

Privacy notice – Sexual Health Services and Psychosexual Counselling

Who we are?

Shropshire Council is the local government authority for Shropshire. Our address is: Shropshire Council, Shirehall, Abbey Foregate, Shrewsbury, SY2 6ND. You can contact our Data Protection Officer on: 01743 252774 or by email at: information.request@shropshire.gov.uk

How do we collect information from you?

We collect information from you when you visit the Shropshire Council website also when you contact us in writing, speak to us on the phone, by email or any other type of electronic communication, or talk to us face to face.

What types of information do we collect from you?

We collect different categories of information about you, depending on the service you want from us and/or the reason why we need to process information relating to you. This could be personal information (for example your name and address), or other more sensitive data that we would only collect and use in very particular circumstances that are set out in law.

Details of information obtained from third parties?

We may obtain information about you from

- Health Services and agencies including Shropshire Community HHS Trust, Shrewsbury and Telford Hospitals NHS Trust, Midland Partnership NHS Foundation Trust, Shropshire and Telford & Wrekin Clinical Commissioning Groups, General Practitioners
- Police
- Other Local Authorities
- Other internal departments in Shropshire Council
- Public Health England
- NHS England
- Digital sexual health services
- AXIS
- General Practitioners
- Pharmacies
- Public Health Nursing Service

How is your information used?

We may use your information to:

- Inform planning and commissioning of services
- Provide sexual health services and psychosexual counselling
- Organising and supporting the delivery of sexual health services

- Identify patterns and trends e.g. STI rates, pregnancy rates
- Identify priorities for action
- Assess the performance local health and care system to evaluate and develop them
- Support clinical audits
- Undertake equity analysis of trends in particular for vulnerable groups
- Notify you of changes to our services
- Send you communications which you have requested and that may be of interest

Research and statistics

Anonymised and pseudonymised data may be used for research & statistical purposes. Any data collected may be used for research and statistical purposes that are relevant and compatible with the purpose that the data was collected for.

Who has access to your information?

We may share your information with the following third parties in order for you to receive the appropriate care and support.

Provide details of any third parties that you share data with

- Health agencies and services
- Internally with other departments
- General Practitioners
- Statutory agencies, such as the Police, CQC, National Fraud Authority, – We may share your information with statutory agencies in line with our legal obligations and/or in completion of our public task

Most of the personal information we process is provided to us directly by you, under the General Data Protection Regulation (GDPR), the lawful bases we rely on for using your personal information are:

- We have a legal obligation (GDPR Article 6 (c))
- We need it to perform a public task (GDPR Article 6 (e))

When we collect data about your race, health (including biometric or genetic data), sex life, sexual orientation, ethnic origin, we also rely on the following lawful basis:

- We need to collect it for Substantial Public Interest in order to comply with UK legislation (GDPR Article 9 (2) (g))
- We are providing you with health and social care support (GDPR Article 9 (2) (h))
- We need to collect it for public health (GDPR Article 9 (2) (i))
- We need to analyse your information (GDPR Article 9 (2) (j))

Any processing also meets the requirements of the Data Protection Act 2018, specifically:

- Schedule 1 Part 1
- Schedule 1 Part 2
- Part 2, Section 10

The legislation we rely on when using your personal information to meet our legal obligations or public tasks includes but is not limited to:

Statistics and Registration Service Act (2007), section 42 (4)
Health and Social Care Act (2012), section 287
Health Service (Control of Patient Information) Regulations 2002, regulation 3
Equality Act
Children Act 1989
Children Act 2004
Children Act 2006
Children and Families Act 2014
Mental Health Act 1983
Mental Capacity Act 2005
Health and Social Care Act 2012
The Local Authorities (Public Health Functions and Entry to Premises by Local Healthwatch Representatives) and Regulation 2013
Local Authorities (Public Health and Health and Well Being Boards and Health Scrutiny) Regulations 2013

We will not sell or rent your information to third parties. We will not share your information with third parties for marketing purposes.

What are your rights in relation the personal data we process?

Access – you can request copies of any of your personal information that is held by the Council.

Rectification – you can ask us to correct any incorrect information.

Deletion – you can ask us to delete your personal information. The Council can refuse to delete information if we have a lawful reason to keep this.

Portability – you can ask us to transfer your personal data to different services or to you in some circumstances.

Right to object or restrict processing – you have the right to object to how your data is being used and how it is going to be used in the future.

Right to prevent automatic decisions – you have the right to challenge a decision that affects you that has been made automatically without human intervention, for example an online form with an instant decision.

How long will we keep your information for?

We keep and dispose of all records in line with our corporate retention schedule. We will comply with Data Protection legislation in regards to how long we keep your data.

What security precautions in place to protect the loss, misuse or alteration of your information?

We are strongly committed to data security and will take reasonable and appropriate steps to protect your personal information from unauthorised access, loss, misuse, alteration or corruption. We have put in place physical, electronic, and managerial procedures to safeguard the information you provide to us. However, we cannot

guarantee the security of any information you transmit to us. We recommend that you take every precaution to protect your personal information.

Keeping your data up to date

We want to ensure any information we hold is accurate. You can help us by promptly informing us of any changes to the information we hold about you.

Details of any automated decision processes

No automated decision-making takes place

Under 13

If you are accessing online services and are under the age of 13, please get your parent/guardian's permission beforehand whenever you provide us with personal information.

Cookies & IP addresses

What are Cookies and why are they used?

Cookies are small text files which identify your computer to our servers. They are used to improve the user experience. View what cookies we use and how you can manage them at <https://shropshire.gov.uk/website-information/use-of-cookies/>

Complaints

If you would like to make a complaint regarding the use of your personal data you can contact our Data Protection Officer;

By Post: Information Governance
Shropshire Council,
Shirehall,
Abbey Foregate,
Shrewsbury,
SY2 6ND

By phone: 01743 252774

By email: information.request@shropshire.gov.uk

For independent advice about data protection, privacy and data sharing issues, you can contact the Information Commissioner's Office (ICO):

By Post: Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

By phone: 0303 123 1113 {local rate} or 01625 545 745 if you prefer to use a national rate number

Alternatively, visit ico.org.uk or email casework@ico.org.uk