



## Street Collection Procedure Notes

- Fill the application form in and send to the Licensing Team (office address detailed below).
- Applications to commence the following year should be received by the Licensing Team by the end of November.
- In January, a ballot will be held and all successful applicants will be notified.

### Licensing Office Address

Licensing Team  
Public Protection  
Shropshire Council  
Shirehall  
Abbey Foregate  
Shrewsbury  
Shropshire SY2 6ND

## Street Collections

### Police, Factories etc. (Miscellaneous Provisions) Act 1916

#### Form of application for permission to collect money or sell articles in streets or public places within the Shropshire Council area for the benefit of charitable or other purposes.

1. Name and address of person, society or committee responsible for the collection or sale:

Name:  
Address:  
  
Postcode:  
  
Telephone No:

2. Name and address of applicant who will be responsible for the collection or sale:

Name:  
Address:  
  
Postcode:

3. Name, address and telephone number of secretary and administrative centre:

Name:  
Address:  
  
Postcode:  
Telephone No.:

4. Name of the charity or fund which is to benefit from the collection or sale:

Registered charity number (if applicable)

5. Purpose of the charity or fund. Please enclose any literature to support your application:

6. What method is to be adopted in making the collection or sale:

7. Put a tick

Albrighton	<input type="checkbox"/>	Craven Arms	<input type="checkbox"/>	Oswestry	<input type="checkbox"/>
Bishops Castle	<input type="checkbox"/>	Ellesmere	<input type="checkbox"/>	Shifnal	<input type="checkbox"/>
Bridgnorth	<input type="checkbox"/>	Ludlow	<input type="checkbox"/>	Shrewsbury	<input type="checkbox"/>
Broseley	<input type="checkbox"/>	Market Drayton	<input type="checkbox"/>	Shrewsbury	<input type="checkbox"/>
Church Stretton	<input type="checkbox"/>	Much Wenlock	<input type="checkbox"/>	Square	<input type="checkbox"/>
				Wem	<input type="checkbox"/>
				Whitchurch	<input type="checkbox"/>

8. Preferred dates/times for collection or sale:

9. Disposal of receipts. Is the whole of the receipts to be paid over for the benefit of the Charity or Fund, or will any deduction be made for expenses or for any other purpose. If any deduction is to be made, state for what purpose, and give an estimate of the sum which will be deducted:

Yes  No

10. Has anyone associated with this application been convicted of any crime or offence arising out of the promotion of a public charitable collection or any offence of dishonesty:

If yes, please give further details

**Declaration**

To the best of my knowledge this is a true reflection of the facts. I agree to abide by the Street Collection Regulations pertaining to the Authority.

Signature:

Date:

**This Authority is under a duty to protect the public funds it administers and to this end may use the information you have provided on this form within this Authority for the prevention and detection of fraud. The Authority may also share this information with other bodies administering public funds for these purposes**

