

New Applications

As a result of the current coronavirus situation and the trading restrictions in place at retail premises we are temporarily amending the process for pavement permit applications. New applications received during this period will not be considered until the lock down and trading restrictions have been lifted. Payments for new applications received are not required to be made until after the lockdown and trading restrictions have been lifted and we will contact any applicant to advise when payment is required. Any new application received may be withdrawn during this period by contacting the Licensing Team. Once the lock down and trading restrictions have been lifted then we will arrange a site visit for any new applicant in order to assess the suitability of the applicant's requirements. Following the site visit a public consultation will then be undertaken. Any business making a new application is permitted to use the proposed permit area once the site visit has been undertaken and until a final decision on their application has been determined.

Renewal Applications

Any pavement permit that has expired during the lockdown period and has not been renewed will be permitted to be renewed (where no changes are required) within 1 month of the lockdown ending and trading resuming and will not be considered as a new application (where this would normally have been the case due to the delay). A reminder will be sent to businesses advising them to renew their pavement permit if they have not already done so.