

Albrighton and Surrounding Area Place Plan

This version published 2019/20





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Context: what is a Place Plan?

Shropshire Council is working to make Shropshire a great place to live, learn, work, and visit – we want to innovate to thrive. To make that ambition a reality, we need to understand what our towns and communities need in order to make them better places for all. Our Place Plans – of which there are 18 across the county – paint a picture of each local area and help all of us to shape and improve our communities.

Place Plans are documents which bring together information about a defined area. The information that they contain is focussed on infrastructure needs, such as roads, transport facilities, flood defences, schools and educational facilities, medical facilities, sporting and recreational facilities, and open spaces. They also include other information which can help us to understand local needs and to make decisions. This wider information includes things like housing needs in light of population changes, and environmental issues in light of development.

In an ideal world, we would be able to support all of the infrastructure needs within the 18 Place Plan areas of Shropshire. However, funding restrictions mean that we have to make some difficult decisions and prioritise the infrastructure that is most important. Place Plans help us to do this.

The aim of the Place Plans is:

- To enable Shropshire Council and its partners, working closely with local Elected Members and Town and Parish Councils, to deliver the infrastructure needs of our communities.

The objectives of the Place Plans are:

- To develop a clear picture and understanding of the Place Plan area.
- To identify and prioritise infrastructure needs within the Place Plan area.
- To identify lead partners, supporting partners, and funding opportunities (where possible) to deliver those infrastructure needs.
- To feed in to the Strategic Infrastructure Implementation Plan for the county as a whole.
- To feed in to Shropshire Council's Corporate Plan and Service Plans.

There are 18 Place Plans in Shropshire, covering the following areas:

- Albrighton
- Bishop's Castle
- Bridgnorth
- Broseley
- Church Stretton
- Cleobury Mortimer
- Craven Arms
- Ellesmere
- Highley
- Ludlow
- Market Drayton
- Minsterley and Pontesbury
- Oswestry
- Shifnal
- Shrewsbury
- Wem
- Whitchurch

The Place Plans also include the wider hinterlands around each of these towns or key centres. In this way, everywhere in the county is included within a Place Plan.

Place Plans are reviewed regularly, and as such are 'live' documents informed by conversations with Town and Parish Councils, and with infrastructure and service providers. This document is the 2019/20 version of the Albrighton and Surrounding Area Place Plan.

1. List of Projects

1.1 Data and information review

The infrastructure project list in the table below is based on information submitted to Shropshire Council by Town and Parish Councils in each Place Plan area. This information is then tested against data held by the Council, and further informed by consultation with a range of infrastructure providers. By gathering this information, we have been able to understand more clearly the needs of each Place Plan area, and to use this information to make some difficult decisions about prioritisation of projects.

For the Albrighton and Surrounding Area Place Plan, a review of information has shown that key infrastructure issues are:

- Potential for development on land adjacent to J3 M54 (subject to Local Plan Review and Green Belt Review).
- Flood alleviation and prevention is an ongoing concern in Albrighton which any development must address.
- Railway station access and parking improvements are required at Albrighton Station, particularly in the light of forthcoming development.
- Primary school place provision in the area will be dependent upon future development, and so a watching brief is required.
- Affordable housing will continue to be an issue across the area and will need to be considered as part of development proposals.

1.2 Prioritisation of projects

Following collation and assessment of this information, the difficult task of prioritisation of projects can be undertaken. Projects are allocated to a category, based on extensive discussions with a range of partners, and on information included within the Implementation Plan of Shropshire's Local Development Plan:

<https://www.shropshire.gov.uk/media/8603/ldf-implementation-plan-2016-17.pdf>.

Projects will be allocated to one of the three categories identified below:

- Priority A Projects
- Priority B Projects
- Neighbourhood Projects

The table below and overleaf gives further information about the categories.

Category	Description	Examples
Priority A	<p>This is infrastructure which will unlock development.</p> <p>These are usually projects which will be led by Shropshire Council and/or its strategic infrastructure delivery partners, such as utilities companies, the Environment Agency, Highways England, broadband providers, etc.</p> <p>These projects are sometimes also legally required (i.e. Shropshire Council has a statutory duty to provide this infrastructure) or may be strategically important (i.e. essential for the good of the county as a whole).</p>	<p>Improvements to drainage in Whitchurch to allow significant housing and business premises development.</p> <p>Works at Churncote roundabout on the A5 to the west of Shrewsbury – improvements here will impact across the county.</p> <p>Provision of sufficient school places to meet local need.</p>

Priority B	<p>This is infrastructure which will support development in a number of ways and/or a number of locations.</p> <p>These projects will often be required across numerous locations in the Place Plan area or will impact widely within the Place Plan area as a whole.</p>	<p>Improvements to Broadband connectivity across the county.</p> <p>Provision of housing to meet local need.</p> <p>Improved access to public transport facilities, such as rail stations.</p>
Neighbourhood	<p>Projects which will support and are important to an individual community.</p> <p>These projects will usually be led by partners in the local area, such as the Parish Council.</p>	<p>Playgrounds, village hall car parks, street lights, local road safety improvements, etc</p>

1.3 Projects for Albrighton and Surrounding Area Place Plan

The projects in the following table have been identified through evidence and data gathering as described in section 1.1, and through discussions and consultations with Town and Parish Councils. Discussions have also taken place with relevant departments across Shropshire Council, and with external providers of strategic infrastructure. However, please be aware that this table does not commit any partner to undertake specific activity, as priorities and resources are subject to change.

Further, whilst Shropshire Council will continue to support its Town and Parish Councils to identify infrastructure needs within the Place Plan area, the final decision on the level of priority given to specific infrastructure projects rests with Shropshire Council, based on the evidence gathering noted above.

Projects have been presented in two tables: the first covering Priority A and Priority B projects, and the second covering Neighbourhood projects.

Please note that completed projects will be included in a separate supporting document. This document will be made available on Shropshire Council's website, alongside the Place Plans themselves.

Table 1: Priority A and Priority B Projects

Project	Estimated Cost	Potential Funding Sources	Partners	Notes
Priority A Projects				
Environment and Utilities				
Ensure provision of flood risk management infrastructure that is appropriate to local conditions, including both surface water and flood risk.	To be confirmed	Flood Defence Grant in Aid, CIL Local	Environment Agency, Albrighton Flood Group, Shropshire Council, Severn Trent Water	<p>This project reflects recent and repeat flooding incidents in Albrighton over the past 12 years. A flood group has now been established in Albrighton following surface water flooding from the 2018 May Bank Holiday floods. A report has been completed to assess risks and the findings were discussed with relevant flood risk authorities and the community at a meeting on 28/02/2019.</p> <p>An infrastructure scheme is already included in the Environment Agency's next 6-year programme (2021 onwards) to protect 27 properties in the town from surface water flooding, but this needs to be assessed in terms of cost/benefit and partnership funding for delivery.</p> <p>Any new development will need to factor in drainage and flood risk issues before proceeding. Any additional areas of risk and concern should be fed directly to the flood group.</p>

Project	Estimated Cost	Potential Funding Sources	Partners	Notes
Priority B Projects				
Economic Opportunities				
Facilitation of ICT / broadband technologies, including through Shropshire Council's Connecting Shropshire programme (ALL parishes)	To be updated	To be confirmed	Shropshire Council, local councils, commercial providers	Work is ongoing by Shropshire Council and various providers to identify particular blackspots in terms of coverage and connectivity. Local intelligence around these issues will help to improve understanding of localised issues. Shropshire Council remains committed to seeking a solution to provide superfast broadband for unserved premises and is confident that it can ensure that all premises in the Shropshire Council area have access to a superfast broadband connection by 2021. For queries about the availability of faster broadband, please email address details and landline numbers (if available) to connecting.shropshire@shropshire.gov.uk
Housing, Health, and Education				
Primary school place provision (Albrighton) – as any requirements will be dependent upon RAF Cosford's future plans, the relocation of RAF Bulmer to RAF Shawbury and the subsequent impact on MOD housing as well as other significant potential development around Junction 3 M54, this project has been listed as Priority B.	Not known	CIL Local, Section 106	Shropshire Council	The need for school places will need to be determined as any development progresses. Shropshire Council will maintain a watching brief on the situation.
Relocation and replacement of GP surgery due to problems with existing facility (Albrighton).	Not known	NHS England	CCG, GPs, NHS England, Parish Council	Current projected levels of development in the area (i.e. NOT including any potential proposals arising around J3 M54) will not require a new GP surgery in Albrighton. The

Project	Estimated Cost	Potential Funding Sources	Partners	Notes
				<p>current priority of Shropshire’s Clinical Commissioning Group (CCG) is to maintain the current Albrighton facility, with additional services being provided through a new / extended facility at Shifnal, reflecting proposed development in that area. This project will remain within the Place Plan as the CCG considers Albrighton and Shifnal area as a whole.</p> <p>If GPs and local residents have concerns around capacity and provision, they should raise this with the CCG directly. Contact details are: Telephone 01743 277500 or Email SHRCCG.ShropshireCCG@nhs.net</p>
Affordable housing development at Worthington Drive / Loak Road – land is owned by Albrighton PC and is in the Green Belt (Albrighton)	Not known	Section 106	Severn Trent Water, Shropshire Council, Star Housing	Further discussions are needed with Shropshire Council’s Housing Development Company, private sector builders, Homes England, and other housing providers. This will link to work already underway through Shropshire Council’s Community-Led Housing Enabler and to the ‘Right Home Right Place’ initiative, which helps to identify housing need in Shropshire and to provide information on affordable housing, community housing, and housing in general. For further information, or to feed in any additional local intelligence relating to housing need, please contact the housing team at Shropshire Council at affordablehousing@shropshire.gov.uk

Project	Estimated Cost	Potential Funding Sources	Partners	Notes
				A restrictive covenant on the site is currently in place with Severn Trent Water, and this is stalling negotiations. Shropshire Council and Star Housing have agreed to help with negotiations for the removal of the covenant to enable the scheme to progress.
Transport and Accessibility				
Railway station parking improvements linked to development east of Shaw Lane – improvements are required to cater for additional demands placed on the station as a result of growth (Albrighton)	Not known	Not known	Network Rail, Shropshire Council	<p>The station is managed by West Midlands Rail. The vacant space to the south of the approach road is privately owned. The station itself, including the approach road, is owned by Network Rail. The car park is owned by Network Rail and managed by the local partner.</p> <p>Network Rail will work with Shropshire Council and other stakeholders to assist with development proposals that interface with the railway in the interest of passengers. Proposals for additional parking were included with the proposed development site to the east of Shaw Lane, and the application is currently being considered by the Planning Inspectorate.</p>

Table 2: Neighbourhood Projects

Project	Estimated Cost	Potential Funding Sources	Partners	Notes
Neighbourhood Projects				
Community Infrastructure				
Improved leisure and sports facilities specifically linked to development at land east of Shaw Lane – to include a children's play area, adult football pitch, youth shelter, multi-use games area. (Albrighton)	Not known	Neighbourhood Fund	Parish Council, Shropshire Council	Discussions will be taken forward as any development progresses. Possible link to Shropshire Council's Green Infrastructure Strategy, currently under development. Shropshire Council is commissioning a Playing Pitch Strategy to support the Local Plan Review. This will assess supply and demand for playing pitches in Shropshire. The council also intends to commission a Built Facilities Strategy to support the Local Plan Review. This will assess the supply and demand for indoor sports facilities.
Albrighton swimming pool project – feasibility study to investigate the viability of providing a cover to the outdoor swimming pool at Albrighton Primary School (Albrighton)	Not known	Not known	Parish Council, Shropshire Council, Albrighton Primary School	Parish Council lead.
Maintenance of (White Ladies) St Leonard's Priory – the priory is identified as Heritage at Risk, vulnerable to vandalism (Boscobel)	Not known	St Leonard's Priory, Parish Council	St Leonard's Priory, Parish Council	Property owner lead.
Improvements to St Andrews Church – essential repairs required (Ryton and Grindle)	Not known	Friends of St Andrew's Church	Friends of St Andrew's Church	Property owner lead.
Church repairs – need to repair and maintain the church (Tong)	Not known	Parish Council,	Parish Council, Tong Parochial	Property owner lead.

Project	Estimated Cost	Potential Funding Sources	Partners	Notes
		Tong Parochial Church Council, English Heritage, Lichfield Diocese	Church Council, English Heritage, Lichfield Diocese	
Transport and Accessibility				
Formalisation of existing temporary railway station access ramp – improvements required to make temporary ramp a permanent structure and allow better access for all users and cater for additional demand (Albrighton)	Not known	Not known	Network Rail, Parish Council, Shropshire Council, EE	<p>The land on which the access ramp is located is owned by EE, who own the nearby phone mast. EE have agreed to continue to provide access if the ramp is made accessible. There is a need to make the existing ramp DDA compliant, as the current temporary ramp is gradient is too steep for some users. Albrighton Parish Council is prepared to take ownership of the ramp. The project is linked to associated works on the highway, which include the construction of a new footway and crossing point to improve public access to the ramp, and associated restriction of parking on the carriageway adjacent to the new footway link.</p> <p>The introduction of any parking restrictions will reduce the number of on-street parking spaces currently used and may have an impact on parking within the area.</p> <p>Shropshire Council will continue to work with a wide range of stakeholders to explore funding opportunities linked to potential future development.</p>

Project	Estimated Cost	Potential Funding Sources	Partners	Notes
Junction capacity, sustainability and safety improvements, where necessary, to facilitate specific development sites. Transport assessment to help understand the highway mitigation works that are required - assess options to reduce vehicle speeds and volumes within the vicinity of the sites and surrounding local highway network and promote more sustainable travel (e.g. pedestrian crossings, VAS signs, etc.). (Albrighton)	Not known	Not known	Parish Council, Shropshire Council	Discussions will be taken forward on a site-specific basis. For local highways concerns such as pavements and pedestrian linkages, speed monitoring and reduction, signage, etc please contact Shropshire Council directly, so that the issue can be assessed in light of other priorities within the Local Transport Plan. Please email further details to transport@shropshire.gov.uk
Road access – need to improve road access to the village, with further assessment work required on provision and maintenance of passing places, restrictions on HGV access and weight limit over small bridge on Madeley Road (Beckbury)	Not known	Not known	Parish Council, Shropshire Council, developers	This project is not currently included within the Highways programme of works. For local highways concerns such as footways and pedestrian linkages, speed monitoring and reduction, signage, etc please contact Shropshire Council directly, so that the issue can be assessed in light of other priorities within the Local Transport Plan. Please email further details to transport@shropshire.gov.uk
Car parking – current parking situation is considered by the parish council to be inadequate. Progress on this project would depend on suitable farming land becoming available (Beckbury)	Not known	Not known	Parish Council, Developers, Shropshire Council	This project is not currently included within the Highways programme of works. For local highways concerns – such as footways and pedestrian linkages, speed monitoring and reduction, signage, etc - please contact Shropshire Council directly, so that the issue can be assessed in light of other priorities within the Local Transport Plan. Please email further details to transport@shropshire.gov.uk

Project	Estimated Cost	Potential Funding Sources	Partners	Notes
Highway improvements – to include resurfacing and drainage improvements (Ryton and Grindle)	Not known	Not known	Parish Council, Shropshire Council	This project is not currently included within the Highways programme of works. For local highways concerns – such as pavements and pedestrian linkages, speed monitoring and reduction, signage, etc - please contact Shropshire Council directly, so that the issue can be assessed in light of other priorities within the Local Transport Plan. Please email further details to transport@shropshire.gov.uk
Parking improvements – suitable parking provision required (Tong)	Not known	Not known	Parish Council	This project is not currently included within the Highways programme of works. For local highways concerns – such as footways and pedestrian linkages, speed monitoring and reduction, signage, etc – please contact Shropshire Council directly, so that the issue can be assessed in light of other priorities within the Local Transport Plan. Please email transport@shropshire.gov.uk
A41 Stanton Road junction – improvements to layout (Tong)	Not known	Shropshire Council capital programme	Shropshire Council	The project is included in the Highways Capital Programme 2019/20 subject to funding constraints.

1.4 Potential Projects

These are projects that may arise as a result of the Local Plan Review but are not currently agreed and no specific plans are in place. Any development will be dependent upon the outcome of the Local Plan Review and Green Belt Review and also upon the results of engagement with communities, neighbouring authorities, developers and other stakeholders, in order to explore the potential benefits of any managed development.

- Potential for development on land adjacent to Junction 3 M54. If any development does take place, then appropriate infrastructure must be provided. This will include highways, transport, drainage, water and electricity, and could also include school places, medical facilities etc. (Donnington with Boscobel / Shifnal South & Cosford & Sheriffhales)
- Transport interchange - explore potential of existing and new Parkway stations and new Park and Ride car parks on M54/A41 corridors. Increased patronage of public transport modes to reduce congestion and travel times. Feasibility study required to establish need and develop projects. No specific plans are yet in place, but Shropshire Council will engage further with local communities, neighbouring authorities, developers, and other stakeholders over the coming months.

2. Planning in Shropshire

2.1 County-wide planning processes: the Local Development Plan

Planning is a statutory process (required by law) that all local authorities across the UK must undertake.

A number of planning policy documents consider a wide range of important planning issues such as housing, employment, retail, the environment, and transport. Together, these documents constitute the Local Development Plan, which plays a crucial role in prioritising and shaping development in the local authority area. In Shropshire, the current Local Development Plan period runs until 2026.

Of all the documents that make up the Local Development Plan, there are three that we will refer to here. They are:

- Core Strategy – adopted 24 February 2011
- Site Allocations and Management of Development (SAMDev) Plan – adopted 17 December 2015

At the moment, the Local Development Plan is undergoing a review, which will ensure that Shropshire Council can respond to changing circumstances. The review will include, but is not limited to, consideration of housing requirements, employment land requirements, the distribution of development, and a review of green belt boundaries. Until the review is completed, the existing Local Development Plan remains as the overarching guide for all development across the county.

There is also a third set of documents which are of vital importance to the Local Development Plan. These are the 18 Place Plans, and you are currently reading the Place Plan for **Albrighton and Surrounding Area**.

2.2 This Place Plan area in the county-wide plan

The Core Strategy, as referenced at section 2.1, recognises the role of Shropshire’s market towns and key centres through Policy CS3. This policy outlines how all of our towns have distinctive identities, which new development is expected to reinforce, by respecting each town’s distinctive character, and by being sensitive to its landscape setting, historic features, and the towns’ functions. You can read more from Policy CS3 by following this link: <https://shropshire.gov.uk/media/8534/core-strategy.pdf>

For Albrighton, Policy CS3 recognises that:

- Development will meet local needs, respecting its location in the Green Belt.
- Some development will meet the needs of returning military personnel.
- Albrighton has good transport links, within easy reach of the M54 and A41, and has a railway station on the Wolverhampton to Shrewsbury line.
- The demographic profile of Albrighton / Cosford is influenced by RAF numbers of trainees and caters for a significant but variable number of personnel as well as residents.
- Employment self-containment is higher than in any other Shropshire town with the airbase contributing to this.

The SAMDev Plan, as referenced at section 2.1, also provides brief settlement policies for each Place Plan area. You can read more from the SAMDev Plan by following this link: <https://shropshire.gov.uk/media/8503/samdev-adopted-plan.pdf>

The policies for Albrighton and then for the wider area, are as follows:

- Albrighton will provide for local needs, delivering around 250 dwellings over the Plan period. Local needs will predominantly be met on two allocated sites, with small-scale windfall development within the development boundary making up the balance.
- Land to the east of Albrighton is safeguarded for the village’s long-term development needs.
- Retail development will be directed to the village centre where it will benefit from, and contribute to, the town’s historic character.
- There are no employment sites allocated in the Albrighton area.
- Proposals for small scale office, workshop and light industrial uses and the expansion of existing businesses across the Albrighton area will be supported where they are appropriate.

Shropshire Council started reviewing its Local Plan in 2017 and recently consulted on the preferred sites which are needed to meet the county's development needs during the period to 2036. The new Plan is unlikely to be adopted before 2021. The review will ensure that the Local Plan continues to be the primary consideration for decisions about development in Shropshire by maintaining robust and defensible policies that conform with national policy and address the changing circumstances within the County and beyond.

You can read more about the Local Plan Review preferred sites consultation by following this link: <https://www.shropshire.gov.uk/get-involved/local-plan-review-preferred-sites-consultation/>

You can read more about the Local Plan Review by following this link: <https://shropshire.gov.uk/planning-policy/local-planning/local-plan-partial-review-2016-2036/>

3. More about this area

3.1 Place Plan boundaries

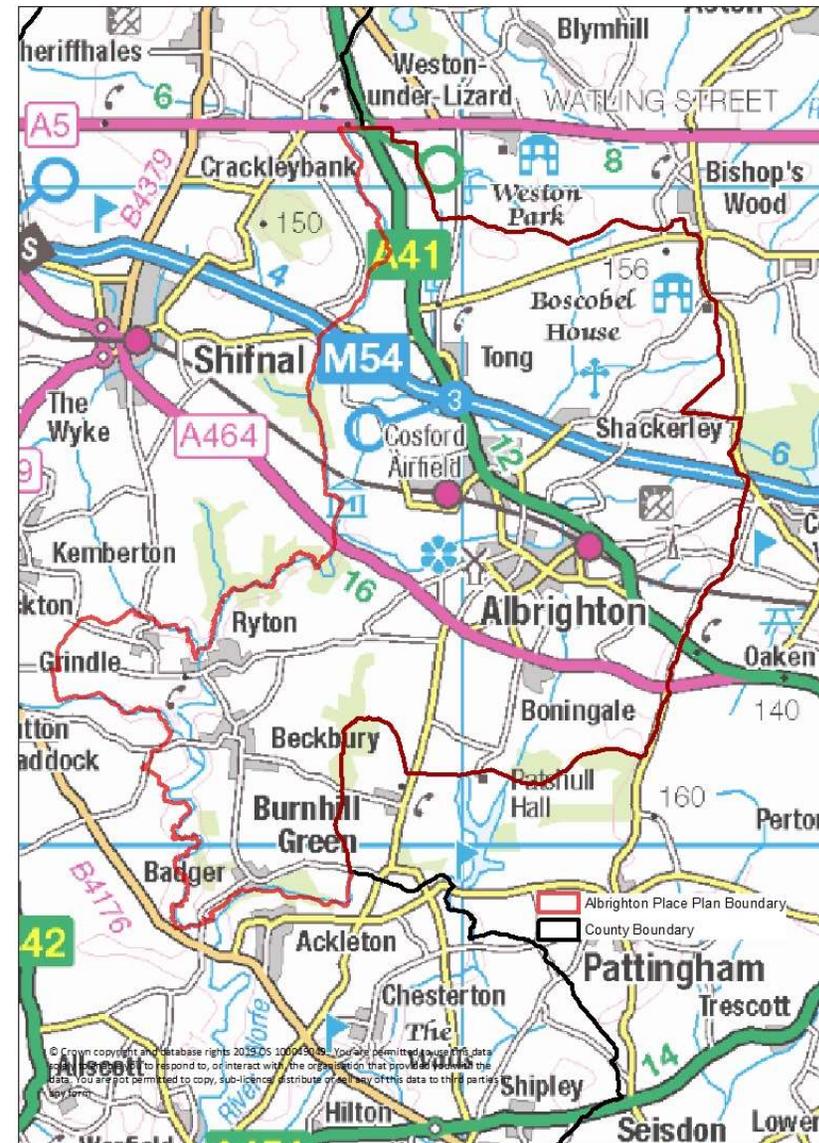
Place Plans were developed to include a main centre (often a market town) and its surrounding smaller towns, villages, and rural hinterland. These areas are recognised in the Local Plan as functioning geographical areas, with strong linkages to and from the main town and the wider area.

The Albrighton and Surrounding Area Place Plan geography is shown in the map.

3.2 Pen picture of the area

Albrighton is an attractive village lying in a quiet corner of east Shropshire, bordering Staffordshire. Mentioned in the Domesday Book, Albrighton dates back to the 7th Century and has an interesting past steeped in history.

Apart from being a centre for markets and fairs for the surrounding agricultural area since the 14th Century, Albrighton was also known for its button-making, clock-making and brickmaking industries. However, Albrighton's main industry was agriculture.



The area is predominantly rural and lies close to the M54 providing access towards Shropshire to the west and the West Midlands to the east with the A41 providing links towards Wolverhampton and Cheshire. There are train stations at Albrighton and RAF Cosford providing access to the Shrewsbury to Wolverhampton line. Visitors fall in love with Albrighton's tree lined high street, village green, friendly traditional pubs and good range of individual shops and amenities.

RAF Cosford opened in 1938 as a joint aircraft maintenance, storage and technical training unit. It has remained mainly a training unit to this day. The award-winning RAF Museum Cosford houses one of the largest aviation collections in the UK and offers an entertaining family day out.

The 600 year old church of St Bartholomew's at Tong, is a Grade 1 Listed Building famous for its connections with Charles Dickens and Little Nell.

Boscobel House, built in about 1630, gained fame when the future King Charles II in 1651 sought refuge after the Battle of Worcester, hiding first in a tree known as The Royal Oak and then for a night in a priest-hole in the house attic. Boscobel remains a working farm and visitors today can also see the dairy, farmyard, smithy, gardens, and a descendant of The Royal Oak.

Another famous visitor attraction and thriving local business is David Austin Roses, breeder of award-winning English Roses with one of the most beautiful, fragrant rose gardens in the world. Open to the public all year round, the garden is home to over 700 varieties of roses including the National Collection of English Roses.

3.3 List of Parishes and Local Elected Members

This Place Plan covers the following Parish Councils:

- Albrighton Parish Council
- Badger Parish Council
- Beckbury Parish Council
- Boningale Parish Council
- Donington with Boscobel Parish Council
- Ryton and Grindle Parish Council
- Tong Parish Council

The following Elected Members of Shropshire Council represent constituencies within this Place Plan area:

- Councillor Malcolm Pate (Albrighton Ward)
- Councillor Ed Bird (Shifnal South & Cosford Ward)
- Councillor Michael Wood (Worfield Ward)

3.4 Other local plans

When developing the Place Plan for an area, Shropshire Council also looks at any other local plans and strategies that focus on infrastructure needs within this particular area.

For Albrighton and the surrounding area, the relevant plans include:

Community Led or Parish Plans:

- Tong Parish Plan (2009)
- Ryton and Grindle Parish – the Parish Council adopted its Parish Plan in August 2011 – <https://ragpc.files.wordpress.com/2011/11/ryton-and-grindle-parish-plan-20113.pdf>

Neighbourhood Plan or Neighbourhood Plan 'Light':

- There is a Neighbourhood Plan Light for the parishes of Albrighton, Donington with Boscobel and Boningale. The Plan was prepared by Albrighton Parish Council, with support from Shropshire Council, through its neighbourhood planning front-runner programme. The Plan was finalised in 2013 and has been adopted by Shropshire Council. It is treated as a material planning consideration in assessing proposals. <https://shropshire.gov.uk/committee-services/Data/Council/20130926/Agenda/15%20Albrighton%20Neighbourhood%20Plan%20Light.pdf>

4.0 Reviewing the Place Plan

4.1 Previous reviews

To date, the Place Plans have been updated through conversations with Town and Parish Councils, Local Elected Members, infrastructure and service providers, and local businesses. The ambition was to hold such conversations on an annual basis, but this approach has been difficult for the Council to resource and has not enabled the Place Plans to be quickly and easily updated in response to changing local circumstances.

4.2 Future reviews

Undertaking an annual conversation involves significant consultation and engagement across the county. In light of current resource constraints, Shropshire Council will therefore now update the Place Plans on a rolling basis. This means that the Place Plans are 'live' documents, which can be updated as required in order to reflect changing infrastructure needs within a community. Town and Parish Councils will be able to submit projects for inclusion in their Place Plan on an ongoing basis.

A summary of the process that we will follow to review and incorporate these updates is shown below.

Update required	Process
The local community wishes to remove, update, or add a Priority A or Priority B Project	<p>The Town or Parish Council submits the relevant information to their Place Plan Officer (see contact details at Annexe 1). This can be done via letter, email, or conversation and discussion.</p> <p>Shropshire Council's Internal Infrastructure Group (a group of officers with responsibility for delivery of infrastructure) will consider the information and agree any amendments that need to be made to the Place Plan.</p>

	<p>The proposed amendment will then be shared with the Strategic Infrastructure Forum (external infrastructure providers, such as utility companies, Environment Agency, etc.) for their input.</p> <p>The Place Plan Officer will feedback the results of the discussions to the Town or Parish Council, and the final form of the amendment will be agreed.</p> <p>The Place Plan Officer will make the changes to the Place Plan, and upload the revised document to Shropshire Council’s website.</p>
The local community wishes to remove, update, or add a Neighbourhood Project	<p>The Town or Parish Council submits the relevant information to their Place Plan Officer.</p> <p>The Place Plan Officer will consult with internal and external partners to ensure that there are no reasons why the project should not be included.</p> <p>The Place Plan Officer will make the required changes to the Place Plan, and upload the revised document to Shropshire Council’s website.</p>
Shropshire Council or an external infrastructure provider wishes to remove, update, or add a Priority A or Priority B Project	<p>The relevant Place Plan Officer will contact all Town and Parish Councils in the Place Plan area to discuss any proposed amendments to A and B projects.</p> <p>Once any amendments have been discussed and agreed, the Place Plan Officer will make the changes to the Place Plan, and upload the revised document to Shropshire Council’s website.</p>

Annexe 1 Supporting information

For more information on Shropshire Council's planning policies, please go to:
<http://www.shropshire.gov.uk/planning-policy/>

For more information on Place Plans, please go to: <http://www.shropshire.gov.uk/place-plans> or contact your Place Plan Officer via PlacePlans@shropshire.gov.uk

For additional information on Council services, please refer to the telephone numbers below:

Service	Number
General enquiries	0345 678 9000
Housing benefit	0345 678 9001
Council tax	0345 678 9002
Business rates	0345 678 9003
Planning and building control	0345 678 9004
Housing	0345 678 9005
Streets, roads and transport	0345 678 9006
Bins and recycling	0345 678 9007
School admissions, free school meals and school transport	0345 678 9008
Concerns for the welfare of a child/children's social care or early help support	0345 678 9021
Registrars	0345 678 9016
Concerns for a vulnerable adult and Adult Social Care	0345 678 9044
Elections	0345 678 9015



Alternatively, you can contact us via our website using the online enquiries form:

<https://shropshire.gov.uk/forms/contact-us?>

For more information on health provision, please contact Shropshire Clinical Commissioning Group directly:

NHS Shropshire Clinical Commissioning Group,
William Farr House,
Mytton Oak Road,
Shrewsbury,
SY3 8XL.

Tel: 01743 277500 (main switchboard)
Email: SHRCCG.ShropshireCCG@nhs.net