

ATTENDANCE AT THE VERIFICATION & COUNTING OF VOTES

Form for the Appointment of Counting Agent and Guest

DEADLINE FOR SUBMISSION: THURSDAY 24 APRIL 2025

Please return your completed form to the Returning Officer, Shropshire Council, The Guildhall,
Frankwell Quay, Shrewsbury, SY3 8HQ.

Once this form has been lodged **NO SUBSTITUTIONS** can be made to those people listed.

The **COUNTING OF VOTES** will take place at:
SHREWSBURY SPORTS VILLAGE, SUNDORNE ROAD, SHREWSBURY
Friday 2 May 2025

Entry to the Count Hall will be strictly controlled and Candidates, their Appointed Agent and Guest **MUST** produce their official appointment letter to gain entry.

Each Candidate is able to attend in person and may also appoint a maximum of **THREE ADDITIONAL REPRESENTATIVES**, namely:

- Election Agent
- One Guest
- One Count Agent

OR one named alternative representative from each category above.

CANDIDATE DETAILS	
Candidate Name	
Electoral Division	
I hereby give you notice that I have appointed the following person(s) to attend the COUNTING OF VOTES at a time to be confirmed on Friday 2 May 2025	
NAME	ADDRESS FOR THEIR ENTRY TICKET
(1) Election Agent Details:	
(2) Guest Details:	
(3) Count Agent Details:	

SIGNED: _____ **Date:** _____
 [Candidate] [Election Agent] *Please delete as appropriate*

FOR OFFICE USE ONLY	Date Rec'd	Processed By	
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The data controller will only use the information you have provided on this form for electoral purposes and will look after your personal information securely, following data protection legislation. The data controller will not give personal information about you and the personal information you may provide on other people to anyone else or another organisation unless required by law.

The lawful basis to collect the information in this form is that it is necessary for the performance of a task carried out in the public interest and exercise of official authority as vested in the Returning Officer as set out in Representation of the People Act 1983 and associated regulations.

The Returning Officer is the Data Controller. For further information relating to the processing of personal data you should refer to their privacy notice on their website.