Commissioning Development & Procurement Finance Governance & Assurance Shirehall, Abbey Foregate Shrewsbury, SY2 6ND



Tel: (01743) 252993 Please ask for: Email: procurement@shropshire.gov.uk

Dear Bidder

RMNB 012 - CONSTRUCTION WORKS AT LUDLOW ASSEMBLY ROOMS

SHROPSHIRE COUNCIL

You have been invited to tender for the above requirement under IMC 167 - Construction Framework 2015. With this letter please find copies of the following documents:

- RMNB 012 Instructions for Tendering
- Volume No. 1 Preliminaries
- Volume No. 2 Schedule of Works
- LAR Energy Strategy Report
- Floor Plan
- Asbestos Reports
- LGA Documents
- Max Fordham Documents
- Morph Structures Documents
- SGA Documents
- Sound Space Vision Documents
- Trenton Fire Documents

Tenders should be made on the enclosed Schedule of Works Document. Your Tender must be completed, signed and returned along with a signed copy of the instructions for tendering through our Delta Tenderbox.

Please pay particular attention to the points below concerning the returning of tenders.

Returning of Tenders

- The deadline for returning tenders is **noon on 16th November 2018** any tenders received after this time will not be accepted
- Tenders are to be submitted through Delta, our electronic tender portal
 - Please ensure that you allow yourself at least two hours when responding prior to the closing date and time, especially if you have been asked to upload documents. If you are uploading multiple documents you will have to individually load one document at a time or you can opt to zip all documents in an application like

WinZip. Failure to submit by the time and date or by the method requested will not be accepted.

 Once you upload documentation ensure you follow through to stage three and click the 'response submit' button. Failure to do so, will mean the documents won't be viewable by the Council.

Tenders cannot be accepted if:

- Tenders are received by post, facsimilie or email
- Tenders are received after **12 noon on the given deadline**

Freedom of Information

Under the provisions of the Freedom of Information Act 2000 from 1 January 2005, the public (included in this are private companies, journalists, etc.) have a general right of access to information held by public authorities. Information about your organisation, which Shropshire Council may receive from you may be subject to disclosure, in response to a request, unless one of the various statutory exemptions applies.

Therefore if you provide any information to Shropshire Council in the expectation that it will be held in confidence, you must make it clear in your documentation as to the information to which you consider a duty of confidentiality applies. The use of blanket protective markings such as "commercial in confidence" will no longer be appropriate and a clear indication as to what material is to be considered confidential and why should be given.

Other Details

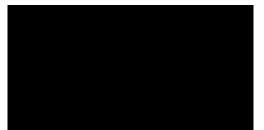
Please note that if supplementary questions are raised by any tenderer prior to the closing of tenders and Shropshire Council decides that the answers help to explain or clarify the information given in the Tender Documents, then both the questions and the answers will be circulated to all enterprises invited to submit a tender. Please raise all clarification questions before the deadline of **9th November 2018**.

Shropshire Council is purchasing on behalf of itself and any wholly owned local authority company or other entity that is deemed to be a contracting authority by virtue of the Council's involvement

Please also note that Shropshire Council is committed to achieving Social Value outcomes through maximising the social, economic and/or environmental impact of all its procurement activity. Specific requirements for this contract are set out within the Tender Response Document and in addition for your further information the council's Social Value Framework guidance can be found at www.shropshire.gov.uk/doing-business-with-shropshire-council.

If you have any queries relating to this invitation to tender, please contact us through the Delta e-tendering portal.

Yours faithfully



Commissioning Development and Procurement Manager Commissioning Development and Procurement Finance Governance and Assurance Shropshire Council

Cyril Orchard Group

SCHEDULE OF WORKS

for

THE MAIN WORKS

of

THE ASSEMBLY ROOM LUDLOW SY8 1AZ

for

SHROPSHIRE COUNCIL

VOLUME NO. 2 - SCHEDULE OF WORKS

Cyril Orchard Management Display House Hortonwood 7 Telford Shropshire TF1 7GP

Tel: (01952 608445) E-mail: telford@cyrilorchard.co.uk

Project No. 3637

October 2018

	Description		£
	SCHEDULE OF WORKS		
	Note: Room number references relate to rooms as shown on drawings. All work referenced to each room shall be deemed to have been allowed for as no extras will be considered for works not included but identified.		
	The following work shall be executed based upon the accompanying drawings. Due allowance shall be made for making good the structure and finishings as required.		
	Asbestos Removal		
A	Under licence safely remove and dispose of all Chrysolite asbestos textured coatings as identified within the accompanying asbestos report prepared by Shield On-Site Services.	Item	
	Note: The following Contractors have previously provided quotations for the works and it is the wish of Shropshire Council they be included within any tender enquiry of the Contractor: -		
	Asbestos Control and Treatment Ltd. 6 Morrow Court Skypark Trading Estate Owen Drive Liverpool L24 1YL Tel: 0845 017 0505 E-mail: info@act.uk.net		
	AIB Solutions Limited Unit 804 Centre 500 Lowfield Drive Newcastle-under-Lyme Staffordshire ST5 0UU Tel: 01782 613773 E-mail: enquires@aibsolutions.co.uk		
В	Allow for isolating all services within the vicinity of the asbestos prior to executing any work.	Item	
С	Provide all necessary scaffolding and access to execute the works safely.	Item	
	Soft Strip		
	Ground Floor		
D	Drawing LAR-LGA-00-00-DR-A-007-01: Room 007 - Museum.	Item	
Е	Drawing LAR-LGA-00-00-DR-A-007-02: Room 011 - Shop.	Item	
F	Drawing LAR-LGA-00-00-DR-A-007-04: Rooms 009 & 010 - Circulation.	Item	
G	Drawing LAR-LGA-00-00-DR-A-007-05: Rooms 003 - 006 - Staff Kitchen, accessible toilet, cleaners cupboard and circulation.	Item	
Н	Drawing LAR-LGA-00-00-DR-A-007-05: Room 014 - Museum Store.	Item	
	Carried to Collection £		

	Description	£	£
	<u>Soft Strip (Cont'd.)</u>		
	Ground Floor (Cont'd.)		
A	Drawing LAR-LGA-00-00-DR-A-007-05: Rooms 020 - 025 - Staff Office / back of house.	Item	
В	Drawing LAR-LGA-00-00-DR-A-007-06: Rooms 001 & 017 - Entrance / Box Office	Item	
С	Drawing LAR-LGA-00-00-DR-A-007-06: Rooms 018 & 019 - Male WC and circulation.	Item	
	First Floor		
D	Drawing LAR-LGA-00-00-DR-A-007-06: Rooms 101 & 110 - Cafe / mezz and circulation.	Item	
Е	Drawing LAR-LGA-00-00-DR-A-007-06: Room 111 - Visitors Information Centre.	Item	
F	Drawing LAR-LGA-00-01-DR-A-007-09 & 10: Room 103 - Auditorium.	Item	
G	Drawing LAR-LGA-00-01-DR-A-007-09: Room 104 - Auditorium Storage.	Item	
Н	Drawing LAR-LGA-00-01-DR-A-007-11: Room 107 - Bar.	Item	
J	Drawing LAR-LGA-00-01-DR-A-007-11: Rooms 112, 114 & 116 - Kitchen, Office / Store.	Item	
	Second Floor		
К	Drawing LAR-LGA-00-00-DR-A-007-06: Rooms 201 & 210 - Reading / Café and circulation.	Item	
L	Drawing LAR-LGA-00-00-DR-A-007-06: Room 212 - Female WC.	Item	
Μ	Drawing LAR-LGA-00-02-DR-A-007-12: Rooms 208 & 209 - Gallery / circulation.	Item	
Ν	Drawing LAR-LGA-00-02-DR-A-007-12: Room 202 - Lower flat roof.	Item	
	Second Floor		
Ρ	Drawing LAR-LGA-00-00-DR-A-007-06: Rooms 201 & 210 - Reading / Café and circulation.	Item	
Q	Drawing LAR-LGA-00-00-DR-A-007-06: Room 212 - Female WC.	ltem	
R	Drawing LAR-LGA-00-02-DR-A-007-12: Rooms 208 & 209 - Gallery / circulation.	Item	
S	Drawing LAR-LGA-00-02-DR-A-007-12: Room 202 - Lower flat roof.	Item	
、	Carried to Collection £		

	Description	£	£
	<u>Soft Strip (Cont'd.)</u>		
	Third Floor		
А	Drawing LAR-LGA-00-03-DR-A-007-13: Room 301 - AV / Control Room.	Item	
В	Drawing LAR-LGA-00-03-DR-A-007-13: Room 303 - Plant Room.	Item	
С	Drawing LAR-LGA-00-03-DR-A-007-13: Room 302 - Upper flat roof.	Item	
D	Drawing LAR-LGA-00-03-DR-A-007-13: Rooms 305 - 308 - Back of house stair / dressing room.	Item	
	Carried to Collection £		

COLLECTION Page 2/1 Page 2/2 Page 2/3	Description	£	£
Page 2/2	COLLECTION		
	Page 2/1		
Page 2/3	Page 2/2		
	Page 2/3		
Carried to Summary £	Carried to Summer C		

	Description		£
	SCHEDULE OF WORKS		
	Note: Room number references relate to rooms as shown on drawings. All work referenced to each room shall be deemed to have been allowed for as no extras will be considered for works not included but identified.		
	The following work shall be executed based upon the accompanying drawings. Due allowance shall be made for making good the structure and finishings as required.		
	DEMOLITIONS AND ALTERATIONS		
	Ground Floor		
	Room 011 (Shop / Visitors Information Centre)		
A	Carefully remove existing glazed shop front and prepare opening for new glazed shopfront (measured elsewhere) including making good reveals, etc. and remove debris from site.	Item	
В	Carefully remove existing glazed screen and doors and make good opening for new glazed screen and doors (measured elsewhere) including making good reveals, etc. and remove debris from site.	Item	
	Room 007 (Museum)		
С	Carefully remove existing glazed windows, demolish existing wall between windows and stall board below, form arched head over with steel "picture framing" supports to form new opening for new glazed shopfront (measured elsewhere) including making good reveals, etc. and remove debris from site.	ltem	
D	Carefully demolish existing wall to form new opening for new single door and frame (measured elsewhere) including R22A Supreme prestressed precast concrete lintels to suit width of wall including making good reveals, etc. and remove debris from site (2 No.).	ltem	
E	Carefully demolish existing wall to form new opening for new glazed screen and doors (measured elsewhere) including 2 No. 406 x 178 x 74 UB steel lintels on and including 440 x 440 x 215mm deep, precast concrete padstones including making good reveals, etc. and remove debris from site.	ltem	
F	Supply and lay new blockwork to existing door opening including bonding to existing walls and making good finishes both sides to match existing (decoration measured elsewhere).	ltem	
	Room 006 (Kitchen)		
G	Carefully remove existing single door and frame from wall to form plain opening, make good reveals, etc. (decoration measured elsewhere) and remove debris from site.	Item	
	Carried to Collection £		

	Description	£	£
	DEMOLITIONS AND ALTERATIONS (CONT'D.)		
	Ground Floor (Cont'd.)		
	Room 013 (Main Stair)		
A	Carefully demolish existing walls to form plain opening including building in new supporting steel "picture frame" structure formed of B2 beams and C1 columns, including building in columns to existing walls, etc. and making good reveals, etc. to match existing wall, floor and ceiling finishes (decoration measured elsewhere).	ltem	
В	Carefully break through existing concrete floor slab and excavate for and cast mass concrete footing 600mm wide x 300mm deep including making good to adjacent surfaces and finishing off top of concrete to receive floor finishes (measured elsewhere) and remove debris from site (Provisional).	ltem	
С	Carefully demolish bottom steps and landing of main staircase, make good wall finishes and prepare floor for new floor coverings (measured elsewhere) and staircase for new extension (measured elsewhere) and remove debris from site.	ltem	
	Room 014 (Museum Store)		
D	Supply and lay new blockwork to existing plain opening including bonding to existing walls and making good finishes both sides to match existing (decoration measured elsewhere).	Item	
E	Supply and lay new blockwork to reduce width of existing opening including bonding to existing wall and making good finishes all round to match existing (decoration measured elsewhere).	ltem	
	Room 009 & 010 (Circulation Corridor)		
F	Carefully remove existing partition across corridor, make good finishes and remove debris from site.	ltem	
G	Carefully demolish existing 1200mm thick wall (where single door and frame previously removed) to enlarge opening for pair of doors and frame (measured elsewhere) (size 1610 x 1980mm) including R22A Supreme prestressed precast concrete lintels to suit width of wall, making good reveals, etc. (decoration measured elsewhere) and remove debris from site.	ltem	
Н	Allow for making good existing wall plaster adjacent to main entrance including stitching / movement joint all to approval.	ltem	
、	Carried to Collection £		

	Description	£	£
	DEMOLITIONS AND ALTERATIONS (CONT'D.)		
	<u>Ground Floor (Cont'd.)</u>		
	Room 001 (Existing Entrance / Box Office)		
A	Carefully remove existing glass internal automatic sliding doors, adjacent glazing and framing and all associated mechanical and electrical systems complete and hand to Client.	Item	
В	Carefully remove existing external glass double doors and glazed fanlight over from steel framing and set aside for re-use including all associated mechanisms, etc.	Item	
С	Carefully remove existing "push button" door access posts and associated mechanical and electrical systems and set aside for re-use.	Item	
D	Take from store glass fanlight (previously removed) and reinstall into steel framing including making good sealants, etc. and leave in a watertight condition.	Item	
E	Allow for the cost of a new set of glass double doors with "push button" opening facilities including supply, delivery and erection within the existing steel framing.	Item	
F	Take from store "push button" door access posts (previously removed) and re-erect in new position externally including all necessary underfloor ducting and associated mechanical and electrical systems and test complete opening and closing functions of the doors, etc.	ltem	
G	Allow for protecting existing glass curtain walling to the remaining areas of the front entrance during the course of the alterations, etc.	Item	
	Room 021 (Accessible WC)		
Н	Allow for removing all sanitaryware, fixtures and fittings, etc. within this room, seal off all services and pipework and remove debris from site.	Item	
	Carried to Collection £		

	Description	£	£
	DEMOLITIONS AND ALTERATIONS (CONT'D.)		
	First Floor		
	Room 112 (Kitchen)		
A	Carefully demolish existing wall to form new opening for single door and frame (measured elsewhere) including Supreme R22A prestressed precast concrete lintels to suit width of wall, make good reveals, etc. (decoration measured elsewhere) and remove debris from site.	ltem	
В	Adjust existing plain opening in existing wall to suit pair of doors and frame (measured elsewhere) (1510 x 2110mm) including a 406 x 178 x 54 UB steel lintel on and including 440 x 215 x 215mm precast concrete padstones, making good reveals, etc. (decoration measured elsewhere) and remove	lte ar	
	debris from site.	Item	
С	Supply and lay new blockwork to existing plain opening including bonding to existing walls and making good finishes both sides to match existing (decoration measured elsewhere).	Item	
D	Supply and lay new timber infill to existing floor opening (where stairs removed) including 200 x 50mm joists at 400mm centres with tongue and grooved boarding over matched up to existing floor finishes.	ltem	
	Room 107/111 (Bar / Visitors Information Centre)		
E	Carefully demolish existing walls to form plain opening including building in new supporting steel "picture frame" structure formed of B2 beams and C1 columns, including building in columns to existing walls, etc. and making good reveals, etc. to match existing wall, floor and ceiling finishes (decoration measured elsewhere).	ltem	
	Room 103 (Auditorium)		
F	Supply and lay new blockwork to previous double door opening including bonding to existing walls and making good finishes both sides to match existing (decoration measured elsewhere).	ltem	
G	Supply and lay new blockwork to previous double door opening including bonding to existing walls including forming opening for 1610 x 1200 hatch (measured elsewhere) making good reveals, etc. and finishes to both sides of infill to match existing (decoration measured elsewhere) and remove debris from site.	Item	
н	Carefully remove existing pair of doors, frame and linings (XD-103-01) and demolish existing wall to enlarge opening for new pair of doors (2150 x 2790mm) including new precast lintels to suit overall width, making good reveals, etc. (decoration measured elsewhere) and remove debris from site.	Item	
、	Carried to Collection £		

	Description	£	£
	DEMOLITIONS AND ALTERATIONS (CONT'D.)		
	First Floor (Cont'd.)		
	Room 103 (Auditorium) (Cont'd.)		
A	Strengthening to existing stage area as identified on Morph Structures drawing No. 2636-MORPH-ZZ-01-DR-S-1001 T1, including lifting existing stage flooring and reinstating same on completion of strengthening works and remove debris from site.	ltem	
В	Steel tiered seating support framing all as Morph Structures drawing No. 2636-MORPH-22-01-DR-S-2000 T1 including forming recesses on existing walls for and providing precast concrete padstones, stub posts, floor padstones, etc. including making good existing finishes and remove debris from site.	Item	
	Room 112 (Screening Room)		
С	Strengthening of existing floor as identified on Morph Structures drawing No. 2626-MORPH-ZZ-01-DR-S-1001-T1, including forming recesses in existing walls for and providing precast concrete padstones, making good existing finishes and remove debris from site.	ltem	
	Second Floor		
D	Supply and lay new brickwork to existing single door opening including bonding to existing walls and making good finishes both sides to match existing (decoration measured elsewhere).	Item	
Е	Supply and lay new blockwork to existing double door opening including bonding to existing walls and making good finishes both sides to match existing (decoration measured elsewhere).	ltem	
F	Carefully demolish existing wall to form new opening for double doors and frame (measured elsewhere) including R22A Supreme prestressed precast concrete lintels to suit width of wall, make good reveals, etc. (decoration measured elsewhere) and remove debris from site.	ltem	
	Builders Work in connection with Specialist Services, Drainage, etc.		
	Basement		
G	Holes through existing retaining wall at high level for drainage including reinstating waterproofing to detail and making good reveals, etc. and remove debris from site.	ltem	
Н	Services holes through existing retaining wall supported by lintels over (Supreme R22A prestressed precast concrete lintels to suit width of wall) including making good reveals etc. and remove debris from site.	ltem	
	Carried to Collection £		

	Description	£	£
	DEMOLITIONS AND ALTERATIONS (CONT'D.)		
	Builders Work in connection with Specialist Services, Drainage, etc. (Cont'd.)		
	Ground Floor		
A	Services holes through existing walls supported by lintels over (Supreme R22A prestressed precast concrete lintels to suit width of wall) including making good reveals, etc. and remove debris from site.	Item	
	Room 006 (Kitchen)		
В	Carefully strip out existing timber flooring, joists, fixings, etc. and prepare for and cast new 200mm thick reinforced concrete slab including soffit formwork, supports, A393 mesh reinforcement, finishing top of slab to receive vinyl sheet flooring (measured elsewhere), chasing of walls, etc. and remove debris from site.	Item	
	Room 014a (Unisex WC)		
С	Carefully break out existing slab to create opening for new drainage connection (measured elsewhere) and prepare for and cast new 200mm thick reinforced concrete slab including approved fill to make up level, 1 No. layer of A393 mesh reinforcement, finishing top of slab to receive vinyl sheet flooring (measured elsewhere) joining to existing concrete, slab, etc. and remove debris from site.	Item	
	Room 007 (Café / Bar)		
D	Carefully form 200mm diameter ventilation penetrations through existing wall at underside of First Floor spread apart to detail, make good reveals and remove debris from site.	Item	
	First Floor		
E	Services holes through existing walls supported by lintels over (Supreme R22A prestressed precast concrete lintels to suit width of wall) make good reveals and remove debris from site.	Item	
F	Services holes through existing wall supported by steel lintels over to suit width of wall to detail, make good reveals and remove debris from site.	ltem	
	Room 103 (Auditorium)		
G	Carefully strip out existing timber floor for and form services opening through floor including support and fitting of trimming steel framing to perimeter of opening, making good existing flooring up to opening and remove debris from site.	Item	
	Carried to Collection £		

	Description	£	£
	DEMOLITIONS AND ALTERATIONS (CONT'D.)		
	Builders Work in connection with Specialist Services, Drainage, etc. (Cont'd.)		
	First Floor (Cont'd.)		
	Room 111 (Bar Area)		
A	Carefully form new services penetrations through existing wall including supply and fitting fully welded 2 No. 300 x 1000 x 10 RHS box frame to each opening, make good reveals and remove debris from site.	Item	
В	Carefully form new riser voids through existing timber floor including supply and fitting steel beam trimmers and 3 No. 300 x 50 C24 joists to each opening including making good existing timber floor up to openings and remove debris from site.	Item	
	Second Floor		
С	Services holes through existing walls supported by lintels over (Supreme R22A prestressed precast concrete, lintels over to suit width of wall), make good reveals and remove debris from site.	ltem	
	Rooms 209 a-d (WCs and Store)		
D	Carefully form new riser voids through existing beam and block floor including supply and fitting steel beam trimmers to each opening including making good existing beam and block flooring up to openings and remove debris from site.	ltem	
	Third Floor / Roof Area		
Е	Services holes through existing walls supported by lintels over (Supreme R22A prestressed concrete lintels to suit width of wall). Allow for minimum 200mm bearing each side, make good reveals and remove debris from site.	Item	
F	Services holes through existing walls supported by steelwork (2 No. 254 UC 73) with padstones to steel beams, make good reveals and remove debris from site.	Item	
G	Services openings through existing walls supported by steelwork (2 No. 254 UC 73) with 600 x 215 x 300mm deep precast padstones, make good reveals and remove debris from site.	Item	
	Carried to Collection £		

	Description	£	£
	DEMOLITIONS AND ALTERATIONS (CONT'D.)		
	Builders Work in connection with Specialist Services, Drainage, etc. (Cont'd.)		
	Lift (All Floors)		
A	Allow for forming new openings to existing lift shaft where applicable including proprietary precast lintels above new openings and for infill to existing openings where applicable, make good reveals, etc. (decoration measured elsewhere) and remove debris from site.	ltem	
В	Allow for painting existing / new internal surfaces of existing lift shaft as directed.	Item	
С	Allow for attendance on lift installation specialists.	Item	
	Existing Doors		
	The following doors, frames, linings, architraves, ironmongery, etc. are to be removed completely and the existing openings made good to receive new fire doors, etc. (measured elsewhere) and remove all debris from site.		
	Basement		
D	XD-B04-01 - Single door (Lobby)	Item	
Е	XD-B05-01 - Single door (Lift machinery)	Item	
F	XD-B06-01 - Single door (Store 1)	Item	
G	XD-B07-02 - Double door (Store 2)	Item	
н	XD-B07-03 - Double doors (Store 2)	Item	
	Ground Floor		
J	XD-003-01 - Single door (Washroom)	Item	
к	XD-003-02 - Single door (Kitchen)	Item	
L	XD-012-01 - One and a half leaf door (Box Office Store)	Item	
М	XD-018-01 - Single door (Cleaners cupboard)	Item	
Ν	XD-019-01 - Single door (Circulation)	Item	
Ρ	XD-021-01 - Single door (Store)	Item	
Q	XD-022-01 - Single door (Staff Office)	Item	
	Carried to Collection £		

	Description	£	£
	DEMOLITIONS AND ALTERATIONS (CONT'D.)		
	Existing Doors (Cont'd.)		
	Ground Floor (Cont'd.)		
А	XD-023-01 - Single door (CEO Office)	Item	
В	XD-023-03 - Single door (Staff Office cupboard)	Item	
с	XD-025-01 - Single door (Staff Kitchen / Stair)	Item	
	First Floor		
D	XD-103-01 - Double doors (Auditorium)	Item	
E	XD-104-01 - Double doors (Back of House Stair)	Item	
F	XD-104-02 - Double doors (Back of House Storage)	Item	
G	XD-105-01 - Double doors (Back of House Stair)	Item	
н	XD-106-01 - Single door (Back of House Stair)	Item	
J	XD-107-01 - Double doors (Main Stair)	Item	
к	XD-117-01 - Double doors (Bar Seating)	Item	
	Second Floor		
L	XD-204-01 - Double doors (Back of House Stair)	Item	
М	XD-205-01 - Single door (Back of House Stair)	Item	
N	XD-208-02 - Double door (Circulation)	Item	
Р	CD-210-02 - Single door (Circulation)	Item	
	Third Floor		
Q	XD-301-01 - Single door (AV / Control Room)	Item	
R	XD-303-01 - Single door (Plant Room)	Item	
S	XD-307-01 Single door (Back of House Stair)	Item	
	Carried to Collection £		

	Description	£	£
	DEMOLITIONS AND ALTERATIONS (CONT'D.)		
	<u>Generally</u>		
A	Cut out single cracked, defective or spalled bricks, prepare and replace with matching bricks in similar mortar with joints all to match existing (100 No. Provisional Quantity).	Item	
В	Cut out cracked, defective or spalled bricks in patches of 2 to 5 bricks, prepare and replace with matching bricks in similar mortar with thin joints all to match existing (10 No. Provisional Quantity).	Item	
С	Cut out cracked, defective or spalled bricks in patches of 6 to 10 bricks, prepare and replace with matching bricks in similar mortar with thin joints all to match existing (10 No. Provisional Quantity).	Item	
D	Take up any sunken, damaged or uneven floor boarding, make up levels and replace boarding where necessary and leave whole area level and sound for new floor finishes (measured elsewhere) (100m ² Provisional Quantity).	Item	
E	Hairline cracks to be made good with sound render. Cracks larger than 2mm to be hacked out a minimum of 30mm wide and stainless steel reinforced mesh inserted across the crack and the whole re-rendered in sound render to walls and ceilings (100m Provisional Quantity).	Item	
F	Hack off existing plaster to walls and re-apply new plaster to approval to match existing in patches not exceeding 1m ² (30 No. Provisional Quantity).	ltem	
G	Hack off existing plaster to walls and re-apply new plaster to approval to match existing in patches exceeding 1m ² (50m ² Provisional Quantity).	Item	
Н	Hack off existing plaster to ceilings and re-apply new plaster to approval to match existing in patches not exceeding 1m ² (20 No. Provisional Quantity).	ltem	
J	Hack off existing plaster to ceilings and re-apply new plaster to approval to match existing in patches exceeding 1m ² (50m ² Provisional Quality).	ltem	
к	Allow for CCTV survey of existing drainage system and report to Consulting Engineer.	Item	
L	Allow for removal of vermin / bird contamination as directed (Provisional).	Item	
М	Allow for fire protection to steel beams, columns, etc. as directed (Provisional).	Item	
	Carried to Collection £		

Description		£	£
COLLECTION			
Page 2/5			
Page 2/6			
Page 2/7			
Page 2/8			
Page 2/9			
Page 2/10			
Page 2/11			
Page 2/12			
Page 2/13			
Page 2/14			
x	Carried to Summary £		

	Description	£	£
	ROOM SCHEDULES		
	SCHEDULE OF WORKS FOR MAIN WORKS WITHIN THE EXISTING PREMISES		
	Note: Room number references relate to rooms on Lyndon Goode Architect's drawings. All work referred to each shall be deemed to have been allowed for as no extras will be considered for works not included but identified.		
	The following work shall be executed based upon the accompanying Contract Documentation, Schedules, Specification, etc.		
	Basement		
	Room B03 (Stair)		
A	Allow for inspecting existing treads, risers and handrails and making good as directed including stair nosings.	Item	
В	Clean down existing painted walls, prepare and apply approved paint to walls (35-85-60/195).	Item	
С	Clean down existing painted ceiling, prepare and apply approved paint to ceiling (35-85-60/195).	Item	
	Room B04 (Lobby)		
D	Allow for inspecting existing flooring and making good as directed.	Item	
Е	Clean down existing painted walls, prepare and apply approved paint to walls (35-85-60/195).	Item	
F	Clean down existing painted ceiling, prepare and apply approved paint to ceiling (35-85-60/195).	Item	
	Room B05 (Lift Plant Room)		
G	Allow for inspecting existing flooring and making good as directed.	Item	
Η	Clean down existing painted walls, prepare and apply approved paint to walls (35-85-60/195).	Item	
J	Clean down existing painted ceiling, prepare and apply approved paint to ceiling (35-85-60/195).	ltem	
	Carried to Collection £		

	Description	£	£
	ROOM SCHEDULES (CONT'D.)		
	Basement (Cont'd,)		
	Room B06 (Store 1)		
А	Allow for inspecting existing flooring and making good as directed.	Item	
В	Clean down existing painted walls, prepare and apply approved paint to walls (35-85-60/195).	Item	
С	Clean down existing painted ceiling, prepare and apply approved paint to ceiling (35-85-60/195).	Item	
	Room B07 (Store 2)		
D	Allow for inspecting existing flooring and making good as directed.	Item	
Е	Clean down existing painted walls, prepare and apply approved paint to walls (35-85-60/195).	Item	
F	Clean down existing painted ceiling, prepare and apply approved paint to ceiling (35-85-60/195).	Item	
G	Clean down soffit of new concrete slab, prepare and apply approved paint to ceiling (35-85-60/195).	Item	
	Ground Floor		
	Room 001 (Shop)		
н	Supply and lay entrance matting including preparation of existing surface all to manufacturer's instructions (45-35-35/420).	Item	
J	Supply and fix satin stainless steel matwell surround all to manufacturer's instructions (45-20-35/345) including forming recesses in existing floor and remove debris from site.	Item	
К	Supply and lay linoleum sheeting including preparation of existing surfaces all to manufacturer's instructions (45-20-70/320).	Item	
L	Supply and lay plywood / hardboard underlay for linoleum sheeting to top of existing floor surface (Provisional).	Item	
М	Supply and fit skirting Type 3 (45-75-95/345) to walls.	Item	
Ν	Clean down, prepare and apply approved paint to skirtings (35-85-60/195).	Item	
Ρ	Clean down existing painted plaster walls, prepare and apply approved paint to walls (35-85-60/195).	Item	
	Carried to Collection £		

	Description	£	£
	ROOM SCHEDULES (CONT'D.)		
	Ground Floor (Cont'd.)		
	Room 001 (Shop) (Cont'd.)		
A	Supply and fix suspended plasterboard ceiling type CT01 (20-10-10/110) to soffit of existing slab including thin coat plaster finish (45-55-60) (decoration measured elsewhere), cornices, edgings, etc.	Item	
В	Extra over suspended ceiling for forming access panel (45-45-00/310).	Item	
С	Clean down, prepare and apply approved paint to plastered ceiling (35-85-60/195).	Item	
	Room L01 (Lift)		
D	Clean down existing painted plastered walls to exterior of lift shaft, prepare and apply approved paint to walls (35-85-60/195). (Allow for full height of lift shaft).	Item	
	Room 004 (Washroom)		
Е	Supply and lay slip resistant vinyl sheeting including preparation of existing surface all to manufacturer's instructions (45-20-70/360).	Item	
F	Supply and lay plywood / hardboard underlay for vinyl sheeting to top of existing floor surface (Provisional).	Item	
G	Supply and fit coved vinyl skirting to walls (45-20-70/320 & 360).	Item	
Н	Supply and fix white porcelain wall tiling to existing painted plaster walls including preparation, etc. (10m ² Provisional Quantity) (25-85-97/140).	Item	
J	Clean down existing painted plastered walls, prepare and apply approved paint to walls (35-85-60/195).	Item	
К	Supply and fix suspended plasterboard ceiling type CT04 (20-10-10/110) to soffit of existing slab including thin coat plaster finish (45-55-60) (decoration measured elsewhere), cornices, edgings, etc.	Item	
L	Clean down, prepare and apply approved paint to plastered ceilings (35-85-60/195).	Item	
	Carried to Collection £		

	Description	£	£
	ROOM SCHEDULES (CONT'D.)		
	Ground Floor (Cont'd.)		
	Room 06 (Kitchen)		
A	Supply and lay slip resistant vinyl sheeting including preparation of existing surface all to manufacturer's instructions (45-20-70/360).	Item	
В	Supply and lay plywood / hardwood underlay for vinyl sheeting to top of existing floor surface (Provisional).	Item	
С	Supply and fit coved vinyl skirting to walls (45-20-70/320 & 360).	Item	
D	Supply and fix white porcelain wall tiling to existing painted plaster walls including preparation, etc. (10m ² Provisional Quantity) (25-85-97/140).	Item	
Е	Clean down existing painted plastered walls, prepare and apply approved paint to walls (35-55-60/195).	Item	
F	Supply and fix suspended plasterboard ceiling type CT04 (20-10-10/110) to soffit of existing slab including thin coat plaster finish (45-55-60) (decoration measured elsewhere), cornices, edgings, etc.	Item	
G	Clean down, prepare and apply approved paint to plastered ceilings (35- 85-60/195).	Item	
	Room 007 (Café / Bar)		
н	Supply and lay entrance matting including preparation of existing surface all to manufacturer's instructions (45-35-35/420).	Item	
J	Supply and fix satin stainless steel matwell surround all to manufacturer's instructions (45-20-35/345) including forming recess in existing floor and remove debris from site.	ltem	
К	Supply and lay linoleum sheeting including preparation of existing surface all to manufacturer's instructions (45-20-70/320).	Item	
L	Supply and lay plywood / hardwood underlay for linoleum sheeting to top of existing floor surface (Provisional).	Item	
М	Supply and fit skirting to match existing as directed.	Item	
Ν	Clean down, prepare and apply approved paint to new skirtings (35-85- 60/195).	Item	
Ρ	Clean down, prepare and apply approved paint to existing skirtings (35-85-60/195).	ltem	
	Carried to Collection £		

	Description	£	£
	ROOM SCHEDULES (CONT'D.)		
	Ground Floor (Cont'd.)		
	Room 007 (Café / Bar) (Cont'd.)		
A	Clean down existing painted plaster walls, prepare and apply approved paint to walls (35-85-60/195).	Item	
В	Clean down existing painted timber / plaster mouldings, dados, cornices, etc., prepare and apply approved paint to mouldings, etc. (35-85-60/195).	ltem	
С	Clean down existing painted ceilings and beams, prepare and apply approved paint to ceilings and beams (35-85-60/195).	Item	
	Room 009 (Circulation)		
D	Supply and lay entrance matting including preparation of existing surface all to manufacturer's instructions (45-35-35/420).	Item	
Е	Supply and fix satin stainless steel matwell surround all to manufacturer's instructions (45-20-35/345) including forming recess in existing floor and remove debris from site.	ltem	
F	Supply and lay linoleum sheeting including preparation of existing surface all as manufacturer's instruction (45-20-70/320).	Item	
G	Supply and lay plywood hardboard underlay for linoleum sheeting to top of existing floor surface (Provisional).	Item	
н	Supply and fit skirting to match as existing as directed.	Item	
J	Clean down, prepare and apply approved paint to new skirtings (35-85-60/195).	Item	
К	Clean down, prepare and apply approved paint to existing skirtings (35-85-60/195).	Item	
L	Clean down existing painted plaster walls, prepare and apply approved paint to walls (35-85-60/195).	Item	
М	Clean down existing painted timber / plaster mouldings, dados, cornices, etc., prepare and apply approved paint to mouldings, etc. (35-85-60/195).	Item	
Ν	Supply and fix suspended plasterboard ceiling type CT02 (20-10-10/110 (45dB)) to soffit of existing slab including thin coat plaster finish (45-55-60) (decoration measured elsewhere), cornices, edgings, etc.	Item	
	Carried to Collection £		

	Description	£	£
	ROOM SCHEDULES (CONT'D.)		
	Ground Floor (Cont'd.)		
	Room 009 (Circulation) (Cont'd.)		
A	Supply and fix bulkhead lining to suspended plasterboard ceiling including framing, etc. to approval.	Item	
В	Clean down, prepare and apply approved paint to existing painted ceilings and beams (35-85-60/195).	Item	
С	Clean down, prepare and apply approved paint to plasterboard ceilings and bulkheads (35-85-60/195).	Item	
	Room 011 (Box Office / Visitors Information Centre)		
D	Supply and lay entrance matting including preparation of existing surface all to manufacturer's instructions (45-35-35-420).	Item	
E	Supply and fix satin stainless steel matwell surround all to manufacturer's instructions (45-20-35/345) including forming recess in existing floor and remove debris from site.	Item	
F	Supply and lay linoleum sheeting including preparation of existing surface all to manufacturer's instructions (45-20-70/320).	Item	
G	Supply and lay plywood / hardboard underlay for linoleum sheeting to top of existing floor surface (Provisional).	Item	
н	Supply and fit skirting to match existing as directed.	Item	
J	Clean down, prepare and apply approved paint to new skirtings (35-85-60/195).	Item	
К	Clean down, prepare and apply approved paint to existing skirtings (35-85-60/195).	Item	
L	Clean down existing painted plaster walls, prepare and apply approved paint to walls (35-85-60/195).	Item	
М	Clean down existing painted timber / plaster mouldings, dados, cornices, etc., prepare and apply approved paint to mouldings, etc. (35-85-60/195).	Item	
Ν	Clean down existing painted ceiling and beams, prepare and apply approved paint to ceilings and beams (35-85-60/195).	Item	
Ρ	Reception counter and bench seat to detail (35-05-35/135).	Item	
	Carried to Collection £		

	Description	£	£
	ROOM SCHEDULES (CONT'D.)		
	Ground Floor (Cont'd.)		
	Room 012 (Storage)		
A	Supply and lay approved carpet including preparation of existing surface all to manufacturer's instructions (45-20-15/380).	Item	
В	Supply and fit skirting to match existing.	Item	
С	Clean down, prepare and apply approved paint to new skirtings (35-85-60/195).	Item	
D	Clean down, prepare and apply approved paint to existing skirtings (35-85-60/195).	Item	
Е	Clean down, prepare and apply approved multi-coat plaster to new brick infill wall (25-80-72/50).	Item	
F	Clean down existing painted plaster walls, prepare and apply approved paint to walls (35-85-60/195).	Item	
G	Clean down, prepare and apply approved paint to new plaster walls (35-85-60/195).	Item	
Н	Clean down existing painted plaster ceiling, prepare and apply approved paint to ceilings and beams (35-85-60/195).	Item	
	Room 013 (Main Stair) (Allow for full height of stairwell / stairs, etc.)		
J	Supply and lay linoleum sheeting to floors and landings including preparation of existing surfaces all to manufacturer's instructions (45-20-70/320).	Item	
К	Supply and lay linoleum sheeting to treads including preparation of existing surface all as manufacturer's instructions.	Item	
L	Supply and fix approved stair nosings to stairs.	Item	
М	Supply and lay plywood / hardboard underlay for linoleum sheeting to top of existing floor surface (Provisional).	Item	
Ν	Supply and fit Type 2 skirting (45-75-95/345).	Item	
Ρ	Supply and fit Type 2 skirting (45-75-95/345) to treads and risers of stairs.	Item	
Q	Clean down, prepare and apply approved paint to skirting (35-85-60/195).	Item	
R	Bench seat to detail (35-05-35/135).	Item	
,	Carried to Collection £		

	Description	£	£
	ROOM SCHEDULES (CONT'D.)		
	Ground Floor (Cont'd.)		
	Room 013 (Main Stair) (Allow for full height of stairwell / stairs, etc.) (Cont'd.)		
A	Clean down existing painted plaster walls, prepare and apply approved paint to walls (35-85-60/195).	Item	
В	Clean down existing painted metal handrails and balustrading, prepare and apply approved paint to handrails / balustrading (35-85-60/195).	Item	
С	Clean down existing painted plaster ceiling, prepare and apply approved paint to ceiling (35-85-60/196). (Approximately 9.5m above ground floor level).	Item	
D	Allow for modifying bottom string of stairs to suit new layout as directed.	Item	
	Rooms 014 a & b (Unisex WC's)		
Е	Supply and lay slip resistant vinyl sheeting including preparation of existing surface all to manufacturer's instructions (45-20-70/360).	Item	
F	Supply and lay plywood / hardwood underlay for vinyl sheeting to top of existing floor surface (Provisional).	Item	
G	Supply and fit coved vinyl skirting to walls (45-20-70/320 & 360).	Item	
н	Construct toilet cubicle walls Type WT01 to approval all as specified (toilet doors measured elsewhere) (25-85-45/150).	Item	
J	Supply and fix "Venestra Unity" wall panelling to rear wall of WC's all as manufacturer's instructions.	Item	
K	Supply and fix porcelain wall tiles to walls (25m ² Provisional Quantity) (25-85-97/140).	Item	
L	Clean down, prepare and apply approved paint to plasterboard walls (35-85-60/195).	Item	
Μ	Clean down existing painted plaster walls, prepare and apply approved paint to walls.	Item	
N	Supply and fit suspended plasterboard ceiling Type CT02 (20-10-10/110 45dB) to soffit of existing slab including thin coat plaster finish (45-55-60) (decoration measured elsewhere), cornices, edgings, etc.	Item	
Ρ	Clean down, prepare and apply approved paint to plastered ceiling (35-85-60/195).	ltem	
	Carried to Collection £		

	Description	£	£
	ROOM SCHEDULES (CONT'D.)		
	Ground Floor (Cont'd.)		
	Rooms 018 a-c (Cleaner Cupboard, Office WC's and Accessible WC's)		
A	Supply and lay slip resistant vinyl sheeting including preparation of existing surface all to manufacturer's instructions (45-20-70/360).	ltem	
В	Supply and lay plywood / hardwood underlay for vinyl sheeting to top of existing floor surface (Provisional).	Item	
С	Supply and fit coved vinyl skirting to walls (45-20-70/320 & 360).	Item	
D	Construct toilet cubicle walls Type WT01 to approval all as specified (toilet doors measured elsewhere) (25-85-45/150).	Item	
Е	Supply and fix "Venestra Unity" wall panelling to rear wall of WC's all as manufacturer's instructions.	Item	
F	Supply and fix porcelain wall tiles to walls (10m ² Provisional Quantity) (25-85-97/140).	Item	
G	Clean down, prepare and apply approved paint to plasterboard walls (35-85-60/195).	Item	
Н	Clean down existing painted plaster walls, prepare and apply approved paint to walls.	Item	
J	Supply and fit suspended plasterboard ceiling Type CT01 (20-10-10/110) to soffit of existing slab including thin coat plaster finish (45-55-60) (decoration measured elsewhere), cornices, edgings, etc.	ltem	
К	Clean down, prepare and apply approved paint to plastered ceiling (35-85-60/195).	Item	
L	Supply and fix timber shelving to cleaners cupboard to approval.	Item	
	Rooms 017 & 109 (Circulation)		
	Employer's Requirements: The Glass Link and Screening room stairs will be of a simple timber construction compliant with Building Regulations. The stairs will be finished as the flooring types drawings. The Contractor should submit full design drawings for approval prior to installation.		
М	Allow for constructing new timber framed and lined infill flooring and access steps to access adjacent to lift.	ltem	
Ν	Supply and lay linoleum sheeting including preparation of existing surface all to manufacturer's instructions (45-20-70/320).	ltem	
、	Carried to Collection £		

	Description	£	£
	ROOM SCHEDULES (CONT'D.)		
	Ground Floor (Cont'd.)		
	Rooms 017 & 109 (Circulation) (Cont'd.)		
A	Supply and lay linoleum sheeting including preparation of surface to treads and risers of existing stairs (45-20-70/320).	Item	
В	Supply and lay plywood / hardwood underlay for linoleum sheeting to top of existing floor and stair surfaces (Provisional).	Item	
С	Supply and lay linoleum sheeting including preparation of new timber surface all to manufacturer's instructions (45-20-70/320).	Item	
D	Supply and lay linoleum sheeting including preparation to treads and risers of new timber stairs (45-20-70/320).	Item	
Е	Supply and lay carpet including preparation of existing surface all to manufacturer's instructions (45-20-15/380).	Item	
F	Supply and fix approved stair nosings to stairs.	Item	
G	Supply and fit skirting Type 3 to walls (45-75-95/345).	Item	
Н	Supply and fit skirting Type 3 to treads and risers to stairs (45-75-95/345).	Item	
J	Clean down, prepare and apply approved paint to skirtings.	Item	
К	Allow for constructing new wall Type WT01 adjacent to lift and shop area all to approval and specification (door measured elsewhere), (decoration measured elsewhere) (25-85-45/150).	Item	
L	Clean down existing painted plaster walls, prepare and apply approved paint to walls (35-85-60/195).	Item	
Μ	Clean down new plaster walls, prepare and apply approved paint to walls (35-85-60/195).	Item	
Ν	Supply and fix suspended plasterboard ceiling Type CT01 (20-10-10- 110) to soffit of existing slab including thin coat of plaster finish (45-55- 60) (decoration measured elsewhere), cornices, edges, etc.	Item	
Ρ	Clean down, prepare and apply approved paint to existing painted ceilings and beams (35-85-60/195).	Item	
Q	Clean down, prepare and apply approved paint to new plastered ceilings (35-85-60/195).	ltem	
	Carried to Collection £		

	Description	£	£
	ROOM SCHEDULES (CONT'D.)		
	Ground Floor (Cont'd.)		
	Rooms 020, 021, 022, 023 & 024 (Staff Office Areas, Store and Stairs)		
A	Supply and lay slip resistant vinyl sheeting including preparation of existing surface all to manufacturer's instructions (45-20-70/360).	Item	
В	Supply and lay plywood / hardwood underlay for vinyl sheeting to top of existing floor surface (Provisional).	Item	
С	Supply and fit coved vinyl skirting to walls (45-20-70/320 & 360).	Item	
D	Supply and lay carpet including preparation of existing surface all to manufacturer's instructions (45-20-15/380).	ltem	
Е	Supply and fix approved stair nosings to stairs.	Item	
F	Supply and fit skirting Type 3 to walls (45-75-95/345).	Item	
G	Supply and fit skirting Type 3 to treads and risers to stairs (45-75-95/345).	Item	
н	Clean down, prepare and apply approved paint to skirtings.	Item	
J	Clean down existing painted plaster walls, prepare and apply approved paint to walls (35-85-60/195).	Item	
К	Supply and fix suspended plasterboard ceiling Type CT01 (20-10-10- 110) to soffit of existing slab including thin coat of plaster finish (45-55- 60) (decoration measured elsewhere), cornices, edges, etc.	Item	
L	Clean down, prepare and apply approved paint to new plastered ceilings (35-85-60/195).	Item	
	Room 025 (Staff Kitchen and Storage)		
М	Supply and lay slip resistant vinyl sheeting including preparation of existing surface all to manufacturer's instructions (45-20-70/360).	Item	
Ν	Supply and lay plywood / hardwood underlay for vinyl sheeting to top of existing floor surface (Provisional).	Item	
Ρ	Supply and fit coved vinyl skirting to walls (45-20-70/320 & 360).	Item	
Q	Clean down existing painted plaster walls, prepare and apply approved paint to walls (35-85-60/195).	Item	
R	Supply and fix white porcelain wall tiling to existing painted plaster walls including preparation (10m ² Provisional Quantity) (25-85-97/140).	Item	
	Carried to Collection £		

	Description	£	£
	ROOM SCHEDULES (CONT'D.)		
	Ground Floor (Cont'd.)		
	Room 025 (Staff Kitchen and Storage) (Cont'd.)		
A	Supply and fix suspended plasterboard ceiling Type CT01 (20-10-10- 110) to soffit of existing slab including thin coat of plaster finish (45-55- 60) (decoration measured elsewhere), cornices, edges, etc.	Item	
В	Clean down, prepare and apply approved paint to new plastered ceilings (35-85-60/195).	ltem	
	First Floor		
	Room 101 (Bar Seating)		
С	Supply and lay linoleum sheeting including preparation of existing surface all to manufacturer's instructions (45-20-70/320).	Item	
D	Supply and lay linoleum sheeting including preparation of existing surfaces to treads and risers of existing stairs all to manufacturer's instructions (45-20-70/320).	Item	
Е	Supply and lay plywood / hardboard underlay for linoleum sheeting to top of existing floor surface (Provisional).	ltem	
F	Supply and fit approved stair nosings to stairs.	Item	
G	Supply and fit skirting Type 3 to walls (45-75-95/345).	Item	
Н	Supply and fit skirting Type 3 to treads and risers of stairs (45-75- 95/345).	Item	
J	Clean down, prepare and apply approved paint to skirtings (35-85-60/195).	Item	
К	Clean down existing painted plaster walls, prepare and apply approved paint to walls (35-85-60/195).	Item	
L	Supply and fix suspended plasterboard ceiling Type CT01 (20-10- 10/110) to soffit of existing slab including thin coat plaster finish (45-55- 60) (decoration measured elsewhere), cornices, edgings, etc.	Item	
М	Extra over suspended plasterboard ceiling for access panel (45-45-00/310).	Item	
Ν	Clean down, prepare and apply approved paint to plastered ceilings (35-85-60/195).	Item	
	Carried to Collection £		

	Description	£	£
	ROOM SCHEDULES (CONT'D.)		
	First Floor (Cont'd.)		
	Room 103 (Auditorium)		
A	Supply and lay acoustic floating floor (including under stage area) comprising two layers of 25mm plywood on low profile battens with a minimum 50mm cavity filled with and including approved mineral wool including preparation of existing surfaces all to approval.	ltem	
В	Supply and lay approved carpet including preparation of plywood under surface (measured elsewhere) all to manufacturer's instructions (45-20-15/380).	Item	
	Employer's Requirements: The Auditorium tiering plan & sectional arrangement and finish is well defined by the architectural package however the supporting carpentry atop of the structural steelwork needs to be designed. The design should accommodate the structural / fixing requirements of the auditorium chairs, mechanical vents, floor lighting and balustrades where required. Balustrades should be solid ranging from 700 - 1100mm high formed in the same plywood finish. Heights vary for use to ramp, seating & AV area. The Contractor should submit full design drawings for approval prior to installation including methods of fixing to the steelwork, details of mechanical services and balustrades.		
С	Supply and fit plywood lined tiered seating including all necessary framing, etc. to steel support framing (measured elsewhere) all to approval (35-05-35/520).	Item	
D	Supply and fit approved stair nosings to treads of tiered seating.	ltem	
Е	Clean down, prepare and apply approved paint to plywood tiered seating (35-85-60/195) (Provisional).	Item	
F	Supply and fit skirting Type 1 to walls (45-75-95/345).	Item	
G	Supply and fit skirting Type 1 to treads and risers to tiered seating (45-75- 95/345).	Item	
Н	Clean down, prepare and apply approved paint to new skirtings (35-85-60/195).	Item	
J	Clean down, prepare and apply approved paint to existing skirtings (35-85-60/195).	Item	
К	Provide for and construct access ramp adjacent to entrance to auditorium to approval.	Item	
L	Provide for and construct extensions to existing stage to approval including all structural details as specified complete.	Item	
Μ	Construct wall Type WT05 to approval to face of existing wall (25-85- 45/150).	ltem	
、	Carried to Collection £		

	Description	£	£
	ROOM SCHEDULES (CONT'D.)		
	First Floor (Cont'd.)		
	Room 103 (Auditorium) (Cont'd.)		
A	Clean down, prepare and apply approved multicoat render to existing walls as directed (25-80-72/150).	Item	
В	Clean down, prepare and apply approved paint to plaster walls (35-85-60/195).	Item	
С	Clean down existing painted walls, prepare and apply approved paint to walls (35-85-60/195).	Item	
D	Clean down existing painted plaster ceiling, prepare and apply approved paint to ceilings (35-85-60/195). (Floor - ceiling height approximately 7m).	ltem	
Е	Extra over approved paint to existing plaster ceiling for approved paint to feature cornices and moulding.	Item	
F	Extra over approved paint to existing plaster ceiling for approved paint to feature ceiling roses including restoration as directed.	Item	
G	Supply and fit adjustable acoustic type curtain and tracks as directed (45-35-35/310).	Item	
Н	The following Contractor has been chosen to supply and install the Auditorium seating in accordance with LGA drawings:		
	Race Furniture Limited Sparticus House Bourton Industrial Estate Cheltenham GL54 2HQ Tel: 01451 821446		
J	The Principal Contractor shall employ the above Contractor under a Sub- Contractor agreement for the installation of the seating and make due allowance for all profit, overheads, attendances and builders work required.	Item	
	Room 104 (Storage)		
К	Clean down existing painted plaster walls, prepare and apply approved paint to walls (35-85-60/195).	Item	
L	Clean down existing painted skirtings, prepare and apply approved paint to skirtings (35-85-60/195).	Item	
Μ	Supply and fix suspended plasterboard ceiling Type CT02 (20-10- 10/110) to soffit of existing slab including thin coat plaster finish (45-55- 60) (decoration measured elsewhere) cornices, edgings, etc.	Item	
N	Clean down, prepare and apply approved paint to plastered ceiling (35-85-60/195).	Item	
	Carried to Collection £		

	Description	£	£
	ROOM SCHEDULES (CONT'D.)		
	First Floor (Cont'd.)		
	Room 105 (Back of House Stair)		
A	Clean down existing painted plaster walls, prepare and apply approved paint to walls (35-85-60/195).	Item	
В	Clean down existing painted skirtings, prepare and apply approved paint to skirtings (35-85-60/195).	Item	
С	Clean down existing painted ceiling, prepare and apply approved paint to ceiling (35-85-60/195).	Item	
	Room 106 (Green Room)		
D	Clean down existing painted plaster walls, prepare and apply approved paint to walls (35-85-60/195).	Item	
Е	Clean down existing painted skirtings, prepare and apply approved paint to skirtings (35-85-60/195).	Item	
F	Clean down existing painted ceiling, prepare and apply approved paint to ceiling (35-85-60/195).	Item	
	Room 111 (Bar) & Room 111a (Bar Storage)		
G	Supply and lay linoleum sheeting including preparation of existing surface all to manufacturer's instructions (45-20-70/320).	Item	
Н	Supply and lay slip resistant vinyl sheeting including preparation of existing surface all to manufacturer's instructions (45-20-70/360).	Item	
J	Supply and lay plywood / hardboard underlay for linoleum and /or slip resistant vinyl sheeting to top of existing floor surfaces (Provisional).	Item	
к	Supply and fix Type 2 timber skirting to walls (45-75-95/345).	Item	
L	Supply and fix cove skirting to walls (20-55-75/165).	Item	
Μ	Clean down, prepare and apply approved paint to timber skirtings (35-85-60/195).	Item	
Ν	Provide and construct full height wall Type WT01 (25-85-45/150).	Item	
Ρ	Provide and construct full height wall Type WT03 (25-85-45/150).	Item	
Q	Provide and construct infill plasterboard wall and timber structure as directed.	Item	
R	Clean down existing painted plaster walls, prepare and apply approved paint to walls (35-85-60/195).	Item	
	Carried to Collection £		

	Description	£	£
	ROOM SCHEDULES (CONT'D.)		
	First Floor (Cont'd.)		
	Room 111 (Bar) & Room 111a (Bar Storage) (Cont'd.)		
A	Clean down, prepare and apply approved paint to new plasterboard walls (35-85-60/195).	Item	
В	Supply and fix suspended plasterboard ceiling Type CT01 (50-10- 10/110) to soffit of existing slab including thin coat plaster finish (45-55- 60) (decoration measured elsewhere), cornices, edgings, etc.	Item	
С	Supply and fix suspended plasterboard ceiling Type CT02 (20-10- 10/110) to soffit of existing slab including thin coat plaster finish (45-55- 60) (decoration measured elsewhere), cornices, edgings, etc.	ltem	
D	Extra over suspended plasterboard ceiling for access panels (2 No.) (45-45-00/310).	Item	
Е	Clean down, prepare and apply approved paint to plaster ceilings (35-85-60/195).	Item	
	Room 112a (Lobby to Screening Room)		
F	Supply and lay approved carpet including preparation of existing surface all to manufacturer's instructions (45-20-15/380).	Item	
G	Provide and construct full height wall Type WT01 (55dB) (25-05-65/110).	Item	
Н	Provide and fix Type 3 timber skirting to walls (45-75-95/345).	Item	
J	Clean down, prepare and apply approved paint to skirting (35-85-60/195).	Item	
K	Clean down existing painted plaster wall, prepare and apply approved paint to walls (35-85-60/195).	Item	
L	Clean down, prepare and apply approved paint to new plasterboard walls (35-85-60/195).	Item	
М	Supply and fix suspended plasterboard ceiling Type CT01 (50-10- 10/110) to soffit of existing slab including thin coat plaster finish (45-55- 60) (decoration measured elsewhere), cornices, edgings, etc.	Item	
N	Clean down, prepare and apply approved paint to plaster ceilings (35-85-60/195).	Item	
	Carried to Collection £		

	Description	£	£
	ROOM SCHEDULES (CONT'D.)		
	First Floor (Cont'd.)		
	Room 112 (Screening Room)		
A	Provide and fix floating floor construction formed of two layers of 15mm cement particle board on Pliteq Ginie Mat FF25 support system including preparation of existing surface all to manufacturer's instructions (20-55-95/110).	ltem	
	Employer's Requirements: The screening room rake is a simple full width 7500mm deep inclined floor rising 350mm at the rear of the room. The carpentry should be built upon the acoustic floor in the room and sit within the acoustic wall lining. The finish will be the same as the auditorium tiering.		
В	Provide and construct plywood lined sloping floor construction including fixing, supports, etc. to approval.	ltem	
С	Provide and lay approved carpet including preparation of plywood surfaces (measured elsewhere) all to manufacturer 's instructions (45-20-15/380).	Item	
D	Extra over carpet for laying to sloping substructure.	Item	
Е	Supply and fit skirting Type 1 to walls (45-75-95/345).	Item	
F	Extra over skirting Type 1 for fitting to sloping flooring.	Item	
G	Clean down, prepare and apply approved paint to timber skirtings (35-85-60/195).	Item	
Н	Provide and construct full height acoustic wall lining formed of one layer of 15mm Soundbloc on Gyplyner GL2 brackets forming a 35mm cavity with 25mm APR1200 mineral wool insulation within the cavity including thin coat plaster finish (45-55-10/110) (decoration measured elsewhere) all to approval (25-85-45/150).	Item	
J	Clean down, prepare and apply approved paint to plaster walls (35-85-60/195).	Item	
К	Supply and fit suspended plasterboard ceiling Type CT03 (55dB) (20-10- 10/110) to soffit of existing slab including thin coat plaster finish (44-55- 60) (decoration measured elsewhere), cornices, edgings, etc.	ltem	
L	Clean down, prepare and apply approved paint to plaster ceiling (35-55-60/195).	ltem	
、	Carried to Collection £		

	Description	£	£
	ROOM SCHEDULES (CONT'D.)		
	First Floor (Cont'd.)		
	Room 112b (Lobby)		
A	Provide and construct new timber framed and lined floor and steps to lobby all to approval.	ltem	
В	Provide and lay approved carpet including preparation of surfaces (measured elsewhere) all to manufacturer 's instructions (45-20-15/380).	Item	
С	Extra over carpet for laying to treads and risers of stairs.	Item	
D	Supply and fit skirting Type 3 to walls (45-75-95/345).	Item	
Е	Supply and fit skirting Type 3 to treads and risers of stairs.	Item	
F	Clean down, prepare and apply approved paint to timber skirtings (35-85-60/195).	Item	
G	Provide and construct full height wall Type WT01 (55dB) (25-05-65/110).	Item	
Н	Clean down existing painted plaster wall, prepare and apply approved paint to walls (35-85-60/195).	Item	
J	Clean down, prepare and apply approved paint to new plasterboard walls (35-85-60/195).	Item	
К	Supply and fix suspended plasterboard ceiling Type CT03 (55dB) (20-10- 10/110) to soffit of existing slab including thin coat plaster finish (44-55- 60) (decoration measured elsewhere), cornices, edgings, etc.	Item	
L	Clean down, prepare and apply approved paint to plaster ceiling (35-55-60/195).	ltem	
	Second Floor		
	Room 201 (Function Room A)		
Μ	Provide and lay approved carpet including preparation of existing floor surface all as manufacturer's instructions (45-20-15/380).	Item	
Ν	Supply and fit Type 3 skirting to walls (45-75-95/345).	Item	
Ρ	Clean down, prepare and apply approved paint to timber skirtings (35-55-60/195).	Item	
Q	Clean down existing painted plaster walls, prepare and apply approved paint to walls (35-85-60/195)	ltem	
	Carried to Collection £		

	Description	£	£
	ROOM SCHEDULES (CONT'D.)		
	Second Floor (Cont'd.)		
	Room 201 (Function Room A) (Cont'd.)		
A	Supply and fix suspended plasterboard ceiling Type CT01 (20-10- 10/110) to soffit of existing slab including thin coat plaster finish (45-55- 60) (decoration measured elsewhere), cornices, edgings, etc.	ltem	
В	Clean down, prepare and apply approved paint to plaster ceiling (35-85- 60/195).	Item	
	Rooms 201a & 210 (Circulation)		
С	Supply and lay linoleum sheeting including preparation of existing surfaces all to manufacturer's instructions (45-20-70/320).	Item	
D	Supply and lay linoleum sheeting including preparation of existing surfaces to treads and risers of stairs all to manufacturer's instructions (45-20-70/320).	Item	
Е	Supply and lay plywood /hardboard underlay for linoleum sheeting to top of existing floor surface (Provisional).	Item	
F	Supply and fix approved non-slip stair nosings.	Item	
G	Supply and fit skirting Type 3 to walls (45-75-95/345).	Item	
Н	Supply and fit skirting Type 3 to treads and risers of stairs (45-75-95/345).	Item	
J	Clean down, prepare and apply approved paint to timber skirtings (35-85-60/195).	Item	
К	Clean down existing painted plaster walls, prepare and apply approved paint to walls (35-85-60/195).	Item	
L	Supply and fix suspended plasterboard ceiling Type CT01 (20-10- 10/110) to soffit of existing slab including thin coat plaster finish (95-55- 60) (decoration measured elsewhere), cornices, edgings, etc.	ltem	
М	Supply and fix plasterboard bulkhead to suspended ceiling including thin coat plaster finish, fixings, etc.	Item	
Ν	Clean down existing painted plaster ceiling, prepare and apply approved paint to ceilings (35-85-60/195).	Item	
Ρ	Clean down, prepare and apply approved paint to new plaster ceilings (35-85-60/195).	ltem	
、	Carried to Collection £		

	Description	£	£
	ROOM SCHEDULES (CONT'D.)		
	Second Floor (Cont'd.)		
	Rooms 204, 205, 206 & 207 (Dressing Room A, Toilet, Shower and Back of House Stair)		
A	Clean down existing painted walls, prepare and apply approved paint to walls (Provisional).	Item	
В	Clean down existing painted ceilings, prepare and apply approved paint to ceilings (35-85-60/195).	Item	
	Room 208 (Circulation)		
С	Supply and lay linoleum sheeting including preparation of existing surfaces all to manufacturer's instructions (45-20-70/320).	Item	
D	Supply and lay plywood / hardboard underlay for linoleum sheeting to top of existing floor surface (Provisional).	Item	
Е	Supply and fix skirting Type 2 to walls (45-75-95/345).	Item	
F	Clean down, prepare and apply approved paint to skirtings (35-85-60/195).	Item	
G	Clean down existing painted plaster walls, prepare and apply approved paint to walls (35-85-60/195).	Item	
Н	Clean down, prepare and apply approved paint to new plastered walls (35-85-60/195).	Item	
J	Supply and fix suspended plasterboard ceiling Type CT02 (20-10- 10/110) to soffit of existing slab including thin coat plaster finish (45-55- 60) (decoration measured elsewhere), cornices, edgings, etc.	Item	
К	Clean down, prepare and apply approved paint to plaster ceiling (35-85-60/195).	Item	
	Rooms 209 a-d (Cleaner, WC's and Store Room)		
L	Supply and lay slip resistant vinyl sheeting including preparation of existing surfaces all to manufacturer's instructions (45-20-70/360).	Item	
Μ	Supply and lay plywood / hardboard underlay for vinyl sheeting to top of existing floor surface (Provisional).	Item	
Ν	Supply and fix coved skirting to walls (45-20-70/320 & 360).	Item	
Ρ	Construct full height walls Type WT01 (45dB) to approval all as specified (doors measured elsewhere) (25-85-45/150).	Item	
	Carried to Collection £		

	Description	£	£
	ROOM SCHEDULES (CONT'D.)		
	Second Floor (Cont'd.)		
	Rooms 209 a-d (Cleaner, WC's and Store Room) (Cont'd.)		
A	Construct full height walls Type WT03 to approval all as specified (25-85-45/150).	Item	
В	Supply and fix "Venestra Unity" wall panelling to rear of WC's and Cleaners Cupboard all to manufacturer's instructions.	Item	
С	Supply and fix porcelain wall tiles to walls (10m ² Provisional Quantity) (25-85-97/140).	Item	
D	Clean down existing painted plaster walls, prepare and apply approved paint to walls (35-85-60/195).	Item	
Е	Clean down, prepare and apply approved paint to plasterboard walls (35-85-60/195).	Item	
F	Supply and fix suspended plasterboard ceiling Type CT02 (20-20-20/110) to soffit of existing slab including thin coat plaster finish (45-55-60) (decoration measured elsewhere), cornices, edgings, etc.	ltem	
G	Clean down, prepare and apply approved paint to plaster ceiling (35-85-60/195).	Item	
Н	Supply and fix timber shelving to cleaner's cupboard and store room to approval.	Item	
	Room 212 (Function Room B)		
J	Supply and lay carpet including preparation of existing surfaces all to manufacturer's instructions (45-20-15/380).	Item	
к	Supply and fit Type 3 skirting to walls (45-75-95/345).	Item	
L	Clean down, prepare and apply approved paint to timber skirting (35-85-60/195).	Item	
Μ	Clean down existing painted plastered walls, prepare and apply approved paint to walls (35-85-60/195).	Item	
N	Supply and fix suspended plasterboard ceiling Type CT01 (20-10- 10/110) to soffit of existing slab including thin coat plaster finish (45-55- 60) (decoration measured elsewhere), cornices, edgings, etc.	ltem	
Ρ	Clean down, prepare and apply approved paint to plaster ceilings (35-85-60/195).	ltem	
	Carried to Collection £		

	Description	£	£
	ROOM SCHEDULES (CONT'D.)		
	Third Floor		
	Room 301 (AV / Control Room)		
A	Clean down existing painted plaster walls, prepare and apply approved paint to walls (35-85-60/195).	Item	
В	Clean down existing painted ceiling, prepare and apply approved paint to ceiling (35-85-60/195).	Item	
С	Provide and fit full height curtain track room divider Class A material to approval (45-35-35/310).	Item	
	Room 303 (Plant Room)		
D	Clean down existing painted plaster walls, prepare and apply approved paint to walls (35-85-60/195).	Item	
E	Clean down existing painted ceiling, prepare and apply approved paint to ceilings (35-85-60/195).	Item	
	Rooms 305, 306, 307 & 308 (Dressing Room B, Toilet, Shower and Back of House Stair)		
F	Clean down existing painted plaster walls, prepare and apply approved paint to walls (35-85-60/195).	Item	
G	Clean down existing painted plaster ceilings, prepare and apply approved paint to ceilings (35-85-60/195).	Item	
	Generally		
Н	Allow for boxing for / and plasterboard linings to exposed services including decoration.	Item	
J	Allow for forming access hatch to existing floors and making good up to existing surfaces (5 No.) (Provisional Quantity) (25-50-20/135).	Item	
К	Allow for fixing 450 x 450mm access panel (25-50-20/135) (20 No. Provisional Quantity).	Item	
L	Allow for fixing 600 x 600mm access panel (25-50-20/135) (8 No. Provisional Quantity).	Item	
М	Allow for cleaning down existing painted handrails to stairs around lift shaft, prepare and apply approved paint to handrails, etc. (35-85-60/195).	Item	
	Carried to Collection £		

Description		£	£
COLLECTION			
Page 2/16			
Page 2/17			
Page 2/18			
Page 2/19			
Page 2/20			
Page 2/21			
Page 2/22			
Page 2/23			
Page 2/24			
Page 2/25			
Page 2/26			
Page 2/27			
Page 2/28			
Page 2/28			
Page 2/30			
Page 2/31			
Page 2/32			
Page 2/33			
Page 2/34			
Page 2/35			
Page 2/36			
Page 2/37			
N .	Carried to Summary £		

	Description	£	£
	SHOP FRONTS, SCREENS, ROOFLIGHTS AND WINDOWS		
	(Refer to Lyndon Goode Architects drawing Nos. LAR-LGA-00-XX-SH- 720-01 Rev. A; LAR-LGA-00-01-DR-A-320-10 Rev. A; LAR-LGA-00-00- DR-A-320-05 Rev. A to 08 Rev. A and 320-50 and 51)		
	Employer's Requirements for Contractor's Design Portion: The above listed drawings already define a majority of the shop front's design however a specialist shop front joiner should be appointed by the Contractor to complete the design, looking at buildability, structure and installation detail. The design will need to be approved by the design team and meet the design intent established at tender. The design includes for opening lights, doors, integrated lighting and seating. The design will be important to both listed building and planning consent. The contractor should submit full design drawings for approval prior to installation including methods of fixing to the structure and required services.		
A	Shop front PW-007-01 - to detail including stallboards, ironmongery, etc., complete (decoration measured elsewhere).	Item	
В	Shop front PW-011-01 - to detail including stallboards, ironmongery, etc., complete (decoration measured elsewhere).	Item	
С	Clean down, prepare and apply approved finish to glazed timber framed and lined shop fronts (35-85-60/175/195).	Item	
D	Rooflights XR-111-01 and XR-112-01 - block off existing opening with timber framing, 60mm mineral wood insulation and 35mm insulated plasterboard to finish flush with existing ceiling finish.	ltem	
E	Rooflights XR-209-01 & 02 - block off existing opening with timber framing, 60mm mineral wood insulation and 35mm insulated plasterboard to finish flush with existing ceiling finish.	ltem	
F	Rooflight XR-213-01 - Allow for inspecting existing rooflight, repair as necessary, make good and watertight.	Item	
G	Windows XW-006-01 and XW007-01 to 04 - Allow for completely refurbishing windows including sash cords, weights, etc., apply solar film to glass, draught exclusion strips and leave in full working order (decoration measured elsewhere).	ltem	
н	Clean down existing painted timber windows, prepare and apply approved paint to windows internally and externally (35-85-60/175/195).	Item	
J	Windows XW-022-01, 02 and XW-023-01 - Allow for completely refurbishing windows including ironmongery, etc., including fitting draught exclusion strips and leave in full working order (decoration measured elsewhere).	ltem	
	Carried to Collection £		

	Description	£	£
	SHOP FRONTS, SCREENS, ROOFLIGHTS AND WINDOWS (CONT'D.)		
	(Refer to Lyndon Goode Architects drawing Nos. LAR-LGA-00-XX-SH- 720-01 Rev. A; LAR-LGA-00-01-DR-A-320-10 Rev. A; LAR-LGA-00-00- DR-A-320-05 Rev. A to 08 Rev. A and 320-50 and 51) (Cont'd.)		
A	Clean down existing painted timber windows, prepare and apply approved paint to windows internally and externally (35-85-60/175/195).	ltem	
В	Windows XW-103-01 to 05 - Allow for blocking off windows to detail complete (drawing No. LAR-LGA-00-01-DR-A-320-11 Rev. A) (decoration measured elsewhere).	Item	
С	Clean down existing painted timber shutters, prepare and apply approved paint to shutters (35-85-60/175).	Item	
D	Clean down existing painted timber windows (externally), prepare and apply approved paint to windows (35-85-60/175).	Item	
E	Windows XW-103-06 to 08 and XW-104-01 & 02 - Allow for blocking off windows similar to details on drawing No. LAR-LGA-00-01-DR-A-320-11 but without shutters (decoration measured elsewhere).	ltem	
F	Clean down existing painted timber windows (externally), prepare and apply approved paint to windows (35-85-60/175).	Item	
G	Windows XW-112-01 to 03 and XW-114-01 - Allow for blocking off windows to details complete (drawing No. LAR-LGA-11-01-DR-A-320-10 Rev. A) (decoration measured elsewhere).	ltem	
Н	Clean down existing painted windows (externally), prepare and apply approved paint to windows (35-85-60/175).	Item	
	Screens and Screens with Integral Doors		
J	Glazed screen and double doors reference XS-011-01/XD-011-01 framed up to match existing screen and doors previously removed to achieve a fire rating of FD30S and acoustic rating of 30dB all to approval including all hardware / ironmongery as scheduled (decoration measured elsewhere) and fitting into existing opening.	Item	
К	Glazed screen and double doors reference PS-007-01/PD-007-02 framed up to match the foregoing item and to achieve a fire rating of FD30S and acoustic rating of 30dB all to approval including all hardware / ironmongery as scheduled (decoration measured elsewhere) and fitting into new opening (measured elsewhere).	ltem	
L	(measured elsewhere). Clean down, prepare and apply approved paint finish to glazed screens and integral double door sets (35-80-60/175).	Item	
	Carried to Collection £		

	Description	£	£
	SHOP FRONTS, SCREENS, ROOFLIGHTS AND WINDOWS (CONT'D.)		
	Screens and Screens with Integral Doors (Cont'd.)		
A	Glazed panel partition system (25-05-65/110) full height with single doors as Aspex UK Limited or other equal and approved for screen and door reference PS-201-01 and PD-201-01 to achieve an acoustic rating of 40dB all to approval including all hardware / ironmongery as scheduled (decoration measured elsewhere).	ltem	
В	Glazed panel partition system (25-05-65/110) full height with single doors as Aspex UK Limited or other equal and approved for screen and door reference PS-212-01 and PD-212-01 to achieve an acoustic rating of 40dB all to approval including all hardware / ironmongery as scheduled (decoration measured elsewhere).	ltem	
С	Clean down, prepare and apply approved paint finish to glazed screens and integral single doorsets (35-80-60/175).	Item	
D	Glazed curtain wall system (25-80-15/175) reference PS-101-01 spanning first and second floor and to achieve an acoustic rating of 40dB including structural support system (Morph Structures drawing No. 2636- MORPH-ZZ-01-DR-S-1001 & 2636-SKH-034) all to approval including cleaning down on completion.	ltem	
	<u>Generally</u>		
Е	Allow for inspection, repair as required and clean down existing glass curtain walling to approval (XC-001-01).	Item	
F	Allow for manifestations to glazed screens / doors as directed.	Item	
	Carried to Collection £		

Description	£	£
COLLECTION		
Page 2/39		
Page 2/40		
Page 2/41		
Carried to Summary £		

	Description	£	£
	DOORSET SYSTEM (25-50-20/120) AND ASSOCIATED DOOR HARDWARE SYSTEM (25-90-20/120)		
	Note: The following doorsets and door hardware are to be supplied and fitted to existing openings and / or existing openings which have been modified to enable new doors and frames to be fitted. Prices are to include for supply and fitting of all packings, stops, architraves, hardware, etc. complete as detailed on the respective schedules.		
	<u>Basement</u>		
A	XD-B04-01 - 910 x 1980mm Single door with FD60S fire rating.	Item	
В	XD-B05-01 - 910 x 1980mm Single door with FD60 fire rating.	Item	
С	XD-B06-01 - 910 x 1980mm Single door with FD60 fire rating.	Item	
D	XD-B07-02 - 1410 x 1870mm Pair of doors with FD60S fire rating.	Item	
Е	XD-B07-03 - 1410 x 1870mm Pair of doors with FD60S fire rating.	Item	
	Ground Floor		
F	XD-003-01 - 900 x 1980mm Single door with FD60S fire rating and 30dB acoustic rating.	Item	
G	XD-003-02 - 810 x 1980mm Single door with FD60S fire rating.	Item	
н	XD-012-01 - 1540 x 1920 One and a half leaf door with FD30 fire rating.	Item	
J	XD-018-01 - 910 x 1980mm Single door with FD30S fire rating.	Item	
к	XD-019-01 - 1010 x 1980mm Single door with FD30S fire rating.	Item	
L	XD-021-01 - 910 x 2050mm Single door with FD30S fire rating.	Item	
М	XD-02201 - 910 x 2050mm Single door with FD30S fire rating.	Item	
Ν	XD-023-01 - 910 x 2050mm Single door with FD30 fire rating.	Item	
Ρ	XD-023-03 - 1710 x 2050mm - Pair of doors with FD30 fire rating.	Item	
Q	XD-025-01 - 910 x 2050mm Single door with FD60S fire rating.	Item	
	First Floor		
R	XD-103-01 - 2150 x 2790mm Pair of doors with FD60S fire rating and 40dB acoustic rating.	Item	
s	XD-104-01 - 1710 x 2050mm Pair of doors with FD 30S fire rating.	Item	
т	XD-104-02 - 1710 x 2050mm Pair of doors with FD30S fire rating.	Item	
	Carried to Collection £		

	Description	£	£
	DOORSET SYSTEM (25-50-20/120) AND ASSOCIATED DOOR HARDWARE SYSTEM (25-90-20/120) (CONT'D.)		
	First Floor (Cont'd.)		
A	XD-105-01 - 1270 x 2050mm Pair of doors with FD60S fire rating and 30dB acoustic rating.	Item	
В	XD-106-01 - 910 x 2050mm Single door with FD30S fire rating.	Item	
С	XD-107-01 - 1680 x 2050mm Pair of doors with FD60S fire rating and 30dB acoustic rating.	Item	
D	XD-117-01 - 1510 x 2050mm Pair of doors with FD60S fire rating.	Item	
	Second Floor		
Е	XD-204-01 - 910 x 2050mm Single door with FD30S fire rating.	Item	
F	XD-205-01 - 910 x 2050mm Single door with FD60S fire rating.	Item	
G	XD-208-02 - 1710 x 2050mm Pair of doors with FD30S fire rating and 30dB acoustic rating.	Item	
Н	XD-210-02 - 910 x 2050mm Single door with FD60S fire rating and 30dB acoustic rating.	Item	
	Third Floor		
J	XD-301-01 - 910 x 2050mm Single door with FD60S fire rating and 40dB acoustic rating.	Item	
К	XD-303-01 - 910 x 1875mm Single door with FD60 fire rating and 40dB acoustic rating.	Item	
L	XD-307-01 - 810 x 2050mm Single door with FD30S fire rating.	Item	
	<u>Generally</u>		
М	Clean down, prepare and apply approved paint to surfaces of new doors, frames, architraves, etc. all as directed (35-85-60/175 & 195).	Item	
	Carried to Collection £		

	Description	£	£
	DOORSET SYSTEM (25-50-20/120) AND ASSOCIATED DOOR HARDWARE SYSTEM (25-90-20/120) (CONT'D.)		
	Note: The following doorsets and door hardware are to be supplied and fitted to new openings in new partition walls and / or new openings in existing walls. Prices are to include for the supply and fitting of all packings, stops, architraves, hardware, etc. complete as detailed on the respective schedules		
	Ground Floor		
Ą	PD-001-01 - 1710 x 2050mm One and a half leaf door.	Item	
З	PD-007-03 - 810 x 2110mm Single door with FD60 fire rating.	Item	
С	PD-007-04 - 810 x 2110mm Single door with FD60 fire rating.	Item	
D	PD-009-01 - 1610 x 1980mm Pair of doors with FD60S fire rating and 30dB acoustic rating.	Item	
E	PD-014a - 01 to 10 - 750 x 2240mm Single door (Unisex WC).	Item	
F	PD-014b-01 - 910 x 2240mm Single door (Accessible WC).	Item	
G	PD-018b-01 and 02 - 750 x 2050mm Single door (Office WCs).	Item	
Н	PD-018c-01 - 910 x 2050mm Single door (Accessible WC).	Item	
	First Floor		
J	PD103-01 - 2150 x 2050mm Pair of doors with FD60S fire rating and 40dB acoustic rating.	Item	
K	PD-111a-01 - 1010 x 2110mm Single door with FD30S fire rating.	Item	
L	PD-112-01 - 1510 x 2110mm Pair of doors with FD30S fire rating and 35dB acoustic rating.	Item	
М	PD-112-02 - 910 x 2110mm Single door with FD30S fire rating and 35dB acoustic rating.	Item	
N	PD-112a-01 - 1510 x 2110mm Pair of doors with FD30S fire rating and 35dB acoustic rating.	Item	
Ρ	PD-112b-01 - 910 x 2110mm Single door with FD30S fire rating and 35dB acoustic rating.	Item	
Q	PH-101-01 - 1610 x 1200mm Access hatch / door with FD60S fire rating and 40dB acoustic rating.	Item	
	Carried to Collection £		

	Description	£	£
	DOORSET SYSTEM (25-50-20/120) AND ASSOCIATED DOOR HARDWARE SYSTEM (25-90-20/120) (CONT'D.)		
	Second Floor		
A	PD-209a-01 - 910 x 2050mm Single door with FD30S fire rating.	Item	
В	PD-209b-01 - 910 x 2050mm Single door (Accessible WC).	Item	
С	PD-209c-01 and 02 - 750 x 2050mm Single door (Unisex WC).	Item	
D	PD-209d-01 - 910 x 2050mm Single door with FD30S fire rating.	Item	
	<u>Generally</u>		
E	Clean down, prepare and apply approved paint to surfaces of new doors, frames, architraves, etc. all as directed (35-85-60/175 & 195).	Item	
	Existing Doorsets, etc. (Provisional)		
	Allow for inspecting existing doors, frames, architraves, ironmongery, etc. and make good as directed (decoration measured elsewhere).		
	Ground Floor		
F	XD-008-01 - 1735 x 2690mm Pair of doors.	Item	
G	XD-022-02 - 910 x 2110mm Single door.	Item	
	First Floor		
н	XD-106-02 - 910 x 2050mm Single door.	Item	
	Second Floor		
J	XD-204-02 - 810 x 2050mm Single door.	Item	
к	XD-206-01 - 750 x 2050mm Single door.	Item	
L	XD-207-01 - 710 x 2050mm Single door.	Item	
М	XD-250-01 - 910 x 2050mm Single door.	Item	
	Third Floor		
Ν	XD-303-02 - 1410 x 1275mm Pair of doors.	Item	
Ρ	XD-306-01 - 810 x 2050mm Single door.	Item	
Q	XD-307-02 - 810 x 2050mm Single door.	Item	
R	XD-308-01 - 710 x 2050mm Single door.	Item	
	Carried to Collection £	_	

	Description	£	£
	DOORSET SYSTEM (25-50-20/120) AND ASSOCIATED DOOR HARDWARE SYSTEM (25-90-20/120) (CONT'D.)		
	Generally		
A	Clean down existing painted doors, frames, architraves, etc., prepare and apply approved paint to doors, etc. all as directed (35-85-60/175 & 195) (Provisional).	Item	
	Carried to Collection £		

Description	£	£
COLLECTION		
Page 2/43		
Page 2/44		
Page 2/45		
Page 2/46		
Page 2/47		
Carried to Summary £		

	Description	£	£
	SANITARYWARE AND ACCESSORIES		
	Ground Floor		
	Room 018a (Cleaner's Cupboard)		
A	Twyford cleaners sink size 465 x 400mm complete with stainless steel grating, cp waste outlet with plug and chain, pair of lever arm pillar taps, cp bottle trap, wall hung support brackets, flexible connections to hot and cold water services and connection to waste pipework (1 No.).	Item	
	Accessories		
В	Muuto "The Dots" 90mm diameter metal coat hooks (2 No.)	Item	
С	Fixed / adjustable shelving to walls to detail.	Item	
D	Made Dale square stainless steel 30 litre bin (1 No.)	Item	
	Rooms 018b & c (Office WC's)		
Е	Tesi wall mounted WC suite (Aqua Blade flush technology) complete with T3545 wall mounted WC pan with hidden fixations, S3643 Conceala 2 cistern 45/3 litre dual flush valve side supply and internal overflow, alternative height plastic flush bends, T3527 Tesi slim toilet seat and cover, slow close, E4465 Karisma flush plate duel flush unbranded, E060 support frame with bolts for wall hung WC complete with all flexible connections to cold water services, pan connector to waste pipework (2 No.).	Item	
F	Armitage Shanks Contour 21 - Doc M back to wall accessible toilet pack complete with grab rails, support rails complete and fixing to floors and connections to hot and cold water services and connections to waste pipework (1 No.).	ltem	
G	Ideal standard softmood 45cm wall hung hand rinse wash basin T0551 complete with cp waste outlet, E0079 cp bottle trap, E0157 wall fixing set, A4591 Attitude single lever one hole basin mixer with classic outlet and pop-up waste and flexible connections to hot and cold water services and connection to waste pipework (2 No.).	ltem	
	Accessories		
Н	Muuto "The Dots" 90mm diameter metal coat hooks (4 No.).	Item	
J	350 x 750mm Mirror (1 No.).	Item	
К	410 x 750mm Mirror (2 No.)	Item	
L	850 x 750mm Mirror (1 No.).	Item	
Μ	Sanibin Slim 20.5 litre pedal sanitary bin (3 No.).	Item	
	Carried to Collection £		

	Description	£	£
	MAIN WORKS (CONT'D.)		
	SANITARYWARE AND ACCESSORIES (CONT'D.)		
	Ground Floor (Cont'd.)		
	Room 018b & c (Office WC's) (Cont'd.)		
	Accessories (Cont'd.)		
А	Made Dale square stainless steel 30 litre bin (3 No.).	Item	
В	Wall mounted soap dispenser (3 No.).	Item	
С	Franke stainless steel jumbo toilet roll holder (3 No.).	Item	
D	Combined baby change table and shelf unit to detail (1 No.).	Item	
	Room 014a (Unisex WC's)		
Е	Tesi wall mounted WC suite (Aqua Blade flush technology) complete with T3545 wall mounted WC pan with hidden fixations, S3643 Conceala 2 cistern 45/3 litre dual flush valve side supply and internal overflow, alternative height plastic flush bends, T3527 Tesi slim toilet seat and cover, slow close, E4465 Karisma flush plate duel flush unbranded, E060 support frame with bolts for wall hung WC complete with all flexible connections to cold water services, pan connector to waste pipework (9 No.).	ltem	
F	Armitage Shanks Doc M Ambulant back to wall toilet pack complete with grab rails (3 No.), support rails complete and fixing to floor and connections to cold water services and waste pipework (2 No.).	ltem	
G	Ideal standard softmood 45cm wall hung hand rinse wash basin T0551 complete with cp waste outlet, E0079 cp bottle trap, E0157 wall fixing set, A4591 Attitude single lever one hole basin mixer with classic outlet and pop-up waste and flexible connections to hot and cold water services and connection to waste pipework (10 No.).	ltem	
	Accessories		
Н	Muuto "The Dots" 90mm diameter metal coat hooks (12 No.).	Item	
J	350 x 750mm Mirror (1 No.).	Item	
К	410 x 750mm Mirror (10 No.)	Item	
L	Sanibin Slim 20.5 litre pedal sanitary bin (11 No.).	Item	
Μ	Made Dale square stainless steel 30 litre bin (11 No.).	Item	
N	Wall mounted soap dispenser (11 No.).	Item	
、	Carried to Collection £		

	Description	£	£
	MAIN WORKS (CONT'D.)		
	SANITARYWARE AND ACCESSORIES (CONT'D.)		
	Ground Floor (Cont'd.)		
	Room 014a (Unisex WC's) (Cont'd.)		
	Accessories (Cont'd.)		
А	Franke stainless steel jumbo toilet roll holder (11 No.).	Item	
В	600mm long wall mounted grab rail (2 No.).	Item	
	Second Floor		
	Room 209a (Cleaners cupboard)		
С	Twyford cleaners sink size 465 X 400mm complete with stainless steel grating, cp bottle waste outlet with plug and chain, pair of lever arm pillar taps, cp trap, wall hung support brackets, flexible connections to hot and cold water services and connection to waste pipework (1 No.).	ltem	
	Accessories		
D	Muuto "The Dots" 90mm diameter metal coat hooks (2 No.)	Item	
Е	Fixed / adjustable shelving to walls to detail.	Item	
F	Made Dale square stainless steel 30 litre bin (1 No.)	Item	
	Rooms 209b & c (Unisex and Accessible WCs)		
G	Tesi wall mounted WC suite (Aqua Blade flush technology) complete with T3545 wall mounted WC pan with hidden fixations, S3643 Conceala 2 cistern 45/3 litre dual flush valve side supply and internal overflow, alternative height plastic flush bends, T3527 Tesi slim toilet seat and cover, slow close, E4465 Karisma flush plate duel flush unbranded, E060 support frame with bolts for wall hung WC complete with all flexible connections to cold water services, pan connected to waste pipework (2 No.).	ltem	
н	Armitage Shanks Contour 21 - Doc M back to wall accessible toilet pack complete with grab rails, support rails complete and fixing to floors and connections to hot and cold water services and connections to waste pipework (1 No.).	ltem	
J	Ideal standard softmood 45cm wall hung hand rinse wash basin T0551 complete with cp waste outlet, E0079 cp bottle trap, E0157 wall fixing set, A4591 Attitude single lever one hole basin mixer with classic outlet and pop-up waste and flexible connections to hot and cold water services and connection to waste pipework (2 No.).	ltem	
、	Carried to Collection £		

	Description	£	£
	MAIN WORKS (CONT'D.)		
	SANITARYWARE AND ACCESSORIES (CONT'D.)		
	<u>Second Floor (Cont'd.)</u>		
	Room 209b & c (Unisex and Accessible WCs) (Cont'd.)		
	Accessories_		
A	Muuto "The Dots" 90mm diameter metal coat hooks (4 No.).	Item	
В	350 x 750mm Mirror (1 No.).	Item	
С	410 x 750mm Mirror (2 No.)	Item	
D	Sanibin Slim 20.5 litre pedal sanitary bin (3 No.).	Item	
Е	Made Dale square stainless steel 30 litre bin (3 No.).	Item	
F	Wall mounted soap dispenser (3 No.).	Item	
G	Franke stainless steel jumbo toilet roll holder (3 No.).	Item	
	<u>Sundry</u>		
Н	Tekflo Edge or other equal and approved wall mounted hand drier (Provisional) (17 No.).	ltem	
	Carried to Collection £		

Des	scription	£	£
COL	LLECTION		
Pag	je 2/49		
Pag	je 2/50		
Pag	je 2/51		
Pag	je 2/52		
•	Carried to Summary £		

	Description	£	£
	MECHANICAL AND ELECTRICAL INSTALLATIONS		
	Mechanical and Electrical Stripping Out		
A	Refer to SGA Consulting Limited's Specification Appendix J. All items referred to within shall be deemed included. Due allowance shall be made for all Profit and Attendance upon specialist Sub-contractors executing the works.	Item	
	Mechanical Installations		
В	Refer to SGA Consulting Limited's Specification Appendix K. All items referred to within shall be deemed included. Due allowance shall be made for all Profit and Attendance upon specialist Sub-contractors executing the works.	Item	
	Electrical Installations		
С	Refer to SGA Consulting Limited's Specification Appendix L. All items referred to within shall be deemed included. Due allowance shall be made for all Profit and Attendance upon specialist Sub-contractors executing the works.	Item	
	Utility companies work in connection with services:		
D	Electricity		1,500.00
Е	Gas		3,000.00
F	Water		1,000.00
	Carried to Summary £		

	Description		£
	SCHEDULE OF WORKS		
	EXTERNAL WORKS / REMEDIAL WORKS		
	The following work shall be executed based upon the accompanying drawings. Due allowance shall be made for making good the structure and finishings as required.		
	Pavings, etc.		
A	Allow for regrading existing footpath adjacent to new Shop Fronts to Box Office and Café / Bar all to approval of Local Authority and making good up to thresholds, etc. (Castle Square elevation).	ltem	
В	External floor tiling to Shop entrances (20-55-35/130) laid to slight falls on and including approved underlay all as directed including weather bars, surrounds, etc.	ltem	
	<u>Walls</u>		
С	Carefully remove existing non-breathable paint to stone plinth, inspect existing surfaces and make good as directed.	ltem	
D	Carefully apply a line-based render and an approved breathable paint finish to existing stone plinth as directed (Provisional).	ltem	
E	Carefully inspect existing stucco work, repair cracks and damaged works as directed including mouldings, pilasters, string courses, capitals, cornicing and pediments all to match existing and prepare for new decoration (measured elsewhere).	ltem	
F	Prepare and apply new stucco, mouldings, etc. around new arched construction to two new Shop fronts all to approval.	ltem	
G	Allow for inspecting all existing window cills, clean down, repair as required and leave all weathertight.	ltem	
н	Allow for signwriting to approval over two new Shop entrances (Provisional).	Item	
J	Allow for signwriting to approval over existing entrance door (Castle Square elevation).	ltem	
к	Carefully remove existing Blue Plaque, store and re-fix to wall as directed.	Item	
L	Clean down existing painted plaster wall, prepare and apply approved paint to walls, mouldings, pilasters, capitals, cornicing and pediments, etc.	ltem	
М	Carefully remove existing lead flashing, canopy covering, inspect existing underlay, repair as required and supply and lay new Code 5 lead capping and flashings to entire canopy (Castle Square elevation).	ltem	
	Carried to Collection £		

	Description	£	£
	EXTERNAL WORKS (CONT'D.)		
	<u>Walls (Cont'd.)</u>		
A	Carefully remove existing lead flashing to pediment, inspect existing mouldings, repair as required and supply and lay new Code 5 lead capping / flashings (Mill Street elevation).	Item	
В	Carefully remove existing banner signs including fixings and make good existing plaster.	Item	
	Roof, etc.		
С	Carefully inspect existing rainwater goods including gutters, downpipes, rainwater heads, etc., repair as required and make whole of rainwater system watertight including flushing through system.	ltem	
D	Allow for stripping off existing flat roof coverings, upstands, etc., inspect existing substructure, repair as required and lay new single layer warm roof covering system (20-50-30/170) including upstands, coves, etc. and ensure weather and watertight.	Item	
	Employer's Requirements: 1 No. galvanised, hooped and PPC access / escape ladder (colour to match nearly acoustic louvres) to BS 4211:2005 + A1:2008 and BR Part K. The ladder spans between the lower roof plant (r.202) and upper roof plant (r.302) areas. Entrance and exit gantries may be required to negotiate parapet walls and provide a firm base landing. The Contractor should submit full design drawings for approval prior to manufacturer and installation including methods of fixing to the external wall and parapet. Input from the design team may be required for structural aspects of the design.		
Е	Provide and install access ladder from upper roof to lower roof .	Item	
	Employer's Requirements: Acoustic screening is required to the lower roof plant (r.202) and upper roof plant (r.302) areas. The lower plant roof should have a and L shaped screen forming a boundary to the roof 2.4m high from the finished roof level to conceal plant and noise from neighbouring buildings. This screen could possible be built upon the raised roof pitch surrounding the roof.		
	The upper roof screen will be a straight section between flanking walls mounted upon various existing parapets and the PV mounting frame. The height of this screen will be defined by the PV mounting frame forming a roof over the plant area. The frame should enclose all plant equipment whilst allowing installation of a PV roof. Access to the escape ladder should be incorporated in to the screen.		
	The intent is for a small pitched louvre screen to conceal (and diminish noise) the entire plant area. The screen should be PPC (colour TBC) and match with any visible frame structures and the access ladder. The design will be subject to listed building and planning consent.		
	Carried to Collection £		

	Description	£	£
	EXTERNAL WORKS (CONT'D.)		
	Roof etc. (Cont'd.)		
	Employer's Requirements (Cont'd.): The Contactor should submit full design drawings for approval prior to manufacture and installation including methods of fixing to the external wall and parapet. Input from the design team may be required for structural aspects of the design.		
А	Provide and install acoustic screens to roof plant areas 2.4m high.	Item	
В	Provide and install pv mounting frame to roof area.	Item	
С	Carefully inspect existing hipped timber roof construction, identify defects and carry out remedial works as directed to ensure stability of existing		
	roof structure.	Item	
D	Carefully inspect existing soil drainage in basement areas, repair damaged pipework, manhole channels, etc. and make good all of the system including flushing through and testing to approval.	ltem	
	Carried to Collection £		

Description	£	£
COLLECTION		
Page 2/55		
Page 2/56		
Page 2/57		
Carried to Summary £		

	Description	£	£
	PROVISIONAL SUMS		
	Include the following Provisional Sums for undefined works as described to be identified and instructed by the Architect / Contract Administrator and to be expended in part or whole or omitted from the Contract Sum		
А	Works to the substructure element of the building.	Item	5,000.00
В	Works to the structural elements of the building.	Item	5,000.00
С	Builders work in connection with Specialist works.	Item	2,500.00
D	Works to existing main stairs.	Item	15,000.00
Е	Additional structural supports for roof plant equipment.	Item	15,000.00
F	Re-roofing.	Item	20,000.00
G	Additional asbestos removal.	Item	25,000.00
Н	Contingency.	Item	35,000.00
```	Carried to Summary £		122,500.00

Description		£
SCHEDULE OF WORKS PREMISES		
SUMMARY		
	Page	
Soft Strip	2/4	
Demolition & Alterations	2/15	
Room Schedules	2/38	
Shop Fronts, Screens, Rooflights and Windows	2/42	
Doors	2/48	
Sanitaryware	2/53	
Mechanical & Electrical Installations	2/54	
External Works / Remedial Works	2/58	
Provisional Sums	2/59	122,500
Schedule of Works - Carried to Final S	Summary £	122,500

Description	£
SCHEDULE OF WORKS FOR SOFT STRIP WITHIN THE EXISTING PREMISES	
FINAL SUMMARY	
Volume No. 1 - Preliminaries	
Volume No. 2 - Schedule of works	
11	



# **INSTRUCTIONS FOR TENDERING**

# RMNB 012 - CONSTRUCTION WORKS AT LUDLOW ASSEMBLY ROOMS

# Shropshire Council Instructions for tendering

# **Contract Description:**

You have been invited to tender for RMNB 012 - Construction Works at Ludlow Assembly Rooms under IMC 167 - Construction Framework 2015

The contract will be for a period of 6 months commencing on the 17th December 2018.

Index

<u>Section</u>	Description	Page
1.0	Invitation to Tender	3
2.0	Terms and Conditions	3
3.0 3. 3. 3. 3. 3.	2 Tender Preparation and Cost 3 Parent Company Guarantee	4 4 5 5
4.0	Tender Submission	5
5.0	Variant Bids	6
6.0	Tender Evaluation	6
7.0	Clarifications	6
8.0	Continuation of the Procurement Process	7
9.0	Confidentiality	8
10.0	Freedom of Information	9
11.0	Disqualification	9
12.0	E-Procurement	10
13.0 13. 13. 13. 13.	2 Award Notice	11 11 11 11
14.0	Value of Contract	11
15.0	Acceptance	11
16.0	Payment Terms	11
17.0	Liability of Council	12
18.0	Attendance at Committee	12
19.0	Declaration	12

# 1.0 Invitation to Tender

- **1.1** You have been invited to tender for RMNB 012 Construction Works at Ludlow Assembly Rooms under IMC 167 Construction Framework 2015. The contract will be for a period of 6 months commencing on the 17th December 2018.
- **1.2** Tenders are to be submitted in accordance with the Terms and Conditions and the instructions outlined within this document.
- **1.3** Tenders must be submitted in accordance with the following instructions. Tenders not complying in any particular way may be rejected by Shropshire Council (the Council) whose decision in the matter shall be final. Persons proposing to submit a Tender are advised to read the Invitation to Tender documentation carefully to ensure that they are fully familiar with the nature and extent of the obligations to be accepted by them if their Tender is accepted.
- **1.4** The Invitation to Tender documents must be treated as private and confidential. Tenderers should not disclose the fact that they have been invited to tender or release details of the Invitation to tender document other than on an "in confidence" basis to those who have a legitimate need to know or who they need to consult for the purpose of preparing the tender as further detailed in these Instructions for Tendering.
- **1.5** Tenderers shall not at any time release information concerning the invitation to tender and/or the tender documents for publication in the press or on radio, television, screen or any other medium without the prior consent of the Council.
- **1.6** The fact that a Tenderer has been invited to submit a tender does not necessarily mean that it has satisfied the Council regarding any matters raised in the pretender questionnaire submitted. The Council makes no representations regarding the Tenderer's financial stability, technical competence or ability in any way to carry out the required services. The right to return to any matter raised in any pretender questionnaire submitted as part of the formal tender evaluation is hereby reserved by the Council.
- **1.7** The Invitation to Tender is issued on the basis that nothing contained in it shall constitute an inducement or incentive nor shall have in any other way persuaded a tenderer to submit a tender or enter into a Contract or any other contractual agreement.
- **1.8** Shropshire Council is purchasing on behalf of itself and any wholly owned local authority company or other entity that is deemed to be a contracting authority by virtue of the Council's involvement.

# 2.0 <u>Terms and Conditions</u>

- **2.1** Every Tender received by the Council shall be deemed to have been made subject to the Terms and Conditions and these Instructions for Tendering unless the Council shall previously have expressly agreed in writing to the contrary.
- **2.2** The Tenderer is advised that in the event of their Tender being accepted by the Council, they will be required to undertake the required services.

# 3.0 <u>Preparation of Tenders</u>

#### 3.1 Completing the Tender Response Document

- **3.1.1** Tenders should be submitted using the 'Tender Response Document' following the instructions given at the front of the document. The Tenderer's attention is specifically drawn to the date and time for receipt of Tenders and that no submission received after the closing time will be considered.
- **3.1.2** All documents requiring a signature must be signed;
  - a) Where the Tenderer is an individual, by that individual;
  - b) Where the Tenderer is a partnership, by two duly authorised partners;
  - c) Where the Tenderer is a company, by two directors or by a director and the secretary of the company, such persons being duly authorised for the purpose.
- **3.1.3** The Invitation to Tender Documents are and shall remain the property and copyright of the Council

#### 3.2 Tender Preparation and Costs

- **3.2.1** It shall be the responsibility of Tenderers to obtain for themselves at their own expense all information necessary for the preparation of their Tender. No claim arising out of want of knowledge will be accepted. Any information supplied by the Council (whether in the Tender Documentation or otherwise) is supplied only for general guidance in the preparation of tenders.
- **3.2.2** Any Tenderer considering making the decision to enter into a contractual relationship with the Council must make an independent assessment of the Tender opportunity after making such investigation and taking such professional advice as it deems necessary.
- **3.2.3** Tenderers will be deemed for all purposes connected with their Tender submission where appropriate to have visited and inspected the Council, its assets, all the locations in respect of the delivery of the services/supplies/works and to have satisfied themselves sufficiently as to the nature, extent and character of the services supplies/works sought, and the human resources, materials, software, equipment, machinery, and other liabilities and other matters which will be required to perform the contract.
- **3.2.4** The Council will not be liable for any costs incurred by Tenderers in the preparation or presentation of their tenders.
- **3.2.5** Tenderers are required to complete all pricing schedules in the Invitation to tender documents. The terms "Nil" and "included" are not to be used but a zero or figures must be inserted against each item. Unit rates and prices must be quoted in pounds sterling and whole new pence.
- **3.2.6** It shall be the Tenderer's responsibility to ensure that all calculations and prices in the Tender documentation are correct at the time of submission.
- **3.2.7** The Tenderer is deemed to have made him/herself acquainted with the Council's requirements and tender accordingly. Should the Tenderer be in any doubt

regarding the true meaning and intent of any element of the specification he is invited to have these fully resolved before submitting his Tender. No extras will be allowed for any loss or expense involved through any misunderstanding arising from his/her failure to comply with this requirement.

- **3.2.8** Any Tender error or discrepancy identified by the Council shall be drawn to the attention of the Tenderer who will be given the opportunity to correct, confirm or withdraw the Tender.
- **3.2.9** The Tender Documents must be treated as private and confidential. Tenderers should not disclose the fact that they have been invited to tender or release details of the Tender document other than on an In Confidence basis to those who have a legitimate need to know or whom they need to consult for the purpose of preparing the Tender.

# 3.3 Parent Company Guarantee

It is a condition of contract that if the tendering company is a subsidiary then its Ultimate Group/Holding Company must guarantee the performance of this contract and provide a letter to that effect signed by a duly authorised signatory of the Ultimate Group/Holding Company if requested to do so by the Council. Where the direct parent company cannot provide an adequate guarantee in the opinion of the Council, the Council will look to another group or associate company, with adequate assets, to be the guarantor. In cases where the contract is with a Joint Venture Company (JVC) or a Special Purpose Vehicle (SPV) company, which may have two or more parent companies and which may not be adequately capitalised or have sufficient financial strength on its own to support the risk and obligations it has under the contract, 'joint and several' guarantees / indemnities from the parent companies of the JVC or SPV may be sought.

# 3.4 Warranty

The Tenderer warrants that all the information given in their Tender and if applicable their Request to Participate Questionnaire is true and accurate. The information provided will be deemed to form part of any contract formed under this contract.

The Tenderer warrants that none of their current Directors have been involved in liquidation or receivership or have any criminal convictions

# 4.0 <u>Tender Submission</u>

- **4.1** Tenders must be submitted strictly in accordance with the letter of instruction accompanying this Invitation to Tender. Tenders must be submitted by the deadline of **noon**, **16**th **November 2018**.
- **4.2** No unauthorised alteration or addition should be made to the Specification and Tender Response Document, or to any other component of the Tender document. If any such alteration is made, or if these instructions are not fully complied with, the Tender may be rejected.
- **4.3** Qualified tenders may be submitted, but the Council reserves the right not to accept any such tender. The Council's decision on whether or not a Tender is acceptable will be final.

- **4.4** Tenderers should note that their Tender must remain open and valid and capable of acceptance for a period of at least 90 days.
- **4.5** Tenderers should note that Tenders and supporting documents must be written in English and that any subsequent contract, which may or may not be entered into, its formation, interpretation and performance, shall be subject to and in accordance with the laws of England and subject to the jurisdiction of the Courts of England and Wales.
- **4.6** Where Tender submissions are incomplete the Council reserves the right not to accept them.

# 5.0 Variant Bids

- **5.1** The Council is interested in alternative solutions which would provide and develop opportunities for savings in service costs, service improvement or other financial benefits. In particular, the Council wishes to encourage solutions which also deliver benefits and added value to the local economy, residents and the business community.
- **5.2** Tenderers may submit, at their discretion, a Tender offering a different approach to the project as a "Variant Bid". However, to permit comparability, at least one bid must be submitted strictly in accordance with the Invitation to Tender Documents( the "Compliant Tender"). Any Tender variant proposed must clearly state how it varies from the requirements of the Compliant Tender Documents, and be explicit in demonstrating the benefits that will accrue to the Council from adopting this approach. Tenderers will be required to identify which submission, in their view, demonstrates best value to the Council.
- **5.3** Variant Bids must contain sufficient financial and operational detail to allow any Variant Bid to be compared with the standard Tender, permitting its considerations in written form.

# 6.0 <u>Tender Evaluation</u>

- **6.1** The Tenderers may be called for interview to seek clarification of their tender or additional or supplemental information in relation to their tender. The presentations will not carry any weighting to the final score achieved by Tenderers, but will be used to clarify and moderate issues raised in the Tenderer's submissions. Any areas of discrepancy between submissions and information gained from the presentations will be reviewed and scores previously awarded will be amended if necessary.
- **6.2** If the Council suspects that there has been an error in the pricing of a Tender, the Council reserves the right to seek such clarification, as it considers necessary from the Tenderer in question.

#### 7.0 <u>Clarifications</u>

- **7.1** Tenderers are responsible for clarifying any aspects of the tendering process and/or the Invitation to Tender documents in the manner described below.
- 7.2 If you are unsure of any section and require further clarification, please contact via

our Delta Tenderbox.

- **7.3** Where appropriate, the Authorised Officer named above may direct the Tenderer to other officers to deal with the matter.
- **7.4** All queries should be raised as soon as possible (in writing), in any event not later than 9th November 2018.
- **7.5** All information or responses that clarify or enhance the tendering process will be supplied to all Tenderers on a uniform basis (unless expressly stated otherwise). These responses shall have the full force of this Instruction and where appropriate the Conditions of Contract. If a Tenderer wishes the Council to treat a question as confidential this must be expressly stated. The Council will consider such requests and will seek to act fairly between the Tenderers, whilst meeting its public law and procurement duties in making its decision.
- **7.6** Except as directed in writing by the Authorised Officer, and confirmed in writing to a Tenderer, no agent or officer or elected Member (Councillor) of the Council has any express or implied authority to make any representation or give any explanation to Tenderers as to the meaning of any of the Tender Documents, or as to anything to be done or not to be done by a Tenderer or to give any warranties additional to those (if any) contained in the ITT or as to any other matter or thing so as to bind the Council in any way howsoever.

# 8.0 Continuation of the Procurement Process

- 8.1 The Council shall not be committed to any course of action as a result of:
  - i) issuing this Invitation to Tender;
  - ii) communicating with a Tenderer, a Tenderer's representative or agent in respect of this procurement exercise;
  - iii) any other communication between the Council (whether directly or through its agents or representatives) and any other party.
- **8.2** The Council reserves the right at its absolute discretion to amend, add to or withdraw all, or any part of this Invitation to Tender at any time during the tendering stage of this procurement exercise.
- **8.3** At any time before the deadline for receipt of tender returns the Council may modify the Invitation to Tender by amendment. Any such amendment shall be numbered and dated and issued by the Council to all participating tenderers. In order to give prospective Tenderers reasonable time in which to take the amendment into account in preparing its Tender return, the Council may in its sole discretion, extend the deadline for submission of the tender returns. The Council reserves the right to amend, withdraw, terminate or suspend all or any part of this procurement process at any time at its sole discretion.

#### 9.0 <u>Confidentiality</u>

9.1 All information supplied by the Council in connection with or in these Tender

Documents shall be regarded as confidential to the Council unless the information is already within the public domain or subject to the provisions of the Freedom of Information Act 2000.

- **9.2** The Contract documents and publications are and shall remain the property of the Council and must be returned upon demand.
- **9.3** Tenderers shall ensure that each and every sub-contractor, consortium member and/or professional advisor to whom it discloses these papers complies with the terms and conditions of this ITT.
- **9.4** The contents of this Invitation to Tender are being made available by the Council on condition that:
- **9.4.1** Tenderers shall at all times treat the contents of the Invitation to tender and any related documents as confidential, save in so far as they are already in the public domain and Tenderers shall not, subject to the provisions relating to professional advisors, sub-contractors or other persons detailed below, disclose, copy, reproduce, distribute or pass any of the contents of the Invitation to tender to any other person at any time or allow any of these things to happen;
- **9.4.2** Tenderers shall not use any of the information contained in this Invitation to tender for any purpose other than for the purposes of submitting (or deciding whether to submit) the tender; and
- **9.4.3** Tenderers shall not undertake any publicity activity within any section of the media.
- **9.5** Tenderers may disclose, distribute or pass this Invitation to tender to their professional advisors, sub-contractors or to another person provided that:
- **9.5.1** this is done for the sole purpose of enabling an Invitation to tender to be submitted and the person receiving the Information undertakes in writing to keep the Invitation to Tender confidential on the same terms as if that person were the Tenderer; or
- **9.5.2** the Tenderer obtains the prior written consent of the Council in relation to such disclosure, distribution or passing of the Invitation to Tender; or
- **9.5.3** the disclosure is made for the sole purpose of obtaining legal advice from external lawyers in relation to the procurement or to any Contract(s) which may arise from it; or
- **9.5.4** the Tenderer is legally required to make such a disclosure.
- **9.6** The Council may disclose detailed information relating to the Invitation to Tender to its officers, employees, agents, professional advisors or Governmental organisations and the Council may make any of the Contracts and procurement documents available for private inspection by its officers, employees, agents, professional advisors, contracting authorities or Governmental organisations.

# 9.7 Transparency of Expenditure

Further to it's obligations regarding transparency of expenditure, the Council may be required to publish information regarding tenders, contracts and expenditure to the general public, which could include the text of any such documentation, except for any information which is exempt from disclosure in accordance with the provisions of the Freedom of Information Act to be determined at the absolute discretion of the Council.

# 10.0 <u>Freedom of Information</u>

- **10.1** Please note that from 1 January 2005 under the provisions of the Freedom of Information Act 2000, the public (included in this are private companies, journalists, etc.) have a general right of access to information held by public authorities. One of the consequences of those new statutory responsibilities is that information about your organisation, which Shropshire Council may receive from you during this tendering process may be subject to disclosure, in response to a request, unless one of the various statutory exemptions applies.
- **10.2** In certain circumstances, and in accordance with the Code of Practice issued under section 45 of the Act, Shropshire Council may consider it appropriate to ask you for your views as to the release of any information before we make a decision as to how to respond to a request. In dealing with requests for information under the Act, Shropshire Council has to comply with a strict timetable and it would therefore expect a timely response to any such consultation within five working days.
- **10.3** If, at any stage of this tendering process, you provide any information to Shropshire Council in the expectation that it will be held in confidence, then you must make it clear in your documentation as to the information to which you consider a duty of confidentiality applies. The use of blanket protective markings such as "commercial in confidence" will no longer be appropriate and a clear indication as to what material is to be considered confidential and why should be given.
- **10.4** Shropshire Council will not be able to accept that trivial information or information which by its very nature cannot be regarded as confidential should be subject to any obligation of confidence.
- **10.5** In certain circumstances where information has not been provided in confidence, Shropshire Council may still wish to consult with you as to the application of any other exemption such as that relating to disclosure that will prejudice the commercial interests of any party. However the decision as to what information will be disclosed will be reserved to Shropshire Council.

For guidance on this issue see: <u>http://www.ico.gov.uk</u>

# 11.0 <u>Disqualification</u>

- **11.1** The Council reserves the right to reject or disqualify a Tenderer's Tender submission where:
- **11.1.1** The tenderer fails to comply fully with the requirements of this Invitation to tender or is in breach of clause 15 of the Council's General Terms and Conditions relating to Bribery and Corruption or is guilty of a serious or intentional or reckless misrepresentation in supplying any information required; or
- **11.1.2** The tenderer is guilty of serious or intentional or reckless misrepresentation in relation to its tender return and/or the procurement process.

- **11.1.3** The tenderer directly or indirectly canvasses any member, official or agent of the Council concerning the award of the contract or who directly or indirectly obtains or attempts to obtain information from any such person concerning any other Tender or proposed Tender for the services. The Canvassing Certificate must be completed and returned as instructed.
- **11.1.4** The Tenderer :
  - a) Fixes or adjusts the amount of his Tender by or in accordance with any agreement or arrangements with any other person; or
  - b) Communicates to any person other than the Council the amount or approximate amount of his proposed Tender (except where such disclosure is made in confidence in order to obtain quotations necessary for preparation of the Tender for insurance purposes); or
  - c) Enters into an agreement or arrangement with any other person that he shall refrain from tendering or as to the amount of any Tender to be submitted; or
  - d) Offers or agrees to pay or give or does pay or gives any sum of money, inducement or valuable consideration directly or indirectly to any person for doing or having done or causing or having caused to be done in relation to any Tender or proposed Tender for the services any act or omission.
- **11.2** Any disqualification will be without prejudice to any other civil remedies available to the Council and without prejudice to any criminal liability which such conduct by a Tenderer may attract. The Non-Collusive Tendering Certificate must be completed and returned as instructed.
- **11.3** The Council reserves the right to disqualify an Applicant from further participating in this procurement process where there is a change in the control or financial stability of the Tenderer at any point in the process up to award of a contract and such change of control or financial stability has a materially adverse effect on the Tenderer's financial viability or ability to otherwise meet the requirements of the procurement process.

# 12.0 <u>E-Procurement</u>

As part of its procurement strategy Shropshire Council is committed to the use of technology that can improve the efficiency of procurement. Successful Tenderers may be required to send or receive documents electronically. This may include purchase orders, acknowledgements, invoices, payment advices, or other procurement documentation. These will normally be in the Council's standard formats, but may be varied under some circumstances so as not to disadvantage small and medium suppliers.

# 13.0 <u>Award of Contract</u>

# 13.1 Award Criteria

The Award Criteria has been set out within the Tender Response Document accompanying this invitation to tender. The Council is not bound to accept the lowest or any Tender.

#### 13.2 Award Notice

The Council will publish the name and addresses of the successful Tenderers in the Official Journal of the European Union (OJEU) where appropriate. The Contracting Authority reserves the right to pass all information regarding the outcome of the Tendering process to the Office of Fair Trading to assist in the discharge of its duties. Additionally, the Council will adhere to the requirements of the Freedom of Information Act 2000 and Tenderers should note this statutory obligation.

#### **13.3** Transparency of Expenditure

Further to it's obligations regarding transparency of expenditure, the Council may also be required to publish information regarding tenders, contracts and expenditure to the general public, which could include the text of any such documentation, except for any information which is exempt from disclosure in accordance with the provisions of the Freedom of Information Act to be determined at the absolute discretion of the Council.

#### 14.0 <u>Value of Contract</u>

Shropshire Council cannot give any guarantee in relation to the value of this contract.

#### 15.0 <u>Acceptance</u>

- **15.1** Tenders must be submitted strictly in accordance with the terms of the Council's Invitation to Tender documentation and acceptance of the tender shall be conditional on compliance with this Tender Condition.
- **15.2** The Tender documentation including, the General and Special Terms and Conditions of Contract, the Tender Response document, these Instructions to Tender, together with the formal written acceptance by the Council will form a binding agreement between the Contractor and the Council
- **15.6** The Tenderer shall be prepared to commence the provision of the supply and services on the start date of the contract being **17**th **December 2018**.

#### 16.0 <u>Payment Terms</u>

**Tenderers should particularly note** that the principles governing public procurement require that, as far as is reasonably possible, payments for Goods, Works or Services are made after the provision. Therefore any indication of a pricing strategy within a Tender which provides for substantial payments at the outset of the Contract will be examined carefully to decide whether or not a Tender in such form can be accepted. If in the opinion of the Council such substantial payments appear excessive in relation to the requirements of the Contract the Council reserves, without prejudice to any other right to reject any Tender it may have, the right to require the Tenderer to spread such proportion of the costs as

are considered excessive over the duration of the Contract.

#### 17.0 <u>Liability of Council</u>

- **17.1** The Council does not bind himself to accept the lowest or any tender.
- **17.2** The Council does not accept any responsibility for any pre-tender representations made by or on its behalf or for any other assumptions that Tenderers may have drawn or will draw from any pre-tender discussions.
- **17.3** The Council shall not be liable to pay for any preparatory work or other work undertaken by the Tenderer for the purposes of, in connection with or incidental to this Invitation to Tender, or submission of its Tender response or any other communication between the Council and any other party as a consequence of the issue of this Invitation to Tender.
- **17.4** The Council shall not be liable for any costs or expenses incurred by any Tenderer in connection with the preparation of a Tender return for this procurement exercise, its participation in this procurement whether this procurement is completed, abandoned or suspended.
- **17.5** Whilst the Tender Documents have been prepared in good faith, they do not purport to be comprehensive nor to have been formally verified. Neither the Council nor any of its staff, agents, elected Members, or advisers accepts any liability or responsibility for the adequacy, accuracy or completeness of any information given, nor do they make any representation or given any warranty, express or implied, with respect to the Tender Documents or any matter on which either of these is based (including, without limitation, any financial details contained within the Specification and Contract Documentation). Any liability is hereby expressly disclaimed save in the event of fraud, or in the event of specific warranties provided within the Contract Documentation.
- **18.0** The Contractor agrees that where requested in writing during the term of any Agreement for the supply Goods Works or Services it will ensure that an appropriately authorised representative of the Contractor shall attend a Committee meeting of the Council upon being invited to do so by the Council

# 19.0 <u>Declaration</u>

We, as acknowledged by the signature of our authorised representative, accept these Instructions to Tender as creating a contract between ourselves and the Council. We hereby acknowledge that any departure from the Instructions to Tender may cause financial loss to the Council.

Signed (1)	 Status
Signed (2)	 Status

(For and on behalf of .....)

Date .....



personal & commercial info Paveaways Limited Avenue Mill Knockin Oswestry SY10 8HQ

Shropshire Council Shirehall Abbey Foregate Shrewsbury Shropshire SY2 6ND

Emailed to:

24th January 2019

Dear Bidder

#### RMNB 012 - CONSTRUCTION WORKS AT LUDLOW ASSEMBLY ROOMS SHROPSHIRE COUNCIL SUBJECT TO CONTRACT

We are pleased to inform you that, following the evaluation process, Shropshire Council proposes to accept your offer in relation to the above Contract.

However, this letter is not, at this stage, a communication of Shropshire Council's formal acceptance of your bid. A voluntary "standstill" period is now in force; this period will end at midnight on 4th February 2019.

The award criteria for this contract was set out in briefing documents and stated that a 100% price evaluation would be utilised. Three tenders were received, yours was ranked first.

Subject to Shropshire Council receiving no notice during the standstill period of any intention to legally challenge the award process, the Council aims to conclude the award after the expiry of the standstill period.



We will be in touch with you again at the end of the standstill period.

Yours faithfully

* * * *

excellent



General Enquiries: 0845 678 9000 www.shropshire.gov.uk