

## Application for Discount/Exemption - Person(s) in Detention

<b>Name of person making application</b>	
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<b>Name of person in detention</b> <small>(if different from above)</small>	
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<b>Reference Number</b>	
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<b>Address</b>	
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<b>Start date for discount/exemption</b>	
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A person shall be disregarded as a resident for Council Tax discount purposes if they are detained under one of the following provisions:

- a) they are detained in a prison, a hospital or any other place by virtue of an order of a court in the United Kingdom or a Standing Civilian Court established under the Armed Forces Act 1976; or
- b) they are detained under paragraph 2 of Schedule 3 to the Immigration Act 1971 (deportation); or
- c) they are detained under Part II or Section 46, 47, 48 or 136 of the Mental Health Act 1983; or
- d) they are temporarily discharged under Section 28 of the Prison Act 1952, or temporarily released under rules of Section 47(5) of that Act.

A person shall not qualify to be disregarded for Council Tax discount purposes if the detention is a result of non payment of Council Tax or a fine.

**1) How many adults are resident in the property? \_\_\_\_\_**  
**Please list the adults resident in the box below indicating which have been detained.**

*(Please continue on a separate sheet if necessary)*

Name of Resident	Has been detained Y/N

**2) The section below must be completed and certified by the establishment holding the detained person. Please arrange to have this completed before returning this form to the Council.**

<b>Name of establishment</b>	
<b>Date custody commenced</b>	
<b>Expected date of release</b>	
Was custody the result of non payment of a fine or Council Tax ?	<b>YES / NO</b>
<b>Signature</b> .....	Official stamp of establishment:
<b>Position</b> .....	
<b>Date</b> .....	

**3) Declaration:**  
 I declare that the information stated above is true to the best of my knowledge. I understand that I must contact the Revenues Section within 21 days if my circumstances change.

**Signed**.....**Full Name**.....  
**Date**.....**Telephone Number**.....