage base (48-week basis)		£1.32 per wk (+VAT where due)	£1.32per wk (+VAT where due)	0%	Per week (48 weeks)
Parking Bays					
Secured Parking Bays (Tenant)		£2.50 per wk (+VAT where due)	£2.50per wk (+VAT where due)	0%	Per week (48 weeks)
Secured Parking Bays (Non-Tenant)		£3 per wk (+VAT where due)	£3 per wk (+VAT where due)	0%	Per week (48 weeks)
Replacement padlock (drop down bollards)		£10 plus cost of new lock + VAT	£10 plus cost of new lock + VAT	0%	Per item
Repairs recharged to current & former tenants					
Charges payable to STAR Housing for various works such as missed appointment, tenant damage and house clearance.		Cost recovery plus 15% admin if applicable	Cost recovery plus 15% admin if applicable		

HOUSING REVENUE ACCOUNT RENT LEVEL 2023/24 – POLICY CONTEXT

Summary

1.1 This appendix sets out the proposed approach to be followed to calculate rent levels and service charges for the Council's retained housing stock and shared ownership homes for the 2023/24 financial year. The recommendations are made in compliance with the Government's imposed 7% cap on the increase on social housing rents from April 2023.

Recommendations

1.2 It is recommended that:

- i. Social Housing rents for 2023/24 are increased by 7% from 3rd April 2023.
- ii. Affordable rents for 2023/24 are increased by 7% from 3rd April 2023.
- iii. Shared Ownership rents continue to be set at 2.75% of the outstanding capital value of the home at the time of sale and thereafter increased each April in accordance with the terms specified in the lease agreements. For 2023/24 the increase is capped at 7% in line with the cap imposed on social housing rents.
- iv. Service charges continue to be set on the basis of actual cost.

Background

- 1.3 The Housing Revenue Account (HRA) is a ring fenced account separate from the General Fund that records the financial transactions relating to the management and maintenance of the Council's retained housing stock. The primary source of income (approximately 98%) comes from tenants' housing rent.
- 1.4 Since 2002 Council house rents in Shropshire have been increased annually based on the Government's recommended formula rent calculation. This approach was followed by the former District and Borough Councils in Bridgnorth and Oswestry from 2002 and by subsequently Shropshire Council from 2009.
- 1.5 In May 2014 the coalition Government issued new Guidance on Rents for Social Housing. This guidance ended the previously complex formula rent calculation and replaced it with a simple annual inflationary uplift determined by the preceding September Consumer Price Index (CPI) plus 1%. The new guidance took effect from April 2015 and was intended to apply for 10 years.
- 1.6 Following the general election in May 2015 the Chancellor announced in his Budget Statement made on the 8th July 2015 that the new Government intended to abandon the 10 year guidance and instead impose a requirement for local authorities and housing associations to cut rent by 1% for 4 consecutive years commencing in April 2016. This policy was subsequently incorporated in the Welfare Reform and Work

Act 2016 and was applied to rents up to and including 2019/20. This change in policy means that actual rent levels are 15.2% below the original expectation which represents an annual loss of income to the HRA of around £2.5m.

- 1.7 Prior to the 4 year period of imposed rent reductions, the Government had used the Rent Rebate Subsidy Limitation scheme as a mechanism to prevent local authorities from applying rent increases above their recommendation, however the move towards Universal Credit means this control can no longer be applied. As a consequence, in October 2017 the Government announced that from April 2020 local authority rent would be subject to the rent standard for social housing providers that had previously only applied to housing associations. This will permit a return to the previous policy of annual increases on both social and affordable rent of up to the preceding September CPI plus 1%.
- 1.8 CPI in September 2021 stood at 10.1% which gives rise to a potential increase of 11.1% from April 2023. In recognition of the significant adverse impact on tenants of an increase of this amount, the Government undertook a consultation exercise in autumn 2022 on proposals to cap the increase permissible for 2023/24. The consultation identified 3 options for a cap of either 3%, 5% or 7% and sought the views from housing providers on the financial impact of this proposal. On 17th November 2022 the Government announced that following consideration of the responses to the consultation, the rent increase from April 2023 would be subject to a 7% cap. The rationale behind this was that a below inflation increase protected the most vulnerable tenants whilst recognising the financial pressures on housing providers to deliver service and address the need to provide new housing supply in the face of rising costs.

Affordable Rent

- 1.9 The HRA new homes building programme has so far delivered a total of 138 affordable homes for rent or shared ownership. These programmes have been part funded by Homes and Communities Agency/Homes England grant which has enabled the conversion of up to 241 homes from social rent to affordable rent as an additional contribution to the funding. Suitable properties are converted at re-let and to currently a total of 229 homes in the stock have been switched. All rented new build homes (101) are let on an affordable rent. Affordable rents are set at 80% of the market rent for a similar property in the area and are on average £20.21 a week higher than the social rent. There is a local safeguard that the affordable rent for Shropshire Council homes cannot exceed the Local Housing Allowance.

Shared Ownership Rent

- 1.10 Under shared ownership the purchaser buys a share of the home (typically between 40% and 60%) and pays rent to the Council initially set at 2.75% of the remaining unpurchased market value. Each subsequent April the rent payment is increased by the terms specified in the lease agreement which will be either the preceding September Consumer Price Index (CPI) plus 1% or the preceding September Retail Price Index (RPI) plus ½%. These terms are specified in the lease agreements between the Council and the purchaser and are not affected by the requirements of the Welfare Reform and Work Act 2016 or the rent standard. We currently have 38 shared ownership homes in the stock. The September 2021 CPI was 10.1% and RPI was 12.6% meaning that the uplift from April 2023 would potentially be either 11.1%

or 13.1% depending in the specific agreement. Whilst the Government rent cap does not specifically apply to shared ownership properties, in recognition of the high level of inflation in September and the resulting impact on residents it is recommended that the increase in shared ownership rent from April is aligned with the rent cap at 7%.

Service Charges

- 1.11 Service charges are applied to a number of tenancies in respect of specific services relating to either the property (such as cleaning in communal areas) or provided specifically for the tenant (such as help alarms). Service charges are applied in addition to the rent charge and are subject to an individual calculation based on recovery of costs incurred in the provision of the service. Where possible the increase from April 2023 has been restricted to 7%.

Local Housing Allowance (LHA)

- 1.12 The LHA rates are used to determine housing benefit allowance and are calculated by the Valuation Office Agency based on private market rents for properties in a local area with a similar number of bedrooms. As stated above, Shropshire Council imposes a safeguard that Council rents will not exceed the local LHA rate. Historically very few of our rents have been subject to this limitation but the impact of a 7% rise from April 2023 together with the fact that LHA rates have not been increased since February 2020 at the beginning of the coronavirus pandemic will mean that a greater number will be effected this year. At the time of writing we have seen no indication that LHA rates will increase for 2023/24 and rents have been capped on the current (2020) level. This will mean that a total of 56 rents will be subject to the cap resulting in an annual cost to the HRA of £15,500 lost income.

Financial Implications

- 1.13 Application of the recommended 7% rent increase will result in the 52 week average social rent rising by £6.04 to £92.53 per week and the average affordable rent rising by £6.66 to £112.74 per week. The inflationary increase for shared ownership properties will increase the average weekly rent by £3.12 to £47.69 on a 52 week basis. After adjustment for estimated changes on stock numbers the overall impact to the HRA will be an increase in rent income in the region of £1.445m from 2022/23 to 2023/24. It should be noted that if rents had been increased by CPI plus 1% without the imposition of the 7% cap, the adjusted income in the HRA would increase by £2.180m which indicates that application of the rent cap will result in an annual reduction of income to the HRA of £734k from 2023/24.