

Licensing Team
Public Protection
Shropshire Council
Shirehall
Abbey Foregate
Shrewsbury
Shropshire
SY2 6ND



0345 678 9026

licensing@shropshire.gov.uk

- Before applying for a Licence to Keep or Train Animals for Exhibition, you must familiarise yourself with the Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018 and their associated guidance.
- You may submit your application in the following ways:

Email: licensing@shropshire.gov.uk

Post: Licensing Team
Public Protection
Shropshire Council
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Abbey Foregate
Shrewsbury
Shropshire
SY2 6ND

- Applications must be accompanied by the appropriate application fee:

NEW

- 10 animals or less - £338.05 due at time of application. £181.95 due after licence has been granted.
- 11 animals or more - £384.80 due at time of application. £204.20 due after licence has been granted.

RENEWAL

- 10 animals or less - £341.88 due at time of application. £181.12 due after licence has been granted.
- 11 animals or more - £388.47 due at time of application. £203.53 due after licence has been granted.

ADDITIONAL ACTIVITY (not main licensable activity carried out at premises)

- 10 animals or less - £154.00
- 11 animals or more – £224.00
- Once your application has been accepted and validated, you will be contacted by a Licensing Officer to arrange the necessary inspection(s).
- Once the Council is in receipt of the Inspecting Officers' report and providing everything is satisfactory the licence will be issued.

If any part of the application is incomplete, the required documentation detailed in section 15 of the application is not submitted or the application fee is not paid, the application will not be processed until such a time as all the information, documentation and/or fee is provided.



**Animal Welfare (Licensing of Activities Involving Animals)
(England) Regulations 2018**

Application for a Licence to Keep or Train Animals for Exhibition

Please complete all the questions in the form.

If you have nothing to record, please state "Not applicable" or "None"

1 Type of Application	
1.1	Type of Application
	New <input type="checkbox"/> Renewal <input type="checkbox"/>
1.2	Existing licence number if renewal

2 Agent	
2.1	Are you an agent acting on behalf of the applicant
	Yes <input type="checkbox"/> No <input type="checkbox"/> If no go to 3
2b Further information about the Agent	
2.2	Name
2.3	Address
2.4	Email
2.5	Main telephone number
2.6	Other telephone number

3 Individual Applicants (if applying as more than one individual complete details in this section for each person)		If applying as a business, go to 4
3.1	Name	
3.2	Address	
3.3	Email	
3.4	Main telephone number	
3.5	Other telephone number	
3.6	Date of birth	

4 Business Applicants	
4.1	Is your company registered with companies house
	Yes <input type="checkbox"/> No <input type="checkbox"/> If no go to 4.3
4.2	Registration Number
4.3	Is your business registered outside the UK
4.4	VAT Number
4.5	Legal status of the business
4.6	Applicant's position in the business
4.7	The country where your head office is located
4b Business Address (This should be the official address at which it is required of you by law to receive all communication)	
4.8	Building name or number
4.9	Street

4 Business Applicants	
4.10	District
4.11	City or Town
4.12	County or administrative area
4.13	Post Code
4.14	Country

5 Type of business/performance (please tick)	
5.1	TV/Film/Social Media
5.2	Theatre
5.3	Circus using domestic animals
5.4	Exhibiting Animals
5.5	Animal Encounters
5.6	Birds of Prey shows/exhibits
5.7	Other – please state

6 Applicant Details						
6.1	Have you been registered/licenced before	Yes		No		If no go to 6b
6.2	Local Authority where previously registered/licenced					
6.3	Give details of previous registration e.g. type and numbers of animals, type of performance or exhibition.					
6b Further information about the applicant						
6b.1	Stage name (if any)					
6b.2	Nationality					
6b.1	Date of birth					

7 Premises	
7.1	Name of premises/trading name
7.2	Address of premises
7.3	Telephone number of premises
7.4	Email address

8 Animals to be kept/trained for exhibition and the number of each species	
Continue on separate sheet to add further species of animal	
8.1	Species of animal
8.2	Number

9 Proposed Performance or Encounter	
9.1	Describe the nature of the performance (s) in which the animals will be exhibited or for which they are to be trained, mentioning any apparatus which is used for the purpose of the performance. The description must be sufficient to give a general idea of what is done by the animals taking part in the performance. If it is an animal encounter, please give details of what type of encounter and where these are to take place.

9 Proposed Performance or Encounter	
9.2.	Approximate duration of the performance (s)
9.3	Number of times the performance will be given in one day.
9.4	How will the animals be transported
9.5	Where are the animals to be kept when not performing or being exhibited?

10 Veterinary surgeon	
10.1	Name of usual veterinary surgeon
10.2	Company name
10.3	Address
10.4	Telephone number
10.5	Email address

9 Emergency key holder	
You must have at least one emergency key holder who lives within 30 minutes drive of the premises	
9.1	Name
9.2	Position/relationship to applicant
9.3	Address
9.4	Daytime telephone number
9.5	Evening/other telephone number
9.6	Email address

12 Public liability insurance						
12.1	Do you have public liability insurance?	Yes		No		If no, go to question 12.6
12.2	If yes, please provide details of the policy					
12.2	Insurance company					
12.3	Policy number					
12.4	Period of cover					
12.5	Amount of cover (£m)					
12.6	Please state what steps you are taking to obtain such insurance					

13 Disqualifications and convictions						
Has the applicant, or any person who will have control or management of the establishment, ever been disqualified from:						
13.1	Keeping a pet shop?	Yes		No		
13.2	Keeping a dog?	Yes		No		
13.3	Keeping an animal boarding establishment?	Yes		No		
13.4	Keeping a riding establishment?	Yes		No		
13.5	Having custody of animals?	Yes		No		
13.6	Has the applicant, or any person who will have control or management of the establishment, been convicted of any offences under the Animal Welfare Act 2006?	Yes		No		
13.7	Has the applicant, or any person who will have control or management of the establishment, ever had a licence refused, revoked or cancelled?	Yes		No		
13.8	If yes to any of these questions, please provide details,					

14	Additional details	
14.1	Additional information which may be relevant to the application	

Declarations

15	Additional Information	
Please attach the following information to your application and tick to confirm it has been enclosed		
15.1	Operating procedure (see general condition 9.0)	
15.2	Emergency procedure, including fire risk assessment (see general condition 10.0)	
15.3	Qualifications or demonstration of knowledge and experience in field where no qualifications (for applicant and/or any staff)	
15.4	Staff training plan (where applicable)	
15.5	Insurance policy	

16	Declaration	
This section must be completed by the applicant. If you are an agent, please ensure this section is completed by the applicant		
16.1	I have read the licence conditions and associated guidance (which are available on the Council's website) prior to making this application	
16.2	I agree to allow an inspector and/or vet authorised by the Council to inspect the premises which are the subject of this application before any licence is granted	
16.3	I enclose the current fee	
16.4	I declare that the information I have supplied in this application is true, complete and accurate to the best of my knowledge. I have read and understood the conditions of licence and will abide by them.	
16.5	Ticking this box indicates you have read and understood the above declarations	

If any person knowingly or recklessly makes a false statement or omits any material particulars in giving information, they shall be guilty of an offence.

Data Protection

The information provided will be used in the process of considering the application and may be sent to authorised bodies including: Police, Benefits, Councillors, Inland Revenue, other local authorities.

Shropshire Council is under a duty to protect the Public Funds that we handle and to this end we may share your information internally or with other organisations for the prevention and detection of a crime or any matters connected to a breach of Shropshire Councils Licensing Policy. We will not transfer your personal data outside the European Economic Area or disclose it to any third party other than for the purposes outlined.

Applicant
Signature:

Date:

Full name (in
capitals):